



# NEVADA COUNTY TRANSPORTATION COMMISSION

Grass Valley • Nevada City • Nevada County • Truckee

## AGENDA FOR MARCH 21, 2012

A meeting of the Nevada County Transportation Commission (NCTC) and Nevada County Airport Land Use Commission (NCALUC) will be held on **Wednesday, March 21, 2012 at 9:30 a.m.**, in the **Grass Valley City Council Chambers**, 125 East Main Street, Grass Valley, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

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The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. This meeting will be recorded. This meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the NCTC office at least 72 hours in advance of the meeting.

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REGULAR MEETING: 9:30 a.m. or as soon as possible thereafter following the conclusion of the Transit Services Commission meeting.

STANDING ORDERS: Call the Meeting to Order.

### PLEDGE OF ALLEGIANCE

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PUBLIC COMMENT: Any member of the audience desiring to address the NCTC or NCALUC on a matter ON the agenda, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated based on the number of requests received. For items NOT on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Commission, please come to the podium at this time. Time limitations are explained on the last page of the agenda.

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ADJOURN AS NEVADA COUNTY TRANSPORTATION COMMISSION

CONVENE AS NEVADA COUNTY AIRPORT LAND USE COMMISSION

### CLOSED SESSION

Conference with Legal Counsel: Pursuant to Government Code Section 54956.9(a), Existing Litigation. Name of Case: City of Grass Valley et al. v. Nevada County Airport Land Use Commission et al.; Nevada County Superior Court Case No. 77990.

ADJOURN AS NEVADA COUNTY AIRPORT LAND USE COMMISSION

CONVENE AS NEVADA COUNTY TRANSPORTATION COMMISSION

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, members of the Commission, a staff member, or an interested party requests that a specific item be removed.

1. Financial Reports:

A. January 2012, February 2012

- Local Transportation Funds.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.
- Regional Transportation Mitigation Fee Program Fund.
- Public Transportation Modernization Improvement and Service Enhancement (PTMISEA) Program Fund. .
- Redevelopment Agency Dorsey Drive Interchange Fund.

B. 2011/12 FY Regional Surface Transportation Program Balances.

2. NCTC/NCALUC Minutes: January 25, 2012 Meeting.

Recommendation: Approve.

3. Revised Findings of Apportionment for 2011/12 FY and Preliminary Findings for 2012/13 FY. The Nevada County Auditor-Controller has revised the estimate of Local Transportation Fund revenues for the 2011/12 FY and has provided a preliminary estimate of Local Transportation Fund revenues for the 2012/13 FY. In accordance with state statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of the Nevada County Transportation Commission.

Recommendation: Adopt Resolution 12-05 approving the Revised Findings of Apportionment for the 2011/12 FY, and adopt Resolution 12-06 approving the preliminary findings of apportionment for the 2012/13 FY.

4. 2012/13 FY State Transit Assistance Apportionments: The attached table has been prepared by staff based on the State Controller's preliminary estimate of State Transit Assistance funds for the 2012/13 FY.

Recommendation: Adopt the apportionment table as a basis for allocation from the State Transit Assistance Fund for the 2012/13 FY.

5. 2010/11 FY Fiscal and Compliance Audits: See attached staff report. (Copies of the audits are included in the Commissioner's packets only).

Recommendation: Accept the 2010/11 FY Fiscal and Compliance Audits: Nevada County, Nevada City, and Truckee RSTP; Nevada County and Nevada City Pedestrian/Bicycle; Gold Country Telecare TDA; Grass Valley Regional Transportation Mitigation Fee.

6. Allocation Request from the County of Nevada for Regional Surface Transportation Program (RSTP) Funds: Through the adoption of Resolution 12-014, Nevada County is requesting an additional allocation of RSTP funds in the amount of \$43,726.13 for the 2011 Western Overlay Project, and an allocation of 90,000 of RSTP funds for the Red Dog Road widening and paving project.

Recommendation: Approve Resolutions 12-07 and 12-08.

INFORMATIONAL ITEMS: For discussion and possible action.

7. Correspondence:

- \* A. Nevada County Economic Resource Council (ERC) - January 5, 2012 agenda with December minutes. 1/4/12, File 420.
- \* B. ERC - February 2, 2012 agenda with January minutes. 2/1/12, File 420.
- \* C. Letter from the Nevada County Department of Public Works - Acknowledged Transit Services Division had \$399,590 in deferred revenue and will be budgeting the funds in FY 2012/13. 2/8/12, File: 720.12.
- \* D. ERC - E-News welcoming Jon Blinder as Interim Executive Director. 2/24/12, File 420.
- \* E. ERC - March 1, 2012 agenda with February minutes. 2/28/12, File 420.
- \* Copies of these items are included in the agenda packet. Copies of correspondence not included in the agenda packet will be provided on request.

8. Executive Director's Report.

9. Caltrans District 3 Project Status Report: Winder Bajwa, Caltrans Project Manager for Nevada County.

ACTION ITEMS:

10. Amendment to the Dorsey Drive Cooperative Agreement: See attached staff report.

Action Requested: Approve signing of the Cooperative Agreement.

11. Adjustments to the Multi-Year Congestion Mitigation and Air Quality (CMAQ) Improvement Program. See attached staff report.

Action Requested: Adopt Resolution 12-09.

12. Proposed Projects for the 2012/13 FY Overall Work Program: See attached staff report.

Action Requested: Provide comments.

13. NCTC's Policies and Procedures Manual and Administrative Operating Procedures Manual. See attached staff report.

Action Requested: Adopt Resolution 12-10.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT MEETING.

ADJOURNMENT OF MEETING.

This agenda was posted on or before March 16, 2012 at the Nevada County Eric Rood Administrative Center, the Town of Truckee Administrative Center, and City Halls of Grass Valley and Nevada City.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; [nctc@nccn.net](mailto:nctc@nccn.net).

# PERSONS DESIRING TO ADDRESS THE COMMISSION

## PUBLIC COMMENT

### AGENDA ITEMS:

The Commission may allow members of the public to address the Nevada County Transportation Commission on items appearing on the agenda, if the Commission determines that there is time available. In the interest of time, the Commission may limit the length of any such comment or input.

### ITEMS NOT ON THE AGENDA:

Members of the public shall be allowed to address the Nevada County Transportation Commission on items not appearing on the agenda which are of interest to the public and are within the subject matter jurisdiction of the Commission, provided that no action shall be taken, unless otherwise authorized by Section 54954.2(b) of the Ralph M. Brown Act. The following procedures shall be in effect with regard to the public's exercise of this right:

1. The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Commission meeting.
2. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

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## PUBLIC HEARINGS

All members of the public shall be allowed to address the Commission as to any item which is noticed on the Commission's agenda as a public hearing. The Commission may limit any person's input to not less than 5 minutes. Any person may provide the Commission with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Ten copies of written statements shall be submitted to the Commission's Administrative Assistant (preferably in advance) to allow for distribution to the Commission and staff.

Copies of the agenda, correspondence and reports may be obtained from the Commission's staff at a cost of \$0.10 (ten cents) per page, plus the cost of postage.

An interpreter for the hearing impaired, as well as, other special accommodations may be made upon request to the Administrative Assistant of the Commission 72 hours in advance of the NCTC meeting.

**COMMONLY USED ACRONYMS**  
**NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)**

ACHIEVE	Action Communities for Health, Innovation, and Environmental Change
ADA	Americans with Disabilities Act
ADT	Average Daily Trip
ALUC	Airport Land Use Commission
ARRA	American Recovery and Reinvestment Act (Federal Stimulus bill 2009)
CALCOG	California Association of Councils of Governments
CAR	Concept Approval Report
CARB	California Air Resources Board
CCAA	California Clean Air Act
CDBG	Community Development Block Grant
CDC	Center for Disease Control
CEQA	California Environmental Quality Act
CHANGE	Community Health Assessment and Group Evaluation
CHART	Community Action and Response Team
CIP	Capital Improvement Program
CLUP	Comprehensive Land Use Plan
CMAQ	Congestion Mitigation and Air Quality
CMIA	Corridor Mobility Improvement Account
CSAC	California State Association of Counties
CSMP	Corridor System Management Plan
CT	Caltrans
CTC	California Transportation Commission
CTP	California Transportation Plan
CTSA	Consolidated Transportation Service Agency
DBE	Disadvantaged Business Enterprise
DPW	Department of Public Works (formerly DOTS)
EIR	Environmental Impact Report
EIS	Environmental Impact Statement (U.S. Federal law)
ENRCCI	Engineering News Record Construction Cost Index
EPA	Environmental Protection Agency
ERC	Economic Resource Council
FFY	Federal Fiscal Year
FHWA	Federal Highway Administration
FONSI	Finding Of No Significant Impact
FSTIP	Federal Statewide Transportation Improvement Program
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GARVEE	Grant Anticipation Revenue Vehicles (Bonds)
GIS	Geographic Information Systems
IRRS	Interregional Road System
IIP	Interregional Improvement Program
ITE	Institute of Transportation Engineers
ITIP	Interregional Transportation Improvement Program
ITMS	Intermodal Transportation Management System
ITS	Intelligent Transportation Systems
ITSP	Interregional Transportation Strategic Plan
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LOS	Level Of Service
LTF	Local Transportation Fund
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTC	Metropolitan Transportation Commission
NCBA	Nevada County Business Association

NCCA	Nevada County Contractors' Association
NCTC	Nevada County Transportation Commission
NEPA	National Environmental Policy Act
NSAQMD	Northern Sierra Air Quality Management District
O & D	Origin and Destination Study
OWP	Overall Work Program
PA/ED	Project Approval and Environmental Documentation
PCTPA	Placer County Transportation Planning Agency
PDT	Project Development Team
PPM	Planning, Programming, and Monitoring
PR	Project Report
PS&E	Plans, Specifications, and Estimates
PSR	Project Study Report
PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
PUC	Public Utilities Code
RAB	Roundabout
RCRC	Regional Council of Rural Counties
RCTF	Rural Counties Task Force
RDA	Redevelopment Agency
RFP	Request For Proposal
RIP	Regional Improvement Program
RPA	Rural Planning Assistance
RSTP	Regional Surface Transportation Program
RTAP	Rural Transit Assistance Program
RTIP	Regional Transportation Improvement Program
RTMF	Regional Transportation Mitigation Fee
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
RTTPC	Resort Triangle Transportation Planning Coalition
R/W	Right-of-Way
SACOG	Sacramento Area Counsel of Governments
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SDA	Special Development Areas
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SNCC	South Nevada County Chamber
SSTAC	Social Services Transportation Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TART	Tahoe Area Regional Transit
TCIF	Trade Corridors Improvement Fund
TDA	Transportation Development Act
TDM	Transportation Demand Management
TDP	Transit Development Plan
TE	Transportation Enhancement
TIGER	Transportation Investments Generate Economic Recovery (Funds)
TIP	Transportation Improvement Program
TNT/TMA	Truckee-North Tahoe Transportation Management Association
TRPA	Tahoe Regional Planning Agency
TSC	Transit Services Commission
TSM	Transportation System Management
VMT	Vehicle Miles Traveled

# NEVADA COUNTY TRANSPORTATION COMMISSION

## 2012 MEETING SCHEDULE

THIRD WEDNESDAY OF EVERY OTHER MONTH

All meetings begin at 9:30 a.m. unless noted otherwise

<b>JANUARY 25, 2012</b> <i>[date changed]</i>	<b><u>Nevada County</u></b>
<b>MARCH 21, 2012</b>	<b><u>Grass Valley</u></b>
<b>MAY 16, 2012</b>	<b><u>Nevada City</u></b>
<b>JULY 18, 2012</b>	<b><u>Truckee</u></b>
<b>SEPTEMBER 19, 2012</b>	<b><u>Nevada County</u></b>
<b>NOVEMBER 21, 2012</b>	<b><u>Grass Valley</u></b>

*NCTC meetings are held at the following locations:*

Grass Valley City Hall  
City Council Chambers  
125 East Main Street  
Grass Valley

Nevada City City Hall  
City Council Chambers  
317 Broad Street  
Nevada City

Nevada County Eric Rood Center  
Board of Supervisors Chambers  
950 Maidu Avenue - 1st Floor  
Nevada City

Truckee Town Hall  
Town Council Chambers  
10183 Truckee Airport Road  
Truckee

### **SPECIAL MEETINGS:**

*As needed for items of business as directed by the NCTC Commission.*