




# NEVADA COUNTY TRANSPORTATION COMMISSION

Grass Valley • Nevada City • Nevada County • Truckee

## MEMORANDUM

TO: The Nevada County Transportation Commission

FROM: Daniel B. Landon, Executive Director 

SUBJECT: Executive Director's Report for the January 16, 2013 Meeting

DATE: January 3, 2013

### 1. BICYCLE MASTER PLAN (BMP) UPDATE

This planning effort will incorporate and expand on existing bicycle planning efforts in Nevada County and will seek input from local jurisdictions, citizens, and local bicycle advocacy groups. The completion of the update to the 2007 BMP will make all of the jurisdictions in Nevada County eligible to annually submit bicycle projects identified in the BMP for grant funding through the State Bicycle Transportation Account. This project will also assist the local jurisdictions in coordinating land use and transportation decisions.

The update of the BMP will be guided by a Project Advisory Committee (PAC) consisting of representatives from the Nevada County Transportation Commission (NCTC), Nevada County, Grass Valley, Nevada City, Town of Truckee, and Sierra Express Bicycle Club. A project kick-off meeting with the consultant and PAC was held on December 5, 2012. The purpose of this meeting was to review the consultant's proposed scope of work and identify any issues or areas of focus as background for this project. The schedule for the project is as follows:

ACTIVITIES	DATE
Data Collection/Develop Goals & Objectives	December 2012/January 2013
Determine General Bicycle Commuting Patterns & Estimates	January 2013
Public Participation Activities	January/February 2013
Analysis of Potential Improvements & Development of Proposed Network	February 2013
Cost Estimates & Funding Sources	March 2013
Prepare Draft Report	April 2013
Present Draft Report to NCTC	May 2013
Prepare Final Report	June 2013

## 2. EASTERN NEVADA COUNTY TRANSIT DEVELOPMENT PLAN (ENCTDP) UPDATE

The update of the ENCTDP will provide the Town of Truckee guidance for making operational adjustments over the next five years, address capital needs, and address the reduction of transit revenues experienced over the last several years. This update will include public outreach and evaluate various service alternatives and the ability to implement them, as appropriate, based on the level of demand and funding available.

This study will be guided by a PAC consisting of staff representatives of the NCTC, Town of Truckee, Truckee North Tahoe Transportation Management Association, and the Community Collaborative of Tahoe Truckee. A project kick-off meeting with the consultant and PAC was held on December 13, 2012. The purpose of this meeting was to review the consultant's proposed scope of work and identify any issues or areas of focus as background for this project. The schedule for the project is as follows:

ACTIVITIES	DATE
Analyze Current Transit Services	December 2012/January 2013
Summarize and Assess Transit Needs	January 2013
Public Participation Activities	January/March 2013
Evaluate Transit Service Alternatives	February 2013
Develop Financial, Capital, and Management Alternatives	March 2013
Prepare Draft Report	April 2013
Present Draft Report to Truckee Town Council	May 2013
Prepare Final Report	June 2013

## 3. UNMET TRANSIT NEEDS PUBLIC HEARING

A public hearing to receive input on unmet transit needs in western Nevada County was conducted as part of the Social Services Transportation Advisory Council (SSTAC) meeting held on November 15, 2012 at Grass Valley City Hall. The following input on the perceived unmet transit needs were provided by the SSTAC and members of the public attending the meeting:

- There is a need for public transportation from Grass Valley/Nevada City to the Miner's Clinic in North San Juan.
- It was suggested that the hours of Gold Country Stage Route 2 be extended to better serve Sierra College students taking evening courses.
- CalWORKs clients and members of the public have requested the restoration of Gold Country Stage Saturday service to provide a means of getting to employment opportunities and shopping.
- The service hours of the Truckee Dial-A-Ride and Truckee Transit need to be extended beyond 5:00 p.m.
- There is a need for transportation services to areas outside of the Town of Truckee for non-emergency medical trips to Reno, Kings Beach, Grass Valley/Nevada City, Auburn, and Sacramento.
- It was recommended that the Nevada County Transit Services Division expand on current marketing strategies to increase ridership and awareness of available transit services.

- There was a request for additional runs on Gold Country Stage Routes 3 and 4 from the Bret Harte Retirement Inn to the new transit transfer facility.
- It was also requested that bus schedules be posted on the Gold Country Stage buses.

The comments received will be provided to the appropriate transit operators for consideration in transit planning activities.

#### 4. REGIONAL TRAFFIC MODEL UPDATE

Fehr & Peers and NCTC staff are continuing to work on the base year traffic model. It is interesting to note that we are utilizing Google maps computer technology to identify the size and location of buildings. The picture below shows some buildings in downtown Nevada City. Underneath the picture is information that will be included in the traffic model.



ID	# of Floors	Model Land Use Category	Description/Comments
1	2	Commercial/Residential	Ground floor retail shop, 2nd floor apartments
2	1	Commercial	Bank building, vacant

Due to limitations in the County GIS data, verification of land use is taking a little longer than anticipated and we expect to have it completed by early February.

#### 5. TRIENNIAL PERFORMANCE AUDITS

LSC Transportation Consultants, Inc. is conducting the Triennial Performance Audits of the NCTC and transit operators for FY 2009/10 to FY 2011/12. The primary objective of the NCTC audit is to provide NCTC with an independent and objective evaluation of its performance as it relates to responsibilities in its role as the Regional Transportation Planning Agency for Nevada County. LSC Transportation Consultants, Inc. was also contracted to develop separate audit reports to evaluate the effectiveness and efficiency of transit operators within NCTC's jurisdiction and their compliance with Transportation Development Act (TDA) requirements.

In October and November, the consultant collected and reviewed background data for the audits and completed the compliance assessment with the TDA requirements listed in the *Performance Audit Guidebook for Transit Operators and Regional Transportation Planning Entities* and the Public Utilities Code. Also the consultant reviewed follow-up for prior performance audit

recommendations. LSC staff spent several hours on the performance indicator analysis for Gold Country Stage and Gold Country Telecare.

On site interviews were held with NCTC staff on November 14<sup>th</sup> and interviews were conducted with Truckee Transit staff on December 17<sup>th</sup>.

LSC has completed a rough draft of the NCTC performance audit and is partially complete with a rough draft of the western Nevada County operator's audit. The consultant is on track to have all three draft audits available for NCTC staff to review by early February.