

DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council, Vice Chair
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

MINUTES OF NCTC MEETING July 19, 2023

A regular meeting of the Nevada County Transportation Commission (NCTC) was held on Wednesday, July 19, 2023 in the Grass Valley City Hall Council Chambers, 125 E. Main Street, Grass Valley, California. Notice of the meeting was posted 72 hours in advance and was scheduled for 9:45 a.m.

Members Present: Daniela Fernandez
 Susan Hoek
 Tom Ivy
 Ed Scofield
 Jay Strauss
 Duane Strawser
 Jan Zabriskie

Staff Present: Mike Woodman, Executive Director
 Aaron Hoyt, Deputy Executive Director
 Dan Landon, Executive Advisor
 Kena Sannar, Transportation Planner
 Dale Sayles, Administrative Services Officer
 Carol Lynn, Administrative Assistant

Standing Orders: Commissioner Scofield convened the Nevada County Transportation Commission meeting at 9:45 a.m.

Pledge of Allegiance, Roll Call

PUBLIC COMMENT:

CONSENT ITEMS

1. Financial Reports
 April and May 2023
2. NCTC Minutes
 May 17, 2023 NCTC Meeting Minutes
3. TDA Allocation Request from Nevada County
 Resolution 23-12

4. LTF Allocation Request from the City of Grass Valley
Resolution 23-13
5. LTF Allocation Request from the City of Nevada City
Resolution 23-14
6. TDA Allocation Request from the Town of Truckee
Resolution 23-15
7. Grass Valley, Nevada City, Town of Truckee, and Nevada County Local Participation
Subrecipient Agreements for FY 2023/24
Resolution 23-16
8. Allocation Request and Subrecipient Agreement for Nevada County Regional Surface
Transportation Program Funds for FY 2023/24 Projects
Resolution 23-17
9. Congestion Mitigation Air Quality Funding Adjustments
Resolution 23-18

ACTION: Approved Consent Items by roll call vote

MOTION: Strauss / SECOND: Hoek

AYES: Hoek, Ivy, Scofield, Strauss, Strawser, Zabriskie

NOES: None

ABSENT: Fernandez

ABSTAIN: None

INFORMATIONAL ITEMS

16. Caltrans Project Status Report: Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

The Caltrans Project Status Report was moved up in the agenda schedule to accommodate two presentations on the State Route 20 Omega Curves Safety and Operation Improvement Project given by Caltrans District 3 staff.

Jeff Johnson, Resident Engineer at Caltrans, gave a presentation on the State Route 20 Omega Curves Safety and Operation Improvement Project. The purpose of this project is to improve traffic operations and safety by reducing the number and severity of collisions on Highway 20 in Nevada County near Omega at various locations from Conservation Road to Zeibright Road. The project is anticipated to be completed in November 2023.

Jeff Johnson's presentation can be viewed here:

<https://www.nctc.ca.gov/Reports/Caltrans-District-3-Project-Status-Reports/index.html>

T Chris Johnson, Engineer at Caltrans, gave a presentation on the revegetation portion of the State Route 20 Omega Curves Safety and Operation Improvement Project. The plants selected are native to this location in Nevada County. They will be planting thousands of trees in the area once all the grading

and all the slopes are complete, and they have saved a lot of the existing topsoil full of good nutrients that they will spread back over the slopes that will help to promote the future growth of the planting.

T Chris Johnson's presentation can be viewed here:

<https://www.nctc.ca.gov/Reports/Caltrans-District-3-Project-Status-Reports/index.html>

ACTION ITEMS

10. Professional Services Agreement for Fiscal and Compliance Audits Resolution 23-19

As the Regional Transportation Planning Agency for Nevada County, one of NCTC's roles is the administration of the Transportation Development Act funds, derived from a quarter cent of the statewide sales tax and diesel excise tax. Those funds come back to our county for transportation purposes, and primarily for transit operations in the county. NCTC is required annually to have an outside auditing firm conduct fiscal and compliance audits and to submit a report to the State Controller's office, identifying the amount of funds received and how they are spent. Our member agencies receiving funds are also required to submit certified annual financial audits. In April, NCTC released a request for proposals to solicit interest from qualified auditing firms and chose Richardson and Company LLP to conduct these annual audits. They have great qualifications and experience with the Transportation Development Act.

ACTION: Approved Resolution 23-19 by roll call vote

MOTION: Strawser / **SECOND:** Strauss

AYES: Fernandez, Hoek, Ivy, Scofield, Strauss, Strawser, Zabriskie

NOES: None

ABSENT: None

ABSTAIN: None

11. Professional Services Agreement to Update the Eastern Nevada County Transportation Development Plan Resolution 23-20

The Eastern Nevada County Transit Development Plan update is necessary to provide the adequate guidance for making operational adjustments over the next five-year planning period to address operational and capital needs, address changes in funding levels and changes in fixed route and paratransit operations. In May, NCTC staff released a request for proposal to solicit interest from qualified transit planning firms, and chose LSC Transportation Consultants Inc to prepare the update for this plan. The funding for this project is included in Work Element 2.3.3 of the FY 23/24 Overall Work Program. The update will incorporate the findings from the recent micro transit pilot study in the Truckee area.

ACTION: Approved Resolution 23-20 by roll call vote

MOTION: Fernandez / **SECOND:** Strawser

AYES: Fernandez, Hoek, Ivy, Scofield, Strauss, Strawser, Zabriskie

NOES: None

ABSENT: None

ABSTAIN: None

12. Adoption of the Regional Transportation Mitigation Fee Program Update Resolution 23-21

Don Hubbard and Rosanna Southern of GHD, Inc gave a presentation on the Regional Transportation Mitigation Fee (RTMF) Update and provided an overview of the Regional Transportation Mitigation Fee Nexus Study and Administrative Plan. The impacts of new state legislation, Assembly Bill 602 and Senate Bill 13 now require fee programs to consider housing size in the determination of fees. The update has categorized residential fees into small, medium, and large sizes, and Accessory Dwelling Units smaller than 750 square feet are exempt from fees. GHD looked into the impacts of exempting fees to all new residential units smaller than 1,500 square feet and found that doing so would exempt nearly half of all residential developments. In light of this, GHD recommended against exempting units under 1,500 square feet, in that it would create a significant challenge in terms of revenue generation and consistency with other agency programs.

GHD Inc's presentation can be viewed here:

<https://www.nctc.ca.gov/Reports/Regional-Transportation-Mitigation-Fee-RTMF/index.html>

ACTION: Approved Resolution 23-21 by roll call vote
MOTION: Strawser / **SECOND:** Hoek
AYES: Fernandez, Hoek, Ivy, Scofield, Strauss, Strawser, Zabriskie
NOES: None
ABSENT: None
ABSTAIN: None

13. Special Services Contract for Ladriz AI for Evacuation Software and Support Services Resolution 23-22

This is a one-year special services contract with Ladriz AI for proprietary evacuation modeling software and support services. The purchase of this software will allow NCTC staff to analyze different evacuation scenarios and determine the benefits of proposed evacuation improvements. This is the same platform that the County Office of Emergency Services is currently using.

ACTION: Approved Resolution 23-22 by roll call vote
MOTION: Strauss / **SECOND:** Ivy
AYES: Fernandez, Hoek, Ivy, Scofield, Strauss, Strawser, Zabriskie
NOES: None
ABSENT: None
ABSTAIN: None

INFORMATIONAL ITEMS

14. Correspondence

- A. Senator Brian Dahle and Assemblywoman Megan Dahle, Draft 2023 State Highway System Management Plan: Climate and Adaptation and Resilience Funding, File 1200.4, 5/29/2023

- B. Malia M. Cohen, California State Controller, Fiscal Year 2022-23 Third Quarter State of Good Repair Program Allocation, File 370.2.1, 5/17/2023
- C. Malia M. Cohen, California State Controller, Fiscal Year 2022-23 Third Quarter State Transit Assistance Allocation, File 1370.0, 5/17/2023

Executive Director Woodman highlighted the letter to Caltrans Director Tony Tavares, from Senator Dahle and Assemblywoman Dahle, requesting that proposed investments identified in the Climate Adaptation and Resilience funding in the draft 2023 State Highway System Management Plan include needs related to wildfire evacuation and improvements in the State Route 49 corridor. NCTC staff is very grateful for the coordination with both Senator Dahle and Assemblywoman Dahle on this issue as well as their support for improvements in the State Route 49 Corridor.

15. Executive Director's Report

Executive Director Mike Woodman gave an update on two grants received by NCTC. On June 28, 2023, the California Transportation Commission officially awarded the Nevada County Transportation Commission \$14.6 million of Trade Corridor Enhancement Program funding for the southbound improvements on State Route 49 between the McKnight Way interchange and La Barr Meadows Road.

The State Route 49 Corridor Improvement Phase Two will construct the southbound truck climbing lane and eliminate the southbound merge that exists just south of the McKnight Way interchange. This funding will allow Phase Two to be constructed at the same time as the Phase One improvements that were previously awarded through the Caltrans District 3 State Highway Operations Protection Program. This will save construction costs, minimize the impacts to the public, and deliver the benefits of the projects faster. The Phase One improvements include construction of a northbound truck climbing lane, a continuous center two-way left turn lane, 10-foot shoulders both northbound and southbound, elimination of the northbound merge point just north of the La Barr Meadows intersection, and right turn lanes at Wellswood Way, Bethel Church Way, Smith Road, and Crestview Drive, and includes a wildlife undercrossing.

As part of this project, staff coordinated and received support for the grant application from County of Nevada, City of Grass Valley, City of Nevada City, CalFire, the CalFire Nevada-Yuba-Placer Unit, Nevada County Consolidated Fire District, the Coalition of Firewise Communities, Grass Valley Highway Patrol, Citizens for Highway 49 Safety, Fix49.org, the California Trucking Association, and Assemblywoman Dahle and Senator Dahle. Mr. Woodman thanked NCTC staff for doing an excellent job in preparing the application for the grant, and thanked Caltrans District 3 for their assistance in preparing the application.

The other grant application submitted to the California Transportation Commission was for Solutions for Congested Corridors funding. That project proposed to construct the new entrance to the Nevada County Transit Operation Center off State Route 49, and purchase eight zero-emission buses and associated charging infrastructure. That grant application unfortunately was not successful, but staff will continue to work with the Nevada County Transit Services Division to explore other funding opportunities to deliver those projects.

Dan Landon expressed how effective NCTC staff has been in activities such as legislative advocacy, seeking partners like UCLA to develop new and innovative ways to address issues like emergency

evacuation, and their effectiveness at achieving grants. He commented that NCTC staff does the work of the staff of a much larger agency and he is proud and pleased to have been associated with them.

Ed Scofield commented that he is impressed with how well Executive Director Woodman and Deputy Executive Director Hoyt are known throughout the state of California and the influence they have had with the California Transportation Commission, which comes from spending a lot of time in their presence.

Mr. Woodman commented that staff is currently working on a grant for \$25 million to close the construction gap and fund improvements from north of Alta Sierra to Lime Kiln. Staff will also be asking for \$10 million in project development work on the section from Lime Kiln to Wolf/Combie, and if successful, Caltrans District 3 will provide sustainability funding for the improvements. In the long term, staff can analyze other additions of completing the highway to the minimum facility standard with two lanes northbound and southbound.

17. Closed Session: Pursuant to Government Code Section 54947, Public Employee Performance Evaluation of the Executive Director, Michael Woodman

There was no reportable action during the Closed Session.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regular meeting of the NCTC has been scheduled for September 20, 2023 at 9:45 a.m. at the Grass Valley City Council Chambers.

ADJOURNMENT OF MEETING: The meeting was adjourned at 12:11 a.m.

Respectfully submitted by: _____
Carol Lynn, Administrative Assistant

Approved on: _____

By: _____
Ed Scofield, Chair
Nevada County Transportation Commission