



# NEVADA COUNTY TRANSPORTATION COMMISSION

Grass Valley • Nevada City • Nevada County • Truckee

## AGENDA FOR JANUARY 21, 2015

A meeting of the Nevada County Transportation Commission (NCTC) and Nevada County Airport Land Use Commission (NCALUC) will be held on **Wednesday, January 21, 2015** at **9:30 a.m.**, in the **Nevada County Board of Supervisors Chambers**, First Floor, Eric Rood Administrative Center, 950 Maidu Avenue, Nevada City, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

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The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. This meeting will be recorded. This meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the NCTC office at least 72 hours in advance of the meeting.

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REGULAR MEETING: 9:30 a.m. or as soon as possible thereafter following the conclusion of the Transit Services Commission meeting.

STANDING ORDERS: Call the Meeting to Order.

### PLEDGE OF ALLEGIANCE

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PUBLIC COMMENT: Any member of the audience desiring to address the NCTC or NCALUC on a matter ON the agenda, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated based on the number of requests received. For items NOT on the agenda that are of interest to the public and are within the subject matter jurisdiction of the NCTC, please come to the podium at this time. Time limitations are explained on the last page of the agenda.

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CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party request that a specific item be removed.

#### 1. Financial Reports:

##### A. October 2014, November 2014

- Local Transportation Funds.
- Public Transportation Modernization Improvement and Service Enhancement Program (PTMISEA) Fund
- NCTC Administration/Planning Fund.

101 Providence Mine Road, Suite 102, Nevada City, California 95959 • (530) 265-3202 • Fax (530) 265-3260

E-mail: [nctc@nccn.net](mailto:nctc@nccn.net) • Web Site: [www.nctc.ca.gov](http://www.nctc.ca.gov)

- Regional Transportation Mitigation Fee Program Fund
- Redevelopment Agency Dorsey Drive Interchange Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. NCTC Minutes: November 19, 2014 meeting.

Recommendation: Approve.

3. Final Report: Nevada County Coordinated Public Transit-Human Services Transportation Plan. See attached report. (Final report is included in Commissioner's packets only.)

Recommendation: Adopt Resolution 15-01.

INFORMATIONAL ITEMS: For discussion and possible action.

4. Correspondence:

- A. Letter from Supervisor Anderson to Truckee North Tahoe Transportation Management Association (TNT/TMA) - Formal request to name the NCTC as the designating authority for the Nevada County TNT/TMA board seat. 11/7/14, File 1420.
- B. Nevada County Economic Resource Council - Newsletter announcing the 2015 Annual Regional Economic Development Summit. 12/30/15, File 420.
- C. Letter from Greater Champion Neighborhood Association to the NCTC - A thank you note for securing bike funds and implementing safety changes to Highway 49 between the Newtown and Old Downieville Roads. 1/7/15, File 70.
- D. *The Press Democrat* news article - "Jared Huffman: Tax carbon emissions, rather than gas, to pay for roads." 1/15/15, File 570.

5. Executive Director's Report.

6. Project Status Report: Caltrans Projects: Winder Bajwa, Caltrans Project Manager for Nevada County.

ACTION ITEM:

7. 2013/14 Fiscal and Compliance Audits: See attached staff report. Presentation by NCTC's fiscal auditor, Robert D. Griffith, CPA, from Matson & Isom. (Copies of the audits are included in the Commissioner's packets only).

Action Requested: Accept the 2013/14 Fiscal and Compliance Audits.

8. Contract with LSC Transportation Consultants, Inc. for the Update of the Western Nevada County Transit Development Plan. See attached staff report. (Contract is included in Commissioner's packets only.)

Action Requested: Adopt Resolution 15-02.

9. Preparation of Rural Counties Task Force Report titled, *Performance Monitoring Indicators for Rural and Small Urban Transportation Planning*: See attached staff report.

Action Requested: Adopt Resolution 15-03.

10. Contract for Regional Transportation Mitigation Fee Update. See attached staff report. (Contract is included in Commissioner's packets only). PULLED.

Action Requested: Adopt Resolution 15-04. PULLED.

- \*11. Appointment of Labor Negotiation Representatives. See attached staff memo.

Action Requested: Designate representatives for labor negotiations.

- \*12. CLOSED SESSION: Conference with Labor Negotiators (Government Code Section 54957.6).

Agency designated representatives: As identified in Action Item 11.

Unrepresented employees: Executive Director, Transportation Planner, Administrative Assistant, and Administrative Services Officer,

- \*13. Staff Compensation: Executive Director, Transportation Planner, Administrative Assistant, and Administrative Services Officer. See attached staff memo.

Action Requested: If compensation increase is approved, adopt Resolution 15-05.

14. Election of Officers: The Commission will select a Chairman and Vice Chairman for 2015. This action is per the NCTC's Policies and Procedures Manual: Officers and Duties. "The offices of Chair and Vice Chair shall be elected by a majority vote of the members present at the January meeting...".

\*(The Nevada County Transportation Commission can discuss this item at any time during the meeting).

ADJOURN AS NEVADA COUNTY TRANSPORTATION COMMISSION

CONVENE AS NEVADA COUNTY AIRPORT LAND USE COMMISSION

15. NCALUC Minutes: September 17, 2014 Meeting

Recommendation: Approve

16. Request for Nevada County Airport Land Use Commission (NCALUC) Consistency Determination, South Woodlands Project: See attached staff memo.

Action Requested: Adopt NCALUC Resolution 15-01.

ADJOURN AS NEVADA COUNTY AIRPORT LAND USE COMMISSION

CONVENE AS NEVADA COUNTY TRANSPORTATION COMMISSION

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT MEETING

ADJOURNMENT OF MEETING

This agenda was posted on or before January 16, 2015 at the Nevada County Eric Rood Administrative Center, the Town of Truckee Administrative Center, the City Halls of Grass Valley and Nevada City, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; [nctc@nccn.net](mailto:nctc@nccn.net).

# PERSONS DESIRING TO ADDRESS THE COMMISSION

## PUBLIC COMMENT

### AGENDA ITEMS:

The Nevada County Transportation Commission will allow members of the public to address the Commission on items appearing on the agenda. In the interest of time, the Commission may limit the length of any such comment or input.

### ITEMS NOT ON THE AGENDA:

Members of the public will be allowed to address the Nevada County Transportation Commission on items not appearing on the agenda, which are of interest to the public and are within the subject matter jurisdiction of the Commission, provided that no action is taken, unless otherwise authorized by Section 54954.2(b) of the Ralph M. Brown Act. The following procedures will be in effect with regard to the public's exercise of this right:

1. The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Commission meeting.
2. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.

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## PUBLIC HEARINGS

All members of the public will be allowed to address the Nevada County Transportation Commission as to any item that is noticed on the Commission's agenda as a public hearing. The Commission may limit any person's input to not less than 5 minutes. Any person may provide the Commission with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Ten copies of written statements are to be submitted to the Commission's Administrative Assistant (preferably in advance) to allow for distribution to the Commission and staff.

Copies of the agenda, correspondence and reports may be obtained from the Commission's staff at a cost of \$0.10 (ten cents) per page, plus the cost of postage.

An interpreter for the hearing impaired, as well as other special accommodations, may be made upon request to the Administrative Assistant of the Commission 72 hours in advance of the Nevada County Transportation Commission meeting.

**COMMONLY USED ACRONYMS**  
**NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)**

ACHIEVE	Action Communities for Health, Innovation, and Environmental Change
ADA	Americans with Disabilities Act
ADT	Average Daily Trip
ALUC	Airport Land Use Commission
ARRA	American Recovery and Reinvestment Act (Federal Stimulus bill 2009)
CALCOG	California Association of Councils of Governments
CAR	Concept Approval Report
CARB	California Air Resources Board
CCAA	California Clean Air Act
CDBG	Community Development Block Grant
CDC	Center for Disease Control
CEQA	California Environmental Quality Act
CHANGE	Community Health Assessment and Group Evaluation
CHART	Community Action and Response Team
CIP	Capital Improvement Program
CLUP	Comprehensive Land Use Plan
CMAQ	Congestion Mitigation and Air Quality
CMIA	Corridor Mobility Improvement Account
CSAC	California State Association of Counties
CSMP	Corridor System Management Plan
CT	Caltrans
CTC	California Transportation Commission
CTP	California Transportation Plan
CTSA	Consolidated Transportation Service Agency
DBE	Disadvantaged Business Enterprise
DPW	Department of Public Works (formerly DOTs)
EIR	Environmental Impact Report
EIS	Environmental Impact Statement (U.S. Federal law)
ENRCCI	Engineering News Record Construction Cost Index
EPA	Environmental Protection Agency
ERC	Economic Resource Council
FFY	Federal Fiscal Year
FHWA	Federal Highway Administration
FONSI	Finding Of No Significant Impact
FSTIP	Federal Statewide Transportation Improvement Program
FTA	Federal Transit Administration
FTIP	Federal Transportation Improvement Program
GARVEE	Grant Anticipation Revenue Vehicles (Bonds)
GIS	Geographic Information Systems
IRRS	Interregional Road System
IIP	Interregional Improvement Program
ITE	Institute of Transportation Engineers
ITIP	Interregional Transportation Improvement Program
ITMS	Intermodal Transportation Management System
ITS	Intelligent Transportation Systems
ITSP	Interregional Transportation Strategic Plan
JPA	Joint Powers Agreement
LAFCO	Local Agency Formation Commission
LOS	Level Of Service
LTF	Local Transportation Fund
MOU	Memorandum of Understanding
MPO	Metropolitan Planning Organization
MTC	Metropolitan Transportation Commission
NCBA	Nevada County Business Association

NCCA	Nevada County Contractors' Association
NCTC	Nevada County Transportation Commission
NEPA	National Environmental Policy Act
NSAQMD	Northern Sierra Air Quality Management District
NSSR	North State Super Region
O & D	Origin and Destination Study
OWP	Overall Work Program
PA/ED	Project Approval and Environmental Documentation
PCTPA	Placer County Transportation Planning Agency
PDT	Project Development Team
PPM	Planning, Programming, and Monitoring
PR	Project Report
PS&E	Plans, Specifications, and Estimates
PSR	Project Study Report
PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
PUC	Public Utilities Code
RAB	Roundabout
RCRC	Regional Council of Rural Counties
RCTF	Rural Counties Task Force
RDA	Redevelopment Agency
RFP	Request For Proposal
RIP	Regional Improvement Program
RPA	Rural Planning Assistance
RSTP	Regional Surface Transportation Program
RTAP	Rural Transit Assistance Program
RTIP	Regional Transportation Improvement Program
RTMF	Regional Transportation Mitigation Fee
RTP	Regional Transportation Plan
RTPA	Regional Transportation Planning Agency
RTTPC	Resort Triangle Transportation Planning Coalition
R/W	Right-of-Way
SACOG	Sacramento Area Counsel of Governments
SAFETEA-LU	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
SDA	Special Development Areas
SHA	State Highway Account
SHOPP	State Highway Operations and Protection Program
SNCC	South Nevada County Chamber
SSTAC	Social Services Transportation Advisory Council
STA	State Transit Assistance
STIP	State Transportation Improvement Program
STP	Surface Transportation Program
TAC	Technical Advisory Committee
TART	Tahoe Area Regional Transit
TCIF	Trade Corridors Improvement Fund
TDA	Transportation Development Act
TDM	Transportation Demand Management
TDP	Transit Development Plan
TE	Transportation Enhancement
TIGER	Transportation Investments Generate Economic Recovery (Funds)
TIP	Transportation Improvement Program
TNT/TMA	Truckee-North Tahoe Transportation Management Association
TRPA	Tahoe Regional Planning Agency
TSC	Transit Services Commission
TSM	Transportation System Management
VMT	Vehicle Miles Traveled



# NEVADA COUNTY TRANSPORTATION COMMISSION

Grass Valley • Nevada City • Nevada County • Truckee

## 2015 MEETING SCHEDULE

THIRD WEDNESDAY OF EVERY OTHER MONTH

All meetings begin at 9:30 a.m. unless noted otherwise

<b>JANUARY 21, 2015</b>	<b><u>Nevada County</u></b>
<b>MARCH 18, 2015</b>	<b><u>Grass Valley</u></b>
<b>MAY 20, 2015</b>	<b><u>Nevada City</u></b>
<b>JULY 15, 2015</b>	<b><u>Truckee</u></b>
<b>SEPTEMBER 16, 2015</b>	<b><u>Nevada County</u></b>
<b>NOVEMBER 18, 2015</b>	<b><u>Grass Valley</u></b>

*NCTC meetings are held at the following locations:*

**Grass Valley City Hall**  
City Council Chambers  
125 East Main Street  
Grass Valley, CA 95945

**Nevada City City Hall**  
City Council Chambers  
317 Broad Street  
Nevada City, CA 95959

**Nevada County Eric Rood Center**  
Board of Supervisors Chambers  
950 Maidu Avenue - 1st Floor  
Nevada City, CA 95959

**Truckee Town Hall**  
Town Council Chambers  
10183 Truckee Airport Road  
Truckee, CA 96161-3306

### **SPECIAL MEETINGS:**

*To be scheduled as needed for items of business as directed by the NCTC.*