

LOU CECI – Nevada City City Council  
SUSAN HOEK – Nevada County Board of Supervisors  
TOM IVY – Grass Valley City Council, Vice Chair  
ED SCOFIELD – Nevada County Board of Supervisors, Chair  
JAY STRAUSS – Member-At-Large  
DUANE STRAWSER – Member-At-Large  
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

## REGULAR TELECONFERENCE MEETING AGENDA

A regular meeting of the Nevada County Transportation Commission (NCTC) will be held on  
**Wednesday, May 15, 2024 at 10:00 a.m.**  
at the following locations:

**Grass Valley City Hall Council Chambers**  
125 East Main Street, Grass Valley, California

Video Conferencing located at the  
**Truckee Town Hall, Prosser Room**  
10183 Truckee Airport Rd, Truckee, CA 96161

**To join the Zoom meeting on your computer or mobile device:**

<https://us02web.zoom.us/j/2869133292?pwd=MXlFcmZ5QnNPZGJCSm93WEhJbUs4UT09&omn=82908621035>

Meeting ID: **286 913 3292** Online Password: **Rona530**

**To join the Zoom meeting by phone:**

+1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782.

Find your local number: <https://us02web.zoom.us/j/2869133292>

Meeting ID: **286 913 3292** Phone Password: **4181337**

### **PUBLIC COMMENT:**

**Written Comments:** You are welcome to submit written comments to the Commission via email. Please send your comments to [nctc@nccn.net](mailto:nctc@nccn.net). Please include the words **Public Comment** and the **meeting date and a brief title and/or agenda item number** in the subject line, and limit your word count to 400 words. Comments will be accepted through the public comment period and individual agenda discussion items during the meeting.

**Oral Comments:** Please come to the podium, or use the Zoom **“Raise Hand”** feature, when the agenda item number and subject matter are announced. For items not on the agenda, please comment during the Public Comment time. When recognized, please provide your name and address for the record. The Chair may limit any individual to 3 minutes, and may limit the total time allocated for Public Comment to a minimum of 15 minutes. Time to address the Commission will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allotted expires.

Phone attendees: **Press \*9 to Raise Hand**

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.*

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The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. These meeting rooms are accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

**REGULAR MEETING:** 10:00 a.m.

**STANDING ORDERS:** Call the Meeting to Order, Pledge of Allegiance, Roll Call

### **PUBLIC COMMENT**

**CONSENT ITEMS:** All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

Adopt Consent Items by roll call vote.

1. [Financial Reports:](#)

February, March 2024

- Local Transportation Funds
- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. [NCTC Minutes:](#) March 20, 2024 Meeting

Recommendation: Approve.

3. [Revised Findings of Apportionment for FY 2024/25:](#) The State Department of Finance has provided an updated population estimate for Nevada County. In accordance with state statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of NCTC.

Recommendation: Adopt Resolution **24-13**.

4. [Federal Fiscal Year 2023/24 Regional Surface Transportation Program Apportionment for Fiscal Year 2024/25 Bid Targets:](#) The attached table has been prepared by staff based on the Caltrans Office of Local Assistance estimate of RSTP funds for FY 2024/25.

Recommendation: Approve the Bid Target table as a basis for allocation from the RSTP Fund for FY 2024/25.

5. [Federal Transit Administration Section 5311 Federal Fiscal Year 2024 Program of Projects](#): See staff report.

Recommendation: Adopt Resolution **24-14**.

6. [Approval of Low Carbon Transit Operations Program FY 2023/24 Funding Amounts](#): See staff report.

Recommendation: Approve FY 2023/24 funding amounts and authorize the Executive Director to sign letters approving the Town of Truckee's and Nevada County's Allocation Requests.

7. [Congestion Mitigation Air Quality Improvement Program Loan Agreement](#): See staff report.

Recommendation: Adopt Resolution **24-15**.

8. [Update to the NCTC Administrative Operating Procedures](#): See staff report.

Recommendation: Adopt Resolution **24-16**.

9. [Town of Truckee Transportation Development Act Claim for State Transit Assistance Operating and Capital Funds for FY 2023/24](#): See staff report.

Recommendation: Adopt Resolution **24-17**.

10. [Nevada County Pedestrian and Bicycle TDA Claim for FY 2023/24](#): See staff report. Nevada County is requesting an allocation of LTF Ped and Bike Funds for FY 2023/24 for the Combie Road Trail Project.

Recommendation: Adopt Resolution **24-18**.

## **ACTION ITEMS**

11. [FY 2022/23 Fiscal and Compliance Audits](#): Presentation by Ingrid Sheipline, CPA from Richardson & Company LLC. See staff report.

Recommendation: Adopt Resolution **24-19** by roll call vote.

12. [Final FY 2024/25 Overall Work Program](#): See staff report.

Recommendation: Adopt Resolution **24-20** by roll call vote.

## **INFORMATIONAL ITEMS**

### 13. Correspondence

- A. Mike Woodman, Executive Director, Nevada County Transportation Commission, [SB 1216 \(Blakespear\): Transportation projects: Class III bikeways: prohibition - As amended on April 16, 2024 – Notice of Opposition](#), File 570.0, 4/17/2024
- B. Mike Woodman, Executive Director, Nevada County Transportation Commission, [AB 2290 \(Friedman\): Transportation: Class III bikeways: bicycle facilities: Bikeway Quick-Build Project Pilot Program - As amended on April 1, 2024 – Notice of Opposition](#), File 570.0, 4/17/2024
- C. Mike Woodman, Executive Director, Nevada County Transportation Commission, [AB 2535 \(Bonta\): Trade Corridor Enhancement Program - As introduced on February 13, 2024 – Notice of Opposition](#), File 570.0, 4/5/2024
- D. Mike Woodman, Executive Director, Nevada County Transportation Commission, [Draft Caltrans System Investment Strategy \(CSIS\) and CAPTI Alignment Metrics](#), File 260.0, 4/15/2024
- E. Malia M. Cohen, California State Controller, [Fiscal Year 2023-24 Third Quarter State of Good Repair Program Allocation](#), File 370.2.1, 3/6/2024
- F. Malia M. Cohen, California State Controller, [Fiscal Year 2023-24 Third Quarter State Transit Assistance Allocation](#), File 1370.0, 3/6/2024

### 14. Executive Director’s Report

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**COMMISSION ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.

**SCHEDULE FOR NEXT REGULAR MEETING:** July 17, 2024 at 10:00 am in the Truckee Town Hall Council Chambers with a Truckee Transit tour following.

### **ADJOURNMENT OF MEETING**

This agenda was posted 72 hours in advance of the meeting at the Grass Valley City Hall, the Truckee Town Hall, the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: [nctc@nccn.net](mailto:nctc@nccn.net)

DANIELA FERNANDEZ – Nevada City City Council  
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MICHAEL WOODMAN, Executive Director  
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Grass Valley • Nevada City

Nevada County • Truckee

## **2024 NCTC MEETING SCHEDULE**

**JANUARY 24, 2024**

**MARCH 20, 2024**

**MAY 15, 2024**

**JULY 17, 2024 - Truckee Town Council Chambers**

**SEPTEMBER 18, 2024**

**NOVEMBER 13, 2024**

Meetings will be held at 10:00 am in the Grass Valley City Council Chambers  
unless otherwise stated

**COMMONLY USED ACRONYMS**  
**NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)**

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

1.

**FEBRUARY**

**TOWN OF TRUCKEE (5805) LTF**

16.56%

Cash Balance 2/1/24	\$552,483.88
Additions	\$73,868.33
Deductions	<u>\$0.00</u>
Cash Balance 2/29/24	\$626,352.21
 <u>Budget and Allocations</u>	
Fund Balance 6/30/23	\$887,943.46
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$627,521.00</u>
AMOUNT TO BE ALLOCATED	\$1,515,464.46
 Total Amount of Approved Allocations	 <u>\$759,988.78</u>
BALANCE Available for Allocation	\$755,475.68

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/19/23 23-15	Transit/Paratransit Operations	\$759,988.78	\$599,435.80	\$160,552.98

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**FEBRUARY**

**PEDESTRIAN AND BIKE (5806) LTF**  
**2.00%**

Cash Balance 2/1/24	\$398,347.85
Additions	\$9,584.35
Deductions	<u>\$0.00</u>
Cash Balance 2/29/24	\$407,932.20

Budget and Allocations

Fund Balance 6/30/23	\$360,714.46
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$81,420.00</u>
<b>AMOUNT TO BE ALLOCATED</b>	<b>\$442,134.46</b>

Total Amount of Approved Allocations	<u>\$0.00</u>
BALANCE Available for Allocation	\$442,134.46

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
	No FY 23/24 Projects at this time	\$0.00	\$0.00	\$0.00
	<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24  
FEBRUARY**

**NEVADA COUNTY (5807) LTF**  
66.73%

Cash Balance 2/1/24	\$2,758,580.92
Additions	\$297,732.44
Deductions	<u>\$0.00</u>
Cash Balance 2/29/24	\$3,056,313.36
Budget and Allocations	
<u>Fund Balance 6/30/23</u>	\$3,923,311.42
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$2,529,274.00</u>
AMOUNT TO BE ALLOCATED	\$6,452,585.42
Total Amount of Approved Allocations	<u>\$3,124,894.68</u>
BALANCE Available for Allocation	\$3,327,690.74

DATE/ RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/19/23 23-12	FY 2023/24 Transit/Paratransit Operations	\$2,724,443.00	N/A	\$2,724,443.00	\$2,196,112.15	\$528,330.85
<b>1/22/21 21-02</b> <b>Balance of Allocation</b> <b>\$400,451.68</b> <b>Rescinded *</b>	1/22/2021 - 1/21/2024 Reserved in the Fund Capital Purchase	\$2,460,653.00	\$2,060,201.32	\$400,451.68	\$400,451.68	\$0.00
	<b>TOTAL</b>	<b>\$5,185,096.00</b>	<b>\$2,060,201.32</b>	<b>\$3,124,894.68</b>	<b>\$2,596,563.83</b>	<b>\$528,330.85</b>

\*1/19/2024 Balance rescinded by NCTC, in agreement with Transit Services. Capital allocations have a 3-year limit.

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**FEBRUARY**

**GRASS VALLEY (5808) LTF**  
13.39%

Cash Balance 2/1/24	\$0.00
Additions	\$59,746.71
Deductions	<u>\$0.00</u>
Cash Balance 2/29/24	\$59,746.71
 <u>Budget and Allocations</u>	
Fund Balance 6/30/23	\$154,854.34
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$507,556.00</u>
AMOUNT TO BE ALLOCATED	\$662,410.34
 Total Amount of Approved Allocations	 <u>\$507,556.00</u>
BALANCE Available for Allocation	\$154,854.34

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/19/23      23-13	Transit/Paratransit Operations	\$507,556.00	\$357,500.74	\$150,055.26

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**FEBRUARY**

**NEVADA CITY (5809) LTF**

3.32%

Cash Balance 2/1/24	\$0.00
Additions	\$14,803.79
Deductions	<u>\$0.00</u>
Cash Balance 2/29/24	\$14,803.79

Budget and Allocations

Fund Balance 6/30/23	\$37,668.04
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$125,760.00</u>
AMOUNT TO BE ALLOCATED	\$163,428.04

Total Amount of Approved Allocations	<u>\$125,760.00</u>
BALANCE Available for Allocation	\$37,668.04

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/19/23    Reso 23-14	Transit/Paratransit Operations	\$125,760.00	\$87,878.92	\$37,881.08

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**FEBRUARY**

**COMMUNITY TRANSIT SERVICES (5810) LTF**  
5.00%

Cash Balance 2/1/24	\$123,072.03
Additions	\$23,481.64
Deductions	<u>\$0.00</u>
Cash Balance 2/29/24	\$146,553.67
<u>Budget and Allocations</u>	
Fund Balance 6/30/23	\$191,735.42
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$199,480.00</u>
AMOUNT TO BE ALLOCATED	\$391,215.42
Total Amount of Approved Allocations	<u>\$199,480.00</u>
BALANCE Available for Allocation	\$191,735.42

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/19/23 23-12	Nevada County Paratransit Operations	\$166,453.00	\$124,839.75	\$41,613.25
7/19/23 23-15	Truckee Paratransit Operations	\$33,027.00	\$24,770.25	\$8,256.75
	<b>TOTAL</b>	<b>\$199,480.00</b>	<b>\$149,610.00</b>	<b>\$49,870.00</b>

Nevada County Transportation Commission  
Monthly Financial Report 2023/24

## FEBRUARY NCTC Administration & Planning (6327)

Cash Balance 2/1/24	\$559,057.35
Additions	\$57,831.39
Deductions	\$140,959.96
Cash Balance 2/29/24	\$475,928.78

**BUDGET: Estimated Revenue & Allocations**

Fund Balance 6/30/23	\$550,597.30
Estimated Revenue	\$1,929,487.39
<b>AVAILABLE FOR ALLOCATION</b>	<b>\$2,480,084.69</b>
Total of Approved Allocations	<b>\$1,929,487.39</b>
<b>BALANCE AVAILABLE FOR ALLOCATION</b>	<b>\$550,597.30</b>

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
<b>1.1</b>	<b><u>General Services</u></b>				
	NCTC Staff	\$263,431.18	\$138,930.11	\$124,501.07	52.74%
	Indirect	\$50,629.27	\$19,337.48	\$31,291.79	38.19%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
	Intergovernmental Advocacy	\$52,000.00	\$16,000.00	\$36,000.00	30.77%
<b>1.2</b>	<b><u>Fiscal Administration</u></b>				
	NCTC Staff	\$265,891.08	\$152,867.65	\$113,023.43	57.49%
	Indirect	\$51,102.03	\$20,151.44	\$30,950.59	39.43%
	Fiscal Audit unallowable	\$57,500.00	\$0.00	\$57,500.00	0.00%
<b>2.1</b>	<b><u>Transportation Planning</u></b>				
	NCTC Staff	\$45,874.75	\$30,715.97	\$15,158.78	66.96%
	Indirect	\$18,537.80	\$7,041.69	\$11,496.11	37.99%
	Transportation Engineering	\$40,000.00	\$14,700.00	\$25,300.00	36.75%
	Local Agency	\$30,000.00	\$9,644.92	\$20,355.08	32.15%
	Traffic Counts	\$10,000.00	\$677.63	\$9,322.37	6.78%
<b>2.1.1</b>	<b><u>Regional Transportation Plan Update</u></b>				
	NCTC Staff	\$50,580.03	\$32,974.31	\$17,605.72	65.19%
	Consultant	\$67,684.90	\$20,101.29	\$47,583.61	29.70%
<b>2.2</b>	<b><u>Transportation Improvement Program</u></b>				
	NCTC Staff	\$37,632.85	\$25,755.39	\$11,877.46	68.44%
	Indirect	\$7,232.72	\$2,996.97	\$4,235.75	41.44%
<b>2.3</b>	<b><u>Transit &amp; Paratransit Programs</u></b>				
	NCTC Staff	\$45,119.02	\$31,804.46	\$13,314.56	70.49%
	Indirect	\$16,312.85	\$5,884.70	\$10,428.15	36.07%
<b>2.3.3</b>	<b><u>Eastern Nevada County Transit Development Plan</u></b>				
	NCTC Staff	\$39,759.05	\$20,817.42	\$18,941.63	52.36%
	Consultant	\$74,995.00	\$24,753.69	\$50,241.31	33.01%
<b>2.4</b>	<b><u>Coordination of Regional Planning</u></b>				
	NCTC Staff	\$73,901.60	\$63,516.99	\$10,384.61	85.95%
	Indirect	\$30,495.35	\$11,863.35	\$18,632.00	38.90%
	Rural Counties Task Force	\$2,000.00	\$0.00	\$2,000.00	0.00%
	Statewide Local Streets & Roads Ass	\$800.00	\$0.00	\$800.00	0.00%
<b>2.4.1</b>	<b><u>Local Road Safety Plan (LRSP)</u></b>				
	NCTC Staff	\$1,288.91	\$278.59	\$1,010.32	21.61%
	Consultant	\$80,000.00	\$0.00	\$80,000.00	0.00%
<b>2.4.2</b>	<b><u>Airport Land Use Commission Planning &amp; Reviews</u></b>				
	NCTC Staff	\$19,325.70	\$13,521.17	\$5,804.53	69.96%
	Consultant	\$15,000.00	\$1,613.26	\$13,386.74	10.76%
<b>2.4.4</b>	<b><u>RCTF Rural Induced Demand Study</u></b>				
	NCTC Staff	\$39,759.05	\$18,651.23	\$21,107.82	46.91%
	Consultant	\$80,041.76	\$38,891.26	\$41,150.50	48.59%
<b>2.4.6</b>	<b><u>ZEV Transition Plan for County of Nevada</u></b>				
	NCTC Staff	\$24,396.33	\$11,652.99	\$12,743.34	47.77%
	Consultant	\$222,171.91	\$79,972.85	\$142,199.06	36.00%
	Contingency	\$111,024.25	\$0.00	\$111,024.25	0.00%
	<b>TOTAL ALL WORK ELEMENTS</b>	<b>\$1,929,487.39</b>	<b>\$815,116.81</b>	<b>\$1,114,370.58</b>	<b>42.25%</b>

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**FEBRUARY**

**REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)**

Cash Balance 2/1/24	\$2,473,263.39
Additions	\$0.00
Deductions	\$0.00
Cash Balance 2/29/24	\$2,473,263.39

**RTMF REVENUES, INTEREST, AND EXPENDITURES  
2000/01 - 2023/24**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2022/23	COLLECTED/EXPENDED 2023/24	TOTAL COLLECTED/ EXPENDED
Grass Valley	\$2,686,666.02	\$0.00	\$2,686,666.02
Nevada City	\$203,431.27	\$0.00	\$203,431.27
Nevada County	\$5,956,399.55	\$160,743.07	\$6,117,142.62
<b>Total</b>	<b>\$8,846,496.84</b>	<b>\$160,743.07</b>	<b>\$9,007,239.91</b>
Interest	\$280,560.46	\$29,471.74	\$310,032.20
Expenditures	\$6,811,216.01	\$32,792.71	\$6,844,008.72
<b>TOTAL</b>	<b>\$2,315,841.29</b>	<b>\$157,422.10</b>	<b>\$2,473,263.39</b>

**RTMF ALLOCATIONS**

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,419,732.73	\$2,966,730.11	\$32,792.71	\$2,933,937.40
9/20/23 Reso 23-28	NCTC RTMF Administration	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00
<b>TOTAL</b>		<b>\$4,393,962.84</b>	<b>\$1,419,732.73</b>	<b>\$2,974,230.11</b>	<b>\$32,792.71</b>	<b>\$2,941,437.40</b>

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**FEBRUARY**

**STATE TRANSIT ASSISTANCE FUND (6357)**

Cash Balance 2/1/24	\$5,375,594.97
Additions	\$290,048.00
Deductions	<u>\$0.00</u>
Cash Balance 2/29/24	\$5,665,642.97

Budget and Allocations

Fund Balance 6/30/23	\$5,054,020.46
Estimated STA Revenue	\$1,264,846.00
AMOUNT TO BE ALLOCATED	\$6,318,866.46

Total Approved Allocations	<u>\$105,188.22</u>
BALANCE Available for Allocation	\$6,213,678.24

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/19/23 23-12	Nevada County Transit/Paratransit Services	\$30,294.00	\$0.00	\$30,294.00
7/19/23 23-15	Truckee Transit/Paratransit Services	\$74,894.22	\$25,947.15	\$48,947.07
	<b>TOTAL</b>	<b>\$105,188.22</b>	<b>\$25,947.15</b>	<b>\$79,241.07</b>

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**FEBRUARY**

**REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492 )**

Cash Balance 2/1/24	\$2,153,815.26
Additions	\$0.00
Deductions	\$263,806.77
Cash Balance 2/29/24	\$1,890,008.49
<u>Budget and Allocations</u>	
Fund Balance 6/30/23	\$3,225,032.11
Estimated RSTP Revenue	\$0.00
<b>AMOUNT TO BE ALLOCATED</b>	<b>\$3,225,032.11</b>
Total Amount of Approved Allocations	<u>\$2,135,124.32</u>
<b>BALANCE Available for Allocation</b>	<b>\$1,089,907.79</b>

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
9/20/23 23-28	NCTC LRSP Staff	\$1,288.91	\$0.00	\$1,288.91	\$0.00	\$1,288.91
9/20/23 23-26	NCTC/NevCo LRSP Consultant	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00
3/20/23 23-01	Grass Valley FY 2022/23 Annual Street Rehab	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$300,000.00
7/19/23 23-17	Nev Co 2023/24 General Maintenance	\$630,384.00	\$0.00	\$630,384.00	\$259,691.77	\$370,692.23
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$141,110.50	\$18,889.50	\$4,115.00	\$14,774.50
3/20/23 23-02	Truckee FY 2022/23 West River Project	\$1,104,561.91	\$0.00	\$1,104,561.91	\$1,104,561.91	\$0.00
	<b>TOTAL</b>	<b>\$2,276,234.82</b>	<b>\$141,110.50</b>	<b>\$2,135,124.32</b>	<b>\$1,368,368.68</b>	<b>\$766,755.64</b>

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**MARCH**

**TOWN OF TRUCKEE (5805) LTF**

16.56%

Cash Balance 3/1/24	\$626,352.21
Additions	\$43,258.01
Deductions	<u>\$0.00</u>
Cash Balance 3/31/24	\$669,610.22

Budget and Allocations

Fund Balance 6/30/23	\$887,943.46
Revenue Revised Findings Reso 24-03	<u>\$508,481.00</u>
AMOUNT TO BE ALLOCATED	\$1,396,424.46

Total Amount of Approved Allocations	<u>\$508,659.00</u>
BALANCE Available for Allocation	\$887,765.46

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
3/20/24 24-08 allocation revised lower by Auditor-Controller 1/31/24	Transit/Paratransit Operations	\$508,659.00	\$599,435.80	-\$90,776.80

**Negative balance to be returned to LTF**

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**MARCH**

**PEDESTRIAN AND BIKE (5806) LTF**

2.00%

Cash Balance 3/1/24	\$407,932.20
Additions	\$8,280.29
Deductions	<u>\$0.00</u>
Cash Balance 3/31/24	\$416,212.49

Budget and Allocations

Fund Balance 6/30/23	\$360,714.46
Revenue Revised Findings Reso 24-03	<u>\$65,975.00</u>
AMOUNT TO BE ALLOCATED	\$426,689.46

Total Amount of Approved Allocations	<u>\$0.00</u>
BALANCE Available for Allocation	\$426,689.46

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
	No FY 23/24 Projects at this time	\$0.00	\$0.00	\$0.00
	<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**MARCH**

**NEVADA COUNTY (5807) LTF**  
66.73%

Cash Balance 3/1/24	\$3,056,313.36
Additions	\$178,697.38
Deductions	<u>\$0.00</u>
Cash Balance 3/31/24	\$3,235,010.74

Budget and Allocations	
<u>Fund Balance 6/30/23</u>	\$3,923,311.42
Revenue Revised Findings Reso 24-03	<u>\$2,049,475.00</u>
AMOUNT TO BE ALLOCATED	\$5,972,786.42

Total Amount of Approved Allocations	<u>\$3,275,693.68</u>
BALANCE Available for Allocation	\$2,697,092.74

DATE/ RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
3/20/24 24-05 allocation revised lower by Auditor- Controller 1/31/2024	FY 2023/24 Transit/Paratransit Operations	\$2,875,242.00	N/A	\$2,875,242.00	\$2,196,112.15	\$679,129.85
1/22/21 21-02 Balance of Allocation \$400,451.68 Rescinded *	1/22/2021 - 1/21/2024 Reserved in the Fund Capital Purchase	\$2,460,653.00	\$2,060,201.32	\$400,451.68	\$400,451.68	\$0.00
	<b>TOTAL</b>	<b>\$5,335,895.00</b>	<b>\$2,060,201.32</b>	<b>\$3,275,693.68</b>	<b>\$2,596,563.83</b>	<b>\$679,129.85</b>

\*1/19/2024 Balance rescinded by NCTC, in agreement with Transit Services. Capital allocations have a 3-year limit.

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**MARCH**

**GRASS VALLEY (5808) LTF**

13.39%

Cash Balance 3/1/24	\$59,746.71
Additions	\$30,899.96
Deductions	<u>\$53,772.26</u>
Cash Balance 3/31/24	\$36,874.41

Budget and Allocations

Fund Balance 6/30/23	\$154,854.34
Revenue Revised Findings Reso 24-03	<u>\$411,273.00</u>
AMOUNT TO BE ALLOCATED	\$566,127.34

Total Amount of Approved Allocations	<u>\$411,273.00</u>
BALANCE Available for Allocation	\$154,854.34

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
03/20/24     24-06	Transit/Paratransit Operations	\$411,273.00	\$411,273.00	\$0.00

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**MARCH**

**NEVADA CITY (5809) LTF**

3.32%

Cash Balance 3/1/24	\$14,803.79
Additions	\$7,650.54
Deductions	<u>\$14,024.08</u>
Cash Balance 3/31/24	\$8,430.25

Budget and Allocations

Fund Balance 6/30/23	\$37,668.04
Revenue Revised Findings Reso 24-03	<u>\$101,903.00</u>
AMOUNT TO BE ALLOCATED	\$139,571.04

Total Amount of Approved Allocations	<u>\$101,903.00</u>
BALANCE Available for Allocation	\$37,668.04

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
03/20/24    Reso 24-07	Transit/Paratransit Operations	\$101,903.00	\$101,903.00	\$0.00

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**MARCH**

**COMMUNITY TRANSIT SERVICES (5810) LTF**

5.00%

Cash Balance 3/1/24	\$146,553.67
Additions	\$13,321.91
Deductions	<u>\$0.00</u>
Cash Balance 3/31/24	\$159,875.58

Budget and Allocations

Fund Balance 6/30/23	\$191,735.42
Revenue Revised Findings Reso 24-03	<u>\$161,639.00</u>
AMOUNT TO BE ALLOCATED	\$353,374.42

Total Amount of Approved Allocations	<u>\$161,639.00</u>
BALANCE Available for Allocation	\$191,735.42

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
3/20/24 24-05 allocation revised lower by Auditor- Controller 1/31/24	Nevada County Paratransit Operations	\$134,877.00	\$124,839.75	\$10,037.25
3/20/24 24-08 allocation revised lower by Auditor- Controller 1/31/24	Truckee Paratransit Operations	\$26,762.00	\$24,770.25	\$1,991.75
	<b>TOTAL</b>	<b>\$161,639.00</b>	<b>\$149,610.00</b>	<b>\$12,029.00</b>

Nevada County Transportation Commission  
Monthly Financial Report 2023/24

**MARCH**

**NCTC Administration & Planning (6327)**

Cash Balance 3/1/24	\$475,928.78
Additions	\$155,220.90
Deductions	\$148,596.54
Cash Balance 3/31/24	\$482,553.14

**BUDGET: Estimated Revenue & Allocations**

Fund Balance 6/30/23	\$550,597.30
Estimated Revenue	<u>\$1,929,487.39</u>
<b>AVAILABLE FOR ALLOCATION</b>	<b>\$2,480,084.69</b>
Total of Approved Allocations	<u>\$2,072,960.18</u>
<b>BALANCE AVAILABLE FOR ALLOCATION</b>	<b>\$407,124.51</b>

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
<b>1.1</b>	<b><u>General Services</u></b>				
	NCTC Staff	\$238,716.66	\$167,367.71	\$71,348.95	70.11%
	Indirect	\$45,879.32	\$21,442.86	\$24,436.46	46.74%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
	Intergovernmental Advocacy	\$52,000.00	\$20,000.00	\$32,000.00	38.46%
<b>1.2</b>	<b><u>Fiscal Administration</u></b>				
	NCTC Staff	\$261,247.26	\$183,629.44	\$77,617.82	70.29%
	Indirect	\$50,209.53	\$22,227.23	\$27,982.30	44.27%
	Fiscal Audit unallowable	\$57,500.00	\$1,200.00	\$56,300.00	2.09%
<b>2.1</b>	<b><u>Transportation Planning</u></b>				
	NCTC Staff	\$42,489.47	\$35,714.54	\$6,774.93	84.06%
	Indirect	\$18,101.26	\$7,787.36	\$10,313.90	43.02%
	Transportation Engineering	\$40,000.00	\$15,595.00	\$24,405.00	38.99%
	Local Agency	\$30,000.00	\$9,644.92	\$20,355.08	32.15%
	Traffic Counts	\$10,000.00	\$763.44	\$9,236.56	7.63%
<b>2.1.1</b>	<b><u>Regional Transportation Plan Update</u></b>				
	NCTC Staff	\$51,693.93	\$39,760.43	\$11,933.50	76.92%
	Consultant	\$67,684.90	\$24,304.06	\$43,380.84	35.91%
<b>2.2</b>	<b><u>Transportation Improvement Program</u></b>				
	NCTC Staff	\$38,910.38	\$30,536.20	\$8,374.18	78.48%
	Indirect	\$7,478.25	\$3,288.37	\$4,189.88	43.97%
<b>2.3</b>	<b><u>Transit &amp; Paratransit Programs</u></b>				
	NCTC Staff	\$46,396.55	\$36,314.72	\$10,081.83	78.27%
	Indirect	\$16,659.29	\$6,275.48	\$10,383.81	37.67%
<b>2.3.3</b>	<b><u>Eastern Nevada County Transit Development Plan</u></b>				
	NCTC Staff	\$40,284.09	\$23,710.14	\$16,573.95	58.86%
	Consultant	\$74,995.00	\$32,880.69	\$42,114.31	43.84%
<b>2.4</b>	<b><u>Coordination of Regional Planning</u></b>				
	NCTC Staff	\$101,103.58	\$73,566.37	\$27,537.21	72.76%
	Indirect	\$35,982.35	\$13,006.64	\$22,975.71	36.15%
	Rural Counties Task Force	\$2,000.00	\$0.00	\$2,000.00	0.00%
	Statewide Local Streets & Roads Assessment	\$800.00	\$0.00	\$800.00	0.00%
<b>2.4.1</b>	<b><u>Local Road Safety Plan (LRSP)</u></b>				
	NCTC Staff	\$720.28	\$278.59	\$441.69	38.68%
	Consultant	\$80,000.00	\$0.00	\$80,000.00	0.00%
<b>2.4.2</b>	<b><u>Airport Land Use Commission Planning &amp; Reviews</u></b>				
	NCTC Staff	\$20,435.98	\$15,569.85	\$4,866.13	76.19%
	Consultant	\$15,000.00	\$1,613.26	\$13,386.74	10.76%
<b>2.4.3</b>	<b><u>Zion Street Mobility/School Access</u></b>				
	NCTC Staff	\$5,000.00	\$0.00	\$5,000.00	0.00%
	Consultant	\$115,000.00	\$0.00	\$115,000.00	0.00%
<b>2.4.4</b>	<b><u>RCTF Rural Induced Demand Study</u></b>				
	NCTC Staff	\$35,565.06	\$23,978.67	\$11,586.39	67.42%
	Consultant	\$130,041.76	\$38,891.26	\$91,150.50	29.91%
<b>2.4.6</b>	<b><u>ZEV Transition Plan for County of Nevada</u></b>				
	NCTC Staff	\$24,396.33	\$13,893.67	\$10,502.66	56.95%
	Consultant	\$223,919.91	\$100,532.18	\$123,387.73	44.90%
	<b><u>Contingency</u></b>	\$87,749.04	\$0.00	\$87,749.04	0.00%
	<b>TOTAL ALL WORK ELEMENTS</b>	<b>\$2,072,960.18</b>	<b>\$963,773.08</b>	<b>\$1,109,187.10</b>	<b>46.49%</b>

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**MARCH**

**REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)**

Cash Balance 3/1/24	\$2,473,263.39
Additions	\$168,082.20
Deductions	<u>\$0.00</u>
Cash Balance 3/31/24	\$2,641,345.59

**RTMF REVENUES, INTEREST, AND EXPENDITURES  
2000/01 - 2023/24**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2022/23	COLLECTED/EXPENDED 2023/24	TOTAL COLLECTED/ EXPENDED
Grass Valley	\$2,686,666.02	\$0.00	\$2,686,666.02
Nevada City	\$349,798.72	\$0.00	\$349,798.72
Nevada County	\$5,956,399.55	\$160,743.07	\$6,117,142.62
<b>Total</b>	<b>\$8,992,864.29</b>	<b>\$160,743.07</b>	<b>\$9,153,607.36</b>
Interest	\$280,560.46	\$51,186.49	\$331,746.95
Expenditures	\$6,811,216.01	\$32,792.71	\$6,844,008.72
<b>TOTAL</b>	<b>\$2,462,208.74</b>	<b>\$179,136.85</b>	<b>\$2,641,345.59</b>

**RTMF ALLOCATIONS**

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,419,732.73	\$2,966,730.11	\$32,792.71	\$2,933,937.40
3/20/24 Reso 24-12	NCTC RTMF Administration	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00
<b>TOTAL</b>		<b>\$4,393,962.84</b>	<b>\$1,419,732.73</b>	<b>\$2,974,230.11</b>	<b>\$32,792.71</b>	<b>\$2,941,437.40</b>

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**MARCH**

**STATE TRANSIT ASSISTANCE FUND (6357)**

Cash Balance 3/1/24	\$5,665,642.97
Additions	\$49,191.09
Deductions	<u>\$0.00</u>
Cash Balance 3/31/24	\$5,714,834.06

Budget and Allocations

Fund Balance 6/30/23	\$5,054,020.46
Estimated STA Revenue	<u>\$1,304,505.00</u>
AMOUNT TO BE ALLOCATED	\$6,358,525.46

Total Approved Allocations	<u>\$363,700.00</u>
BALANCE Available for Allocation	\$5,994,825.46

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
03/20/24 24-05	Nevada County Transit/Paratransit Services	\$31,211.00	\$0.00	\$31,211.00
03/20/24 24-08	Truckee Transit/Paratransit Services	\$332,489.00	\$25,947.15	\$306,541.85
	<b>TOTAL</b>	<b>\$363,700.00</b>	<b>\$25,947.15</b>	<b>\$337,752.85</b>

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24  
MARCH**

**REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492 )**

Cash Balance 3/1/24	\$1,890,008.49
Additions	\$17,499.20
Deductions	<u>\$0.00</u>
Cash Balance 3/31/24	\$1,907,507.69
<b><u>Budget and Allocations</u></b>	
Fund Balance 6/30/23	\$3,225,032.11
Estimated RSTP Revenue	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$3,225,032.11
Total Amount of Approved Allocations	<u>\$2,134,555.69</u>
BALANCE Available for Allocation	\$1,090,476.42

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
3/20/24 24-12	NCTC LRSP Staff	\$720.28	\$0.00	\$720.28	\$0.00	\$720.28
9/20/23 23-26	NCTC/NevCo LRSP Consultant	\$80,000.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00
3/20/23 23-01	Grass Valley FY 2022/23 Annual Street Rehab	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$300,000.00
3/20/24 24-09	Nev Co 2023/24 General Maintenance Balance of 19-11 reallocated	\$14,774.50	\$0.00	\$14,774.50	\$0.00	\$14,774.50
7/19/23 23-17	Nev Co 2023/24 General Maintenance	\$630,384.00	\$0.00	\$630,384.00	\$259,691.77	\$370,692.23
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road \$14,774.50 balance rescinded 3/20/24	\$160,000 - \$14,774.50 = \$145,225.50	\$141,110.50	\$4,115.00	\$4,115.00	\$0.00
3/20/23 23-02	Truckee FY 2022/23 West River Project	\$1,104,561.91	\$0.00	\$1,104,561.91	\$1,104,561.91	\$0.00
	<b>TOTAL</b>	<b>\$2,275,666.19</b>	<b>\$141,110.50</b>	<b>\$2,134,555.69</b>	<b>\$1,368,368.68</b>	<b>\$766,187.01</b>

LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

## MINUTES OF NCTC MEETING March 20, 2024

A regular meeting of the Nevada County Transportation Commission (NCTC) was held on Wednesday, March 20, 2024 in the Grass Valley City Hall Council Chambers, 125 E. Main Street, Grass Valley, California. Notice of the meeting was posted 72 hours in advance and was scheduled for 10:00 a.m.

Members Present: Lou Ceci  
 Susan Hoek  
 Tom Ivy  
 Ed Scofield  
 Jay Strauss  
 Duane Strawser  
 Jan Zabriskie

Staff Present: Mike Woodman, Executive Director  
 Aaron Hoyt, Deputy Executive Director  
 Kena Sannar, Transportation Planner  
 Dale Sayles, Administrative Services Officer  
 Carol Lynn, Administrative Assistant

Standing Orders: Commissioner Scofield convened the Nevada County Transportation Commission meeting at 10:00 a.m.

Pledge of Allegiance, Roll Call

**PUBLIC COMMENT:** Josh, a high school student with the Nevada County Sunrise Movement, a youth-led environmentalist organization, made a request that public transit be made more affordable or free for minors, to give people who don't have a car or a bike a safe, accessible and affordable way to get around. He provided his email upon request to share with the Nevada County Transit manager: nevadacountysunrise@gmail.com.

### CONSENT ITEMS

1. Financial Reports  
January 2024
2. NCTC Minutes  
January 24, 2024 NCTC Meeting Minutes

3. Revised Findings of Apportionment for FY 2023/24 and Preliminary Findings of Apportionment for FY 2024/25  
Resolution 24-03 and 24-04
4. Transit Development Act Revised Allocation for Nevada County  
Resolution 24-05
5. Transit Development Act Revised Allocation for Grass Valley  
Resolution 24-06
6. Transit Development Act Revised Allocation for Nevada City  
Resolution 24-07
7. Transit Development Act Revised Allocation for Town of Truckee  
Resolution 24-08
8. Rescind Balance of Regional Surface Transportation Program Allocation from County of Nevada Donner Pass Road Improvement Project and Reallocate Funds to County of Nevada General Maintenance  
Resolution 24-09
9. State Transit Assistance Preliminary Apportionments for FY 2024/25  
Approved the apportionment table as a basis for allocation from the State Transit Assistance Fund for FY 2024/25.
10. Amendment 2 to the Professional Services Agreement to Develop a Rural Induced Demand Study  
Resolution 24-10

**ACTION:** Approved Consent Items by roll call vote  
**MOTION:** Strawser / **SECOND:** Strauss  
**AYES:** Ceci, Hoek, Ivy, Strauss, Strawser, Zabriskie, Scofield  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

### **ACTION ITEMS**

11. Regional Transportation Mitigation Fee Program 2023 Nexus Study Update Final Report – 2024 Revision and Annual Inflation Adjustment  
Resolution 24-11

NCTC Deputy Executive Director Aaron Hoyt reviewed the Regional Transportation Mitigation Fee (RTMF) program, the 2023 Nexus Study Update final report and the 2024 Revision addressing an error in the calculation for residential fees, and the Annual RTMF Inflation Adjustment.

The enactment of Assembly Bill 602 required all new and updated fee programs to look at residential fees based on the size or square footage of the homes, which departed from the previous divisions of single-family, multifamily, mobile home, and senior-type homes. The 2023 program categorizes the

housing units into small, less than 1,500 square feet in size; medium, 1,500 to 2,500 square feet; and large, greater than 2,500 square feet. This was in an effort to reduce the burden of fees on small units and affordable housing.

The annual RTMF inflationary adjustment allows for keeping pace with construction costs indexes. Inflation and other costs continue to go up and adjusting these on an annual basis helps to ensure that when a project is constructed, the commensurate amount of fees will have been collected to deliver that project.

**ACTION: Approved Resolution 24-11 by roll call vote**  
**MOTION: Ivy / SECOND: Strawser**  
**AYES: Ceci, Hoek, Ivy, Strauss, Strawser, Zabriskie, Scofield**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

12. Amendment 2 to the FY 2023/24 Overall Work Program  
Resolution 24-12

Executive Director Mike Woodman gave a presentation on Amendment 2 to the FY 2023/24 Overall Work Program. This budget amendment added revenues for two grant funds received by NCTC. A \$120,000 Rural Planning Assistance grant was awarded for a planning study requested by Nevada City to analyze opportunities to improve bicycle and pedestrian mobility within the Zion Street corridor, as well as improve access to the schools within the corridor, from the Ridge Road and Zion Street intersection to the Sacramento Street Bridge. NCTC also received an additional \$50,000 from the Rural Counties Task Force to increase the budget of the Rural Induced Demand Study project that NCTC is managing on their behalf, for additional outreach with regional, state, and federal agencies due to increased interest in the study. NCTC will plan presentations and engagement with other interested agencies when the draft study is completed.

**ACTION: Approved Resolution 24-12 by roll call vote**  
**MOTION: Strawser / SECOND: Strauss**  
**AYES: Ceci, Hoek, Ivy, Strauss, Strawser, Zabriskie, Scofield**  
**NOES: None**  
**ABSENT: None**  
**ABSTAIN: None**

13. Draft FY 2024/25 Overall Work Program  
Comments Provided

Executive Director Mike Woodman gave a presentation on the Draft FY 2024/25 Overall Work Program. Regional Transportation Planning Agencies are required by the State of California to annually prepare an Overall Work Program that describes the planning activities to be accomplished, and details the budgeted revenue and expenditures. The Final FY 2024/25 OWP incorporating any comments received will be presented for approval at the May NCTC meeting.

Planning funds were budgeted to assist the local jurisdictions in applying for future cycles of Active Transportation Program grants. Nevada County and Grass Valley are pursuing projects to extend the

Wolf Creek Trail, Nevada County is considering a roundabout improvement at Ridge Road and Adams Street, and Nevada City may apply for funding in future cycles for improvements identified in the Zion Street Mobility/School Access study. The budgeted funds would allow NCTC staff to bring in a consultant to assist the jurisdictions to ensure that they have the most competitive application in those future Active Transportation Program grant cycles.

Also reflected in the budget is NCTC's Deputy Executive Director Aaron Hoyt will be assuming the role of chair of the California Rural Counties Task Force, and staff is excited to have Aaron in that role leading the state.

## **INFORMATIONAL ITEMS**

### 14. Correspondence

- A. California Transportation Commission, Highlights of the 2023 Annual Report to the California Legislature, File 370.0, 1/25/24.
- B. Malia M. Cohen, California State Controller, Fiscal Year 2023-24 Second Quarter State of Good Repair Program Allocation, File 370.2.1, 1/30/2024.
- C. Malia M. Cohen, California State Controller, Fiscal Year 2023-24 Second Quarter State Transit Assistance Allocation, File 1370.0, 1/30/2024.
- D. Malia M. Cohen, California State Controller, Fiscal Year 2024-25 State of Good Repair Program Allocation Preliminary Estimate, File 370.2.1, 1/31/24.

### 15. Executive Director's Report

Executive Director Mike Woodman gave an overview of his report. Mr. Woodman along with Caltrans District 3 Project Manager Sam Vandell participated in a community forum event on March 15th at Sierra College. The focus of the community forum was to provide information on upcoming projects, including the State Route (SR) 49 project between the McKnight Way Interchange and La Barr Meadows Road, the SR 49 shoulder and center two lane project between Ponderosa Pines Way and Wolf Road/Combie Road, the SR 49 roundabout medium barrier projects in Placer County, and the Active Transportation Program funded projects in downtown Grass Valley and improvements in the SR 49 corridor from Coyote Street to the Juvenile Hall. The event was well attended with about 60 people participating, and it was a pleasure to work with Brian Hamilton who moderated the session. The forum was well received and a great opportunity to get information out to the public.

### 16. Project Status Reports

- A. Caltrans Project Report: Sam Vandell, Caltrans District 3 Project Manager, Nevada County.

Caltrans District 3 Project Manager Sam Vandell reviewed the March Caltrans Project Status Report. There is a maintenance project on Highway 20 to grind and replace the top layer of asphalt, update ADA facilities and roadside planting and irrigation, and some Maintenance Vehicle Pullouts. This project has been awarded and should start this spring.

The concrete median barrier with roundabouts project on Highway 49 in Placer County went out to bid and was awarded. Utility relocations will hopefully be completed by August, and earth moving operations will start August or September this season.

On the Highway 20 Omega Curve Correction project, they are issuing an emergency contract to address the material sliding issues. The complexity will be where the excess material can be taken and if they can use it at one of the locations of the curve realignment, maybe further east of the White Cloud location. The slough off material was from when they did the cuts there. They ran into a historic riverbed or stream channel that had deposited some very soft silty material; with the rains, that material slid down the hillside. They were able to put K-rail up to ensure that the material did not slough off into the roadway and interrupt traffic flow. They should be able to begin that work within the next couple months as the weather gets better.

There was a request to place merge arrows on Highway 49 southbound at the on and off ramps at the Wolf Road/Combie Road intersection. Traffic cameras were requested at Higgins Corner and at the junction of Highways 49 and 80 near In-N-Out Burger in Auburn, to get more accurate reports of the traffic conditions in those areas so that people would be able to visually see where the backups are.

There was a request to add a sidewalk and expand shoulders on Alta Street to improve access to nearby parks and trails. It was suggested that a project like that could be incorporated into the county's application for an Active Transportation Program grant for funding.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regular meeting of the NCTC has been scheduled for May 15, 2024 at 10:00 a.m. at the Grass Valley City Council Chambers.

ADJOURNMENT OF MEETING: The meeting was adjourned at 11:34 a.m.

Respectfully submitted by: \_\_\_\_\_  
Carol Lynn, Administrative Assistant

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission



LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 720.1, 1400.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Revised Findings of Apportionment for FY 2024/25, Resolution 24-13

DATE: May 15, 2024

**RECOMMENDATION:** Approve Resolution 24-13 adopting the Revised Findings of Apportionment for FY 2024/25.

**BACKGROUND:** Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to California Code of Regulations Section 6644, transmits Findings of Apportionment for all prospective claimants.

The apportionments are determined from the Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds made available for Transportation Development Act administration, planning projects, pedestrian/bicycle projects, and community transit service projects. The remaining funds are apportioned by each jurisdiction's percentage of the total population.

On March 20, 2024, NCTC approved Resolution 24-04 adopting the FY 2024/25 Preliminary Findings of Apportionment based on the Auditor-Controller's estimate. On May 1, 2024, NCTC obtained California Department of Finance Population Estimates 2024 E-1 Report. In accordance with Section 6655.5 of the California Code of Regulations, the attached Resolution 24-13, Revised Findings of Apportionment for FY 2024/25, has been prepared to update the apportionments with the latest population data. The apportionment adjustments are as follows:

COMPARISON OF POPULATION ESTIMATES AND APPORTIONMENTS						
DOF E-1 Report May 1, 2023 and May 1, 2024				Apportionments		
Jurisdiction	2023 Population	2024 Population	Population Change	Resolution 24-04 3/20/2024 Preliminary Findings	Resolution 24-12 5/15/2024 Revised Findings	Difference
Nevada County	67,214	66,652	-562	\$2,052,825	\$2,046,695	(\$6,130)
Grass Valley	13,488	13,400	-88	\$411,946	\$411,476	(\$470)
Nevada City	3,342	3,347	5	\$102,070	\$102,777	\$707
Truckee	16,676	16,778	102	\$509,312	\$515,205	\$5,893
<b>Total</b>	<b>100,720</b>	<b>100,177</b>	<b>-543</b>	<b>\$3,076,153</b>	<b>\$3,076,153</b>	<b>\$0</b>

Totals may not equal sum of amounts in column due to rounding.

**RESOLUTION 24-13  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**REVISED FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2024/25**

WHEREAS, Section 6655.5 of the California Code of Regulations states that the transportation planning agency may, at any time before the conveyance of initial allocation instructions pursuant to Section 6659, issue a revised determination of apportionments based on a revised determination of populations; and

WHEREAS, the Auditor-Controller of Nevada County has issued an estimate of \$4,230,938 as the amount available for allocation in FY 2024/25; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation, for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS, the following figures represent the amount described above:

Estimated LTF Available for FY 2024/25

Sales and Use Tax	\$4,100,938
Interest	\$130,000
Subtotal	<b>\$4,230,938</b>

Anticipated Allocations

Administration and Planning	-\$926,799
Pedestrian and Bicycles	-\$66,083
Community Transit Services	-\$161,903

**Total Estimated FY 2024/25 LTF Available for Apportionment** **\$3,076,153**

Area apportionments are based on population figures from the State of California  
Department of Finance E-1 Report May 2024

Jurisdiction	Estimated Population	Percent of Estimated Total	Apportionment
Nevada County	66,652	66.53%	\$2,046,695
Grass Valley	13,400	13.38%	\$411,476
Nevada City	3,347	3.34%	\$102,777
Truckee	16,778	16.75%	\$515,205
<b>TOTAL</b>	<b>100,177</b>	<b>100.00%</b>	<b>\$3,076,153</b>

Totals may not equal sum of amounts in column due to rounding.

NOW, THEREFORE, BE IT RESOLVED, that Nevada County Transportation Commission finds that the above figures represent area apportionments to be used for FY 2024/25. These apportionments will be used as the basis for allocations throughout FY 2024/25, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 15, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

**FY 24-25 COMMUNITY TRANSIT SERVICE (CTS)  
REVISED BID TARGETS RESOLUTION 24-13**

Jurisdiction	Estimated Population	Population %	CTS Bid Targets
Nevada County	66,652	66.53%	\$ 134,787
Grass Valley	13,400	13.38%	0*
Nevada City	3,347	3.34%	0*
Truckee	<u>16,778</u>	<u>16.75%</u>	\$ 27,116
<b>TOTAL</b>	<b>100,177</b>	<b>100.00%</b>	\$ 161,903

\* Nevada County serves as transit operator for Grass Valley and Nevada City.

Population estimates from State Department of Finance E-1 Report, May 2024.

CTS Preliminary FY 24/25 Bid Targets from Auditor-Controller's estimate January 31, 2024.

**PUC § 99275 – Community Transit Services Definition**

*(Added by Stats. 1976, Ch. 1348.)*

(a) Claims may be filed with the transportation planning agency by claimants for community transit services, including such services for those, such as the disabled, who cannot use conventional transit services.

(b) For purposes of this article, “community transit services” means transportation services which link intracommunity origins and destinations.

**NCTC PEDESTRIAN AND BIKE  
FUND BALANCES 5/1/2024**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
2	Fiscal Year	Revenue Preliminary & Revised Findings	Increase to CASH Year to Date	NEVADA CITY				NEVADA COUNTY				GRASS VALLEY				TRUCKEE			
3				Revenue	Allocated	Expended	Balance Available	Revenue	Allocated	Expended	Balance Available	Revenue	Allocated	Expended	Balance Available	Revenue	Allocated	Expended	Balance Available
4	Fund Balance		\$157,607.40	\$165.26				\$75,986.74				\$15,790.22				\$65,665.18			
15	2018/19	\$62,953.00	\$71,388.70	\$17,847.18			<b>\$18,090.69</b>	\$17,847.18	\$148,500		<b>(\$15,268.83)</b>	\$17,847.18	\$125,000		<b>\$17,967.65</b>	\$17,847.18			<b>\$92,048.61</b>
16	2019/20	\$67,247.00	\$69,782.49	\$17,445.62			<b>\$35,536.31</b>	\$17,445.62		\$148,500	<b>\$2,176.79</b>	\$17,445.62		\$125,000	<b>\$35,413.27</b>	\$17,445.62			<b>\$109,494.23</b>
17	2020/21	\$83,120.00	\$83,384.08	\$20,846.02	\$34,000	\$34,000	<b>\$22,382.33</b>	\$20,846.02			<b>\$23,022.81</b>	\$20,846.02			<b>\$56,259.29</b>	\$20,846.02			<b>\$130,340.25</b>
18	2021/22	\$74,279.00	\$86,088.75	\$21,522.19			<b>\$43,904.52</b>	\$21,522.19			<b>\$44,545.00</b>	\$21,522.19			<b>\$77,781.48</b>	\$21,522.19			<b>\$151,862.44</b>
19	2022/23	\$78,348.00	\$104,121.02	\$26,030.26	\$61,500	\$61,500	<b>\$8,434.77</b>	\$26,030.26			<b>\$70,575.25</b>	\$26,030.26			<b>\$103,811.73</b>	\$26,030.26			<b>\$177,892.69</b>
20	2023/24	\$65,975.00	\$60,381.78	\$16,493.75			<b>\$24,928.52</b>	\$16,493.75			<b>\$87,069.00</b>	\$16,493.75			<b>\$120,305.48</b>	\$16,493.75			<b>\$194,386.44</b>
21	<b>2024/25</b>	<b>\$66,083.00</b>		\$16,520.75			<b>\$41,449.27</b>	\$16,520.75			<b>\$103,589.75</b>	\$16,520.75			<b>\$136,826.23</b>	\$16,520.75			<b>\$210,907.19</b>
24	<b>FY 2024/25 Revenues for NevCo, NCity, GV, and Truckee columns D, H, L, P are based on Estimated Revenue Column B from Revised Findings of Apportionment 05/15/2024 Reso 24-13= 25% each</b>																		



**STATE'S POPULATION INCREASES WHILE HOUSING GROWS**  
**PER NEW STATE DEMOGRAPHIC REPORT**

FOR IMMEDIATE RELEASE:  
April 30, 2024

**CONTACT:** Walter Schwarm  
(916) 323-4086  
H.D. Palmer  
(916) 323-0648

**SACRAMENTO**—For the first time since 2020, California has once again experienced positive population growth in 2023: driven by decreased mortality and a rebound in legal foreign immigration, California's population in 2023 grew by just over 67,000 (an annual rate of 0.17 percent) to 39,128,162, according to new data released today by the California Department of Finance.

The State's return to growth results from the combination of several factors:

- Foreign legal immigration continued to rebound from the pandemic, with a net gain of 114,200 persons in 2023 compared to 90,300 in 2022 -- near pre-pandemic levels.
- Greater domestic in-migration and slowed domestic out-migration. Net domestic migration no longer offsets the population gains from natural increase and international migration. Net migration from California in 2023 dropped in two years to roughly one-fourth of its rate in 2021.
- Natural increase – the net result of births minus deaths -- increased from 106,700 in 2022 to 118,400 in 2023 as the number of deaths decline from their pandemic peak.

With immigration processing backlogs largely eliminated and deaths returning to long-term trends, a stable foundation for continued growth has returned. As net domestic migration has receded to its lower rates of the 2010s, California is likely to experience slower but positive growth for the near future.

Reinforcing the growth in population, statewide housing growth increased to 0.79 percent in 2023. California added 115,933 housing units on net, including 22,802 accessory dwelling units (ADUs), to bring total housing in the state to 14,824,827 units. New construction represents 109,391 housing units with 55,242 single family housing units, 52,937 multi-family housing units, and 1,212 mobile homes.

The report contains preliminary year-over-year January 2024 and revised January 2021 through January 2023 population data for California cities, counties, and the state. These estimates are based on information through January 1, 2024. Significant changes over the year include:

- The population increased in 31 counties, largely in the Bay Area, Central Valley, and the Inland Empire. Los Angeles County and Orange County grew by 0.05 and 0.31 percent in population, respectively.
- Five counties had growth above one percent: Sutter (1.9 percent), Imperial (1.8 percent), Glenn (1.4 percent), Yuba (1.1 percent), and San Benito (1.1 percent), due to housing gains. The next largest in percentage growth were San Joaquin (0.96 percent), Madera

(0.9 percent), Tulare (0.9 percent), Monterey (0.8 percent), and Merced (0.7 percent) counties.

- Nine of the ten Counties with populations over 1 million saw increases in population comprising 72 percent of the state's total population. Riverside County led with an increase of 13,800.
- The top five cities where housing production drove population growth include: Paradise (16.1 percent) in Butte County, Lathrop (5.4 percent) in San Joaquin County, Emeryville (5.0 percent) in Alameda County, Orland (4.9 percent) in Glenn County, and Shafter (4.3 percent) in Kern County.

County housing highlights include:

- Yuba had the highest housing growth (2.0 percent) of all counties, followed by: Placer, Madera, Butte, San Benito, Glenn, Tulare, Yolo, Riverside, and Solano.
- Eleven counties gained housing at or above 1.0 percent.
- Ranked by net housing gains, Los Angeles (21,698), San Diego (5,720), Unincorporated Riverside County (2,458), San Francisco (2,277), and Oakland (1,972) added the most housing units in 2023.
- Larger densely populated urban areas built most of the multi-family housing throughout the state. Los Angeles led the state gaining 14,207 multi-family units, comprising 65.5 percent of their net housing growth, followed by San Diego (4,255 for 74.4 percent), San Francisco (2,019 for 88.7 percent), and Oakland (1,674 for 84.9 percent).
- Conversely, single family housing is more likely to be built further inland in typically more suburban cities. Cities with a high proportion of single-family growth include Roseville (1,315 for 96.3 percent), Menifee (1,180 for 100 percent), Bakersfield (1,074 for 89.4 percent), and Fresno (963 for 65.8 percent). Accessory Dwelling Units (ADUs) are included in the single-family category of housing and comprised 19.7 percent of the state's new housing, adding 22,802 units.

Also of note in the report:

- 254 jurisdictions gained population, while 283 lost population, and two had no change.
- Of the ten largest cities in California, seven gained population: Led by Bakersfield (0.8 percent, or 3,274) and Fresno (0.7 percent, or 3,884).
- Accessory dwelling unit production increased by 10.3 percent, with the state adding 22,802 ADUs in 2023.
- Group quarters represent 2.4 percent (926,900) of the total state population. This population includes those living in college dormitories (275,000) and in correctional facilities (164,000). In 2023, California's group quarters population decreased by 469 people or 0.05 percent. The college dormitory population grew by 4,800 (1.8 percent). Correctional facilities declined in population in 2023 by 4,300 people (-2.6 percent) across federal, state, and local facilities. Due to significant increases in the college dormitory population, several jurisdictions saw gains in population due to this population. The City of Marina in Monterey County grew by 1.9 percent due to a 1.0 percent increase at California State University at

Monterey Bay. The City of San Marcos in San Diego County grew by 1.2 percent due to a 3.4 percent increase at CSU San Marcos.

State prisons are generally located in remote areas; as a result, increases or decreases can account for significant changes in their respective area populations. For example, prison declines led to population decreases in California City (-11.8 percent) in Kern County, Tehachapi (-7.4 percent) in Kern County, and Crescent City (-3.5 percent) in Del Norte County. Other cities saw increases in their populations due to changes in this population. For example, Calipatria (4.6 percent) in Imperial County, Avenal (4.4 percent) in Kings County, and Folsom (2.7 percent) in Sacramento County.

#### Background Information:

These population estimates are produced annually by Finance for use by local areas to calculate their annual appropriations limit. The State Controller's Office uses Finance's estimates to update their population figures for distribution of state subventions to cities and counties, and to comply with various state codes. Additionally, estimates are used for research and planning purposes by federal, state, and local agencies, the academic community, and the private sector.

Changes to the housing stock are used in the preparation of the annual city population estimates. Estimated occupancy of housing units and the number of persons per household further determine population levels. Changes in city housing stock result from new construction, demolitions, housing unit conversions, and annexations. The sub-county population estimates are then adjusted to be consistent with independently produced county estimates.

Comparing Census Bureau's recently released July 1, 2023 estimates with Finance's January 1, 2024 estimates should generally be avoided since they refer to different points in time. In addition, there are numerous differences between the two series including the effects of natural disasters, changes in migration patterns, and accelerating slowdown in births.

All Finance population and housing estimates are benchmarked to a decennial census. The estimates in this report are benchmarked to the 2020 decennial census.

To explore the data interactively, click on the following link:

[Population and Housing 2024 Dashboard](#)

Related population reports are available on the Department's website:  
<http://www.dof.ca.gov/Forecasting/Demographics/>

# # #

Department of Finance  
Demographic Research Unit  
Population Estimates for California Cities

10 Largest Cities

City	Population January 1, 2024	Percent Change 23-24
1. Los Angeles	3,814,318	0.3
2. San Diego	1,385,379	0.1
3. San Jose	969,491	-0.1
4. San Francisco	843,071	0.1
5. Fresno	546,971	0.7
6. Sacramento	520,407	0.2
7. Long Beach	458,813	-0.2
8. Oakland	425,093	-0.5
9. Bakersfield	411,109	0.8
10. Anaheim	340,160	0.3

10 Fastest Growing Cities with Populations Over 30,000

City	Population January 1, 2024	Percent Change 23-24
1. Lathrop	37,033	5.4
2. Stanton	40,297	3.6
3. Folsom	88,023	2.7
4. Manteca	90,917	2.7
5. Mountain View	86,535	2.5
6. Coachella	43,173	2.4
7. Beaumont	57,416	2.0
8. Menifee	111,560	2.0
9. Merced	91,837	1.9
10. Yuba City	70,256	1.8

10 Cities Under 300,000 with the Largest Numeric Change

City	Population January 1, 2024	Numeric Change 23-24
1. Manteca	90,917	2,365
2. Folsom	88,023	2,325
3. Menifee	111,560	2,159
4. Mountain View	86,535	2,072
5. Garden Grove	171,024	1,978
6. Chico	109,589	1,950
7. Lathrop	37,033	1,895
8. Victorville	138,202	1,856
9. Clovis	126,133	1,772
10. California City	13,079	-1,743

**E-1: City/County/State Population Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Population		Percent Change	JURISDICTION	Total Population		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
<b>CALIFORNIA</b>	39,061,058	39,128,162	0.2	Danville	42,736	42,567	-0.4
<b>Alameda</b>	1,650,656	1,641,869	-0.5	El Cerrito	25,409	25,700	1.1
Alameda	77,237	78,071	1.1	Hercules	26,202	26,063	-0.5
Albany	20,354	20,325	-0.1	Lafayette	24,823	24,808	-0.1
Berkeley	125,181	125,327	0.1	Martinez	36,425	36,439	0.0
Dublin	72,681	72,917	0.3	Moraga	16,858	16,784	-0.4
Emeryville	12,686	13,314	5.0	Oakley	44,929	45,736	1.8
Fremont	230,713	229,250	-0.6	Orinda	19,231	19,191	-0.2
Hayward	160,699	159,770	-0.6	Pinole	18,278	18,192	-0.5
Livermore	85,235	84,828	-0.5	Pittsburg	74,736	75,085	0.5
Newark	47,762	46,635	-2.4	Pleasant Hill	33,447	33,352	-0.3
Oakland	427,305	425,093	-0.5	Richmond	113,122	112,735	-0.3
Piedmont	10,878	10,782	-0.9	San Pablo	31,163	31,088	-0.2
Pleasanton	76,861	75,960	-1.2	San Ramon	82,754	82,525	-0.3
San Leandro	87,984	87,098	-1.0	Walnut Creek	69,010	69,433	0.6
Union City	67,279	66,432	-1.3	Balance of County	174,023	174,289	0.2
Balance of County	147,801	146,067	-1.2	<b>Del Norte</b>	26,586	26,345	-0.9
<b>Alpine</b>	1,183	1,179	-0.3	Crescent City	5,763	5,564	-3.5
<b>Amador</b>	39,924	39,611	-0.8	Balance of County	20,823	20,781	-0.2
Amador	196	193	-1.5	<b>El Dorado</b>	188,067	188,583	0.3
Ione	8,842	8,856	0.2	Placerville	10,527	10,540	0.1
Jackson	4,933	4,867	-1.3	South Lake Tahoe	20,703	20,790	0.4
Plymouth	1,063	1,061	-0.2	Balance of County	156,837	157,253	0.3
Sutter Creek	2,589	2,553	-1.4	<b>Fresno</b>	1,010,914	1,017,431	0.6
Balance of County	22,301	22,081	-1.0	Clovis	124,361	126,133	1.4
<b>Butte</b>	206,579	205,928	-0.3	Coalinga	17,191	17,107	-0.5
Biggs	1,951	1,853	-5.0	Firebaugh	8,480	8,415	-0.8
Chico	107,639	109,589	1.8	Fowler	7,163	7,367	2.8
Gridley	7,235	6,935	-4.1	Fresno	543,087	546,971	0.7
Oroville	18,841	18,129	-3.8	Huron	6,119	6,348	3.7
Paradise	9,205	10,691	16.1	Kerman	16,950	17,256	1.8
Balance of County	61,708	58,731	-4.8	Kingsburg	12,908	13,042	1.0
<b>Calaveras</b>	44,899	44,842	-0.1	Mendota	12,462	12,531	0.6
Angels City	3,604	3,587	-0.5	Orange Cove	9,453	9,516	0.7
Balance of County	41,295	41,255	-0.1	Parlier	14,382	14,368	-0.1
<b>Colusa</b>	21,831	21,743	-0.4	Reedley	25,376	25,653	1.1
Colusa	6,429	6,447	0.3	Sanger	26,286	26,357	0.3
Williams	5,568	5,528	-0.7	San Joaquin	3,620	3,616	-0.1
Balance of County	9,834	9,768	-0.7	Selma	24,395	24,371	-0.1
<b>Contra Costa</b>	1,145,274	1,146,626	0.1	Balance of County	158,681	158,380	-0.2
Antioch	115,282	115,632	0.3	<b>Glenn</b>	28,330	28,736	1.4
Brentwood	64,496	64,811	0.5	Orland	8,141	8,537	4.9
Clayton	10,687	10,683	0.0	Willows	6,317	6,321	0.1
Concord	121,663	121,513	-0.1	Balance of County	13,872	13,878	0.0
				<b>Humboldt</b>	134,597	133,100	-1.1

## E-1: City/County/State Population Estimates with Annual Percent Change January 1, 2023 and 2024

JURISDICTION	Total Population		Percent Change	JURISDICTION	Total Population		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Arcata	18,830	18,540	-1.5	Balance of County	16,586	16,558	-0.2
Blue Lake	1,164	1,149	-1.3	<b>Los Angeles</b>	9,819,312	9,824,091	0.0
Eureka	26,283	26,073	-0.8	Agoura Hills	19,928	19,841	-0.4
Ferndale	1,376	1,356	-1.5	Alhambra	81,774	81,811	0.0
Fortuna	12,318	12,181	-1.1	Arcadia	55,855	55,783	-0.1
Rio Dell	3,290	3,241	-1.5	Artesia	16,053	16,019	-0.2
Trinidad	298	294	-1.3	Avalon	3,332	3,313	-0.6
Balance of County	71,038	70,266	-1.1	Azusa	49,595	49,420	-0.4
<b>Imperial</b>	179,623	182,881	1.8	Baldwin Park	70,700	70,660	-0.1
Brawley	27,633	28,345	2.6	Bell	33,414	33,301	-0.3
Calexico	38,606	39,262	1.7	Bellflower	77,014	76,990	0.0
Calipatria	6,063	6,342	4.6	Bell Gardens	38,569	38,381	-0.5
El Centro	44,346	44,952	1.4	Beverly Hills	31,950	31,806	-0.5
Holtville	5,513	5,583	1.3	Bradbury	905	898	-0.8
Imperial	21,583	22,141	2.6	Burbank	105,484	105,603	0.1
Westmorland	1,993	2,050	2.9	Calabasas	22,857	22,742	-0.5
Balance of County	33,886	34,206	0.9	Carson	92,403	91,924	-0.5
<b>Inyo</b>	18,890	18,856	-0.2	Cerritos	48,063	47,806	-0.5
Bishop	3,853	3,848	-0.1	Claremont	37,673	37,686	0.0
Balance of County	15,037	15,008	-0.2	Commerce	12,055	12,124	0.6
<b>Kern</b>	906,165	910,300	0.5	Compton	94,016	93,671	-0.4
Arvin	19,460	19,651	1.0	Covina	50,390	50,485	0.2
Bakersfield	407,835	411,109	0.8	Cudahy	22,327	22,210	-0.5
California City	14,822	13,079	-11.8	Culver City	39,859	40,213	0.9
Delano	51,841	52,484	1.2	Diamond Bar	53,566	53,335	-0.4
Maricopa	1,004	1,004	0.0	Downey	111,656	111,493	-0.1
McFarland	13,765	13,965	1.5	Duarte	22,958	23,656	3.0
Ridgecrest	27,745	27,940	0.7	El Monte	106,697	106,786	0.1
Shafter	21,309	22,226	4.3	El Segundo	16,978	16,964	-0.1
Taft	6,944	6,953	0.1	Gardena	59,896	60,028	0.2
Tehachapi	11,978	11,092	-7.4	Glendale	192,072	191,586	-0.3
Wasco	26,827	27,028	0.7	Glendora	51,374	51,209	-0.3
Balance of County	302,635	303,769	0.4	Hawaiian Gardens	13,600	13,560	-0.3
<b>Kings</b>	151,629	152,627	0.7	Hawthorne	85,886	85,566	-0.4
Avenal	13,398	13,981	4.4	Hermosa Beach	19,169	19,088	-0.4
Corcoran	21,437	21,633	0.9	Hidden Hills	1,724	1,727	0.2
Hanford	59,034	59,286	0.4	Huntington Park	53,384	53,219	-0.3
Lemoore	26,929	26,855	-0.3	Industry	427	426	-0.2
Balance of County	30,831	30,872	0.1	Inglewood	106,628	106,065	-0.5
<b>Lake</b>	66,698	67,001	0.5	Irwindale	1,488	1,499	0.7
Clearlake	16,367	16,553	1.1	La Canada	20,089	20,048	-0.2
Lakeport	4,976	4,982	0.1	Flintridge	5,513	5,488	-0.5
Balance of County	45,355	45,466	0.2	La Habra Heights	80,365	80,162	-0.3
<b>Lassen</b>	28,376	28,197	-0.6	Lakewood	48,271	48,077	-0.4
Susanville	11,790	11,639	-1.3	La Mirada	172,460	172,631	0.1
				Lancaster	37,530	37,459	-0.2
				La Puente	31,678	31,697	0.1
				La Verne	31,026	30,855	-0.6
				Lawndale	20,397	20,320	-0.4
				Lomita	459,630	458,813	-0.2
				Long Beach			

**E-1: City/County/State Population Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Population		Percent Change	JURISDICTION	Total Population		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Los Angeles	3,804,420	3,814,318	0.3	Corte Madera	9,926	9,882	-0.4
Lynwood	66,424	66,271	-0.2	Fairfax	7,399	7,371	-0.4
Malibu	10,640	10,621	-0.2	Larkspur	12,638	12,655	0.1
Manhattan Beach	34,367	34,195	-0.5	Mill Valley	13,695	13,635	-0.4
Maywood	24,572	24,451	-0.5	Novato	51,694	51,140	-1.1
Monrovia	37,563	38,087	1.4	Ross	2,278	2,272	-0.3
Montebello	61,730	61,930	0.3	San Anselmo	12,443	12,426	-0.1
Monterey Park	59,599	59,347	-0.4	San Rafael	59,855	59,585	-0.5
Norwalk	101,496	101,172	-0.3	Sausalito	6,894	6,856	-0.6
Palmdale	166,089	166,055	0.0	Tiburon	8,841	8,809	-0.4
Palos Verdes Estates	13,031	12,974	-0.4	Balance of County	66,263	66,170	-0.1
Paramount	52,331	52,153	-0.3	<b>Mariposa</b>	16,968	16,966	0.0
Pasadena	138,187	139,692	1.1	<b>Mendocino</b>	89,556	89,476	-0.1
Pico Rivera	61,014	60,820	-0.3	Fort Bragg	7,027	7,179	2.2
Pomona	151,132	152,166	0.7	Point Arena	447	445	-0.4
Rancho Palos Verdes	41,123	40,919	-0.5	Ukiah	16,176	16,108	-0.4
Redondo Beach	68,424	68,239	-0.3	Willits	4,835	4,830	-0.1
Rolling Hills	1,686	1,677	-0.5	Balance of County	61,071	60,914	-0.3
Rolling Hills Estates	8,495	8,534	0.5	<b>Merced</b>	285,193	287,303	0.7
Rosemead	50,503	50,541	0.1	Atwater	31,390	31,397	0.0
San Dimas	34,027	33,920	-0.3	Dos Palos	5,634	5,633	0.0
San Fernando	23,633	23,643	0.0	Gustine	5,940	5,936	-0.1
San Gabriel	38,648	38,613	-0.1	Livingston	14,273	14,286	0.1
San Marino	12,350	12,379	0.2	Los Banos	47,300	47,419	0.3
Santa Clarita	231,045	230,428	-0.3	Merced	90,120	91,837	1.9
Santa Fe Springs	18,703	18,640	-0.3	Balance of County	90,536	90,795	0.3
Santa Monica	92,598	92,912	0.3	<b>Modoc</b>	8,501	8,484	-0.2
Sierra Madre	10,925	10,909	-0.1	Alturas	2,664	2,659	-0.2
Signal Hill	11,488	11,448	-0.3	Balance of County	5,837	5,825	-0.2
South El Monte	19,482	19,441	-0.2	<b>Mono</b>	13,193	12,861	-2.5
South Gate	92,701	92,729	0.0	Mammoth Lakes	7,305	7,110	-2.7
South Pasadena	26,367	26,270	-0.4	Balance of County	5,888	5,751	-2.3
Temple City	36,040	35,975	-0.2	<b>Monterey</b>	433,953	437,614	0.8
Torrance	143,433	142,910	-0.4	Carmel-by-the-Sea	3,105	3,122	0.5
Vernon	206	205	-0.5	Del Rey Oaks	1,559	1,569	0.6
Walnut	27,896	27,867	-0.1	Gonzales	8,384	8,466	1.0
West Covina	108,404	109,105	0.6	Greenfield	20,155	20,561	2.0
West Hollywood	35,229	35,075	-0.4	King City	13,968	14,216	1.8
Westlake Village	7,938	7,902	-0.5	Marina	22,269	22,695	1.9
Whittier	87,333	87,527	0.2	Monterey	27,189	27,106	-0.3
Balance of County	999,362	997,587	-0.2	Pacific Grove	14,872	14,966	0.6
<b>Madera</b>	157,909	159,328	0.9	Salinas	160,870	162,037	0.7
Chowchilla	18,775	18,930	0.8	Sand City	378	379	0.3
Madera	66,269	66,560	0.4	Seaside	30,187	30,197	0.0
Balance of County	72,865	73,838	1.3	Soledad	26,462	26,966	1.9
<b>Marin</b>	253,972	252,844	-0.4				
Belvedere	2,046	2,043	-0.1				

**E-1: City/County/State Population Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Population		Percent Change	JURISDICTION	Total Population		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Balance of County	104,555	105,334	0.7	Yorba Linda	66,268	66,087	-0.3
<b>Napa</b>	134,508	135,029	0.4	Balance of County	130,391	131,335	0.7
American Canyon	21,379	21,758	1.8	<b>Placer</b>	410,085	412,844	0.7
Calistoga	5,127	5,142	0.3	Auburn	13,344	13,218	-0.9
Napa	77,074	77,174	0.1	Colfax	2,010	1,988	-1.1
St Helena	5,284	5,314	0.6	Lincoln	52,296	53,231	1.8
Yountville	2,766	2,781	0.5	Loomis	6,597	6,601	0.1
Balance of County	22,878	22,860	-0.1	Rocklin	71,420	71,609	0.3
<b>Nevada</b>	100,474	100,177	-0.3	Roseville	152,726	154,329	1.0
Grass Valley	13,478	13,400	-0.6	Balance of County	111,692	111,868	0.2
Nevada City	3,350	3,347	-0.1	<b>Plumas</b>	18,993	18,841	-0.8
Truckee	16,702	16,778	0.5	Portola	2,099	2,075	-1.1
Balance of County	66,944	66,652	-0.4	Balance of County	16,894	16,766	-0.8
<b>Orange</b>	3,141,065	3,150,835	0.3	<b>Riverside</b>	2,428,580	2,442,378	0.6
Aliso Viejo	50,284	50,068	-0.4	Banning	31,046	31,213	0.5
Anaheim	339,175	340,160	0.3	Beaumont	56,275	57,416	2.0
Brea	47,886	47,725	-0.3	Blythe	17,224	17,378	0.9
Buena Park	82,632	82,689	0.1	Calimesa	10,909	10,867	-0.4
Costa Mesa	109,765	109,423	-0.3	Canyon Lake	10,846	10,832	-0.1
Cypress	49,291	49,345	0.1	Cathedral City	51,045	50,911	-0.3
Dana Point	32,721	32,596	-0.4	Coachella	42,179	43,173	2.4
Fountain Valley	56,233	56,333	0.2	Corona	156,268	156,615	0.2
Fullerton	140,756	140,311	-0.3	Desert Hot Springs	32,380	32,654	0.8
Garden Grove	169,046	171,024	1.2	Eastvale	69,123	68,884	-0.3
Huntington Beach	193,078	192,503	-0.3	Hemet	89,333	89,663	0.4
Irvine	311,537	314,550	1.0	Indian Wells	4,733	4,797	1.4
Laguna Beach	22,433	22,449	0.1	Indio	89,978	90,680	0.8
Laguna Hills	30,442	30,315	-0.4	Jurupa Valley	104,599	104,721	0.1
Laguna Niguel	63,865	64,291	0.7	Lake Elsinore	71,351	71,452	0.1
Laguna Woods	17,222	17,148	-0.4	La Quinta	37,824	38,370	1.4
La Habra	61,028	60,901	-0.2	Menifee	109,401	111,560	2.0
Lake Forest	86,311	86,917	0.7	Moreno Valley	206,903	207,146	0.1
La Palma	15,131	15,071	-0.4	Murrieta	109,364	109,177	-0.2
Los Alamitos	11,970	11,947	-0.2	Norco	24,893	25,068	0.7
Mission Viejo	91,221	91,304	0.1	Palm Desert	50,274	50,889	1.2
Newport Beach	82,707	82,419	-0.3	Palm Springs	43,802	43,791	0.0
Orange	138,842	138,621	-0.2	Perris	78,424	79,311	1.1
Placentia	52,182	52,226	0.1	Rancho Mirage	16,868	16,992	0.7
Rancho Santa Margarita	46,507	46,305	-0.4	Riverside	315,747	316,690	0.3
San Clemente	62,481	62,297	-0.3	San Jacinto	53,746	53,538	-0.4
San Juan Capistrano	34,627	34,992	1.1	Temecula	108,173	108,700	0.5
Santa Ana	308,041	310,797	0.9	Wildomar	36,093	36,327	0.6
Seal Beach	24,447	24,350	-0.4	Balance of County	399,779	403,563	0.9
Stanton	38,914	40,297	3.6	<b>Sacramento</b>	1,576,639	1,578,938	0.1
Tustin	78,515	78,844	0.4	Citrus Heights	86,056	85,554	-0.6
Villa Park	5,716	5,705	-0.2	Elk Grove	177,446	178,679	0.7
Westminster	89,400	89,490	0.1	Folsom	85,698	88,023	2.7

**E-1: City/County/State Population Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Population		Percent Change	JURISDICTION	Total Population		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Galt	25,608	25,785	0.7	Oceanside	172,186	171,483	-0.4
Isleton	772	767	-0.6	Poway	48,620	49,273	1.3
Rancho Cordova	81,604	82,109	0.6	San Diego	1,383,623	1,385,379	0.1
Sacramento	519,466	520,407	0.2	San Marcos	94,823	95,998	1.2
Balance of County	599,989	597,614	-0.4	Santee	59,574	59,195	-0.6
<b>San Benito</b>	65,165	65,853	1.1	Solana Beach	12,831	12,887	0.4
Hollister	42,547	42,872	0.8	Vista	100,113	99,723	-0.4
San Juan Bautista	2,032	2,032	0.0	Balance of County	511,223	511,040	0.0
Balance of County	20,586	20,949	1.8	<b>San Francisco</b>	842,224	843,071	0.1
<b>San Bernardino</b>	2,172,694	2,181,433	0.4	<b>San Joaquin</b>	783,903	791,408	1.0
Adelanto	36,422	36,131	-0.8	Escalon	7,244	7,249	0.1
Apple Valley	74,500	74,322	-0.2	Lathrop	35,138	37,033	5.4
Barstow	24,759	24,669	-0.4	Lodi	66,164	66,492	0.5
Big Bear Lake	4,948	4,958	0.2	Manteca	88,552	90,917	2.7
Chino	92,546	92,585	0.0	Ripon	15,726	15,741	0.1
Chino Hills	76,547	76,414	-0.2	Stockton	315,685	317,204	0.5
Colton	52,841	52,778	-0.1	Tracy	95,341	96,609	1.3
Fontana	212,772	214,223	0.7	Balance of County	160,053	160,163	0.1
Grand Terrace	12,793	12,771	-0.2	<b>San Luis Obispo</b>	279,818	278,469	-0.5
Hesperia	99,338	100,087	0.8	Arroyo Grande	18,039	17,941	-0.5
Highland	55,612	55,676	0.1	Atascadero	30,323	30,279	-0.1
Loma Linda	24,960	24,965	0.0	El Paso de Robles	30,792	30,907	0.4
Montclair	37,246	37,211	-0.1	Grover Beach	12,542	12,481	-0.5
Needles	4,780	4,769	-0.2	Morro Bay	10,315	10,261	-0.5
Ontario	179,555	181,224	0.9	Pismo Beach	7,869	7,846	-0.3
Rancho Cucamonga	172,344	173,316	0.6	San Luis Obispo	48,249	48,684	0.9
Redlands	71,776	72,696	1.3	Balance of County	121,689	120,070	-1.3
Rialto	102,367	103,097	0.7	<b>San Mateo</b>	745,302	741,565	-0.5
San Bernardino	225,620	226,541	0.4	Atherton	6,972	6,976	0.1
Twentynine Palms	25,787	25,346	-1.7	Belmont	27,180	26,931	-0.9
Upland	77,849	78,285	0.6	Brisbane	4,695	4,661	-0.7
Victorville	136,346	138,202	1.4	Burlingame	30,410	30,513	0.3
Yucaipa	53,635	53,810	0.3	Colma	1,426	1,410	-1.1
Yucca Valley	21,509	21,594	0.4	Daly City	102,513	101,458	-1.0
Balance of County	295,842	295,763	0.0	East Palo Alto	28,957	29,078	0.4
<b>San Diego</b>	3,290,423	3,291,101	0.0	Foster City	32,921	32,581	-1.0
Carlsbad	115,045	114,319	-0.6	Half Moon Bay	11,328	11,238	-0.8
Chula Vista	276,813	278,247	0.5	Hillsborough	11,137	11,116	-0.2
Coronado	22,272	21,589	-3.1	Menlo Park	32,943	33,140	0.6
Del Mar	3,918	3,919	0.0	Millbrae	22,687	23,093	1.8
El Cajon	104,804	104,180	-0.6	Pacifica	37,393	37,062	-0.9
Encinitas	61,254	61,028	-0.4	Portola Valley	4,283	4,249	-0.8
Escondido	150,571	150,002	-0.4	Redwood City	82,144	81,863	-0.3
Imperial Beach	26,109	26,096	0.0	San Bruno	42,550	42,152	-0.9
La Mesa	60,753	60,620	-0.2	San Carlos	29,700	29,420	-0.9
Lemon Grove	27,517	27,568	0.2	San Mateo	104,180	103,352	-0.8
National City	58,374	58,555	0.3	South San Francisco	64,765	64,601	-0.3

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January 1, 2023 and 2024**

JURISDICTION	Total Population		Percent Change	JURISDICTION	Total Population		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Woodside	5,176	5,133	-0.8	Dunsmuir	1,658	1,651	-0.4
Balance of County	61,942	61,538	-0.7	Etna	667	665	-0.3
<b>Santa Barbara</b>	<b>442,342</b>	<b>443,623</b>	<b>0.3</b>	Fort Jones	676	674	-0.3
Buellton	4,968	4,970	0.0	Montague	1,202	1,199	-0.2
Carpinteria	12,734	12,744	0.1	Mount Shasta	3,211	3,203	-0.2
Goleta	32,503	32,515	0.0	Tulelake	872	870	-0.2
Guadalupe	8,582	8,676	1.1	Weed	2,692	2,710	0.7
Lompoc	43,591	43,610	0.0	Yreka	7,820	7,805	-0.2
Santa Barbara	85,382	85,679	0.3	Balance of County	23,843	23,796	-0.2
Santa Maria	109,687	110,608	0.8	<b>Solano</b>	<b>445,506</b>	<b>446,426</b>	<b>0.2</b>
Solvang	5,660	5,663	0.1	Benicia	26,255	26,033	-0.8
Balance of County	139,235	139,158	-0.1	Dixon	19,060	19,403	1.8
<b>Santa Clara</b>	<b>1,902,799</b>	<b>1,903,198</b>	<b>0.0</b>	Fairfield	120,036	120,339	0.3
Campbell	43,191	43,095	-0.2	Rio Vista	9,969	10,004	0.4
Cupertino	59,656	59,471	-0.3	Suisun City	28,543	28,840	1.0
Gilroy	60,548	61,033	0.8	Vacaville	101,272	102,173	0.9
Los Altos	31,316	31,255	-0.2	Vallejo	122,220	121,558	-0.5
Los Altos Hills	8,477	8,476	0.0	Balance of County	18,151	18,076	-0.4
Los Gatos	33,368	33,230	-0.4	<b>Sonoma</b>	<b>479,445</b>	<b>478,152</b>	<b>-0.3</b>
Milpitas	81,635	81,773	0.2	Cloverdale	8,808	8,710	-1.1
Monte Sereno	3,564	3,582	0.5	Cotati	7,381	7,303	-1.1
Morgan Hill	46,333	46,384	0.1	Healdsburg	11,020	10,985	-0.3
Mountain View	84,463	86,535	2.5	Petaluma	58,457	58,445	0.0
Palo Alto	68,112	67,973	-0.2	Rohnert Park	43,838	43,821	0.0
San Jose	970,772	969,491	-0.1	Santa Rosa	175,013	174,890	-0.1
Santa Clara	132,386	132,048	-0.3	Sebastopol	7,366	7,295	-1.0
Saratoga	30,845	30,819	-0.1	Sonoma	10,636	10,532	-1.0
Sunnyvale	157,187	157,566	0.2	Windsor	25,628	25,394	-0.9
Balance of County	90,946	90,467	-0.5	Balance of County	131,298	130,777	-0.4
<b>Santa Cruz</b>	<b>263,338</b>	<b>262,572</b>	<b>-0.3</b>	<b>Stanislaus</b>	<b>545,753</b>	<b>548,744</b>	<b>0.5</b>
Capitola	9,558	9,497	-0.6	Ceres	49,035	49,319	0.6
Santa Cruz	62,929	62,776	-0.2	Hughson	7,539	7,711	2.3
Scotts Valley	11,872	11,816	-0.5	Modesto	216,734	217,862	0.5
Watsonville	50,820	51,032	0.4	Newman	12,103	12,121	0.1
Balance of County	128,159	127,451	-0.6	Oakdale	22,942	23,008	0.3
<b>Shasta</b>	<b>179,122</b>	<b>179,195</b>	<b>0.0</b>	Patterson	24,426	24,790	1.5
Anderson	10,994	10,943	-0.5	Riverbank	24,614	25,006	1.6
Redding	92,164	92,446	0.3	Turlock	70,885	71,273	0.5
Shasta Lake	10,162	10,131	-0.3	Waterford	9,103	9,110	0.1
Balance of County	65,802	65,675	-0.2	Balance of County	108,372	108,544	0.2
<b>Sierra</b>	<b>3,187</b>	<b>3,171</b>	<b>-0.5</b>	<b>Sutter</b>	<b>98,248</b>	<b>100,110</b>	<b>1.9</b>
Loyalton	727	724	-0.4	Live Oak	9,448	9,668	2.3
Balance of County	2,460	2,447	-0.5	Yuba City	68,984	70,256	1.8
<b>Siskiyou</b>	<b>43,479</b>	<b>43,409</b>	<b>-0.2</b>	Balance of County	19,816	20,186	1.9
Dorris	838	836	-0.2	<b>Tehama</b>	<b>64,710</b>	<b>64,308</b>	<b>-0.6</b>
				Corning	8,053	8,076	0.3

**E-1: City/County/State Population Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Population		Percent Change	JURISDICTION	Total Population		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Red Bluff	14,435	14,300	-0.9				
Tehama	425	422	-0.7				
Balance of County	41,797	41,510	-0.7				
<b>Trinity</b>	15,944	15,915	-0.2				
<b>Tulare</b>	474,680	478,918	0.9				
Dinuba	25,458	25,573	0.5				
Exeter	10,171	10,179	0.1				
Farmersville	10,146	10,327	1.8				
Lindsay	12,461	12,594	1.1				
Porterville	62,508	62,934	0.7				
Tulare	69,565	70,799	1.8				
Visalia	142,968	144,532	1.1				
Woodlake	7,700	7,713	0.2				
Balance of County	133,703	134,267	0.4				
<b>Tuolumne</b>	54,626	54,407	-0.4				
Sonora	5,119	5,132	0.3				
Balance of County	49,507	49,275	-0.5				
<b>Ventura</b>	825,960	823,863	-0.3				
Camarillo	69,256	69,014	-0.3				
Fillmore	16,965	17,061	0.6				
Moorpark	35,286	35,114	-0.5				
Ojai	7,537	7,533	-0.1				
Oxnard	197,737	197,536	-0.1				
Port Hueneme	21,077	20,916	-0.8				
San Buenaventura	107,780	107,569	-0.2				
Santa Paula	31,400	31,355	-0.1				
Simi Valley	124,165	124,029	-0.1				
Thousand Oaks	123,111	122,643	-0.4				
Balance of County	91,646	91,093	-0.6				
<b>Yolo</b>	220,454	221,666	0.5				
Davis	64,922	65,054	0.2				
West Sacramento	54,251	54,278	0.0				
Winters	7,538	7,587	0.7				
Woodland	60,052	60,672	1.0				
Balance of County	33,691	34,075	1.1				
<b>Yuba</b>	82,814	83,721	1.1				
Marysville	12,666	12,752	0.7				
Wheatland	3,826	3,893	1.8				
Balance of County	66,322	67,076	1.1				

**E-1H: City/County/State Housing Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Housing		Percent Change	JURISDICTION	Total Housing		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
<b>CALIFORNIA</b>	14,708,894	14,824,827	0.8	Danville	16,341	16,365	0.1
<b>Alameda</b>	641,809	647,509	0.9	El Cerrito	11,152	11,342	1.7
Alameda	33,959	34,931	2.9	Hercules	9,575	9,576	0.0
Albany	7,967	8,051	1.1	Lafayette	10,124	10,173	0.5
Berkeley	53,734	54,438	1.3	Martinez	15,462	15,564	0.7
Dublin	25,304	25,766	1.8	Moraga	5,974	5,977	0.1
Emeryville	7,853	8,356	6.4	Oakley	14,381	14,720	2.4
Fremont	81,065	81,348	0.3	Orinda	7,388	7,413	0.3
Hayward	53,564	53,997	0.8	Pinole	7,117	7,122	0.1
Livermore	33,157	33,442	0.9	Pittsburg	24,475	24,724	1.0
Newark	16,153	15,983	-1.1	Pleasant Hill	14,530	14,567	0.3
Oakland	187,734	189,706	1.1	Richmond	40,871	40,950	0.2
Piedmont	3,979	3,997	0.5	San Pablo	9,971	10,001	0.3
Pleasanton	29,776	29,820	0.1	San Ramon	29,538	29,617	0.3
San Leandro	33,223	33,252	0.1	Walnut Creek	34,759	35,167	1.2
Union City	21,960	21,973	0.1	Balance of County	66,938	67,404	0.7
Balance of County	52,381	52,449	0.1	<b>Del Norte</b>	11,227	11,291	0.6
<b>Alpine</b>	1,550	1,550	0.0	Crescent City	1,874	1,891	0.9
<b>Amador</b>	19,070	19,172	0.5	Balance of County	9,353	9,400	0.5
Amador	119	119	0.0	<b>El Dorado</b>	95,278	95,301	0.0
Ione	2,203	2,234	1.4	Placerville	4,893	4,902	0.2
Jackson	2,418	2,418	0.0	South Lake Tahoe	16,028	16,052	0.1
Plymouth	513	520	1.4	Balance of County	74,357	74,347	0.0
Sutter Creek	1,432	1,433	0.1	<b>Fresno</b>	346,456	349,217	0.8
Balance of County	12,385	12,448	0.5	Clovis	46,537	47,248	1.5
<b>Butte</b>	93,243	94,737	1.6	Coalinga	4,658	4,658	0.0
Biggs	690	695	0.7	Firebaugh	2,381	2,365	-0.7
Chico	46,678	47,323	1.4	Fowler	2,329	2,398	3.0
Gridley	2,651	2,693	1.6	Fresno	188,541	190,078	0.8
Oroville	7,846	8,001	2.0	Huron	1,641	1,704	3.8
Paradise	4,365	4,729	8.3	Kerman	4,880	4,973	1.9
Balance of County	31,013	31,296	0.9	Kingsburg	4,702	4,756	1.1
<b>Calaveras</b>	27,741	27,839	0.4	Mendota	2,907	2,926	0.7
Angels City	1,918	1,918	0.0	Orange Cove	2,490	2,509	0.8
Balance of County	25,823	25,921	0.4	Parlier	3,884	3,884	0.0
<b>Colusa</b>	8,229	8,261	0.4	Reedley	7,537	7,628	1.2
Colusa	2,482	2,511	1.2	Sanger	7,865	7,894	0.4
Williams	1,787	1,787	0.0	San Joaquin	937	937	0.0
Balance of County	3,960	3,963	0.1	Selma	7,282	7,282	0.0
<b>Contra Costa</b>	430,712	433,574	0.7	Balance of County	57,885	57,977	0.2
Antioch	38,095	38,420	0.9	<b>Glenn</b>	11,043	11,201	1.4
Brentwood	22,033	22,262	1.0	Orland	2,983	3,132	5.0
Clayton	4,172	4,193	0.5	Willows	2,518	2,518	0.0
Concord	47,816	48,017	0.4	Balance of County	5,542	5,551	0.2
				<b>Humboldt</b>	63,142	63,397	0.4
				Arcata	8,668	8,773	1.2

**E-1H: City/County/State Housing Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Housing		Percent Change	JURISDICTION	Total Housing		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Blue Lake	569	570	0.2	<b>Los Angeles</b>	3,664,191	3,696,408	0.9
Eureka	12,069	12,090	0.2	Agoura Hills	7,710	7,719	0.1
Ferndale	732	732	0.0	Alhambra	31,986	32,179	0.6
Fortuna	5,336	5,353	0.3	Arcadia	20,686	20,774	0.4
Rio Dell	1,444	1,443	-0.1	Artesia	4,771	4,787	0.3
Trinidad	231	231	0.0	Avalon	2,197	2,197	0.0
Balance of County	34,093	34,205	0.3	Azusa	15,512	15,540	0.2
<b>Imperial</b>	58,541	58,851	0.5	Baldwin Park	18,352	18,444	0.5
Brawley	9,236	9,352	1.3	Bell	9,515	9,535	0.2
Calexico	11,106	11,148	0.4	Bellflower	25,298	25,431	0.5
Calipatria	1,121	1,128	0.6	Bell Gardens	10,224	10,230	0.1
El Centro	15,324	15,335	0.1	Beverly Hills	16,296	16,313	0.1
Holtville	1,841	1,840	-0.1	Bradbury	361	360	-0.3
Imperial	6,797	6,882	1.3	Burbank	46,147	46,457	0.7
Westmorland	666	676	1.5	Calabasas	9,390	9,395	0.1
Balance of County	12,450	12,490	0.3	Carson	27,953	27,974	0.1
<b>Inyo</b>	9,527	9,540	0.1	Cerritos	16,378	16,381	0.0
Bishop	1,958	1,962	0.2	Claremont	12,816	12,893	0.6
Balance of County	7,569	7,578	0.1	Commerce	3,525	3,565	1.1
<b>Kern</b>	308,365	310,784	0.8	Compton	24,867	24,913	0.2
Arvin	4,917	4,968	1.0	Covina	17,585	17,717	0.8
Bakersfield	137,327	138,529	0.9	Cudahy	5,897	5,899	0.0
California City	5,334	5,368	0.6	Culver City	18,071	18,335	1.5
Delano	12,282	12,406	1.0	Diamond Bar	18,850	18,873	0.1
Maricopa	432	432	0.0	Downey	36,328	36,477	0.4
McFarland	3,480	3,532	1.5	Duarte	8,351	8,658	3.7
Ridgecrest	12,596	12,692	0.8	El Monte	30,019	30,212	0.6
Shafter	6,093	6,360	4.4	El Segundo	7,557	7,593	0.5
Taft	2,606	2,607	0.0	Gardena	22,623	22,800	0.8
Tehachapi	3,820	3,840	0.5	Glendale	80,779	81,022	0.3
Wasco	6,560	6,651	1.4	Glendora	18,724	18,767	0.2
Balance of County	112,918	113,399	0.4	Hawaiian Gardens	3,816	3,826	0.3
<b>Kings</b>	47,205	47,460	0.5	Hawthorne	31,666	31,723	0.2
Avenal	2,618	2,618	0.0	Hermosa Beach	10,046	10,059	0.1
Corcoran	4,277	4,292	0.4	Hidden Hills	652	657	0.8
Hanford	20,555	20,713	0.8	Huntington Park	15,529	15,567	0.2
Lemoore	9,633	9,633	0.0	Industry	74	74	0.0
Balance of County	10,122	10,204	0.8	Inglewood	39,793	39,800	0.0
<b>Lake</b>	34,354	34,514	0.5	Irwindale	432	438	1.4
Clearlake	7,624	7,716	1.2	La Canada Flintridge	7,151	7,176	0.3
Lakeport	2,508	2,512	0.2	La Habra Heights	2,025	2,027	0.1
Balance of County	24,222	24,286	0.3	Lakewood	28,019	28,101	0.3
<b>Lassen</b>	12,238	12,241	0.0	La Mirada	15,516	15,535	0.1
Susanville	4,288	4,287	0.0	Lancaster	56,000	56,257	0.5
Balance of County	7,950	7,954	0.1	La Puente	10,063	10,100	0.4
				La Verne	12,249	12,325	0.6
				Lawndale	10,317	10,317	0.0
				Lomita	8,601	8,616	0.2
				Long Beach	182,441	183,072	0.3
				Los Angeles	1,546,228	1,567,926	1.4
				Lynwood	15,931	16,032	0.6

**E-1H: City/County/State Housing Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Housing		Percent Change	JURISDICTION	Total Housing		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Malibu	6,751	6,776	0.4	Novato	21,407	21,502	0.4
Manhattan Beach	14,957	14,965	0.1	Ross	889	892	0.3
Maywood	6,726	6,730	0.1	San Anselmo	5,567	5,595	0.5
Monrovia	15,547	15,853	2.0	San Rafael	24,699	24,747	0.2
Montebello	20,549	20,731	0.9	Sausalito	4,439	4,443	0.1
Monterey Park	21,615	21,643	0.1	Tiburon	4,059	4,070	0.3
Norwalk	28,738	28,785	0.2	Balance of County	29,341	29,391	0.2
Palmdale	50,094	50,363	0.5	<b>Mariposa</b>	9,788	9,809	0.2
Palos Verdes Estates	5,307	5,313	0.1	<b>Mendocino</b>	41,718	41,898	0.4
Paramount	14,938	14,970	0.2	Fort Bragg	3,364	3,451	2.6
Pasadena	62,517	63,574	1.7	Point Arena	226	226	0.0
Pico Rivera	17,516	17,557	0.2	Ukiah	6,980	6,985	0.1
Pomona	43,957	44,503	1.2	Willits	2,160	2,169	0.4
Rancho Palos Verdes	16,527	16,541	0.1	Balance of County	28,988	29,067	0.3
Redondo Beach	31,049	31,137	0.3	<b>Merced</b>	91,465	92,244	0.9
Rolling Hills	702	702	0.0	Atwater	10,468	10,477	0.1
Rolling Hills Estates	3,400	3,395	-0.1	Dos Palos	1,803	1,804	0.1
Rosemead	15,138	15,234	0.6	Gustine	2,157	2,157	0.0
San Dimas	13,084	13,115	0.2	Livingston	3,873	3,879	0.2
San Fernando	6,677	6,717	0.6	Los Banos	14,145	14,190	0.3
San Gabriel	13,564	13,627	0.5	Merced	31,370	31,997	2.0
San Marino	4,541	4,577	0.8	Balance of County	27,649	27,740	0.3
Santa Clarita	81,690	81,925	0.3	<b>Modoc</b>	4,763	4,767	0.1
Santa Fe Springs	6,158	6,171	0.2	Alturas	1,395	1,395	0.0
Santa Monica	53,422	53,907	0.9	Balance of County	3,368	3,372	0.1
Sierra Madre	5,124	5,145	0.4	<b>Mono</b>	13,675	13,739	0.5
Signal Hill	4,770	4,780	0.2	Mammoth Lakes	9,461	9,495	0.4
South El Monte	5,181	5,199	0.3	Balance of County	4,214	4,244	0.7
South Gate	25,851	26,003	0.6	<b>Monterey</b>	145,965	146,774	0.6
South Pasadena	11,211	11,232	0.2	Carmel-by-the-Sea	3,067	3,071	0.1
Temple City	12,377	12,423	0.4	Del Rey Oaks	746	748	0.3
Torrance	58,955	59,065	0.2	Gonzales	2,091	2,103	0.6
Vernon	78	78	0.0	Greenfield	4,724	4,800	1.6
Walnut	9,241	9,283	0.5	King City	3,691	3,733	1.1
West Covina	35,394	35,823	1.2	Marina	8,444	8,575	1.6
West Hollywood	26,180	26,210	0.1	Monterey	13,825	13,850	0.2
Westlake Village	3,440	3,443	0.1	Pacific Grove	8,232	8,252	0.2
Whittier	30,551	30,791	0.8	Salinas	44,939	45,145	0.5
Balance of County	315,357	317,054	0.5	Sand City	197	197	0.0
<b>Madera</b>	51,268	52,118	1.7	Seaside	10,847	10,893	0.4
Chowchilla	4,547	4,562	0.3	Soledad	4,633	4,755	2.6
Madera	18,538	18,765	1.2	Balance of County	40,529	40,652	0.3
Balance of County	28,183	28,791	2.2	<b>Napa</b>	55,910	56,181	0.5
<b>Marin</b>	112,183	112,507	0.3	American Canyon	6,501	6,625	1.9
Belvedere	1,060	1,065	0.5				
Corte Madera	4,206	4,214	0.2				
Fairfax	3,508	3,517	0.3				
Larkspur	6,469	6,519	0.8				
Mill Valley	6,539	6,552	0.2				

**E-1H: City/County/State Housing Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Housing		Percent Change	JURISDICTION	Total Housing		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Calistoga	2,427	2,437	0.4	Colfax	963	963	0.0
Napa	31,884	31,994	0.3	Lincoln	21,321	21,949	2.9
St Helena	2,856	2,876	0.7	Loomis	2,567	2,598	1.2
Yountville	1,358	1,361	0.2	Rocklin	27,106	27,485	1.4
Balance of County	10,884	10,888	0.0	Roseville	61,865	63,231	2.2
				Balance of County	60,775	61,527	1.2
<b>Nevada</b>	54,369	54,656	0.5				
Grass Valley	6,848	6,859	0.2	<b>Plumas</b>	14,845	14,904	0.4
Nevada City	1,697	1,701	0.2	Portola	1,076	1,076	0.0
Truckee	13,713	13,883	1.2	Balance of County	13,769	13,828	0.4
Balance of County	32,111	32,213	0.3				
				<b>Riverside</b>	872,930	882,389	1.1
<b>Orange</b>	1,149,943	1,157,425	0.7	Banning	12,411	12,530	1.0
Aliso Viejo	20,189	20,189	0.0	Beaumont	18,719	19,199	2.6
Anaheim	112,351	113,172	0.7	Blythe	5,246	5,248	0.0
Brea	18,693	18,711	0.1	Calimesa	4,637	4,637	0.0
Buena Park	25,868	25,999	0.5	Canyon Lake	4,583	4,595	0.3
Costa Mesa	44,269	44,320	0.1	Cathedral City	23,070	23,097	0.1
Cypress	16,995	17,088	0.5	Coachella	10,380	10,679	2.9
Dana Point	16,534	16,542	0.0	Corona	50,604	50,915	0.6
Fountain Valley	19,839	19,961	0.6	Desert Hot Springs	11,868	12,006	1.2
Fullerton	50,620	50,704	0.2	Eastvale	18,405	18,413	0.0
Garden Grove	49,203	49,972	1.6	Hemet	36,550	36,829	0.8
Huntington Beach	83,014	83,126	0.1	Indian Wells	5,244	5,335	1.7
Irvine	125,211	126,524	1.0	Indio	35,947	36,374	1.2
Laguna Beach	13,054	13,120	0.5	Jurupa Valley	29,354	29,503	0.5
Laguna Hills	11,433	11,434	0.0	Lake Elsinore	21,918	22,035	0.5
Laguna Niguel	27,827	28,136	1.1	La Quinta	24,233	24,679	1.8
Laguna Woods	13,414	13,414	0.0	Menifee	39,966	41,146	3.0
La Habra	20,849	20,896	0.2	Moreno Valley	58,416	58,713	0.5
Lake Forest	31,631	31,993	1.1	Murrieta	37,205	37,286	0.2
La Palma	5,275	5,277	0.0	Norco	7,240	7,257	0.2
Los Alamitos	4,541	4,552	0.2	Palm Desert	36,308	36,898	1.6
Mission Viejo	35,116	35,301	0.5	Palm Springs	35,697	35,827	0.4
Newport Beach	45,072	45,110	0.1	Perris	19,843	20,297	2.3
Orange	48,100	48,165	0.1	Rancho Mirage	14,817	14,985	1.1
Placentia	18,033	18,127	0.5	Riverside	101,196	101,922	0.7
Rancho Santa Margarita	17,606	17,606	0.0	San Jacinto	16,355	16,355	0.0
San Clemente	26,757	26,794	0.1	Temecula	37,492	37,822	0.9
San Juan Capistrano	12,570	12,758	1.5	Wildomar	11,801	11,924	1.0
Santa Ana	82,058	83,161	1.3	Balance of County	143,425	145,883	1.7
Seal Beach	14,675	14,678	0.0				
Stanton	12,102	12,592	4.0	<b>Sacramento</b>	601,226	606,021	0.8
Tustin	28,405	28,649	0.9	Citrus Heights	36,233	36,270	0.1
Villa Park	2,030	2,035	0.2	Elk Grove	58,166	58,979	1.4
Westminster	28,268	28,420	0.5	Folsom	32,083	33,113	3.2
Yorba Linda	23,763	23,801	0.2	Galt	8,591	8,709	1.4
Balance of County	44,578	45,098	1.2	Isleton	388	388	0.0
				Rancho Cordova	30,350	30,751	1.3
<b>Placer</b>	181,012	184,178	1.7	Sacramento	207,274	209,119	0.9
Auburn	6,415	6,425	0.2	Balance of County	228,141	228,692	0.2

**E-1H: City/County/State Housing Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Housing		Percent Change	JURISDICTION	Total Housing		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
<b>San Benito</b>	21,576	21,892	1.5	Balance of County	181,245	182,491	0.7
Hollister	13,006	13,157	1.2				
San Juan Bautista	909	912	0.3	<b>San Francisco</b>	418,139	420,416	0.5
Balance of County	7,661	7,823	2.1				
				<b>San Joaquin</b>	262,955	265,558	1.0
<b>San Bernardino</b>	748,186	753,826	0.8	Escalon	2,732	2,734	0.1
Adelanto	9,739	9,741	0.0	Lathrop	10,388	10,949	5.4
Apple Valley	27,369	27,369	0.0	Lodi	25,647	25,777	0.5
Barstow	9,623	9,621	0.0	Manteca	30,399	31,218	2.7
Big Bear Lake	9,546	9,588	0.4	Ripon	5,763	5,769	0.1
Chino	28,654	28,888	0.8	Stockton	103,808	104,325	0.5
Chino Hills	26,125	26,142	0.1	Tracy	30,275	30,681	1.3
Colton	16,775	16,795	0.1	Balance of County	53,943	54,105	0.3
Fontana	58,270	58,993	1.2				
Grand Terrace	4,901	4,904	0.1	<b>San Luis Obispo</b>	126,234	126,908	0.5
Hesperia	31,020	31,329	1.0	Arroyo Grande	8,086	8,101	0.2
Highland	17,169	17,230	0.4	Atascadero	12,434	12,506	0.6
Loma Linda	10,390	10,411	0.2	El Paso de Robles	12,431	12,570	1.1
Montclair	10,872	10,888	0.1	Grover Beach	5,923	5,937	0.2
Needles	2,734	2,734	0.0	Morro Bay	6,567	6,580	0.2
Ontario	55,981	56,836	1.5	Pismo Beach	5,861	5,887	0.4
Rancho Cucamonga	61,158	61,806	1.1	San Luis Obispo	22,845	23,227	1.7
Redlands	27,681	28,139	1.7	Balance of County	52,087	52,100	0.0
Rialto	28,230	28,523	1.0				
San Bernardino	68,768	69,224	0.7	<b>San Mateo</b>	287,979	289,782	0.6
Twentynine Palms	9,570	9,570	0.0	Atherton	2,547	2,578	1.2
Upland	29,014	29,248	0.8	Belmont	11,232	11,256	0.2
Victorville	40,473	40,969	1.2	Brisbane	2,067	2,076	0.4
Yucaipa	20,310	20,426	0.6	Burlingame	13,343	13,544	1.5
Yucca Valley	10,026	10,090	0.6	Colma	526	526	0.0
Balance of County	133,788	134,362	0.4	Daly City	34,049	34,087	0.1
				East Palo Alto	8,141	8,270	1.6
<b>San Diego</b>	1,256,497	1,266,919	0.8	Foster City	13,796	13,811	0.1
Carlsbad	48,601	48,659	0.1	Half Moon Bay	4,851	4,868	0.4
Chula Vista	89,482	90,639	1.3	Hillsborough	4,012	4,051	1.0
Coronado	9,601	9,617	0.2	Menlo Park	13,912	14,161	1.8
Del Mar	2,601	2,621	0.8	Millbrae	8,788	9,051	3.0
El Cajon	36,871	36,925	0.1	Pacifica	14,749	14,787	0.3
Encinitas	26,776	26,879	0.4	Portola Valley	1,924	1,931	0.4
Escondido	50,655	50,844	0.4	Redwood City	33,189	33,456	0.8
Imperial Beach	10,188	10,220	0.3	San Bruno	16,732	16,766	0.2
La Mesa	26,589	26,732	0.5	San Carlos	12,318	12,343	0.2
Lemon Grove	9,560	9,651	1.0	San Mateo	43,325	43,474	0.3
National City	17,964	18,154	1.1	South San Francisco	23,083	23,291	0.9
Oceanside	68,064	68,300	0.3	Woodside	2,200	2,207	0.3
Poway	17,129	17,494	2.1	Balance of County	23,195	23,248	0.2
San Diego	565,822	571,542	1.0				
San Marcos	32,339	32,972	2.0	<b>Santa Barbara</b>	161,456	162,109	0.4
Santee	22,369	22,391	0.1	Buellton	2,033	2,036	0.1
Solana Beach	6,643	6,723	1.2	Carpinteria	5,723	5,724	0.0
Vista	33,998	34,065	0.2	Goleta	13,050	13,067	0.1

**E-1H: City/County/State Housing Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Housing		Percent Change	JURISDICTION	Total Housing		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Guadalupe	2,349	2,377	1.2	Yreka	3,777	3,776	0.0
Lompoc	14,692	14,696	0.0	Balance of County	13,210	13,221	0.1
Santa Barbara	38,675	38,845	0.4				
Santa Maria	31,113	31,412	1.0	<b>Solano</b>	165,043	166,656	1.0
Solvang	2,644	2,648	0.2	Benicia	11,385	11,390	0.0
Balance of County	51,177	51,304	0.2	Dixon	6,804	6,989	2.7
				Fairfield	41,790	42,404	1.5
<b>Santa Clara</b>	701,539	705,646	0.6	Rio Vista	5,351	5,418	1.3
Campbell	18,451	18,510	0.3	Suisun City	9,528	9,714	2.0
Cupertino	21,787	21,837	0.2	Vacaville	37,360	37,734	1.0
Gilroy	18,784	19,040	1.4	Vallejo	45,568	45,715	0.3
Los Altos	11,871	11,912	0.3	Balance of County	7,257	7,292	0.5
Los Altos Hills	3,151	3,168	0.5				
Los Gatos	14,006	14,023	0.1	<b>Sonoma</b>	208,234	210,080	0.9
Milpitas	25,769	25,932	0.6	Cloverdale	3,571	3,572	0.0
Monte Sereno	1,353	1,367	1.0	Cotati	3,238	3,241	0.1
Morgan Hill	16,178	16,284	0.7	Healdsburg	5,108	5,151	0.8
Mountain View	39,194	40,377	3.0	Petaluma	24,376	24,653	1.1
Palo Alto	29,285	29,383	0.3	Rohnert Park	18,324	18,529	1.1
San Jose	345,798	347,148	0.4	Santa Rosa	71,563	72,353	1.1
Santa Clara	53,370	53,519	0.3	Sebastopol	3,614	3,620	0.2
Saratoga	11,353	11,405	0.5	Sonoma	5,761	5,770	0.2
Sunnyvale	63,111	63,608	0.8	Windsor	9,800	9,823	0.2
Balance of County	28,078	28,133	0.2	Balance of County	62,879	63,368	0.8
<b>Santa Cruz</b>	107,165	107,617	0.4	<b>Stanislaus</b>	185,622	186,514	0.5
Capitola	5,507	5,516	0.2	Ceres	13,837	13,880	0.3
Santa Cruz	24,415	24,506	0.4	Hughson	2,577	2,635	2.3
Scotts Valley	4,994	5,011	0.3	Modesto	77,702	78,079	0.5
Watsonville	14,699	14,882	1.2	Newman	3,761	3,765	0.1
Balance of County	57,550	57,702	0.3	Oakdale	8,552	8,573	0.2
				Patterson	7,128	7,231	1.4
<b>Shasta</b>	80,211	80,577	0.5	Riverbank	7,634	7,753	1.6
Anderson	4,782	4,782	0.0	Turlock	25,388	25,512	0.5
Redding	40,509	40,772	0.6	Waterford	2,786	2,787	0.0
Shasta Lake	4,413	4,420	0.2	Balance of County	36,257	36,299	0.1
Balance of County	30,507	30,603	0.3				
				<b>Sutter</b>	34,882	34,960	0.2
<b>Sierra</b>	2,140	2,139	0.0	Live Oak	3,001	3,023	0.7
Loyalton	343	343	0.0	Yuba City	24,236	24,273	0.2
Balance of County	1,797	1,796	-0.1	Balance of County	7,645	7,664	0.2
<b>Siskiyou</b>	23,216	23,226	0.0	<b>Tehama</b>	27,548	27,601	0.2
Dorris	365	365	0.0	Corning	2,941	2,973	1.1
Dunsmuir	1,090	1,088	-0.2	Red Bluff	6,126	6,126	0.0
Etna	355	355	0.0	Tehama	191	191	0.0
Fort Jones	330	330	0.0	Balance of County	18,290	18,311	0.1
Montague	570	570	0.0				
Mount Shasta	1,935	1,935	0.0	<b>Trinity</b>	8,047	8,078	0.4
Tulelake	360	360	0.0				
Weed	1,224	1,226	0.2	<b>Tulare</b>	154,698	156,699	1.3

**E-1H: City/County/State Housing Estimates with Annual Percent Change  
January 1, 2023 and 2024**

JURISDICTION	Total Housing		Percent Change	JURISDICTION	Total Housing		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Dinuba	7,291	7,351	0.8				
Exeter	3,684	3,695	0.3				
Farmersville	2,783	2,843	2.2				
Lindsay	3,589	3,641	1.4				
Porterville	19,212	19,429	1.1				
Tulare	22,122	22,599	2.2				
Visalia	50,199	50,951	1.5				
Woodlake	2,376	2,384	0.3				
Balance of County	43,442	43,806	0.8				
<b>Tuolumne</b>	31,589	31,641	0.2				
Sonora	2,524	2,524	0.0				
Balance of County	29,065	29,117	0.2				
<b>Ventura</b>	296,892	297,921	0.3				
Camarillo	28,166	28,226	0.2				
Fillmore	5,079	5,137	1.1				
Moorpark	11,857	11,866	0.1				
Ojai	3,522	3,540	0.5				
Oxnard	57,407	57,673	0.5				
Port Hueneme	8,308	8,310	0.0				
San Buenaventura	45,150	45,418	0.6				
Santa Paula	9,735	9,776	0.4				
Simi Valley	44,695	44,899	0.5				
Thousand Oaks	48,295	48,381	0.2				
Balance of County	34,678	34,695	0.0				
<b>Yolo</b>	83,172	84,103	1.1				
Davis	27,738	27,996	0.9				
West Sacramento	21,411	21,591	0.8				
Winters	2,826	2,867	1.5				
Woodland	22,456	22,876	1.9				
Balance of County	8,741	8,773	0.4				
<b>Yuba</b>	30,893	31,502	2.0				
Marysville	5,100	5,099	0.0				
Wheatland	1,445	1,490	3.1				
Balance of County	24,348	24,913	2.3				

## Top 10 Cities Based on Housing Unit Growth

### Total Numeric Housing Unit Growth

Rank	City	County	Total HU
1	Los Angeles	Los Angeles	21,698
2	San Diego	San Diego	5,720
3	San Francisco	San Francisco	2,277
4	Oakland	Alameda	1,972
5	Sacramento	Sacramento	1,845
6	Fresno	Fresno	1,537
7	Roseville	Placer	1,366
8	San Jose	Santa Clara	1,350
9	Irvine	Orange	1,313
10	Bakersfield	Kern	1,202

### Numeric Single Family Housing Unit Growth

Rank	City	County	Total HU
1	Los Angeles	Los Angeles	7,490
2	San Diego	San Diego	1,465
3	Roseville	Placer	1,315
4	Menifee	Riverside	1,180
5	Bakersfield	Kern	1,074
6	Fresno	Fresno	963
7	Irvine	Orange	905
8	Folsom	Sacramento	843
9	Elk Grove	Sacramento	705
10	Clovis	Fresno	653

### Numeric Multi-Family Housing Unit Growth

Rank	City	County	Total HU
1	Los Angeles	Los Angeles	14,207
2	San Diego	San Diego	4,255
3	San Francisco	San Francisco	2,019
4	Oakland	Alameda	1,674
5	Sacramento	Sacramento	1,388
6	Mountain View	Santa Clara	1,064
7	San Jose	Santa Clara	975
8	Santa Ana	Orange	953
9	Pasadena	Los Angeles	893
10	Chula Vista	San Diego	825

## Top 10 Cities Based on Housing Unit Growth

### Percent Total Housing Unit Growth

Rank	City	County	Total HU
1	Paradise	Butte	8.34%
2	Emeryville	Alameda	6.41%
3	Lathrop	San Joaquin	5.40%
4	Orland	Glenn	4.99%
5	Shafter	Kern	4.38%
6	Stanton	Orange	4.05%
7	Huron	Fresno	3.84%
8	Duarte	Los Angeles	3.68%
9	Folsom	Sacramento	3.21%
10	Wheatland	Yuba	3.11%

### Percent Single Family Housing Unit Growth

Rank	City	County	Total HU
1	Paradise	Butte	10.15%
2	Lathrop	San Joaquin	5.56%
3	Orland	Glenn	5.10%
4	Shafter	Kern	5.03%
5	Wheatland	Yuba	4.11%
6	Fowler	Fresno	3.72%
7	Folsom	Sacramento	3.43%
8	Dixon	Solano	3.21%
9	Menifee	Riverside	3.19%
10	Coachella	Riverside	3.05%

### Percent Multi-Family Housing Unit Growth

Rank	City	County	Total HU
1	Oakley	Contra Costa	22.49%
2	Suisun City	Solano	13.49%
3	Farmersville	Tulare	13.30%
4	Gridley	Butte	12.10%
5	Duarte	Los Angeles	11.21%
6	Perris	Riverside	11.07%
7	Fort Bragg	Mendocino	8.76%
8	Millbrae	San Mateo	7.74%
9	Stanton	Orange	7.28%
10	Poway	San Diego	6.87%

LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 500.1

**MEMORANDUM**

TO: Nevada County Transportation Commission  
 FROM: Michael Woodman, Executive Director *Michael Woodman*  
 SUBJECT: Federal Fiscal Year (FFY) 2023/24 Regional Surface Transportation Program Apportionment for Fiscal Year (FY) 2024/25 Bid Targets  
 DATE: May 15, 2024

**RECOMMENDATION:** Approve Regional Surface Transportation Program Apportionment for FFY 2023/24 for FY 2024/25 Bid Targets.

**BACKGROUND:** The Regional Surface Transportation Program (RSTP) was established by the State of California to utilize federal Surface Transportation Program funds for a wide variety of transportation projects. The State allows Nevada County Transportation Commission (NCTC) to exchange these federal funds for state funds to maximize the ability of local public works departments to use the funds for transportation purposes including planning, construction, improvement, maintenance, and operation of public streets and highways, and pedestrian and bicycle projects. NCTC has the responsibility for distributing these exchanged funds to the local jurisdictions. Annual apportionments of RSTP funds range from \$900,000 to \$1,300,000.

Each year Caltrans notifies NCTC of the amount of RSTP funds that will be available based on federal budget appropriations. NCTC then establishes bid targets for each jurisdiction based on its pro rata portion of the countywide population and notifies the jurisdictions of their share. However, NCTC has discretion in allocating RSTP funds and may award an agency more or less than its bid target in order to fund high priority regional projects.

For FFY 2023/24 the apportionment to NCTC is **\$1,310,647**. The chart below shows the bid targets by jurisdiction and the amounts that are available for allocation for FY 2024/25. The chart also contains adjustments for unobligated Highway Infrastructure Program (HIP) fund loans between agencies. Grass Valley, Nevada City, and the Town of Truckee agreed to swap HIP funds in exchange for RSTP funds with Nevada County to ensure the HIP funds could be authorized by the Federal Highway Administration before the September 30, 2024 deadline.

Jurisdiction	Population Resolution 24-13 5/1/204	Population %	Bid Targets FY 24/25	Adjustment for HIP Loans FY 19/20 & FY 20/21	TOTAL RSTP + HIP ADJ FY 24/25
<b>TOTAL</b>			<b>\$1,310,647</b>		<b>\$1,310,647</b>
<b>NCTC 5%</b>			\$65,532		\$65,532
<b>Subtotal</b>			<b>\$1,245,115</b>		<b>\$1,245,115</b>
<b>Grass Valley</b>	13,400	13.38%	\$166,551	\$24,730	\$191,281
<b>Nevada City</b>	3,347	3.34%	\$41,600	\$6,042	\$47,642
<b>Truckee</b>	16,778	16.75%	\$208,536	\$33,651	\$242,187
<b>Nevada County</b>	66,652	66.53%	\$828,427	(\$64,423)	\$764,004
<b>TOTAL</b>	<b>100,177</b>	<b>100.00%</b>	<b>\$1,245,115</b>	<b>\$0</b>	<b>\$1,245,115</b>

FEDERAL APPORTIONMENT EXCHANGE PROGRAM  
CALIFORNIA DEPARTMENT OF TRANSPORTATION  
REGIONAL TRANSPORTATION PLANNING AGENCY

District: 03  
Agency: Nevada County Transportation Commission

Agreement No. X24-6144(053)  
AMS Adv ID:0324000258

THIS AGREEMENT is made on 04/19/2024, by the Nevada County Transportation Commission, a Regional Transportation Planning Agency (RTPA) designated under Section 29532 of the California Government Code, and the State of California, acting by and through the Department of Transportation (STATE).

WHEREAS, RTPA desires to assign RTPA's portion of federal apportionments made available to STATE for allocation to transportation projects in accordance with Section 182.6 of the Streets and Highways Code (Regional Surface Transportation Program/Regional Surface Transportation Block Grant Program [RSTP/RSTBGP] funds) in exchange for nonfederal State Highway Account funds:

NOW, THEREFORE, the parties agree as follows:

1. As authorized by Section 182.6(g) of the Streets and Highways Code, RTPA agrees to assign to STATE the following portion of its estimated annual RSTP/RSTBGP apportionment:

\$1,310,647.00 for Fiscal Year 2023/2024

The above referenced portion of RTPA's estimated annual RSTP/RSTBGP apportionment is equal to the estimated total RSTP/RSTBGP apportionment less (a) the estimated minimum annual RSTP/RSTBGP apportionment set for the County under Section 182.6(d)(2) of the Streets and Highways Code, (b) any Federal apportionments already obligated for projects not chargeable to said County's annual RSTP/RSTBGP minimum apportionment, and (c) those RSTP/RSTBGP apportionments RTPA has chosen to retain for future obligation.

2. RTPA agrees the exchange for County's estimated annual RSTP/RSTBGP minimum apportionment under Section 182.6(d)(2) of the Streets and Highways Code will be paid by STATE directly to Nevada County.

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For Caltrans Use Only

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I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance



Accounting Officer

| Date 03/21/2024 | \$1,310,647.00

3. Subject to the availability of STATE funds following the receipt of an RTPA invoice evidencing RTPA's assignment of those estimated RSTP/RSTBGP funds under Section 1 to STATE, STATE agrees to pay to RTPA an amount not to exceed \$1,310,647.00 of non-federal exchange funds ("Funds") that equals the sum of the estimated RSTP/RSTBGP apportionment assigned to State in Section 1 above.

4. RTPA agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other public transportation agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. RTPA agrees to provide to STATE annually by each August 1 a list of all local project sponsors allocated Funds in the preceding fiscal year and the amounts allocated to each sponsor.

6. RTPA agrees to require project sponsors receiving those Funds provided under this AGREEMENT to establish a special account for the purpose of depositing therein all payments received from RTPA pursuant to this Agreement: (a) for cities within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.

7. RTPA agrees, in the event a project sponsor fails to use Funds received hereunder in accordance with the terms of this AGREEMENT, to require that project sponsor to return those exchange Funds to RTPA for credit to the account established under Section 6 above. In the event of any such requirement by STATE, RTPA shall provide written verification to STATE that the requested corrective action has been taken.

8. STATE reserves the right to reduce the STATE Funds payment required hereunder to offset such additional obligations by the RTPA or any of its sponsoring agencies against any RSTP/RSTBGP federal apportionments as are chargeable to, but not included in, the assignment made under Section 1 above.

#### 9. COST PRINCIPLES

A) RTPA agrees to comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) RTPA will assure that its fund recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) Those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any fund expenditures for costs for which RTPA has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment by RTPA to STATE. Should RTPA fail to reimburse fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the parties, hereto, STATE is authorized to intercept and withhold future payments due RTPA and STATE or any third-party source, including but not limited to, the State Treasurer, The State Controller and the CTC. The implementation of the Supercircular will cancel 49 Cfr Part 18.

#### 10. THIRD PARTY CONTRACTING

A) RTPA shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by RTPA as a result of disbursing Funds received pursuant to this AGREEMENT shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with RTPA should be consistent with Local Program Procedures as published by STATE.

#### 11. ACCOUNTING SYSTEM

RTPA, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of RTPA, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

#### 12. RIGHT TO AUDIT

For the purpose of determining compliance with this AGREEMENT and other matters connected with the performance of RTPA's contracts with third parties, RTPA, RTPA's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to RTPA. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and RTPA shall furnish copies thereof if requested.

13. TRAVEL AND SUBSISTENCE

Payments to only RTPA for travel and subsistence expenses of RTPA forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules.

If the rates invoiced are in excess of those authorized DPA rates, then RTPA is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

STATE OF CALIFORNIA  
Department of Transportation

By: \_\_\_\_\_  
Office of Project Management Oversight  
Division of Local Assistance

\_\_\_\_\_

Date: \_\_\_\_\_

Nevada County Transportation  
Commission

**APPROVED**

*By Mike Woodman at 2:38 pm, Apr 19, 2024*

By: \_\_\_\_\_

Title: Executive Director  
Nevada County Transportation Commission

Date: \_\_\_\_\_

**FEDERAL APPORTIONMENT EXCHANGE BUYOUT PROGRAM ANNUAL REPORT FOR 2022/2023**

**Nevada County Transportation Commission**

(RTPA NAME)

<b>A</b>	<b>B</b>	<b>C = A+B-D</b>	<b>D</b>		
Cash Retained by RTPA as of <b>07/01/2022</b>	Cash Received From Caltrans <b>7/1/22 to 6/30/23</b>	Cash Retained by RTPA as of <b>6/30/23</b>	Cash Disbursed by RTPA From <b>7/1/22 to 6/30/23</b>		
			Date of Disbursement	Amount of Cash Disbursement	Name of Agency or Contractor Receiving Cash
2,430,702.04	0	1,825,558.04	07/7/2022	9,830.00	Nevada County
	1,374,593.00		01/06/2023	92,000.00	Nevada City
	received 7/24/2023		02/08/2023	490,594.00	Nevada County
			02/08/2023	12,720.00	Nevada County
			TOTAL	605,144.00	

**RESOLUTION 24-12  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**APPROVAL OF AMENDMENT 2 TO THE FY 2023/24 OVERALL WORK PROGRAM**

WHEREAS, the Nevada County Transportation Commission (NCTC), through the adoption of Resolutions 23-08 and 23-28 approved the FY 2023/24 Overall Work Program (OWP) and OWP Amendment 1; and

WHEREAS, Section 99233.2 of the California Public Utilities Code provides for the transportation planning agency to utilize up to 3% of the annual Local Transportation Fund revenues for the conduct of the transportation planning and programming process; and

WHEREAS, NCTC has determined it is necessary to amend the OWP budget to accurately reflect activities that have occurred and will occur through the end of the fiscal year; and

WHEREAS, the requirements of the Master Fund Transfer Agreement No. 74A0798 are incorporated by reference as part of the FY 2023/24 OWP.

NOW, THEREFORE, BE IT RESOLVED, that the modifications recommended in the attached memorandum are adopted as Amendment 2 of the FY 2023/24 Overall Work Program.

BE IT FURTHER RESOLVED, that the budget of the FY 2023/24 Overall Work Program is approved as follows:

\$ 868,564.25	Local Transportation Funds (LTF)
\$ 294,000.00	Rural Planning Assistance (RPA) Formula Funds
\$ 23,827.79	Rural Planning Assistance (RPA) Formula Carryover Funds
\$ 195,000.00	Rural Planning Assistance (RPA) Grant Funds
\$ 278,961.67	Rural Planning Assistance (RPA) Grant Carryover Funds
\$ 7,500.00	Regional Transportation Mitigation Fees (RTMF)
\$ 110,982.57	State Transportation Improvement Program (STIP) Planning Funds (PPM)
\$ 80,720.28	Regional Surface Transportation Program (RSTP) Funds
\$ 15,000.00	ALUC Fees
\$ 198,403.61	Local Transportation Funds (LTF) Carryover
<b>\$2,072,960.18</b>	<b>Total Budget FY 2023/24 Amendment 2</b>

Total may not equal addition of amounts in columns due to rounding.

BE IT FURTHER RESOLVED, that NCTC does hereby allocate 3% of the annual Local Transportation Fund revenues for FY 2023/24 for transportation planning and programming and \$743,545.25 for administration of Transportation Development Act Funds, for a total of \$868,564.25 for NCTC Administration and Planning.

BE IT FURTHER RESOLVED, that the Executive Director of NCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, issue Request for Proposals for projects included in the Overall Work Program, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program, in accordance with NCTC's Administrative Operating Procedures.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2024, by the following vote:

Ayes: Commissioner Ceci, Commissioner Hoek, Commissioner Ivy, Commissioner Strauss, Commissioner Strawser, Commissioner Zabriskie, Chair Scofield

Noes:

Absent:

Abstain:

  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest:   
Dale D. Sayles  
Administrative Services Officer

## E-1: City/County/State Population Estimates with Annual Percent Change January 1, 2023 and 2024

JURISDICTION	Total Population		Percent Change	JURISDICTION	Total Population		Percent Change
	1/1/23	1/1/24			1/1/23	1/1/24	
Balance of County	104,555	105,334	0.7	Yorba Linda	66,268	66,087	-0.3
<b>Napa</b>	134,508	135,029	0.4	Balance of County	130,391	131,335	0.7
American Canyon	21,379	21,758	1.8	<b>Placer</b>	410,085	412,844	0.7
Calistoga	5,127	5,142	0.3	Auburn	13,344	13,218	-0.9
Napa	77,074	77,174	0.1	Colfax	2,010	1,988	-1.1
St Helena	5,284	5,314	0.6	Lincoln	52,296	53,231	1.8
Yountville	2,766	2,781	0.5	Loomis	6,597	6,601	0.1
Balance of County	22,878	22,860	-0.1	Rocklin	71,420	71,609	0.3
<b>Nevada</b>	100,474	100,177	-0.3	Roseville	152,726	154,329	1.0
Grass Valley	13,478	13,400	-0.6	Balance of County	111,692	111,868	0.2
Nevada City	3,350	3,347	-0.1	<b>Plumas</b>	18,993	18,841	-0.8
Truckee	16,702	16,778	0.5	Portola	2,099	2,075	-1.1
Balance of County	66,944	66,652	-0.4	Balance of County	16,894	16,766	-0.8
<b>Orange</b>	3,141,065	3,150,835	0.3	<b>Riverside</b>	2,428,580	2,442,378	0.6
Aliso Viejo	50,284	50,068	-0.4	Banning	31,046	31,213	0.5
Anaheim	339,175	340,160	0.3	Beaumont	56,275	57,416	2.0
Brea	47,886	47,725	-0.3	Blythe	17,224	17,378	0.9
Buena Park	82,632	82,689	0.1	Calimesa	10,909	10,867	-0.4
Costa Mesa	109,765	109,423	-0.3	Canyon Lake	10,846	10,832	-0.1
Cypress	49,291	49,345	0.1	Cathedral City	51,045	50,911	-0.3
Dana Point	32,721	32,596	-0.4	Coachella	42,179	43,173	2.4
Fountain Valley	56,233	56,333	0.2	Corona	156,268	156,615	0.2
Fullerton	140,756	140,311	-0.3	Desert Hot Springs	32,380	32,654	0.8
Garden Grove	169,046	171,024	1.2	Eastvale	69,123	68,884	-0.3
Huntington Beach	193,078	192,503	-0.3	Hemet	89,333	89,663	0.4
Irvine	311,537	314,550	1.0	Indian Wells	4,733	4,797	1.4
Laguna Beach	22,433	22,449	0.1	Indio	89,978	90,680	0.8
Laguna Hills	30,442	30,315	-0.4	Jurupa Valley	104,599	104,721	0.1
Laguna Niguel	63,865	64,291	0.7	Lake Elsinore	71,351	71,452	0.1
Laguna Woods	17,222	17,148	-0.4	La Quinta	37,824	38,370	1.4
La Habra	61,028	60,901	-0.2	Menifee	109,401	111,560	2.0
Lake Forest	86,311	86,917	0.7	Moreno Valley	206,903	207,146	0.1
La Palma	15,131	15,071	-0.4	Murrieta	109,364	109,177	-0.2
Los Alamitos	11,970	11,947	-0.2	Norco	24,893	25,068	0.7
Mission Viejo	91,221	91,304	0.1	Palm Desert	50,274	50,889	1.2
Newport Beach	82,707	82,419	-0.3	Palm Springs	43,802	43,791	0.0
Orange	138,842	138,621	-0.2	Perris	78,424	79,311	1.1
Placentia	52,182	52,226	0.1	Rancho Mirage	16,868	16,992	0.7
Rancho Santa Margarita	46,507	46,305	-0.4	Riverside	315,747	316,690	0.3
San Clemente	62,481	62,297	-0.3	San Jacinto	53,746	53,538	-0.4
San Juan Capistrano	34,627	34,992	1.1	Temecula	108,173	108,700	0.5
Santa Ana	308,041	310,797	0.9	Wildomar	36,093	36,327	0.6
Seal Beach	24,447	24,350	-0.4	Balance of County	399,779	403,563	0.9
Stanton	38,914	40,297	3.6	<b>Sacramento</b>	1,576,639	1,578,938	0.1
Tustin	78,515	78,844	0.4	Citrus Heights	86,056	85,554	-0.6
Villa Park	5,716	5,705	-0.2	Elk Grove	177,446	178,679	0.7
Westminster	89,400	89,490	0.1	Folsom	85,698	88,023	2.7

LOU CECI – Nevada City City Council  
SUSAN HOEK – Nevada County Board of Supervisors  
TOM IVY – Grass Valley City Council, Vice Chair  
ED SCOFIELD – Nevada County Board of Supervisors, Chair  
JAY STRAUSS – Member-At-Large  
DUANE STRAWSER – Member-At-Large  
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1430.5

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Federal Transit Administration Section 5311 Grant Program Regional Balance Sheet and Federal Fiscal Year 2024 Program of Projects, Resolution 24-14

DATE: May 15, 2024

**RECOMMENDATION:** Adopt Resolution 24-14 approving the Federal Transit Administration (FTA) Section 5311 Grant Program Federal Fiscal Year (FFY) 2024 Program of Projects.

**BACKGROUND:** FTA Section 5311 is a non-urbanized area formula funding program authorized by Title 49 United States Code Section 5311. This federal grant program provides funding for public transit in non-urbanized areas. The FTA apportions funds to governors of each state annually and the California State Department of Transportation, Division of Mass Transportation, is the delegated grantee.

FTA Section 5311 provides grant funding for transit operations and capital projects and is divided between the transit operators in the region based on population. According to Caltrans, \$818,896 is available to the region with \$681,744 being allocated to Nevada County Connects and \$137,152 being allocated to the Town of Truckee. The FTA Section 5311 Regional Balances spreadsheet and the FFY 2024 Program of Projects were prepared by NCTC staff in accordance with the information received from Caltrans.

Applications for FTA Section 5311 funds will be completed by Nevada County and the Town of Truckee. Applications are due May 30, 2024. Resolution 24-14 authorizes the Executive Director to sign the Certifications and Assurances of the Regional Transportation Planning Agency on behalf of NCTC.

attachments

**RESOLUTION 24-14  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVING THE NEVADA COUNTY REGIONAL FEDERAL TRANSIT  
ADMINISTRATION SECTION 5311 PROGRAM OF PROJECTS  
FOR FEDERAL FISCAL YEAR 2024

WHEREAS, Nevada County Transportation Commission (NCTC) is the designated Regional Transportation Planning Agency (RTPA) for Nevada County; and

WHEREAS, this designation requires that NCTC complete a Program of Projects allocating funds for Federal Transit Administration (FTA) Section 5311 for Federal Fiscal Year (FFY) 2024; and

WHEREAS, there are no carryover funds from the apportionment for the region for FFY 2024; and

WHEREAS, the FFY 2024 estimated apportionment for the region is \$818,896; and

WHEREAS, for FFY 2024, NCTC has apportioned \$681,744 to Nevada County Transit and \$137,152 to the Town of Truckee; and

WHEREAS, the Nevada County Transit Services Division and the Town of Truckee intend to apply for funding under the FTA Section 5311 Grant Program.

NOW, THEREFORE, BE IT RESOLVED, that Nevada County Transportation Commission hereby approves the FTA Section 5311 FFY 2024 Program of Projects and the programming of FTA Section 5311 funds up to the amount of \$681,744 for Nevada County Transit and \$137,152 for the Town of Truckee from the regional apportionment balance.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is authorized to sign the Certifications and Assurances of the Regional Transportation Planning Agency, provided that the applications and supporting documentation submitted by Nevada County Transit and the Town of Truckee provide the following information:

1. Some combination of state, local, or private funding sources have been or will be committed to provide the required local share.
2. The subrecipient has coordinated with other transportation providers and users in the region, including social service agencies capable of purchasing service.
3. The amount requested does not exceed the federal funds provided to the agency in the approved Federal Statewide Transportation Improvement Program (FSTIP).
4. The project meets all Statewide Transportation Improvement Program (STIP) requirements.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 15, 2024  
by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer



# Program of Projects (POP)

FFY 2024

**Due: May 30, 2024 at 2 p.m. PST**

## Instructions:

### PART 1 – Operating Assistance

- Do not list previously approved projects (i.e. projects listed in a prior grant).
- Funding split: 44.67% Local Share and 55.33% Federal Share.
- Third Party Contract Requirement – all third-party contracts must contain federal clauses required under [FTA Circular 4220.1F](#) and approved by the State prior to bid release.
- Net project cost does not include ineligible cost (i.e. farebox, other revenues, etc.).

### PART 2 – 5311 Capital (Vehicles and Preventive Maintenance)

- **PRE-AWARD AUTHORITY IS STRICTLY FORBIDDEN FOR ALL CAPITAL PURCHASES** Receiving an executed Standard Agreement (DOT-213A) is **NOT** procurement authorization.
- All vehicles procured with Section 5311 program funds must be ADA accessible regardless of service type (fixed route or demand-response service).
- Funding split: 11.47% Local Share and 88.53% Federal Share.
- Procurement Contract Requirement – all documents used for procuring capital projects must contain federal clauses required under [FTA Circular 4220.1F](#) and approved by DLA prior to bid release.

### PART 3 – Congestion Mitigation & Air Quality (CMAQ):

- Request for transfer will be applied for directly through the District - Local Assistance District Engineer, and Headquarters' Division of Local Assistance. The 5311 Program will receive a confirmation once the transfer is completed.
- Funding split: 11.47% Local Share and 88.53% Federal Share. CMAQ may be funded up to 100% at the discretion of the Regional Planning Agency/MPO.

### PART 4 – 5311(f) Operating Assistance:

- Reference Part 1



# Program of Projects (POP)

FFY 2024 - Due: **May 30, 2024 at 2 p.m. PST**

<b>Agency Name:</b>		
5311	5311(f)	CMAQ

## Regional Contact Info:

<b>Regional Contact Name:</b>		<b>Phone Number:</b>	
<b>Contact Title:</b>		<b>Date:</b>	

## General Information:

<b>County or Region:</b>		<b>Caltrans District:</b>	
--------------------------	--	---------------------------	--

## Section A: Available Funding

<b>Apportionment for this Cycle (Federal Share):</b>	
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## Section B: Programming

<b>Operating Assistance Total:</b>	
<b>Capital Total:</b>	
<b>Total Programmed (Operating + Capital):</b>	

## CMAQ:

<b>CMAQ Total:</b>	
--------------------	--

Request for transfer will be applied for directly through the District - Local Assistance, District Engineer, and Headquarters' Division of Local Assistance. The 5311 Program will receive a confirmation once the transfer is completed.



## Programming Instructions:

### Statewide Transportation Improvement Program (STIP)

All federal funds to be used for transit projects must be included in a federally approved STIP. A Transportation Planning Agency (TPA) must ensure that Section 5311 projects are included in the Department of Transportation's (Department) Statewide Transportation Federal Improvement Program (FSTIP), which is jointly approved by the Federal Highway Administration (FHWA) and FTA.

A copy of the federally approved STIP Page must be attached for all projects to be programmed through the Section 5311 program. The project description and associated dollar amounts must be consistent with the federally approved STIP information.

- **Metropolitan Planning Organizations (MPOs)** are responsible for programming projects within their jurisdiction.
- Rural Transit & Intercity Bus staff will submit **Non-MPO / Rural Transportation** organizations projects directly to the Department's Division of Financial Programming for inclusion into the FSTIP.

For further guidance see the Department's [Division of Financial Programming website](#).









## Certifications and Assurances of the MPO's and RTPA's

General Information:			
<b>Regional Agency Name:</b>	Nevada County Transportation Commission	<b>Contact Person:</b>	Michael Woodman
<b>Contact Email:</b>	mwoodman@nccn.net	<b>Contact Phone:</b>	530-265-3202
<b>Name of Subrecipient:</b>	Nevada County	<b>Project Description:</b>	Nevada County Transit Operations (FFY 24)

Project Amount and Fund Type:			
Federal Share	Local Share	Toll Credits (if any)	Total Project Cost
\$ 681,744	\$ 4,164,170		\$ 4,845,914

Local Share Types:	
Local Share Type (LTF, STA, etc.)	Amount
Local Transportation Fund	\$ 3,388,418
CTS	\$ 134,877
State Transit Assistance	\$ 244,623
Fares/contracts	\$ 396,252
<b>Total:</b>	<b>\$ 4,164,170</b>
<b>*Please reach out to your Liaison if you need more entries*</b>	



**Federal Transportation Improvement Program -**

**Rural non-MPO agencies do not need to provide this information; it will be provided by the State. MPO agencies will need to provide the following FTIP information:**

<b>FTIP #:</b>	<b>FTIP Approval Date:</b>	<b>STIP Reference #:</b>

**Certifying Representative:**

**By signing below, I have read and acknowledge that my agency is in compliance with certifications and assurances as stated above.**

<b>Name:</b>	Michael Woodman	<b>Title:</b>	Executive Director
<b>Signature:</b>		<b>Sign Date:</b>	05/15/2024

**\*Electronic signatures are accepted\***



## Certifications and Assurances of the MPO's and RTPA's

General Information:			
<b>Regional Agency Name:</b>	Nevada County Transportation Commission	<b>Contact Person:</b>	Michael Woodman
<b>Contact Email:</b>	mwoodman@nccn.net	<b>Contact Phone:</b>	530-265-3202
<b>Name of Subrecipient:</b>	Town of Truckee	<b>Project Description:</b>	Truckee TART Operating Assistance (FFY 24)

Project Amount and Fund Type:			
Federal Share	Local Share	Toll Credits (if any)	Total Project Cost
\$ 137,152	\$ 971,213		\$ 1,108,365

Local Share Types:	
Local Share Type (LTF, STA, etc.)	Amount
State Transit Assistance	\$ 74,894
Local Transportation Fund	\$ 759,989
CTS	\$ 33,027
Other	\$ 103,303
<b>Total:</b>	<b>\$ 971,213</b>
<b>*Please reach out to your Liaison if you need more entries*</b>	



**Federal Transportation Improvement Program -**

**Rural non-MPO agencies do not need to provide this information; it will be provided by the State. MPO agencies will need to provide the following FTIP information:**

<b>FTIP #:</b>	<b>FTIP Approval Date:</b>	<b>STIP Reference #:</b>

**Certifying Representative:**

**By signing below, I have read and acknowledge that my agency is in compliance with certifications and assurances as stated above.**

<b>Name:</b>	Michael Woodman	<b>Title:</b>	Executive Director
<b>Signature:</b>		<b>Sign Date:</b>	05/15/2024

**\*Electronic signatures are accepted\***



LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 260.1

**MEMORANDUM**

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Approval of Low Carbon Transit Operations Program FY 2023/24 Funding Amounts

DATE: May 15, 2024

**RECOMMENDATION:** Approve the Low Carbon Transit Operations Program (LCTOP) funding amounts for FY 2023/24, and authorize the Executive Director to sign letters approving the use of funds available under Public Utilities Code (PUC) Sections 99313 and 99314 by Nevada County and the Town of Truckee.

**BACKGROUND:** The LCTOP grant program is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Senate Bill 862 appropriates five percent of the annual auction proceeds from the California Air Resources Board’s Cap-and-Trade Program in the Greenhouse Gas Reduction Fund for LCTOP.

Eligible recipients and project sponsors for the LCTOP funding program are Regional Transportation Planning Agencies and transit operators. The State Controller’s office estimate of available funding for fiscal year 2023/2024 (see attachment) totaled \$279,318. The funding flows through two formulas; one based on countywide population (Public Utilities Commission (PUC) section 99313) and one based on transit operators fare revenue collection (see attachment). The following summarizes the proposed project and funding allocation for FY 2023/2024:

Nevada County Connects	Town of Truckee
Project Name: Nevada County Connects Low-Income Fare Subsidy Program	Project Name: Truckee TART Free Fare Subsidy Program
Total LCTOP Funding: \$148,941	Total LCTOP Funding: \$130,377
Total Section 99313: \$142,258	Total Section 99313: \$124,527
Total Section 99314: \$6,683	Total Section 99314: \$5,850
Note: PUC Section 99313 and 99314 funds distributed based on section 99314 revenue basis contained in the State Controller’s Office LCTOP Estimate of Available funds, February 29, 2024.	

The FY 2023/2024 proposed projects are described below:

### **Nevada County Connects Low-Income Fare Subsidy Program**

Nevada County Transit is proposing the Nevada County Connects Low-Income Fare Subsidy Program. The funding will allow Nevada County Connects to continue providing a low-income fare subsidy program to eligible community members. The County's short term transit plan recommends implementing both a fare subsidy program and a fare discount to meet the transportation needs of residents and increase ridership. The Low-Income Fare subsidy program is designed to support and enhance mobility options for low-income persons, as defined by the California Department of Housing and Community Development, within the Nevada County Connects service area. The subsidy would be offered to persons who are between 138 – 200 percent of the federal poverty level, and are not currently eligible for transit benefits through another state or federal program.

The program will improve access to small urban/rural fixed route public transit by offering a mobility option that connects to employment and education centers, community events and attracts people who usually drive their cars, thereby reducing VMT and greenhouse gas emissions. The project also offers increased mobility opportunities for the transit dependent population to travel more often and participate in community activities they might otherwise not be involved in.

### **Town of Truckee's TART Free Fare Subsidy Program**

The Town of Truckee is requesting funding to continue to provide free fare service to the general public transportation within the Town limits between 6:30 AM through 6:30 PM. These funds will also allow the continue to provide fare free night service between Truckee and Northstar Resort and Sawmill Heights Apartments seven days per week from 6:00 P.M. to 11:30 P.M. during Summer and Winter. The Truckee TART Regional Night provides a full regional connection between North Lake Tahoe and Truckee connecting to Regional TART Night Service operated by Placer County. The service will not only provide transportation to employment, but also provide access to social and medical services, educational resources, and to basic necessities such as grocery centers. This project provides a safe means of transportation for employees and the general public and decreases the number of single occupancy vehicles on the roadways. This project provides an incentive for the general public as well local and regional employees to ride transit rather than driving their vehicle as they ride for free due to the Truckee TART and the Placer County TART fare free systems. This project is consistent with the LCTOP goals of reducing greenhouse gas emissions, improving mobility, and serving the transit disadvantaged community.

## Low Carbon Transit Operations Program FY 2023/24

99313 Apportioned Same as 99314

Jurisdiction	PUC 99313	99314%	PUC 99314	Total
Nevada County	\$142,258	53%	\$6,683	\$148,941
Grass Valley				
Nevada City				
Truckee	\$124,527	47%	\$5,850	\$130,377
<b>Total</b>	<b>\$266,785</b>		<b>\$12,533</b>	<b>\$279,318</b>

LCTOP amounts were taken from the Low Carbon Transit Operations Program Fiscal Year 2023/24 Allocation prepared by the Office of the State Controller 02/29/2024.



MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

February 29, 2024

County Auditors  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Low Carbon Transit Operations Program**

Pursuant to Health and Safety Code section 39719(b)(1)(B), the State Controller's Office shall allocate five percent of the annual proceeds from the Greenhouse Gas Reduction Fund to the Low Carbon Transit Operations Program. The allocation is made according to the requirements of the Low Carbon Transit Operations Program and pursuant to the distribution formula in sections 99312(b) or (c), 99313, and 99314 of the Public Utilities Code. Enclosed is a schedule that provides the amounts available for the Fiscal Year 2023-24 Low Carbon Transit Operations Program.

Please contact Lucas Rasmussen by telephone at (916) 323-1374 or by email at [LRasmussen@sco.ca.gov](mailto:LRasmussen@sco.ca.gov) with any questions or for additional information.

Sincerely,

Melma Dizon  
Manager, Local Apportionments Section

Enclosure

**STATE CONTROLLER'S OFFICE**  
**LOW CARBON TRANSIT OPERATIONS PROGRAM**  
**ELIGIBLE ALLOCATION FISCAL YEAR 2023-24 SUMMARY**

Regional Entity	PUC 99313 Fiscal Year 2023-24 Eligible Allocation	PUC 99314 Fiscal Year 2023-24 Eligible Allocation	Total Fiscal Year 2023-24 Eligible Allocation
	<b>A</b>	<b>B</b>	<b>C= (A + B)</b>
Metropolitan Transportation Commission	\$ 19,995,082	\$ 55,269,315	\$ 75,264,397
Sacramento Area Council of Governments	5,231,238	1,787,558	7,018,796
San Diego Association of Governments	2,532,890	614,399	3,147,289
San Diego Metropolitan Transit System	6,127,969	2,529,595	8,657,564
Tahoe Regional Planning Agency	285,740	16,299	302,039
Alpine County Transportation Commission	3,136	232	3,368
Amador County Transportation Commission	105,519	3,695	109,214
Butte County Association of Governments	544,568	29,404	573,972
Calaveras County Local Transportation Commission	118,904	1,438	120,342
Colusa County Local Transportation Commission	57,667	2,551	60,218
Del Norte County Local Transportation Commission	70,455	3,703	74,158
El Dorado County Local Transportation Commission	460,358	31,332	491,690
Fresno County Council of Governments	2,679,237	482,302	3,161,539
Glenn County Local Transportation Commission	75,850	2,156	78,006
Humboldt County Association of Governments	355,061	59,327	414,388
Imperial County Transportation Commission	475,392	44,961	520,353
Inyo County Local Transportation Commission	50,051	0	50,051
Kern Council of Governments	2,403,703	146,553	2,550,256
Kings County Association of Governments	400,013	16,032	416,045
Lake County/City Council of Governments	176,938	9,033	185,971
Lassen County Local Transportation Commission	74,894	3,384	78,278
Los Angeles County Metropolitan Transportation Authority	25,855,289	34,166,273	60,021,562
Madera County Local Transportation Commission	418,901	13,789	432,690
Mariposa County Local Transportation Commission	44,857	1,322	46,179
Mendocino Council of Governments	236,176	17,341	253,517
Merced County Association of Governments	755,795	35,924	791,719
Modoc County Local Transportation Commission	22,586	1,949	24,535
Mono County Local Transportation Commission	34,847	51,137	85,984
Transportation Agency for Monterey County	1,139,950	355,571	1,495,521
Nevada County Local Transportation Commission	266,785	12,533	279,318
Orange County Transportation Authority	8,309,654	2,983,864	11,293,518
Placer County Transportation Planning Agency	841,345	119,646	960,991
Plumas County Local Transportation Commission	50,316	7,732	58,048
Riverside County Transportation Commission	6,460,992	1,049,961	7,510,953
Council of San Benito County Governments	173,935	2,741	176,676
San Bernardino County Transportation Authority	5,779,784	1,217,672	6,997,456
San Joaquin Council of Governments	2,082,324	467,292	2,549,616
San Luis Obispo Area Council of Governments	737,282	50,793	788,075
Santa Barbara County Association of Governments	1,166,938	295,605	1,462,543
Santa Cruz County Transportation Commission	694,115	631,662	1,325,777
Shasta Regional Transportation Agency	475,286	24,587	499,873
Sierra County Local Transportation Commission	8,458	322	8,780
Siskiyou County Local Transportation Commission	115,349	4,913	120,262
Stanislaus Council of Governments	1,446,072	82,169	1,528,241
Tehama County Transportation Commission	170,240	3,523	173,763
Trinity County Transportation Commission	42,219	1,380	43,599
Tulare County Association of Governments	1,258,340	132,333	1,390,673
Tuolumne County Transportation Council	144,597	3,680	148,277
Ventura County Transportation Commission	2,186,972	355,085	2,542,057
State Totals	\$ 103,144,069	\$ 103,144,068	\$ 206,288,137

STATE CONTROLLER'S OFFICE  
 LOW CARBON TRANSIT OPERATIONS PROGRAM  
 FISCAL YEAR 2023-24 PUC 99314 ALLOCATION DETAIL

Regional Entity and Operator(s)	Revenue Basis	Fiscal Year 2023-24 Eligible Allocation
Modoc County Local Transportation Commission		
Modoc Transportation Agency	107,653	1,949
Mono County Local Transportation Commission		
Eastern Sierra Transit Authority	2,824,223	51,137
Transportation Agency for Monterey County		
Monterey-Salinas Transit	19,637,486	355,571
<b>Nevada County Local Transportation Commission</b>		
<b>County of Nevada</b>	<b>369,077</b>	<b>6,683</b>
<b>City of Truckee</b>	<b>323,083</b>	<b>5,850</b>
<b>Regional Entity Totals</b>	<b>692,160</b>	<b>12,533</b>
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	34,589
Orange County Transportation Authority	110,748,483	2,005,295
Regional Entity Subtotals	112,658,754	2,039,884
Orange County Transportation Authority - Corresponding to SCRRA***	NA	943,980
Regional Entity Totals	112,658,754	2,983,864
Placer County Transportation Planning Agency		
City of Auburn	21,830	395
County of Placer	5,410,141	97,961
City of Roseville	1,175,827	21,290
Regional Entity Totals	6,607,798	119,646
Plumas County Local Transportation Commission		
County of Plumas	346,829	6,280
County Service Area 12 - Specialized Service	80,198	1,452
Regional Entity Totals	427,027	7,732
Riverside County Transportation Commission		
City of Banning	208,349	3,773
City of Beaumont	318,557	5,768
City of Corona	426,555	7,724
Palo Verde Valley Transit Agency	175,762	3,182
City of Riverside - Specialized Service	493,635	8,938
Riverside Transit Agency	18,329,390	331,885
Sunline Transit Agency	11,506,078	208,338
Regional Entity Subtotals	31,458,326	569,608
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	480,353
Regional Entity Totals	31,458,326	1,049,961

LOU CECI – Nevada City City Council  
SUSAN HOEK – Nevada County Board of Supervisors  
TOM IVY – Grass Valley City Council, Vice Chair  
ED SCOFIELD – Nevada County Board of Supervisors, Chair  
JAY STRAUSS – Member-At-Large  
DUANE STRAWSER – Member-At-Large  
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 500.5

### MEMORANDUM

TO: Nevada County Transportation Commission  
FROM: Michael Woodman, Executive Director   
SUBJECT: Congestion Mitigation Air Quality (CMAQ) Improvement Program Loan Agreement, Resolution 24-15  
DATE: May 15, 2024

**RECOMMENDATION:** Adopt Resolution 24-15 authorizing the Executive Director to sign the Memorandum of Understanding between the Nevada County Transportation Commission (NCTC) and the Sacramento Area Council of Governments (SACOG) to facilitate a loan of unobligated CMAQ apportionments.

**BACKGROUND:** The attached Memorandum of Understanding constitutes the agreement between NCTC and SACOG to loan \$2,249,254. SACOG will in-turn repay the loan to NCTC in the amount of \$2,249,254 in FFY 2027 CMAQ apportionments.

Annually, NCTC receives a federal apportionment of CMAQ funding of approximately \$1,000,000 and is only allowed to program projects up to the amount of the current year apportionment. However, when loaned CMAQ funds are repaid to the agency, in an agreed upon Federal Fiscal Year, the loan repayment is treated as “current year apportionment” and increases the agency’s capacity to program projects equal to the amount of the annual apportionment amount, plus the loan repayment.

This exchange benefits NCTC by loaning older unobligated CMAQ apportionment and increasing NCTC programming capacity for projects in the Federal Fiscal Year the repayment occurs. The exchange benefits SACOG by providing additional CMAQ funding in the current Federal Fiscal Year allowing them the ability to deliver additional CMAQ projects. The loan agreement is consistent with the procedures outlined in the Caltrans’ Obligation Authority Management Policy and the CMAQ loan is supported by Caltrans.

**RESOLUTION 24-15  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**MEMORANDUM OF UNDERSTANDING BETWEEN  
NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC) AND  
SACRAMENTO AREA COUNCIL OF GOVERNMENTS (SACOG)  
TO FACILITATE A LOAN OF UNOBLIGATED CONGESTION MITIGATION AIR  
QUALITY IMPROVEMENT PROGRAM APPORTIONMENTS**

WHEREAS, NCTC staff proposes to loan the unobligated CMAQ apportionment balance in FFY 2023/24 in the amount of \$2,249,254 in CMAQ apportionments to the Sacramento Area Council of Governments (SACOG) and an equal amount to be returned by SACOG to NCTC with \$2,249,254 in FFY 2027; and

WHEREAS, the CMAQ loan benefits NCTC by loaning older unobligated CMAQ apportionment and increasing programming capacity for projects in the FFY that the repayment occurs;

WHEREAS, annually, NCTC receives a federal apportionment of CMAQ funding in the approximate amount of \$1,000,000 and is only allowed to program projects up to the amount of the current year apportionment; and

WHEREAS, the loan agreement is consistent with the procedures outlined in the Caltrans' Obligation Authority Management Policy and is supported by Caltrans.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission authorizes the Executive Director to execute the Memorandum of Understanding between NCTC and SACOG.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 15, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer



May 15, 2024

Ms. Dee Lam  
Chief  
Division of Local Assistance  
California Department of Transportation  
1120 N Street, MS 1  
Sacramento, CA 95814

**Re: 2024 CMAQ – Letter of Understanding between NCTC and SACOG**

Dear Ms. Lam:

This letter constitutes our understanding of a federal Congestion Mitigation and Air Quality Improvement (CMAQ) loan of apportionment between the Sacramento Area Council of Governments (SACOG) and the Nevada County Transportation Commission (NCTC).

This letter formalizes the loan of \$2,249,254 in CMAQ apportionment from NCTC to SACOG in FFY 2023/24, effective May 15, 2024 with an equivalent amount of CMAQ apportionment to be repaid to NCTC in FFY 2027, effective October 1, 2026. It is understood that SACOG is not borrowing obligation authority (OA) and that SACOG does not intend to repay with OA.

This Letter of Understanding sets forth the SACOG and NCTC intent for the use of the identified CMAQ apportionment, and requests Caltrans to adjust each region's apportionment balance as appropriate and adjust the apportionments for the repayment of the same amount.

Both SACOG and NCTC agree to use "pertinent dates and figures" supplied by the Department of Transportation, Local Assistance Division. "Pertinent dates and figures" include, but are not limited to, effective dates and dollar amounts of apportionments. If there should be disagreement regarding pertinent dates and figures, the parties agree that the Local Assistance Division shall serve as final arbiter.

This loan benefits NCTC by loaning older CMAQ apportionment, while providing SACOG with additional capacity to deliver CMAQ projects sooner. We are relying on our understanding that this exchange is allowed per Caltrans' Obligation Authority Management Policy.

It is the mutual responsibility of SACOG and NCTC to communicate to the Department of Transportation in a timely manner, via email, the request of the adjustments to record the loan and repayment of the loan. If SACOG and NCTC agree to delay repayment of the loan, amendments to this Letter of Understanding may be entered into by the Executive Director of the Sacramento Area Council of Governments and the Executive Director of the Nevada County Transportation Commission. Such amendments shall be binding on the parties if signed by the

**2024 CMAQ – Letter of Understanding between NCTC and SACOG**  
**May 15, 2024**

Executive Directors of both agencies and shall be effective as of the date shown in the amendment unless otherwise indicated.

This Letter of Understanding will be in effect for a one-time loan of CMAQ funds through FFY 2027.

We appreciate this opportunity to exchange federal fund apportionment and support our transportation partners. If you have questions, please contact James Corless, SACOG Executive Director at (916) 340-6205 or Mike Woodman, NCTC Executive Director, at (530) 265-3202.

Sincerely,

---

Mike Woodman  
Executive Director  
NCTC

---

James Corless  
Executive Director  
SACOG

cc: Bomasur Banzon, Caltrans District 3 Local Assistance  
Ross Foon, Caltrans Division of Local Assistance  
Megan Perasso, Caltrans Division of Local Assistance  
Sujaya Kalainesan, Caltrans Division of Local Assistance  
Abhijit Bagde, Caltrans Office of Federal Programming and Data Management  
Antonio Cano, Caltrans Office of Federal Programming and Data Management

LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 800.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Update to the NCTC Administrative Operating Procedures, Resolution 24-17

DATE: May 15, 2024

**RECOMMENDATION:** Adopt Resolution 24-17 approving an update to the NCTC Administrative Operating Procedures.

**BACKGROUND:** Based on advice from NCTC's fiscal and compliance auditor, Richardson & Company LLP, NCTC staff proposes a change to the NCTC Administrative Operating Procedures. The change will update the capitalization threshold (the value at which items purchased are deemed to be a capital asset and are subject to depreciation) from \$1,000 to \$5,000 beginning in Fiscal Year 2023/24. Setting the capitalization threshold at \$5,000 is consistent capitalization threshold used by other RTPAs audited by Richardson & Company LLP.

This update will impact Section VII, Management of Capital Assets, and Section VIII, Disposal of Surplus Property of the NCTC Administrative Operating Procedures. The updated sections are enclosed for approval.

enclosures

**RESOLUTION 24-17  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**ADOPTION OF THE UPDATED NEVADA COUNTY TRANSPORTATION COMMISSION  
ADMINISTRATIVE OPERATING PROCEDURES**

WHEREAS, it has been recommended that the capitalization threshold of assets in the NCTC Administrative Operating Procedures be updated; and

WHEREAS, it is recommended that the value at which an item is considered to be a Capital Asset be set at \$5,000.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission approves the update of Section VII, Management of Capital Assets, and Section VIII, Disposal of Surplus Property, of the NCTC Administrative Operating Procedures, setting the value of Capital Assets at \$5,000. This update for use by the Commission, NCTC staff, and the fiscal and compliance auditor shall be effective starting in Fiscal Year 2023/24.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 15, 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer



**NEVADA COUNTY  
TRANSPORTATION COMMISSION**

ADMINISTRATIVE OPERATING  
PROCEDURES

May 15, 2024

## VII. MANAGEMENT OF CAPITAL ASSETS

In the private sector, companies track depreciation for tax purposes. NCTC, as a governmental agency, does not have a tax deduction for asset depreciation; however, government must manage assets purchased with tax dollars in an appropriate manner (i.e. not purchasing new equipment needlessly, or keeping equipment that is obsolete and inefficient). Government tracking of depreciation involves asset management and replacement. There is no set rule for selection of threshold or number of years to depreciate items; rather, it depends on judgment and experience. **The following procedure has been accepted by NCTC's fiscal and compliance auditor and is effective fiscal year 2023/24.**

1. Any item with a cost of **\$5,000** or more is considered a Capital Asset and must be included on the annual Depreciation Schedule. Items under **\$5,000** are classified as Equipment Expense and are not depreciated.
2. Computers will be depreciated over three years.
3. Copiers will be depreciated over seven years.
4. Phone systems will be depreciated over ten years.
5. Furniture that is a Capital Asset will be depreciated over fifteen years.

## VIII. DISPOSAL OF SURPLUS PROPERTY

### A. Equipment

At the discretion of the Executive Director, any item under **\$5,000** and considered no longer useful will be disposed of in a safe and economical manner.

### B. Capital Assets

At the direction of the Executive Director, Capital Assets considered no longer useful will be listed and presented to the NCTC for review and approval for disposal by resolution.

Upon approval of a resolution, the Executive Director may dispose of surplus property, at his discretion, to charitable nonprofit organizations for the benefit of the general welfare of the community in matters such as recreation, education, aid to the destitute, community beautification, or any other activity in which NCTC may legitimately participate. The organization accepting such property will sign a statement that the surplus property will be used for the purpose designated by the Executive Director, and if the property is ever diverted to other than a charitable use, the Executive Director may reclaim the property.

## IX. RECORDS RETENTION POLICY

NCTC's records are a valuable resource. This policy provides procedures to ensure NCTC's records are retained and maintained in a consistent, orderly, secure and accessible manner. These procedures are intended to ensure the safekeeping of NCTC records with administrative, legal, fiscal, programmatic or historical value; provide ease of access to NCTC records by staff; ensure access to NCTC records by members of the public in accordance with applicable law; and provide the necessary guidance to ensure proper records management, including retention and disposition.

### **Procedures**

LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1370.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Town of Truckee Transportation Development Act Claim for State Transit Assistance Operating and Capital Funds for FY 2023/24, Resolution 24-17

DATE: May 15, 2024

**RECOMMENDATION:** Approve Resolution 24-17 adopting the Town of Truckee's Transportation Development Act Claim for State Transit Assistance Operating and Capital Transit Funding for FY 2023/24.

**BACKGROUND:** The Transportation Development Act (TDA) was established in 1971 to provide transportation funding through two different revenue sources. The first is the Local Transportation Fund (LTF) derived from  $\frac{1}{4}$  cent of the general sales tax collected statewide and the second is State Transit Assistance (STA) fund derived from the statewide sales of diesel fuel. LTF funds are made available to each jurisdiction based on their percentage of the countywide population and can be used for planning studies, pedestrian/bicycle projects, and transit operational and capital costs. STA fund eligibility is limited to public transit operations and capital uses. STA funds are distributed on countywide population basis (section 99313) to the Nevada County Transportation Commission and on a fare revenue basis (section 99314) to jurisdictions operating a public transit service.

The adopted NCTC Transit Funding Equity Study (2019) provides the framework for the allocation of STA funds. The STA population basis funds (section 99313) are held, administered, and allocated at NCTC's discretion as needed to support existing transit operations, transit service expansion, and transit capital project claims. The STA fare revenue basis funds (section 99314) are allocated to each transit operator annually for ongoing transit operations costs.

The Town of Truckee submitted a TDA claim for \$500,000 of STA section 99313 operating funds to support the Town's microtransit service in FY 2023/24 and \$310,000 of STA capital funding for the Railyard Mobility Hub, preliminary design of the Public Service Center Transit Facility Expansion, and project development activities for the Riverview Electric Vehicle (EV) Infrastructure project. The Town's claim is in compliance with TDA requirements. However, approval of the claim is subject to the Town Council's approval of the claim and incorporation of the Riverview EV Infrastructure project into the Town's Capital Improvement Program. The Town Council is scheduled to act on the TDA claim at their May 14, 2024 meeting.

NCTC staff recommends approval of the claim. However, the allocation of funds is contingent upon receipt of the Town of Truckee's signed resolution approving the claim, capital improvement program adoption, and other necessary forms.

**RESOLUTION 24-17  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**TRANSPORTATION DEVELOPMENT ACT ALLOCATION OF  
STATE TRANSIT ASSISTANCE FUNDS TO THE TOWN OF TRUCKEE  
FOR TRANSIT OPERATIONS AND CAPITAL COSTS DURING FISCAL YEAR 2023/24**

WHEREAS, the Town of Truckee has requested an allocation of State Transit Assistance (STA) funds as set forth below:

<b>Project Title/Description</b>	<b>Authorized by TDA Sections</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>
Transit Operations STA: Microtransit Services	6730(a)	\$6,244,928	\$500,000
Transit Capital STA: Railyard Mobility Hub-Phase 1	6730(b)	\$4,346,032	\$250,000
Transit Capital STA: Public Service Center-Transit Facility Expansion	6730(b)	\$9,362,000	\$15,000
Transit Capital STA: Riverview Electric Vehicle Charging Infrastructure Project	6730(b)	\$60,000	\$45,000
<b>TOTAL</b>		<b>\$20,012,960</b>	<b>\$810,000</b>

WHEREAS, the State Transit Assistance Section 99313 discretionary fund balance available to claim for FY 2023/24 is \$5,359,269.21; and

WHEREAS, the Town of Truckee is eligible to receive an allocation of STA funds under PUC Section 99313 of \$500,000 to be used for transit and paratransit operations under PUC Section 6730(a); and

WHEREAS, the Town of Truckee is eligible to receive an allocation of STA funds under PUC Section 99313 of \$310,000 to be used for transit and paratransit operations under PUC Section 6730(b); and

WHEREAS, the Town of Truckee meets the STA qualifying criteria set forth in PUC Section 99314.6(a)(1)(B); and

WHEREAS, in accordance with the California Code of Regulations Section 6649, the sum of the claimant's allocations from LTF and from the STA Fund cannot exceed the claimant's Maximum Transportation Development Act (TDA) Eligibility for FY 2023/24; and

WHEREAS, the Town of Truckee Director of Administrative Services has determined that the Town of Truckee is eligible to receive \$500,00 in TDA funds for microtransit operations during FY 2023/24; and

WHEREAS, no previous allocations to the Town of Truckee from the State Transit Assistance Funds for capital purposes during FY 2023/24 have been made; and

WHEREAS, the proposed expenditures are in conformity with the Regional Transportation Plan; and

WHEREAS, the level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of PUC Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant; and

WHEREAS, the Town of Truckee is making full use of federal funds available; and

WHEREAS, priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or area wide public transportation needs; and

WHEREAS, Town of Truckee has made reasonable efforts to implement productivity improvements recommended pursuant to PUC Section 99244;

- The Town of Truckee is undergoing a class and comp study which will redefine job classifications and definitions. Once adopted by Town Council, the definitions will be amended into the transit operator contract to track full-time equivalent employee hours.
- Town of Truckee Transit Manager met with the Town's transit contractor, Paratransit Services, Chief Operating Officer to assess the potential to utilize tablets to record passenger trips and other operating data. The contractor is developing a timeline and cost to implement this recommendation.

WHEREAS, the California Highway Patrol has certified that the TSD is in compliance with the California Vehicle Code Section 1808.1 as required in Public Utilities Code section 99251; and

WHEREAS, NCTC policy regarding utilization of State Transit Assistance (STA) funds was adopted on March 20, 2019 in Resolution 19-06 (the "Policy"), which reads as follows:

"Transit agencies will utilize LTF apportionments as the first source of funding for existing services or service expansions. If an agency's apportionment of LTF is not sufficient to fund continuation of existing transit services, capital needs, or service expansions identified in an approved transit development plan, the agency may submit a claim for STA. Claims for STA funds by agencies holding unused allocations or unclaimed balances of LTF from prior years will not be considered."

BE IT RESOLVED, that the Town of Truckee's allocation of \$500,000 for STA Operating funds as authorized under the California Code of Regulations Section 6730(a) for microtransit operating costs during FY 2023/24. Payment will be made as monies become available.

BE IT RESOLVED, that the Town of Truckee's allocation of \$310,000 for STA Capital as authorized under the California Code of Regulations Section 6730(b) for transit capital costs during FY 2023/24. Payment will be made as monies become available.

BE IT FURTHER RESOLVED, that full payment of this allocation is contingent upon receipt of the Town of Truckee's signed resolutions for claim, incorporation of the Riverview EV Infrastructure project into the Town's Capital Improvement Program, and Fiscal Officer's letter.

BE IT FURTHER RESOLVED, per CCR 6622, NCTC requires quarterly reports and statements from the Fiscal Officer. In an attempt to minimize unearned revenue, a statement attesting to the need to

receive the full annual allocations or a request to hold future payments should be included. Payment will then be made as monies become available.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 15, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

Town Council

David Polivy, Mayor

Jan Zabriskie, Vice Mayor

Anna Klovstad, Council Member  
Courtney Henderson, Council Member  
Lindsay Romack, Council Member



Department Heads

Jen Callaway, Town Manager  
Andy Morris, Town Attorney  
Danny Renfrow, Chief of Police  
Daniel Wilkins, Public Works Director/Town Engineer  
Denyelle Nishimori, Community Development Director  
Nicole Casey, Administrative Services Director  
Kelly Carpenter, Town Clerk  
Hilary Hobbs, Assistant to the Town Manager

May 15, 2024

Mike Woodman, Executive Director  
Nevada County Transportation Commission  
101 Providence Mine Road, Suite 102  
Nevada City, CA 95959

Pursuant to the Transportation Development Act, Article 4 Section 6632, I, as the Town of Truckee Finance Manager, submit the following:

1. The attached FY 23/24 Transit Budget, which includes the revenues and expenditures identifying a claim amount of \$500,000 in State Transit Assistance (STA) Operating Funds and \$310,000 in STA Capital Funds submitted by the Town of Truckee (Town) as approved by the Town Council in Resolution 2024-22.

I assert that the accounts and records of the Town of Truckee are consistent with the uniform system of accounts and records adopted by the State Controller.

As authorized by Resolution 2024-22, the Town hereby claims the following from the STA Operating and Capital Fund for FY 2023/24 is:

**STA Funds – Keep Truckee Moving: Program of Projects \$810,000**

Project Title/Description	PUC Section	Amount Requested STA
Railyard Mobility Hub-Phase 1	6370(b)	\$250,000
Public Service Center-Transit Facility Expansion	6370(b)	\$15,000
Riverview Electric Vehicle Charging Infrastructure Project	6370(b)	\$45,000
Microtransit	6370(a)	\$500,000

This letter is submitted attesting to the statements above as reasonable and accurate and that these projects and associated use of funds is consistent with the Regional Transportation Plan as well as the adopted Short Range Transit Development Plan.

Sincerely,

Nicole Casey  
Administrative Services Director

Ec: Aaron Hoyt, NCTC  
Dale Sayles, NCTC  
Dan Wilkins, P.E., Town Engineer/Public Works Director  
Alfred Knotts, Transportation Program Manager  
Melissa Atchison, Senior Accountant  
Danielle LaPointe, Transportation Program Analyst

Town Council

David Polivy, Mayor

Jan Zabriskie, Vice Mayor

Anna Klovstad, Council Member  
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Hilary Hobbs, Assistant to the Town Manager

May 15, 2024

Mike Woodman, Executive Director  
Nevada County Transportation Commission  
101 Providence Mine Road, Suite 102  
Nevada City, CA 95959

Sent Via Email

Pursuant to the Transportation Development Act, Article 4 Section 6632, I, as the Town of Truckee Administrative Services Director, submit the following:

1. The attached adopted FY 23/24 Transit Budget, which includes the revenues and expenditures contained in the claims submitted by the Town of Truckee as approved by the Town Council in Resolution 2023-48 and Resolution 2024-22.

I assert that the accounts and records of the Town of Truckee are consistent with the uniform system of accounts and records adopted by the State Controller.

The maximum eligibility of Town of Truckee Transit, Paratransit, and Microtransit Operations for moneys from the Local Transportation Fund and State Transit Assistance Fund for FY 2023/24 is:

Operating cost as budgeted	\$1,775,530
Microtransit Operating	\$500,000
Less: Fare revenues anticipated	(2,000)
Other revenues anticipated	(427,384)
Federal assistance anticipated	(478,236)
<b>Maximum TDA eligibility</b>	<b>\$1,367,910</b>

This letter is submitted attesting to the statements above as reasonable and accurate.

Sincerely,

Nicole Casey  
Administrative Services Director

cc: Dan Wilkins, Town Engineer  
Cindy Peterson, Finance Manager  
Alfred Knotts, Transportation Program Manager  
Aaron Hoyt, NCTC  
Dale Sayles, NCTC

**ANNUAL TRANSPORTATION/TRANSIT CLAIM FORM**  
**Fiscal Year 2023/24**

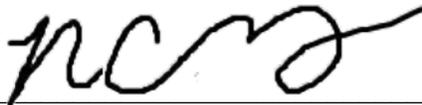
DATE: May 15, 2024  
TO: NEVADA COUNTY TRANSPORTATION COMMISSION  
FROM: TOWN OF TRUCKEE  
CONTACT: Alfred Knotts, Transportation Program Manager  
PHONE: 530-582-2489

The TOWN OF TRUCKEE hereby requests, in accordance with the Transportation Development Act (TDA), and applicable rules and regulations, that this TDA claim be approved in the total amount of \$310,000 comprised of State Transit Assistance (STA) Capital Funds and \$500,000 of STA Operating Funds. The total amount of this claim shall be utilized for completion of the projects listed below:

Project Title/Description	Authorized by TDA Section(s)	Total Project Cost	Amount Requested STA
Railyard Mobility Hub-Phase 1	6730(b)	\$4,346,032	\$250,000
Public Service Center-Transit Facility Expansion	6730(b)	\$9,362,000	\$15,000
Riverview Electric Vehicle Charging Infrastructure Project	6730(b)	\$60,000	\$45,000
Microtransit Operations	67030(a)	\$6,244,928	\$500,000

The Town of Truckee requests that the STA Capital and Operating Funds be distributed at your earliest convenience per adoption of Resolution 2024-22 by the Town of Truckee Town Council on May 14, 2024.

Approval of this claim and payment to the Town of Truckee is subject to such monies being available, and to the provisions that such monies will be used in accordance with the terms contained in the approving resolution of the NEVADA COUNTY TRANSPORTATION COMMISSION.

BY:   
\_\_\_\_\_  
Nicole Casey, Administrative Services Director

A	B	C	D	E	F
1	<b>TRUCKEE FY 23/24 Calculation for Maximum TDA Eligibility</b>				
2	<b>Auditor-Controller's Revised Findings of Apportionment 1/31/2024</b>				
3	<b>MAXIMUM TDA ELIGIBILITY</b>				
4	Operating Cost as budgeted	\$ 1,775,530.00			
5	Microtransit Cost as budgeted	\$ 500,000.00			
6	Less Fare Revenues anticipated	\$ (2,000.00)	Revenue budget Farebox Receipts		
7	Less Other Revenues anticipated	\$ (183,500.00)	\$1,000 Int + \$80,000 TTAD + \$100,000 Placer +\$2,500 Other		
8	Less Federal Assistance anticipated 5310, 5311	\$ (324,430.00)	\$187,500 (5310) + \$136,930 (5311)		
9	Less Other 5311 Federal Assistance	(\$153,806.00)	\$153,806 (ARPA)		
10	Less LCTOP (Operating)	(\$121,449.00)			
11	Other Revenue Accounts 48.1 and 49.1	(\$122,435.00)	\$60,076 Gray's+\$37,359 CFD's+\$25,000 AQM		
12	Less audited Unearned Revenue as of 6/30/2022	\$ -			
13	<b>Maximum TDA Eligibility</b>	<b>\$ 1,367,910.00</b>			
15	What is the 21/22 audited LTF Unearned Revenue Amount ?	\$ -	Final 21/22 Audit		
16	What is the 21/22 audited STA 99314 Unearned Revenue Amount?	\$ -	Final 21/22 Audit		
17	What is the 21/22 audited STA 99313 Unearned Revenue Amount?	\$ -	Final 21/22 Audit		
18	What is the 21/22 audited Total Unearned Revenue Amount?	\$ -	C12		
20	Fiscal Officer's 's letter states STA 99313 Unearned Revenue will be returned by June 30, 2023?		n/a		
21	How much 21/22 LTF and STA 99313 Unearned Revenue is budgeted to be spent in 23/24?	\$ -	D15 + D17		
22	How much 21/22 STA 99314 is budgeted to be spent in 23/24?	\$ -	D16		
24	<b>CALCULATION FOR 6 MONTH OPERATING RESERVE LTF</b>				
25	23/24 Estimated 6-Month Operating Reserve	\$ (887,765.00)	= (C4 x 50%) x-1		
26	22/23 6-month Operating Reserve held at NCTC Actual Cash	\$ 887,765.00	LTF Worksheet for 4/24/23		
27	22/23 Claim against Operating Reserve for FY 21/22 Operating Deficit	\$ -	FY21/22 Audit Paid 6/21/23 \$158,228		
28	Amount above/below 23/24 estimated 6-Month Operating Reserve	\$ -			
30	What is the LTF Cash Carryover for 22/23 (thru August)	\$ 178.46	see G37. If negative D42 = 0		
31	LTF Amount Held Above 22/23 Operating Reserve	\$ -	If D28 is positive enter number here		
32	LTF Amount Below 22/23 Operating Reserve	\$ -	If D28 is negative enter number here		
33	LTF Carryover above reserve to be budgeted (positive) or remaining amount needed to make Operating Reserve whole	\$ 178.46			
35	23/24 LTF Apportionment Revised Findings Reso 24-03 3/20/2024	\$ 508,481.00	see chart for E-1 in May 1st		
36	23/24 CTS Revised Bid Target Revised Findings Reso 24-03 3/20/2024	\$ 26,762.00	see chart for E-1 in May 1st		
37	23/24 LTF & CTS Apportionment budgeted to be spent or held in reserve	\$ 535,243.00			
39	<b>STA 99313 CALCULATION</b>				
40	<b>Calculation to Determine if Unearned Revenue, LTF Carryover, and LTF Current Year Apportionment are 100% Expended</b>				
41	Maximum TDA Eligibility	\$ 1,367,910.00	C13		
42	23/24 LTF Apportionment Revised Findings Reso 24-03 3/20/2024	\$ (508,481.00)	D35 x -1		
43	22/23 LTF Cash Carryover to be budgeted 22/23	\$ (178.46)	If D30 is positive x -1		
44	23/24 LTF Apportionment unclaimed, held for Operating Reserve	\$ -	If D32 is negative x -1		
45	23/24 CTS Revised Bid Target Revised Findings Reso 24-03 3/20/2024	\$ (26,762.00)	D36 x -1		
46	23/24 STA PUC 99314 State Controller's Office 2/9/23	\$ (27,321.00)	see chart x -1		
47	23/24 STA PUC 99313 Claimable	\$ 805,167.54	Negative = not eligible for 99313		
49	<b>TRANSIT REVENUES VS TDA ELIGIBILITY</b>				
50	23/24 LTF Apportionment Revised Findings Reso 24-03 3/20/2024	\$ 508,481.00	D35		
51	LTF Cash Carryover Balance Claimable	\$178.46	D43 x -1		
52	23/24 Reduction in LTF Apportionment Claim for Operating Reserve	\$ -	D44 x-1		
53	23/24 CTS Revised Bid Target Revised Findings Reso 24-03 3/20/2024	\$ 26,762.00	D45 x -1		
54	23/24 STA PUC 99314 State Controller's Office 8/1/2023	\$ 27,321.00	D46 x -1		
55	23/24 STA PUC 99313	\$ 805,167.54	If D47 is negative = 0		
56	<b>Total Transit Revenues</b>	<b>\$1,367,910.00</b>	matches line 12		
57	Amount Above or Below Maximum TDA Eligibility	\$0.00	D56 - C13	check number	
58	Reduction in Truckee FY 22/23 LTF Apportionment Claim	\$0.00	D57	check number	
59	<b>Maximum TDA Claimable</b>	<b>\$1,367,910.00</b>			
61	<b>CLAIM</b>				
62	<b>Project Title/Description</b>	<b>Authorized by TDA Sections</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>	
63	Microtransit Operations STA	6730(a)	\$2,275,530	\$500,000	C5
64	Transit/Paratransit Operations STA	6731(b)		\$332,489	D54+D55-500,000
65	Transit/Paratransit Operations CTS	99275 (a)		\$26,762	D53
66	Transit/Paratransit Operations LTF	99400(c)(d)(e)		\$508,659	D50+D51+D52+D58
67	<b>TOTAL</b>			<b>\$1,367,910</b>	

**TOWN OF TRUCKEE  
California**

**RESOLUTION 2024-22**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TRUCKEE REQUESTING  
THE NEVADA COUNTY TRANSPORTATION COMMISSION TO ALLOCATE STATE  
TRANSIT ASSISTANCE (STA) OPERATING AND CAPITAL FUNDS FOR THE TOWN OF  
TRUCKEE TAHOE TRUCKEE AREA REGIONAL TRANSIT (TART) FOR SPECIFIED  
CAPITAL PROJECTS FOR FISCAL YEAR 2023/24**

**WHEREAS**, Transportation Development Act Funds are allocated to the Nevada County Transportation Commission for the Town of Truckee; and

**WHEREAS**, the Town of Truckee has designed a system that will most effectively serve the residents of Truckee; and

**WHEREAS**, these operating and capital projects meet the requirements of the Regional Transportation Plan; and

**WHEREAS**, the Town seeks to claim FY 23/24 State Transit Assistance Operating Funds (Public Utilities Commission Section 6730a) in the amount of \$500,000 to support operations of the FY 23/24 TART Connect Pilot Program.

**WHEREAS**, the Town seeks to claim FY 23/24 State Transit Assistance Capital Funds (Public Utilities Commission Section 6730b) in the amount of \$310,000 to support construction of the Truckee Railyard Transit Center (Mobility Hub) Phase 1 and project development activities to implement the Riverview EV Charging Retrofit as well as the Public Service Center- Transit Facility Expansion projects.

\*\*\*\*\*

**NOW, THEREFORE, BE IT RESOLVED THAT THE TRUCKEE TOWN COUNCIL** requests the following:

1. NCTC allocate \$500,000 for Transit Operating purposes as outlined in the attached "*Transportation/Transit Claim Form Fiscal Year 2023/24.*"
2. NCTC allocate \$310,000 for Transit Capital purposes as outlined in the attached "*Transportation/Transit Claim Form Fiscal Year 2023/24.*"
3. NCTC distribute the funds following approval by the NCTC.

The foregoing Resolution was introduced by \_\_\_\_\_, seconded by \_\_\_\_\_, at a Regular Meeting of the Truckee Town Council, held on the 14th day of May 2024, and adopted by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

---

**David Polivy, Mayor**

**ATTEST:**

---

**Kelly Carpenter, MMC, Town Clerk**

**PUBLIC TRANSIT FUND REVENUE  
2023/24 REVENUE BUDGET**

502.000.00 Public Transit Fund

ACCOUNT	2021/22 ACTUAL	2022/23 AMENDED BUDGET	2022/23 ESTIMATED ACTUALS	2023/24 PROPOSED BUDGET	% CHG BUD TO EA	% CHG BUD TO BUD
<b>OPERATING REVENUES</b>						
44.30 Interest Income	(1,082)	3,007	155	1,000	545.2%	-66.7%
45.20 FTA - Section 5311 Grant Formulaic	102,678	284,893	134,245	136,930	2.0%	-51.9%
45.21 Local Transportation Fund	739,642	507,923	627,443	759,989	21.1%	49.6%
45.22 NCTC - CTS Fund	30,100	34,030	30,100	33,027	9.7%	-2.9%
45.23 State Transit Assistance	216,183	428,922	216,183	74,894	-65.4%	-82.5%
45.38 FTA 5311 - ARPA Emergency Relief	-	-	-	153,806	-	-
45.39 FTA 5311 - CARES Act Funding	-	-	249,983	-	-100.0%	-
FTA 5311 - Converted	-	-	-	-	-	-
45.28 FTA - Section 5310 Grant	187,674	187,500	150,000	187,500	25.0%	-
45.31 LCTOP Grant	-	116,415	116,415	121,449	4.3%	4.3%
45.32 NSAQMD Grant	-	-	-	-	-	-
45.36 NCTC Operating Reserve Draw	-	-	-	-	-	-
46.80 Fare Box Receipts Retained	1,202	2,000	1,500	2,000	33.3%	-
46.83 Partnership Funding - TTAD & Placer	-	-	-	180,000	-	100.0%
46.82 Partnership Funding	122,231	189,125	76,700	-	-100.0%	-100.0%
47.30 Other Sources of Revenue	5,463	2,500	5,500	2,500	-54.5%	-
47.34 Community Shuttle Funding	-	100,000	-	-	-	-100.0%
48.10 Gray's Crossing Contribution	54,232	55,862	54,979	60,076	9.3%	7.5%
49.10 Transfer In - General Fund	-	-	-	-	-	-
49.10 Transfer In - CFDs	27,414	46,856	36,270	37,359	3.0%	-20.3%
49.10 Transfer In - Air Quality Mitigation	37,187	125,000	100,000	25,000	-75.0%	-80.0%
<b>Subtotal Operating Revenue</b>	<b>1,485,737</b>	<b>2,084,033</b>	<b>1,799,473</b>	<b>1,775,530</b>		
<b>CAPITAL REVENUE</b>						
45.29 FTA - Section 5339 Grant	-	-	-	-	-	-
45.19 Transit & Intercity Rail Capital Program	-	-	-	700,000	-	100.0%
45.35 State of Good Repair - Grant	6,193	321,000	494,523	165,678	-66.5%	-48.4%
45.37 STA - Capital	-	279,000	279,000	810,000	190.3%	190.3%
<b>Subtotal Capital Revenue</b>	<b>6,193</b>	<b>600,000</b>	<b>773,523</b>	<b>1,675,678</b>		
<b>TOTAL PUBLIC TRANSIT FUND REVENUE</b>	<b>1,529,117</b>	<b>2,684,033</b>	<b>2,572,996</b>	<b>3,451,208</b>	<b>34.1%</b>	<b>28.6%</b>

**PUBLIC TRANSIT  
2023/24 EXPENDITURES BUDGET**

Public Transit Fund								
	2019/20	2020/21	2021/22	2022/23	2022/23	2023/24	% CHG BUD	% CHG BUD
	ACTUAL	ACTUAL	ACTUAL	AMENDED	ESTIMATED	PROPOSED	TO EA	TO BUD
				BUDGET	ACTUALS	BUDGET		
<b>PERSONNEL</b>								
Wages - Regular Full-Time	102,415	119,419	150,816	169,693	198,036	154,492	-22.0%	-9.0%
Overtime - Regular Full-Time	-	-	901	-	-	-		
Benefits	-	-	91,134	67,873	68,855	59,110	-14.2%	-12.9%
Deferred Compensation	3,895	4,855	4,156	4,728	5,656	4,536	-19.8%	-4.1%
RHS	1,687	1,739	1,963	1,846	2,901	2,075	-28.5%	12.4%
Car Allowances	399	321	398	396	390	396	1.6%	0.0%
Compensated Absences	7,614	(151)	(11,440)	422	97	1,335	1274.3%	216.6%
<b>Wages &amp; Benefits</b>	<b>178,958</b>	<b>197,370</b>	<b>237,927</b>	<b>244,957</b>	<b>275,935</b>	<b>221,944</b>	<b>-19.6%</b>	<b>-9.4%</b>
<b>TRUCKEE LOCAL SERVICES</b>								
Fixed Route	352,059	461,841	396,734	530,974	498,100	500,000	0.4%	-5.8%
Donner Summit Winter	-	-	-	-	-	-		
Dial-A-Ride	253,776	249,283	260,979	361,621	255,600	245,000	-4.1%	-32.2%
Truckee Thursday Shuttles	68,150	-	-	60,000	50,000	42,000	-16.0%	-30.0%
Other Special Event Shuttles	-	-	-	40,000	15,000	5,500	-63.3%	-86.3%
<b>Truckee Local Services</b>	<b>673,985</b>	<b>711,125</b>	<b>657,713</b>	<b>992,595</b>	<b>818,700</b>	<b>792,500</b>	<b>-3.2%</b>	<b>-20.2%</b>
<b>REGIONAL SERVICES</b>								
North Lake Tahoe Airport Shu	10,301	6,496	11,140	14,400	14,400	15,500	7.6%	7.6%
Hwy 89	115,281	120,374	125,513	132,100	125,000	88,000	-29.6%	-33.4%
Hwy 267 Winter	-	-	-	32,175	28,532	50,000	75.2%	55.4%
Hwy 267 - Non-Winter	72,823	76,684	80,513	100,911	87,132	82,000	-5.9%	-18.7%
<b>Regional Services</b>	<b>198,405</b>	<b>203,553</b>	<b>217,166</b>	<b>279,586</b>	<b>255,064</b>	<b>235,500</b>	<b>-7.7%</b>	<b>-15.8%</b>
<b>GENERAL SERVICES &amp; SUPPLIES</b>								
Professional Services	19,600	1,152	14,304	93,700	55,000	50,000	-9.1%	-46.6%
Marketing	6,875	14,243	15,012	45,000	40,000	40,000		-11.1%
<b>General Services</b>	<b>26,475</b>	<b>15,394</b>	<b>29,317</b>	<b>138,700</b>	<b>95,000</b>	<b>90,000</b>	<b>-5.3%</b>	<b>-35.1%</b>
Education & Training	2,496	350	1,317	3,000	2,500	3,000	20.0%	
Administrative Overhead	41,647	59,911	74,677	80,265	83,797	81,399	-2.9%	1.4%
Advertising	288	230	662	1,000	500	1,000	100.0%	
Membership & Dues	620	620	1,182	1,500	1,500	1,500		
Software Supplies	-	-	-	-	750	750		100.0%
General Supplies	500	383	593	750	1,200	750	-37.5%	
Photocopying	-	-	-	-	150	150		100.0%
Postage, Freight, & Delivery	17	14	-	100	75	100	33.3%	
Printing	225	1,094	-	1,100	350	500	42.9%	-54.5%
Telephone	2,204	2,143	4,466	4,000	4,700	5,000	6.4%	25.0%
Repair & Maint. - Shelters	9,558	13,104	17,689	12,000	8,500	10,000	17.6%	-16.7%
Repair & Maint. - Office Equip	-	-	-	100	100	100		
Shelters, Buses & Signs Suppli	-	7,310	3,807	7,500	1,500	5,500	266.7%	-26.7%
Accidents & Damages	-	-	-	-	-	-		
CalTIP Insurance	45,503	65,309	49,471	64,000	62,547	72,000	15.1%	12.5%
Rent	-	6,881	33,372	35,781	35,781	35,781	0.0%	0.0%
Vehicles - Fuel	43,514	48,421	49,199	92,226	60,000	75,000	25.0%	-18.7%
Vehicles - Mileage	-	-	-	-	-	-		
Fleet Maintenance Allocation	112,876	151,906	168,838	118,143	131,678	143,056	8.6%	21.1%
Prior Year Operating Deficit	-	-	-	-	-	-		
<b>Supplies</b>	<b>259,447</b>	<b>357,676</b>	<b>405,274</b>	<b>421,465</b>	<b>395,628</b>	<b>435,586</b>	<b>10.1%</b>	<b>3.4%</b>
<b>Total Operating Expenditures</b>						<b>1,775,530</b>		
<b>Transfers to CIP</b>								
Computer Equipment	71	-	-	6,300	6,300	10,000	58.7%	58.7%
Vehicles	-	-	-	-	-	700,000		100.0%
FTA Section 5339	-	-	-	-	-	-		
Prop 1B PTMISEA	11,149	-	-	-	-	-		
Cal OES - Safety & Security Prc	27,394	-	-	-	-	-		
State of Good Repair	-	257,757	-	321,000	-	-		-100.0%
Depreciation Expense	76,483	74,488	120,424	66,703	66,703	60,000	-10.0%	-10.0%
<b>Capital Outlay</b>	<b>115,097</b>	<b>332,245</b>	<b>120,424</b>	<b>394,003</b>	<b>73,003</b>	<b>770,000</b>		
<b>TOTAL</b>	<b>1,483,611</b>	<b>1,849,396</b>	<b>1,689,376</b>	<b>3,071,306</b>	<b>2,686,853</b>	<b>5,286,738</b>	<b>96.8%</b>	<b>72.1%</b>

**Micro Transit Program**

**C2313**

**PROJECT CATEGORY:** Miscellaneous Projects  
**RESPONSIBLE DEPARTMENT:** Public Works - Transit  
**PROJECT BEGIN DATE:** FY 22/23 **ESTIMATED COMPLETION:** FY 22/23  
**COUNCIL PRIORITY:** Infrastructure, Community Connectivity



**PROJECT DESCRIPTION:**

Summer 2022 (FY 22/23) Microtransit Pilot Project to operate from June 25 through September 5, 2022. Pilot would provide daily service from 10AM to 10 PM within Town limits primarily serving , Donner Pass Road Commercial Core, Brockway lodging properties, Tahoe Forest Hospital, and Tahoe Donner and Glenshire residential areas. Data and community input would be used to evaluate Microtransit model as a town-wide transit operational model in future years. For FY 23/24, this Project is a year long continuation of the successful TART Connect . The year long pilot will provide daily service from 6:30 AM to Midnight during summer and winter peak and 6:30 AM to 10 PM during fall and spring off peak seasons serving the Town Limits in its entirety. This year long pilot will provide a comprehensive collection of data to inform the future implementation of the Microtransit model as a town-wide transit operational model in future years. Also included in this Project is the collection of public opinion surveys to evaluate the publics interest and support of establishing a sustainable local revenue source to fund ongoing transit operations.

**REASON FOR OR BENEFITS OR PROJECT:**

Environmental Sustainability, Infrastructure and Community Connectivity. Initial data from the FY22/23 summer and winter pilots has resulted in a 44% increase in overall transit ridership. Implementation of the year long pilot, as proposed, results in implementing 89% of the Truckee TART Master Plan which projects an ultimate annual ridership of 313,000 passengers per year vastly exceeding the annual Truckee TART fixed route and Dial-a-rider annual average ridership of approximately 30,000 passengers. Implementation of this Project is intended to provide numerous social, environmental, and economic benefits for residents, employees, and visitors.

**OPERATIONAL COST IMPACTS:**

This is a pilot therefore the operational cost impacts are not anticipated to be beyond the \$1,425,309 FY 22/23 pilot with \$153,663 being provided by the Town in the form of American Rescue Plan Funds, \$153,000 from the Parking Fund, \$54,060 from the Sustainability Designation, and \$460,000 from the General fund to fund the continuation of the Pilot through FY 22/23 and the remainder from other non-general fund sources. For FY 23/24, annual operating impacts associated with the year long TART Connect microtransit pilot have the potential to result in cost impacts of approximately \$2,600,000 to implement a Town-wide year round service should additional partner funding not be realized.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 21/22	FY 22/23 AMENDED BUDGET	FY 22/23 ESTIMATED ACTUAL	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	ESTIMATED AFTER FY 27/28	TOTAL
American Rescue Plan Act	\$ 7,557	\$ 138,297	\$ 146,106	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153,663
Tahoe Donner TSSA Fund	7,556	138,292	170,747	-	-	-	-	-	-	178,303
Glenshire TSSA Fund	2,418	44,253	102,899	-	-	-	-	-	-	105,317
Tourism Business Improvement District	4,231	77,444	175,964	400,000	-	-	-	-	-	580,195
Intergovernmental Contributions	906	16,596	69,094	100,000	-	-	-	-	-	170,000
Parking Fund	-	153,000	153,000	-	-	-	-	-	-	153,000
Partner Reimbursements	-	-	93,439	100,000	-	-	-	-	-	193,439
Sustainability Designation	-	-	54,060	-	-	-	-	-	-	54,060
State Transit Assistance (STA)	-	-	-	500,000	-	-	-	-	-	500,000
General Fund	-	-	460,000	1,765,000	-	-	-	-	-	2,225,000
<b>TOTAL:</b>	<b>\$ 22,669</b>	<b>\$ 567,882</b>	<b>\$ 1,425,309</b>	<b>\$ 2,865,000</b>	<b>\$ -</b>	<b>\$ 4,312,978</b>				

**Micro Transit Program**

**C2313**

**PROJECT CATEGORY:** Miscellaneous Projects

**RESPONSIBLE DEPARTMENT:** Public Works - Transit

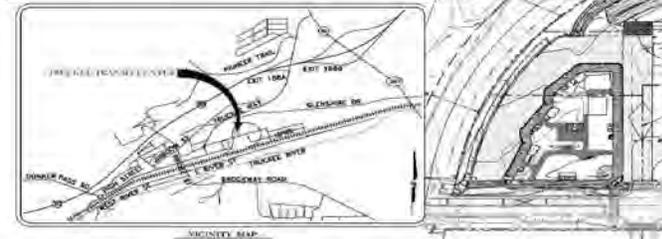


EXPENDITURES	CUMULATIVE TOTAL THRU FY 21/22	FY 22/23 AMENDED BUDGET	FY 22/23 ESTIMATED ACTUAL	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	ESTIMATED AFTER FY 27/28	TOTAL
Summer Pilot	\$ 22,669	\$ 414,882	\$ 438,309	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 460,978
Winter Pilot	-	153,000	527,000	-	-	-	-	-	-	527,000
Spring Pilot	-	-	460,000	-	-	-	-	-	-	460,000
FY 23/24 Pilot	-	-	-	2,800,000	-	-	-	-	-	2,800,000
Consultant Support for Polling	-	-	-	65,000	-	-	-	-	-	65,000
<b>TOTAL:</b>	<b>\$ 22,669</b>	<b>\$ 567,882</b>	<b>\$ 1,425,309</b>	<b>\$ 2,865,000</b>	<b>\$ -</b>	<b>\$ 4,312,978</b>				

**Truckee Railyard Mobility Hub - Phase 1**

**C1820**

**PROJECT CATEGORY:** Facilities Projects  
**RESPONSIBLE DEPARTMENT:** Public Works - Transit  
**PROJECT BEGIN DATE:** FY 18/19 **ESTIMATED COMPLETION:** FY 24/25  
**COUNCIL PRIORITY:** Infrastructure, Community Connectivity



**PROJECT DESCRIPTION:**

In October 2020 the Town completed the "Truckee Transit Center Relocation Feasibility Study" which conducted an alternatives analysis to consider replacing or augmenting the existing Transit Center located at the Truckee Depot. Through a screening process lead by Town staff, a stakeholder committee, and a consultant team, the Town Council provided direction to pursue a new transit center to be located in the North Balloon area of the Truckee Railyard. The proposed concept Transit Center design for the North Balloon is shown below. A property appraisal was complete in April 2021 and established a fair market value of \$940,000 for 25,000 sqft and per the Development Agreement the seller will make an additional 25,000 sqft available for \$1 for a total of \$940,001. Acquisition of parcel was complete in February 2023. A grant has been acquired by one of the Town's project partners for up to \$1 million for construction of Phase 1 which consists of bus bays, passenger shelters, landscaping, and other passenger amenities. Phase 2, will consists of the construction of the climate controlled transit center and adjacent parking lot and electric vehicle charging. Collectively this Project will provide numerous multi-modal options has been rebranded as the "Truckee Railyard Mobility Hub."

**REASON FOR OR BENEFITS OF PROJECT:**

Relocation or expansion of the transit center currently located at the Depot will support implementation elements of the long-range transit plan and support expansion of local and regional transit services which are intended to result in reduced green house gas emissions and improved quality of life through enhanced mobility.

**OPERATIONAL COST IMPACTS:**

None.

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 21/22	FY 22/23 AMENDED BUDGET	FY 22/23 ESTIMATED ACTUAL	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	ESTIMATED AFTER FY 27/28	TOTAL
Local Transportation Fund	\$ 46,657	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,657
State of Good Repair	\$ 6,193	\$ -	\$ 494,523	\$ 165,678	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 666,394
General Fund	\$ 3,441	\$ 53,000	\$ 247,144	\$ 816,474	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,067,059
AHSC Program Funds	\$ 41,546	\$ 965,000	\$ 125,000	\$ 833,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Unfunded	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sustainable Communities/ Adaptation Grants	\$ 87,955	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,955
SB1 - LPP Funding	\$ 7,799	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 407,799
SB1 - LSRP Funding	\$ -	\$ -	\$ -	\$ 486,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 486,800
FTA 5311	\$ -	\$ 420,213	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Transit Assistance (STA)	\$ -	\$ -	\$ 279,000	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 529,000
<b>TOTAL:</b>	<b>\$ 193,590</b>	<b>\$ 1,438,213</b>	<b>\$ 1,145,667</b>	<b>\$ 2,952,406</b>	<b>\$ -</b>	<b>\$ 4,291,663</b>				

EXPENDITURES	CUMULATIVE TOTAL THRU FY 21/22	FY 22/23 AMENDED BUDGET	FY 22/23 ESTIMATED ACTUAL	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	ESTIMATED AFTER FY 27/28	TOTAL
Feasibility Study	\$ 121,339	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 121,339
Land Acquisition	\$ 72,251	\$ -	\$ 1,012,570	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,084,821
Design	\$ -	\$ 143,000	\$ 88,097	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 88,097
Construction - Phase 1 (site)	\$ -	\$ 1,295,213	\$ -	\$ 2,952,406	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,952,406
Environmental	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000
<b>TOTAL:</b>	<b>\$ 193,590</b>	<b>\$ 1,438,213</b>	<b>\$ 1,145,667</b>	<b>\$ 2,952,406</b>	<b>\$ -</b>	<b>\$ 4,291,663</b>				

**Public Services Center - Transit Facility Expansion**

**C2404**

**PROJECT CATEGORY:** Facilities Projects  
**RESPONSIBLE DEPARTMENT:** Public Works - Transit  
**PROJECT BEGIN DATE:** FY 23/24 **ESTIMATED COMPLETION:** FY 25/26  
**COUNCIL PRIORITY:** Infrastructure, Community Connectivity



**PROJECT DESCRIPTION:**

This Project would complete one of the final phases of the Public Services Center and provide for dedicated Transit maintenance and storage space for existing transit operations as well as for future transit expansion. Additional space is anticipated as the Town increases an emphasis on public transit and the microtransit service model which requires an increased number of vehicles. Additionally, the project would include electric charging infrastructure to support the electrification of the Truckee TART Transit Program and associated fleet. Conversion of transit fleets are also a forthcoming state mandate. The requests for FTA 5339 and STA Capital are planned and have not been made or finalized.

**REASON FOR OR BENEFITS OF PROJECT:**

Initial data from the FY22/23 summer and winter pilots has resulted in a 44% increase in overall transit ridership. Implementation of the year long pilot, as proposed, results in implementing 89% of the Truckee TART Master Plan which projects an ultimate annual ridership of 313,000 passengers per year vastly exceeding the annual Truckee TART fixed route and Dial-a-rider annual average ridership of approximately 30,000 passengers. To provide this level of service maintenance and storage space is and will be required for both current fleet and expansion. Inclusion of electric charging infrastructure will support the transition of the Town's transit fleet from fossil fuel to clean electric power.

**OPERATIONAL COST IMPACTS:**

TBD - This will be dependent on updated the existing design and be quantified during the FY 24/25 CIP process

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 21/22	FY 22/23 AMENDED BUDGET	FY 22/23 ESTIMATED ACTUAL	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	ESTIMATED AFTER FY 27/28	TOTAL
State Transit Assistance (STA)	\$ -	\$ -	\$ -	\$ 50,000	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 225,000
General Fund	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
FTA 5339	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ -	\$ -	\$ 6,000,000
<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 175,000</b>	<b>\$ 6,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,275,000</b>

EXPENDITURES	CUMULATIVE TOTAL THRU FY 21/22	FY 22/23 AMENDED BUDGET	FY 22/23 ESTIMATED ACTUAL	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	ESTIMATED AFTER FY 27/28	TOTAL
Preliminary Engineering	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Right of Way	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Environmental	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Final Design	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000,000	\$ -	\$ -	\$ -	\$ 6,000,000
<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>	<b>\$ 175,000</b>	<b>\$ 6,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,275,000</b>

# Riverview Electric Charging Infrastructure

Cxxx

**PROJECT CATEGORY:** Facilities Projects

**RESPONSIBLE DEPARTMENT:** Public Works - Transit

**PROJECT BEGIN DATE:** FY23/24 **ESTIMATED COMPLETION:** FY24/25

**COUNCIL PRIORITY:** Infrastructure, Community Connectivity

**PROJECT DESCRIPTION:**

The Riverview Corporation Yard has been identified as a short-term solution for charging and storage of the expanded Transit Fleet. An electrical capacity assessment has been completed, and it has been determined that there is capacity to install Level 2 chargers. This project will include electrical engineering design in FY23/24 with any required upgrades, purchase, and installation of chargers in early FY24/25.

**REASON FOR OR BENEFITS OF PROJECT:**

To provide a covered, secure storage and charging space for the recently purchased electric transit vehicles.

**OPERATIONAL COST IMPACTS:**

TBD

FUNDING SOURCES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	ESTIMATED AFTER FY 27/28	TOTAL
State Transit Assistance (STA)	\$ -	\$ -	\$ 45,000	\$ -					\$ 45,000
General Fund	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Transit and Intercity Rail Capital Program (TIRCP)	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>

EXPENDITURES	CUMULATIVE TOTAL THRU FY 22/23	FY 23/24 AMENDED BUDGET	FY 23/24 ESTIMATED ACTUAL	FY 24/25	FY 25/26	FY 26/27	FY 27/28	ESTIMATED AFTER FY 27/28	TOTAL
Hardware	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Construction	\$ -	\$ -	\$ 10,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
<b>TOTAL:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>

LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 720.12

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Nevada County Pedestrian and Bicycle TDA Claim for FY 2023/24, Resolution 24-18

DATE: May 15, 2024

**RECOMMENDATION:** Approve Resolution 24-18 adopting Nevada County's Pedestrian and Bicycle Transportation Development Act FY 2023/24 Claim for the Combie Road Multi-Purpose Trail project.

**BACKGROUND:** The Transportation Development Act (TDA) was established in 1971 to provide transportation funding through two different revenue sources. The first is the Local Transportation Fund (LTF) derived from ¼ cent of the general sales tax collected statewide and the second is State Transit Assistance (STA) fund derived from the statewide sales of diesel fuel. LTF funds are made available to each jurisdiction based on their percentage of the countywide population and can be used for planning studies, pedestrian/bicycle projects, and transit operational and capital costs.

NCTC's Policies and Procedures Manual (July 2019), consistent with TDA Statute 99233.3, allows the Commission to apportion up to two-percent of the total annual TDA apportionment after deduction for administration and planning costs for claims by local jurisdictions to fund pedestrian and bicycle improvements. These funds are apportioned to local jurisdictions based on annual population estimates and unused balances continue to grow until claimed. As of March 31, 2024, Nevada County has a pedestrian and bicycle fund balance of \$103,589.75 to claim.

The County submitted a TDA Pedestrian and Bicycle claim for \$45,000 to complete the final design plans for the Combie Road Multi-Purpose Trail project. The County's claim is in compliance with TDA requirements. However, approval of the claim is subject to the County Board of Supervisor's approval of the claim. The Board of Supervisors are scheduled to act on the TDA claim at their May 28, 2024 meeting.

NCTC staff recommends approval of the claim. The allocation of funds is contingent upon receipt of the County Board of Supervisor's signed resolution approving the claim and other necessary forms.

**RESOLUTION 24-18  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**ALLOCATION OF \$45,000 OF LOCAL TRANSPORTATION FUND (LTF)  
PEDESTRIAN AND BICYCLE FUNDING TO COUNTY OF NEVADA FOR THE  
COMBIE ROAD MULTI-PURPOSE TRAIL PROJECT FOR FY 2023/24**

WHEREAS, County of Nevada has requested an allocation of LTF Pedestrian and Bicycle Funding as set forth below:

Project Title/Description	Authorized by TDA Section	Total Project Cost	Amount of LTF Requested
Combie Road Multi-Purpose Trail Project	99234	\$1,380,000	\$45,000
<b>Total</b>		<b>\$1,380,000</b>	<b>\$45,000</b>

WHEREAS, the estimated amount of LTF Pedestrian and Bicycle Funding available for allocation to County of Nevada for FY 2023/24 is \$45,000; and

WHEREAS, Public Utilities Code 99401.5 provides for allocations for public transportation services, specialized transportation services, and facilities for the exclusive use of pedestrian and bicycles to be made prior to completion of the annual unmet needs process; and

WHEREAS, this proposed expenditure is in conformity with the Regional Transportation Plan and the Nevada County Pedestrian Improvement Plan.

NOW, THEREFORE, BE IT RESOLVED, that LTF Pedestrian and Bicycle Funding in the amount of \$45,000 is allocated to County of Nevada under Section 99234 of the Public Utilities Code for the Combie Road Multi-Purpose Trail Project as requested. Approval of this allocation is contingent upon receipt of a signed copy of the Nevada County Board of Supervisors' resolution approving this claim. Payment will be made upon receipt of invoice(s).

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 15, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer



Community Development Agency

## Public Works

[Public.Works@nevadacountyca.gov](mailto:Public.Works@nevadacountyca.gov)  
[www.nevadacountyca.gov/PW](http://www.nevadacountyca.gov/PW)

950 Maidu Avenue, Suite #170  
PO BOX #599002  
Nevada City, CA 95959  
PH: (530) 265-1411  
FAX: (530) 265-9849  
Emergency Sewer: (530) 265-1555

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# LOCAL TRANSPORTATION FUND PEDESTRIAN/BICYCLE CHECKLIST TDA Statute 99234

**Date:** 5/3/2024

**To:** Nevada County Transportation Commission

**From:** County of Nevada, Department of Public Works

**Project Title:** Combie Rd Multi-Purpose Trail Project

**Total Project Cost:** \$1,380,000

**Total Requested Amount of LTF Pedestrian/Bicycle Funds:** \$45,000

**Project Description:** This project proposes to construct a Class 1 pathway for non-motorized users on the north side of Combie Road from the intersection of Higgin Dr. to W. Hacienda Road near Lake of the Pines in Nevada County, CA. Currently disjointed segments of sidewalk and pathway on the route do not allow pedestrians and bicyclists to safely traverse the Combie Road corridor, which contains a number of essential uses and services such as grocery stores, a drug store/pharmacy, banks, hardware stores, schools, churches and residents. The separated pathway will link the pedestrian crossing at Higgins Road where there is a large commercial center with planned high density residential uses; to a segment of pathway at Cascade Crossing, a residential development; to an existing sidewalk and separated pathway at West Hacienda Drive, which access three schools (K-12), a commercial center and the Lake of the Pines residential community. The new pathway would be approximately 3,000 feet long and 8 feet wide. The majority of the project design and all of the right of way and State California Environmental Quality Act environmental permitting have been completed. The project will provide gap closures and remove mobility barriers by providing a continuous and safe, separated pathway that will result in fewer non-motorized conflicts on this busy corridor.

**Additional Information:**

- Statement attesting that a good faith effort was made to involve all interested parties and public comment was invited and considered.
- Statement that the proposed project is included in an adopted Bicycle Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, or Pedestrian Plan and is in conformity with the Regional Transportation Plan.
- A statement that the claimant agrees to follow the annual fiscal audit process established by the Nevada County Transportation Commission.

**Attachments:**

- Project Map (no larger than 8.5x11 inches)

**LOCAL TRANSPORTATION FUND PEDESTRIAN/BICYCLE CLAIM FORM**

**TDA Statute 99234**

Fiscal Year 23/24

TO: Nevada County Transportation Commission

FROM: County of Nevada, Department of Public Works  
Agency Requesting Funds

CONTACT: Patrick Perkins  
Person Authorized to Submit Claim

PHONE: 530-265-1411

**County of Nevada** hereby requests, in accordance with the Transportation Development Act, and applicable rules and regulations, that this transportation/transit claim be approved in the total amount of **\$45,000 LTF for Pedestrian and Bicycle (5806)** funds. The total amount of this claim shall be utilized for completion of the project(s) listed below:

<b>Project Title/Description</b>	<b>Authorized by TDA Section</b>	<b>Total Project Cost</b>	<b>Amount Requested LTF</b>
Combie Multi-Purposed Trail Project, the project will connect multiple disconnected pathway	<b>99234</b>	\$1,380,000	\$45,000
<b>TOTAL</b>		\$1,380,000	\$45,000

**County of Nevada** requests that the funds be distributed as they become available. Resolution **(number)** approving the budget for the project(s) or approving this claim was adopted by the **(board or council)** on **May 28, 2024**.

Approval of this claim and payment to the **County of Nevada** is subject to such monies being available, and to the provisions that such monies will be used in accordance with the terms contained in the approving resolution of the NEVADA COUNTY TRANSPORTATION COMMISSION.

SIGNED: \_\_\_\_\_  
Person authorized to submit claim

TITLE: Principal Civil Engineer

DATE: \_\_\_\_\_



## **RESOLUTION No. \_\_\_\_\_**

### **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

#### **RESOLUTION REQUESTING THE NEVADA COUNTY TRANSPORTATION COMMISSION ALLOCATE \$45,000 FROM FISCAL YEAR 2023/24 LOCAL TRANSPORTATION FUND PEDESTRIAN/BICYCLE FUNDING FOR THE COMBIE RD MULTI- PURPOSE TRAIL PROJECT- DISTRICT II.**

WHEREAS, the Nevada County Transportation Commission is the Regional Transportation Planning Agency for Nevada County; and

WHEREAS, the Fiscal Year 2023/24 Local Transportation Fund (LTF) Pedestrian/Bicycle Fund amount available to Nevada County is \$87,069; and

WHEREAS, of the available funding the Department of Public Works is requesting \$45,000 for the Combie Rd Multi-Purpose Trail Project; and

WHEREAS, in accordance with the State of California Transportation Development Act and the policies and procedures of the Nevada County Transportation Commission, a claim for the placement of pedestrian and bicycle services in Fiscal Year 23/24 is submitted by the Nevada County Board of Supervisors for consideration by the Nevada County Transportation Commission.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors:

1. Authorizes the Principal Civil Engineer to sign and submit the claim form to the Nevada County Transportation Commission.
2. Requests that the Nevada County Transportation Commission allocate the sum of \$45,000 from Nevada for Local Transportation Fund Pedestrian/Bicycle funding to the Nevada County Transportation Commission in the amount of \$45,000 for the Combie Rd Multi-Use Trail Project.
3. Directs the Auditor-Controller to deposit the LTF Pedestrian/Bicycle funds when received into fund 1114-30154-702-1000/401500.



Community Development Agency

## Public Works

[Public.Works@nevadacountyca.gov](mailto:Public.Works@nevadacountyca.gov)  
[www.nevadacountyca.gov/PW](http://www.nevadacountyca.gov/PW)

950 Maidu Avenue, Suite #170  
PO BOX #599002  
Nevada City, CA 95959  
PH: (530) 265-1411  
FAX: (530) 265-9849  
Emergency Sewer: (530) 265-1555

Trisha Tillotson  
Community Development Agency Director

George Schureck  
Acting Director of Public Works

May 3, 2024

Mike Woodman, Executive Director  
Nevada County Transportation Commission  
101 Providence Mine Road, Suite 102

**SUBJECT: County of Nevada Application for FY 2023/24 Local Transportation Fund Pedestrian/Bicycle funding – Combie Rd Multi-Purpose Trail Project**

Dear Mr. Woodman,

Enclosed is a claim form requesting \$45,000 in Local Transportation Fund Pedestrian/Bicycle Funding for pedestrian and bicycle amenities associated with the Combie Rd Multi-Purpose Trail Project for Fiscal Year 2023/24. The claim checklist responses are provided below.

**1. Statement attesting that a good faith effort was made to involve all interested parties and public comment was invited and considered.**

On June 23, 2016, Nevada County hosted a town hall meeting at the Higgins Lions Community Center in the Lake of the Pines area introducing the project and gathering public input. Interested parties were notified via press release, mailers, and street sign notices. In addition, an Initial Study/Mitigated Negative Declaration (IS/MND) was made available to the public, agencies, and other parties in compliance with California Environmental Quality Act guidelines from May 7 to May 29, 2012. The Board of Supervisors also held a noticed public meeting on the IS/MND prior to adopting the document.

**2. Statement that the proposed project is included in an adopted Bicycle Transportation Plan, Non-Motorized Transportation Plan, Transit Plan, or Pedestrian Plan and is in conformity with the Regional Transportation Plan.**

The project is identified in the 2011 Nevada County Pedestrian Improvement Plan as a priority project under Tier 3. It is also shown in the 2016 Nevada County Bicycle Master Plan, Amendment 1, as a High Priority project. The project is in conformity with the 2015-2035 Regional Transportation Plan.

**3. A statement that the claimant agrees to follow the annual fiscal audit process established by the Nevada County Transportation Commission.**

By signing this letter, Nevada County is agreeing to follow the annual fiscal audit process established by the Nevada County Transportation Commission.

**4. A map of the project no larger than 8 ½ x 11 inches.**

See attached map.

**5. A signed copy of the resolution by the Board of Supervisors approving the claim.**

The claim will be going to the Board for approval on May 28, 2024

Please schedule this project for funding approval by the Commission at your earliest opportunity. If you have any questions regarding these projects, please do not hesitate to contact me.

Sincerely,  
GEORGE SHURECK, ACTING DIRECTOR

A handwritten signature in cursive script, appearing to read "Pat Perkins".

Patrick Perkins  
Principal Civil Engineer



# Combie Road Multi-Purpose Project

## Existing and Proposed Pedestrian and Bicycle Facilities



**NCTC PEDESTRIAN AND BIKE  
FUND BALANCES 5/1/2024**

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
2	Fiscal Year	Revenue Preliminary & Revised Findings	Increase to CASH Year to Date	NEVADA CITY				NEVADA COUNTY				GRASS VALLEY				TRUCKEE			
3				Revenue	Allocated	Expended	Balance Available	Revenue	Allocated	Expended	Balance Available	Revenue	Allocated	Expended	Balance Available	Revenue	Allocated	Expended	Balance Available
4	Fund Balance		\$157,607.40	\$165.26				\$75,986.74				\$15,790.22				\$65,665.18			
15	2018/19	\$62,953.00	\$71,388.70	\$17,847.18			<b>\$18,090.69</b>	\$17,847.18	\$148,500		<b>(\$15,268.83)</b>	\$17,847.18	\$125,000		<b>\$17,967.65</b>	\$17,847.18			<b>\$92,048.61</b>
16	2019/20	\$67,247.00	\$69,782.49	\$17,445.62			<b>\$35,536.31</b>	\$17,445.62		\$148,500	<b>\$2,176.79</b>	\$17,445.62		\$125,000	<b>\$35,413.27</b>	\$17,445.62			<b>\$109,494.23</b>
17	2020/21	\$83,120.00	\$83,384.08	\$20,846.02	\$34,000	\$34,000	<b>\$22,382.33</b>	\$20,846.02			<b>\$23,022.81</b>	\$20,846.02			<b>\$56,259.29</b>	\$20,846.02			<b>\$130,340.25</b>
18	2021/22	\$74,279.00	\$86,088.75	\$21,522.19			<b>\$43,904.52</b>	\$21,522.19			<b>\$44,545.00</b>	\$21,522.19			<b>\$77,781.48</b>	\$21,522.19			<b>\$151,862.44</b>
19	2022/23	\$78,348.00	\$104,121.02	\$26,030.26	\$61,500	\$61,500	<b>\$8,434.77</b>	\$26,030.26			<b>\$70,575.25</b>	\$26,030.26			<b>\$103,811.73</b>	\$26,030.26			<b>\$177,892.69</b>
20	2023/24	\$65,975.00	\$60,381.78	\$16,493.75			<b>\$24,928.52</b>	\$16,493.75			<b>\$87,069.00</b>	\$16,493.75			<b>\$120,305.48</b>	\$16,493.75			<b>\$194,386.44</b>
21	<b>2024/25</b>	<b>\$66,083.00</b>		\$16,520.75			<b>\$41,449.27</b>	\$16,520.75			<b>\$103,589.75</b>	\$16,520.75			<b>\$136,826.23</b>	\$16,520.75			<b>\$210,907.19</b>
24	<b>FY 2024/25 Revenues for NevCo, NCity, GV, and Truckee columns D, H, L, P are based on Estimated Revenue Column B from Revised Findings of Apportionment 05/15/2024 Reso 24-13= 25% each</b>																		

LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1400.3

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: FY 2022/23 Fiscal and Compliance Audits, Resolution 24-19

DATE: May 15, 2024

**RECOMMENDATION:** Adopt Resolution 24-19 accepting the following FY 2022/23 Fiscal and Compliance Audits as complete:

- Nevada County Transportation Commission (NCTC) Audited Financial Statements, Management Letter and Governance Letter
- County of Nevada Transportation Development Act Funds
- Town of Truckee Transit Fund, Transportation Development Act Funds
- City of Grass Valley Transportation Development Act Funds
- City of Nevada City Transportation Development Act Funds

**BACKGROUND:** NCTC's independent auditor, Richardson & Company, LLP had one finding #2023-001 for the County of Nevada audit. NCTC, Grass Valley, Nevada City, and the Town of Truckee had no instances of non-compliance required to be reported under Government Auditing Standards, nor any matters considered to be material weaknesses in the fiscal audits listed above and presented in this agenda packet. Management letters were issued that contain other recommendations that were not considered material weaknesses for the County of Nevada, Town of Truckee, and NCTC.

Ingrid Shepline, Managing Partner at Richardson & Company LLC, will present an overview of the FY 2022/23 Fiscal and Compliance Audits at the NCTC meeting on May 15, 2024.

The full FY 2022/23 Fiscal and Compliance Audit reports can be viewed on our website, <https://www.nctc.ca.gov/Reports/Fiscal-Audits/index.html>

**RESOLUTION 24-19  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**FISCAL AND COMPLIANCE AUDITS FOR NCTC AND ITS CLAIMANTS  
FOR FISCAL YEAR 2022/23**

WHEREAS, pursuant to the Transportation Development Act, NCTC is required to transmit to the California State Controller an annual report of its accounts and records; and

WHEREAS, NCTC, as the transportation planning agency for Nevada County, is responsible to ensure that all claimants to whom it directs an allocation of funds shall submit an annual certified fiscal audit to the State Controller, and is to be conducted by an entity other than the claimant; and

NOW, THEREFORE, BE IT RESOLVED, that upon review of the Fiscal and Compliance Audits for NCTC and its claimants for Fiscal Year 2022/23, prepared by Richardson & Company LLC, the Commission accepts the documents and finds the Fiscal and Compliance Audits complete per terms of the contract.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 15, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer



550 Howe Avenue, Suite 210  
Sacramento, California 95825

Telephone: (916) 564-8727  
FAX: (916) 564-8728

## GOVERNANCE LETTER

Board of Directors  
Nevada County Transportation Commission  
Nevada City, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Nevada County Transportation Commission (the Commission) for the year ended June 30, 2023. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

### Our Responsibility under U.S. Generally Accepted Auditing Standards and *Government Auditing Standards*

As stated in our engagement letter dated July 18, 2023, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

As part of our audit, we considered the internal control of the Commission. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the Commission's financial statements are free of material misstatement, we also performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit.

### Planned Scope, Timing of the Audit, Significant Risks, and Other

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit involves judgment about the number of transactions to be examined and the areas to be tested.

Our audit included obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. No internal control related matters were noted during our audit.

We are required by the audit standards to identify potential risks of material misstatement during the audit process. We have identified the following significant risks of material misstatement as part of our audit planning: Management override of internal control and revenue recognition. These are the areas that the audit standards require at a minimum to be identified as significant risks.

We performed the audit according to the planned scope previously communicated to you in our engagement letter dated July 18, 2023.

#### Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Commission are described in Note A to the financial statements. The application of existing policies was not changed during the year. We noted no transactions entered into by the Commission during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements include expenses claimed under grant agreements, useful lives of assets, the current portion of the compensated absence liability, and discount rate used to calculate the lease asset and liability. We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

#### Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

#### Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. There were 6 adjusting entries made during the course of the audit. The entries were made for the following:

- Update right-of-use asset and lease liability balances.
- Retroactively accrue for amounts owed to Grass Valley for projects paid for with Regional Transportation Mitigation Fees.
- True-up investment in capital assets.
- Update Local Transportation fund balances by claimant.
- True-up Pedestrian & Bicycle restricted fund balance for current year net income.

- Remove allocation expenditure for Local Transportation Fund monies loaned to County for bus purchase.

#### Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

#### Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 28, 2024.

#### Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Commission's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Commission's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of the Commission and management of the Commission, and is not intended to be, and should not be, used by anyone other than these specified parties.

*Richardson & Company, LLP*

March 28, 2024



550 Howe Avenue, Suite 210  
Sacramento, California 95825

Telephone: (916) 564-8727  
FAX: (916) 564-8728

## MANAGEMENT LETTER

Board of Directors and Management  
Nevada County Transportation Commission  
Nevada City, California

In planning and performing our audit of the financial statements of the Nevada County Transportation Commission (the Commission) for the year ended June 30, 2023, in accordance with auditing standards generally accepted in the United States of America, we considered the Commission's system of internal control over financial reporting (internal control) as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control was for the limited purpose described in the first paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

We noted the following matters that need to be included for your consideration:

### Separation of Wages, Taxes, and Benefits

We noticed in our testing of expenses that the wages, taxes, and benefits of each employee are combined together into one general ledger account per employee. We suggest that the wages, taxes, and benefits of each employee be separated into multiple general ledger accounts instead of being combined together.

We would like to take this opportunity to acknowledge the courtesy and assistance extended to us during the course of the examination. This communication is intended solely for the information and use of management, the Board of Directors, and others within the Commission and is not intended to be, and should not be, used by anyone other than these specified parties.

*Richardson & Company, LLP*

March 28, 2024



550 Howe Avenue, Suite 210  
Sacramento, California 95825

Telephone: (916) 564-8727  
FAX: (916) 564-8728

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
*GOVERNMENT AUDITING STANDARDS*, THE TRANSPORTATION DEVELOPMENT ACT AND  
OTHER STATE PROGRAM GUIDELINES

To the Board of Directors  
Nevada County Transportation Commission  
Nevada City, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Nevada County Transportation Commission (the Commission) as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements, and have issued our report thereon dated March 28, 2024.

**Report on Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Commission's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the Commission's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

To the Board of Directors  
Nevada County Transportation Commission

**Report on Compliance and Other Matters (including Other State Grant Programs)**

As part of obtaining reasonable assurance about whether the Commission’s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. Our audit was further made to determine that Transportation Development Act Funds allocated and received by the Commission were expended in conformance with the applicable statutes, rules and regulations of the Transportation Development Act and Sections 6661, 6662 and 6751 of the California Code of Regulations. The results of performing these tasks disclosed no instances of noncompliance with the applicable statutes, rules and regulations of the Transportation Development Act and other state program statutes and guidelines. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*, the TDA or other state regulations.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Commission’s internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards*, the TDA and other State guidelines in considering the Commission’s internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Richardson & Company, LLP*

March 28, 2024

LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Final FY 2024/25 Overall Work Program, Resolution 24-20

DATE: May 15, 2024

**RECOMMENDATION:** Adopt Resolution 24-20 approving the Final FY 2024/25 Overall Work Program (OWP).

**BACKGROUND:** Annually each Regional Transportation Planning Agency (RTPA) develops an OWP for formal adoption by its governing board. The OWP outlines the scope of work and budget for various transportation planning activities. The OWP is a requirement of NCTC's Master Fund Transfer Agreement with the State of California and includes the following three components: Introduction, Work Elements (W.E.), and Budget. The purpose of the OWP for FY 2024/25 is:

1. To show how the Federal Planning Factors will be integrated into the OWP Work Elements.
2. To outline continuing and new planning and administrative activities.
3. To present a summary of the expected revenues and expenditures for the fiscal year.

In finalizing the FY 2024/25 OWP, staff integrated General Comments and Specific Comments from the attached letter from Caltrans District 3 Office of Transportation Planning, dated April 3, 2024.

The City Council of Grass Valley, the City Council of Nevada City, the Town Council of the Town of Truckee, have passed resolutions approving the draft OWP. The Nevada County Board of Supervisors is scheduled to approve the draft OWP at the May 14, 2024 board meeting.

**RESOLUTION 24-20  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**APPROVE THE FINAL FY 2024/25 OVERALL WORK PROGRAM**

WHEREAS, California Government Code Section 29532.1(d) identifies the Nevada County Transportation Commission (NCTC) as the designated Regional Transportation Planning Agency (RTPA) for Nevada County; and

WHEREAS, NCTC has developed its FY 2024/25 Overall Work Program (OWP) to meet its responsibilities as a RTPA; and

WHEREAS, the FY 2024/25 OWP incorporates the ten Federal Planning Factors set forth in Title 23 of the United States Code, Section 134(f) into the NCTC planning program; and

WHEREAS, Section 99233.1 of the California Public Utilities Code provides for the transportation planning agency to be allocated funds that are necessary to administer the Transportation Development Act; and

WHEREAS, Section 99233.2 of the California Public Utilities Code provides for the transportation planning agency to utilize up to 3% of the annual revenues for the conduct of the transportation planning and programming process; and

WHEREAS, the requirements of the Master Fund Transfer Agreement No. 74A0798 are incorporated by reference as part of the FY 2024/25 OWP.

NOW, THEREFORE, BE IT RESOLVED, that the Final FY 2024/25 OWP is approved, and the budget of \$2,363,595.73 consisting of the following funds, is adopted:

\$1,290,764.69	Local Transportation Funds (LTF)
\$ 317,827.79	Rural Planning Assistance (RPA) Formula Funds
\$ 498,961.67	Rural Planning Assistance (RPA) Grant Funds
\$ 7,500.00	Regional Transportation Mitigation Fees (RTMF)
\$ 8,000.00	Rural Counties Task Force Dues (RCTF)
\$ 114,804.39	State Transportation Improvement Program (STIP) Planning Funds (PPM)
\$ 15,000.00	Airport Land Use Commission (ALUC)
\$ 110,737.18	Regional Surface Transportation Program (RSTP)
<b>\$ 2,363,595.73</b>	<b>Total Budget FY 2024/25</b>

BE IT FURTHER RESOLVED, that NCTC does hereby allocate 3% of the annual Local Transportation Fund revenues for FY 2024/25 for transportation planning and programming, \$799,871 of FY 2024/25 revenues for administration of Transportation Development Act funds, and \$363,965.69 of prior year Local Transportation Funds as carryover and contingency.

BE IT FURTHER RESOLVED, that NCTC does hereby allocate Rural Planning Assistance (Formula and Grant) funds, Regional Transportation Mitigation Fees, State Transportation Improvement Program Planning funds, Airport Land Use Commission Fees, and Regional Surface Transportation Program funds to the FY 2024/25 Overall Work Program in the amounts shown above.

BE IT FURTHER RESOLVED, that the Executive Director of NCTC is hereby authorized to apply for grants, sign certifications and assurances, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program in accordance with NCTC's Administrative Operating Procedures.

PASSED AND ADOPTED by the Nevada County Transportation Commission on May 15, 2024, by the following vote:

Ayes:

Noes:

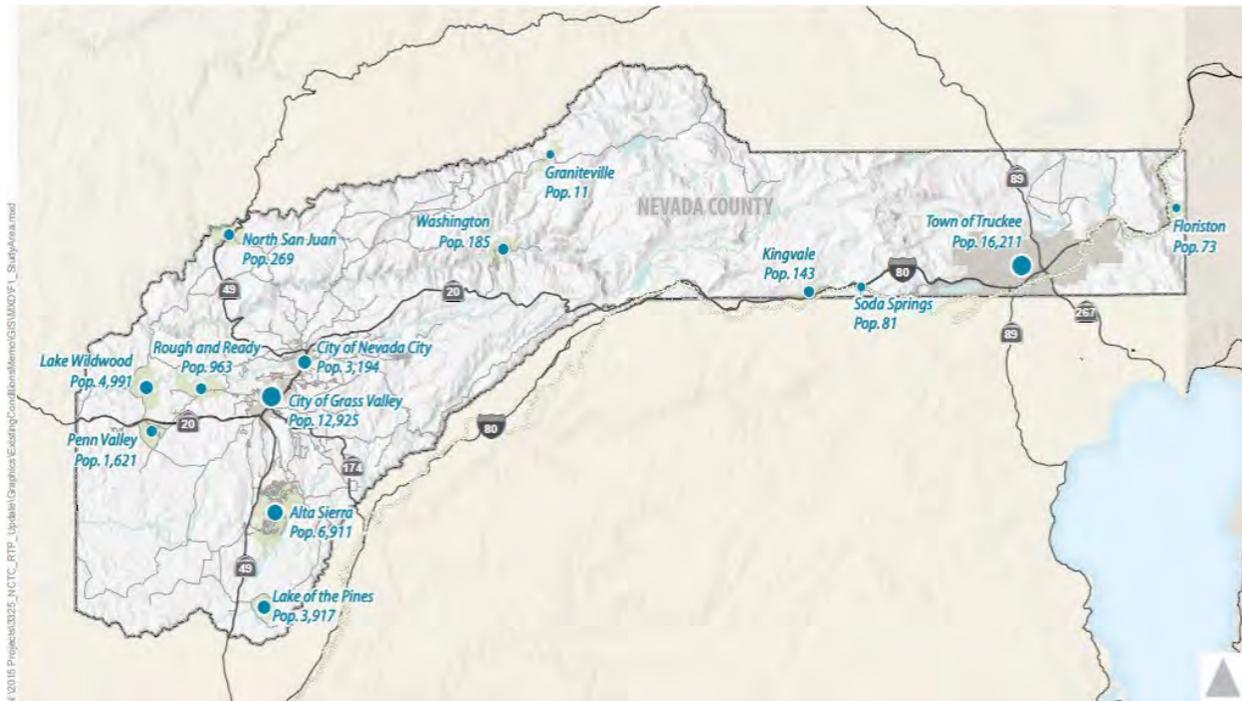
Absent:

Abstain:

_____	Attest: _____
Ed Scofield, Chair	Dale D. Sayles
Nevada County Transportation Commission	Administrative Services Officer



# *Nevada County Transportation Commission*



## *2024/25 Overall Work Program*

Draft – March 20, 2024

Final – May 15, 2024

# TABLE OF CONTENTS

	Page
<b>EXECUTIVE SUMMARY</b> .....	ES-1
<b>NCTC MISSION STATEMENT</b> .....	I-1
<b>NCTC ORGANIZATION FLOW CHART</b> .....	I-2
<b>OVERALL WORK PROGRAM INTRODUCTION</b> .....	I-3
<b>WORK ELEMENT 1 – COMMUNICATION AND COORDINATION</b> .....	1
Project 1.1    General Services and Communication .....	2
Project 1.2    Fiscal Administration .....	3
<b>WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING</b> .....	5
Project 2.1    Transportation Planning .....	8
Project 2.1.1 Nevada County Regional Transportation Plan Update .....	11
Project 2.2    Transportation Improvement Programs .....	13
Project 2.3    Transit and Paratransit Programs .....	15
Project 2.3.3 Eastern Nevada County Transit Development Plan.....	17
Project 2.4    Coordination of Regional Planning .....	19
Project 2.4.1    Local Road Safety Plan .....	22
Project 2.4.2    Airport Land Use Commission Planning and Reviews .....	23
Project 2.4.3    Zion St. Mobility/School Access Study .....	24
Project 2.4.4    Rural Counties Task Force Rural Induced Demand Study... ..	25
Project 2.4.5    Rural Counties Task Force.....	27
Project 2.4.5a    CARL Administration.....	28
Project 2.4.6    Zero Emission Vehicle Transition Plan for County of Nevada .....	30
<b>WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC</b> .....	31
<b>Glossary of Terms and Acronyms</b> .....	32
<b>BUDGET TABLES:</b>	
TABLE 1    Budget Summary.....	B-1
TABLE 2    Direct Costs.....	B-2
TABLE 3    Indirect Costs .....	B-3
TABLE 4    Revenues.....	B-4
TABLE 5    Expenditures.....	B-5
TABLE 6    Budget Detail .....	B-6

# NCTC FY 2024/25 Overall Work Program Executive Summary

## A Summary of the Overall Work Program

The Overall Work Program (OWP) and Budget is an annual statement of activities, priority planning studies, and financial resources available to the Nevada County Transportation Commission to implement ongoing state and regional transportation planning. Although the Overall Work Program is a requirement of Caltrans, the program serves to inform elected officials and residents about the upcoming transportation planning efforts in Nevada County.

## Funding Sources

NCTC uses a variety of local and state formula and discretionary funding sources to deliver the OWP. The FY 2024/25 budget is \$2.3 million to support the fiscal administration, planning activities, and consultant contracts.

### Local Funding

\$1.3M

#### Local Transportation Funds

- 1/4 of a cent of existing state sales tax

#### Regional Traffic Mitigation Fees

- Generated from regional development fees

#### Airport Land Use Commission Fees

- Generated from application reviews

### State Funding

\$1.0M

#### State Transportation Improvement Program

- Formula funds for planning activities

#### Rural Planning Assistance

- Formula and discretionary grants for rural counties such as Nevada

#### Caltrans Planning Grants

- Competitive discretionary grants for planning activities

## OWP Development Process

The program is developed in coordination with member agencies to ensure continuous and comprehensive development of the county's transportation system.

Feb

NCTC Develops the Draft OWP Based on Known Funding Sources and Planning Activities

March

Local Agencies and Caltrans Review the OWP and Provide Comments or New Planning Studies for Consideration

April

NCTC Revises the OWP

May

NCTC Presents the OWP to the Commission and Caltrans for Approval

## Annual Administration & Planning Activities (Work Elements = WE)

- General Services** (WE 1.1) - Agency administration, policy advocacy, and public outreach.
- Fiscal Administration** (WE 1.2) - Accounting and billing.
- Transportation Planning** (WE 2.1) - Regional planning and data collection.
- Transportation Improvement Program** (WE 2.2) - Monitoring and implementation of State Transportation Improvement Program funding and projects.
- Transit and Paratransit Programs** (WE 2.3) - Coordination, planning, tracking of transit service efficiencies in western and eastern Nevada County.
- Coordination of Regional Planning** (WE 2.4) - Planning studies and coordination with adjacent counties, Caltrans, and other state agencies on statewide studies and policies.
- Airport Land Use Commission Planning and Reviews** (WE 2.4.2) - Monitor and promote appropriate land uses within the vicinity of Nevada County and Truckee Tahoe Airports.

## FY 2023/24 Carryover Planning Activities

- Regional Transportation Plan Update** (WE 2.1.1) - 20-year long-range transportation plan for Nevada County that identifies all needed improvements and anticipated funding.
- Eastern Nevada County Transit Development Plan** (WE 2.3.3) - Planning study that evaluates transit service models for the Town of Truckee.
- Nevada County Local Road Safety Plan** (WE 2.4.1) - Funding for Nevada County to develop a comprehensive roadway safety plan identifying safety problems and solutions.
- Rural Induced Demand Study** (WE 2.4.4) - NCTC is managing a study on induced travel in rural regions of California. The study will examine the connection between roadway widening and the extent to which rural residents drive more as a result. Research on rural travel behavior is lacking and urban standards have been applied to rural areas, limiting improvements to address roadway safety, traffic flow, and goods movement needs.
- Zero Emission Vehicle Transition Plan** (WE 2.4.6) - NCTC is funding a fleet electrification planning study to identify how the County of Nevada can transition county owned vehicles to meet the upcoming California clean vehicle fleet regulations for light, medium, and heavy duty vehicles.

## FY 2024/25 New Planning Activities

- Zion St. Mobility/School Access Study** (WE 2.4.3) - NCTC is funding a planning study to analyze cost-effective improvements on Zion Street in Nevada City to improve safety and pedestrian and bicycle connectivity to school facilities.
- Rural Counties Task Force Administration** (WE 2.4.5) - NCTC serves as the fiscal administrator and moderator for the rural advisory group to the California Transportation Commission.



# NEVADA COUNTY TRANSPORTATION COMMISSION

CREATING A BETTER FUTURE BY BUILDING UPON SUCCESSES OF THE PAST



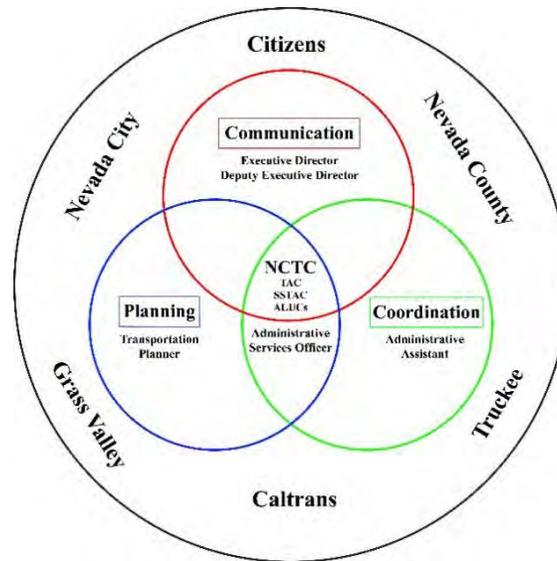
## **MISSION STATEMENT**

*The mission of the Nevada County Transportation Commission is to plan, communicate, and coordinate with the citizens and decision makers of Grass Valley, Nevada City, Nevada County, Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County.*

### **Activities to Achieve the Mission Include, But are not Limited to, the Following:**

- ✓ *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- ✓ *NCTC interacts with the community through workshops, news media outlets, the NCTC website, and through social media platforms.*
- ✓ *NCTC develops and adopts a Regional Transportation Improvement Program (RTIP) that is consistent with the RTP.*
- ✓ *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*
- ✓ *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- ✓ *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- ✓ *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- ✓ *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*
- ✓ *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- ✓ *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds, Congestion Mitigation and Air Quality Improvement Program funds, Carbon Reduction Program, and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

## Nevada County Transportation Commission Organization Flow Chart



### **Nevada County Transportation Commission (NCTC)**

NCTC is a Regional Transportation Planning Agency (RTPA) created pursuant to Title 7.88 of the State of California Government Code, Section 67920. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee. The NCTC board has seven members. Four members are appointed by the Board of Supervisors and three are appointed by the incorporated municipalities in the County. The Board of Supervisors appoints two of its members and two County at-large representatives. The municipalities appoint three city/town council members; one each from Nevada City, Grass Valley, and the Town of Truckee.

### **Technical Advisory Committee (TAC)**

The TAC is made up of representatives of public transit operators, local public works and planning departments, public airport operators, the air pollution control district, and Caltrans. The Committee provides technical input on transportation issues and ensures there is coordination and cooperation in the transportation planning process.

### **Social Services Transportation Advisory Council (SSTAC)**

The SSTAC is made up of potential transit users who are representatives of the general public; seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local social service and consolidated transportation providers; and Truckee residents who represent the senior and Latino communities. The goal of the SSTAC is to maintain and improve transportation services to the residents of Nevada County, particularly the underserved and under-represented members of the community, such as the elderly and disabled. The SSTAC recommends action to the Commission relative to the unmet transit needs findings, and advises the Commission on transit issues, including coordination and consolidation of specialized transportation services.

### **Airport Land Use Commissions (ALUCs)**

The Nevada County Transportation Commission has been designated as the Airport Land Use Commission for the Nevada County Airport and provides staff for the Truckee Tahoe ALUC. The purpose of Airport Land Use Commissions is to protect public health, safety, and welfare by ensuring the orderly expansion of airports and adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within the areas around the airports, to the extent that these areas are not already devoted to incompatible uses.

### **Nevada County Demographics**

As of January 1, 2024, the population of Nevada County was estimated at 100,177. The largest municipality is Truckee with a population of 16,778, followed by Grass Valley at 13,400 and Nevada City at 3,347. The population of the unincorporated portion of the County was 66,652. The Race and Ethnicity data for Nevada County on Census.gov reported the racial makeup of the county as 83.7% White, followed by 10.2% Hispanic, 1.4% Asian, 1.0% Native American, 0.4% Black or African American, 0.1% Native Hawaiian and Pacific Islander, and 3.4% Some Other Race. The data at Census.gov indicates that 11% of the population was below the poverty level.

## **OVERALL WORK PROGRAM INTRODUCTION**

NCTC annually adopts a budget through the preparation of an Overall Work Program (OWP). This work program includes specific “Work Elements” that describe the planning projects and associated activities that are to be conducted, and identifies the type of funds that will pay for the expenditures, such as Rural Planning Assistance (RPA), Local Transportation Funds (LTF), Regional Surface Transportation Program (RSTP), Planning, Programming, and Monitoring (PPM), or Federal Transit Administration (FTA). A Memorandum of Understanding (MOU) between NCTC, the Cities of Grass Valley and Nevada City, the Town of Truckee, and the County of Nevada provides the framework for NCTC’s coordination of regional transportation planning with local governments in Nevada County. The Commission staff prepares a draft OWP and in accordance with the MOU, solicits and integrates comments from each of the jurisdictions. The proposed work program is then submitted to the Commission for approval and forwarded to Caltrans. Caltrans, as the grantor of Rural Planning Assistance funds and Federal Transit Assistance funds, approves the OWP. The budget reflects the on-going regional transportation planning process in Nevada County. Major concerns of each of the jurisdictions and Caltrans are reflected in the elements and levels of funding. The OWP is updated each year to report on the progress of identified projects, propose new or continuing projects for the ensuing year, and to provide an estimate of the required funding of the OWP work elements.

### **Public Participation**

Public involvement is a major component of the transportation planning and programming processes. NCTC makes a concerted effort to solicit public input from all Nevada County residents, including under- represented groups, in many aspects of transportation planning within Nevada County. Specific examples are listed below:

- NCTC maintains a website ([www.nctc.ca.gov](http://www.nctc.ca.gov)), a Facebook page, and a Twitter account to keep the public informed of transportation planning and programming efforts underway in Nevada County. Agendas are posted on the bulletin boards of local jurisdictions and emailed to mobile home parks, residential homeowners associations, senior centers, environmental advocates, associations representing the private sector, and individuals that have asked to be included on the distribution list. Citizens are encouraged to attend and speak at NCTC meetings on any matter included for discussion on the agenda at that meeting.
- Articles on the preparation of the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP), as well as the public comment periods, are posted on the NCTC website.
- Copies of the Draft RTP are made available for review at the main public libraries in western and eastern Nevada County, as well as on the NCTC website.
- Press releases are sent to the media establishments in western and eastern Nevada County announcing the Draft RTP is available for review and comment and noting some key findings.
- Public hearings are held and noticed in the main newspapers in western and eastern Nevada County prior to adoption of the RTP and RTIP.
- Each year public notifications are sent out to encourage participation in transportation planning processes, such as the annual unmet transit needs public hearing and numerous public workshops relating to the transportation projects and planning activities of NCTC.
- In accordance with AB52, NCTC conducts outreach and Tribal Consultation on any projects for which NCTC is lead agency and files a Notice of Preparation, Notice of Mitigated Negative Declaration or Notice of Negative Declaration. While there are currently no federally recognized tribes located within Nevada County, NCTC consults with the Native American Heritage Commission to identify Native American tribal organizations with historic or cultural interests regarding lands in Nevada County. These groups include but are not limited to the Nisenan of the Nevada City Rancheria and United Auburn Indian Community (UAIC).
- NCTC consults with USDA Forest Service Tahoe National Forest and Bureau of Land Management.

## Regional Issues, Needs, and Goals

The main transportation issues in western Nevada County are related to providing adequate multimodal transportation infrastructure and services to meet the needs of the County, while maintaining and enhancing the rural character and environmental qualities of the area. In western Nevada County, interregional traffic adds to the existing challenge and need to maintain and improve the transportation system.

In eastern Nevada County, the issues also stem from the challenges to meet the needs related to the high volumes of traffic generated by travelers taking advantage of the world-class recreational opportunities available in the Truckee-North Tahoe area. In addition to discretionary recreation demand travel, high housing costs have increased daily commuter trips into and out of the Truckee/North Tahoe region. To address these issues requires a multimodal and multijurisdictional approach to transportation planning in the region.

Acquiring adequate and timely funding for transportation improvements is the central need within all of the Nevada County issues. Implementation of highway and regional roadway improvements will be key to providing efficient operations, while improving safety and air quality. The 2020 Census reported that approximately 28.5% of the county population was over 65 years of age, between 2010 and 2020 that population increased from 19.6% to 28.5%, and it is projected that by 2030 this population is expected to increase to over 40%. As the population of residents over the age of 65 increases, it will result in increased demand for public transit services in Nevada County. Additional local, state, and federal transit operating and capital revenues, will be necessary in order to meet the additional demand placed on the public transit systems.

Transportation issues facing Nevada County which have been identified as regionally significant include the following:

- Insufficient state, federal, and local transportation revenues
- Air quality/greenhouse gas emission reductions
- Coordination of land use, air quality, and transportation planning
- Providing and maintaining a transportation system that enhances safety, the efficient movement of all people, goods, services, and information, and environmental quality
- Efficient implementation of new technologies, including zero-emission bus fleets and charging technology
- High cost of housing and short-term rentals increasing commute trips and distances
- Improvements to the regional transportation system to ensure safe and efficient emergency evacuation

Recognition of these issues leads to the overall goal of the Regional Transportation Plan, which is to provide and maintain a transportation system that enhances safety, the efficient movement of all people, goods, and services, and environmental quality. In the Policy Element this overarching goal is divided into the following four goals:

- 1) Provide for the safe and efficient movement of all people, goods, services, and information;
- 2) Reduce adverse impacts on the natural, social, cultural, and historical environment and the quality of life;
- 3) Develop an economically feasible multimodal transportation system;
- 4) Create and maintain a comprehensive, multi-modal transportation system to serve the needs of the County.

The following list of projects and planning efforts indicates progress made toward implementing the goals of the Regional Transportation Plan:

- Support of ongoing operation of Nevada County Connects, Truckee Tahoe Area Regional Transit, and associated paratransit services
- SR 49-La Barr Meadows Road Signalization and Widening project, constructed 2013
- SR 20/49 Dorsey Drive Interchange project, constructed 2014
- SR 49 Bicycle and Pedestrian Improvement project, constructed 2014
- SR 49 Signal Pre-emption, programmed 2012 STIP, constructed 2015/16
- SR 89 “Mousehole” Grade Separation, programmed 2012 STIP, constructed 2015/16
- Northeast Grass Valley Sidewalk Improvements, constructed 2015/16
- Newtown Road Class II/III Bike Lanes, constructed 2016/17
- Nevada County Active Transportation Plan, 2018/19
- SR 49 Multimodal Corridor Plan, 2019/20
- SR 174/20 Intersection Analysis, 2019/20
- NCTC Travel Demand Model Update, 2019/20
- Town of Truckee Transit Center Relocation Feasibility Study, 2020/21
- Western Nevada County Transit Development Plan 2021/22
- SR 49 Comprehensive Multimodal Corridor Plan 2021/22
- SR 49-La Barr Meadows to McKnight Way, Environmental Impact Report 2021/22, Plans, Specifications, and Estimates 2023/24
- SR-49 Interstate 80 to McKnight Way Safety Needs Assessment 2021/22
- Ready Nevada County Extreme Climate Event Mobility and Adaptation Plan, 2021/22
- Legacy Trail – Brockway Multi-use Path, Construction 2021/22
- Legacy Trail Phase 4, Plans, Specifications, and Estimate, 2021/22
- Church Street Extension and Trout Creek Restoration, Plans Specifications, and Estimates 2021/22
- Truckee Railyard Mobility Hub, Right of Way Acquisition, Plans Specifications, and Estimate, 2022/23
- West River Streetscape Improvement Project, Plans, Specifications, and Estimate, 2022/23
- Town of Truckee Microtransit Feasibility Study 2022/23
- Coldstream/I-80 Off Ramp Roundabout, Construction 2022/23
- SR 20 Omega Curve Correction, Planning, Environmental, and Design completed. Construction completion target: Winter 2025.
- SR 49 Multi-modal Corridor Improvement Project was awarded \$13.8 million from the Active Transportation Program, 2022/23. Construction to begin FY 2026/27.
- SR 174/49/20 Roundabout and Active Transportation Safety Project was awarded \$5.4 million from the Active Transportation Program, 2022/23. Construction to begin FY 2026/27.
- SR 49 Corridor Improvement Project: 2023/24 - \$14.6 million awarded of Trade Corridor Enhancement Program (TCEP) funding for southbound improvements between McKnight Way Interchange and La Barr Meadows Road. Construction to begin FY 2025/26.
- SR 49 Grass Valley Wildfire Evacuation Route Project: 2023/24 - \$35 million awarded of Local Transportation Climate Adaptation Program (LTCAP) funding. Construction to begin FY 2025/26.

**Federal Planning Factors:**

As shown in the chart below, the Federal Planning Factors have been integrated into NCTC’s FY 2023/24 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth, housing, and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

<b><u>Planning Factors</u></b>	WE 1.1	WE 1.2	WE 2.1	WE 2.1.1	WE 2.2	WE 2.3	WE 2.3.3	WE 2.4	WE 2.4.1	WE 2.4.2	WE 2.4.3	WE 2.4.4	WE 2.4.5	WE 2.4.6
Economic Vitality	X	X	X	X	X	X	X	X					X	
Safety	X		X	X	X	X	X	X	X	X	X	X	X	
Security	X		X	X	X	X	X	X				X	X	
Accessibility	X		X	X	X	X	X	X			X	X	X	
Environment	X		X	X	X	X	X	X	X			X	X	X
Connectivity	X		X	X	X	X	X	X		X		X	X	
System Management & Operation	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Preservation	X		X	X	X	X	X	X		X		X	X	
Resiliency & Reliability	X	X	X	X	X	X	X	X				X	X	X
Travel & Tourism	X		X	X	X	X	X	X					X	

## WORK ELEMENT 1 - COMMUNICATION AND COORDINATION

Public involvement is a major component of NCTC's planning process. The activities and products from Project 1.1, General Services and Communication, are intended to provide the public with complete information and timely notices, thereby giving full public access to key decisions.

Work Element 1 incorporates the following activities that are an integral part of accomplishing NCTC's Mission:

- *NCTC interacts with the community through workshops, news media outlets, NCTC webpage, and social media platforms.*
- *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*

NCTC has the statutory responsibility to administer Transportation Development Act (TDA) funds, and to ensure that all expenditures of TDA funds are in conformity with the Regional Transportation Plan (RTP). NCTC also administers funds received from the Regional Surface Transportation Program (RSTP) and the Regional Transportation Mitigation Fee (RTMF) program. The work performed under Project 1.2, Fiscal Administration, has been incorporated into the NCTC Mission as follows:

- *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Through communication, collaboration, and public outreach activities, Work Element 1 incorporates the ten Federal Planning Factors (see page I-5) into the NCTC planning program.

Information and data developed through these activities are included in the Regional Transportation Plan and in transit planning documents.

## WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

### Project 1.1 - General Services and Communication

Purpose: Conduct communication and public outreach activities. Provide administrative and financial support for the operation of the Nevada County Transportation Commission and its advisory committees through the activities listed below.

#### Additional/Continuing Work:

- Public information and outreach activities (LTF)
- Preparation of agendas, minutes, notices, and correspondence (LTF)
- Track legislation pertinent to the transportation planning process (LTF)
- Technical Advisory Committee (TAC) activities (LTF)
- Provide staff services to SSTAC (LTF)
- Personnel administration (LTF)
- Maintain and update the NCTC website (LTF)
- Office lease (LTF)
- Purchase equipment (LTF)
- Maintain the Commission's office and equipment (LTF)
- Press releases and social media platforms (LTF)
- Reports on legislative measures and monitor legislation that impacts transportation planning. (LTF)
- Update Conflict of Interest Code (LTF)
- Update DBE Program (LTF)
- Coordination with public safety agencies regarding the safety and security of the transportation system (LTF)
- Coordinate implementation of projects in the Regional Transportation Mitigation Fee (RTMF) Program. (LTF)
- Work with Nevada County, Grass Valley, and Nevada City to implement projects included in the multi-year Congestion Mitigation Air Quality (CMAQ) project listing. (LTF)
- Apply for FTA planning grants. (LTF)
- Annual Legislative Platform (LTF)

#### Products:

- Documentation of Commission and/or TAC meetings (Bimonthly)
- Executive Director's Reports (Bimonthly)
- Personnel reviews (Annual)
- FTA Section 5311 Program of Projects (Mar 25)

### Budget 1.1

<b>Revenues:</b>		
	LTF	\$310,249.93
	LTF Carryover	\$29,812.07
	RTMF	\$7,500.00
<b>Total</b>		\$347,562.00
<b>Expenditures:</b>		
	Staff	\$244,762.41
	Indirect	\$45,799.60
	Consulting	\$57,000.00
<b>Total</b>		\$347,562.00

Totals may not equal addition of amounts in columns due to rounding.

Indirect costs are paid with local funds (see Budget Table 5).

## **WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)**

### **Project 1.2 - Fiscal Administration**

Purpose: Administer funds held by NCTC in accordance with the provisions of the TDA Guidelines and State and Federal requirements through the activities listed below.

#### Previous Work:

- Develop and oversee Overall Work Program and annual budgets
- Oversee fiscal and performance audits, as required
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations
- Preparation of State Controller's Annual Report
- Annual "Unmet Transit Needs" public hearing (SSTAC)
- Preparation of monthly financial reports
- Review and process claims for TDA funds
- Reports to Caltrans regarding FTA grants and RPA funds
- Update transportation/transit claim guidelines and forms
- Administer the Regional Surface Transportation Program
- Accounting/payroll
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies
- Triennial Performance Audit for FYs 2018/19, 2019/20, and 2020/21

#### Additional/Continuing Work:

- Develop and oversee Overall Work Program and annual budgets (LTF)
- Oversee fiscal and performance audits, as required (LTF)
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations (LTF)
- Preparation of State Controller's Annual Report (LTF)
- Annual "Unmet Transit Needs" public hearing (LTF)
- Preparation of monthly financial reports (LTF)
- Review and process claims for TDA funds (LTF)
- Reports to Caltrans regarding FTA grants and RPA funds (LTF)
- Update transportation/transit claim guidelines and forms (LTF)
- Administer the Regional Transportation Mitigation Fee Program (RTMF)
- Administer the Regional Surface Transportation Program (LTF)
- Accounting/payroll (LTF)
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies (LTF)
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA) (LTF)

#### Products:

- Closeout FY 2023/24 OWP (Sept 24)
- State Controller's Annual Report (Dec 24)
- Manage FY 2024/25 Overall Work Program (July 24-June 25)
- Draft FY 2025/26 Overall Work Program (Mar 25)
- Final FY 2025/26 Overall Work Program (May 25)
- Completed Fiscal and Compliance Audit (Mar 25)

**WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)**

**Project 1.2 - Fiscal Administration (continued)**

- Accounting Reports/Payroll/Payment Authorizations/Tax Reports (Ongoing)
- Financial reports (Monthly)
- Findings of Apportionment (Feb 25)
- Triennial Performance Audit for FYs 2021/22, 2022/23, and 2023/24 (May 2025)

**Budget 1.2**

<b>Revenues:</b>		
	LTF	\$437,287.18
<b>Total</b>		\$437,287.18
<b>Expenditures:</b>		
	Staff	\$277,804.75
	Indirect	\$51,982.43
	Fiscal Audits	\$57,500.00
	Triennial Performance Audit	\$50,000.00
<b>Total</b>		\$437,287.18

Totals may not equal addition of amounts in columns due to 5 rounding

Indirect costs are paid with local funds (see Budget Table 5).

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

NCTC has the responsibility to prepare and adopt a Regional Transportation Plan (RTP) directed to the achievement of a coordinated and balanced regional transportation system. The plan is to be action-oriented and pragmatic, considering both the short-and-long term future, and is to present clear, concise policy guidance to local and state officials. Projects 2.1 (Transportation Planning), 2.1.1 (Nevada County Regional Transportation Plan Update), 2.2 (Transportation Improvement Programs), 2.3 (Transit and Paratransit Programs), and 2.4 (Coordination of Regional Planning), are tied to the NCTC Mission by the following activities:

- *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- *NCTC develops and adopts a Regional Transportation Improvement Program that is consistent with the RTP.*
- *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, the NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*

The following activities and products included in Work Element 2 are appropriate uses of Rural Planning Assistance Funds:

- ✓ Participate in Federal and State Clean Air Act transportation related air quality planning activities. (Projects 2.1 and 2.2)
- ✓ Develop and/or modify tools that allow for better assessment of transportation impacts on community livability and emergency preparedness (e.g. integration of GIS and census data into the regional traffic model and development of performance measurement tools and strategies). (Projects 2.1 and 2.4)
- ✓ Identify and document transportation facilities, projects, and services required to meet the regional and interregional mobility and access needs. (Projects 2.1, 2.2, and 2.3)
- ✓ Define solutions and implementation issues in terms of the multimodal transportation system, land use and economic impacts, financial constraints, air quality and environmental concerns (including wetlands, endangered species, and cultural resources). (Projects 2.1 and 2.2)
- ✓ Assess the operational and physical continuity of transportation system components within and between metropolitan and rural areas, and interconnections to and through regions. (Projects 2.1, 2.3, and 2.4)

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

- ✓ Conduct transit needs public hearings and prepare transit development plans and transit marketing plans as appropriate. (Project 2.3)
- ✓ Investigate methods to reduce vehicle travel and methods to expand and enhance travel services. (Projects 2.3 and 2.4)
- ✓ Incorporate transit and intermodal facilities, bicycle transportation facilities, and pedestrian walkways in projects where appropriate. (Projects 2.1, 2.2 and 2.3)
- ✓ Participate with regional, local and state agencies, the general public, and the private sector in planning efforts to identify and implement policies, strategies, programs and actions that maximize and implement the regional transportation infrastructure. (Projects 2.1, 2.2, 2.3, and 2.4)
- ✓ Conduct collaborative public participation efforts to further extend transportation planning to communities previously not engaged in discussion. (Project 2.1 and 2.3)
- ✓ Create, strengthen, and use partnerships to facilitate and conduct regional planning activities between Caltrans, RTPAs, Metropolitan Planning Organizations (MPOs), transit districts, cities, counties, the private sector, and other stakeholders. (All WE 2 Projects)
- ✓ Use partners to identify and implement policies, strategies, programs and actions that enhance the movement of people, goods, services, and information. (Projects 2.1 and 2.3)
- ✓ Ensure that projects developed at the regional level are compatible with statewide and interregional transportation needs. (Projects 2.2 and 2.4)
- ✓ Conduct planning and project activities (including corridor studies, and other transportation planning studies) to identify, develop, and monitor current and future STIP projects. (Projects 2.1 and 2.2)
- ✓ Implement ways to meet transportation needs by using existing transportation facilities more efficiently. Encourage owners and operators of transportation facilities/systems to work together to develop operational objectives and plans maximizing utilization of existing facilities. (Projects 2.1, 2.3 and 2.4)
- ✓ Document environmental and cultural resources and develop and improve coordination between agencies using Geographic Information Systems (GIS), Intelligent Transportation Management Systems (ITMS), and other computer-based tools. (Projects 2.1 and 2.4)

Work Element 2, Regional Transportation Planning, incorporates the ten Federal Planning Factors into the NCTC planning program (see page I-6).

Monitoring safety and operational data of transportation facilities and services in Projects 2.1 and 2.3 will aid NCTC efforts to incorporate “safety” and “security” within the planning process. Through expanded Technical Advisory Committee meetings, transportation planning will be coordinated with emergency preparedness plans in the region. Systems management and operational data will be used to identify opportunities to increase transit ridership and develop operational improvements for regional transportation facilities. Management and operations data will also be key components in guiding capital investment plans for regional transportation system facilities and services. Planning activities will include coordination with nonemergency human service transportation providers. NCTC will also provide information to regional transit operators to ensure appropriate safety, security, and operational training opportunities are provided.

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

In January 2024, NCTC in coordination with Nevada County Transit submitted an application to the FY 2024/25 Caltrans Strategic Partnership – Transit Planning Grant program to fund a Comprehensive Operational Analysis (COA). The planning study will comprehensively review the existing transit services offered in western Nevada County and identify areas of opportunity to transition to alternative operating models to provide greater system efficiency and ridership benefits. Caltrans anticipates the award announcement to be released in the Summer of 2024. If NCTC is awarded grant funding the planning project will be amended into NCTC’s FY 2024/25 Overall Work Program.

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.1 - Transportation Planning

Purpose: Regional planning and implementation, monitoring the regional transportation system, and implementation of the Regional Transportation Plan through the activities listed below.

- Update travel demand models and circulation plans.
- Coordinate the RTP with Caltrans planning documents.
- Coordinate the RTP with county, town, and city general plans.
- Complete planning studies on projects in the RTP to be programmed in the RTIP.
- Plan and coordinate local, regional, state, and federal funding for RTP projects (e.g., RTMF, STIP, RSTP, SHOPP, CMAQ, and federal grants).

#### Previous Work:

- NCTC staff participated in meetings and workshops related to current State funding opportunities and provided input on State guidelines development and eligibility requirements for future grant funding cycles.
- NCTC staff participated in an I-80 Focus Group meeting with Nevada County OES and Sheriff's Office Staff, Truckee CHP, Truckee Fire, Caltrans and various affected local agencies to discuss short-term coordination, evacuation and detouring issues, and long-term Planning Opportunities to be prepared for future disasters.
- NCTC staff continued collecting and analyzing freight data on SR 49 in relation to I-80 emergency detours and continued coordinating with Caltrans District 3 to discuss potential wildfire evacuation climate adaptation projects that could help to reduce evacuation times in the SR 49 corridor.
- NCTC Staff researched and participated in meetings regarding evacuation initiatives and current climate related impacts.
- NCTC staff continued to meet with Nevada County OES staff and consultant firm Ladris to discuss evacuation routes and emergency evacuation scenarios and simulations.
- NCTC and the Nevada County Office of Emergency Services continued to discuss coordination and partnership opportunities in relation to a mutual desire to conduct coordinated wildfire/evacuation research with the University of California Los Angeles Environmental Engineering Department utilizing western Nevada County as a test bed region for the testing and further development of the latest technical modeling platforms.
- NCTC staff also participated in meetings with Nevada County OES regarding other current evacuation planning initiatives underway.
- NCTC continued conversations with the University of California Los Angeles Environmental Engineering Department on wildfire research and prepared a letter of collaboration in support of a grant submittal to the National Science Foundation to establish a Research Center *CyPRES (Community Pyro-Resilience, Equitability, and Sustainability)*.
- NCTC coordinated with Caltrans District 3 Safety Division to analyze and review accident data in the SR 20 corridor between Grass Valley and the Yuba County line.
- NCTC monitored the development and status of all Caltrans projects located within the boundaries of the SR 49 Corridor System Management Plan (CSMP) and monitored accident data for regional roadways within Nevada County.
- NCTC enhanced its public engagement activities and outreach efforts by expanding its social media footprint and identified disadvantaged and vulnerable community groups, in an effort to better serve those communities.
- NCTC staff prepared and issued a Congestion Mitigation Air Quality Improvement Program (CMAQ) and Carbon Reduction Program (CRP) call for projects and reviewed the project applications and prepared preliminary rankings. Staff also coordinated with the Technical Advisory Committee to discuss draft funding recommendations.

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.1 - Transportation Planning (continued)**

- NCTC staff met with partnering agencies to discuss options of funding all submitted applications for CMAQ and CRP projects.
- NCTC staff began preparation of the submittal to the Interagency Consultation Working Group for their review and recommended reaffirmation of the previous determination of the State Route 49 Corridor Improvement Project as exempt.
- NCTC staff coordinated with Caltrans to explore opportunities to implement the SR 49 Corridor System Management Plan and monitor existing traffic conditions and safety data. NCTC staff continue to monitor the development and status of all Caltrans projects located within the boundaries of the SR 49 Corridor System Management Plan (CSMP) and work with the design team to minimize right-of-way impacts.
- NCTC staff coordinated with Caltrans and CTC on the \$35 million funding awarded for the SR 49 Grass Valley Evacuation Route Project to widen Highway 49 between Ponderosa Pines Way and Wolf Road.

#### Additional/Continuing Work:

- Monitor implementation of the Comprehensive Multimodal Corridor Plan (CMCP) recommendations. (NCTC) (RPA, LTF, & PPM)
- Solicit input from citizens and transportation stakeholders, including the Native American community, disadvantaged communities, and agencies regarding transportation issues. (NCTC) (RPA & LTF)
- Update capital improvement needs lists. (NCTC) (RPA, LTF & PPM)
- Coordinate with the Town of Truckee's update of the Trails Master Plan (NCTC)(RPA)
- Work with Northern Sierra Air Quality Management District (NSAQMD) to determine air quality impacts of regional transportation plans and improvement programs. (NCTC) (RPA & LTF)
- NCTC staff will continue to coordinate with Caltrans, the Northern Sierra Air Quality Management District and other agencies regarding planning related to the Federal 8-hour ozone standards and air quality conformity. (NCTC) (RPA & LTF)
- Develop information to evaluate goods movement impacts on the region's transportation system and consider air quality issues related to goods movement. (NCTC) (RPA, LTF, & PPM).
- Update Highway Performance Monitoring System (HPMS) data. (NCTC) (RPA, LTF, & PPM)
- Incorporate local agency transportation CIPs and master plans into the RTP and RTIP as appropriate. (NCTC) (RPA, LTF, & PPM)
- Assist member agencies with review and update of transportation capital improvement programs (CIPs) and master plans. (NCTC) (RPA, LTF, & PPM)
- Update traffic model land use files. (NCTC) (RPA, LTF, & PPM)
- Participate in updates of Nevada County, Truckee, Grass Valley, Nevada City General Plans. (NCTC) (RPA, LTF, & PPM)
- Conduct and update planning studies as needed for regional projects identified by NCTC, TAC, and member agencies. (NCTC) (RPA, LTF, & PPM)
- Analyze alternative growth scenarios and report on related infrastructure needs and costs. (NCTC) (RPA, LTF, & PPM)
- Identify Right-of-Way needed for future transportation projects. (NCTC) (RPA, LTF, & PPM)
- Conduct technical studies necessary to support policies and projects included in the RTP. (NCTC) (RPA, LTF, & PPM)

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.1 - Transportation Planning (continued)

- Work with Nevada County's GIS staff to ensure the following airport information is included in the GIS database: airport locations, airport boundaries, noise contours, airport influence area, and ground access routes to airports. (NCTC) (RPA & LTF)
- Coordinate with public safety agencies. (NCTC) (RPA & LTF)
- Local participation in regional planning and updating traffic counts (NCTC, Grass Valley, Nevada City, Town of Truckee, Nevada County) (RPA)
- Monitor existing traffic conditions and safety data. (NCTC) (RPA & LTF)
- Coordinate with Caltrans to develop and implement performance measures in the regional planning process. (NCTC) (RPA & LTF)
- Coordinate with Northern Sierra Air Quality Management District (NSAQMD) and California Air Resources Board (CARB) to assist in development of the Statewide Implementation Plan (SIP) for western Nevada County. (NCTC) (RPA & LTF)
- Review and compare the California State Transportation Agency Final Climate Action Plan for Transportation Infrastructure (CAPTI) to the RTP policies, regional needs, and projects to determine if the projects align with proposed investment strategies. (NCTC) (RPA & LTF)
- When developing regional transportation projects and updating planning documents, NCTC will consider and incorporate transit services, intermodal facilities, and pedestrian bicycle facilities whenever appropriate. (NCTC) (RPA & LTF)
- Planning activities related to CMAQ program including preparation and releasing of call for projects, review and ranking applications, project selection, and programming. (NCTC) (RPA & LTF)
- Coordinate review of safety and design concerns of state highway projects. (NCTC) (RPA, LTF & PPM)
- Identify and analyze issues relating to integration of regional transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation. (NCTC) (RPA & LTF)
- SB743 VMT Forecasting Tool and Web Hosting. (NCTC/Consultant) (LTF)
- Analyze climate related impacts to the transportation system and identify strategies to address resiliency. (NCTC) (RPA & LTF)

#### Products:

- Documentation of Air Quality Conformity Process (As Needed)
- Traffic count updates (Annual)
- Reports on new issues and projects to be included in the RTP (Annual)
- Progress reports on project planning activities (Bimonthly)

### Budget 2.1

<b>Revenues:</b>		
	LTF	\$262.96
	LTF Carryover	\$28,197.36
	RPA Formula	\$39,737.04
	STIP Planning PPM	\$71,772.53
<b>Total</b>		\$139,969.89
<b>Expenditures:</b>		
	Staff	\$42,348.77
	Indirect	\$17,621.13
	Transportation Eng	\$40,000.00
	Local Agency	\$30,000.00
	Traffic Counts	\$10,000.00
<b>Total</b>		\$139,969.89

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update

Purpose: Update the Nevada County Regional Transportation Plan (RTP) in compliance with California Government Code Section 65041.1. Every Regional Transportation Planning Agency (RTPA) is required by law to prepare a long-range transportation plan to ensure that the region’s vision and goals are clearly identified. The long-range plan, known as the RTP, is an important policy document that is based on the unique needs and characteristics of a region, helps shape the region’s transportation system, economy, and environment, and communicates the regional transportation vision to the state and federal government. As fundamental building blocks of the State’s transportation system, the RTP also supports state goals for transportation, environmental quality, economic growth, and social equity.

#### Previous Work:

- NCTC staff prepared and distributed a Request for Proposals to qualified consultants to update the RTP.
- NCTC reviewed proposals, selected consultant, and executed contract to update the RTP.
- Project initiation and baseline information/data collection.
- NCTC coordinated with the Town of Truckee staff to consolidate and create a social services outreach contact list to reach the more vulnerable communities for review and comments on their existing and future transportation needs.
- NCTC staff in coordination with the consultant staff developed presentations and held on-line public engagement workshops to obtain public opinions on projects located in both the Eastern and Western Nevada County areas.
- Review and confirm RTP goals and objectives.
- Analysis of previous performance measures.
- Identify trends and targets for each performance measure.
- RTP administrative draft and draft environmental document.
- Develop system performance report.
- Prepare forecast of future conditions and needs.
- Identify policies, strategies, and investments that will support attainment of performance targets and desired trends.
- Prepare financial plan regarding implementation of adopted strategies in RTP.
- NCTC staff finalized the capital improvement project lists from local jurisdictions and Caltrans.
- NCTC staff worked with local agencies, stakeholders, and the consultant team to develop draft criteria to define regional Disadvantaged Communities (DAC).
- Outreach efforts were continued to encourage transportation stakeholders to provide input utilizing the online interactive map and outreach survey.
- Integrate system safety and security elements into the RTP.
- Review and analyze data from the SR 49 Highway Safety Assessment report to be incorporated into the next update of the Regional Transportation Plan.
- NCTC staff in coordination with the consulting team reviewed and developed the combined local agency CIP lists into one final region CIP list.
- NCTC staff coordinated with the consultant team to map the proposed Tier 1 RTP project lists.
- NCTC staff provided past RTP environmental documentation to consultant to assess the type of environmental document needed for the RTP update.
- The Consultant team developed the draft RTP.
- NCTC staff prepared and submitted an extension of time request to complete the Final RTP Update.
- NCTC staff participated in bi-weekly project progress meetings to keep the project on schedule.

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update (continued)**

Additional/Continuing Work:

- Integrate system safety and security elements into the RTP. (NCTC/Consultant) (RPA)
- Review and analyze data from the SR 49 Highway Safety Assessment report to be incorporated into the next update of the Regional Transportation Plan. (NCTC/Consultant) (RPA)
- Project Advisory Committee activities. (NCTC/Consultant) (RPA)
- Project meetings and coordination. (NCTC/Consultant) (RPA)
- Project support and administration of grant. (NCTC/Consultant) (RPA)
- Prepare quarterly reports and invoices. (NCTC) (RPA)
- Project initiation and baseline information/data collection. (NCTC/Consultant) (RPA)
- Consultant to update content, graphics, and EIR for update of RTP. (NCTC/Consultant) (RPA)
- Review and confirm RTP goals and objectives. (NCTC/Consultant) (RPA)
- Analysis of previous performance measures. (NCTC/Consultant) (RPA)
- Identify trends and targets for each performance measure. (NCTC/Consultant) (RPA)
- RTP administrative draft and draft environmental document (NCTC/Consultant) (RPA)
- Develop system performance report. (NCTC/Consultant) (RPA)
- Prepare forecast of future conditions and needs. (NCTC/Consultant) (RPA)
- Identify policies, strategies, and investments that will support attainment of performance targets and desired trends. (NCTC/Consultant) (RPA)
- Prepare financial plan regarding implementation of adopted strategies in RTP. (NCTC/Consultant) (RPA)
- Prepare media releases and hold public workshops. (NCTC/Consultant) (RPA)
- Prepare Draft RTP and environmental documentation. (Consultant) (RPA)
- Conduct public hearing on Draft RTP and environmental documentation. (NCTC/Consultant) (RPA)
- Prepare Final RTP and environmental documentation. (Consultant) (RPA)

Products:

- Draft 2045 Nevada County Regional Transportation Plan (July 2024)
- Final 2045 Nevada County Regional Transportation Plan & Addendum EIR (September 2024)

**Budget 2.1.1**

<b>Revenues:</b>		
	RPA Formula	\$119,507.04
<b>Total</b>		\$119,507.04
<b>Expenditures:</b>		
	Staff	\$51,822.14
	Consultant	\$67,684.90
<b>Total</b>		\$119,507.04

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.2 – Transportation Improvement Programs**

Purpose: To monitor implementation of the Regional Transportation Improvement Program (RTIP) and Interregional Transportation Improvement Program (ITIP) funding and provide policy analysis and recommendations regarding the RTIP and the State Transportation Improvement Program (STIP) through the activities listed below.

#### Previous Work:

- NCTC staff participated in the State Transportation Improvement Program (STIP) Guidelines workshop.
- NCTC continued interagency coordination to identify and consider new RTIP projects and the need for future Project Initiation Documents.
- NCTC staff continued to monitor STIP projects and implementation of NCTC’s Regional Transportation Improvement Program (RTIP).
- NCTC staff coordinated with Caltrans District 3 and Caltrans Headquarters to propose and secure Interregional Improvement Program funding in the 2024 STIP to provide the necessary funding to construct the improved access to the Nevada County Transit Operations Center and zero emission bus charging infrastructure.
- Begin preparation of draft 2024 RTIP - October 2023
- NCTC staff coordinated with Caltrans District 3 and Caltrans Headquarters in the preparation and submittal of the programming request for Regional Improvement Program and Interregional Improvement Program funding in the 2024 STIP for the construction of the State Route 49 Corridor Improvement Project.
- Public hearing and adoption of 2024 RTIP - November 2023
- Submittal of 2024 RTIP to the CTC - December 2023
- NCTC staff continued coordination as a member of the project development team and attended regular meetings with Caltrans Project Management regarding the SR 49 Corridor Improvement Project (CIP) and Caltrans SHOPP project 4E170 and 3H510.
- NCTC staff continued coordination with Caltrans to identify incremental projects to accelerate safety improvements in the SR 49 corridor between Grass Valley and the Combie Road/Wolf Road intersection.

#### Additional/Continuing Work:

- NCTC staff will continue to work closely with Caltrans District 3 and Headquarters staff on Climate Adaptation projects that can be incorporated into the transportation infrastructure network within Nevada County. (NCTC) (RPA & LTF)
- Monitor STIP implementation. (NCTC) (RPA & LTF)
- Encourage interagency coordination necessary to identify and develop new RTIP projects. (NCTC) (RPA & LTF)
- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection. (NCTC) (RPA & LTF)
- Coordinate with Caltrans regarding Interregional Transportation Improvement Program (ITIP) participation in STIP funded projects in Nevada County. (NCTC) (RPA & LTF)
- Review and comment on ITIP funding criteria proposed in the Caltrans Strategic Investment Strategy (CSIS). (NCTC) (RPA & LTF)
- Begin preparation of draft 2024 RTIP - October 2023 (NCTC) (RPA & LTF)
- Public hearing and adoption of 2024 RTIP - November 2023 (NCTC) (RPA & LTF)
- Submittal of 2024 RTIP to the CTC - December 2023 (NCTC) (RPA & LTF)

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.2 – Transportation Improvement Programs (continued)**

- Review consistency of future RTIP projects with the Climate Action Plan for Transportation Infrastructure and California Transportation Plan 2050 (NCTC) (RPA & LTF)
- NCTC will continue to participate with Caltrans District 3 in the preparation of the Design and Right-of-Way phases for the proposed improvements on SR 49 from La Barr Meadows Road to McKnight Way. (NCTC) (RPA & LTF)

Products:

- Status reports on Nevada County’s STIP projects (Bimonthly)
- Reports regarding implementation of the Nevada County RTIP (Ongoing)
- Reports on implementation of Caltrans SR 49 Comp Multimodal Corridor Plan (Annual)

**Budget 2.2**

<b>Revenues:</b>		
	LTF Carryover	\$7,231.77
	RPA Formula	\$38,648.05
<b>Total</b>		\$45,879.82
<b>Expenditures:</b>	Staff	\$38,648.05
	Indirect	\$7,231.77
<b>Total</b>		\$45,879.82

Totals may not equal addition of amounts in columns due to rounding

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.3 – Transit and Paratransit Programs**

Purpose: Work with city, county, and town staff to improve efficiency, productivity, and cost effectiveness of existing transit and paratransit systems through the activities listed below.

#### Previous Work:

- NCTC staff continued to work with the Nevada County Transit Services to examine capital funding opportunities for planned improvements to the Nevada County Transit Operations Center and plans for Zero Emission Bus transition.
- NCTC staff also coordinated with Nevada County Transit Services to develop a proposed scope of work for a Comprehensive Operational Analysis to analyze the current fixed route/paratransit delivery model and examine alternative delivery options, such as micro-transit, micro-mobility, and dial-a-ride to determine the most cost-effective way to provide enhanced mobility.
- NCTC staff continued to work with the Town of Truckee to identify funding opportunities for long-term implementation of the Town’s microtransit pilot and construction of the new Transit Center at the Truckee Railyard.
- NCTC staff coordinated with the Placer County Transportation Planning Agency, Tahoe Regional Transportation Planning Agency, Washoe County Transportation Commission, Nevada County, Placer County, and Capitol Corridor Joint Powers Agency to explore opportunities to coordinate to help advance the mutual goal of expanding passenger rail service to Truckee/Reno and develop last mile transit connections.
- NCTC staff monitored transit and paratransit statistics and compliance with the requirements of the TDA and participated in the ATCI/MAPCO group and SSTAC.
- NCTC staff also assisted transit operators with administrative challenges related to Cares Act and CRRSAA funding.
- NCTC staff coordinated and participated in the monthly Truckee Convene, Champion & Catalyze (CCC) meetings established by the Board of Supervisors, to discuss the Truckee area transportation/transit issues and improvement plans.

#### Additional/Continuing Work Activities:

- Assist in implementation of Transit Development Plans and Nevada County Coordinated Public Transit-Human Services Transportation Plan. (NCTC) (RPA & LTF)
- Monitor ridership, expenditures, and revenue data for each system. (NCTC) (RPA & LTF)
- Hold coordination meetings with transit and paratransit providers. (NCTC) (RPA & LTF)
- Check operational performance indicators for each system. (NCTC) (RPA & LTF)
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County. (NCTC) (RPA & LTF)
- Coordinate with human service transportation providers. (NCTC) (RPA & LTF)
- Distribute press releases and other educational information regarding alternative forms of transportation. (NCTC) (RPA & LTF)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (NCTC) (RPA & LTF)
- Assist transit operators with feasibility analysis of transit electrification mandate. (NCTC) (RPA & LTF)
- Coordinate with Town on public polling effort in consideration of 2024 Transportation -Transit Ballot Measure (NCTC) (RPA & LTF)

## WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.3 – Transit and Paratransit Programs (continued)

- Monitor ridership, expenditures, and revenue for each system. (NCTC) (RPA & LTF)
- Hold coordination meetings with transit and paratransit providers. (NCTC) (RPA & LTF)
- Check operational performance indicators for each system. (NCTC) (RPA & LTF)
- Develop and present information regarding alternative forms of transportation that are sustainable and practical for Nevada County. (NCTC) (RPA & LTF)
- Coordinate with human service transportation providers. (NCTC) (RPA & LTF)
- Distribute press releases and other educational information regarding alternative forms of transportation. (NCTC) (RPA & LTF)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (NCTC) (RPA & LTF)
- Administer Federal Transit Administration 5311 revenues. (LTF & RPA)
- Planning and coordination with transit operators in the development of grant applications for the Transit Intercity Rail Capital Program (TIRCIP) competitive program. (NCTC) (RPA & LTF)
- Planning and coordination with transit operators in the development and administration of Senate Bill 125 TIRCIP and Zero Emission Transit Capital Program. (NCTC) (RPA & LTF)

#### Products:

- Reports to the Commission regarding staff participation in the transit and paratransit planning processes (Bimonthly)
- Quarterly ridership, expenditure, and revenue reports for each system
- Quarterly operational performance reports for each system
- Bi-monthly minutes of the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition.

### Budget 2.3

<b>Revenues:</b>		
	LTF Carryover	\$16,286.85
	RPA Formula	\$46,332.82
<b>Total</b>		\$62,619.67
<b>Expenditures:</b>		
	Staff	\$46,332.82
	Indirect	\$16,286.85
<b>Total</b>		\$62,619.67

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.3.3 - Eastern Nevada County Transit Development Plan Update**

Purpose: To update the Five-Year Transit Development Plan (TDP) for eastern Nevada County. This project will guide the growth of services over the next five years and will be accomplished through the following activities:

#### Previous Work:

- NCTC completed the consultant procurement process.
- NCTC staff in coordination with the Consultant Staff held a project kick-off meeting, with the Town of Truckee Transit and Engineering staff.
- Consultant staff created a Public Outreach Pop Up event located at the Town of Truckee Farmers Market. Consultant staff developed and presented a short survey to the public and took and answered questions regarding existing and needed transit services.
- The Consultant Staff met with representatives of the Town of Truckee Community House to discuss transit services for their clients.
- Consultant Staff held Stakeholder Interviews on existing and future transit services and needs.
- Consultant staff presented the draft Technical Memo 1 which includes future planned developments, high density housing, affordable housing, high altitude properties, location of shelters/benches, ridership and performance in the program, and alternatives analysis.
- NCTC staff reviewed Technical Memo 1 and provided comments.
- NCTC staff, and consultant staff worked on Technical Memo 2 which includes input from public surveys, stakeholder interviews, public opinions from all outreach efforts and the Alternatives Analysis.
- NCTC staff attended a check-in meeting in February, and discussed the plans for purchasing new transit vehicles, co-mingling of DAR and microtransit using same vehicles, service options for Placer County neighbors adjacent to Truckee with possible funding from Placer County, times schedule of services (talking with NorthStar staff), minimum trip lengths, and Placer and Truckee Placer TART connections.
- NCTC staff attended project status check in meetings and met with Consultant staff and the Town of Truckee staff to discuss status of the project and ensured that project deliverables were on track with project schedule.

#### Additional/Continuing Work Activities:

- Assess transit needs. (NCTC/Consultant) (RPA/LTF)
- Assess current transit services. (NCTC/Consultant) (RPA/LTF)
- Analyze transit demand. (NCTC/Consultant) (RPA/LTF)
- Analyze and incorporate information from the Town of Truckee micro-transit feasibility study. and pilot data (NCTC/Consultant) (RPA/LTF)
- Develop transit service alternatives (including consideration of services provided through a regional cooperative process). (NCTC/Consultant) (RPA/LTF)
- Develop capital, financial, management, marketing alternatives. (NCTC/Consultant) (RPA/LTF)
- Preparation and presentation of draft TDP. (NCTC/Consultant) (RPA/LTF)
- Modify draft TDP and prepare final plan. (NCTC/Consultant) (RPA/LTF)
- Project meetings and coordination. (NCTC/Consultant) (RPA/LTF)
- Project Advisory Committee (PAC) activities. (NCTC/Consultant) (RPA/LTF)
- Public outreach activities. (NCTC/Consultant) (RPA/LTF)
- Project support and administration of grant. (NCTC/Consultant) (RPA/LTF)

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.3.3 - Eastern Nevada County Transit Development Plan Update (continued)**

Products:

- Technical Memoranda (Mar 24)
- Draft Report (May 24)
- Final Report (Oct 24)

**Budget 2.3.3**

<b>Revenues:</b>		
	LTF	\$74,995.00
	LTF Carryover	\$26,534.90
	RPA Formula	\$14,172.51
<b>Total</b>		\$115,702.41
<b>Expenditures:</b>		
	Staff	\$40,707.41
	Consulting	\$74,995.00
<b>Total</b>		\$115,702.41

Totals may not equal addition of amounts in columns due to rounding

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4 - Coordination of Regional Planning**

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with regional transportation planning.
- Analyze regional transportation impacts of proposed development projects, including VMT.
- Improve Transportation Systems Management (TSM) and Transportation Demand Management (TDM) efforts in the region.
- Provide for Commission participation in studies done by other agencies.
- Promote cooperation between regional planning agencies.
- Promote regional transportation services (e.g. connections to Capitol Corridor rail service).
- Participate and coordinate in regional evacuation planning efforts.

Previous Work:

- Review of local development projects and environmental documents.
- Traffic model analyses of development projects, and modifications to regional and local transportation facilities proposed by public agencies.
- Study to extend Capitol Corridor train service to Truckee/Tahoe area.
- Participate in the SR 49 Corridor Study with Placer County Transportation Planning Agency (PCTPA) and Caltrans.
- Participate in the Tahoe Gateway Intelligent Transportation Study.
- Coordinate with Placer County, PCTPA, Nevada County, and Caltrans as a Technical Advisory Committee for the SR 49 Corridor Study.
- Coordinate with Caltrans, SACOG, El Dorado Transportation Commission, Sierra County Transportation Commission, and Placer County Transportation Planning Agency to update and maintain the Tahoe Gateway ITS Regional Architecture.
- Participate with Caltrans and RTPAs to pursue rail projects that will improve goods movement and enhance passenger rail service.
- Work with the Northern Sierra Air Quality Management District (NSAQMD) to develop and implement transportation control measures consistent with the region's air quality non-attainment plan and Regional Transportation Plan.
- In conjunction with PCTPA and Caltrans, actively pursue, develop, and implement funding for SR 49 corridor improvements.
- Participate as a member of the Tahoe Gateway Architecture Maintenance Team.
- Coordinate with member agencies to reestablish and enhance Transportation Demand Management (TDM) programs in Nevada County.
- Assist with modeling and traffic analyses as requested by jurisdictions and approved by NCTC.
- Analyze transportation impacts of development proposals.
- Analyze proposed modifications to city and county land use plans.
- Participate in the North State Super Region “North State Transportation for Economic Development Study.”
- Review updates of the Circulation and Land Use Elements of General Plans for Nevada County, cities of Grass Valley and Nevada City, and the Town of Truckee to ensure consistency with the adopted Airport Land Use Compatibility Plans (ALUCPs) for the Nevada County and Truckee Tahoe airports.
- Participate in inter-regional planning projects (e.g. North State Super Region (NSSR), I-80 Corridor Management Plan, and Trans-Sierra Transportation Coalition).
- Participate with PCTPA and Caltrans to develop update of Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4 - Coordination of Regional Planning (continued)**

#### Additional/Continuing Work:

- Participate in Regional Transportation Planning Agency group meetings and California Rural Counties Task Force meetings. (NCTC) (LTF)
- Participate in Federal and State Clean Air Act transportation related air quality planning activities. (NCTC) (LTF)
- Participate in the Truckee/North Tahoe Transportation Management Association (TNT/TMA) and Resort Triangle Transportation Planning Coalition (RTTPC) meetings. (NCTC) (LTF)
- Review and comment on Caltrans Systems Plans and related documents. (NCTC) (LTF)
- Coordination with the Nevada County Economic Resource Council. (NCTC) (LTF)
- Monitor planning efforts in Grass Valley, Nevada City, Nevada County, Truckee. (LTF)
- Present information to local civic groups regarding regional transportation planning. (NCTC) (LTF)
- Participate in local ad hoc committees. (NCTC) (LTF)
- Maintain formal consultation with Native American Tribal Governments. (NCTC) (LTF)
- Maintain formal consultation with the U.S Forest Service & Bureau of Land Management. (NCTC) (LTF)
- Monitor implementation of the Nevada County Active Transportation Plan. (NCTC) (LTF)
- Participate in the “Zero Traffic Fatalities Task Force”. (NCTC) (LTF)
- Participate in Critical Freight Corridors Working Group. (NCTC) (LTF)
- Participate in SR 49 Stakeholders Committee. (NCTC) (LTF)
- Distribute press releases. (NCTC) (LTF)
- California Local Streets and Roads Needs Assessment Oversight Committee Participation. (NCTC) (LTF)
- Coordinate with partner agencies to implement the federal performance-based approach in the scope of the transportation planning process. (NCTC) (LTF)
- Participate in the California Federal Programming Group (CFPG). (NCTC) (LTF)
- Participate in the Transportation Cooperative Committee. (NCTC) (LTF)
- Participate on the Truckee Transit Center Study Project Advisory Committee. (NCTC) (LTF)
- Coordinate with local jurisdictions in the identification of pedestrian and bicycle projects that meet the requirements for Active Transportation Program grant funding and plan to resubmit grant applications. (NCTC) (LTF)
- Coordinate with partners to identify policies, strategies, programs, and actions that enhance the movement of people, goods, services and information on the regional, interregional, and state highway systems. (NCTC) (LTF)
- Participate in Interregional Transportation Strategic Plan (ITSP) Workshops. (NCTC) (LTF)
- Participate in Federal Rescission working group. (NCTC) (LTF)
- Participate with North Tahoe SSTAC and Placer County SSTAC in coordination of unmet needs hearings. (NCTC) (LTF)
- Participate in the preparation of the SR 49 Comprehensive Multimodal Corridor Plan (CMCP). (NCTC) (LTF)
- Participate on the Project Advisory Committee for the SR 49 Safety Assessment. (NCTC) (LTF)
- Participate with CalSTA in development and implementation of the Climate Action Plan for Transportation Infrastructure (CAPTI). (NCTC) (LTF)
- Coordinate with California State Association of Counties and Rural County Representatives of California regarding transportation policy. (NCTC) (LTF)
- Coordinate with Western Region Institute of Transportation Engineers on development of Induced Demand White Paper. (NCTC) (LTF)
- Participate and coordinate evacuation planning with the Nevada County Office of Emergency Services, Nevada County Sheriff’s Department, CAL FIRE NEU, California Highway Patrol, and other local emergency responders. (NCTC) (LTF)

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4 - Coordination of Regional Planning (continued)

#### Products:

- Reports regarding participation in regional coordination activities (e.g. Zero Traffic Fatalities Task Force, Critical Freight Corridors Working Group, ITSP Workshops, Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno, and Critical Freight Corridors Working Group). (Bimonthly)
- Reports on coordination with the Nevada County Economic Resource Council. (Bimonthly)
- Reports on SR 49 Corridor improvements. (Bimonthly)
- Reports to the Commission regarding North State Super Region meetings and activities. (Bimonthly)
- Reports regarding RTPA and RCTF meetings. (Bimonthly)
- Reports regarding TNT/TMA and RTTPC activities. (Bimonthly)

#### Budget 2.4

<b>Revenues:</b>		
	LTF	\$92,113.12
	LTF Carryover	\$38,188.23
	RSTP	\$30,000.00
<b>Total</b>		\$160,301.35
<b>Expenditures:</b>		
	Staff	\$92,113.12
	Indirect	\$35,388.23
	Consulting	\$30,000.00
	Rural Counties Task Force	\$2,000.00
	Statewide Local Streets and Roads	\$800.00
<b>Total</b>		\$160,301.35

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.1 – Local Road Safety Plan

Purpose: The Federal Highway Administration (FHWA) requires all states to have a Strategic Highway Safety Plan (SHSP) that provides a framework for reducing highway fatalities and serious injuries on all public roads. In turn, California encourages local agencies to have a Local Road Safety Plan (LRSP) to competitively obtain Highway Safety Improvement Program (HSIP) funds. Nevada County will update the LRSP adopted in 2019.

#### Previous Work:

- Development of regional transportation models
- Update of Western Nevada County Transit Development Plans, Nevada County Bicycle Master Plan and Nevada County Pedestrian Improvement Plan
- Preparation of Nevada County 2019 LRSP

#### Continuing Work:

- Prepare and distribute a Request for Proposal to qualified consultants. (Nevada County DPW) (RSTP)
- Review proposal, select consultant, and execute a contract. (Nevada County DPW/NCTC) (RSTP)
- Engage consultant to prepare Nevada County LRSP. (Nevada County DPW) (RSTP)
- Draft vision statement and goals. (Nevada County DPW) (RSTP)
- Identify and select stakeholders to assist in developing safety strategies. (Nevada County DPW) (RSTP)
- Conduct public outreach activities. (Nevada County DPW) (RSTP)
- Prepare data summary, identify emphasis areas, and safety strategies. (Nevada County DPW) (RSTP)
- Prepare draft and final Nevada County LRSP. (Nevada County DPW) (RSTP)

#### Products:

- Scope of Work (Sep 24)
- Request for Proposals (Oct 24)
- Consultant contract (Nov 24)
- Vision and Goals (Jan 25)
- Data Summary, Emphasis Areas, and Strategies (Mar 25)
- Draft and Final Nevada County LRSP (May 25)

### Budget 2.4.1

<b>Revenues:</b>		
	RSTP	\$80,737.18
<b>Total</b>		\$80,737.18
<b>Expenditures:</b>		
	NCTC	\$737.18
	Nevada County	\$80,000.00
<b>Total</b>		\$80,737.18

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.2 – Airport Land Use Commission Planning and Reviews

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with airport land use compatibility plans.
- Promote cooperation between land use planning agencies and airport land use commissions.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs.
- Provide staff support to Nevada County and Truckee Tahoe Airport Land Use Commissions.
- Participate in statewide ALUC meetings.

Previous Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Additional/Continuing Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Products:

- Reports on airport land use compatibility issues. (Ongoing)

### Budget 2.4.2

<b>Revenues:</b>		
	LTF Carryover	\$19,950.49
	ALUC Fees	\$15,000.00
<b>Total</b>		\$34,950.49
<b>Expenditures:</b>		
	Staff	\$19,950.49
	ALUC Reviews	\$15,000.00
<b>Total</b>		\$34,950.49

Totals may not equal addition of amounts in columns due to rounding

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.3 – Zion St. Mobility/School Access Study

Purpose: The Zion St. corridor in Nevada City is heavily used by vehicular, pedestrian, and bicycle traffic due to three schools in the vicinity. This project will analyze cost-effective improvements in the Zion Street Corridor related to improving safety and pedestrian and bicycle connectivity to school facilities. The need for improvements in this corridor are identified in the 2019 Nevada County Active Transportation Plan. This project is being funded with a FY 2024/25 RPA Grant.

#### Previous Work:

No previous work. This is a new work element.

#### Project Work Activities:

- Prepare and distribute a Request for Proposal to qualified consultants (RPA) (NCTC)
- Review proposals, select consultant, and execute a contract (RPA) (NCTC/Consultant)
- Finalize the work program and refine the scope of work (RPA) (NCTC/Consultant)
- Project meetings and coordination (RPA) (NCTC/Consultant)
- Public Outreach (RPA) (NCTC/Consultant)
- Project Advisory Committee activities (RPA) (NCTC)
- Project support and administration of grant (RPA) (NCTC)
- Prepare quarterly reports and invoices (RPA) (NCTC)
- Project initiation and data collection (RPA) (NCTC/Consultant)
- Develop potential improvement alternatives (RPA)
- Prepare Draft Report (RPA)
- Public workshops (RPA)
- Prepare Final Report (RPA)

#### Products:

- Consultant Procurement Process (May – Jun 2024)
- Consultant Contract (Jul 2024)
- Working Paper #1 (Oct 2024)
- Working Paper #2 (Jan 2025)
- Draft Report (March 2025)
- Final Report (May 2025)

### Budget 2.4.3

<b>Revenues:</b>		
	LTF	\$113.47
	FY 24/25 RPA Grant	\$120,000.00
<b>Total</b>		\$120,113.47
<b>Expenditures:</b>		
	Staff	\$5,113.47
	Consultant	\$115,000.00
<b>Total</b>		\$120,113.47

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4.4 – Rural Counties Task Force Rural Induced Demand Study**

Purpose: On behalf of the Rural Counties Task Force, the Nevada County Transportation Commission is managing a study to be conducted by qualified transportation consulting firms in partnership with legal firms with expertise in the California Environmental Quality Act (CEQA) to review the previous research on induced demand, as well as current available data, related guidance documents, and causal factors, to determine the significance and applicability of induced demand on rural highway improvements. In addition, the study will provide recommendations on how to appropriately address induced demand on rural highway improvements, including recommendations for addressing these rural highway improvements in relation to CEQA and recommendations for incorporating the study findings into future updates of state guidance documents.

#### Previous Work:

- NCTC completed consultant procurement process.
- NCTC staff conducted project advisory committee meetings.
- Consultant completed literature review of academic literature on induced demand focusing primarily on aspects of studies most relevant to rural counties.
- NCTC reviewed the Preliminary findings presented in the Draft Literature Review Memo.
- Consultant completed review of state guidance documents on implementing SB-743 focusing on guidance most relevant to rural counties.
- NCTC staff reviewed the administrative draft of the literature review and provided comments.
- NCTC staff reviewed the summary of the review of existing State of California guidelines.
- NCTC and the consultant team collected data and evaluated previously completed highway projects for analysis.
- NCTC staff reviewed the draft of the literature review and provided comments. The consultant team prepared the final version of the technical memo covering their literature review which describes the projects and corridors evaluated, increases in actual VMT, a comparison and evaluation to the NCST Induced Demand Calculator Tool, and a peer review of the findings. NCTC staff reviewed the final version of the technical memo and provided comments to the consultant team.
- NCTC continued to coordinate with the consultant team to prepare administrative drafts of several deliverables which included the Literature Review, a technical memo on the National Center Sustainable Transportation (NCST) Induced Demand Calculator Tool sensitivity analysis, and recommendations on addressing rural induced demand on State Guidance documents.
- NCTC staff reviewed the updated Infrastructure Projects listed in the Project Data Base.
- NCTC staff in coordination with consultant staff finalized the Short-List of Projects collected pre and post construction data and conducted a sensitivity analysis of the National Center Sustainable Transportation induced demand calculator tool.
- Consultant analyzed several of the selected project corridors to identify other factors that may be influencing VMT results.
- Consultant team completed their analysis of selected project corridors and various factors that would have influenced VMT results over a five, 10, and 20-year period.
- Consultant team prepared a technical memorandum which included a description of the projects and corridors evaluated, increases in actual VMT, a comparison and evaluation to the NCST Induced Demand Calculator Tool, and a peer review of the findings.
- NCTC staff reviewed the preliminary findings and provided comments to the consultant team on the State Guidance recommendations memo.
- Consultant team and NCTC also gave presentations providing a summary of the preliminary findings to the Caltrans SB 743 Implementation Working Group and Rural Counties Task Force.

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4.4 – Rural Counties Task Force Rural Induced Demand Study (continued)**

- Consultant team conducted VMT sensitivity analysis to evaluate reliability of the NCTS calculator in estimating induced vehicle miles traveled.
- Consultant team developed technical recommendations for screening whether requisite conditions for induced effect occur our present and recommendations in the event and induced demand assessment is warranted.
- NCTC’s Executive Director attended the APA California Chapter Planning Conference and moderated a panel session on research being conducted to address the lack of data on application of the theory of Induced Demand on transportation improvement projects in the rural area of California.
- The Rural Counties Task Force (RCTF) approved an additional \$50,000 to provide additional RPA funding for the consultant team to assist the RCTF and NCTC in finalizing the study and conducting additional outreach and engagement for this project. The cost of the additional consultant work brings the total contract amount to \$200,000. The termination date of this agreement is being extended to June 30, 2025, to allow the consultant time to complete the remaining tasks in the project.
- Consultant staff completed administrative draft report.
- NCTC staff participated in bi-weekly project status meetings with the project consultant team.

Continuing Work Activities:

- Project meetings and coordination (NCTC/Consultant, RPA Formula & FY 23/24, FY 24/25 RPA Grant)
- Project Advisory Committee activities (NCTC/Consultant, RPA Formula & FY 23/24, FY 24/25 RPA Grant)
- Project support and administration of grant (NCTC/Consultant) (RPA Formula)
- Prepare quarterly reports and invoices (NCTC) (RPA Formula)
- Prepare Draft Report (NCTC/Consultant) (RPA Formula & FY 23/24, FY 24/25 RPA Grant)
- Present Draft Report to the Rural Counties Task Force (NCTC/Consultant) (RPA Formula & FY 23/24, FY 24/25 RPA Grant)
- Prepare Final Report (NCTC/Consultant) (RPA Formula & FY 23/24, FY 24/25 RPA Grant)
- Conduct outreach with regional, state, and federal agencies in relation to Draft and Final Report. (NCTC/Consultant) (FY 24/25 RPA Grant & RPA Formula)

Products:

- Final Report (July 24)
- Summary of Outreach Activities (June 2025)

**Budget 2.4.4**

<b>Revenues:</b>		
	FY 24/25 RPA Grant	\$50,000.00
	FY 23/24 RPA Grant Carryover	\$80,041.76
	RPA Formula	\$35,602.54
<b>Total</b>		\$165,644.30
<b>Expenditures:</b>		
	Staff	\$35,602.54
	Consulting	\$130,041.76
<b>Total</b>		\$165,644.30

Totals may not equal addition of amounts in columns due to rounding

## WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.5 – Rural Counties Task Force

Purpose: To coordinate the participation of the twenty-six Rural Transportation Planning Agencies (RTPA) in the statewide issues pertinent to transportation planning, programming, and funding. This work element is in the first year of a two-year NCTC planning effort. This work element provides the resources necessary for the NCTC Deputy Director to fulfill the responsibilities of Chair of the Rural Counties Task Force (RCTF). The RCTF is an advisory committee to the California Transportation Commission (CTC). The RCTF provides a forum for the RTPAs in California to coordinate information, discuss issues, and present their unique perspective and input into the statewide decision-making process. In addition, the RCTF provides a venue to pool financial and knowledge-based resources. The Chair position provides access to policy makers from state government putting the rural counties, including NCTC, in a unique position to protect and enhance our projects and funding.

#### Previous and Continuing Work:

- Participate in RTPA group meetings and California RCTF meetings.

#### Additional Work Activities:

- Develop, organize, and distribute the RCTF meeting agendas. (NCTC) (Bi-Monthly)
- Represent the RCTF at ad hoc and standing Caltrans and CTC policy and technical advisory committees. (NCTC) (Ongoing)
- Represent the RCTF at government forums and workshops. (NCTC) (As needed)
- Represent the RCTF at CTC meetings and workshops. (NCTC) (Monthly)
- Coordinate efforts and provide technical assistance on transportation issues with the Regional Council of Rural Counties, California State Association of Counties, and League of California Cities. (NCTC) (Ongoing)
- Communicate with RCTF members on issues of shared interest, such as policy and procedural changes or funding opportunities. (NCTC) (Ongoing)

#### Products:

- RCTF agendas. (Bi-Monthly or as needed)
- RCTF Bi-Monthly reports and annual report to the CTC. (Ongoing)
- Correspondence and communications to Caltrans, California Transportation Commission, Regional Council of Rural Counties, California State Association of Counties, and League of California Cities. (As needed)
- Billings to RCTF member agencies for voluntary dues. (January 25)

### Budget 2.4.5

<b>Revenues:</b>		
	LTF	\$10,593.82
	RCTF Dues	\$8,000.00
<b>Total</b>		\$18,593.82
<b>Expenditures:</b>		
	Staff	\$10,593.82
	RCTF Travel	\$8,000.00
<b>Total</b>		\$18,593.82

## WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.5a –CARL Administration

Purpose: The California Academy for Regional Leaders (CARL) supports participants in their efforts to strengthen their organizations and increase their personal effectiveness by helping them develop leadership skills, expand their knowledge of the systems that impact their agencies, and build state-wide professional networks.

Previous Work: No Previous Work, this is a new project.

#### Work Activities:

Utilizing RPA Grant funds, the Rural Counties Task Force Chairman will identify candidates for the CARL program.

#### Products:

Billings to CALCOG to enable RCTF members to participate in the CARL program on scholarship. (Annually)

#### Budget 2.4.5a

<b>Revenues:</b>		
	FY 24/25 RPA Grant	\$25,000.00
<b>Total</b>		\$25,000.00
<b>Expenditures:</b>		
	CARL Scholarships	\$25,000.00
<b>Total</b>		\$25,000.00

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4.6 – Zero Emission Vehicle Transition Plan for County of Nevada**

Purpose: On behalf of the County of Nevada, the Nevada County Transportation Commission will manage a fleet electrification planning study to identify how the County of Nevada can make the transition to electrification of public fleets to comply with upcoming California Air Resource Board (CARB) regulations related to the Innovative Clean Transit and lightweight, medium-duty, and heavy-duty public fleet electrification regulations.

The study will guide Nevada County in its endeavor to meet the regulations by evaluating and identifying a detailed plan to successfully convert the county vehicle fleet to electric vehicles within the timeline specified by CARB. The infrastructure needs for power delivery and charging, maintenance needs, and capital replacement considerations will be incorporated into the overall plan. Where electrification of certain vehicle fleet mixes (e.g. heavy-duty trucks) may not be possible due to market readiness, other zero-carbon alternatives will be explored and evaluated for fleet replacement and infrastructure improvements needs.

#### Previous Work:

- NCTC staff coordinated with the consultants, the Nevada County Fleet Manager, Town of Truckee Transit Manager, and the Nevada County Transit Manager to create existing and future fleet inventory data reports and needed future energy use estimates for all fleet, and review transition plans for each agency.
- NCTC staff worked closely with the local agencies and consulting staff on the cleaned and validated fleet data, energy use estimates, and a transition plan for each department, and the cleaned and validated facility data, and recommendations for charging stations at each facility.
- NCTC staff and local agency staff reviewed recommendations for resiliency that align with emergency operation plans for off-grid and energy storage, and possible locations of public/workplace charging stations, and the possible use of hydrogen energy.
- NCTC staff worked with the Nevada County Transit Manager and the Town of Truckee Transit Manager on their ZEB Rollout Plans, which were submitted to the Air Resources Board (ARB) in June 2023 and approved by the Nevada County Board of Supervisors and the Town of Truckee Town Council in July 2023.
- NCTC staff coordinated with the consultant staff to develop the SWOT Analysis of Alternative Fuels and the EV Testing Weights and Measures Report. The Analysis and Report were reviewed by the PAC and comments and edits were noted.
- NCTC staff worked closely with the local agencies and consulting staff on the Nevada County ZEV replacement phase strategies.
- NCTC staff participated in the March 2024 check-in meeting to review the consultants proposed Draft Report for the Zero Emission Vehicle Transition Plan, including Vehicle Replacement Phases, Baseline Assumptions (vehicle capital and operation costs), Charging Strategy Considerations (dedicated, shared, and recommended strategies). NCTC staff and local agency staff requested edits and corrections be made to the Draft Report to reflect larger charging units/stations at certain locations.
- NCTC staff participated in check-in meetings with consultant staff, to discuss status of plan and to ensure project deliverables are on track with project schedule.

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4.6 – Zero Emission Vehicle Transition Plan for County of Nevada (continued)**

Continuing Work Activities:

- Prepare and distribute a Request for Proposals to qualified consultants (NCTC) (RPA Formula)
- Establish Project Selection Committee and Project Advisory Committee (NCTC) (RPA Formula)
- Review and rank proposals, conduct oral interviews, and finalize consultant ranking (NCTC) (RPA Formula)
- Select consultant and execute contract (NCTC) (RPA Formula)
- Finalize the work program and refine scope of work (NCTC) (RPA Formula)
- Project meetings and coordination (NCTC/Consultant) (RPA Formula, RPA Grant)
- Project Advisory Committee activities (NCTC/Consultant) (RPA Formula, RPA Grant)
- Project support and administration of grant (NCTC) (RPA Formula)
- Prepare quarterly reports and invoices (NCTC) (RPA Formula)
- Develop electric vehicle conversion plan for lightweight, medium, and heavy-duty vehicle fleet (Consultant) (RPA Grant)
- Develop electric vehicle conversion plan for the public transit fleet (Consultant) (RPA Grant)
- Recommend electric vehicle charging stations plan, including location and type of charges and electric infrastructure improvement plan (Consultant) (RPA Grant)
- Develop electric vehicle transition plan by fleet type (Consultant) (RPA Grant)
- Develop required Small Transit Rollout Plan for Nevada County Transit (Consultant) (RPA Grant)
- Develop funding plan to identify possible funding source to leverage incentives and rebate programs (Consultant) (RPA Grant)
- Prepare Administrative Draft (NCTC/Consultant) (RPA Formula, RPA Grant)
- Prepare Draft Report (NCTC/Consultant) (RPA Formula, RPA Grant)
- Prepare Final Report (NCTC/Consultant) (RPA Formula, RPA Grant)

Products:

- Draft Report (July 2024)
- Final Report (September 2024)

**Budget 2.4.6**

<b>Revenues:</b>		
	LTF	\$1,183.53
	FY22/23 RPA Grant Carryover	\$223,919.91
	23/24 RPA Formula Carryover	\$23,827.79
<b>Total</b>		\$248,931.23
<b>Expenditures:</b>		
	Staff	\$25,011.32
	Consulting	\$223,919.91
<b>Total</b>		\$248,931.23

Totals may not equal addition of amounts in columns due to rounding

### WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC FR FY 2023/24

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	Caltrans District 3 System Planning documents consistent with the Caltrans District 3 System Planning Five-Year Work Plan.
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the Two-Year PID Work Plan.
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> <li>• Rural Counties Task Force Rural Induced Demand Study</li> <li>• SR 49 CSMP Update</li> <li>• Assisting with SR 49 TCEP, SCCP, RAISE, Rural Surface Transportation Program Grant Applications</li> <li>• Oversight of Planning Studies/ Conceptual Projects pertaining to the State Highway System</li> </ul>
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals.

## Glossary of Terms and Acronyms

**Active Transportation Plan:** Identifies a network of pedestrian and bicycle facilities and projects to support pedestrian and bicycle safety for people of all ages and abilities. Specifically, the Active Transportation Plan aims to:

- Identify barriers and innovative solutions to encourage walking and bicycling as viable travel modes
- Effectively build on recently completed and current active transportation planning efforts
- Develop walking/bicycling networks supportive of existing and future land uses and projects
- Develop a clearly defined implementation strategy with specific, creative, yet practical and financially feasible projects matched to specific funding opportunities

**Active Transportation Program (ATP):** Created in 2013 by the passage of SB 99 and AB 101, the Active Transportation Program consolidates existing federal and state transportation programs into a single program with a focus to make California a national leader in active transportation. The purpose of the Active Transportation Program is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking,
- Increase safety and mobility for non-motorized users,
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009),
- Enhance public health and ensure that disadvantaged communities fully share in the benefits of the program, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

**Airport Land Use Commission (ALUC):** The fundamental purpose of ALUCs is to promote land use compatibility around airports. As expressed in state statutes, this purpose is "... to protect public health, safety, and welfare by ensuring the orderly expansion of airports and the adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within areas around public airports to the extent that these areas are not already devoted to incompatible uses." The statutes give ALUCs two principal powers by which to accomplish this objective:

1. ALUCs must prepare and adopt an airport land use plan; and
2. ALUCs must review the plans, regulations, and other actions of local agencies and airport operators for consistency with that plan.

**Airport Land Use Compatibility Plan (ALUCP):** A document referred to by ALUCs and individuals seeking to review standards for land use planning in the vicinity of an airport. The ALUCP defines compatible land uses for noise, safety, airspace protection, and overflight within the Airport Influence Area (AIA).

**Allocation:** A distribution of funds by formula or agreement. With regard to Transportation Development Act funds, allocation is the discretionary action by the RTPA which designates funds for a specific claimant for a specific purpose.

**Apportionment:** Distribution of funds by a formula. Apportionment under the Transportation Development Act is the determination by the RTPA of each area's share of anticipated LTF for the ensuing fiscal year.

**California Environmental Quality Act (CEQA):** A statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

**Capital Improvement Program (CIP) or Capital Improvement Plan:** A short-range plan, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options, for financing the plan.

**Congestion Mitigation and Air Quality (CMAQ):** A federal funding program that is available in western Nevada County for transportation projects that demonstrate emission reductions to help attain federal air quality standards. Western Nevada County was classified in 2004 as “non-attainment” for 8-hour ozone standards. Project categories eligible for CMAQ funding include:

- Alternative fuels and vehicles
- Congestion reduction and traffic flow improvements
- Transit improvements
- Bicycle and pedestrian facilities
- Public education and outreach
- Diesel engine retrofits
- Carpooling and vanpooling

Projects are submitted by local jurisdictions for consideration and are ranked based on air quality benefits and project readiness. NCTC then reviews the ranking and chooses projects to be funded.

**Corridor System Management Plan (CSMP):** Foundational documents supporting a partnership-based, integrated management of all travel modes (cars, trucks, transit, bicycles, and pedestrians) and infrastructure (highways, roads, rail tracks, information systems and bike routes) so that mobility along a corridor is provided in the most efficient and effective manner possible.

**Federal Highway Administration (FHWA):** An agency within the U.S. Department of Transportation that supports state and local governments in the design, construction, and maintenance of the Nation's highway system (Federal Aid Highway Program) and various federally and tribal owned lands (Federal Lands).

**Federal Transit Administration (FTA):** A federal agency that provides financial and technical assistance to local public transit systems, including buses, subways, light rail, commuter rail, trolleys and ferries.

**Findings of Apportionment:** Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits “Findings of Apportionment” for all prospective claimants. The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/ bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

**Fixing America’s Surface Transportation (FAST) Act:** A federal law enacted in 2015 to provide long-term funding for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs.

**FTA Section 5310:** This program set forth in United States Code (U.S.C.) Title 49 Section 5310 provides formula funding to states for the purpose of assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs.

**FTA Section 5311:** This program set forth in United States Code (U.S.C.) Title 49 Section 5311 provides grants for Rural Areas providing capital, planning, and operating assistance to states to support public transportation in rural areas with populations of less than 50,000 where many residents often rely on public transit to reach their destinations.

**Interregional Transportation Improvement Program (ITIP):** The ITIP is a five-year program of projects funded through the State Transportation Improvement Program (STIP) that obtains funding primarily through the per-gallon State tax on gasoline. The ITIP is prepared by the California Department of Transportation (Caltrans) and is submitted to the California Transportation Commission (CTC) for approval.

**Level of Service (LOS):** A qualitative measure used to relate the quality of traffic service. LOS is used to analyze highways by categorizing traffic flow and assigning quality levels of traffic based on performance measures like speed, density, etc. North American highway LOS standards use letters A through F, with A being the best and F being the worst, similar to academic grading.

**Local Transportation Fund (LTF):** The LTF is derived from a 1/4-cent general sales tax collected statewide. The State Board of Equalization, based on the sales tax collected in each county, returns the sales tax revenues to each county's LTF. The LTF was created in 1971 when legislation was passed to provide funding to counties for transit and non-transit related purposes.

**Memorandum of Understanding (MOU):** An agreement between two (or more) parties. It expresses a convergence of will between the parties, indicating an intended common line of action. Many government agencies use MOUs to define a relationship between agencies.

**Metropolitan Planning Organization (MPO):** MPOs are the regional planning entities in urbanized areas, usually an area with a population of 50,000 or more. There are 18 MPOs in California, accounting for approximately 98% of the state's population.

**Nevada County Airport Land Use Commission (NCALUC):** The Nevada County Transportation Commission was designated by the Nevada County Board of Supervisors and the city selection committee as the ALUC for the Nevada County Airport in May 2010. The NCTC Executive Director serves as the NCALUC Executive Director with support from the NCTC staff.

**Nevada County Airport Land Use Compatibility Plan (NCALUCP):** The basic function of this plan is to promote compatibility between the airport and surrounding land uses. The plan serves as a tool for use by the NCALUC in fulfilling its duty to review airport and adjacent land use development proposals. Additionally, the plan sets compatibility criteria applicable to local agencies and their preparation or amendment of land use plans and ordinances and to land owners in their design of new developments.

**North State Super Region (NSSR):** Regional transportation planning agencies from 16 counties in Northern California came together on October 20, 2010, to sign a memorandum of agreement. This agreement created an alliance between the agencies to work together and support each other on issues related to transportation and to have a unified voice representing the North State.

**Northern Sierra Air Quality Management District (NSAQMD):** The Northern Sierra Air Quality Management District was formed in 1986 by the merging of the Air Pollution Control Districts of Nevada, Plumas and Sierra Counties. The District is required by state law to achieve and maintain the federal and state Ambient Air Quality Standards, which are air quality standards set at levels that will protect public health. The District is composed of three primary entities, each with a specific purpose: District staff, Governing Board of Directors, and Hearing Board.

**Overall Work Program (OWP):** NCTC annually adopts a budget through the preparation of an Overall Work Program. This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures.

**Planning, Programming, and Monitoring (PPM):** PPM is funding allocated by the California Transportation Commission (CTC) through the State Transportation Improvement Program (STIP). Designated uses of PPM include:

- Regional transportation planning – includes development and preparation of the regional transportation plan;
- Project planning – includes the development of project study reports or major investment studies conducted by regional agencies or by local agencies, in cooperation with regional agencies;
- Program development – includes the preparation of regional transportation improvement programs (RTIPs) and studies supporting them; and
- Monitoring the implementation of STIP projects – includes project delivery, timely use of funds, and compliance with state law and CTC guidelines.

**Plans, Specifications, and Estimates (PS&E):** In this stage of project development, the scope of the selected alternative is refined; design surveys and photogrammetric mapping is obtained; and reports including traffic data, hydrology and hydraulics, geotechnical design, pavement design, and materials and sound wall design reports are completed. Final right-of-way requirements are determined, and procurement is initiated. At the completion of the PS&E stage, a complete set of project plans have been developed that will allow a competent contractor to bid and build the project. These plans include a refined estimate of the construction costs and any required specifications on how the work is to proceed.

**Project Approval and Environmental Documentation (PA/ED):** The PA/ED step of project development reinforces the philosophy of balancing transportation needs with community goals and values. Outputs of the PA/ED step are the project report and environmental document. The project report is an engineering document that evaluates the various alternatives for selection of a preferred alternative. The environmental document is a disclosure document that assesses the potential impacts of the project on the environment.

**Project Initiation Document (PID):** a report that documents the purpose, need, scope, cost, and schedule for a transportation project. The PID identifies and describes the viable alternatives to a transportation problem.

**Project Study Report (PSR):** A report of preliminary engineering efforts, including a detailed alternatives analysis, cost, schedule, and scope information for a transportation project. A PSR also includes estimated schedule and costs for environmental mitigation and permit compliance.

**Public Transportation Modernization Improvement & Service Enhancement Account (PTMISEA):** PTMISEA was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion available to Transportation, \$3.6 billion dollars was allocated to PTMISEA to be available to transit operators over a ten-year period. PTMISEA funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock (buses and rail cars) procurement, rehabilitation or replacement. Funds in this account are appropriated annually by the Legislature to the State Controller's Office (SCO) for allocation in accordance with Public Utilities Code formula distributions: 50% allocated to Local Operators based on fare-box revenue and 50% to Regional Entities based on population.

**Regional Improvement Program (RIP):** The RIP is one of two funding programs in the State Transportation Improvement Program (STIP). The RIP receives 75% of the STIP funds and the second program, the Interregional Improvement Program receives 25% of STIP funds. RIP funds are allocated every two years by the California Transportation Commission (CTC) to projects submitted by Regional Transportation Planning Agencies (RTPAs) in their Regional Transportation Improvement Programs (RTIPs).

**Regional Surface Transportation Program (RSTP):** The RSTP was established by the State of California to utilize federal Surface Transportation Program funds for a wide variety of transportation projects. The State exchanges these federal funds for less restrictive state funds to maximize the ability of local agencies to use the funds for transportation purposes including planning, construction of improvements, maintenance and operation of public streets, and pedestrian and bicycle projects.

**Regional Transportation Improvement Program (RTIP):** NCTC submits regional transportation projects to the California Transportation Commission (CTC) for funding in a list called the RTIP. The RTIP is a five-year program that is updated every two years. Projects in the RTIP are funded from the Regional Improvement Program (RIP).

**Regional Transportation Mitigation Fee (RTMF):** The Western Nevada County Regional Transportation Mitigation Fee Program was established in 2001 through a partnership of Nevada County, City of Nevada City, City of Grass Valley, and the Nevada County Transportation Commission (NCTC). The RTMF Program was developed to collect impact fees from new development to help fund transportation improvement projects needed to accommodate growth in the region of western Nevada County.

**Regional Transportation Plan (RTP):** The Regional Transportation Plan has been developed to document transportation policy, actions, and funding recommendations that will meet the short- and long-term access and mobility needs of Nevada County residents over the next 20 years. This document is designed to guide the systematic development of a comprehensive multi-modal transportation system for Nevada County.

**Regional Transportation Planning Agency (RTPA):** County or multi-county entities charged by state law in meeting certain transportation planning requirements. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee.

**Request for Proposal (RFP):** A document that solicits proposals, often made through a bidding process, by an agency or company interested in procurement of a commodity, service, or valuable asset, to potential suppliers to submit business proposals.

**Rural Counties Task Force (RCTF):** There are 26 rural county Regional Transportation Planning Agencies (RTPAs) or Local Transportation Commissions represented on the Rural Counties Task Force (RCTF). The RCTF is an informal organization with no budget or staff that generally meets every other month. A member of the CTC, usually acts as liaison to the RCTF, and CTC and Caltrans staff typically attend these meetings to explain and discuss changing statewide transportation issues that may be of concern to the rural counties.

**Rural Planning Assistance (RPA):** Annually the 26 rural RTPAs receive state transportation planning funding, known as RPA, on a reimbursement basis, after costs are incurred and paid for using local funds.

**Social Services Transportation Advisory Council (SSTAC):** Consists of representatives of potential transit users including the general public, seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local consolidated transportation service agencies; and Truckee residents who represent the senior and Hispanic communities. The SSTAC meets at least once annually and has the following responsibilities:

- To maintain and improve transportation services to the residents of Nevada County, particularly the elderly and disabled.
- Review and recommend action to the NCTC relative to the identification of unmet transit needs and advise the Commission on transit issues, including coordination and consolidation of specialized transportation services.
- Provide a forum for members to share information and concerns about existing elderly and handicapped transportation resources.

**State Highway Operations and Protection Program (SHOPP):** The SHOPP is a four-year listing of projects prepared by Caltrans.

**State Transit Assistance (STA):** These funds are provided by the State for the development and support of public transportation needs. They are allocated by the State Controller's Office to each county based on population and transit performance.

**State Transportation Improvement Program (STIP):** The STIP is a multi-year capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. STIP programming generally occurs every two years. The STIP has two funding programs, the Regional Improvement Program and the Interregional Improvement Program.

**Technical Advisory Committee (TAC):** The Technical Advisory Committee (TAC) is made up of representatives of local public works and planning departments, Caltrans District 3, public airport operators, the air pollution control district, public transit operators, and the NCTC consultant engineer on retainer. Members are assigned by staff of local jurisdictions and other participating organizations. Any decisions made or actions proposed by the TAC shall be subject to the review and approval of the NCTC.

TAC responsibilities include:

- Provide technical input, assistance, and recommendations to the Commission to ensure there is comprehensive coordination and cooperation in the transportation planning process for Nevada County.
- Review and comment on comprehensive regional transportation plans for the area, which include the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the Overall Work Program (OWP).
- Coordinate efforts and discussions to create and maintain circulation elements of the General Plan and specific plans of the member governments.

**Transit Development Plan (TDP):** Transit Development Plans study the County's transit services. They help identify transit service needs, prioritize improvements and determine the resources required for implementing modified or new service. The plans also provide a foundation for requests for State and federal funding,

**Transit Services Commission (TSC):** This commission oversees and advises as necessary the daily operations of the western Nevada County transit system. The TSC has the following responsibilities:

- Establish fares;
- Adopt the level of transit and paratransit services, including route structure and service areas;
- Monitor public response;
- Approve proposed purchase of additional vehicles;
- Review and approve the annual budget for transit and paratransit operations.

**Transportation Development Act (TDA):** The Transportation Development Act was enacted in 1971 and provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance fund (STA). The TDA funds a wide variety of transportation programs, including planning and programming activities, pedestrian and bicycle facilities, community transit services, and public transportation projects. One of NCTC's major responsibilities is the administration of TDA funding in Nevada County.

**Travel Demand Model (also Traffic Model):** A computer model used to estimate travel behavior and travel demand for a specific future time frame, based on a number of assumptions. In general, travel analysis is performed to assist decision makers in making informed transportation planning decisions. The strength of modern travel demand forecasting is the ability to ask critical "what if" questions about proposed plans and policies.

**Truckee North Tahoe Transportation Management Association (TNT/TMA):** The Truckee North Tahoe Transportation Management Association is dedicated to fostering public-private partnerships and resources for the advocacy and promotion of innovative solutions to the unique transportation challenges of the Truckee-North Lake Tahoe Resort Triangle. The TNT/TMA is a planning stakeholder and partner with NCTC.

**Truckee Tahoe Airport Land Use Commission (TTALUC):** The Truckee Tahoe Airport is an "intercounty" airport situated in both Nevada County and Placer County; therefore, a special ALUC with representatives from both counties was formed. Six members are selected, one each, by Placer and Nevada Counties' Board of Supervisors, City Selection Committees, and Airport Managers of each county. A seventh member is chosen by the other six members to represent the general public. NCTC authorized its staff on May 19, 2010, to provide staff support to the TTALUC.

**Truckee Tahoe Airport Land Use Compatibility Plan (TTALUCP):** A document referred to by the TTALUC and individuals seeking to review standards for land use planning in the vicinity of the Truckee Tahoe Airport. The plan defines compatible land uses for noise, safety, airspace protection, and overflight. The TTALUC performs consistency determinations for proposed projects in the area covered by the Compatibility Plan as needed.

**Vehicle Miles Traveled (VMT):** VMT is a metric of the total miles traveled by vehicles in a defined area over a defined period of time and is often used to estimate the environmental impacts of driving, such as Greenhouse Gases and air pollutant emissions. Factors that influence VMT include travel mode, number of trips, and distance traveled. California jurisdictions are transitioning from a Level of Service (LOS) metric to a Vehicle Miles Traveled (VMT) metric within the California Environmental Quality Act's (CEQA) transportation analysis.



# Table 1

## Budget Summary FY2024/25 FINAL OWP

Revenues	FINAL	DRAFT	Difference
	FY 2024/25	FY 2024/25	
LTF Administration	747,537.11	747,537.11	0.00
LTF Planning	179,261.89	179,261.89	0.00
LTF Contingency	197,764.02	197,764.02	0.00
Rural Planning Assistance (RPA) <i>Formula</i>	294,000.00	294,000.00	0.00
Rural Planning Assistance (RPA) <i>Formula</i> Carryover	23,827.79	23,827.79	0.00
Rural Planning Assistance (RPA) <b>Grants</b>	195,000.00	195,000.00	0.00
Rural Planning Assistance (RPA) <b>Grants</b> Carryover	303,961.67	303,961.67	0.00
Regional Transportation Mitigation Fees (RTMF)	7,500.00	7,500.00	0.00
RCTF Dues	8,000.00	8,000.00	0.00
STIP Planning Funds (PPM)	114,804.39	114,804.39	0.00
ALUC Fees	15,000.00	15,000.00	0.00
Regional Surface Transportation Program (RSTP)	110,737.18	110,737.18	0.00
LTF Carryover	166,201.67	166,201.67	0.00
<b>TOTAL</b>	<b>2,363,595.73</b>	<b>2,363,595.73</b>	<b>0.00</b>

Expenditures	FINAL	DRAFT	Difference
	FY 2024/25	FY 2024/25	
Salary	699,075.29	699,075.29	0.00
Benefits	232,472.99	232,472.99	0.00
Direct (Table 2)	1,016,941.57	1,016,941.57	0.00
Indirect (Table 3)	174,310.00	174,310.00	0.00
Contingency	240,795.88	240,795.88	0.00
<b>TOTAL</b>	<b>2,363,595.73</b>	<b>2,363,595.73</b>	<b>0.00</b>

	Estimated	Actual	Difference
<b>Fund Balance</b>	FY 2024/25	FY 2022/23	
	<b>\$32,201.94</b>	<b>\$198,403.61</b>	<b>(\$166,201.67)</b>

**Table 2****Direct Costs Budget FY 2024/25 FINAL OWP**

Work Element		FINAL 24/25	DRAFT 24/25	Difference	Source
1.1	Intergovernmental Advocacy	\$52,000.00	\$52,000.00	\$0.00	LTF
1.1	Human Resources Consulting	\$5,000.00	\$5,000.00	\$0.00	LTF
1.2	Fiscal Auditor	\$57,500.00	\$57,500.00	\$0.00	LTF
1.2	Triennial Performance Audits	\$50,000.00	\$50,000.00	\$0.00	LTF
2.1	Traffic Counts	\$10,000.00	\$10,000.00	\$0.00	RPA, PPM, LTF
2.1	Transportation Engineering	\$40,000.00	\$40,000.00	\$0.00	RPA, PPM, LTF
2.1	Local Agencies Participation in Regional Planning	\$30,000.00	\$30,000.00	\$0.00	RPA, PPM, LTF
2.1.1	Regional Transportation Plan Update	\$67,684.90	\$67,684.90	\$0.00	RPA
2.3.3	Eastern Nevada County Transit Development Plan	\$74,995.00	\$74,995.00	\$0.00	LTF
2.4	Consultant Prepared ATP Applications	\$30,000.00	\$30,000.00	\$0.00	RSTP
2.4	Rural Counties Task Force	\$2,000.00	\$2,000.00	\$0.00	LTF
2.4	Statewide Local Streets and Roads Needs Assessment	\$800.00	\$800.00	\$0.00	LTF
2.4.1	Local Road Safety Plan	\$80,000.00	\$80,000.00	\$0.00	RSTP
2.4.2	Airport Land Use Commission Planning & Reviews	\$15,000.00	\$15,000.00	\$0.00	ALUC, LTF
2.4.3	Zion St. Mobility/School Access study	\$115,000.00	\$115,000.00	\$0.00	RPA Grant
2.4.4	RCTF Rural Induced Demand Study	\$130,041.76	\$130,041.76	\$0.00	RPA Grant
2.4.5	Rural Counties Task Force Travel	\$8,000.00	\$8,000.00	\$0.00	RPA Grant
2.4.5a	CARL Administration	\$25,000.00	\$25,000.00	\$0.00	RCTF Dues
2.4.6	Zero Emission Vehicle Transition Plan for County of Nevada	\$223,919.91	\$223,919.91	\$0.00	RPA Grant
	<b>TOTAL</b>	<b>\$1,016,941.57</b>	<b>\$1,016,941.57</b>	<b>\$0.00</b>	

**Table 3****Indirect Costs Budget FY 2024/25 FINAL OWP**

ACCT	ITEM	FINAL FY 24/25	Draft FY 24/25	Variance	Variance %
13.2	<b>Nevada County Auditor/Controller</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$0</b>	<b>0.00%</b>
13.1	<b>Legal Counsel</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$0</b>	<b>0.00%</b>
13.3	<b>TNT/TMA Membership</b>	<b>\$4,125</b>	<b>\$4,125</b>	<b>\$0</b>	<b>0.00%</b>
13.21	<b>Website Update/Maintenance</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>\$0</b>	<b>0.00%</b>
13.17	<b>Nevada County ERC Membership</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>0.00%</b>
	<b>Insurance</b>	<b>\$22,250</b>	<b>\$22,250</b>	<b>\$0</b>	<b>0.00%</b>
1.1	General Liability & Errors and Omissions	\$18,250	\$18,250	\$0	0.00%
1.3	Workers' Compensation	\$4,000	\$4,000	\$0	0.00%
	<b>Office Expenses</b>	<b>\$29,120</b>	<b>\$29,120</b>	<b>\$0</b>	<b>0.00%</b>
2.1	Phones	\$900	\$900	\$0	0.00%
2.2	Equipment Rental	\$500	\$500	\$0	0.00%
2.3	Records Storage	\$2,000	\$2,000	\$0	0.00%
2.4	Equipment Maintenance Agreements	\$1,000	\$1,000	\$0	0.00%
2.5	Publications/Legal Notices	\$2,500	\$2,500	\$0	0.00%
2.6	Janitorial Services	\$1,500	\$1,500	\$0	0.00%
2.7	Payroll Service	\$1,800	\$1,800	\$0	0.00%
2.8	Supplies	\$2,500	\$2,500	\$0	0.00%
2.9	Printing & Reproduction	\$250	\$250	\$0	0.00%
2.10	Subscriptions	\$300	\$300	\$0	0.00%
2.11	Computer Software & Network Maintenance	\$11,250	\$11,250	\$0	0.00%
2.12	Postage	\$300	\$300	\$0	0.00%
2.13	Telework Reimbursement	\$4,320	\$4,320	\$0	0.00%
3	<b>Equipment</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$0</b>	<b>0.00%</b>
	Copier/Printer	\$800	\$800	\$0	0.00%
	Office Furniture	\$500	\$500	\$0	0.00%
	Laptop /Computer	\$3,000	\$3,000	\$0	0.00%
	Miscellaneous	\$500	\$500	\$0	0.00%
5	<b>Training and Conferences</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>0.00%</b>
6	<b>Office Lease</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$0</b>	<b>0.00%</b>
7	<b>Utilities</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$0</b>	<b>0.00%</b>
8	<b>Travel - Meals &amp; Lodging</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.00%</b>
9	<b>Travel - Mileage/Fares/Parking</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.00%</b>
10	<b>Professional &amp; Service Organization:</b>	<b>\$3,515</b>	<b>\$3,515</b>	<b>\$0</b>	<b>0.00%</b>
	<b>TOTAL</b>	<b>\$174,310</b>	<b>\$174,310</b>	<b>\$0</b>	<b>0.00%</b>

**Table 4**

**Revenues - FY 2024/25 FINAL OWP**

Work Element		24/25 LTF	LTF Carryover	RPA Grants	RPA Grant Carryover	RPA Formula	RPA Formula Carryover	ALUC Fees	RTMF	STIP Planning PPM	RSTP	Other	TOTAL
1.1	General Services	310,249.93	29,812.07						7,500.00				347,562.00
1.2	Fiscal Administration	437,287.18											437,287.18
2.1	Transportation Planning	262.96	28,197.36			39,737.04				71,772.53			139,969.89
2.1.1	Regional Transportation Plan Update					119,507.04							119,507.04
2.2	Transportation Improvement Program		7,231.77			38,648.05							45,879.82
2.3	Transit & Paratransit Programs		16,286.85			46,332.82							62,619.67
2.3.3	Eastern Nevada County Transit Development Plan	74,995.00	26,534.90			14,172.51							115,702.41
2.4	Coordination of Regional Planning	92,113.12	38,188.23								30,000.00		160,301.35
2.4.1	Local Road Safety Plan (LRSP)										80,737.18		80,737.18
2.4.2	Airport Land Use Commission Planning & Reviews		19,950.49					15,000.00					34,950.49
2.4.3	Zion St. Mobility/School Access study	113.47		120,000.00									120,113.47
2.4.4	RCTF Rural Induced Demand Study			50,000.00	80,041.76	35,602.54							165,644.30
2.4.5	Rural Counties Task Force	10,593.82										8,000.00	18,593.82
2.4.5a	CARL Administration			25,000.00									25,000.00
2.4.6	Zero Emission Vehicle Transition Plan for Co of Nev.	1,183.53			223,919.91		23,827.79						248,931.23
	Contingency		197,764.02							43,031.86			240,795.88
<b>Totals</b>		<b>926,799.00</b>	<b>363,965.69</b>	<b>195,000.00</b>	<b>303,961.67</b>	<b>294,000.00</b>	<b>23,827.79</b>	<b>15,000.00</b>	<b>7,500.00</b>	<b>114,804.39</b>	<b>110,737.18</b>	<b>8,000.00</b>	<b>2,363,595.73</b>

Totals may not equal addition of amounts in columns due to rounding.

**Table 5****Expenditures - FY 2024/25 FINAL OWP**

Work Elements		PY	Staff	Indirect	Transportation Engineering	Consulting	Local Agency	Other	Total
1.1	General Services	1.65	244,762.41	45,799.60		57,000.00 (1)			347,562.00
1.2	Fiscal Administration	1.73	277,804.75	51,982.43				107,500.00 (2)	437,287.18
2.1	Transportation Planning	0.23	42,348.77	17,621.13	40,000.00		40,000.00 (3)		139,969.89
2.1.1	Regional Transportation Plan Update	0.28	51,822.14			67,684.90			119,507.04
2.2	Transportation Improvement Program	0.21	38,648.05	7,231.77					45,879.82
2.3	Transit & Paratransit Programs	0.23	46,332.82	16,286.85					62,619.67
2.3.3	Eastern Nevada County Transit Development Plan	0.20	40,707.41			74,995.00			115,702.41
2.4	Coordination of Regional Planning	0.45	92,113.12	35,388.23		30,000.00		2,800.00 (4)	160,301.35
2.4.1	Local Road Safety Plan (LRSP)	0.00	737.18				80,000.00		80,737.18
2.4.2	Airport Land Use Commission Planning & Reviews	0.11	19,950.49			15,000.00			34,950.49
2.4.3	Zion St. Mobility/School Access study	0.02	5,113.47			115,000.00			120,113.47
2.4.4	RCTF Rural Induced Demand Study	0.18	35,602.54			130,041.76			165,644.30
2.4.5	Rural Counties Task Force CARL Administration	0.13	10,593.82					8,000.00 (5)	18,593.82
2.4.5a	CARL Administration							25,000.00 (5)	25,000.00
2.4.6	Zero Emission Vehicle Transition Plan for Co of Nev	0.13	25,011.32			223,919.91			248,931.23
	Contingency							240,795.88	240,795.88
<b>TOTAL</b>		<b>5.46</b>	<b>931,548.28</b>	<b>174,310.00</b>	<b>40,000.00</b>	<b>713,641.57</b>	<b>120,000.00</b>	<b>384,095.88</b>	<b>2,363,595.73</b>

Totals may not equal addition of amounts in columns due to rounding.

## Notes:

- (1) \$52,000 Intergovernmental Advocacy, \$5,000 Human Resources Consulting
  - (2) \$57,500 Fiscal Audit Contract; \$50,000 Triennial Performance Audit
  - (3) \$10,000 Traffic Counts, Local Agency (WE 2.1): Nev. Co. \$7,500; Truckee \$7,500; Nevada City \$7,500; Grass Valley \$7,500.
  - (4) \$2,000 Rural Counties Task Force Dues, \$800 Statewide Local Streets and Roads
  - (5) \$8,000 RCTF Travel Expense; \$25,000 RCTF CALCOG Leadership Academy
- Indirect Costs are paid with local funds, no RPA or STIP planning funds are used.**

ACCT	Table 6 Budget Detail FY 2024/25 FINAL OWP	ALLOCATION
<b>1</b>	<b>Insurance</b>	<b>22,250.00</b>
1.1	General Liability & Errors and Omissions	18,250.00
1.3	Workers' Compensation	4,000.00
<b>2</b>	<b>Office Expenses</b>	<b>29,120.00</b>
2.1	Phones	900.00
2.2	Equipment Rental	500.00
2.3	Records Storage	2,000.00
2.4	Equipment Maintenance Agreements	1,000.00
2.5	Publications/Legal Notices	2,500.00
2.6	Janitorial Services - carpets, blinds, interior painting, etc.	1,500.00
2.7	Payroll Service	1,800.00
2.8	Supplies	2,500.00
2.9	Printing & Reproduction	250.00
2.10	Subscriptions	300.00
2.11	Computer Software & Network Maintenance	11,250.00
2.12	Postage	300.00
2.13	Telework Reimbursement	4,320.00
<b>3</b>	<b>Equipment</b>	<b>4,800.00</b>
<b>5</b>	<b>Training and Conferences</b>	<b>2,000.00</b>
<b>6</b>	<b>Office Lease</b>	<b>28,000.00</b>
<b>7</b>	<b>Utilities</b>	<b>3,000.00</b>
<b>8</b>	<b>Travel - Meals &amp; Lodging</b>	<b>10,000.00</b>
<b>9</b>	<b>Travel - Mileage/ Fares/ Parking</b>	<b>10,000.00</b>
<b>10</b>	<b>Professional &amp; Service Organizations</b>	<b>3,515.00</b>
	<b>Subtotal Items 1-10</b>	<b>112,685.00</b>
<b>11</b>	<b>Contingency</b>	<b>240,795.88</b>
<b>12</b>	<b>Salaries, Wages, &amp; Benefits</b>	<b>931,548.28</b>
12.1	Executive Director	242,896.17
12.11	Deputy Executive Director	212,691.21
12.2	Administrative Services Officer	153,922.38
12.3	Transportation Planner	148,196.28
12.4	Administrative Assistant	104,904.66
12.8	Temporary Employee	68,937.57
<b>13</b>	<b>Other Services</b>	<b>1,078,566.57</b>
13.1	Legal Counsel	15,000.00
13.2	Nevada County Auditor/Controller	30,000.00
13.3	TNT/TMA Membership	4,125.00
13.4	Fiscal Audits (WE 1.2)	57,500.00
13.6	Triennial Performance Audits (WE 1.2)	50,000.00
13.7	Traffic Counts (WE 2.1)	10,000.00
13.8	Transportation Engineering (WE 2.1)	40,000.00
13.11a	Local Agencies (WE 2.1)	30,000.00
13.11b	Local Agency LRSP (WE 2.4.1)	80,000.00
13.16a	Rural Counties Task Force Membership (WE 2.4)	2,000.00
13.16b	Statewide Local Streets and Roads Needs Assessment (WE 2.4)	800.00
13.17	Nevada County ERC Membership	1,000.00
13.19	Eastern Nev. Co. Transit Development Plan (WE 2.3.3)	74,995.00
13.21	Website Update/Maintenance	11,500.00
13.23	Regional Transportation Plan Update (WE 2.1.1)	67,684.90
13.30	Airport Land Use Commission Project Reviews (WE 2.4.2)	15,000.00
13.48	Human Resources Consulting (WE 1.1)	5,000.00
13.57	RCTF Rural Induced Demand Study (WE 2.4.4)	130,041.76
13.58	Zero Emission Vehicle Transition Plan for County of Nevada (WE 2.4.6)	223,919.91
13.59	Intergovernmental Advocacy (WE 1.1)	52,000.00
	Consultant Prepared ATP Applications (WE 2.4)	30,000.00
13.61	Zion St .Mobility/School Access study (WE 2.4.3)	115,000.00
	RCTF CARL Administration (WE 2.4.5)	8,000.00
	RCTF Travel (WE 2.4.5)	25,000.00
	<b>TOTAL Budget Items 1-13</b>	<b>2,363,595.73</b>
	<b>Indirect Costs</b>	
	Accounts 1 through 10	112,685.00
	Legal	15,000.00
	Nevada Co. Auditor/Controller	30,000.00
	TNT/TMA	4,125.00
	Nevada Co. ERC Membership	1,000.00
	Website Update/Maintenance	11,500.00
	<b>Total Indirect Costs</b>	<b>174,310.00</b>
	<b>Calculated Indirect Rate</b> Indirect Cost / Salaries & Benefits	<b>18.71%</b>

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

April 17, 2024

The Honorable Catherine Blakespear  
 California State Senate  
 1021 O Street, Suite 7340  
 Sacramento, CA 95814

Re: SB 1216 (Blakespear): Transportation projects: Class III bikeways: prohibition  
 As amended on April 16, 2024 – Notice of Opposition

Dear Senator Blakespear,

The Nevada County Transportation Commission (NCTC) writes to inform you of our opposition to your SB 1216, which would prohibit the maintenance and construction of Class III bikeways and precludes the California Transportation Commission (Commission) from allocating funding under the Active Transportation Program to projects that add a Class III bikeway unless design speed of the roadway is 25 mph or less.

NCTC’s mission is to plan, communicate, and coordinate with the citizens and decision-makers of Grass Valley, Nevada City, Nevada County, the Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County. As such, NCTC supports the current flexibility to plan, design, build, and pursue funding for bicycle infrastructure that considers our limited resources, technical feasibility, and the unique characteristics of our rural communities.

SB 1216 would prevent NCTC and its local and state partners from installing a Class III bikeway on or after January 1, 2025. While the focus of the bill seems to be “sharrows” – painted symbols on roadway surfaces which indicate to drivers and people riding bicycles that they should share the road—the bill’s language prevents the installation or maintenance of any Class III bikeway facility. In Nevada County, where many rural roadways have limited right-of-way widths and the topography and financial constraints make it unlikely that roadways will ever be widened, Class III bikeways may be the only feasible option.

The Nevada County Active Transportation Plan includes a special “Class III Bike Routes with Multi-use Shoulders” facility type classification that includes features of Class III bikeways and additionally provides a striped shoulder of variable width. This type of facility is used when jurisdictions wish to maximize safety and road space for bicycles, but do not have sufficient right-of-way to meet minimum requirements for Class II bike lanes. These facilities serve a valuable purpose by indicating to people riding bicycles that a route is safer than other options and by alerting drivers that there may be a higher concentration of cyclists. In such circumstances, NCTC commonly uses the multipurpose striped shoulder with bicycle route signs. Sharrows are more commonly used within Nevada County communities on roadways where there is limited right-of-way and vehicle speeds are lower.

The April 16 amendments restore the ability for agencies to receive Active Transportation Program (ATP) funding for projects that include a Class III bikeway, but only where the roadway’s design speed is 25 mph or less, or where the project includes features that would reduce the design speed accordingly. While NCTC would typically

focus its ATP grant funding requests on more expensive and transformative projects, a Class III facility could be included as part of a broader application—particularly as a connection to segments of Class I pathways or Class II bikeways. As noted above, the bill’s language currently applies to “sharrows” as well as other Class III facilities. This prohibition should be limited to funding sharrows on highways with higher speeds rather than also extending to other more protective Class III bikeways, particularly when included as a component of a broader project.

For these reasons, we must oppose SB 1216 as it is currently drafted. We hope to work with you to resolve our concerns as the bill proceeds through the legislative process. Should you have any questions about our position on this matter, please contact Chris Lee, NCTC’s Legislative Representative at [clee@politicogroup.com](mailto:clee@politicogroup.com) or (916) 444-3770.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Woodman", with a long horizontal flourish extending to the right.

Mike Woodman  
Executive Director

cc: The Honorable Dave Cortese, Chair, Senate Transportation Committee  
Honorable Members, Senate Transportation Committee  
Jacob O’Connor, Consultant, Senate Transportation Committee  
Ted Morley, Consultant, Senate Republican Caucus

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

April 17, 2024

The Honorable Laura Friedman  
 California State Assembly  
 1021 O Street, Suite 5740  
 Sacramento, CA 95814

**Re: AB 2290 (Friedman): Transportation: Class III bikeways: bicycle facilities: Bikeway Quick-Build Project Pilot Program  
 As amended on April 1, 2024 – Notice of Opposition**

Dear Assemblymember Friedman,

On behalf the Nevada County Transportation Commission (NCTC), I write to inform you of our opposition to your AB 2290, which would prohibit the California Transportation Commission (CTC) from allocating from the Active Transportation Program (ATP) funding to a Class III bikeway unless the project is on a residential street with a posted speed limit of 20 miles per hour or less, or the project will implement improvements to reduce the design speed limit to 20 miles per hours or less.

NCTC's mission is to plan, communicate, and coordinate with the citizens and decision-makers of Grass Valley, Nevada City, Nevada County, the Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County. As such, NCTC supports the current flexibility to plan, design, build, and pursue funding for bicycle infrastructure that considers our limited resources, technical feasibility, and the unique characteristics of our rural communities.

The Nevada County Active Transportation Plan includes a special Class III Bike Routes with Multi-use Shoulders facility type classification that includes features of Class III bikeways and additionally provides a striped shoulder of variable width. This type of facility is used when jurisdictions wish to maximize safety and road space for bicycles, but do not have sufficient right-of-way to meet minimum requirements for Class II bike lanes. These facilities serve a valuable purpose by indicating to people riding bicycles that a route is safer than other options and by alerting drivers that there may be a higher concentration of cyclists. In such circumstances, NCTC commonly uses the multipurpose striped shoulder with bicycle route signs. Sharrows are more commonly used within Nevada County communities on roadways where there is limited right-of-way and vehicle speeds are lower.

AB 2290 would prevent NCTC from competing for ATP funding for a Class III bikeway unless the roadway's design speed is 20 mph or less, or where the project includes features that would reduce the design speed accordingly. While NCTC would typically focus its ATP grant funding requests on more expensive and transformative projects, a Class III facility could be included as part of a broader application—particularly as a connection to segments of Class I pathways or Class II bikeways.

In Nevada County, where many rural roadways have limited right-of-way widths and the topography and financial constraints make it unlikely that roadways will ever be widened, Class III bikeways may be the only feasible option.

For these reasons, NCTC must oppose AB 2290. Should you have any questions about our position on this matter, please contact Kiana Valentine, NCTC's Legislative Representative at [kiana@politicogroup.com](mailto:kiana@politicogroup.com) or (916) 266-3892.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mike Woodman", with a long horizontal flourish extending to the right.

Mike Woodman  
Executive Director

cc: The Honorable Buffy Wicks, Chair, Assembly Appropriations Committee  
Honorable Members, Assembly Appropriations Committee  
Jay Dickinson, Chief Consultant, Assembly Appropriations Committee  
Daniel Ballon, Assembly Republican Caucus

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

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File: 740.0

April 5, 2024

The Honorable Mia Bonta  
 California State Assembly  
 1021 O Street, Suite 5620  
 Sacramento, CA 95814

**Re: AB 2535 (Bonta): Trade Corridor Enhancement Program  
 As introduced on February 13, 2024 – Notice of Opposition**

Dear Assemblymember Bonta,

The Nevada County Transportation Commission (NCTC) writes to inform you of our opposition to your AB 2535, which would prohibit the California Transportation Commission (Commission) from allocating funding under the Trade Corridor Enhancement Program (TCEP) to a project that adds a general-purpose lane to a highway or expands highway capacity in a community that meets certain criteria relating to pollution impacts.

NCTC's mission is to plan, communicate, and coordinate with the citizens and decision-makers of Grass Valley, Nevada City, Nevada County, the Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County. As such, NCTC supports the current statutory flexibility within the TCEP to plan, design, fund, and build multimodal transportation solutions that take into consideration the unique characteristics of our rural communities.

Many of the transportation projects featured in rural regional transportation plans include active transportation and complete streets projects to improve rural main streets and multi-modal mobility; however, additional lanes may be required to address operational and safety improvements, as well as for maintaining mobility for tourism and accessibility, and providing sufficient capacity to serve communities during wildfire evacuations. Highways are often a central component of emergency evacuation plans. Investing in highway capacity and infrastructure ensures that these plans can be executed effectively when needed, enhancing overall preparedness for emergency situations.

NCTC is currently undertaking the SR 49 Grass Valley Evacuation Route Project to widen Highway 49 between Ponderosa Pines Way and Wolf Road. The project will construct shoulders and a center two-way left turn lane to allow safer entering and exiting the highway. This climate adaptation/community resiliency project is designed to allow traffic, during wildfire evacuations, to use the existing travel lanes, center two-way left turn lane, and shoulders to reduce evacuation times. Highways not only facilitate the movement of evacuees but also provide crucial access routes for emergency responders such as ambulances, fire trucks, and law enforcement vehicles. Ensuring that highways remain clear and accessible during evacuations enables these services to reach affected areas quickly and efficiently. Alternative modes of transportation are not sufficient in the face of natural disasters, especially in rural communities.

In rural areas, highway capacity does not necessarily mean an increase in sprawl development, vehicle miles traveled, or greenhouse gas (GHG) emissions. As noted by the Climate Action Plan for Transportation Infrastructure (CAPTI), “in less congested rural areas, highway capacity expansion is much less likely to induce travel.” This is because the key variable that induces new travel is a significant reduction in travel times, not additional roadway capacity on its own. In the absence of significant congestion and other causal factors, additional capacity does not induce demand.

Regions like NCTC should be able to continue to plan, design, and build transportation projects to solve regional challenges such as safety, operations, goods movement, and evacuation efficiency within the framework of the CAPTI, which states the following:

“It is important to acknowledge that not all highway expansion projects serve the same purpose or have the same results. There isn’t a “one-size-fits-all” approach to this issue. Context, and specific project analysis and attributes, are key to determining a project’s impacts. That is why this CAPTI guiding principle focuses on whether a project induces significant travel as the key attribute of concern, rather than whether it is simply a highway expansion project.”

For these reasons, we must oppose AB 2535. Should you have any questions about our position on this matter, please contact Kiana Valentine, NCTC’s Legislative Representative at [kiana@politicogroup.com](mailto:kiana@politicogroup.com) or (916) 266-3892.

Sincerely,



Mike Woodman  
Executive Director

cc: The Honorable Lori Wilson, Chair, Assembly Transportation Committee  
Honorable Members, Assembly Transportation Committee  
The Honorable Isaac Bryan, Chair, Assembly Natural Resources Committee  
Honorable Members, Assembly Natural Resources Committee  
Staff, Assembly Transportation Committee  
Staff, Assembly Natural Resources Committee  
Staff, Assembly Republican Caucus

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 260.0

April 15, 2024

Marlon Flournoy  
 Division Chief  
 Division of Transportation Planning  
 California Department of Transportation  
 1120 N Street  
 Sacramento, CA 95814  
 CSIS@dot.ca.gov

**RE: Draft Caltrans System Investment Strategy (CSIS) and CAPTI Alignment Metrics**

Mr. Abboud,

The Nevada County Transportation Commission (NCTC) appreciates this opportunity to comment on the Draft Caltrans System Investment Strategy (CSIS) and Climate Action Plan for Transportation Infrastructure (CAPTI) Alignment Metrics. NCTC would like to acknowledge and thank the Caltrans CSIS team for the additional outreach efforts taken to engage stakeholders, including the rural counties, in the development of this iteration of CSIS and associated metrics. Several of the suggestions and comments provided on previous versions of CSIS have been incorporated, such as consideration of program fit and consistent scoring ranges. However, concerns remain that the metrics may result in the unintended consequence of unfairly disadvantaging rural projects for critically needed state funding partnerships and federal discretionary funding programs.

In alignment with the Climate Action Plan for Transportation Infrastructure (CAPTI), the development of fair and equitable quantitative criteria will require significant continued coordination with the rural regional agencies and recognition that a one size fits all approach will not work in a state as diverse as California with drastically different regional needs and context. Significant consideration must be given to developing criteria that are normalized to account for these differences to ensure that rural and suburban projects are not unfairly disadvantaged and that there is consideration of geographic equity in funding decisions. Different criterion may be necessary to account for the unique differences between urban, suburban, and rural regions. To address this challenge, it may be necessary to allow certain criteria to continue to be qualitative.

CAPTI acknowledges that strategies should be deployed where feasible and states, “Understanding that there is not a one-size-fits-all approach to achieving the needs of the state’s diverse communities, realizing the outcomes outlined in the CTP 2050 requires a range of investment strategies”. It further clarifies, “It is important to acknowledge that not all highway expansion projects serve the same purpose or have the same results. There isn’t a “one-size-fits-all” approach to this issue. Context, and specific project analysis and attributes, are key to determining a project’s impacts. That is why this CAPTI guiding principle focuses on whether a project induces significant travel as the key attribute of concern,

rather than whether it is simply a highway expansion project.” This needs to be addressed appropriately in CAPTI Alignment Metrics or it will put at risk critical safety, operational, goods movement, and evacuation improvements that require state partnership.

CAPTI also acknowledges that, “In less congested rural areas, highway capacity expansion is much less likely to induce travel. Nevertheless, the benefits and drawbacks of widening roadways in this context must be weighed carefully”. These statements are important because many rural highways need to be improved to minimum facility standards and/or require strategic capacity improvements for the reasons previously stated.

Many rural highway projects eligible for funding programs addressed by CSIS are focused on improving safety, operations, goods movement, multimodal mobility, accessibility, evacuation efficiency, and provide benefits to disadvantaged communities. The criteria that are ultimately developed for CSIS need to account for these considerations. These comments also need to be considered in relation to the Local-Sponsored Project Initiation Document Evaluation Guidance.

Below are comments on the specific metric and tools identified in the Draft CAPTI Alignment Metrics:

EQI Tool: Overall, we have concerns with the application of the Equity Index Tool (EQI) in several of the CSIS metrics. The EQI wasn’t developed with a clear use case during development and was not initially intended for application to the CSIS. The methodologies, data, and determination of thresholds have not been adequately vetted by the Regional Agencies. Utilization of census blocks rather than tracts, results in a much higher margin of error in rural areas and difference in geographic coverage, which results in reducing areas in rural regions that should be considered disadvantaged due to inaccurate or insufficient data. There are also inconsistencies with AB 1550 and Justice 40 mapping tools.

Additionally, based on review of the (EQI Feb 2023 discussion draft) it states that Highway Performance Monitoring System (HPMS) data was used and claimed that the HPMS dataset contains all roads in the United States and car and truck AADT for highways and arterials. However, HPMS data is actually randomized samples of highways generally used for broadly assessing condition and operational conditions. This raises concerns about the Average Annual Daily Traffic (AADT) volume data being utilized.

Safety Metric: The Safety metric requires selection of improvements from a set menu of options, rather than just considering the degree of improvement in safety. The result may be that projects with significant safety benefits receiving a lower score if they differ from the predefined safety measures.

Vehicle Miles Travelled Metric: For the VMT metric, projects that result in no VMT change score 5 points. In alignment with CAPTI projects that do not significantly increase VMT should also be awarded 5 points. A VMT increase would be considered not significant if the Greenhouse Gas analysis shows a reduction of GHG with an insignificant increase in VMT. Additional information is needed on how the upper thresholds for the metric were determined to ensure it is appropriate.

Accessibility Metric: The Accessibility metric uses a time decay calibrated to metropolitan level trip making, which may not accurately reflect interregional trips common in rural areas. Essential destinations in rural areas such as healthcare, education and employment often take longer to reach,

which means that accessibility improvements for basic needs may not score as well as they would in urban areas.

DAC Traffic Impacts Metric: The DAC Traffic Impacts metric, which focuses on changes in truck weighted AADT appears to assume that truck traffic will increase at the same rate and for the same reasons, like latent demand, that passenger vehicle traffic is often projected to increase, rather than based on consumption, routing, and market demand for goods. It is important to note that freight traffic is forecasted to increase in most highway corridors with or without proposed improvement projects. While it is appropriate to identify the DAC areas of concern based on freight Annual Average Daily Traffic, the CSIS weighting criteria should be focused on the emission reductions and safety benefits of the project.

ZEV Infrastructure Metric: The ZEV infrastructure metric establishes a very high number of chargers to receive maximum points. Unfortunately, many rural areas are impacted by the limits of the electrical grid capacity that may not be realistically capable of accommodating the required number of installations. The document does acknowledge this as a constraint of the metric, but it does not clarify how those projects would be scored. Further analysis and consideration should be given to scoring rural projects with electrical grid limitations.

Climate Adaptation & Resiliency Metric: For evacuation projects, the Climate Adaptation metric requires that “alternative measures” be a primary objective, which may not always be appropriate or feasible in rural areas with limited ingress/egress. If this criterion as currently proposed were to be applied to the Federal PROTECT funding program, which recognizes the need and allows for capacity projects to address community evacuation, it would put these critical community safety projects at risk of not being funded. It is important to remember that in wildfire evacuation situations, lives are at risk if people are not able to evacuate quickly and effectively. Both evacuation egress, as well as ingress for emergency responders must both be considered.

Thank you again for the opportunity to provide comments on the current Draft CSIS and CAPTI Alignment and Metrics. The shift from qualitative criteria to quantitative if not done with careful consideration has the potential to result in unintended consequences and unequitable funding decisions. Without the ability to competitively seek state partnership funding, rural regional priority projects will likely go unfunded, creating numerous safety, economic, and mobility challenges. NCTC looks forward to continuing to work collaboratively with the Department to address these issues of concern and to the development of CSIS criteria that can help guide investment towards implementing the CAPTI Guiding Principles.

Sincerely,



Mike Woodman, Executive Director

Cc: Tanisha Taylor, Executive Director, California Transportation Commission  
Meenaxi Raval, CSIS Program Manager, Caltrans Division of Transportation Planning  
Sergio Aceves, Acting Director, Caltrans District 3  
Kiana Valentine, Politico Group





MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

May 6, 2024

County Auditors Responsible for State of Good Repair Program Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2023-24 Third Quarter State of Good Repair Program  
Allocation**

Enclosed is a summary schedule of State of Good Repair (SGR) program funds allocated for the third quarter of Fiscal Year (FY) 2023-24 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated August 1, 2023.

This is the third allocation for FY 2023-24. The total amount allocated to all agencies for the third allocation is \$33,978,300. The payment is scheduled to issue on May 7, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information. Information for the SGR program can be found on the California Department of Transportation website at: <https://dot.ca.gov/programs/rail-and-mass-transportation/state-transit-assistance-state-of-good-repair>.

Sincerely,

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure

Local Government Programs and Services Division  
Mailing Address P.O. Box 942850, Sacramento, CA 94250  
3301 C Street, Suite 740, Sacramento, CA 95816

[Back to Top](#)

**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE OF GOOD REPAIR PROGRAM THIRD QUARTER ALLOCATION SUMMARY**  
**MAY 7, 2024**

Regional Entity	Amount Based on PUC 99313 Allocation Fiscal Year 2023-24 Quarter 3	Amount Based on PUC 99314 Allocation Fiscal Year 2023-24 Quarter 3	Total Fiscal Year 2023-24 Quarter 3
	<b>A</b>	<b>B</b>	<b>C= (A + B)</b>
Metropolitan Transportation Commission	\$ 3,293,446.00	\$ 9,137,466.00	\$ 12,430,912.00
Sacramento Area Council of Governments	861,652.00	295,531.00	1,157,183.00
San Diego Association of Governments	417,199.00	101,576.00	518,775.00
San Diego Metropolitan Transit System	1,009,355.00	418,208.00	1,427,563.00
Tahoe Regional Planning Agency	47,065.00	2,695.00	49,760.00
Alpine County Transportation Commission	517.00	38.00	555.00
Amador County Transportation Commission	17,380.00	611.00	17,991.00
Butte County Association of Governments	89,697.00	4,862.00	94,559.00
Calaveras County Local Transportation Commission	19,585.00	238.00	19,823.00
Colusa County Local Transportation Commission	9,498.00	422.00	9,920.00
Del Norte County Local Transportation Commission	11,605.00	612.00	12,217.00
El Dorado County Local Transportation Commission	75,827.00	5,180.00	81,007.00
Fresno County Council of Governments	441,305.00	79,737.00	521,042.00
Glenn County Local Transportation Commission	12,494.00	356.00	12,850.00
Humboldt County Association of Governments	58,483.00	9,809.00	68,292.00
Imperial County Transportation Commission	78,303.00	7,433.00	85,736.00
Inyo County Local Transportation Commission	8,244.00	0.00	8,244.00
Kern Council of Governments	395,921.00	24,229.00	420,150.00
Kings County Association of Governments	65,887.00	2,651.00	68,538.00
Lake County/City Council of Governments	29,144.00	1,493.00	30,637.00
Lassen County Local Transportation Commission	12,336.00	559.00	12,895.00
Los Angeles County Metropolitan Transportation Authority	4,258,696.00	5,585,624.00	9,844,320.00
Madera County Local Transportation Commission	68,998.00	2,279.00	71,277.00
Mariposa County Local Transportation Commission	7,389.00	219.00	7,608.00
Mendocino Council of Governments	38,901.00	2,867.00	41,768.00
Merced County Association of Governments	124,489.00	5,940.00	130,429.00
Modoc County Local Transportation Commission	3,720.00	322.00	4,042.00
Mono County Local Transportation Commission	5,740.00	8,454.00	14,194.00
Transportation Agency for Monterey County	187,764.00	58,785.00	246,549.00
Nevada County Local Transportation Commission	43,943.00	2,072.00	46,015.00
Orange County Transportation Authority	1,368,707.00	493,311.00	1,862,018.00
Placer County Transportation Planning Agency	138,580.00	19,780.00	158,360.00
Plumas County Local Transportation Commission	8,288.00	1,278.00	9,566.00
Riverside County Transportation Commission	1,064,208.00	173,587.00	1,237,795.00
Council of San Benito County Governments	28,649.00	453.00	29,102.00
San Bernardino County Transportation Authority	952,005.00	201,313.00	1,153,318.00
San Joaquin Council of Governments	342,986.00	77,256.00	420,242.00
San Luis Obispo Area Council of Governments	121,440.00	8,397.00	129,837.00
Santa Barbara County Association of Governments (SBCAG)	192,210.00	48,560.00	240,770.00
Santa Cruz County Transportation Commission	114,330.00	104,430.00	218,760.00
Shasta Regional Transportation Agency	78,286.00	4,065.00	82,351.00
Sierra County Local Transportation Commission	1,393.00	53.00	1,446.00
Siskiyou County Local Transportation Commission	18,999.00	812.00	19,811.00
Stanislaus Council of Governments	238,187.00	13,585.00	251,772.00
Tehama County Transportation Commission	28,041.00	583.00	28,624.00
Trinity County Transportation Commission	6,954.00	228.00	7,182.00
Tulare County Association of Governments	207,265.00	21,877.00	229,142.00
Tuolumne County Transportation Council	23,817.00	608.00	24,425.00
Ventura County Transportation Commission	360,222.00	58,706.00	418,928.00
<b>State Totals</b>	<b>\$ 16,989,150.00</b>	<b>\$ 16,989,150.00</b>	<b>\$ 33,978,300.00</b>

**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE OF GOOD REPAIR PROGRAM THIRD QUARTER ALLOCATION**  
**BASED ON PUC 99314 ALLOCATION DETAIL**  
**MAY 7, 2024**

<u>Regional Entity and Operator(s)</u>	<u>Revenue Basis</u>	<u>Amount Based on PUC 99314 Allocation Fiscal Year 2023-24 Quarter 3</u>
Transportation Agency for Monterey County		
Monterey-Salinas Transit District	19,637,486	58,785.00
Nevada County Local Transportation Commission		
County of Nevada	369,077	1,105.00
City of Truckee	323,083	967.00
Regional Entity Totals	692,160	2,072.00
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	5,718.00
Orange County Transportation Authority	110,748,483	331,528.00
Regional Entity Subtotals	112,658,754	337,246.00
Orange County Transportation Authority - Corresponding to SCRRRA***	NA	156,065.00
Regional Entity Totals	112,658,754	493,311.00
Placer County Transportation Planning Agency		
City of Auburn	21,830	65.00
County of Placer	5,410,141	16,195.00
City of Roseville	1,175,827	3,520.00
Regional Entity Totals	6,607,798	19,780.00
Plumas County Local Transportation Commission		
County of Plumas	346,829	1,038.00
County Service Area 12 - Specialized Service	80,198	240.00
Regional Entity Totals	427,027	1,278.00
Riverside County Transportation Commission		
City of Banning	208,349	624.00
City of Beaumont	318,557	954.00
City of Corona	426,555	1,277.00
Palo Verde Valley Transit Agency	175,762	526.00
City of Riverside - Specialized Service	493,635	1,478.00
Riverside Transit Agency	18,329,390	54,869.00
Sunline Transit Agency	11,506,078	34,444.00
Regional Entity Subtotals	31,458,326	94,172.00
Riverside County Transportation Commission - Corresponding to SCRRRA***	NA	79,415.00
Regional Entity Totals	31,458,326	173,587.00
Council of San Benito County Governments		
San Benito County Local Transportation Authority	151,384	453.00
San Bernardino County Transportation Authority		
Morongo Basin Transit Authority	1,027,787	3,077.00
Mountain Area Regional Transit Authority	564,732	1,691.00
City of Needles	58,190	174.00
Omnitrans	34,279,207	102,615.00
Victor Valley Transit Authority	4,530,204	13,561.00
Regional Entity Subtotals	40,460,120	121,118.00
San Bernardino County Transportation Authority - Corresponding to SCRRRA***	NA	80,195.00
Regional Entity Totals	40,460,120	201,313.00

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\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.





MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

May 6, 2024

County Auditors Responsible for State Transit Assistance Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2023-24 Third Quarter State Transit Assistance Allocation**

Enclosed is a summary schedule of State Transit Assistance (STA) funds allocated for the third quarter of Fiscal Year (FY) 2023-24 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 STA Allocation Estimate, dated August 1, 2023. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

This is the third allocation for FY 2023-24. The total amount allocated to all agencies for the third allocation is \$238,356,379. The payment is scheduled to issue on May 7, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information.

Sincerely,

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure

**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE TRANSIT ASSISTANCE ALLOCATION THIRD QUARTER ALLOCATION SUMMARY**  
**MAY 7, 2024**

Regional Entity	PUC 99313		PUC 99314		Total Fiscal Year 2023-24 Quarter 3
	Funds from RTC Sections 7102(a)(3), 7102.1, 6051.8(a), and 6201.8(a)		Funds from RTC Sections 6051.8(b), and 6201.8(b)		
	Fiscal Year 2023-24 Quarter 3	Fiscal Year 2023-24 Quarter 3	Fiscal Year 2023-24 Quarter 3	Fiscal Year 2023-24 Quarter 3	
	<b>A</b>	<b>B</b>	<b>C</b>	<b>D= (A+B+C)</b>	
Metropolitan Transportation Commission	\$ 12,660,612	\$ 10,442,778	\$ 63,861,129	\$ 86,964,519	
Sacramento Area Council of Governments	3,312,348	2,732,105	2,065,441	8,109,894	
San Diego Association of Governments	1,603,791	1,322,845	709,909	3,636,545	
San Diego Metropolitan Transit System	3,880,146	3,200,438	2,922,829	10,003,413	
Tahoe Regional Planning Agency	180,926	149,233	18,832	348,991	
Alpine County Transportation Commission	1,987	1,638	269	3,894	
Amador County Transportation Commission	66,813	55,109	4,270	126,192	
Butte County Association of Governments	344,813	284,410	33,977	663,200	
Calaveras County Local Transportation Commission	75,288	62,100	1,662	139,050	
Colusa County Local Transportation Commission	36,514	30,117	2,947	69,578	
Del Norte County Local Transportation Commission	44,611	36,796	4,279	85,686	
El Dorado County Local Transportation Commission	291,492	240,430	36,202	568,124	
Fresno County Council of Governments	1,696,456	1,399,278	557,278	3,653,012	
Glenn County Local Transportation Commission	48,027	39,614	2,491	90,132	
Humboldt County Association of Governments	224,820	185,437	68,551	478,808	
Imperial County Transportation Commission	301,012	248,282	51,952	601,246	
Inyo County Local Transportation Commission	31,692	26,140	0	57,832	
Kern Council of Governments	1,521,992	1,255,376	169,340	2,946,708	
Kings County Association of Governments	253,283	208,914	18,526	480,723	
Lake County/City Council of Governments	112,035	92,409	10,436	214,880	
Lassen County Local Transportation Commission	47,422	39,115	3,909	90,446	
Los Angeles County Metropolitan Transportation Authority	16,371,215	13,503,371	39,477,541	69,352,127	
Madera County Local Transportation Commission	265,241	218,777	15,933	499,951	
Mariposa County Local Transportation Commission	28,403	23,427	1,527	53,357	
Mendocino Council of Governments	149,543	123,347	20,036	292,926	
Merced County Association of Governments	478,559	394,727	41,509	914,795	
Modoc County Local Transportation Commission	14,302	11,796	2,252	28,350	
Mono County Local Transportation Commission	22,066	18,200	59,087	99,353	
Transportation Agency for Monterey County	721,801	595,358	410,846	1,728,005	
Nevada County Local Transportation Commission	168,925	139,333	14,480	322,738	
Orange County Transportation Authority	5,261,559	4,339,861	3,447,716	13,049,136	
Placer County Transportation Planning Agency	532,728	439,407	138,245	1,110,380	
Plumas County Local Transportation Commission	31,860	26,279	8,933	67,072	
Riverside County Transportation Commission	4,091,012	3,374,365	1,213,180	8,678,557	
Council of San Benito County Governments	110,133	90,840	3,168	204,141	
San Bernardino County Transportation Authority	3,659,680	3,018,592	1,406,963	8,085,235	
San Joaquin Council of Governments	1,318,499	1,087,530	539,931	2,945,960	
San Luis Obispo Area Council of Governments	466,837	385,058	58,689	910,584	
Santa Barbara County Association of Governments (SBCAG)	738,889	609,454	341,558	1,689,901	
Santa Cruz County Transportation Commission	439,504	362,514	729,856	1,531,874	
Shasta Regional Transportation Agency	300,945	248,227	28,409	577,581	
Sierra County Local Transportation Commission	5,356	4,417	373	10,146	
Siskiyou County Local Transportation Commission	73,037	60,243	5,677	138,957	
Stanislaus Council of Governments	915,633	755,236	94,942	1,765,811	
Tehama County Transportation Commission	107,793	88,911	4,071	200,775	
Trinity County Transportation Commission	26,732	22,050	1,595	50,377	
Tulare County Association of Governments	796,763	657,190	152,905	1,606,858	
Tuolumne County Transportation Council	91,557	75,518	4,252	171,327	
Ventura County Transportation Commission	1,384,761	1,142,184	410,287	2,937,232	
Subtotals	\$ 65,309,413	\$ 53,868,776			
State Totals		\$ 119,178,189	\$ 119,178,190	\$ 238,356,379	

**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE TRANSIT ASSISTANCE ALLOCATION THIRD QUARTER PUC 99314 ALLOCATION DETAIL**  
**MAY 7, 2024**

Regional Entity and Operator(s)	Revenue Basis	Fiscal Year 2023-24	Fiscal Year 2023-24	Fiscal Year 2023-24
		Funds from RTC Sections 7102(a)(3), 7102.1, 6051.8(a), and 6201.8(a)	Funds from RTC Sections 6051.8(b), and 6201.8(b)	Quarter 3 Paid
		Quarter 3 Gross Allocation	Quarter 3 Gross Allocation	Quarter 3 Paid
		A	B	C= (A+B)
Modoc County Local Transportation Commission				
Modoc Transportation Agency	107,653	1,234	1,018	2,252
Mono County Local Transportation Commission				
Eastern Sierra Transit Authority	2,824,223	32,380	26,707	59,087
Transportation Agency for Monterey County				
Monterey-Salinas Transit District	19,637,486	225,143	185,703	410,846
Nevada County Local Transportation Commission				
County of Nevada	369,077	4,231	3,490	7,721
City of Truckee	323,083	3,704	3,055	6,759
Regional Entity Totals	692,160	7,935	6,545	14,480
Orange County Transportation Authority				
City of Laguna Beach	1,910,271	21,901	18,065	39,966
Orange County Transportation Authority	110,748,483	1,269,725	1,047,300	2,317,025
Regional Entity Subtotals	112,658,754	1,291,626	1,065,365	2,356,991
Orange County Transportation Authority - Corresponding to SCRRA***	NA	597,715	493,010	1,090,725
Regional Entity Totals	112,658,754	1,889,341	1,558,375	3,447,716
Placer County Transportation Planning Agency				
City of Auburn	21,830	250	207	457
County of Placer	5,410,141	62,027	51,161	113,188
City of Roseville	1,175,827	13,481	11,119	24,600
Regional Entity Totals	6,607,798	75,758	62,487	138,245
Plumas County Local Transportation Commission				
County of Plumas	346,829	3,976	3,280	7,256
County Service Area 12 - Specialized Service	80,198	919	758	1,677
Regional Entity Totals	427,027	4,895	4,038	8,933
Riverside County Transportation Commission				
City of Banning	208,349	2,389	1,970	4,359
City of Beaumont	318,557	3,652	3,012	6,664
City of Corona	426,555	4,890	4,034	8,924
Palo Verde Valley Transit Agency	175,762	2,015	1,662	3,677
City of Riverside - Specialized Service	493,635	5,659	4,668	10,327
Riverside Transit Agency	18,329,390	210,145	173,333	383,478
Sunline Transit Agency	11,506,078	131,917	108,808	240,725
Regional Entity Subtotals	31,458,326	360,667	297,487	658,154
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	304,153	250,873	555,026
Regional Entity Totals	31,458,326	664,820	548,360	1,213,180

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.



LOU CECI – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 950.6

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Executive Director's Report

DATE: May 15, 2024

### **RURAL COUNTY REPRESENTATIVES OF CALIFORNIA'S (RCRC) ROADWAY INFRA-STRUCTURE AD HOC COMMITTEE PRESENTATION**

NCTC's Executive Director and Maura Twomey, Executive Director of the Association of Monterey Bay Area Governments (AMBAG) were invited to attend the April 19, 2024, RCRC Roadway Infrastructure Ad Hoc Committee meeting to discuss rural transportation challenges from a Regional Transportation Planning Agency (RTPA) perspective. The presentation was well received, and the Ad Hoc Committee Members indicated interest in enhancing coordination efforts with the California Rural Counties Task Force (RCTF) and North State Super Region (NSSR) to align advocacy efforts to help ensure rural priority projects are given fair consideration and are not disadvantaged by a "one size fits all approach" that does not account for rural context in the scoring and ranking projects in state competitive grant funding programs.

The RCTF was formed in 1988 as a joint effort with the California Transportation Commission (CTC) to provide a direct opportunity for the rural counties to remain informed, have a voice, and engage on statewide transportation policies and programs. The NSSR represents the sixteen northern California RTPAs and was formed in 2010 to provide a unified voice in relation to state transportation policy, funding decisions, and to identify opportunities for coordination to further the economic and transportation related goals of the Super Region. NCTC is an active member of both the RCTF and NSSR.

### **NORTH STATE SUPER REGION MEETS WITH CONGRESSMAN DOUG LAMALFA**

On April 26, 2024, Congressman Doug LaMalfa met with the North State Super Region group to learn more about state and federal transportation challenges facing the member agencies. NCTC's Executive Director, Deputy Executive Director, and County of Nevada, District 4 Supervisor, Sue Hoek attended the meeting that was held in Chico, California. The NSSR members discussed concerns related to state

competitive program scoring criteria disadvantaging rural projects, the challenges of funding larger rural county priority projects, and unique challenges and needs such as the increasing risk and impacts of wildfires and the need for increased funding to address evacuation concerns. The Congressman and the group discussed opportunities to address challenges at the federal level and ways to coordinate support for issues at the state level.

## **NEVADA COUNTY ZERO EMISSION VEHICLE TRANSITION PLAN**

The consultant team led by Frontier Energy in coordination with NCTC and the County of Nevada has prepared the Draft Report and is scheduled to present it to the Nevada County Board of Supervisors at their meeting on May 14, 2024. The study will help to inform and guide how the County of Nevada can make the transition to zero emission public vehicle fleets to comply with upcoming California Air Resource Board (CARB) regulations related to the Innovative Clean Transit and lightweight, medium-duty, and heavy-duty public fleet electrification regulations. The study identifies the infrastructure needs for power delivery for both County fleet vehicles and public charging, maintenance needs, capital replacement considerations, recommended implementation plan, and funding recommendations.