

JAN ARBUCKLE – Grass Valley City Council
ANDREW BURTON – Member-At-Large, Chair
CAROLYN WALLACE DEE – Town of Truckee
ANN GUERRA – Member-At-Large
SUSAN HOEK – Nevada County Board of Supervisors, Vice Chair
ED SCOFIELD – Nevada County Board of Supervisors
DUANE STRAWSER – Nevada City City Council



DANIEL LANDON, Executive Director
MICHAEL WOODMAN, Deputy Executive Director

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MINUTES OF NCTC MEETING June 24, 2020

An online special meeting of the Nevada County Transportation Commission (NCTC) was held via teleconference, in light of COVID-19 restrictions on public gatherings, on Wednesday, June 24, 2020. The meeting was held via Zoom. Notice of the meeting was posted 24 hours in advance. The meeting was scheduled for 10:00 a.m.

Members Present: Jan Arbuckle
Andy Burton
Carolyn Wallace Dee
Ann Guerra
Susan Hoek
Ed Scofield

Members Absent: Duane Strawser

Staff Present: Dan Landon, Executive Director
Mike Woodman, Deputy Executive Director
Kena Sannar, Transportation Planner
Dale Sayles, Administrative Services Officer
Carol Lynn, Administrative Assistant

Standing Orders: Chair Burton convened the Nevada County Transportation Commission meeting at 10:01 a.m.

Pledge of Allegiance
Roll Call

PUBLIC COMMENT: There was no public comment.

ACTION ITEMS

Executive Director Landon reported that staff is requesting the extension of these two contracts with GHD to prepare Active Transportation Plan grant applications. The state has moved the deadline for the applications to September 15, 2020, therefore the contracts would be extended to expire on September 30, 2020 to give GHD more time to coordinate with staff and stakeholders and adjust the applications up to the time that they are submitted.

1. Amendment 3 to the Professional Services Agreement with GHD to Prepare the Nevada City State Route 49 Multimodal Corridor Plan
Resolution 20-26

ACTION: Adopted Resolution 20-26 by roll call vote
MOTION: Scofield / **SECOND:** Dee
AYES: Arbuckle, Burton, Dee, Guerra, Hoek, Scofield (unanimous)
ABSTAIN: None
ABSENT: Strawser

2. Amendment 4 to the Professional Services Agreement with GHD to Prepare the State Route 174/20 Intersection Analysis
Resolution 20-27

ACTION: Adopted Resolution 20-27 by roll call vote
MOTION: Arbuckle / **SECOND:** Hoek
AYES: Arbuckle, Burton, Dee, Guerra, Hoek, Scofield (unanimous)
ABSTAIN: None
ABSENT: Strawser


COMMISSION ANNOUNCEMENTS:

Commissioner Hoek commented that she was excited to see a notification from Trisha Tillotson, Director of Public Works, that a vegetation reduction program is in the works for clearing along State Highway 49 for a fuel break. She is still hoping for more vegetation reduction on Highway 20 between Penn Valley and Grass Valley, but this work project on Highway 49 is going to be very beneficial for our community.

SCHEDULE FOR NEXT MEETING: The next regularly scheduled meeting of the NCTC will be July 15, 2020 via Zoom Webinar.

ADJOURNMENT OF MEETING

Chair Burton called for a motion to adjourn the meeting. Commissioner Dee made a motion to adjourn. Commissioner Hoek seconded the motion. The meeting was adjourned at 10:08 a.m.

Respectfully submitted by: 

Carol Lynn, Administrative Assistant

Approved on: _____

By: _____
Andrew Burton, Chair
Nevada County Transportation Commission