



MINUTES OF MEETING March 15, 2017

A regular teleconference/video meeting of the Nevada County Transportation Commission (NCTC) was held on Wednesday March 15, 2017 at these two locations: Nevada County Board of Supervisors Chambers, 950 Maidu Avenue, Nevada City, California; and District 5 Board of Supervisors Conference Room, 10879A Donner Pass Road, Truckee, California. The meeting was scheduled for 9:30 a.m.

Members Present: Jan Arbuckle, Carolyn Wallace Dee, Ann Guerra, Larry Jostes, Dan Miller, Ed Scofield, and Alternate Duane Strawser

Members Absent: Valerie Moberg

Staff Present: Daniel B. Landon, Executive Director; Mike Woodman, Transportation Planner; Dale Sayles, Administrative Services Officer; Toni Perry, Administrative Assistant

NOTE: Commissioner Carolyn Wallace Dee attended the meeting by teleconference from the District 5 Board of Supervisors Conference Room located at the Nevada County Sheriff's Substation, 10879A Donner Pass Road, Truckee, California.

Standing Orders: Chairman Jostes convened the Nevada County Transportation Commission meeting at 9:30 a.m.

Pledge of Allegiance

Roll Call: Six Commissioners and one Alternate Commissioner were present.

PUBLIC COMMENT: There was no public comment.

CONSENT ITEMS

2. NCTC Minutes

B. March 2, 2017 NCTC Special Meeting Minutes. *Approved.*

Chairman Jostes said it was his understanding that four NCTC Commissioners attended the March 2nd NCTC Special Meeting, however only three of those Commissioners were present at this meeting. That would mean there would not be a quorum to vote to approve those Minutes. Chairman Jostes noted that NCTC's legal counsel advised that Commissioners not attending the meeting, if they feel comfortable with the Minutes, can vote to approve them. Chairman Jostes asked for a separate roll call vote to approve the March 2, 2017 Minutes only.

Commissioner Scofield made a motion to approve the March 2, 2017 NCTC Special Meeting Minutes. Alternate Commissioner Strawser seconded the motion. A roll call vote was taken and the motion passed unanimously with Aye votes from Commissioners Arbuckle, Dee, Guerra, Jostes, Miller, Scofield, and Alternate Commissioner Strawser.

Commissioner Scofield commented that the Minutes for the special meeting were very well done and he appreciated the information. Chairman Jostes said the data included was extremely useful for their understanding of the situation. He thought the participants did an excellent job preparing.

1. Financial Reports
 - A. December 2016 and January 2017. *Approved.*
2. NCTC Minutes:
 - A. January 18, 2017 NCTC Meeting Minutes. *Approved.*
3. Revised Findings of Apportionment for FY 2016/17 and Preliminary Findings for FY 2017/18. *Adopted Resolution 17-10 approving the Revised Findings of Apportionment for FY 2016/17 and adopted Resolution 17-11 approving the Preliminary Findings of Apportionment for FY 2017/18.*
4. Accept Truckee Tahoe Airport Land Use Compatibility Plan Contract as Complete. *Adopted Resolution 17-12, accepting the contract with Mead & Hunt, Inc. for the Truckee Tahoe Airport Land Use Compatibility Plan as complete.*
5. Amendment IV to the FY 2016/17 Overall Work Program. *Adopted Resolution 17-13 approving the changes to the FY 2016/17 overall work elements and budgets.*

Commissioner Guerra made a motion to adopt the Consent Calendar. Alternate Commissioner Strawser seconded the motion. A roll call vote was taken and the motion passed unanimously with Aye votes from Commissioners Arbuckle, Dee, Guerra, Jostes, Miller, Scofield, and Alternate Commissioner Strawser.

INFORMATIONAL ITEMS

6. Executive Director's Report
 - 6.1 Nevada County Performance Based Regional Transportation Plan Update

Executive Director Landon reported that the Draft Regional Transportation Plan (RTP) is nearing completion. The previous day staff received the Administrative Draft and comments will be given to Fehr & Peers Transportation Consultants. The Commission will receive the Draft RTP to review and comment on at the May 17th NCTC meeting.

- 6.2 California Energy Grant Program: Direct Current Fast Chargers for California's Interregional Corridors

Executive Director Landon said this topic is a carryover from previous meetings and staff received copies of the grant applications from the California Energy Commission grant program

requesting to install fast chargers in the SR 49 and I-80 corridors. He indicated there was information in the meeting packet on the two applications from a company known as ChargePoint. He told the Commissioners if there was any other information they would like to have, or any questions they have, to let him know, and he would be happy to provide the information.

6.3 SR 89 “Mini-Mousehole” Project in Truckee

Executive Director Landon noted that this project was selected as one of two finalists out of 70 projects for the Outstanding Local Streets and Roads Project Awards Program by the California Safe Streets Consortium. It is a group made up of representatives from the League of California Cities, California State Association of Counties, the Rural Counties Task Force, and the Regional Transportation Planning Agencies group. The Mini-Mousehole project came in as #2, so it will be highlighted on the Consortium’s website and in a brochure they are putting out. Mr. Landon stated they were disappointed that the project did not prevail as the most outstanding project, but certainly #2 in the State of California is no small feat.

Chairman Jostes asked Commissioner Dee to give an update on the status of the Mini-Mousehole project. Commissioner Dee said the project is complete except for planting in the spring. She said the Town is delighted that the project is well received by the public and being used by many. She said it is getting a lot of press and is currently in the running for two more awards.

Executive Director Landon noted parenthetically that this was an unusual situation. The Town of Truckee received and shared with NCTC a letter indicating that they had won the award, but a week later they received a letter saying they had been sent the wrong letter. He said it was very much like the recent Academy Awards where a similar situation took place.

7. Project Status Reports

A. Caltrans Projects: Cameron Knudson, Caltrans District 3 Project Manager for Nevada County.

Mr. Knudson gave a summary of projects listed in the March Project Status Report.

- *SR 174 Safety Improvement from Maple Way to You Bet Road* – Mr. Knudson reported that he, Liza Whitmore, and Executive Director Landon met on January 19th with a group of citizens from Dalmatian Drive who had some concerns and questions about the project. They answered questions, updated them on the status of the project, and the homeowners went back to talk with their association. They requested another public meeting that will be held the end of April or the first week of May at Chicago Park Elementary School. Caltrans will do public outreach in the newspaper. They will go over the current status of the project and answer questions the public has.

Commissioner Scofield asked if Caltrans was getting major oppositions on SR 174. Mr. Knudson said people that are happy about a project usually are not the ones that come in and ask questions. He said there are some local residents that are concerned or unhappy about some of the project, but he would not say a lot of people. Commissioner Scofield asked if they had hit any major obstacles. Mr. Knudson said no, not yet. He said the delivery schedule was a little troublesome, but they are in the process of extending that, because when the project was expanded the schedule was not extended as well. Caltrans tried to meet the aggressive schedule. Mr. Knudson said what they found from the January meeting was there are people that just do

not know about the project and there are rumors. He said the people they met with in January were very appreciative of the opportunity to sit down and be updated on the project and what the impacts would be. Each person is interested in how the project will impact them personally; that was why they asked for another public meeting to update everyone. He said there is not opposition; mostly questions and how things are progressing, what the impacts are going to be, etc. Commissioner Scofield said it would be important to keep the NCTC Commissioners well informed at each regular meeting on this project. He said without having the District 1 Supervisor on the NCTC anymore, it would be important to report details.

Commissioner Guerra said when talking about getting information, even though the project is planned and in place, she asked for a posture of “listening” for the residents. Executive Director Landon stated that he participated in the January meeting with residents and one of the things that the Dalmatian Homeowners Association was appreciative of is the fact that, based on the comments that were received last June, there have been design changes made on the project. He said there is less impact than there would have been if they had gone forward from that point. He thought, related to Commissioner Guerra’s comment, that listening to concerns is happening and he is sure, in the future, at the next meeting, if there are things that can and should be done they will be.

Commissioner Miller said it seemed with issues raised and comments given that some of the residents are concerned with the straightening out of curves drivers will increase their speed. He thought that was primarily what the residents were apprehensive about because curves help to reduce speed. He understood that straightening the curves will reduce collisions, but at the same time increase speed. Mr. Knudson said they talked to the residents about that issue and with the wider shoulders there will be some pull out locations where more enforcement is going to be able to be done. He said currently the California Highway Patrol (CHP) have a hard time doing any enforcement on SR 174 because there are no shoulders and therefore no place for them to park. He said people are speeding through there now anyway, so with the improvements the CHP will have a greater opportunity to enforce the speed limit. Mr. Knudson said another thing they pointed out to the residents was the shoulders give them a safer place to pull over to get their mail and pull into their driveways. He said that will also get those pulled over vehicles out of the way from the flow of traffic, so it will provide a safer highway for those driving.

- *SR 49 Widening to Five Lanes Starting at the North End of the La Barr Meadows Road Project to just before the McKnight Way Interchange* – Mr. Knudson stated Caltrans is continuing forward with the environmental process of the project. They are working on changing a few things to avoid some of the archaeological findings in the area of the project, in order to decrease some of the impacts with alternatives.
- *SR 49 Hot Mix Asphalt (HMA) Overlay* – Mr. Knudson said this is a maintenance project to prolong the life of the pavement surface north of the South Yuba River Bridge. He said that area currently has some emergency work that is scheduled for completion the end of March. He said the project was awarded to Mercer Fraser Company. Construction is scheduled to start in spring 2017.
- *SR 20 Yuba/Nevada Counties Safety Project to Widen Shoulders and Correct Curves* – Mr. Knudson reported this is a paving safety project through Smartsville with a small portion of it in Nevada County. He said they will widen shoulders and correct some curves. It is currently in the design phase and is scheduled to start construction in 2018.

Alternate Commissioner Strawser said he spoke to NCTC staff on this project and bicycle advocates, plus other appropriate local groups, want to make sure they have some input. He said that is one of the last sections within the two counties that is needed for connectivity of bicycle and pedestrian needs. He was not sure if they were already represented on the topic, but they would like to make sure that they are notified of meetings, so they can give some input on what would work. Alternate Commissioner Strawser stated they already have some connectivity on the Nevada County side of the bridge that goes all the way down to the Buttes and Colusa. They would like to make sure this section is done correctly. He said that route is also critical for future events in our county as far as the Amgen and Tour of California races go where that route would be used if it is improved to the appropriate level. Mr. Knudson said currently there are shoulder widths that will be increased to 8 foot shoulders, which would substantially help out through that section, and straightening out many of those crazy curves that go through there. He said he will keep this need in mind and keep Mr. Strawser informed of any meetings Caltrans will hold on the project. Mr. Knudson said that is a huge part of their design process to look at all different mobility alternatives that would be impacted with things like rumble strips. He thanked Alternate Commissioner Strawser for his comments.

Commissioner Dee brought to Mr. Knudson's attention some roadway issues that he might have heard for the first time as Nevada County's new Project Manager. She said there are horrible and dangerous road conditions that need immediate attention and she asked Mr. Knudson to be the messenger. Commissioner Dee said for over one year she has been asking, through NCTC, for a plan and conversation, and that has not happened. She has drafted a letter, as the Vice Mayor of Truckee, to Amarjeet Benipal, Caltrans District 3 Director, asking that the terrible conditions on I-80 be addressed immediately. She said I-80 is a federal highway and Caltrans is given federal funding to maintain it; where is that money? She said the road is in terrible condition. Commissioner Dee said over President's Day weekend it took three to six hours to go less than 20 miles and the Town is being charged with cutting greenhouse gases. It is an issue of huge concern to them. Commissioner Dee said I-80 was the only Trans-Sierra route that was open that weekend and the impact to Truckee was astounding. She could not even describe the magnitude of what went on. She said she lives 13 miles from her place of work and it took her three and a half hours to get home.

Commissioner Dee said SR 89 has deteriorated from the condition it was one year ago when she made the first request and it is now ten times worse. She said the patching that was done last summer was minimal and it is now in the Truckee River. She said they no longer have alligator cracks in the pavement, but they have 100 to 500 foot potholes between Truckee and Tahoe City. Commissioner Dee said the potholes in the dual roundabout can actually push your car into another lane. She said these are all issues that need to be addressed very soon. Commissioner Dee said, one year later, she is asking for a plan and a timeline to repair those roads. She expects an answer this time. She said the Town is behind this and all of the ski resorts and the North Lake Tahoe Resort Triangle are behind this. They put millions of dollars into the state coffers and the needs of this area need to be taken seriously to get them resolved. Commissioner Dee asked for an answer and is sending the District Director the letter mentioned. She asked Mr. Knudson and any other Caltrans representatives to come up to Truckee so she can take them on a ride to show them just how serious the damages are. She understood the roads cannot be fixed during this time of year. She said the locals know the areas to avoid, but the tourists and skiers come up to the area and spend a lot of money and she would like the county and the state to help fix the poor conditions. Mr. Knudson said he would take the information back to the Caltrans Director and maintenance staff, and asked when the letter is sent to please copy him on it. Mr. Knudson left his business card with an email address for her. Commissioner Dee asked staff to send her the information. She commended Caltrans staff for doing an amazing job this winter

season keeping SR 89 open under severely challenging conditions. Mr. Knudson said it has been a very severe winter and he has not seen I-80 closed as much as it has been this winter for a long time. Commissioner Dee also invited Dave Woods, Sierra Maintenance Superintendent for Caltrans, to come up and drive the roads to see how appalling they are, so the people in Marysville can truly understand what they are trying to deal with in the Truckee area. She said patching is not going to work to fix the problems; it really needs to be seriously dug out and rebuilt in some places. She said it is a safety issue and she is concerned.

Chairman Jostes said Mr. Knudson has not been present over the past year at NCTC Meetings where Commissioner Dee has been promoting the issues on SR 89. He said it has been a long time now and it seems as though no solutions have come forward for this "old problem". He encouraged Mr. Knudson to get more emphasis on it. Mr. Knudson said he will make a point to drive on SR 89. Commissioner Dee said to come up and she will take him on a ride.

Commissioner Guerra said she has driven SR 49 several times in the past few weeks and she was happy to see that clearly the CHP increased their patrolling and it has made a difference that is evident. Mr. Knudson said at the March 2nd meeting the CHP Commander indicated he had received additional funds for patrolling and they would focus on that. Executive Director Landon said as a result of the publicity of late, Commander Steffenson was given permission and funding for additional overtime in the corridor. Mr. Landon said Commander Steffenson is working to develop and train a group of citizen volunteers on the use of a radar trailer, so they will be able to place the trailer and move it around the corridor to keep people aware of their speeds. Mr. Landon thought this was a good thing that has come from all of the publicity on SR 49. Commissioner Scofield said a group of citizens have gotten together and called for the community meeting on March 22 and he thanked Executive Director Landon, Caltrans, and the CHP for their participation. He said the special meeting on March 2nd was excellent. He announced the community meeting on March 22nd at Bear River High School Multipurpose Room at 7:00 p.m. Executive Director Landon said the moderator will be Brad Weston who was also the moderator at the 2006 community meeting.

7B. Overview of the Town of Truckee's Transit Operations by Kelly Beede, Town of Truckee Administrative Analyst II

Executive Director Landon introduced Kelly Beede from the Town of Truckee Transit System who gave a presentation. Michael Woodman, Transportation Planner, told the Commissioners once the PowerPoint presentation was turned on they would not be able to see Ms. Beede or Commissioner Dee in the Truckee teleconferencing conference room. There would be full communication back and forth and they would be seeing the PowerPoint presentation as well.

Kelly Beede gave highlights on the Second Quarter FY 16/17 Truckee Transit Operations. She said they received a grant from Northern Sierra Air Quality Management District (NSAQMD) for funding of the SR 267 non-winter pilot service that added 250 days of service between Kings Beach and Truckee, bridging the gap for year-round service. She said their contractor, Paratransit Services, had their administrative and dispatch staff housed at Town Hall, while the buses were stored outside at the Town's new corporate yard. It was challenging for management to connect with their drivers every morning, so they refurbished the office modular at the old corporate yard and provided space in the warehouse facility to store the buses inside. Ms. Beede said they moved there in December and it has worked very well. They do not have to clean snow off of the buses every morning, and it also saves on wear and tear of the new buses.

Ms. Beede spoke about a long-range transit plan the Town Council directed staff to pursue developing last December. She said the region has gone through a number of discussions on transit services in the past five years and they are working closely with Placer County to develop new opportunities. Ms. Beede said Placer County recently enacted their long-range transit plan. The Town's long-range plan is a twenty year vision. They created a stakeholder group and have held three meetings to work on potential service alternatives. She said the Town expanded their winter hours for the fixed route system from 6:00 a.m. to 6:00 p.m. seven days per week. Ms. Beede said with the success of their Truckee Thursday Shuttle it was apparent that if they provided bus service into downtown it would be utilized by the local community. They have aligned their services with the regional services available and will include that in the twenty year vision. She said other peer skiing communities such as Boulder and Vale, Colorado and Park City, Utah are areas they look at in how they handle tourists and run their transit services and what that means to Truckee long term. She said Placer County is also looking at those communities as examples to incorporate ideas into their long-range plan.

Ms. Beede reported the total operating costs they need preliminarily with the vision of the long range plan is about \$5 million. She outlined potential funding sources as developers to help fund the transit service, a reallocation of fund dollars, tax measures, etc. She said there is also a capital improvement element to the plan, so if they are expanding service, they would need more buses and probably a larger transit center. She said the current transit center located at the train depot is at full capacity. They might get 15 buses per hour going through there during peak time; not just Town buses, but regional buses also. Ms. Beede said the regional services operated by Placer County are also looking at extending hours between their resource center and Truckee. Currently there is no evening service operating in Truckee. There is evening service on the North Shore from 6:00 p.m. to 2:00 a.m. She reported Placer County is thinking of extending evening hours into Truckee. They added 30 minute headways of service in the peak hours during morning service in Truckee this winter to accommodate employees and skiers in the first couple of hours in the morning in North Shore, at Squaw Valley, and North Star. Ms. Beede said as they work out the details of these services, she will bring more information to future meetings. Ms. Beede stated they just ended the Winter Shuttle Service that ran from December 15, 2016 through March 12, 2017. She showed a photo of a very tall snow bank along the roadway in Tahoe Donner where they provide Dial-a-Ride service. They ran transit service to Donner Summit seven days a week; six runs a day. She said they had to work very closely with the resorts this year to help accommodate that area to get employees to and from work. They had a 60% increase in ridership this season.

Ms. Beede reported on the Holiday Shuttle Service they ran for one week; nine buses over six days from December 26 through New Years Eve, with five buses going to and from the resorts. They were very excited to see the ridership on New Years Eve, which was a 253% increase from last year with 498 passengers, and a 585% increase over ridership in 2014 of 257 passengers. Ridership by time of day was reviewed and the lowest ridership occurred between Noon and 6:00 p.m. The highest ridership was from 6:00 p.m. to 11:00 p.m. Ms. Beede said as they look at the long-range transit plan, this is good information to consider for future options of providing evening service in Truckee. She said they did outreach to the regional organizations and the community contributed \$26,410 in funding to the Town to help provide for these services, which was a total cost of roughly \$60,000. She said it was great to see the resorts, businesses, and residential communities come together to support this service. Ms. Beede said they conducted a passenger survey and 72% of the participants were locals. The Tahoe Donner Route had the most riders for the Holiday Shuttle, and 18% of the riders were connecting on the regional TART system. She said they did a huge marketing effort with radio ads, social media, relationships with homeowner associations in the region, newspapers, and 36% said they heard about the

shuttle by word of mouth. Sixty-eight percent of the passengers said they were not first time users of public transit, and 96% said the Holiday Shuttle Service exceeded their expectations. Additional comments were to run this year-round from the neighborhoods, run the service on the weekends, and do this on President's Day weekend.

Commissioner Guerra asked what "TTBID" stood for that appeared on the contributors list. Ms. Beede responded it is the new Tahoe-Truckee Tourism and Business Improvement District. Commissioner Dee explained it is a 2% tax the Town imposed on the merchants and the money goes toward promoting Truckee tourism, transportation, and relationships. It has been in existence since November and is administered by a special division of the Chamber. Commissioner Guerra congratulated them on the new coalition group.

Commissioner Dee noted that the previous weekend the World Cup was in town and between the Truckee Transit, Placer County Transit, and private buses that were paid for by the host, there were no massive traffic jams, no road closures, and there was amazing cooperation between all local agencies including the CHP, Sheriff's Department, and Truckee Police. She said it went off without a hitch. She did not remember a time with that many people in the basin with no traffic jams or disturbances. People did ride public transit. They did not use the downtown depot as the Truckee base, but used parking at the airport and had four buses running on 30 minute headways and buses running out of three other locations. The traffic ran very smoothly. Commissioner Dee congratulated all the individuals who participated in the event.

ACTION ITEMS

8. Certification of the Federal Transit Administration (FTA) Section 5310 Grant Applications

Commissioner Guerra recused herself from discussion and voting on this topic due to her agency submitting an application for 5310 funds.

Transportation Planner Mike Woodman explained that the FTA has a program called the Elderly and Disabled Specialized Transit Program, known as the FTA Section 5310. He said it is a competitive state-wide grant program that is managed by Caltrans and authorizes funding for projects designed to meet special needs of elderly persons and individuals with disabilities. NCTC staff annually reviews the grant applications submitted from agencies within Nevada County as part of the grant process and has a role in certifying that the applications meet the requirements of the funding program and are consistent with the *Nevada County Coordinated Public Transit-Human Services Transportation Plan*.

Mr. Woodman stated that two grant applications were received for consideration for the 2017 grant cycle. One was from the Nevada-Sierra Connecting Point Public Authority for mobility management activities, including travel training. The second was from the Town of Truckee for the provision of paratransit services, beyond the mandated one-quarter mile complimentary paratransit ADA defined corridor, and to add demand response service on Sundays during the non-winter months. Mr. Woodman said staff reviewed both applications and verified that they meet the federal requirements and are consistent with the Coordinated Plan. He recommended the Commission adopt Resolution 17-14.

Chairman Jostes asked for an explanation of exactly who the Nevada-Sierra Connecting Point Public Authority is and what their charter is. Mr. Woodman replied that is the new name for the Nevada Sierra Regional In-Home Supportive Services Public Authority. Chairman Jostes asked

if it is a nonprofit. Executive Director Landon replied that he believed it is a nonprofit that has governmental grants that it operates under. Mr. Woodman said they currently operate the 211 information system for Nevada County and they received a grant in the last funding cycle doing mobility management and putting all the information together that helps individuals provide trip planning services and what public transportation is available along with other transportation services. He said it has been very beneficial. Commissioner Scofield said it is a very fine organization under very competent leadership.

Commissioner Scofield made a motion to adopt Resolution 17-14 certifying that the 2017 FTA Section 5310 grant applications submitted were reviewed by staff and meet the requirements and conditions necessary. Alternate Commissioner Strawser seconded the motion. A roll call vote was taken and the motion passed with Aye votes from Commissioners Arbuckle, Dee, Jostes, Miller, Scofield, and Alternate Commissioner Strawser. Commissioner Guerra recused herself.

9. FY 2015/16 Fiscal and Compliance Audits

Executive Director Landon introduced Robert Griffith, CPA, with the accounting firm AGT, who is the contractor performing audits for NCTC. Mr. Griffith explained that he has changed firms and is now working for a smaller firm. He reviewed and highlighted the audit reports. The NCTC report was a clean audit with no findings of noncompliance, including general, TDA (Transportation Development Act), and PTMISEA (Public Transportation Modernization Improvement & Service Enhancement Account) expenditures, which is state funds received for transportation projects.

Mr. Griffith reported that the City of Grass Valley Regional Transportation Mitigation Fee (RTMF) audit is conducted to determine the funds are expended according to the agreement, and there were no findings in that audit. The Town of Truckee had audits of their Transit Fund, Regional Surface Transportation Program (RSTP), and PTMISEA, and there were no findings on those reports. Mr. Griffith said they did audits of the County of Nevada Transit Services Fund, RSTP, RTMF, and PTMISEA expenditures and there were no findings on these. He said the county gets PTMISEA funds directly from the state, so that is different than Truckee who gets the funds through NCTC.

Mr. Griffith said all the audits were very clean and everyone does an amazing job at the county, Truckee, and especially at NCTC where it is evident there are great people doing great work. He explained the Board Report is a disclosure to the Commission as to what they found in the audit in general. This report allows management to deal with issues that are found, but in this case there were no issues found and reported that were unusual.

Chairman Jostes said to Mr. Griffith that he violated the fundamental rule of auditors, which is he did not find anything. Mr. Griffith responded they tried really hard, but everyone does a really good job. Chairman Jostes thanked Mr. Griffith for his work and said it demonstrates the good work of all the agencies we keep track of and do business with. Commissioner Dee said congratulations were due for all involved, especially the NCTC staff, since it is unusual to have no findings at all for all of the agencies.

Commissioner Guerra made a motion to accept the FY 2015/2016 Fiscal and Compliance Audits. Commissioner Arbuckle seconded the motion. The motion passed unanimously with Aye votes from Commissioners Arbuckle, Dee, Guerra, Jostes, Miller, Scofield, and Alternate Commissioner Strawser.

10. Draft FY 2017/18 Overall Work Program

Executive Director Landon reported this is a draft for the coming fiscal year and is formatted and set up largely to benefit Caltrans as they review NCTC's fiscal plans. He noted that included in the draft is a proposal for two county-related projects. One is a feasibility analysis for improvement at the Rough and Ready Highway/Ridge Road intersection, and the second project is to look at collisions throughout the county system and to make a finding on safety with regard to the Nevada County road system. He said many of the county roads are a part of the regional connectivity and are important in that regard. Mr. Landon said those are the main highlights of the plan. He said part of the directive at the meeting would be to ask staff to circulate the document to member agencies for their review and comment along with comments from Caltrans. This document will then be brought back before the Commission at their May 17th meeting with the final plan for their approval. There were no questions or comments from the Commission.

Commissioner Arbuckle made a motion to direct NCTC staff to circulate the Draft FY 2017/18 Overall Work Program to member agencies for their review and comment. Commissioner Miller seconded the motion. The motion passed unanimously with Aye votes from Commissioners Arbuckle, Dee, Guerra, Jostes, Miller, Scofield, and Alternate Commissioner Strawser.

COMMISSION ANNOUNCEMENTS

Chairman Jostes noted that there had been a presentation scheduled at the beginning of the meeting for a Certificate of Appreciation to be given to past Commissioner Jason Fouyer. He was unable to attend this meeting, so the presentation will be made at the May 17th meeting.

Commissioner Dee thanked the Commission for allowing her and Kelly Beede to join the meeting through teleconferencing. She said it saved a great deal of commute time out of their days.

SCHEDULE FOR NEXT MEETING

The next regularly scheduled meeting of the NCTC is on May 17, 2017 at the Nevada County Board of Supervisors Chambers, 950 Maidu Avenue, Nevada City, CA starting at 9:30 a.m.

ADJOURNMENT OF MEETING

Chairman Jostes adjourned the meeting at 10:34 a.m.

Respectfully submitted: Antoinette Perry
Antoinette Perry, Administrative Assistant

Approved on: May 17, 2017

By: L. Jostes
Lawrence A. Jostes, Chairman
Nevada County Transportation Commission