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MICHAEL WOODMAN, Executive Director  
AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

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File: 950.6

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Executive Director's Report

DATE: September 18, 2024

### PARTICIPATION ON RURAL PLANNING ORGANIZATIONS OF AMERICA COUNCIL OF PEERS

NCTC's Executive Director Mike Woodman was nominated and subsequently elected on July 30, 2024, to serve as a member of the Rural Planning Organizations of America (RPO) Council of Peers representing California. The National RPO Council of Peers serves as the leadership of RPO. Members of the Council are appointed by the National Association of Development Organizations (NADO) president, with the advice and consent of the NADO board, to serve a two-year term.

RPO was established in June 2006 by the NADO Board of Directors to serve as the national professional association for regional and rural transportation planning professionals, practitioners and policy officials in the field of rural and small metropolitan area transportation planning and development. The purpose of RPO America is to provide a structure through NADO, under which regional planning and development organizations can work together in cooperation with state and federal government officials in devising and implementing effective laws, policies, and programs whose principal objectives are to improve transportation infrastructure, expand regional economies, strengthen local governments, and improve both the quality of life and access to economic opportunity for all residents. The RPO Council of Peers provides advice, input and ideas to the NADO Board of Directors, transportation policy task force, and management.

Established in 1967, NADO provides federal advocacy, education, research, and training for the nation's regional planning and economic development organizations, including the emerging network of non-metropolitan regional transportation planning organizations (RTPOs). The association and its members promote regional strategies, partnerships, and solutions to strengthen the economic competitiveness and quality of life across America's local communities.

## **NCTC 2024 ANNUAL COST OF LIVING ADJUSTMENT**

NCTC's Compensation Policy adopted by Resolution 22-30 on July 20, 2022, includes the provision that NCTC will adjust its salary ranges annually, as budget allows, by the average cost of living increase provided by the local labor market for the journey level planner classification.

In August, staff received the final cost of living adjustments (COLA) provided by the local jurisdictions for the local labor market:

- County of Nevada: 3.0%
- City of Grass Valley: 0.0%
- City of Nevada City: 4.0%

The average of the labor market increases for 2024 is 2.33%. NCTC's Executive Director determined that there are adequate revenues in the budget to apply the COLA increase for Fiscal Year 2024/25, effective retroactive to July 1, 2024, for all NCTC employees. The NCTC Compensation Policy also provides that NCTC will conduct a comprehensive review of its compensation with comparison to other similar Regional Transportation Planning Agencies approximately every five years to ensure wages and compensation remain competitive, which is scheduled to next occur in 2026.