

- Does NCTC expect the Plan to include adaptation strategy recommendations for the incorporated communities in Nevada County as well as NCTC or is it desired that the adaptation strategies focus specifically on NCTC planning and operations? *Yes, the Plan will include adaptation strategies, related to transportation, for the incorporated communities in Nevada County as well as Grass Valley, Nevada City, and the Town of Truckee.*
- Task 1.1 specifies that NCTC staff, the selected project consultant, and the Project Advisory Committee (PAC) would attend the kickoff meeting. However, Task 1.2 initiates the establishment of the PAC. Is it expected that the consultant would first work to establish a PAC and then hold a formal kickoff meeting? *No, NCTC will establish the Project Advisory Committee and NCTC will initiate the kickoff meeting. The consultant will prepare the Agenda and give a presentation during the kickoff meeting.*
- A goal of the READY Nevada County plan is to educate and engage diverse and disadvantaged segments of impacted communities. Is there an expectation that representatives from these groups would be part of the PAC? *There will be members and/or representatives from the cities will represent the diverse and disadvantaged communities during the PAC meetings, and of course all members of the public will be invited to attend public meetings.*
- What are the roles of the consultant and NCTC in stakeholder outreach and engagement? The RFP notes that “NCTC will not provide financial assistance to the consultant beyond negotiated fees but will collaborate with the consultant and give reasonable cooperation in the collection of information and facilitation of meetings with appropriate agencies.” *NCTC will prepare and send press releases to newspaper and radio news outlets, post notices on the NCTC website and social media for public outreach related to meetings and workshops.*

Does this mean that the consultant will primarily be responsible for developing interview, workshop, and meeting content, while NCTC will lead facilitation and serve as the face of engagement? *The consultant will develop interview content in coordination with NCTC and the PAC, and the consultant will conduct the interviews. The consultant will develop workshop and meeting content in collaboration with NCTC and PAC. NCTC may provide a “Face” to start meetings and perhaps lead some discussions, but the consultant ultimately will be expected to facilitate the meeting, develop, collect, analyze, and report on information for and from meetings.*

- Does NCTC anticipate having a dedicated funding source for implementation of the adaptation strategies included in the Plan or does NCTC anticipate using only outside funding sources and grant opportunities to implement the strategies? *Funding for implementation of strategies is dependent on the scope and cost of the implementation. Small cost implementations related to NCTC planning may be funded by NCTC, but funding for larger cost implementations will need to come from outside sources.*

- We noted a page limit of 3 pages for the introduction. Are there page limits for any other section, or for the proposal as a whole? *No, the limit of 3 pages is only for the introduction.*
- Do the DVBE forms need to be completed and returned if we do not have any subs? *Yes, all forms must be completed and returned.*
- The RFP states, “A detailed schedule of proposed costs shall be included in the proposal along with a completed Exhibit 10-H1 Cost Proposal form (attached). Include a Classification/Title and an Actual Hourly Rate for each person included in the project. The schedule of proposed costs must match Exhibit 10-H1.” As Classification and hourly rate will already be included in Exhibit 10-H1, should they be restated in the body of the proposal (under “schedule and costs”)? If not, is there additional cost information you would like to see in the body of the proposal? *Yes, this information needs to be included in “schedule and costs” section as well as Exhibit 10-H1.*
- Will the costing form 10-H1 be treated as confidential and proprietary information? *The information listed on Exhibit 10-H1 remains confidential through the screening process by NCTC staff. However, the cost proposal ultimately is incorporated into the contract and is subject to disclosure following award of the agreement.*
- How will the composition and goals of the Project Advisory Committee and Stakeholder Meetings differ? *The Stakeholder meetings will include various local agency and partner representatives and members of the public will be held to discuss the study, gather input on concerns and ideas for the project, report progress and findings. The Project Advisory Committee will be made of selected key stakeholders to guide the project.*
- Task 2.3 calls for interviews about recent extreme climate events. Have you already identified a list of events on which you would like the consultant to focus? *NCTC has identified several events that should be considered for the consultant to focus on such as the 2018 Camp Fire in Butte County, the 2016 Oroville Dam Failure, the 2020 Jones Fire in Nevada County, 1988 49er Fire in Nevada County and anticipate that any other relevant events will be determined in coordination with the Consultant and the PAC.*
- As the consultant develops adaptation strategies for integration into various transportation plans, transportation improvement programs, and emergency response plans across the region, does NCTC have a group of priority plans and programs in mind for immediate integration? *The READY Nevada County – Extreme Climate Event Mobility & Adaptation Plan should be immediately integrated into the NCTC’s Regional Transportation Plan (RTP), NCTC’s Regional Transportation Improvement Program (RTIP), and the Nevada County’s Office of Emergency Services Wildfire Evacuation Preparedness Action Plan.*

- How do you expect this work to complement and/or integrate with the Caltrans District 3 Climate Change Vulnerability Assessment and forthcoming adaptation plan? *NCTC and Caltrans District 3 staff will be working collaboratively on the Caltrans forthcoming adaptation plan, attending meetings and reviewing the draft document, to assure both plans align with each other.*
- What is NCTC's intended planning horizon for the adaptation plan? *The planning horizon will be short for low cost items and longer for high cost items.*
- Does NCTC have an Environmental Management System? *NCTC does not have an Environmental Management System, however Nevada County has a system.*
- Will NCTC provide asset location data or will the consultant be expected to collect this information? *NCTC does have GIS location data for State Routes, and the County has GIS location data for local roadways.*
- Can NCTC provide a list of assets to be considered as part of the adaptation plan? *Yes, NCTC will provide a list of assets.*
- Does NCTC or any of its regional partners have any existing climate-related reports we should be aware of? *Yes, the 2019 Caltrans Climate Change Vulnerability Assessments Climate Ready Truckee – A Climate Change Adaptation Plan, and Nevada County also has climate related reports.*
- Given the nationwide delays with mail and package carriers, will NCTC consider accepting strictly email submissions of proposals in lieu of paper copies? *Given the concerns over the current nationwide delays with mail and package carriers, and to assure that it is received by the deadline, NCTC will accept proposals submitted by email. However, the hardcopies of the proposals are still required and must be received prior to the Oral Interview date. NOTE: If you are sending a proposal by email, you are required to send the proposal to the Project Manager listed in the RFP and to the main office (nctc@nccn.net).*