

JAN ARBUCKLE – Grass Valley City Council
ANDREW BURTON – Member-At-Large, Chair
CAROLYN WALLACE DEE – Town of Truckee
ANN GUERRA – Member-At-Large
SUSAN HOEK – Nevada County Board of Supervisors, Vice Chair
ED SCOFIELD – Nevada County Board of Supervisors
DUANE STRAWSER – Nevada City City Council



DANIEL LANDON, Executive Director
MICHAEL WOODMAN, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.2.4.3

MEMORANDUM

TO: Qualified Consultants

FROM: Kena Sannar, Transportation Planner

SUBJECT: Request for Proposal to Develop an Extreme Climate Event Mobility and Adaptation Plan

DATE: August 31, 2020

Enclosed is the Request for Proposal (RFP) to develop an Extreme Climate Event Mobility and Adaptation Plan to identify the climate-related weaknesses of the transportation system in Nevada County and provide actionable strategies for integration into transportation plans, transportation improvement programs, and emergency response plans for the region during extreme climate events (fire, flood, snow/ice, road closure, etc.)

Proposals are to be received at the Nevada County Transportation Commission (NCTC) office no later than **5:00 p.m., Monday, September 21, 2020**. Late proposals will not be accepted. Please complete and submit **Exhibits 10-H1 Cost Proposal, 10-O1, and 10-O2**, per article IV and XII of the RFP. Also enclosed is a sample contract similar to NCTC's Professional Services Agreement that the selected consultant would be required to execute.

Consultants must deliver five (5) bound copies of the proposal and one (1) unbound original, suitable for reproduction, and an electronic copy on CD-ROM or flash drive to Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959. Oral interviews are tentatively scheduled for Wednesday, October 7, 2020, should it be determined they are needed. All questions concerning the RFP and project must be in writing and sent to NCTC's Transportation Planner, Kena Sannar at ksannar@nccn.net no later than Tuesday, September 8, 2020. A complete schedule of activities is included in the text of the RFP.

NCTC reserves the right to negotiate with bidders on all aspects of the proposed work or to reject all proposals and reissue the RFP or withdraw the RFP at any time, without prior notice.

NCTC is an equal opportunity employer. Women and minority owned businesses (DBEs) are encouraged to apply. A directory of Certified DBEs is located at http://www.dot.ca.gov/hq/dep/find_certified.htm.

Please send an email notification to ksannar@nccn.net if you will be submitting an RFP, and if not, please indicate the reason why.

enclosures