

TERRI ANDERSEN – Nevada City City Council
NATE BEASON – Nevada County Board of Supervisors
CAROLYN WALLACE DEE – Truckee Town Council
JASON FOUYER – Grass Valley City Council (2015 Vice-Chair)
ANN GUERRA – Member-At-Large
LARRY JOSTES – Member-At-Large (2015 Chairman)
ED SCOFIELD – Nevada County Board of Supervisors



DANIEL B. LANDON, Executive Director
Nevada County Transportation Commission
Nevada County Airport Land Use Commission

Grass Valley • Nevada City

Nevada County • Truckee

COMMISSION

AGENDA FOR MAY 20, 2015

A meeting of the Nevada County Transportation Commission (NCTC) will be held on **Wednesday, May 20, 2015 at 9:30 a.m.**, in the **Nevada City Council Chambers**, 317 Broad Street, Nevada City, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. This meeting will be recorded. This meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the NCTC office at least 72 hours in advance of the meeting.

REGULAR MEETING: 9:30 a.m. or as soon as possible thereafter following the conclusion of the Transit Services Commission meeting.

STANDING ORDERS: Call the Meeting to Order.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: Any member of the audience desiring to address the NCTC on a matter ON the agenda, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated based on the number of requests received. For items NOT on the agenda that are of interest to the public and are within the subject matter jurisdiction of the NCTC, please come to the podium at this time. Time limitations are explained on the last page of the agenda.

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party request that a specific item be removed.

1. **Financial Reports:** Please note that Fund 329 - Redevelopment Agency Dorsey Drive Interchange Fund has been closed.

A. February 2015, March 2015

- Local Transportation Funds.
- Public Transportation Modernization Improvement and Service Enhancement Program (PTMISEA) Fund.
- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. NCTC Minutes: March 18, 2015 meeting.
Recommendation: Approve.
3. Revised Findings of Apportionment for FY 2015/16: The State Department of Finance has provided an updated population estimate for Nevada County. In accordance with State statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of the Nevada County Transportation Commission.
Recommendation: Adopt Resolution 15-13 adopting the Revised Findings of Apportionment for FY 2015/16.
4. Multi-Year Congestion Mitigation and Air Quality (CMAQ) Improvement Program FFY 2015/16 Adjustments: ~~See attached staff report.~~ PULLED
Recommendation: ~~Adopt Resolution 15-14.~~ PULLED
5. NCTC Lease Agreement with Ridgewood Associates: See attached staff report.
Recommendation: Adopt Resolution 15-15.
6. Update of NCTC's Personnel Manual. See attached staff report. (Copies of the manual are included in the Commissioner's packets only).
Recommendation: Adopt Resolution 15-16.
7. Formal Establishment of the Petty Cash Fund: See attached staff report.
Recommendation: Adopt Resolution 15-17.
8. Amendment III to the FY 2014/15 Overall Work Program: See attached staff report.
Recommendation: Adopt Resolution 15-18.

INFORMATIONAL ITEMS: For discussion and possible action.

9. Correspondence:
 - A. Economic Resource Council - April newsletter. File 420, 4/23/15.
 - B. California Transportation Commission - Stakeholder letter regarding road charge as an alternative to the gas tax. File 570, 5/5/15.
 - C. State Controller's Report - Schedule of State Transit Assistance funds allocated for the 3rd quarter of FY 2014/15. File 120, 5/8/15.
10. Executive Director's Report
11. Project Status Reports:
 - A. Caltrans Projects: Sergio Aceves, Caltrans Project Manager for Nevada County and Tom Brannon, Caltrans Deputy District Director, Program/Project Management.

- B. Truckee's SR 89 "Mousehole" Project: Becky Bucar, Town of Truckee, Associate Engineer.
 - C. Brunswick/Loma Rica Intersection Improvements: Josh Pack, Principle Civil Engineer, Nevada County Public Works Department.
12. NCTC Workshop: Discussion led by Charles Wilson, Director of Nevada County Human Resources, to review the process for setting NCTC staff salaries.

ACTION ITEMS:

13. Revised and New Allocations Request from the Town of Truckee: Through the adoption of Resolution 2015-18, Truckee is requesting a revised allocation of \$501,051 of Local Transportation Funds (LTF) for transit/paratransit operations for FY 2015/16; an allocation of \$13,938 of LTF from Nevada County's LTF apportionment for the Donner Summit Service; an allocation of \$21,540 of Community Transit Services Funds for operations of paratransit services for FY 2014/15. See attached staff report.

Action Requested: Adopt Resolution 15-19.

14. Appointment to Truckee North Tahoe Transportation Management Association (TNT/TMA) Board. See attached staff report.

Action Requested: Approve the appointment of Allison Pedley to the TNT/TMA.

15. Congestion Mitigation Air Quality (CMAQ) Interagency Agreement with Nevada City: See attached staff report. (Copies of the contract are included in the Commissioner's packets only).

Action Requested: Adopt Resolution 15-20.

16. Approval of Contract to Update the Regional Transportation Plan: See attached staff report. (Copies of the contract are included in the Commissioner's packets only).

Action Requested: Adopt Resolution 15-21.

17. Rural Counties Task Force: Streets and Roads Performance Measurement Data Project: See attached staff report.

Action Requested: Adopt Resolution 15-22.

18. Final FY 2015/16 Overall Work Program: See attached staff report.

Action Requested: Adopt Resolution 15-23.

19. SB 16 Transportation Funding: See attached staff report.

Action Requested: Adopt "Monitor" position on SB 16.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual

information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT MEETING

ADJOURNMENT OF MEETING

This agenda was posted on or before May 15, 2015 at the Nevada County Eric Rood Administrative Center, the Town of Truckee Administrative Center, the City Halls of Grass Valley and Nevada City, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; nctc@nccn.net.

PERSONS DESIRING TO ADDRESS THE COMMISSION

PUBLIC COMMENT

AGENDA ITEMS:

The Nevada County Transportation Commission will allow members of the public to address the Commission on items appearing on the agenda. In the interest of time, the Commission may limit the length of any such comment or input.

ITEMS NOT ON THE AGENDA:

Members of the public will be allowed to address the Nevada County Transportation Commission on items not appearing on the agenda, which are of interest to the public and are within the subject matter jurisdiction of the Commission, provided that no action is taken, unless otherwise authorized by Section 54954.2(b) of the Ralph M. Brown Act. The following procedures will be in effect with regard to the public's exercise of this right:

1. The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Commission meeting.
2. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.

PUBLIC HEARINGS

All members of the public will be allowed to address the Nevada County Transportation Commission as to any item that is noticed on the Commission's agenda as a public hearing. The Commission may limit any person's input to not less than 5 minutes. Any person may provide the Commission with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Ten copies of written statements are to be submitted to the Commission's Administrative Assistant (preferably in advance) to allow for distribution to the Commission and staff.

Copies of the agenda, correspondence and reports may be obtained from the Commission's staff at a cost of \$0.10 (ten cents) per page, plus the cost of postage.

An interpreter for the hearing impaired, as well as other special accommodations, may be made upon request to the Administrative Assistant of the Commission 72 hours in advance of the Nevada County Transportation Commission meeting.

COMMONLY USED ACRONYMS NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)
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ADA	Americans with Disabilities Act
ADT	Average Daily Trip
ALUC	Airport Land Use Commission
ALUCP	Airport Land Use Compatibility Plan
ATP	Active Transportation Program
CALCOG	California Association of Councils of Governments
CalSTA	California State Transportation Agency
CAR	Concept Approval Report
CARB	California Air Resources Board
CCAA	California Clean Air Act
CDBG	Community Development Block Grant
CEQA	California Environmental Quality Act
CIP	Capital Improvement Program
CMAQ	Congestion Mitigation and Air Quality
CSAC	California State Association of Counties
CSMP	Corridor System Management Plan
CT	Caltrans
CTC	California Transportation Commission
CTP	California Transportation Plan
CTS	Community Transit Services
CTSA	Consolidated Transportation Service Agency
DBE	Disadvantaged Business Enterprise
DPW	Department of Public Works
EIR	Environmental Impact Report
EIS	Environmental Impact Statement (U.S. Federal law)
EPA	Environmental Protection Agency
ERC	Economic Resource Council
FAA	Federal Aviation Administration
FFY	Federal Fiscal Year
FHWA	Federal Highway Administration
FONSI	Finding Of No Significant Impact
FSTIP	Federal Statewide Transportation Improvement Program
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GIS	Geographic Information Systems
HPP	High Priority Project (Mousehole)
HSIP	Highway Safety Improvement Program
IRRS	Interregional Road System
IIP	Interregional Improvement Program
ITE	Institute of Transportation Engineers
ITIP	Interregional Transportation Improvement Program
ITMS	Intermodal Transportation Management System
ITS	Intelligent Transportation Systems
ITSP	Interregional Transportation Strategic Plan
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LOS	Level Of Service
LTF	Local Transportation Fund
MAP-21	Moving Ahead for Progress in the 21 st Century
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTC	Metropolitan Transportation Commission
NCALUC	Nevada County Airport Land Use Commission
NCBA	Nevada County Business Association

NCCA	Nevada County Contractors' Association
NCTC	Nevada County Transportation Commission
NEPA	National Environmental Policy Act
NSAQMD	Northern Sierra Air Quality Management District
NSSR	North State Super Region
O & D	Origin and Destination Study
OWP	Overall Work Program
PA/ED	Project Approval and Environmental Documentation
PCTPA	Placer County Transportation Planning Agency
PDT	Project Development Team
PE	Professional Engineer
PPM	Planning, Programming, and Monitoring
PR	Project Report
PS&E	Plans, Specifications, and Estimates
PSR	Project Study Report
PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
PUC	Public Utilities Code
RCRC	Regional Council of Rural Counties = Rural County Representatives of California
RCTF	Rural Counties Task Force
RFP	Request For Proposal
RIP	Regional Improvement Program
RPA	Rural Planning Assistance
RSTP	Regional Surface Transportation Program
RTAP	Rural Transit Assistance Program
RTIP	Regional Transportation Improvement Program
RTMF	Regional Transportation Mitigation Fee
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
RTTPC	Resort Triangle Transportation Planning Coalition
R/W	Right-of-Way
SACOG	Sacramento Area Council of Governments
SDA	Special Development Areas
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SSTAC	Social Services Transportation Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TART	Tahoe Area Regional Transit
TDA	Transportation Development Act
TDM	Transportation Demand Management
TDP	Transit Development Plan
TIGER	Transportation Investments Generate Economic Recovery (Funds)
TIP	Transportation Improvement Program
TNT/TMA	Truckee-North Tahoe Transportation Management Association
TRPA	Tahoe Regional Planning Agency
TSC	Transit Services Commission
TTALUC	Truckee Tahoe Airport Land Use Commission
VMT	Vehicle Miles Traveled

Updated 4-22-15



NEVADA COUNTY TRANSPORTATION COMMISSION

Grass Valley • Nevada City • Nevada County • Truckee

2015 MEETING SCHEDULE

THIRD WEDNESDAY OF EVERY OTHER MONTH

All meetings begin at 9:30 a.m. unless noted otherwise

JANUARY 21, 2015	<u>Nevada County</u>
FEBRUARY 18, 2015 <i>[Special Meeting]</i>	<u>Nevada County</u> <i>8:30 a.m.</i>
MARCH 18, 2015	<u>Grass Valley</u>
MAY 20, 2015	<u>Nevada City</u>
JULY 15, 2015	<u>Truckee</u>
SEPTEMBER 16, 2015	<u>Nevada County</u>
NOVEMBER 18, 2015	<u>Grass Valley</u>

NCTC meetings are held at the following locations:

Grass Valley City Hall
City Council Chambers
125 East Main Street
Grass Valley, CA 95945

Nevada City City Hall
City Council Chambers
317 Broad Street
Nevada City, CA 95959

Nevada County Eric Rood Center
Board of Supervisors Chambers
950 Maidu Avenue - 1st Floor
Nevada City, CA 95959

Truckee Town Hall
Town Council Chambers
10183 Truckee Airport Road
Truckee, CA 96161-3306

SPECIAL MEETINGS:

February 18, 2015 – 1) Approval of a consultant contract to prepare the Regional Transportation Mitigation Fee (RTMF) 5 Year Update. 2) Approval of modifications to the Congestion Mitigation and Air Quality (CMAQ) Multi-Year Project List.