

JAN ARBUCKLE – Grass Valley City Council
ANDREW BURTON – Member-At-Large, Chair
CAROLYN WALLACE DEE – Town of Truckee
ANN GUERRA – Member-At-Large
SUSAN HOEK – Nevada County Board of Supervisors, Vice Chair
ED SCOFIELD – Nevada County Board of Supervisors
DUANE STRAWSER – Nevada City City Council



DANIEL LANDON, Executive Director
MICHAEL WOODMAN, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

MINUTES OF NCTC MEETING July 15, 2020

An online meeting of the Nevada County Transportation Commission (NCTC) was held via teleconference, in light of COVID-19 restrictions on public gatherings, on Wednesday, July 15, 2020. The meeting was held via Zoom. Notice of the meeting was posted 72 hours in advance. The meeting was scheduled for 9:30 a.m.

Members Present: Jan Arbuckle
Andy Burton
Carolyn Wallace Dee
Ann Guerra
Susan Hoek
Ed Scofield
*Duane Strawser

Staff Present: Dan Landon, Executive Director
Mike Woodman, Deputy Executive Director
Kena Sannar, Transportation Planner
Dale Sayles, Administrative Services Officer
Carol Lynn, Administrative Assistant

Standing Orders: Chair Burton convened the Nevada County Transportation Commission meeting at 9:30 a.m.

Pledge of Allegiance
Roll Call

PUBLIC COMMENT: Bethany Celio, a Grass Valley resident, lives in the Sherwood Forest area, a neighborhood on Auburn Road, just outside of downtown Grass Valley. She said she likes to bike to downtown, but it is not safe on that stretch of Auburn Road. She asked how to go about advocating for a bike lane or a wider shoulder.

Executive Director Dan Landon said the Transportation Commission does not authorize construction of those kinds of projects, although it does provide funding for them. He said Nevada County Public Works is the agency that would do such a project on that stretch of road, although they do not currently have an upcoming project scheduled. He said the Commission will be looking for grant opportunities that might hasten the funding of such a project, and he encouraged Ms. Celio to continue to reach out to NCTC staff and Nevada County Public Works as to how soon and what might be done to facilitate this project. Ms. Celio suggested circulating a petition to determine how many people use the road on their bikes. Mr. Landon concurred that a petition would be a good way to build support for the idea and

suggested that she could bring a petition to the next Commission meeting.

Chair Burton suggested Ms. Celio speak with Commissioner Strawser, who would be able to connect her with bike groups and others who have advocated for bike paths and trails and can get her going in the right direction. Commissioner Scofield suggested also speaking with Supervisor Dan Miller who represents the Sherwood Forest area.

CONSENT ITEMS

1. Financial Reports
April and May 2020
2. NCTC Minutes
May 20, 2020 NCTC Meeting Minutes
June 24, 2020 NCTC Meeting Minutes
3. Allocation Request from Nevada County
Resolution 20-28
4. Allocation Request from the City of Grass Valley
Resolution 20-29
5. Allocation Request from the City of Nevada City
Resolution 20-30
6. Allocation Request from the Town of Truckee
Resolution 20-31
7. Allocation Request from County of Nevada for Regional Surface Transportation Program Funds for FY 2020/21 Projects
Resolution 20-32
8. Allocation Request from Grass Valley for Regional Surface Transportation Program Funds for FY 2020/21 Projects
Resolution 20-33
9. Allocation Request from Nevada City for Regional Surface Transportation Program Funds for FY 2020/21 Projects
Resolution 20-34
10. Amendment 5 to Professional Services Agreement for Airport Land Use Planning Services with Mead & Hunt, Inc.
Resolution 20-35
11. Amendment 6 to Professional Services Agreement for General Counsel Services with Sloan Sakai Yeung & Wong LLP, A Professional Corporation
Resolution 20-36

12. Grass Valley, Nevada City, Town of Truckee, and Nevada County Subrecipient Agreements for FY 2020/21
Resolution 20-37

ACTION: Approved Consent Items by roll call vote
MOTION: Arbuckle / **SECOND:** Hoek
AYES: Arbuckle, Burton, Dee, Guerra, Hoek, Scofield
NOES: None
ABSENT: Strawser

INFORMATIONAL ITEMS

6. Correspondence
- A. Betty T. Yee, California State Controller, Fiscal Year 2019-20 Third Quarter State Transit Assistance Allocation, File 1370.0, 6/3/2020.
- B. Betty T. Yee, California State Controller, Fiscal Year 2019-20 State of Good Repair Program Third Allocation, File 370.2.1, 6/1/2020.

There were no comments on the Correspondence.

7. Executive Director's Report

- NCTC 2020 Annual Salary Cost of Living Adjustment

Executive Director Landon reported that in accordance with the Commission's policy, as of July 1, the salaries of the Commission staff have been increased by 2.17 percent, which is an average of the cost of living increase provided by the local labor market to the journey level planner.

8. Project Status Reports

- A. Caltrans Project Report

Executive Director Dan Landon reviewed the July Caltrans Project Status Report provided by Caltrans District 3 Project Manager Sam Vandell. He reported that the Smartsville project Near Lake Wildwood from 0.4 mile east of McGanney Lane to Mooney Flat Road has been completed, and that some costs and target completion dates of some of the projects have changed. There will be radar speed feedback signs installed at various locations in the SR 49 corridor, and also some culvert rehabilitation in that corridor. There are cost updates for the Wolf/Combie acceleration lanes, and for the two-way left turn lane at Round Valley.

ACTION: None – Information only.

**At this point, Commissioner Strawser joined the meeting.*

CLOSED SESSION

16. Closed Session: Pursuant to Government Code Section 54947, Public Employee Performance Evaluation of the Executive Director, Daniel B. Landon.

There was no reportable action during the Closed Session.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regularly scheduled meeting of the NCTC will be September 16, 2020 via Zoom Webinar.

Respectfully submitted by: 

Carol Lynn, Administrative Assistant

Approved on: 10-7-2020

By: 

Andrew Burton, Chair
Nevada County Transportation Commission