

LOU CECI – Nevada City City Council
SUSAN HOEK – Nevada County Board of Supervisors
TOM IVY – Grass Valley City Council, Vice Chair
ED SCOFIELD – Nevada County Board of Supervisors, Chair
JAY STRAUSS – Member-At-Large
DUANE STRAWSER – Member-At-Large
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

MINUTES OF NCTC MEETING May 15, 2024

A regular meeting of the Nevada County Transportation Commission (NCTC) was held on Wednesday, May 15, 2024 in the Grass Valley City Hall Council Chambers, 125 E. Main Street, Grass Valley, California. Notice of the meeting was posted 72 hours in advance and was scheduled for 10:00 a.m.

Members Present: Lou Ceci
Tom Ivy
Ed Scofield
Jay Strauss*
Duane Strawser

Members Absent: Susan Hoek
Jan Zabriskie

Staff Present: Mike Woodman, Executive Director
Aaron Hoyt, Deputy Executive Director
Dan Landon, Executive Assistant
Kena Sannar, Transportation Planner
Dale Sayles, Administrative Services Officer
Carol Lynn, Administrative Assistant

Standing Orders: Chair Scofield convened the Nevada County Transportation Commission meeting at 10:00 a.m.

Pledge of Allegiance, Roll Call

PUBLIC COMMENT: Josh Thiem, Alison Rivers, Nick Wilson, Shirley Osgood, Ella Lee, and Emma Crawford all spoke in support of having a free bus fare program for youth, for reasons including decreasing carbon emissions, helping the climate, accessing services, events, and other community offerings, preventing the isolation of young people in the community, and helping students to participate in extracurricular or after school activities. Transit Services Manager Robin Van Valkenburgh responded that both Sierra College and Ghidotti students are eligible to ride the bus services for free, but he was happy to look into how free bus fare for youth could potentially be funded.

CONSENT ITEMS

1. Financial Reports
February, March 2024
2. NCTC Minutes
March 20, 2024 NCTC Meeting Minutes

3. Revised Findings of Apportionment for FY 2024/25
Resolution 24-13
4. Federal Fiscal Year 2023/24 Regional Surface Transportation Program Apportionment for Fiscal Year 2024/25 Bid Targets
Approved Bid Target table as a basis for allocation from the RSTP Fund for FY 2024/25
5. Federal Transit Administration Section 5311 Federal Fiscal Year 2024 Program of Projects
Resolution 24-14
6. Approval of Low Carbon Transit Operations Program FY 2023/24 Funding Amounts
Approved FY 2023/24 funding amounts and authorize the Executive Director to sign letters approving the Town of Truckee’s and Nevada County’s Allocation Requests
7. Congestion Mitigation Air Quality Improvement Program Loan Agreement
Resolution 24-15
8. Update to the NCTC Administrative Operating Procedures
Resolution 24-16
9. Town of Truckee Transportation Development Act Claim for State Transit Assistance Operating and Capital Funds for FY 2023/24
Resolution 24-17
10. Nevada County Pedestrian and Bicycle TDA Claim for FY 2023/24
Resolution 24-18

ACTION: Approved Consent Items by roll call vote
MOTION: Strawser / **SECOND:** Ceci
AYES: Ceci, Ivy, Strawser, Scofield
NOES: None
ABSENT: Hoek, Strauss, Zabriskie
ABSTAIN: None

* Commissioner Strauss joined the meeting

ACTION ITEMS

11. FY 2022/23 Fiscal and Compliance Audits
Resolution 24-19

Ingrid Shepline, CPA from Richardson & Company LLC, gave a presentation on the FY 2022/23 Fiscal and Compliance Audits. The TDA requires an audit be performed of the Commission itself that includes both financial and compliance auditing to determine that the Commission complies with TDA regulations. Then as a Transportation Planning Agency, the Commission is also responsible for administering various funds and assuring that the recipients of those funds are in compliance.

The opinions issued on the various financial statements are all considered unmodified or clean opinions. That indicates that they are fairly presented in accordance with other required accountability principles. They had no compliance findings and determined that the Commission as well as all of the

jurisdictions are in compliance with the Transportation Development Act and other state funding requirements. They issued a management letter that contained additional items for areas that were recommended for improvement for the Commission as well as the County and Town of Truckee to consider.

Ingrid Sheipline’s presentation can be viewed here:

<https://www.nctc.ca.gov/Reports/Fiscal-Audits/index.html>

During the audit discussion there was Public Comment from Shirley Osgood supporting the proposed City of Grass Valley plan for a roundabout and crosswalks on Ridge Road. She commented there is a blind hill there where drivers routinely exceed the 25mph speed limit, which is dangerous for school children, seniors and other pedestrians who often cross the road at that location.

ACTION: Approved Resolution 24-19 by roll call vote
MOTION: Strawser / SECOND: Ivy
AYES: Ceci, Ivy, Strauss, Strawser, Scofield
NOES: None
ABSENT: Hoek, Zabriskie
ABSTAIN: None

12. Final FY 2024/25 Overall Work Program
Resolution 24-20

Executive Director Mike Woodman gave a presentation on the Final FY 2024/25 Overall Work Program (OWP). The Overall Work Program outlines the fiscal administration and planning activities to be conducted during Fiscal Year 2024/25 and details the expected revenues and expenditures. The Draft FY 2024/25 OWP was presented to the Commission at their March meeting and then forwarded to the local jurisdictions and Caltrans for their review and comment. In finalizing the FY 2024/25 OWP, NCTC addressed and incorporated comments received from Caltrans District 3. Additionally, in response to Commissioner Strauss’s suggestion to create an easy to understand one or two page overview of the Overall Work Program, NCTC staff developed and incorporated a two-page Executive Summary that was inserted at the very beginning of the document, which explains the purpose of the Overall Work Program, the development process, key funding sources and general budget information, and also gives detail on the ongoing administrative and planning activities, carry over planning projects, and new projects.

The City of Grass Valley, City of Nevada City, Truckee Town Council, and Nevada County have all adopted the FY 2024/25 Overall Work Program.

ACTION: Approved Resolution 24-20 by roll call vote
MOTION: Strauss / SECOND: Strawser
AYES: Ceci, Ivy, Strauss, Strawser, Scofield
NOES: None
ABSENT: Hoek, Zabriskie
ABSTAIN: None

INFORMATIONAL ITEMS

14. Correspondence

- A. Mike Woodman, Executive Director, Nevada County Transportation Commission, SB 1216 (Blakespear): Transportation projects: Class III bikeways: prohibition - As amended on April 16, 2024 – Notice of Opposition, File 570.0, 4/17/2024
- B. Mike Woodman, Executive Director, Nevada County Transportation Commission, AB 2290 (Friedman): Transportation: Class III bikeways: bicycle facilities: Bikeway Quick-Build Project Pilot Program - As amended on April 1, 2024 – Notice of Opposition, File 570.0, 4/17/2024
- C. Mike Woodman, Executive Director, Nevada County Transportation Commission, AB 2535 (Bonta): Trade Corridor Enhancement Program - As introduced on February 13, 2024 – Notice of Opposition, File 570.0, 4/5/2024
- D. Mike Woodman, Executive Director, Nevada County Transportation Commission, Draft Caltrans System Investment Strategy (CSIS) and CAPTI Alignment Metrics, File 260.0, 4/15/2024
- E. Malia M. Cohen, California State Controller, Fiscal Year 2023-24 Third Quarter State of Good Repair Program Allocation, File 370.2.1, 3/6/2024
- F. Malia M. Cohen, California State Controller, Fiscal Year 2023-24 Third Quarter State Transit Assistance Allocation, File 1370.0, 3/6/2024

NCTC in coordination with their State Advocacy firm has been monitoring legislation, and in carrying out NCTC's legislative platform took an opposed position on three bills. Two of the bills, AB 2290 and Senate Bill 1216, proposed to prohibit Class 3 bikeways from being eligible in the state Active Transportation funding program. This is a significant concern to NCTC because our Nevada County Active Transportation Plan includes the typical Class 3 bikeways, but there is a special classification in the plan called a Class 3 multi-use shoulder, used in circumstances where a Class 2 striped lane five to seven feet wide is not feasible. This Class 3 multi-use shoulder would be a striped shoulder up to four feet in width that would provide additional protection and less stress for the user. The proposed legislation would prohibit those facilities from being eligible for the Active Transportation Program funding. Staff is continuing to work with the authors in an effort to get some possible modifications to those proposals to have some acknowledgement for rural areas that it is critical to get that state funding. Staff has been in contact with the Rural County Representatives of California as well as the California State Association of Counties and both of their legislative advocates are supportive of the issue.

The third bill, AB 2535, proposed to eliminate the existing tax statutory flexibility in the Trade Corridor Enhancement Program that currently allows funding for highway capacity improvements based on the merits and context of the project. This state grant program funded the State Route 49 truck climbing lane from McKnight Way to La Barr Meadows Road. NCTC took an opposed position in order to maintain the existing flexibility that is already in the statute for that program.

There is also a comment letter from NCTC on the draft Caltrans Strategic Investment Strategy scoring criteria. NCTC staff continue to work with Caltrans headquarters to ensure that the criteria established for funding programs controlled by Caltrans does not unfairly disadvantage rural projects from competing and getting critical partnership funding.

Public Comment: Josh Thiem commented that he bikes on Ridge Road every day for school, and it is very curvy and steep, cars go very fast and there is not really enough room on the shoulder to bike safely. He voiced his opinion that bigger bike lanes are better and safer and might encourage more people to bike on that road.

15. Executive Director’s Report

Executive Director Mike Woodman gave an overview of his report. Mr. Woodman and Association of Monterey Bay Area Governments Executive Director Maura Twomey were invited to attend the Rural County Representatives of California (RCRC) meeting to give a presentation to the Roadway Infrastructure Ad Hoc Committee to discuss rural transportation challenges from a Regional Transportation Planning Agency perspective. The presentation was well received. The committee members are interested in future coordination on advocacy efforts with the Rural Counties Task Force and the North State Super Region to align advocacy efforts and ensure rural priority projects are given fair consideration in state competitive grant funding programs. NCTC is a member of both of those groups, and Deputy Executive Director Aaron Hoyt was nominated to serve as chair of the Rural Counties Task Force for the next two-year term.


The RCRC Roadway Infrastructure Ad Hoc Committee is interested in pursuing advocacy efforts on some of our transportation challenges. NCTC will be working with our state advocate to schedule a coordinated Rural Counties Task Force and RCRC Advocacy Day at the state capitol where all of the representatives can work with their legislative representatives in an effort to make our rural needs and challenges heard.

NCTC's Executive Director, Deputy Executive Director, and NCTC Commissioner Sue Hoek attended a meeting of the North State Super Region on April 26. They discussed the rural transportation challenges facing the north state with Congressman Doug LaMalfa, and opportunities at the federal level that could help give support for some of these issues.


COMMISSION ANNOUNCEMENTS: Danielle LaPointe of the Town of Truckee said she and Truckee Transportation Program Manager Alfred Knotts have arranged a tour of some of the key multimodal facilities in the Town of Truckee after the July NCTC meeting. They are excited to host NCTC for both the meeting and the tour in July.

SCHEDULE FOR NEXT MEETING: The next regular meeting of the NCTC has been scheduled for July 17, 2024 at 10:00 a.m. at the Truckee Town Council Chambers with a Transit Tour following.

ADJOURNMENT OF MEETING: The meeting was adjourned at 11:34 a.m.

Respectfully submitted by: 
Carol Lynn, Administrative Assistant

Approved on: July 17, 2024

By: 
Tom Ivy, Vice Chair
Nevada County Transportation Commission