

DANIELA FERNANDEZ – Nevada City City Council  
SUSAN HOEK – Nevada County Board of Supervisors  
TOM IVY – Grass Valley City Council, Vice Chair  
ED SCOFIELD – Nevada County Board of Supervisors, Chair  
JAY STRAUSS – Member-At-Large  
DUANE STRAWSER – Member-At-Large  
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

## REGULAR TELECONFERENCE MEETING AGENDA

A regular meeting of the Nevada County Transportation Commission (NCTC) will be held on  
**Wednesday, March 20, 2024 at 10:00 a.m.**

at the following locations:

**Grass Valley City Hall Council Chambers**  
125 East Main Street, Grass Valley, California

Video Conferencing located at the  
**Truckee Town Hall, Prosser Room**  
10183 Truckee Airport Rd, Truckee, CA 96161

**To join the Zoom meeting on your computer or mobile device:**

<https://us02web.zoom.us/j/2869133292?pwd=MXIFcmZ5QnNPZGJCSm93WEhJbUs4UT09&omn=88412983894>

Meeting ID: **286 913 3292** Online Password: **Rona530**

**To join the Zoom meeting by phone:**

+1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782.

Find your local number: <https://us02web.zoom.us/j/2869133292?pwd=MXIFcmZ5QnNPZGJCSm93WEhJbUs4UT09&omn=88412983894>

Meeting ID: **286 913 3292** Phone Password: **4181337**

### **PUBLIC COMMENT:**

**Written Comments:** You are welcome to submit written comments to the Commission via email. Please send your comments to [nctc@nccn.net](mailto:nctc@nccn.net). Please include the words **Public Comment** and the **meeting date and a brief title and/or agenda item number** in the subject line, and limit your word count to 400 words. Comments will be accepted through the public comment period and individual agenda discussion items during the meeting.

**Oral Comments:** Please come to the podium, or use the Zoom **“Raise Hand”** feature, when the agenda item number and subject matter are announced. For items not on the agenda, please comment during the Public Comment time. When recognized, please provide your name and address for the record. The Chair may limit any individual to 3 minutes, and may limit the total time allocated for Public Comment to a minimum of 15 minutes. Time to address the Commission will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allotted expires.

Phone attendees: **Press \*9 to Raise Hand**

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.*

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The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. These meeting rooms are accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

**REGULAR MEETING:** 10:00 a.m.

**STANDING ORDERS:** Call the Meeting to Order, Pledge of Allegiance, Roll Call

### **PUBLIC COMMENT**

**CONSENT ITEMS:** All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

Adopt Consent Items by roll call vote.

1. [Financial Reports:](#)

January 2024

- Local Transportation Funds
- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. [NCTC Minutes:](#) January 24, 2024 Meeting

Recommendation: Approve.

3. [Revised Findings of Apportionment for FY 2023/24 and Preliminary Findings of Apportionment for FY 2024/25:](#) See staff report.

Recommendation: Adopt Resolution **24-03** and Resolution **24-04**.

4. [Transit Development Act Revised Allocation for Nevada County:](#) See staff report.

Recommendation: Adopt Resolution **24-05**.

5. [Transit Development Act Revised Allocation for Grass Valley](#): See staff report.  
Recommendation: Adopt Resolution **24-06**.
  
6. [Transit Development Act Revised Allocation for Nevada City](#): See staff report.  
Recommendation: Adopt Resolution **24-07**.
  
7. [Transit Development Act Revised Allocation for Town of Truckee](#): See staff report.  
Recommendation: Adopt Resolution **24-08**.
  
8. [Rescind Balance of Regional Surface Transportation Program Allocation from County of Nevada Donner Pass Road Improvement Project and Reallocate Funds to County of Nevada General Maintenance](#): See staff report.  
Recommendation: Adopt Resolution **24-09**.
  
9. [State Transit Assistance Preliminary Apportionments for FY 2024/25](#): The attached table has been prepared by staff based on the State Controller’s preliminary estimate of State Transit Assistance funds for FY 2024/25.  
Recommendation: Approve the apportionment table as a basis for allocation from the State Transit Assistance Fund for FY 2024/25.
  
10. [Amendment 2 to the Professional Services Agreement to Develop a Rural Induced Demand Study](#): See staff report.  
Recommendation: Adopt Resolution **24-10**.

### **ACTION ITEMS**

11. [Regional Transportation Mitigation Fee Program 2023 Nexus Study Update Final Report – 2024 Revision and Annual Inflation Adjustment](#): See staff report.  
Recommendation: Adopt Resolution **24-11** by roll call vote.
  
12. [Amendment 2 to the FY 2023/24 Overall Work Program](#): See staff report.  
Recommendation: Adopt Resolution **24-12** by roll call vote.
  
13. [Draft FY 2024/25 Overall Work Program](#): See staff report.  
Recommendation: Provide comments.

## **INFORMATIONAL ITEMS**

### 14. Correspondence

- A. California Transportation Commission, Highlights of the 2023 Annual Report to the California Legislature, File 370.0, 1/25/24.
- B. Malia M. Cohen, California State Controller, Fiscal Year 2023-24 Second Quarter State of Good Repair Program Allocation, File 370.2.1, 1/30/2024.
- C. Malia M. Cohen, California State Controller, Fiscal Year 2023-24 Second Quarter State Transit Assistance Allocation, File 1370.0, 1/30/2024.
- D. Malia M. Cohen, California State Controller, Fiscal Year 2024-25 State of Good Repair Program Allocation Preliminary Estimate, File 370.2.1, 1/31/24.

### 15. Executive Director’s Report

### 16. Project Status Report

- A. Caltrans Project: Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

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**COMMISSION ANNOUNCEMENTS:** Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.

**SCHEDULE FOR NEXT REGULAR MEETING:** May 15, 2024 at 10:00 am in the Grass Valley City Hall Council Chambers

## **ADJOURNMENT OF MEETING**

This agenda was posted 72 hours in advance of the meeting at the Grass Valley City Hall, the Truckee Town Hall, the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: [nctc@nccn.net](mailto:nctc@nccn.net)

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Grass Valley • Nevada City

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## **2024 NCTC MEETING SCHEDULE**

**JANUARY 24, 2024**

**MARCH 20, 2024**

**MAY 15, 2024**

**JULY 17, 2024 - Truckee Town Council Chambers, 10:00 am**

**SEPTEMBER 18, 2024**

**NOVEMBER 13, 2024**

Meetings will be held at 10:00 am in the Grass Valley City Council Chambers  
unless otherwise stated

**COMMONLY USED ACRONYMS**  
**NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)**

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 <sup>st</sup> Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**JANUARY**

**TOWN OF TRUCKEE (5805) LTF**  
 16.56%

Cash Balance 1/1/24	\$1,107,980.82
Additions	\$43,938.86
Deductions	<u>\$599,435.80</u>
Cash Balance 1/31/24	\$552,483.88
 <u>Budget and Allocations</u>	
Fund Balance 6/30/23	\$887,943.46
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$627,521.00</u>
AMOUNT TO BE ALLOCATED	\$1,515,464.46
 Total Amount of Approved Allocations	 <u>\$759,988.78</u>
BALANCE Available for Allocation	\$755,475.68

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/19/23 23-15	Transit/Paratransit Operations	\$759,988.78	\$599,435.80	\$160,552.98

**Nevada County Transportation Commission**

**Monthly Financial Report 2023/24**

**JANUARY**

**PEDESTRIAN AND BIKE (5806) LTF**

2.00%

Cash Balance 1/1/24	\$392,646.83
Additions	\$5,701.02
Deductions	<u>\$0.00</u>
Cash Balance 1/31/24	\$398,347.85

Budget and Allocations

Fund Balance 6/30/23	\$360,714.46
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$81,420.00</u>
<b>AMOUNT TO BE ALLOCATED</b>	<b>\$442,134.46</b>

Total Amount of Approved Allocations	<u>\$0.00</u>
BALANCE Available for Allocation	\$442,134.46

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
	No FY 23/24 Projects at this time	\$0.00	\$0.00	\$0.00
	<b>TOTAL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**JANUARY**

**NEVADA COUNTY (5807) LTF**  
66.73%

Cash Balance 1/1/24	\$3,094,238.41
Additions	\$177,099.20
Deductions	<u>\$512,756.69</u>
Cash Balance 1/31/24	\$2,758,580.92
Budget and Allocations	
<u>Fund Balance 6/30/23</u>	\$3,923,311.42
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$2,529,274.00</u>
AMOUNT TO BE ALLOCATED	\$6,452,585.42
Total Amount of Approved Allocations	<u>\$3,124,894.68</u>
BALANCE Available for Allocation	\$3,327,690.74

DATE/ RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/19/23 23-12	FY 2023/24 Transit/Paratransit Operations	\$2,724,443.00	N/A	\$2,724,443.00	\$2,196,112.15	\$528,330.85
<b>1/22/21 21-02</b> <b>Balance of Allocation</b> <b>\$400,451.68</b> <b>Rescinded *</b>	1/22/2021 - 1/21/2024 Reserved in the Fund Capital Purchase	\$2,460,653.00	\$2,060,201.32	\$400,451.68	\$400,451.68	\$0.00
	<b>TOTAL</b>	<b>\$5,185,096.00</b>	<b>\$2,060,201.32</b>	<b>\$3,124,894.68</b>	<b>\$2,596,563.83</b>	<b>\$528,330.85</b>

\*1/19/2024 Balance rescinded by NCTC, in agreement with Transit Services. Capital allocations have a 3-year limit.

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**JANUARY**

**GRASS VALLEY (5808) LTF**  
13.39%

Cash Balance 1/1/24	\$34,159.86
Additions	\$35,538.94
Deductions	<u>\$69,698.80</u>
Cash Balance 1/31/24	\$0.00

Budget and Allocations

Fund Balance 6/30/23	\$154,854.34
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$507,556.00</u>
AMOUNT TO BE ALLOCATED	\$662,410.34
Total Amount of Approved Allocations	<u>\$507,556.00</u>
BALANCE Available for Allocation	\$154,854.34

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/19/23      23-13	Transit/Paratransit Operations	\$507,556.00	\$357,500.74	\$150,055.26

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**JANUARY**

**NEVADA CITY (5809) LTF**

3.32%

Cash Balance 1/1/24	\$8,463.99
Additions	\$8,805.69
Deductions	<u>\$17,269.68</u>
Cash Balance 1/31/24	\$0.00

Budget and Allocations

Fund Balance 6/30/23	\$37,668.04
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$125,760.00</u>
AMOUNT TO BE ALLOCATED	\$163,428.04

Total Amount of Approved Allocations	<u>\$125,760.00</u>
BALANCE Available for Allocation	\$37,668.04

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/19/23    Reso 23-14	Transit/Paratransit Operations	\$125,760.00	\$87,878.92	\$37,881.08

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JANUARY**

**COMMUNITY TRANSIT SERVICES (5810) LTF**

5.00%

Cash Balance 1/1/24	\$133,874.77
Additions	\$13,967.51
Deductions	<u>\$24,770.25</u>
Cash Balance 1/31/24	\$123,072.03

Budget and Allocations

Fund Balance 6/30/23	\$191,735.42
Revenue Revised Findings Reso 23-07 5/17/23	<u>\$199,480.00</u>
<b>AMOUNT TO BE ALLOCATED</b>	<b>\$391,215.42</b>

Total Amount of Approved Allocations	<u>\$199,480.00</u>
BALANCE Available for Allocation	\$191,735.42

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/19/23 23-12	Nevada County Paratransit Operations	\$166,453.00	\$124,839.75	\$41,613.25
7/19/23 23-15	Truckee Paratransit Operations	\$33,027.00	\$24,770.25	\$8,256.75
	<b>TOTAL</b>	<b>\$199,480.00</b>	<b>\$149,610.00</b>	<b>\$49,870.00</b>

Nevada County Transportation Commission  
Monthly Financial Report 2023/24

## JANUARY NCTC Administration & Planning (6327)

Cash Balance 1/1/24	\$489,957.11
Additions	\$188,809.95
Deductions	\$119,709.71
Cash Balance 1/31/24	\$559,057.35

**BUDGET: Estimated Revenue & Allocations**

Fund Balance 6/30/23	\$550,597.30
Estimated Revenue	<u>\$1,929,487.39</u>
<b>AVAILABLE FOR ALLOCATION</b>	<b>\$2,480,084.69</b>
<b>Total of Approved Allocations</b>	<b><u>\$1,929,487.39</u></b>
<b>BALANCE AVAILABLE FOR ALLOCATION</b>	<b>\$550,597.30</b>

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
<b>1.1</b>	<b><u>General Services</u></b>				
	NCTC Staff	\$263,431.18	\$121,351.79	\$142,079.39	46.07%
	Indirect	\$50,629.27	\$14,922.69	\$35,706.58	29.47%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
	Intergovernmental Advocacy	\$52,000.00	\$12,000.00	\$40,000.00	23.08%
<b>1.2</b>	<b><u>Fiscal Administration</u></b>				
	NCTC Staff	\$265,891.08	\$132,913.87	\$132,977.21	49.99%
	Indirect	\$51,102.03	\$15,492.23	\$35,609.80	30.32%
	Fiscal Audit unallowable	\$57,500.00	\$0.00	\$57,500.00	0.00%
<b>2.1</b>	<b><u>Transportation Planning</u></b>				
	NCTC Staff	\$45,874.75	\$27,256.00	\$18,618.75	59.41%
	Indirect	\$18,537.80	\$5,652.67	\$12,885.13	30.49%
	Transportation Engineering	\$40,000.00	\$14,700.00	\$25,300.00	36.75%
	Local Agency	\$30,000.00	\$7,966.62	\$22,033.38	26.56%
	Traffic Counts	\$10,000.00	\$677.63	\$9,322.37	6.78%
<b>2.1.1</b>	<b><u>Regional Transportation Plan Update</u></b>				
	NCTC Staff	\$50,580.03	\$29,388.70	\$21,191.33	58.10%
	Consultant	\$67,684.90	\$6,655.72	\$61,029.18	9.83%
<b>2.2</b>	<b><u>Transportation Improvement Program</u></b>				
	NCTC Staff	\$37,632.85	\$22,803.17	\$14,829.68	60.59%
	Indirect	\$7,232.72	\$2,383.69	\$4,849.03	32.96%
<b>2.3</b>	<b><u>Transit &amp; Paratransit Programs</u></b>				
	NCTC Staff	\$45,119.02	\$27,983.83	\$17,135.19	62.02%
	Indirect	\$16,312.85	\$4,445.17	\$11,867.68	27.25%
<b>2.3.3</b>	<b><u>Eastern Nevada County Transit Development Plan</u></b>				
	NCTC Staff	\$39,759.05	\$17,463.27	\$22,295.78	43.92%
	Consultant	\$74,995.00	\$24,753.69	\$50,241.31	33.01%
<b>2.4</b>	<b><u>Coordination of Regional Planning</u></b>				
	NCTC Staff	\$73,901.60	\$56,171.38	\$17,730.22	76.01%
	Indirect	\$30,495.35	\$9,255.41	\$21,239.94	30.35%
	Rural Counties Task Force	\$2,000.00	\$0.00	\$2,000.00	0.00%
	Statewide Local Streets & Roads Ass	\$800.00	\$0.00	\$800.00	0.00%
<b>2.4.1</b>	<b><u>Local Road Safety Plan (LRSP)</u></b>				
	NCTC Staff	\$1,288.91	\$278.59	\$1,010.32	21.61%
	Consultant	\$80,000.00	\$0.00	\$80,000.00	0.00%
<b>2.4.2</b>	<b><u>Airport Land Use Commission Planning &amp; Reviews</u></b>				
	NCTC Staff	\$19,325.70	\$11,904.96	\$7,420.74	61.60%
	Consultant	\$15,000.00	\$1,613.26	\$13,386.74	10.76%
<b>2.4.4</b>	<b><u>RCTF Rural Induced Demand Study</u></b>				
	NCTC Staff	\$39,759.05	\$16,560.86	\$23,198.19	41.65%
	Consultant	\$80,041.76	\$38,891.26	\$41,150.50	48.59%
<b>2.4.6</b>	<b><u>ZEV Transition Plan for County of Nevada</u></b>				
	NCTC Staff	\$24,396.33	\$9,524.35	\$14,871.98	39.04%
	Consultant	\$222,171.91	\$68,796.18	\$153,375.73	30.97%
	Contingency	\$111,024.25	\$0.00	\$111,024.25	0.00%
	<b>TOTAL ALL WORK ELEMENTS</b>	<b>\$1,929,487.39</b>	<b>\$701,806.99</b>	<b>\$1,227,680.40</b>	<b>36.37%</b>

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JANUARY**

**REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)**

Cash Balance 1/1/24	\$2,405,049.69
Additions	\$68,213.70
Deductions	\$0.00
Cash Balance 1/31/24	\$2,473,263.39

**RTMF REVENUES, INTEREST, AND EXPENDITURES  
2000/01 - 2023/24**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2022/23	COLLECTED/EXPENDED 2023/24	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,686,666.02	\$0.00	\$2,686,666.02
Nevada City	\$203,431.27	\$0.00	\$203,431.27
Nevada County	\$5,956,399.55	\$160,743.07	\$6,117,142.62
<b>Total</b>	<b>\$8,846,496.84</b>	<b>\$160,743.07</b>	<b>\$9,007,239.91</b>
Interest	\$280,560.46	\$29,471.74	\$310,032.20
Expenditures	\$6,811,216.01	\$32,792.71	\$6,844,008.72
<b>TOTAL</b>	<b>\$2,315,841.29</b>	<b>\$157,422.10</b>	<b>\$2,473,263.39</b>

**RTMF ALLOCATIONS**

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,419,732.73	\$2,966,730.11	\$32,792.71	\$2,933,937.40
9/20/23 Reso 23-28	NCTC RTMF Administration	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$7,500.00
<b>TOTAL</b>		<b>\$4,393,962.84</b>	<b>\$1,419,732.73</b>	<b>\$2,974,230.11</b>	<b>\$32,792.71</b>	<b>\$2,941,437.40</b>

**Nevada County Transportation Commission**  
**Monthly Financial Report 2023/24**  
**JANUARY**

**STATE TRANSIT ASSISTANCE FUND (6357)**

Cash Balance 1/1/24	\$5,401,542.12
Additions	\$0.00
Deductions	<u>\$25,947.15</u>
Cash Balance 1/31/24	\$5,375,594.97
<u>Budget and Allocations</u>	
Fund Balance 6/30/23	\$5,054,020.46
Estimated STA Revenue	\$1,264,846.00
AMOUNT TO BE ALLOCATED	\$6,318,866.46
Total Approved Allocations	<u>\$105,188.22</u>
BALANCE Available for Allocation	\$6,213,678.24

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/19/23 23-12	Nevada County Transit/Paratransit Services	\$30,294.00	\$0.00	\$30,294.00
7/19/23 23-15	Truckee Transit/Paratransit Services	\$74,894.22	\$25,947.15	\$48,947.07
	<b>TOTAL</b>	<b>\$105,188.22</b>	<b>\$25,947.15</b>	<b>\$79,241.07</b>

**Nevada County Transportation Commission  
Monthly Financial Report 2023/24**

**JANUARY**

**REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492 )**

Cash Balance 1/1/24	\$2,153,815.26
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 1/31/24	\$2,153,815.26
<u>Budget and Allocations</u>	
Fund Balance 6/30/23	\$3,225,032.11
Estimated RSTP Revenue	<u>\$0.00</u>
<b>AMOUNT TO BE ALLOCATED</b>	<b>\$3,225,032.11</b>
Total Amount of Approved Allocations	<u>\$2,053,835.41</u>
<b>BALANCE Available for Allocation</b>	<b>\$1,171,196.70</b>

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$141,110.50	\$18,889.50	\$0.00	\$18,889.50
7/19/23 23-17	Nev Co 2023/24 General Maintenance	\$630,384.00	\$0.00	\$630,384.00	\$0.00	\$630,384.00
3/20/23 23-01	Grass Valley FY 2022/23 Annual Street Rehab	\$300,000.00	\$0.00	\$300,000.00	\$0.00	\$300,000.00
3/20/23 23-02	Truckee FY 2022/23 West River Project	\$1,104,561.91	\$0.00	\$1,104,561.91	\$1,104,561.91	\$0.00
	<b>TOTAL</b>	<b>\$2,194,945.91</b>	<b>\$141,110.50</b>	<b>\$2,053,835.41</b>	<b>\$1,104,561.91</b>	<b>\$949,273.50</b>

DANIELA FERNANDEZ – Nevada City City Council  
SUSAN HOEK – Nevada County Board of Supervisors  
TOM IVY – Grass Valley City Council, Vice Chair  
ED SCOFIELD – Nevada County Board of Supervisors, Chair  
JAY STRAUSS – Member-At-Large  
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JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

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## MINUTES OF NCTC MEETING January 24, 2024

A regular meeting of the Nevada County Transportation Commission (NCTC) was held on Wednesday, January 24, 2024 in the Grass Valley City Hall Council Chambers, 125 E. Main Street, Grass Valley, California. Notice of the meeting was posted 72 hours in advance and was scheduled for 10:00 a.m.

Members Present: Lou Ceci, alternate  
Susan Hoek  
Tom Ivy  
Ed Scofield  
Jay Strauss  
Duane Strawser  
Jan Zabriskie

Staff Present: Mike Woodman, Executive Director  
Aaron Hoyt, Deputy Executive Director  
Dan Landon, Executive Advisor  
Kena Sannar, Transportation Planner  
Dale Sayles, Administrative Services Officer  
Carol Lynn, Administrative Assistant

Standing Orders: Commissioner Scofield convened the Nevada County Transportation Commission meeting at 10:00 a.m.

Pledge of Allegiance, Roll Call

### PUBLIC COMMENT:

### CONSENT ITEMS

1. Financial Reports  
October, November and December 2023
2. NCTC Minutes  
November 8, 2023 NCTC Meeting Minutes

**ACTION:** Approved Consent Items by roll call vote  
**MOTION:** Strawser / **SECOND:** Strauss  
**AYES:** Ceci, Hoek, Ivy, Scofield, Strauss, Strawser, Zabriskie  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

## **ACTION ITEMS**

### 3. **Draft NCTC Legislative Platform** Resolution 24-01

Kiana Valentine and Chris Lee of Politico Group gave a presentation on the Draft NCTC Legislative Platform. The platform contains the policy principles that will guide NCTC's advocacy on state legislation, budget issues, policy and regulations. The platform focuses on five key legislative priority areas, including supporting safe multimodal travel for Nevada County communities; planning land use, fire safety and emergency response; public transportation operations and funding; transportation, demand management and broadband; and general government flexibility.

These foundational principles will be updated at the start of each new legislative session and will be used to actively engage with our state representatives to advance NCTC's project priorities, and help achieve overall advocacy goals. The legislative platform also streamlines the ability of NCTC staff to respond effectively to immediate action on pressing legislation, budget policy or regulatory issues throughout the year.

The Draft NCTC Legislative Platform presentation can be viewed here:

<https://www.nctc.ca.gov/documents/Reports/Politico-Group-Draft-NCTC-Legislative-Platform-presentation-Jan-24-2024.pdf>

**ACTION:** Approved Resolution 24-01 by roll call vote  
**MOTION:** Strawser / **SECOND:** Strauss  
**AYES:** Ceci, Hoek, Ivy, Scofield, Strauss, Strawser, Zabriskie  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

### 4. **Congestion Mitigation Air Quality/Carbon Reduction Program Projects Approval** Resolution 24-02

NCTC Deputy Executive Director Aaron Hoyt gave a presentation on the Congestion Mitigation Air Quality (CMAQ) program and the Carbon Reduction Program (CRP). Both of these federal programs target air quality improvements, and NCTC manages these programs through a multi-year approach.

CMAQ can only be used in areas that do not meet the national ambient air quality standards for either ozone, carbon monoxide, or particulate matter. Western Nevada County was designated non-attainment in June 2004. Eligible projects include active transportation, pedestrian sidewalks, bike trails, roundabouts, improvements that reduce traffic congestion and improve traffic flow, travel demand management such as vanpooling, and encouraging employer trip reduction programs.

The CRP program was approved through the Infrastructure Investment and Jobs Act, a 2021 Federal bill that is intended to fund reduction of carbon dioxide through road and highway sources. This is the first apportionment of funding we've received for CRP of a total of approximately \$180,000 going forward for the next four years, for a total of five years' worth of funding. The continuation of this program beyond these five years will be dependent on future federal legislation to either extend the program or roll it into the next federal transportation bill.

The call for projects resulted in about \$857,000 in additional funding requests for cost increases of previously approved projects, along with almost \$2 million of new requests for projects, which would result in a shortfall in the current fiscal year. In addition, the longer projects are delayed, the more funding ends up going to cost increases over time.

In light of this, the recommendation is to secure a small loan with Tehama County Transportation Commission for \$411,569 in order to advance the projects that are being recommended for Fiscal Year 2023/24. The advantage to us is the ability to deliver these projects without pushing out in the future and potentially seeing greater cost increases, and it works well with our timing of other projects coming up in the future.

The projects proposed for CMAQ funding include the McCourtney Road Active Transportation Connection Project – Construction Phase, Ridge Road Active Transportation Project – Preliminary Engineering Phase, Boulder Street Sidewalk Project – Construction Phase, Railroad Avenue Sidewalk Project – Construction Phase, Searles Avenue Sidewalk Project – Construction Phase, Combie Road Multi-Purpose Trail – Construction Phase, and Rough and Ready Highway Roundabout & Bicycle and Pedestrian Facilities on Ridge Road and Adams Avenue – Preliminary Engineering and Right-of-Way Phase.

For the Carbon Reduction Program funding, the Truckee Vanpool Pilot program is a collaboration with the Washoe County Regional Transportation Commission, and will help residents living in the Reno area to participate in the Vanpool program, making it easier for employees to get to employer destinations in Truckee.

There was a request for signal signage at the proposed roundabouts to avoid the traffic backup that often happens when drivers do not use signals when entering and exiting the roundabout.

Robin VanValkenburgh, the Transit Services Manager for Nevada County, addressed the idea of a thirty-minute shuttle service between Nevada City and Grass Valley, saying they have the funding and approval for implementing that service, but they would need the drivers in order to do it. He said if implemented, it would be another option for mitigating some of the parking and congestion issues in those areas.

The CMAQ/CRP Projects presentation can be viewed here:

<https://www.nctc.ca.gov/Projects/CMAQ-Projects/index.html>

**ACTION:** Approved Resolution 24-02 by roll call vote  
**MOTION:** Ceci / **SECOND:** Hoek  
**AYES:** Ceci, Hoek, Ivy, Scofield, Strauss, Strawser, Zabriskie  
**NOES:** None  
**ABSENT:** None  
**ABSTAIN:** None

## **INFORMATIONAL ITEMS**

### 5. Correspondence

- A. Malia M. Cohen, California State Controller, Fiscal Year 2023-24 First Quarter State Transit Assistance Allocation, File 1370.0, 11/21/2023

B. Malia M. Cohen, California State Controller, Fiscal Year 2023-24 First Quarter State of Good Repair Program Allocation, File 370.2.1, 11/21/2023

6. Executive Director's Report

Executive Director Mike Woodman gave an overview of his report. The California Transportation Commission approved the staff recommendation for the Local Transportation Climate Adaptation Program Grant Funding Awards. Included in that approval was NCTC's \$35 million request for the State Route 49 Grass Valley Wildfire Evacuation Route Project. The approved \$35 million funding would be combined with another \$66.5 million of State Highway Operations Protection Program funding provided through Caltrans District 3, allowing us to address the whole segment between Ponderosa Pines Way and Wolf Road/Combie Road to provide those critical improvements.

NCTC staff in coordination with the California Transportation Commission hosted an Active Transportation Program branch workshop to look at the upcoming Active Transportation Cycle, and allow opportunities for the jurisdictions to interact with the CTC on potential projects to see how they can make their projects more competitive in the upcoming cycle. NCTC staff coordinated with CTC staff and the local jurisdictions to do two site visits, looking at the Rough and Ready/Adams Avenue/Ridge Road Accessibility Improvement project, and toured the Wolf Creek Trail Accessibility Connectivity project for the expansion of the Wolf Creek Trail.

In January, NCTC staff, working with Robin VanValkenburgh and Nevada County Transit Services, submitted a grant application for the FY 2024/25 Caltrans Strategic Partnership Transit Planning Grant Program to fund a Comprehensive Operational Analysis, which will look at how existing services are delivered, and possible alternative delivery methods such as micro transit that may be more cost effective and efficient in the western side of the county. Grant awards will be released in the summer of 2024.

7. Project Status Reports

A. Caltrans Project Report: Sam Vandell, Caltrans District 3 Project Manager, Nevada County.

Caltrans District 3 Project Manager Sam Vandell reviewed the November Caltrans Project Status Report. On Interstate 80, the slope stabilization project near Truckee, the roadway rehab project near Truckee from the Donner Park overcrossing to Trout Creek undercrossing, and the rockfall protection projects in Nevada and Sierra Counties are all complete.

There was a discussion on the perception that the improvements that were made on State Route 20 in Yuba County have caused an increase in traffic volumes. The improvements were essentially alignment and safety corrections rather than adding capacity to the roadway. Commute traffic tends to be higher during certain times of the day in the morning and afternoon. Caltrans is planning to look at addressing the section of Highway 20 between Grass Valley and Penn Valley to see what potential safety measures could be incorporated to improve safety on the corridor at that location.

There was a request to place merge arrows on Highway 49 southbound at the on and off ramps at the Wolf Road/Combie Road intersection, and to add traffic cameras at Higgins Corner and at the junction of Highways 49 and 80 in Auburn to get more accurate reports of the traffic conditions in those areas.

Appreciation was given for the improvements done on Highway 20 in the Omega project, the road feels very smooth and safe after the completion of the work.

8. Election of Officers

It is the Commission's policy to elect a chair and vice chair at the first meeting of the year. Chair Scofield opened the floor for nominations for the chair and vice chair for 2024.

Commissioner Scofield was nominated to remain Chair of the Commission, and Tom Ivy was nominated to remain Vice Chair of the Commission. The motions passed with a unanimous vote of the commissioners present.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regular meeting of the NCTC has been scheduled for March 20, 2024 at 10:00 a.m. at the Grass Valley City Council Chambers.

ADJOURNMENT OF MEETING: The meeting was adjourned at 11:26 a.m.

Respectfully submitted by: \_\_\_\_\_  
Carol Lynn, Administrative Assistant

Approved on: \_\_\_\_\_

By: \_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission



DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1400

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Revised Findings of Apportionment FY 2023/24, and Preliminary Findings of Apportionment FY 2024/25, Resolutions 24-03 and 24-04

DATE: March 20, 2024

**RECOMMENDATION:** Adopt Resolution 24-03 Revised Findings of Apportionment for FY 2023/24, and Resolution 24-04 Preliminary Findings of Apportionment for FY 2024/25.

**BACKGROUND:** Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits "Preliminary Findings of Apportionment" for all prospective claimants.

The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

California Code of Regulations Section 6655.5 provides that "the transportation planning agency may, at any time before the close of the fiscal year, issue a revised determination of apportionment based on a revised or updated estimate furnished by the county auditor pursuant to Section 6620."

The attached letter from the Nevada County Auditor-Controller to NCTC, dated January 31, 2024, provided the estimate of revenue expected to be received in FY 2023/24 (see Resolution 24-03), and an estimate of the amount of revenue available for allocation in FY 2024/25 (see Resolution 24-04). This information has been sent to NCTC claimants, to assist them in their budgeting process.

attachments

# CALIFORNIA

GINA S. WILL, AUDITOR-CONTROLLER

Office of the Auditor-Controller  
950 Maidu Avenue, Suite 230  
P.O. Box 599002  
Nevada City, CA 95959-7902  
(530) 265-1244  
auditor.controller@nevadacountyca.gov

January 31, 2024

Mr. Michael Woodman, Executive Director  
Nevada County Transportation Commission  
101 Providence Mine Road, Suite 102  
Nevada City, CA 95959

Dear Mr. Woodman

In accordance with Title 21, Section 6620, of the California Code of Regulations, the following figures are an estimate of the June 30, 2024 unallocated balance (Part I), and an estimate of the amount available for allocation in the fiscal year 2024-25 (Part II).

## Part I

Beginning Balance, July 1, 2023		\$ 3,583,140
Sales and Use Tax	\$ 4,048,310	
Interest	119,000	
Total Revenue		4,167,310
Projected Total Available		7,750,450
Total Allocated (Estimated)		(7,750,450)
Estimated Unallocated Balance, June 30, 2024		<u>\$ 0</u>

## Part II

Beginning Balance, July 1, 2024		\$ 0
Sales and Use Tax	\$ 4,100,938	
Interest	130,000	
Total Revenue		4,230,938
Projected total Available, 2024-25		\$4,230,938

Very truly yours,

Gina S. Will  
Auditor-Controller

**RESOLUTION 24-03  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**REVISED FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2023/24**

WHEREAS, Section 6655.5 of the California Code of Regulations states, "the transportation planning agency may, at any time before the close of the fiscal year, issue a revised determination of apportionments based on a revised or updated estimate furnished by the county auditor pursuant to 6620"; and

WHEREAS, Section 6655.5 of the California Code of Regulations also states, that "any revenues to the fund for the fiscal year in excess of all moneys allocated, reserved, or retained in the fund as unallocated apportionments pursuant to Section 6655.1 shall be carried over and be available for apportionment and allocation in the following fiscal year"; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation, for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS, the following figures represent the amount described above:

<u>Estimated LTF Available for FY 2023/24</u>	Prior	Revised
Sales and Use Tax	\$4,902,460	\$4,048,310
Interest	<u>\$61,000</u>	<u>\$119,000</u>
Subtotal	<b>\$4,963,460</b>	<b>\$4,167,310</b>
<u>Anticipated Allocations</u>		
Administration and Planning	-\$892,449	-\$868,564
Pedestrian and Bicycles	-\$81,420	-\$65,975
Community Transit Services	<u>-\$199,480</u>	<u>-\$161,639</u>
<b>Total Estimated FY 2023/24 LTF Available for Apportionment</b>	<b>\$3,790,111</b>	<b>\$3,017,132</b>

Area Apportionments Based on Population  
Population figures from State of California Department of Finance 2021 E-1 Report, May 2023

Jurisdiction	Estimated Population	Percent of Estimated Total*	Prior Apportionment	Revised Apportionment**
Nevada County	67,214	66.73%	\$2,529,275	\$2,049,475
Grass Valley	13,488	13.39%	\$507,556	\$411,273
Nevada City	3,342	3.32%	\$125,760	\$101,903
Truckee	16,676	16.56%	\$627,521	\$508,481
<b>TOTAL</b>	<b>101,720</b>	<b>100.00%</b>	<b>\$3,790,111</b>	<b>\$3,071,132</b>

\* Figures shown are rounded to two decimal places.

\*\* Figures shown are rounded to nearest dollar

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission finds that the above Adjusted Apportionment for FY 2023/24 will be used as the basis for allocations throughout FY 2023/24, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

**FY 23-24 COMMUNITY TRANSIT SERVICE (CTS) REVISED BID TARGETS**

Jurisdiction	Estimated Population	Population %	CTS Bid Targets
Nevada County	67,214	66.73%	\$ 134,877
Grass Valley	13,488	13.39%	0*
Nevada City	3,342	3.32%	0*
Truckee	<u>16,676</u>	<u>16.56%</u>	<u>26,762</u>
<b>TOTAL</b>	<b>100,720</b>	<b>100.00%</b>	\$ 161,639

\* Nevada County serves as transit operator for Grass Valley and Nevada City.

Population estimates from State Department of Finance E-1 Report, May 2023.

CTS revised FY 23-24 estimate Auditor-Controller's letter January 31, 2024.

NCTC Resolution 24-03, Revised Findings.

**PUC § 99275 – Community Transit Services Definition**

*(Added by Stats. 1976, Ch. 1348.)*

(a) Claims may be filed with the transportation planning agency by claimants for community transit services, including such services for those, such as the disabled, who cannot use conventional transit services.

(b) For purposes of this article, “community transit services” means transportation services which link intracommunity origins and destinations.

**RESOLUTION 24-04  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**PRELIMINARY FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2024/25**

WHEREAS, Section 6644 of the California Code of Regulations requires that "prior to March 1, the transportation planning agency shall determine and advise all prospective claimants of the amounts of all area apportionments from the Local Transportation Fund (LTF) for the following fiscal year"; and

WHEREAS, the Auditor-Controller of Nevada County has issued an estimate of \$4,230,938 as the amount available for allocation in FY 2024/25; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS the following figures represent the amount described above:

Estimated LTF Available for FY 2024/25

Sales and Use Tax	\$4,100,938
Interest	\$130,000
Subtotal	<b>\$4,230,938</b>

Anticipated Allocations

Administration and Planning	-\$926,799
Pedestrian and Bicycles	-\$66,083
Community Transit Services	-\$161,903

**Total Estimated FY 2024/25 LTF Available for Apportionment** **\$3,076,153**

Area apportionments based on population: Population figures from State of California  
Department of Finance E-1 Report May 2023

Jurisdiction	Estimated Population	Percent of Estimated Total*	Apportionment**
Nevada County	67,214	66.73%	\$2,052,825
Grass Valley	13,488	13.39%	\$411,946
Nevada City	3,342	3.32%	\$102,070
<u>Truckee</u>	16,676	16.56%	\$509,312
<b>TOTAL</b>	<b>100,720</b>	<b>100.00%</b>	<b>\$3,076,153</b>

\* Figures shown are rounded to two decimal places.

\*\* Figures shown are rounded to nearest dollar.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission finds that the above figures represent area apportionments to be used for FY 2024/25. These apportionments will be used as the basis for allocations throughout FY 2024/25, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

**FY 24-25 COMMUNITY TRANSIT SERVICE (CTS)  
PRELIMINARY BID TARGETS**

Jurisdiction	Estimated Population	Population %	CTS Bid Targets
Nevada County	67,214	66.73%	\$ 135,097
Grass Valley	13,488	13.39%	0*
Nevada City	3,342	3.32%	0*
Truckee	<u>16,676</u>	<u>16.56%</u>	\$ <u>26,806</u>
<b>TOTAL</b>	<b>100,720</b>	<b>100.00%</b>	\$ 161,903

\* Nevada County serves as transit operator for Grass Valley and Nevada City.

Population estimates from State Department of Finance E-1 Report, May 2023.

CTS Preliminary FY 24/25 estimate Auditor-Controller's letter January 31, 2024.

NCTC Resolution 24-04, Preliminary Findings.

**PUC § 99275 – Community Transit Services Definition**

*(Added by Stats. 1976, Ch. 1348.)*

(a) Claims may be filed with the transportation planning agency by claimants for community transit services, including such services for those, such as the disabled, who cannot use conventional transit services.

(b) For purposes of this article, “community transit services” means transportation services which link intracommunity origins and destinations.

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
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 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1400.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Revised Transportation Development Allocation to Nevada County for FY 2023/24 Transit and Paratransit Operations, Resolution 24-05

DATE: March 20, 2024

**RECOMMENDATION:** Approve Resolution 24-05 adopting the revised Transportation Development Act allocations to Nevada County for FY 2023/24 transit/paratransit operations.

**BACKGROUND:** On July 19, 2023, the Nevada County Transportation Commission (NCTC) approved Resolution 23-12, allocating the amounts eligible to be claimed from State Transit Assistance Funding (STA) and Local Transportation Funding (LTF) to Nevada County for FY 2023/24 transit operations. Subsequently, on January 31, 2024, the Nevada County Auditor/Controller pursuant to California Code of Regulations (CCR) section 6620 issued a revised estimate of LTF funds available for FY 2023/24. The revised estimate forecasted a reduction in the amount of LTF funding available for FY 2023/24. Additionally, on August 1, 2023, State Controller's Office revised the estimated STA revenue under Public Utilities Code (PUC) Section 99314 for FY 2023/24.

NCTC in accordance with CCR 6655.5 has issued a revised determination of LTF apportionments (Resolution 24-03) and has prepared the attached revision (Resolution 24-05) to the previous FY 2023/24 Transportation Development Act allocation of LTF/STA funding for transit/paratransit operations to account for the reduction of projected LTF revenue and slight increase in STA revenue to ensure that Nevada County does not exceed its maximum TDA eligibility.

attachment

**RESOLUTION 24-05  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**REVISION OF TRANSPORTATION DEVELOPMENT ACT ALLOCATIONS  
TO NEVADA COUNTY FOR  
TRANSIT/PARATRANSIT OPERATIONS DURING FISCAL YEAR 2023/24**

WHEREAS, Nevada County received allocations of STA and LTF on July 19, 2023 (Resolution 23-12), as shown in **Exhibit 1** below; and

WHEREAS, pursuant to CCR section 6620 the Nevada County Auditor/Controller on January 31, 2024, has furnished a revised estimate of LTF funds to be available for FY 2023/24; and

WHEREAS, pursuant to CCR section 6655.5 the Nevada County Transportation Commission (NCTC) has issued a revised determination of apportionments (Resolution 24-03); and

WHEREAS, the August 1, 2023 STA revised estimated revenue under Public Utilities Code (PUC) Section 99314 for FY 2023/24 available for allocation to Nevada County is \$31,211; and

WHEREAS, Nevada County meets the qualifying criteria set forth in PUC Section 99314.6(a)(1)(B); and

WHEREAS, Nevada County is eligible to receive an allocation of STA funds under PUC Section 99313 in the amount of \$0, for a total STA allocation of \$31,211; and

WHEREAS, under PUC Article 4.5, Section 99275(a), Nevada County is authorized to claim LTF for CTS; and

WHEREAS, the Revised Findings of Apportionment, Resolution 24-03 estimates that \$161,639 of LTF for CTS is available for FY 2023/24 and Nevada County's bid target amount \$134,877; and

WHEREAS, Nevada County has requested an allocation from the FY 2023/24 CTS apportionment of LTF to support transit/paratransit operations; and

WHEREAS, NCTC has reviewed the claim for allocation of LTF for CTS under PUC Section 99275.5; and

WHEREAS, PUC Section 6681 states that CTS claims for operating costs are eligible under Article 4.5 of the Transportation Development Act (TDA); and

WHEREAS, NCTC has reviewed the Nevada County claim for allocation of LTF for CTS and has made the following required findings under PUC Section 99275.5:

1. The proposed Community Transit Service is responding to a need currently not being met in the community of the claimant.
2. The service shall be integrated with existing transit services, as appropriate.

3. The claimant has prepared an estimate of revenues, operating costs, and patronage.
4. The claimant is in compliance with fare recovery ratio set forth in PUC section 99268.4.
5. The claimant is in compliance with PUC sections 99155 and 99155.5; and

WHEREAS, the Revised Findings of Apportionment, Resolution 24-03 estimates that for FY 2023/24 there is \$2,049,475 of LTF available for allocation to Nevada County under PUC Section 99260(a) and 99400(c)(d)(e); and

WHEREAS, as of June 30, 2023, there are estimated funds remaining from prior year LTF apportionments in the amount of \$1,255,702.42; however, Nevada County has requested that NCTC hold \$174,507 to fully fund the six-month operating reserve in the amount of \$2,842,116. This leaves an LTF Carryover Balance available to allocate of \$1,081,195.42; and

WHEREAS, Nevada County has requested an allocation of \$1,963,805.54 of their FY 2023/24 LTF apportionment; an additional allocation of \$911,436.46 from the LTF Carryover Balance will make a total LTF allocation for FY 2023/24 of \$2,875,242; and

WHEREAS, in accordance with the California Code of Regulations Section 6649, the sum of the claimant's allocations from LTF and from the STA Fund cannot exceed the claimant's Maximum Transportation Development Act (TDA) Eligibility for FY 2023/24; and

WHEREAS, Nevada County Transportation Commission has determined that Nevada County's Maximum TDA Eligibility for transit/paratransit operations during FY 2023/24 is \$3,554,506; and

WHEREAS, the Nevada County combined total LTF and STA claim for FY 2023/24 is \$3,041,330; and

WHEREAS, the revised LTF apportionment to the City of Grass Valley is \$411,273, and the revised apportionment to the City of Nevada City is \$101,903; these amounts combined with the allocations to Nevada County will provide a total of \$3,554,506 for FY 2023/24, which equals the Maximum TDA Eligibility for Nevada County; and

WHEREAS, the proposed expenditures are in conformity with the Regional Transportation Plan; and

WHEREAS, the level of passenger farebox recovery is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of PUC Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant; and

WHEREAS, Nevada County is making full use of federal funds available; and

WHEREAS, priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public

transportation services, and to meet high-priority regional, countywide, or areawide public transportation needs; and

WHEREAS, Nevada County has made reasonable efforts to implement productivity improvements recommended pursuant to PUC Section 99244; and

WHEREAS, PUC Section 99251 states: “No claim submitted by an operator pursuant to this chapter shall be approved unless it is accompanied by a certification completed within the last 13 months from the Department of the California Highway Patrol indicating that the operator is in compliance with Section 1808.1 of the Vehicle Code.”

WHEREAS, NCTC policy regarding utilization of State Transit Assistance (STA) funds was adopted on March 20, 2019 in Resolution 19-06 (the “Policy”), which reads as follows:

“Transit agencies will utilize LTF apportionments as the first source of funding for existing services or service expansions. If an agency’s apportionment of LTF is not sufficient to fund continuation of existing transit services, capital needs, or service expansions identified in an approved transit development plan, the agency may submit a claim for STA. Claims for STA funds by agencies holding unused allocations or unclaimed balances of LTF from prior years will not be considered.”

NOW, THEREFORE, BE IT RESOLVED, that Nevada County is allocated \$31,211 of STA 99314 funds as authorized by California Code of Regulations (CCR) 6730(a) and 6731(b) for support of transit/paratransit operations during FY 2023/24.

BE IT FURTHER RESOLVED, that Nevada County is allocated \$134,877 of LTF for CTS as authorized by PUC Section 99275(a) to support transit/paratransit operations during FY 2023/24.

BE IT FURTHER RESOLVED, that Nevada County is allocated \$2,875,242 of LTF as authorized under PUC Section 99260(a) and 99400(c)(d)(e) for transit/paratransit operations during FY 2023/24.

**EXHIBIT 1**

<b>Project Title/Description</b>	<b>Authorized by TDA Sections</b>	<b>Total Project Cost</b>	<b>July 19, 2023 Allocations</b>	<b>March 20, 2024 Revisions</b>
Transit/Paratransit Operations <b>STA</b>	6731(b)	\$5,684,232	\$30,294	\$31,211
Transit/Paratransit Operations <b>CTS</b>	99275 (a)		\$166,453	\$134,877
Transit/Paratransit Operations <b>LTF</b>	99400(c)(d)(e)		\$2,724,443	\$2,875,242
<b>TOTAL</b>			<b>\$2,921,190</b>	<b>\$3,041,330</b>
		Nevada City	\$507,556	\$411,273
		Grass Valley	<u>\$125,760</u>	<u>\$101,903</u>
		<b>Total Transit</b>	<b>\$3,554,506</b>	<b>\$3,554,506</b>

BE IT FURTHER RESOLVED, that full payment of these allocations is contingent upon completion of the FY 2022/23 Fiscal Audit. If Unearned Revenue for FY 2022/23 is identified, NCTC may demand repayment, or may deduct the amount from the claimant's FY 2024/25 eligibility. This is in accordance with CCR Section 6649.

BE IT FURTHER RESOLVED, that NCTC requires Nevada County Transit to submit reports of transit financial activity in order to receive payment from these allocations. Payments will then be made as monies become available.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

A	B	C	D	E	F
1	<b>NEVADA COUNTY FY 23/24 Calculation for Maximum TDA Eligibility</b>				
2	<b>Auditor-Controller's Revised Findings of Apportionment 1/31/2024</b>				
3	<b>MAXIMUM TDA ELIGIBILITY</b>				
4	Operating Cost as budgeted	\$ 5,684,232.00	Auditor Controller letter.		
5	Less Fare Revenues anticipated	\$ (291,000.00)	Farebox 240,000 + Paratransit 51,000		
6	Less Other Revenues anticipated	\$ (89,746.00)	Other 4,512 + Placer 82,934 + Ads 2,300		
7	Less Federal Assistance anticipated 5311	\$ (1,148,784.00)	672,784 reg 5311+ 476,000 ARPA 5311		
8	Less Federal Assistance anticipated CARES Act Phase 3	\$ 0.00	None verified 5/27 wRobin		
9	Less LCTOP (Operating)	\$ (138,749.00)			
10	Less audited Unearned Revenue as of 6/30/2022	(461,447.00)	FY 2021-22 audit		
11	<b>Maximum TDA Eligibility</b>	<b>\$ 3,554,506.00</b>	Auditor Controller letter.		
13	What is the 21/22 audited LTF Unearned Revenue Amount ?	\$ 461,447.00	21/22 Audit		
14	What is the 21/22 audited STA 99314 Unearned Revenue Amount?	\$ 0.00	21/22 Audit		
15	What is the 21/22 audited STA 99313 Unearned Revenue Amount?	\$ 0.00	21/22 Audit		
16	What is the 21/22 audited Total Unearned Revenue Amount?	<b>461,447.00</b>			
18	Auditor Controller's letter states STA 99313 Unearned Revenue will be returned by June 30, 2023?	n/a			
19	How much 21/22 LTF and STA 99313 Unearned Revenue is budgeted to be spent in 23/24?	\$ 461,447.00	D13 + D15		
20	How much 21/22 STA 99314 is budgeted to be spent in 23/24?	n/a	D14		
22	<b>CALCULATION FOR 6 MONTH OPERATING RESERVE LTF</b>				
23	23/24 Estimated 6-Month Operating Reserve	\$ (2,842,116.00)	= (C4 x 50%) x -1		
24	23/24 6-month Operating Reserve held at NCTC	\$ 2,667,609.00			
25	Amount above/below 23/24 estimated 6-Month Operating Reserve	\$ (174,507.00)			
27	What is the Estimated LTF Cash Carryover for 21/22 (thru August)	1,255,702.42	Cash Held By NCTC		
28	LTF Amount Held Above 22/23 Operating Reserve	0.00	If D25 is positive enter number here		
29	LTF Amount Below 22/23 Operating Reserve	\$ (174,507.00)	If D25 is negative enter number here		
30	LTF Carryover above reserve to be budgeted (positive) or remaining amount needed to make Operating Reserve whole (negative)	<b>1,081,195.42</b>			
32	23/24 LTF Apportionment Revised Findings Reso 24-03 3/20/2024	\$ 2,049,475.00	see chart		
33	23/24 CTS Revised Bid Target Reso 24-03 3/20/2024	\$ 134,877.00	see chart		
34	23/24 LTF & CTS Apportionment budgeted to be spent	\$ <b>2,184,352.00</b>			
36	<b>STA 99313 CALCULATION</b>				
37	<b>Calculation to Determine if Unearned Revenue, LTF Carryover, and LTF Current Year Apportionment are 100% Expended</b>				
38	Maximum TDA Eligibility	\$ 3,554,506.00	C11		
39	23/24 LTF Apportionment Revised Findings Reso 24-03 3/20/2024	\$ (2,049,475.00)	D32 x -1		
40	22/23 LTF Cash Carryover to be budgeted for 23/24	\$ (1,255,702.42)	If D27 is positive x -1		
41	23/24 LTF Apportionment unclaimed, held for Operating Reserve	\$ 174,507.00	If D29 is negative x -1		
42	23/24 Grass Valley LTF Apportionment Revised Findings Reso 24-03 3/20/24	\$ (411,273.00)	see chart x -1		
43	23/24 Nevada City LTF Apportionment Revised Findings Reso 24-03 3/20/24	\$ (101,903.00)	see chart x -1		
44	23/24 CTS Revised Bid Target Revised Findings Reso 24-03 3/20/2024	\$ (134,877.00)	D33 x -1		
45	23/24 STA PUC 99314 State Controller's Office 8/1/23	\$ (31,211.00)	see chart x -1		
46	23/24 STA PUC 99313 Claimable	\$ (255,428.42)	Negative = not eligible for 99313		
48	<b>TRANSIT REVENUES VS TDA ELIGIBILITY</b>				
49	23/24 LTF Apportionment Revised Findings Reso 23-07 5/17/23	\$ 2,049,475.00	D32		
50	22/23 LTF Cash Carryover Balance Claimable estimate	\$ 1,255,702.42	D40 x -1		
51	23/24 Reduction to LTF Apportionment Claim for Operating Reserve	\$ (174,507.00)	D41 x -1		
52	23/24 Grass Valley LTF Apportionment	\$ 411,273.00	D42 x -1		
53	23/24 Nevada City LTF Apportionment	\$ 101,903.00	D43 x -1		
54	23/24 CTS Revised Bid Target 5/17/23	\$ 134,877.00	D44 x -1		
55	23/24 STA PUC 99314 State Controller's Office 2/9/23	\$ 31,211.00	D45 x -1		
56	23/24 STA PUC 99313	\$ 0.00	If D46 is negative = 0		
57	<b>Total Transit Revenues</b>	<b>\$3,809,934.42</b>			
58	23/24 Amount Above or Below Maximum TDA Eligibility	\$ 255,428.42	D57 - C11 check number		
59	23/24 Reduction in LTF Apportionment Claim	-\$255,428.42	D58*-1 check number		
60	<b>Maximum TDA Claimable</b>	<b>\$3,554,506.00</b>	matches C11 \$ -		
62	<b>CLAIM</b>				
63	<b>Project Title/Description</b>	<b>Authorized by TDA Sections</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>	
64	Transit/Paratransit Operations STA	6731(b)	\$5,684,232	\$31,211.00	D55+D56
65	Transit/Paratransit Operations CTS	99275 (a)		\$134,877.00	D54
66	Transit/Paratransit Operations LTF	99400(c)(d)(e)		\$2,875,242.00	D49+D50+D51+59
67	<b>TOTAL</b>			<b>\$3,041,330.00</b>	

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1400.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Revised Transportation Development Allocation to City of Grass Valley for FY 2023/24 Transit and Paratransit Operations, Resolution 24-06

DATE: March 20, 2024

**RECOMMENDATION:** Approve Resolution 24-06 adopting the revised Transportation Development Act allocations to the City of Grass Valley for FY 2023/24 transit/paratransit operations.

**BACKGROUND:** On July 19, 2023, the Nevada County Transportation Commission (NCTC) approved Resolution 23-13, allocating the amount eligible to be claimed from Local Transportation Funding (LTF) to the City of Grass Valley for FY 2023/24. Subsequently, on January 31, 2024, the Nevada County Auditor/Controller pursuant to California Code of Regulations (CCR) section 6620 issued a revised estimate of LTF funds available for FY 2023/24. The revised estimate forecasted a reduction in the amount of LTF funding available for FY 2023/24.

NCTC in accordance with CCR 6655.5 has issued a revised determination of LTF apportionments (Resolution 24-03) and has prepared the attached revision (Resolution 24-06) to the previous FY 2023/24 Transportation Development Act (TDA) allocation of LTF funding to account for the reduction of projected LTF revenue to ensure that the allocation to the City of Grass Valley does not exceed the revised estimated apportionment.

**RESOLUTION 24-06  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**REVISED TRANSPORTATION DEVELOPMENT ACT ALLOCATIONS  
TO CITY OF GRASS VALLEY FOR  
TRANSIT/PARATRANSIT OPERATIONS DURING FISCAL YEAR 2023/24**

WHEREAS, the City of Grass Valley received an allocation of LTF on July 19, 2023 (Resolution 23-13) as shown below:

<b>Project Title/Description</b>	<b>Authorized by TDA Section</b>	<b>Total Project Cost</b>	<b>July Request</b>	<b>MARCH Revision</b>
Transit/Paratransit Operations <b>LTF</b>	99400(c)	\$5,684,232	\$507,556	\$411,273

WHEREAS, the Revised Findings of Apportionment, Resolution 24-03, adopted by the Nevada County Transportation Commission on March 20, 2024 estimates that for FY 2023/24 there is \$411,273 of Local Transportation Funds available for allocation to the City of Grass Valley under Public Utilities Code (PUC) Section 99400(c); and

WHEREAS, the FY 2023/24 revised apportionment available to allocate is \$411,273; and

WHEREAS, this proposed expenditure is in conformity with the Regional Transportation Plan.

NOW, THEREFORE, BE IT RESOLVED, that \$411,273 of Local Transportation Funds is allocated to the City of Grass Valley under Section 99400(c) of the Public Utilities Code for support of transit/paratransit operations during FY 2023/24.

BE IT FURTHER RESOLVED, that payments shall be made as monies become available.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1400.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Revised Transportation Development Allocation to City of Nevada City for FY 2023/24 Transit and Paratransit Operations, Resolution 24-07

DATE: March 20, 2024

**RECOMMENDATION:** Approve Resolution 24-07 adopting the revised Transportation Development Act allocations to the City of Nevada City for FY 2023/24 transit/paratransit operations.

**BACKGROUND:** On July 19, 2023, the Nevada County Transportation Commission (NCTC) approved Resolution 23-14, allocating the amount eligible to be claimed from Local Transportation Funding (LTF) by the City of Nevada City for FY 2023/24. Subsequently, on January 31, 2024, the Nevada County Auditor/Controller pursuant to California Code of Regulations (CCR) section 6620 issued a revised estimate of LTF funds available for FY 2023/24. The revised estimate forecasted a reduction in the amount of LTF funding available for FY 2023/24.

NCTC in accordance with CCR 6655.5 has issued a revised determination of LTF apportionments (Resolution 24-03) and has prepared the attached revision (Resolution 24-07) to the previous FY 2023/24 Transportation Development Act (TDA) allocation of LTF funding to account for the reduction of projected LTF revenue to ensure that the allocation to the City of Nevada City does not exceed the revised estimated apportionment.

**RESOLUTION 24-07  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**REVISED TRANSPORTATION DEVELOPMENT ACT ALLOCATIONS  
TO CITY OF NEVADA CITY FOR  
TRANSIT/PARATRANSIT OPERATIONS DURING FISCAL YEAR 2023/24**

WHEREAS, the City of Nevada City received an allocation of LTF on July 19, 2023 (Resolution 23-14) as shown below:

<b>Project Title/Description</b>	<b>Authorized by TDA Section</b>	<b>Total Project Cost</b>	<b>July Request</b>	<b>MARCH Revision</b>
Transit/Paratransit Operations <b>LTF</b>	99400(c)	\$5,684,232	\$125,760	\$101,903

WHEREAS, the Revised Findings of Apportionment, Resolution 24-03 adopted by the Nevada County Transportation Commission on March 20, 2024 estimates that for FY 2023/24 there is \$101,903 of Local Transportation Funds available for allocation to the City of Nevada City under Public Utilities Code (PUC) Section 99400(c); and

WHEREAS, as of June 30, 2023, there are no funds remaining from prior years LTF apportionments, giving a total estimated amount of \$101,903 available to allocate; and

WHEREAS, this proposed expenditure is in conformity with the Regional Transportation Plan.

NOW, THEREFORE, BE IT RESOLVED, that \$101,903 of Local Transportation Funds is allocated to the City of Nevada City under Section 99400(c) of the Public Utilities Code for support of transit/paratransit operations during FY 2023/24.

BE IT FURTHER RESOLVED, that payment shall be made as monies become available.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1400.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Revised Transportation Development Allocation to the Town of Truckee for FY 2023/24 Transit and Paratransit Operations, Resolution 24-08

DATE: March 20, 2024

**RECOMMENDATION:** Approve Resolution 24-08 adopting the revised Transportation Development Act allocations to the Town of Truckee for FY 2023/24 transit/paratransit operations.

**BACKGROUND:** On July 19, 2023, the Nevada County Transportation Commission (NCTC) approved Resolution 23-15, allocating the amounts eligible to be claimed from State Transit Assistance Funding (STA) and Local Transportation Funding (LTF) to the Town of Truckee for FY 2023/24. Subsequently, on January 31, 2024, the Nevada County Auditor/Controller pursuant to California Code of Regulations (CCR) section 6620 issued a revised estimate of LTF funds available for FY 2023/24. The revised estimate forecasted a reduction in the amount of LTF funding available for FY 2023/24. Additionally, on August 1, 2023, State Controller's Office revised the estimated STA revenue under Public Utilities Code (PUC) Section 99314 for FY 2023/24.

NCTC in accordance with CCR 6655.5 has issued a revised determination of LTF apportionments (Resolution 24-03) and has prepared the attached revision (Resolution 24-08) to the previous FY 2023/24 Transportation Development Act allocation of LTF/STA funding to account for the reduction of projected LTF revenue and slight increase in STA revenue to ensure that the Town of Truckee does not exceed its maximum TDA eligibility.

attachment

**RESOLUTION 24-08  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**REVISED TRANSPORTATION DEVELOPMENT ACT ALLOCATIONS TO THE TOWN OF TRUCKEE FOR TRANSIT/PARATRANSIT OPERATIONS DURING FISCAL YEAR 2023/24**

WHEREAS, the Town of Truckee received allocations of STA and LTF on July 19, 2023 (Resolution 23-15) as shown below:

<b>Project Title/Description</b>	<b>Authorized by TDA Sections</b>	<b>Total Project Cost</b>	<b>July Request</b>	<b>MARCH Revision</b>
Transit/Paratransit Operations <b>STA</b>	6731(b)	<b>\$1,816,345</b>	\$74,894	\$332,489
Transit/Paratransit Operations <b>CTS</b>	99275 (a)		\$33,027	\$26,762
Transit/Paratransit Operations <b>LTF</b>	99400(c)(d)(e)		\$759,989	\$508,659
<b>TOTAL</b>			<b>\$867,910</b>	<b>\$867,910</b>

WHEREAS, the August 1, 2023 STA revised estimated revenue under PUC Section 99314 for FY 2023/24 available for allocation to Truckee is \$27,321; and

WHEREAS, the Town of Truckee is eligible to receive an allocation of STA funds under PUC Section 99313 in the amount of \$305,168, for a total STA allocation of \$332,489 to be used for transit and paratransit operations under PUC Section 6731(b); and

WHEREAS, the Town of Truckee meets the STA qualifying criteria set forth in PUC Section 99314.6(a)(1)(B); and

WHEREAS, under PUC Article 4.5, Section 99275(a), Truckee is authorized to claim LTF for Community Transit Services (CTS); and

WHEREAS, the Revised Findings of Apportionment for FY 2023/24 Resolution 24-03 estimates that \$161,639 of LTF has been designated for CTS purposes, and the Town of Truckee's bid target is \$26,762; and

WHEREAS, the Town of Truckee has a revised allocation of \$26,762 from the FY 2023/24 CTS apportionment of LTF to support transit/paratransit operations; and

WHEREAS, NCTC has reviewed the claim for allocation of LTF for CTS under PUC Section 99275.5; and

WHEREAS, PUC Section 6681 states that CTS claims for operating costs are eligible under Article 4.5 of the Transportation Development Act (TDA); and

WHEREAS, NCTC has reviewed the Town of Truckee claim for allocation of LTF for CTS and has made the following required findings under PUC Section 99275.5:

1. The proposed community transit service is responding to a need currently not being met in the community of the claimant.
2. The service shall be integrated with existing transit services, as appropriate.

3. The claimant has prepared an estimate of revenues, operating costs, and patronage.
4. The claimant is in compliance with fare recovery ratios.
5. The claimant is in compliance with Sections 99155 and 99155.5 of the Public Utilities Code; and

WHEREAS, the Revised Findings of Apportionment for FY 2023/24, Resolution 24-03, estimates that for FY 2023/24 there is \$508,481 of LTF available for allocation to the Town of Truckee under PUC Section 99400(c)(d)(e) for transit and paratransit purposes; and

WHEREAS, as of June 30, 2023, there are estimated funds remaining from prior year LTF apportionments in the amount of \$887,943.46; however, the Town of Truckee has requested that NCTC hold \$887,765 to fully fund the six-month operating reserve. This leaves an LTF Carryover Balance available to allocate of \$178; and

WHEREAS, the Town of Truckee has a revised allocation of \$508,481 of their FY 2023/24 LTF apportionment and \$178 of LTF Carryover Balance, totaling \$508,659; and

WHEREAS, in accordance with the California Code of Regulations Section 6649, the sum of the claimant's allocations from LTF and from the STA Fund cannot exceed the claimant's Maximum Transportation Development Act (TDA) Eligibility for FY 2023/24; and

WHEREAS, the Town of Truckee Director of Administrative Services has determined that the Town of Truckee is eligible to receive \$867,910 in TDA funds for transit/paratransit operations during FY 2023/24; and

WHEREAS, the proposed expenditures are in conformity with the Regional Transportation Plan; and

WHEREAS, the level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of PUC Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant; and

WHEREAS, the Town of Truckee is making full use of federal funds available; and

WHEREAS, priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or area wide public transportation needs; and

WHEREAS, Town of Truckee has made reasonable efforts to implement productivity improvements recommended pursuant to PUC Section 99244; and

WHEREAS, PUC Section 99251 states: "No claim submitted by an operator pursuant to this chapter shall be approved unless it is accompanied by a certification completed within the last 13 months from the Department of the California Highway Patrol indicating that the operator is in compliance with Section 1808.1 of the Vehicle Code."

WHEREAS, NCTC policy regarding utilization of State Transit Assistance (STA) funds was adopted on March 20, 2019 in Resolution 19-06 (the "Policy"), which reads as follows:

“Transit agencies will utilize LTF apportionments as the first source of funding for existing services or service expansions. If an agency’s apportionment of LTF is not sufficient to fund continuation of existing transit services, capital needs, or service expansions identified in an approved transit development plan, the agency may submit a claim for STA. Claims for STA funds by agencies holding unused allocations or unclaimed balances of LTF from prior years will not be considered.”

NOW, THEREFORE, BE IT RESOLVED, that the Town of Truckee is allocated \$332,489 of STA Funds as authorized by TDA 6731(b) for support of transit/paratransit operations during FY 2023/24. Payment will be made toward the end of the fiscal year as need is verified.

BE IT FURTHER RESOLVED, that the Town of Truckee is allocated \$26,762 of LTF for CTS as authorized by PUC Section 99275(a) to support transit/paratransit operations during FY 2023/24.

BE IT FURTHER RESOLVED, that the Town of Truckee is allocated \$508,659 of LTF as authorized under PUC Section 99400(c)(d)(e) for transit/paratransit operations during FY 2023/24.

BE IT FURTHER RESOLVED, that full payment of these allocations is contingent upon completion of the FY 2022/23 Fiscal Audit. If Unearned Revenue for FY 2022/23 is identified, NCTC may demand repayment, or may deduct the amount from the claimant’s FY 2024/25 eligibility. This is in accordance with CCR Section 6649.

BE IT FURTHER RESOLVED, that NCTC requires the Town of Truckee to submit reports of transit financial activity in order to receive payment from these allocations. Payments will then be made as monies become available.

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

	A	B	C	D	E	F
1	<b>TRUCKEE FY 23/24 Calculation for Maximum TDA Eligibility</b>					
2	<b>Auditor-Controller's Revised Findings of Apportionment 1/31/2024</b>					
3	<b>MAXIMUM TDA ELIGIBILITY</b>					
4	Operating Cost as budgeted	\$	1,775,530.00			
5	Less Fare Revenues anticipated	\$	(2,000.00)	Revenue budget	Farebox Receipts	
6	Less Other Revenues anticipated	\$	(183,500.00)	\$1,000 Int + \$80,000 TTAD + \$100,000 Placer +\$2,500 Other		
7	Less Federal Assistance anticipated 5310, 5311	\$	(324,430.00)	\$187,500 (5310) + \$136,930 (5311)		
8	Less Other 5311 Federal Assistance		(\$153,806.00)	\$153,806 (ARPA)		
9	Less LCTOP (Operating)		(\$121,449.00)			
10	Other Revenue Accounts 48.1 and 49.1		(\$122,435.00)	\$60,076 Gray's+\$37,359 CFD's+\$25,000 AQM		
11	Less audited Unearned Revenue as of 6/30/2022	\$	-			
12	<b>Maximum TDA Eligibility</b>	<b>\$</b>	<b>867,910.00</b>			
14	What is the 21/22 audited LTF Unearned Revenue Amount ?	\$	-	Final 21/22 Audit		
15	What is the 21/22 audited STA 99314 Unearned Revenue Amount?	\$	-	Final 21/22 Audit		
16	What is the 21/22 audited STA 99313 Unearned Revenue Amount?	\$	-	Final 21/22 Audit		
17	What is the 21/22 audited Total Unearned Revenue Amount?	\$	-	C11		
19	Fiscal Officer's 's letter states STA 99313 Unearned Revenue will be returned by June 30, 2023?		n/a			
20	How much 21/22 LTF and STA 99313 Unearned Revenue is budgeted to be spent in 23/24?	\$	-	D14 + D16		
21	How much 21/22 STA 99314 is budgeted to be spent in 23/24?	\$	-	D15		
23	<b>CALCULATION FOR 6 MONTH OPERATING RESERVE LTF</b>					
24	23/24 Estimated 6-Month Operating Reserve	\$	(887,765.00)	= (C4 x 50%) x-1		
25	22/23 6-month Operating Reserve held at NCTC Actual Cash	\$	887,765.00	LTF Worksheet for 4/24/23		
26	22/23 Claim against Operating Reserve for FY 21/22 Operating Deficit	\$	-	FY21/22 Audit Paid 6/21/23 \$158,228		
27	Amount above/below 23/24 estimated 6-Month Operating Reserve	\$	-			
29	What is the LTF Cash Carryover for 22/23 (thru August)	\$	178.46	see G36. If negative D42 = 0		
30	LTF Amount Held Above 22/23 Operating Reserve	\$	-	If D27 is positive enter number here		
31	LTF Amount Below 22/23 Operating Reserve	\$	-	If D27 is negative enter number here		
32	LTF Carryover above reserve to be budgeted (positive) or remaining amount needed to make Operating Reserve whole	\$	178.46			
34	23/24 LTF Apportionment Revised Findings Reso 24-03 3/20/2024	\$	508,481.00	see chart for E-1 in May 1st		
35	23/24 CTS Revised Bid Target Revised Findings Reso 24-03 3/20/2024	\$	26,762.00	see chart for E-1 in May 1st		
36	23/24 LTF & CTS Apportionment budgeted to be spent or held in reserve	\$	535,243.00			
38	<b>STA 99313 CALCULATION</b>					
39	<b>Calculation to Determine if Unearned Revenue, LTF Carryover, and LTF Current Year Apportionment are 100% Expended</b>					
40	Maximum TDA Eligibility	\$	867,910.00	C12		
41	23/24 LTF Apportionment Revised Findings Reso 24-03 3/20/2024	\$	(508,481.00)	D34 x -1		
42	22/23 LTF Cash Carryover to be budgeted 22/23	\$	(178.46)	If D29 is positive x -1		
43	23/24 LTF Apportionment unclaimed, held for Operating Reserve	\$	-	If D31 is negative x -1		
44	23/24 CTS Revised Bid Target Revised Findings Reso 24-03 3/20/2024	\$	(26,762.00)	D35 x -1		
45	23/24 STA PUC 99314 State Controller's Office 2/9/23	\$	(27,321.00)	see chart x -1		
46	23/24 STA PUC 99313 Claimable	\$	305,167.54	Negative = not eligible for 99313		
48	<b>TRANSIT REVENUES VS TDA ELIGIBILITY</b>					
49	23/24 LTF Apportionment Revised Findings Reso 24-03 3/20/2024	\$	508,481.00	D34		
50	LTF Cash Carryover Balance Claimable	\$	178.46	D42 x -1		
51	23/24 Reduction in LTF Apportionment Claim for Operating Reserve	\$	-	D43 x-1		
52	23/24 CTS Revised Bid Target Revised Findings Reso 24-03 3/20/2024	\$	26,762.00	D44 x -1		
53	23/24 STA PUC 99314 State Controller's Office 8/1/2023	\$	27,321.00	D45 x -1		
54	23/24 STA PUC 99313	\$	305,167.54	If D46 is negative = 0		
55	<b>Total Transit Revenues</b>		<b>\$867,910.00</b>	matches line 12		
56	Amount Above or Below Maximum TDA Eligibility		\$0.00	D55 - C12	check number	
57	Reduction in Nevada County FY 22/23 LTF Apportionment Claim		\$0.00	D56	check number	
58	<b>Maximum TDA Claimable</b>		<b>\$867,910.00</b>			
60	<b>CLAIM</b>					
61	<b>Project Title/Description</b>	<b>Authorized by TDA Sections</b>	<b>Total Project Cost</b>	<b>Amount Requested</b>		
62	Transit/Paratransit Operations STA	6731(b)	\$1,816,345	\$332,489	D53+D54	
63	Transit/Paratransit Operations CTS	99275 (a)		\$26,762	D52	
64	Transit/Paratransit Operations LTF	99400(c)(d)(e)		\$508,659	D49+D50+D51+D57	
65	<b>TOTAL</b>			<b>\$867,910</b>		



DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 500.1

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Rescind Balance of Regional Surface Transportation Program Allocation from County of Nevada Donner Pass Road Improvement Project, and Reallocate funds to County of Nevada General Maintenance, Resolution 24-09

DATE: March 20, 2024

**RECOMMENDATION:** Adopt Resolution 24-09, rescinding the remaining balance of \$14,774.50 of Regional Surface Transportation Program (RSTP) funds allocated in Resolution 19-11 and reallocate the funds to General Maintenance.

**BACKGROUND:** On May 15, 2019, NCTC approved Resolution 19-11 allocating \$160,000 of RSTP to the County of Nevada for the Donner Pass Road Improvement Project. All invoices applicable to that allocation have been paid and the project is complete. County of Nevada staff is requesting that the balance of \$14,774.50 be rescinded and reallocated to Countywide General Maintenance. The 2023 Nevada County Capital Improvement Plan General Maintenance defines General Maintenance as pavement repairs, road maintenance, snow removal, and graveling.

The Infrastructure Investment and Jobs Act (IIJA) of 2021 reauthorized the Regional Surface Transportation Program. RSTP funds originate from federal excise tax on gasoline and are distributed to counties based on population. Federal RSTP funds are exchanged annually for State Highway Account funds for rural counties with a population less than 200,000, such as Nevada. RSTP funds provide an important funding source for the maintenance, preservation, and to improve the conditions and performance of facilities along the Federal-aid network, bridge and tunnel projects, pedestrian and bicycle infrastructure, and transit capital projects.

Nevada County Department of Public Works staff is scheduled to present the rescission and reallocation of funds to the Nevada County Board of Supervisors for approval on March 26, 2024. NCTC staff recommends rescinding the RTSP balance of \$14,774.50 from the Donner Pass Road Improvement Project and reallocating the funds to General Maintenance contingent on the approval by the Board of Supervisors.

**RESOLUTION 24-09  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**RESCISSION OF REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) FUNDS  
FROM FY 2019/20 DONNER PASS ROAD IMPROVEMENTS PROJECT  
AND REALLOCATION TO FY 2023/24 GENERAL MAINTENANCE PROJECTS**

WHEREAS, the Nevada County Transportation Commission (NCTC) has established an expendable trust fund for Regional Surface Transportation Program (RSTP) funds; and

WHEREAS, NCTC has exchanged its apportionment of federal funds for State Highway Account funds; and

WHEREAS, through the adoption of Resolution 19-11, NCTC allocated \$160,000 of RSTP funds to the Donner Pass Road Improvements Project; and

WHEREAS, County of Nevada, through the adoption of pending Resolution 24-XXX intends to request rescission of the remaining balance of \$14,774.50; and

WHEREAS, as of February 9, 2024, the RSTP (Fund #6492) amount available to allocate for County of Nevada was \$502,283.09, plus \$14,774.50 remaining allocation to be rescinded, equals \$517,057.59 available to allocate for FY 2023/24.

NOW, THEREFORE, BE IT RESOLVED, that \$14,774.50 from the FY 2019/20 allocation for Donner Pass Road Improvements Project is rescinded and reallocated to the County of Nevada General Maintenance Projects.

BE IT FURTHER RESOLVED, this rescission and reallocation is contingent upon receipt of the Board of Supervisors' signed Resolution and a memo from the county.

BE IT FURTHER RESOLVED, that NCTC's Executive Director is hereby authorized to execute a RSTP Subrecipient Funding Agreement with County of Nevada and is directed to issue allocation instructions in accordance with this Resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission March 20, 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
 950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617  
 (530) 265-1411 FAX (530) 265-9849 [www.mynevadacounty.com](http://www.mynevadacounty.com)

Trisha Tillotson  
 Community Development Agency Director

George Schureck  
 Interim Director of Public Works

**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**  
**DRAFT**

**MEETING DATE:** March 12, 2024

**TO:** Board of Supervisors

**FROM:** George Schureck, Interim Director of Public Works

**SUBJECT:** **Authorization to Rescind Regional Surface Transportation Program Fiscal Year 2023/24 unused Allocations for the Donner Pass Road Improvement Project and reallocate those funds to General Maintenance listed in the Fiscal Year 2023/24 Allocations Approved in Resolution 23-155 in the amount of \$14,774.50 District - All**

**RECOMMENDATION:** Authorize to rescind Regional Surface Transportation Program (RSTP) FY 2023/24 unused allocations on the Donner Pass Road Improvement Project to enable funding other FY 2023/24 allocations approved in Resolution 23-155.

**FUNDING:** The projects for which RSTP funds are being requested are in the Nevada County Department of Public Works Capital Improvement Plan 2023 Annual Update (CIP).

**BACKGROUND:** On April 18, 2023, the Nevada County Board of Supervisors approved Resolution 23-155 approving the 2023 CIP. The Donner Pass Road Improvement Project has been completed with a fund balance in the amount of \$14,774.50. In order to use these remaining funds on other projects the funds need to be rescinded and reallocated.

RSTP funds are Regional Surface Transportation Program funds that are apportioned to specific regions within a state, and locally managed and administered by NCTC for Nevada County. Staff is requesting authorization to rescind and reallocate the unused portion of funds from the Donner Pass Road Improvement Project. The following table shows Nevada County’s request for RSTP funds that need to be rescinded in order to reallocate them for other projects in FY 2023/24.

**RSTP Reallocation Request for 2023/24**

Project	Request Details	Amount Requested
<b>Allocation Request for FY 2023/24</b>		
General Maintenance	New allocation for pavement repairs, road maintenance, snow removal, graveling, signs, etc.	\$14,774.50



# RESOLUTION No. \_\_\_\_\_

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**AUTHORIZATION TO RESCIND REGIONAL SURFACE TRANSPORTATION PROGRAM FISCAL YEAR 2023/24 UN-USED ALLOCATIONS FOR THE DONNER PASS ROAD IMPROVEMENT PROJECT AND REALLOCATE THOSE FUNDS TO GENERAL MAINTENANCE LISTED IN THE FISCAL YEAR 2023/24 ALLOCATIONS APPROVED IN RESOLUTION 23-155 IN THE AMOUNT OF \$14,774.50 DISTRICT – ALL**

WHEREAS, Regional Surface Transportation Program (RSTP) funds are locally administered by the Nevada County Transportation Commission (NCTC); and

WHEREAS, the Nevada County Department of Public Works requests authorization to rescind the following previous allocation:

- Fiscal Year (FY) 2023/24 allocation in the amount of \$14,774.50 for the Donner Pass Road Improvement Project (R19-11);

WHEREAS, on April 18, 2023, the Board of Supervisors adopted Resolution 23-155, which adopted the Nevada County Department of Public Works Capital Improvement Plan 2023 Annual Update (CIP) and authorized the Director of Public Works to proceed with implementation of the Program; and

WHEREAS funds that are being rescinded will be reallocated to fund projects listed in the 2023/24 Capital Improvement Plan for General Road Maintenance activities; and

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Nevada County Board of Supervisors authorizes the Nevada County Department of Public Works to rescind RSTP fund allocations from NCTC and reallocate funds as follows, for a total of \$14,774.50:

- Rescind FY 2023/24 allocations totaling \$14,774.50 for the Donner Pass Road Improvement Project (R19-11)
- Reallocate \$14,774.50 FY 2023/24 to General Maintenance

<b>Rescind Previous FY Allocations</b>		
Donner Pass Road Improvements (2023/24) (R19-11)	Rescind FY 2023/24 funding for project	(\$14,774.50)
<b>Total</b>		<b>\$0</b>

The projects for RSTP funding are consistent with the County’s 2023 CIP that was approved with resolution 23-155. Staff requests that the Board approve the attached resolution rescinding and reallocating \$14,774.50 of RSTP funds.

**Attachments:**

1. Attachment A Resolution for Authorization to Rescind Regional Surface Transportation Program Fiscal Year 23/24 unused Allocations for the Donner Pass Road Improvement Project and reallocate those funds to General Maintenance listed in the Fiscal Year 2023/24 Allocations Approved in Resolution 23-155 in the amount of \$14,774.50

**Item Initiated by:** Patrick Perkins, Principal Civil Engineer  
**Approved by:** George Schureck, Interim Director of Public Works





MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

January 31, 2024

County Auditors Responsible for State Transit Assistance Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2024-25 State Transit Assistance Allocation Preliminary Estimate**

Enclosed is a summary schedule of State Transit Assistance (STA) funds estimated for Fiscal Year (FY) 2024-25 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount of the PUC section 99314 allocation for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office (SCO) transmittal letter, Reissuance of the FY 2020-21 STA Allocation Estimate, dated August 1, 2023. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

According to the FY 2024-25 proposed California Budget, the estimated amount of STA funds budgeted is \$931,305,000. SCO anticipates the first quarter's allocation will be paid by November 30, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information.

Sincerely,

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure

Local Government Programs and Services Division  
MAILING ADDRESS: P.O. Box 942850, Sacramento, CA 94250  
3301 C Street, Suite 740, Sacramento, CA 95816

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**STATE CONTROLLER'S OFFICE**  
**2024-25 STATE TRANSIT ASSISTANCE ALLOCATION ESTIMATE SUMMARY**  
**JANUARY 31, 2024**

Regional Entity	PUC 99313		PUC 99314 Fiscal Year 2024-25 Estimate	Total Fiscal Year 2024-25 Estimate
	Funds from RTC Sections 7102(a)(3), 7102.1, 6051.8(a), and 6201.8(a)	Funds from RTC Sections 6051.8(b), and 6201.8(b)		
	Fiscal Year 2024-25 Estimate	Fiscal Year 2024-25 Estimate		
	A	B	C	D= (A+B+C)
Metropolitan Transportation Commission	\$ 49,718,310	\$ 40,551,157	\$ 249,517,946	\$ 339,787,413
Sacramento Area Council of Governments	13,007,614	10,609,246	8,070,079	31,686,939
San Diego Association of Governments	6,298,098	5,136,843	2,773,754	14,208,695
San Diego Metropolitan Transit System	15,237,359	12,427,867	11,420,066	39,085,292
Tahoe Regional Planning Agency	710,499	579,496	73,582	1,363,577
Alpine County Transportation Commission	7,799	6,360	1,048	15,207
Amador County Transportation Commission	262,377	213,999	16,682	493,058
Butte County Association of Governments	1,354,082	1,104,414	132,748	2,591,244
Calaveras County Local Transportation Commission	295,657	241,143	6,492	543,292
Colusa County Local Transportation Commission	143,389	116,951	11,516	271,856
Del Norte County Local Transportation Commission	175,188	142,886	16,720	334,794
El Dorado County Local Transportation Commission	1,144,692	933,632	141,449	2,219,773
Fresno County Council of Governments	6,661,996	5,433,645	2,177,393	14,273,034
Glenn County Local Transportation Commission	188,604	153,829	9,733	352,166
Humboldt County Association of Governments	882,868	720,084	267,839	1,870,791
Imperial County Transportation Commission	1,182,076	964,122	202,982	2,349,180
Inyo County Local Transportation Commission	124,454	101,507	0	225,961
Kern Council of Governments	5,976,873	4,874,846	661,626	11,513,345
Kings County Association of Governments	994,644	811,250	72,381	1,878,275
Lake County/City Council of Governments	439,962	358,841	40,779	839,582
Lassen County Local Transportation Commission	186,227	151,890	15,276	353,393
Los Angeles County Metropolitan Transportation Authority	64,289,871	52,435,987	154,246,483	270,972,341
Madera County Local Transportation Commission	1,041,604	849,551	62,252	1,953,407
Mariposa County Local Transportation Commission	111,538	90,973	5,968	208,479
Mendocino Council of Governments	587,257	478,978	78,286	1,144,521
Merced County Association of Governments	1,879,304	1,532,794	162,184	3,574,282
Modoc County Local Transportation Commission	56,161	45,806	8,800	110,767
Mono County Local Transportation Commission	86,649	70,672	230,865	388,186
Transportation Agency for Monterey County	2,834,516	2,311,883	1,605,255	6,751,654
<b>Nevada County Local Transportation Commission</b>	<b>663,368</b>	<b>541,055</b>	<b>56,580</b>	<b>1,261,003</b>
Orange County Transportation Authority	20,662,179	16,852,449	13,470,901	50,985,529
Placer County Transportation Planning Agency	2,092,027	1,706,295	540,151	4,338,473
Plumas County Local Transportation Commission	125,113	102,044	34,907	262,064
Riverside County Transportation Commission	16,065,430	13,103,257	4,740,138	33,908,825
Council of San Benito County Governments	432,493	352,749	12,375	797,617
San Bernardino County Transportation Authority	14,371,589	11,721,729	5,497,283	31,590,601
San Joaquin Council of Governments	5,177,756	4,223,072	2,109,619	11,510,447
San Luis Obispo Area Council of Governments	1,833,272	1,495,250	229,306	3,557,828
Santa Barbara County Association of Governments (SBCAG)	2,901,623	2,366,617	1,334,536	6,602,776
Santa Cruz County Transportation Commission	1,725,936	1,407,705	2,851,691	5,985,332
Shasta Regional Transportation Agency	1,181,812	963,908	110,998	2,256,718
Sierra County Local Transportation Commission	21,031	17,152	1,452	39,635
Siskiyou County Local Transportation Commission	286,818	233,934	22,180	542,932
Stanislaus Council of Governments	3,595,696	2,932,715	370,958	6,899,369
Tehama County Transportation Commission	423,306	345,256	15,907	784,469
Trinity County Transportation Commission	104,978	85,622	6,230	196,830
Tulare County Association of Governments	3,128,895	2,551,984	597,428	6,278,307
Tuolumne County Transportation Council	359,544	293,251	16,613	669,408
Ventura County Transportation Commission	5,437,966	4,435,304	1,603,063	11,476,333
Subtotals	\$ 256,470,500	\$ 209,182,000		
State Totals		\$ 465,652,500	\$ 465,652,500	\$ 931,305,000

**STATE CONTROLLER'S OFFICE**  
**2024-25 STATE TRANSIT ASSISTANCE ALLOCATION ESTIMATE PUC 99314 ALLOCATION DETAIL**  
**JANUARY 31, 2024**

<u>Regional Entity and Operator(s)</u>	<u>Revenue Basis</u>	<u>Funds from RTC Sections 7102(a)(3), 7102.1, 6051.8(a), and 6201.8(a) Fiscal Year 2024-25 Estimate</u>	<u>Funds from RTC Sections 6051.8(b), and 6201.8(b) Fiscal Year 2024-25 Estimate</u>	<u>Total Fiscal Year 2024-25 Estimate</u>
		<b>A</b>	<b>B</b>	<b>C= (A+B)</b>
Modoc County Local Transportation Commission				
Modoc Transportation Agency	107,653	4,847	3,953	8,800
Mono County Local Transportation Commission				
Eastern Sierra Transit Authority	2,824,223	127,155	103,710	230,865
Transportation Agency for Monterey County				
Monterey-Salinas Transit District	19,637,486	884,137	721,118	1,605,255
<b>Nevada County Local Transportation Commission</b>				
County of Nevada	369,077	16,617	13,553	30,170
City of Truckee	323,083	14,546	11,864	26,410
Regional Entity Totals	692,160	31,163	25,417	56,580
Orange County Transportation Authority				
City of Laguna Beach	1,910,271	86,006	70,148	156,154
Orange County Transportation Authority	110,748,483	4,986,219	4,066,851	9,053,070
Regional Entity Subtotals	112,658,754	5,072,225	4,136,999	9,209,224
Orange County Transportation Authority - Corresponding to SCRRA***	NA	2,347,232	1,914,445	4,261,677
Regional Entity Totals	112,658,754	7,419,457	6,051,444	13,470,901
Placer County Transportation Planning Agency				
City of Auburn	21,830	983	802	1,785
County of Placer	5,410,141	243,580	198,669	442,249
City of Roseville	1,175,827	52,939	43,178	96,117
Regional Entity Totals	6,607,798	297,502	242,649	540,151
Plumas County Local Transportation Commission				
County of Plumas	346,829	15,615	12,736	28,351
County Service Area 12 - Specialized Service	80,198	3,611	2,945	6,556
Regional Entity Totals	427,027	19,226	15,681	34,907
Riverside County Transportation Commission				
City of Banning	208,349	9,380	7,651	17,031
City of Beaumont	318,557	14,342	11,698	26,040
City of Corona	426,555	19,205	15,664	34,869
Palo Verde Valley Transit Agency	175,762	7,913	6,454	14,367
City of Riverside - Specialized Service	493,635	22,225	18,127	40,352
Riverside Transit Agency	18,329,390	825,243	673,083	1,498,326
Sunline Transit Agency	11,506,078	518,037	422,521	940,558
Regional Entity Subtotals	31,458,326	1,416,345	1,155,198	2,571,543
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	1,194,411	974,184	2,168,595
Regional Entity Totals	31,458,326	2,610,756	2,129,382	4,740,138

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.

STATE CONTROLLER'S 2024/25 STATE TRANSIT ASSISTANCE ALLOCATION PRELIMINARY ESTIMATE 01-31-24

	PUC 99313 Funds RTC 7102(a)(3), 6051.8 (a), and 6201.8(a)	PUC 99313 Funds RTC 6051.8(b), and 6201.8(b)	PUC 99314	Total Fiscal Year 2024/25 Preliminary Estimate
<b>NCTC</b>	\$663,368.00	\$541,055.00		\$1,204,423.00
<b>Grass Valley</b>			0*	
<b>Nevada City</b>			0*	
<b>Nevada County</b>			\$30,170.00	\$30,170.00
<b>Truckee</b>			\$26,410.00	\$26,410.00
<b>Total</b>			<b>\$56,580.00</b>	<b>\$1,261,003.00</b>

STA amounts were taken from the State Transit Assistance Allocation Preliminary Estimate prepared by the Office of the State Controller 01/31/2024.

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.2.4.4

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Amendment 2 to the Professional Services Agreement to Develop a Rural Induced Demand Study, Resolution 24-10

DATE: March 20, 2024

**RECOMMENDATION:** Adopt Resolution 24-10, approving Amendment 2 to the Professional Services Agreement with DKS Associates to develop a Rural Induced Demand Study.

**BACKGROUND:** On September 21, 2022, Nevada County Transportation Commission (NCTC) approved an agreement with DKS Associates for a total sum not to exceed \$125,000. On July 21, 2023, the Rural Counties Task Force (RCTF) approved an additional \$25,000 to provide additional funding for the consultant team to conduct additional analysis and assist the RCTF and NCTC in presenting the technical findings and state guidance recommendations to the California State Transportation Agency, Caltrans, Governor's Office of Planning & Research, and California Transportation Commission. Amendment 1 amended the scope of services to include the additional engagement activities and increase the compensation amount by \$25,000.

On January 19, 2024, in response to the significant interest in the study and multiple requests for presentations from regional agencies, the RCTF approved an additional \$50,000 to provide funding for the consultant team to assist the RCTF and NCTC in additional public outreach activities following release of the draft and final report. The cost of the additional consultant work brings the total contract amount to \$200,000. The termination date of this agreement is being extended to June 30, 2025.

attachment

**RESOLUTION 24-10  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**APPROVAL OF AMENDMENT 2  
TO THE NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)  
PROFESSIONAL SERVICES AGREEMENT WITH DKS ASSOCIATES  
TO DEVELOP A RURAL INDUCED DEMAND STUDY**

WHEREAS, on September 21, 2022, NCTC and DKS Associates entered into a Professional Services Agreement to develop a Rural Induced Demand Study; and

WHEREAS, on July 21, 2023, the Rural Counties Task Force approved an additional \$25,000 of Rural Planning Assistance grant funding; and

WHEREAS, on September 20, 2023, NCTC approved Amendment 1 to amend the scope of services and increase the compensation amount by \$25,000 to provide additional funding for the consultant team to assist the Rural Counties Task Force and NCTC in presenting the technical findings and state guidance recommendations to the California State Transportation Agency, Caltrans, Governor’s Office of Planning & Research, and California Transportation Commission; and

WHEREAS, on January 19, 2024, the Rural Counties Task Force approved an additional \$50,000 of Rural Planning Assistance grant funding; and

WHEREAS, NCTC and DKS Associates wish to amend the Agreement to amend the scope of services, extend the term, and increase the compensation amount to provide the consultant team additional time and funding to assist the RCTF and NCTC in the continued public outreach efforts for this project; and

WHEREAS, NCTC staff recommends executing Amendment 2 to extend the termination date of the agreement to June 30, 2025, and increase the compensation amount by \$50,000, bringing the total contract amount to \$200,000.

NOW, THEREFORE, BE IT RESOLVED, that NCTC authorizes the Chair to execute Amendment 2 to the Agreement between NCTC and DKS Associates to develop a Rural Induced Demand Study.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2024, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

**AMENDMENT 2**  
**TO THE PROFESSIONAL SERVICES AGREEMENT**  
**BETWEEN THE NEVADA COUNTY TRANSPORTATION COMMISSION**  
**AND DKS ASSOCIATES**  
**TO DEVELOP A RURAL INDUCED DEMAND STUDY**

---

This Amendment 2 to the September 21, 2022 Agreement for professional services (“Agreement”) between the Nevada County Transportation Commission (“NCTC”) and DKS Associates (“Consultant”) is entered into effective March 20, 2024.

WHEREAS, NCTC and Consultant entered into the Agreement for professional services to develop a Rural Induced Demand Study; and

WHEREAS, on July 21, 2023 the Rural Counties Task Force approved an additional \$25,000 of Rural Planning Assistance grant funding; and

WHEREAS, on September 20, 2023, NCTC approved Amendment 1 to amend the scope of services and increase the compensation amount by \$25,000 to provide additional funding for the consultant team to assist the Rural Counties Task Force and NCTC in presenting the technical findings and state guidance recommendations to the California State Transportation Agency, Caltrans, Governor’s Office of Planning & Research, and California Transportation Commission.

WHEREAS, on January 19, 2024 the Rural Counties Task Force approved an additional \$50,000 of Rural Planning Assistance grant funding; and

WHEREAS, NCTC and DKS Associates wish to amend the Agreement to amend the scope of services, extend the term, and increase the compensation amount to provide the consultant team additional time and funding to assist the RCTF and NCTC in the continued public outreach efforts for this project; and

WHEREAS, NCTC staff recommends executing Amendment 2 to extend the termination date of the agreement to June 30, 2025, and increase the compensation amount by \$50,000, bringing the total contract amount to \$200,000.

NOW, THEREFORE, NCTC and Consultant agree as follows:

1. Section 9 of the Agreement (“**Time of Performance**”) is amended to read as follows:
  - a. This Agreement shall go into effect on September 21, 2022, contingent upon approval by NCTC, and Consultant shall commence work after notification to proceed by NCTC’s Contract Administrator or Project Administrator. The contract shall end on June 30, 2025 unless extended by written contract amendment, pursuant to NCTC’s Administrative Operating Procedures.
  - b. Consultant is advised that any recommendation for contract award is not binding on NCTC until the Agreement is fully executed and approved by NCTC.

- c. Consultant shall complete work as expeditiously as is consistent with generally accepted standards of professional skill and care and the orderly progress of work.
2. Section 10 of the Agreement (“**Compensation**”) is amended to read as follows:
  10. Compensation: NCTC shall pay Consultant as compensation in full for all services performed by Consultant pursuant to this Agreement, a total sum not to exceed \$200,000. Consultant will not perform work, nor be required to perform work, outside those services specified in this Agreement which would result in billings in excess of \$200,000 without the prior written agreement of both parties.
3. Except as expressly amended herein, all terms and conditions of the Agreement shall remain in full force and effect.

This Amendment 2 to the Agreement between the Nevada County Transportation Commission and DKS Associates is effective March 20, 2024.

IN WITNESS WHEREOF, THE PARTIES HAVE ENTERED INTO THIS AGREEMENT AS OF THE DATE HEREIN ABOVE APPEARING:

**NEVADA COUNTY TRANSPORTATION COMMISSION:**

---

Ed Scofield  
Chair

APPROVED AS TO FORM:

---

SLOAN SAKAI YEUNG & WONG LLP  
Legal Counsel to NCTC

**DKS Associates:**

---

Consultant  
DKS Associates

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.3.2.2

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: RTMF 2023 Nexus Study Update Final Report – 2024 Revision and Annual Inflation Adjustment, Resolution 24-11

DATE: March 20, 2024

**RECOMMENDATION:** Adopt Resolution 24-11 approving the Regional Transportation Mitigation Fee Program 2023 Nexus Study Update Final Report – 2024 Revision and annual inflationary adjustment for the Regional Transportation Mitigation Fee (RTMF).

### **BACKGROUND:**

The western Nevada County Regional Transportation Mitigation Fee (RTMF) program was established in 2001 through a partnership of Nevada County, Nevada City, Grass Valley, and the Nevada County Transportation Commission (NCTC). The program provides a mechanism for new development in western Nevada County to pay its fair share towards the cost of construction of the regional system of roads, streets, and highways needed to accommodate forecasted growth in western Nevada County. The RTMF program operates pursuant to the Mitigation Fee Act, also known as California Assembly Bill 1600 (AB 1600) or California Government Code Sections 66000 et seq., which governs impact fees in California.

The RTMF was last updated in July 2023 to meet the requirements of Assembly Bill (AB) 602 that changed the basis for assessing impact fees on residential units. New fee programs are required to calculate a fee imposed on a housing development project proportionally to the square footage of the proposed housing units. The prior basis for assessing fees on housing developments was based on the number of trips a typical housing unit would generate based on the Institute of Traffic Engineers trip generation rates.

The NCTC Commission endorsed the adoption of the 2023 Nexus Study update in July 2023 and each participating agency adopted the Nexus Study and corresponding fees in Fall 2023.

Revisions to the 2023 RTMF Nexus Study

NCTC was notified in February 2024 by the consulting firm that developed the 2023 Nexus Study that a calculational error was identified in the residential fee component of the Nexus Study. NCTC has worked closely with the consultant and the RTMF Technical Advisory Committee (TAC), representing all participating agencies, to understand the error, determine the process to address the issue, and prepare a revision to the 2023 Nexus Study.

In order to calculate the fee for residential categories (e.g., single family, multi-family, mobile home, etc.), several calculations are involved. Two of these calculations resulted in overestimating the effect of residential unit type on trip generation. The first calculation estimates the number of trips that each residential category by size (e.g., small, medium, and large) are anticipated to generate. The second calculation occurs when allocating project costs amongst the various residential use types (fee calculation). Because the fees are attributable to the relative square footage of the residential units, an adjustment for the floor area was made twice in both the calculations when it should have only been applied once for each calculation. This had the effect of shifting the proportion of the fee among residential building types, with single-family dwellings being charged a higher fee than intended and multi-family dwellings, mobile homes, and senior housing being charged less than was intended.

Table 1 below compares the adopted 2022 residential fee (prior to AB 602), the Adopted fee (AB 602 compliant), and the Revised 2024 Fee. The Revised 2024 Fee results in the following:

- Reduces single family residential fees across all size categories in comparison to the 2022 and 2023 adopted fees
- Increases multi-family residential fees across all size categories in comparison to the adopted 2023 fees; however, the fees will remain lower than the adopted 2022 fees
- Increases the mobile home residential fees above the 2022 and 2023 adopted fees
- Increases the senior housing residential fees for all size categories in comparison to the adopted 2022 and 2023 adopted fees, with the exception of the small (<1,500 square feet) residential unit that will remain lower than the adopted 2022 fee

The calculation for non-residential was determined to be accurate.

<b>Table 1 Comparison of Adopted 2023 and Revised 2024 RTMF Residential Fees</b>					
<b>Typical Use</b>	<b>ITE Code &amp; Unit</b>	<b>Adopted 2022 Fee (Pre AB 602)</b>	<b>Adopted 2023 Fee (AB 602 Compliant)</b>	<b>Revised 2024 Fee</b>	<b>Change in Revised Fee</b>
		<b>(A)</b>	<b>(B)</b>	<b>(C)</b>	<b>(D) = C-B</b>
Single Family	210				
Small (<1,500 sq.ft.)	Dwelling Unit	\$4,621	\$4,030	\$3,406	-\$624
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$4,621	\$4,868	\$4,115	-\$753
Large (<2,500 sq.ft.)	Dwelling Unit	\$4,621	\$5,396	\$4,561	-\$835

<b>Table 1 (cont.)</b>					
<b>Comparison of Adopted 2023 and Revised 2024 RTMF Residential Fees</b>					
Typical Use	ITE Code & Unit	Adopted 2022 Fee (Pre AB 602)	Adopted 2023 Fee (AB 602 Compliant)	Revised 2024 Fee	Change in Revised Fee
		(A)	(B)	(C)	(D) = C-B
Multi Family	251				
Small (<1,500 sq.ft.)	Dwelling Unit	\$3,199	\$1,128	\$1,981	+\$853
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$3,199	\$1,363	\$2,393	+\$1,030
Large (<2,500 sq.ft.)	Dwelling Unit	\$3,199	\$1,511	\$2,653	+\$1,142
Mobile Home	220				
Small (<1,500 sq.ft.)	Dwelling Unit	\$2,422	\$2,775	\$3,107	+\$332
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$2,422	\$3,352	\$3,753	+\$401
Large (<2,500 sq.ft.)	Dwelling Unit	\$2,422	\$3,716	\$4,160	+\$444
Senior Housing					
Small (<1,500 sq.ft.)	Dwelling Unit	\$1,728	\$780	\$1,647	+\$867
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$1,728	\$942	\$1,990	+\$1,047
Large (<2,500 sq.ft.)	Dwelling Unit	\$1,728	\$1,045	\$2,206	+\$1,161
Accessory Dwelling Unit (ADU)					
< 750 sq.ft.		Exempt			
> 750 sq.ft.		Fee is based on the ratio of its floor area in relation to the primary unit, multiplied by the fee that the primary unit would pay, if it was being built today. (RTMF (F) for primary unit) x (ADU sq.ft. divided by primary unit sq.ft.)			

### Inflationary Adjustment

The adopted RTMF 2023 RTMF Administrative Plan allows for an annual review to consider adjusting the fees to account for inflation of project costs. The Administrative Plan states, “The RTMF may, at NCTC’s discretion, be adjusted to account for the inflation of construction, right-of-way, acquisition, and design costs.” The Administrative Plan recommends that the RTMF should be reviewed annually, to determine if inflation adjustments to the RTMF should be made based on the San Francisco Construction Cost Index (CCI) as reported in the *Engineering News-Record* (ENR) “20-City Construction Cost Index” for the 12-month period ending December of the prior year. The RTMF Technical Advisory Committee, consisting of representatives from the participating agencies, have reviewed the data and support NCTC recommending the annual inflation adjustment in the amount of 3.59%.

Table 2 below shows the change in the San Francisco Construction cost index and associated percentage between December 2022 and 2023.

<b>Table 2</b>	
<b>Change in Construction Cost Index</b>	
<b>Period</b>	<b>Construction Cost Index</b>
December 2022	14,977.94
December 2023	15,515.00
<b>Percent Change %</b>	<b>3.59%</b>

Table 3 below compares the residential fees for the Adopted 2023 Nexus Study (AB 602 compliant), the Revised 2024 fee without the inflationary adjustment (identical to Table 1), and the Proposed 2024 fee with the inflationary adjustment.

<b>Table 3</b>					
<b>Proposed 2024 Inflation Adjusted RTMF Residential Fees</b>					
<b>Typical Use</b>	<b>ITE Code &amp; Unit</b>	<b>Adopted 2023 Fee (AB 602 Compliant)</b>	<b>Revised 2024 Fee without Inflation</b>	<b>Inflation Rate</b>	<b>Final Proposed 2024 Fee (with Inflation)</b>
			<b>(A)</b>	<b>(B)</b>	<b>(C) = (A)*(B)</b>
<b>Single Family</b>	210				
Small (<1,500 sq.ft.)	Dwelling Unit	\$4,030	\$3,406	1.0359	\$3,528
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$4,868	\$4,115	1.0359	\$4,263
Large (<2,500 sq.ft.)	Dwelling Unit	\$5,396	\$4,561	1.0359	\$4,725
<b>Multi Family</b>	251				
Small (<1,500 sq.ft.)	Dwelling Unit	\$1,128	\$1,981	1.0359	\$2,052
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$1,363	\$2,393	1.0359	\$2,479
Large (<2,500 sq.ft.)	Dwelling Unit	\$1,511	\$2,653	1.0359	\$2,748
<b>Mobile Home</b>	220				
Small (<1,500 sq.ft.)	Dwelling Unit	\$2,775	\$3,107	1.0359	\$3,219
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$3,352	\$3,753	1.0359	\$3,888
Large (<2,500 sq.ft.)	Dwelling Unit	\$3,716	\$4,160	1.0359	\$4,309
<b>Senior Housing</b>					
Small (<1,500 sq.ft.)	Dwelling Unit	\$780	\$1,647	1.0359	\$1,706
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$942	\$1,990	1.0359	\$2,061
Large (<2,500 sq.ft.)	Dwelling Unit	\$1,045	\$2,206	1.0359	\$2,285
<b>Accessory Dwelling Unit (ADU)</b>					
< 750 sq.ft.	Exempt				
> 750 sq.ft.	Fee is based on the ratio of its floor area in relation to the primary unit, multiplied by the fee that the primary unit would pay, if it was being built today. (RTMF (F) for primary unit) x (ADU sq.ft. divided by primary unit sq.ft.)				

Table 4 below compares the non-residential fees for the Adopted 2022 fee, the Proposed 2024 fee without the inflationary adjustment, and the Proposed 2024 fee with the inflationary adjustment.

<b>Table 4</b>					
<b>Proposed 2024 Inflation Adjusted RTMF Non-Residential Fees</b>					
Typical Use	Unit	Adopted 2022 Fee	Proposed 2024 Fee without Inflation	Inflation Rate	Final Proposed 2024 Fee (with Inflation)
			(A)	(B)	(C)=(A)*(B)
Office	KSF	\$1,033	\$755	1.0359	\$782
Industrial	KSF	\$457	\$281	1.0359	\$291
Warehouse	KSF	\$305	\$211	1.0359	\$219
Retail/Service - Low	KSF	\$2,047	\$1,280	1.0359	\$1,326
Retail/Service – Medium	KSF	\$4,373	\$2,990	1.0359	\$3,097
Retail/Service - High	KSF	\$7,754	\$5,443	1.0359	\$5,638
Lodging <sup>1</sup>	Room	\$553	\$249	1.0359	\$258
Public & Quasi-Public <sup>2</sup>	KSF	Exempt			
School K – 8 <sup>th</sup> Grade <sup>2</sup>	Student	Exempt			
School 9 – 12 Grade <sup>2</sup>	Student	Exempt			
Public College <sup>2</sup>	Student	Exempt			
Note: <sup>1</sup> The unit of analysis for this category is "rooms". Trip generation rate shown is the average for the hotel and motel categories. <sup>2</sup> Public-sector land uses are generally exempt from local fees.					

The 2024 Revision to the 2023 Nexus Study Update Final Report can be found on our website: <https://www.nctc.ca.gov/documents/RTMF/RTMF%202023/RTMF-2023-Nexus-Study-Update-2024-Revision.pdf>. The 2024 revision corrects the residential fee amounts per table 1 and incorporates the inflationary adjustments shown in Tables 3 and 4.

**Recommendations**

NCTC staff coordinated with the TAC on the revisions to the 2023 Nexus Study and the inflationary adjustment and jointly recommends that the Commission accept the 2024 Revision to the 2023 RTMF Nexus Study Update Final Plan, including the annual inflationary adjustment and recommend adoption by the RTMF member agencies and authorize the NCTC Chairman to sign the RTMF Agreements upon approval by the City of Grass Valley, the City of Nevada City, and Nevada County.

**RESOLUTION 24-11  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**ENDORSEMENT OF THE ADOPTION AND IMPLEMENTATION OF THE  
2024 REVISION TO THE REGIONAL TRANSPORTATION MITIGATION FEE  
2023 NEXUS STUDY UPDATE FINAL REPORT AND ANNUAL INFLATION ADJUSTMENT**

WHEREAS, the Nevada County Transportation Commission (NCTC) has endorsed adoption of the *Regional Transportation Mitigation Fee 2023 Nexus Study Update Final Report - 2024 Revision*, to fund improvements to the regional transportation system needed to avoid unacceptable levels of congestion, improve safety and mobility; and

WHEREAS, the revisions included in the *Regional Transportation Mitigation Fee 2023 Nexus Study Update Final Report - 2024 Revision* prepared by GHD Inc. corrects calculational errors found in *2023 RTMF Nexus Study Update Final Report* and satisfies the requirements of the State of California Mitigation Fee Act, and outlines the purpose and use of the Regional Transportation Mitigation Fee, defines the relationship between new development and impacts on the transportation system, identifies the estimated cost to complete necessary improvements to the regional street system, and establishes the “rough proportionality” or “fair share” fee for differing types of development; and

WHEREAS, the NCTC finds that the Regional Transportation Mitigation Fee will raise additional revenues needed to construct improvements to accommodate traffic that will be generated by development of land within the City of Grass Valley, the City of Nevada City, and within the unincorporated portions of western Nevada County; and

WHEREAS, the NCTC also finds that the Regional Transportation Mitigation Fee Program establishes a fair and equitable method for distributing the cost of transportation improvements necessary to accommodate the traffic volumes generated by new development in western Nevada County; and

WHEREAS, the *Regional Transportation Mitigation Fee 2023 Nexus Study Update Final Report - 2024 Revision* was approved by Nevada County Transportation Commission on March 20, 2024; and

WHEREAS, the RTMF Administrative Plan states: “The RTMF may, at NCTC's discretion, be adjusted to account for the inflation of construction, right-of-way, acquisition, and design costs”; and

WHEREAS, the RTMF Administrative Plan recommends that the RTMF be reviewed annually and that fee adjustments should be based on the San Francisco Construction Cost Index as reported in the *Engineering News-Record* (ENR) “20-City Construction Cost Index” for the 12-month period ending December of the prior year.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission endorses adoption of the *Regional Transportation Mitigation Fee 2023 Nexus Study Update Final Report - 2024 Revision* and directs NCTC staff to recommend approval by the RTMF member agencies to proceed with preparation of the RTMF Agreements with the City of Grass Valley, the City of Nevada City, and Nevada County.

BE IT FURTHER RESOLVED, that the Chair of the Nevada County Transportation Commission is authorized to sign the Regional Transportation Mitigation Fee Program Agreements, subject to non-substantive modifications as may be made by Legal Counsel or the Executive Director of the NCTC.

BE IT FURTHER RESOLVED, that the Nevada County Transportation Commission approves the recommended RTMF increase presented below and shown in the attached Table 1: Residential Development Fees and Table 2: Non-Residential Fees:

<b>ENR San Francisco CCI:</b>	Dec-2022	14,977.94
	Dec-2023	15,515.00
	<b>% Increase:</b>	<b>3.59%</b>

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2024 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chairman  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

**Table 1  
Proposed 2024 Inflation Adjusted RTMF Residential Fees**

Typical Use	ITE Code & Unit	Revised 2024 Fee without Inflation	Inflation Rate	Final Proposed 2024 Fee (with Inflation)
		(A)	(B)	(C) = (A)*(B)
<b>Single Family</b>	210			
Small (<1,500 sq.ft.)	Dwelling Unit	\$3,406	1.0359	\$3,528
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$4,115	1.0359	\$4,263
Large (<2,500 sq.ft.)	Dwelling Unit	\$4,561	1.0359	\$4,725
<b>Multi Family</b>	251			
Small (<1,500 sq.ft.)	Dwelling Unit	\$1,981	1.0359	\$2,052
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$2,393	1.0359	\$2,479
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<b>Mobile Home</b>	220			
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Large (<2,500 sq.ft.)	Dwelling Unit	\$4,160	1.0359	\$4,309
<b>Senior Housing</b>				
Small (<1,500 sq.ft.)	Dwelling Unit	\$1,647	1.0359	\$1,706
Medium (1,500-2,500 sq.ft.)	Dwelling Unit	\$1,990	1.0359	\$2,061
Large (<2,500 sq.ft.)	Dwelling Unit	\$2,206	1.0359	\$2,285
<b>Accessory Dwelling Unit (ADU)</b>				
< 750 sq.ft.	Exempt			
> 750 sq.ft.	Fee is based on the ratio of its floor area in relation to the primary unit, multiplied by the fee that the primary unit would pay, if it was being built today. (RTMF (F) for primary unit) x (ADU sq.ft. divided by primary unit sq.ft.)			

**Table 2**  
**Proposed 2024 Inflation Adjusted RTMF Non-Residential Fees**

Typical Use	Unit	Proposed 2024 Fee without Inflation	Inflation Rate	Final Proposed 2024 Fee (with Inflation)
		(A)	(B)	(C)=(A)*(B)
Office	KSF	\$755	1.0359	\$782
Industrial	KSF	\$281	1.0359	\$291
Warehouse	KSF	\$211	1.0359	\$219
Retail/Service - Low	KSF	\$1,280	1.0359	\$1,326
Retail/Service – Medium	KSF	\$2,990	1.0359	\$3,097
Retail/Service - High	KSF	\$5,443	1.0359	\$5,638
Lodging <sup>1</sup>	Room	\$249	1.0359	\$258
Public & Quasi-Public <sup>2</sup>	KSF	Exempt		
School K – 8 <sup>th</sup> Grade <sup>2</sup>	Student	Exempt		
School 9 – 12 Grade <sup>2</sup>	Student	Exempt		
Public College <sup>2</sup>	Student	Exempt		

Note: <sup>1</sup> The unit of analysis for this category is "rooms". Trip generation rate shown is the average for the hotel and motel categories.

<sup>2</sup> Public-sector land uses are generally exempt from local fees.



DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
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MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Amendment 2 to the FY 2023/24 Overall Work Program, Resolution 24-12

DATE: March 20, 2024

**RECOMMENDATION:** Adopt Resolution 24-12 approving Amendment 2 to the FY 2023/24 Overall Work Program (OWP).

**BACKGROUND:** Resolution 24-12 approves the changes to the FY 2023/24 OWP Work Elements and Budget described below:

- Staff has adjusted LTF revenues in the FY 2023/24 OWP Budget as shown in Table 1, Budget Summary. This change was made to make the OWP Budget consistent with the FY 2023/24 Revised Findings of Apportionment, which are lower than the Preliminary Findings of Apportionment from May 2023. The adjustments made changes to reduce LTF planning revenue in the affected funds. The reductions were offset with LTF Carryover funds.
- On March 11, 2024, NCTC staff received a notice from Caltrans Division of Transportation Planning, that the RPA Carryover amount shown in Table 4 of FY 2023/24 OWP Amendment 1 did not match with the Overall Work Program Agreement (OWPA) approved by Caltrans. Staff determined that the discrepancy occurred because the OWPA used the original consultant budget amount of \$230,000 in WE 2.4.6, while FY 2023/24 OWP Amendment 1 used the actual consultant contract amount of \$228,252. This resulted in a difference of \$1,748. This has been corrected in Amendment 2 by putting the original consultant budget amount of \$230,000 back in WE 2.4.6. and in Tables 2 and 4.
- State Rural Planning Assistance (RPA) Grant Funds were increased by \$120,000 to add Project 2.4.3, the Zion St. Mobility/School Access Study.
- On January 19, 2024, in response to the significant interest in the study and multiple requests for presentations from regional agencies, the RCTF approved an additional \$50,000 to Project 2.4.3, RCTF Rural Induced Demand Study. The funds are for the consultant team to assist the RCTF and NCTC in additional public outreach activities following release of the draft and final report.

The OWP Amendment 2 Budget total is \$2,072,960.18. The budget includes a 4.2% contingency for FY 2023/24.

**RESOLUTION 24-12  
OF THE  
NEVADA COUNTY TRANSPORTATION COMMISSION**

**APPROVAL OF AMENDMENT 2 TO THE FY 2023/24 OVERALL WORK PROGRAM**

WHEREAS, the Nevada County Transportation Commission (NCTC), through the adoption of Resolutions 23-08 and 23-28 approved the FY 2023/24 Overall Work Program (OWP) and OWP Amendment 1; and

WHEREAS, Section 99233.2 of the California Public Utilities Code provides for the transportation planning agency to utilize up to 3% of the annual Local Transportation Fund revenues for the conduct of the transportation planning and programming process; and

WHEREAS, NCTC has determined it is necessary to amend the OWP budget to accurately reflect activities that have occurred and will occur through the end of the fiscal year; and

WHEREAS, the requirements of the Master Fund Transfer Agreement No. 74A0798 are incorporated by reference as part of the FY 2023/24 OWP.

NOW, THEREFORE, BE IT RESOLVED, that the modifications recommended in the attached memorandum are adopted as Amendment 2 of the FY 2023/24 Overall Work Program.

BE IT FURTHER RESOLVED, that the budget of the FY 2023/24 Overall Work Program is approved as follows:

\$ 868,564.25	Local Transportation Funds (LTF)
\$ 294,000.00	Rural Planning Assistance (RPA) Formula Funds
\$ 23,827.79	Rural Planning Assistance (RPA) Formula Carryover Funds
\$ 195,000.00	Rural Planning Assistance (RPA) Grant Funds
\$ 278,961.67	Rural Planning Assistance (RPA) Grant Carryover Funds
\$ 7,500.00	Regional Transportation Mitigation Fees (RTMF)
\$ 110,982.57	State Transportation Improvement Program (STIP) Planning Funds (PPM)
\$ 80,720.28	Regional Surface Transportation Program (RSTP) Funds
\$ 15,000.00	ALUC Fees
\$ 198,403.61	Local Transportation Funds (LTF) Carryover
<b>\$2,072,960.18</b>	<b>Total Budget FY 2023/24 Amendment 2</b>

Total may not equal addition of amounts in columns due to rounding.

BE IT FURTHER RESOLVED, that NCTC does hereby allocate 3% of the annual Local Transportation Fund revenues for FY 2023/24 for transportation planning and programming and \$743,545.25 for administration of Transportation Development Act Funds, for a total of \$868,564.25 for NCTC Administration and Planning.

BE IT FURTHER RESOLVED, that the Executive Director of NCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, issue Request for Proposals for projects included in the Overall Work Program, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program, in accordance with NCTC's Administrative Operating Procedures.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2024, by the following vote:

Ayes:

Noes:

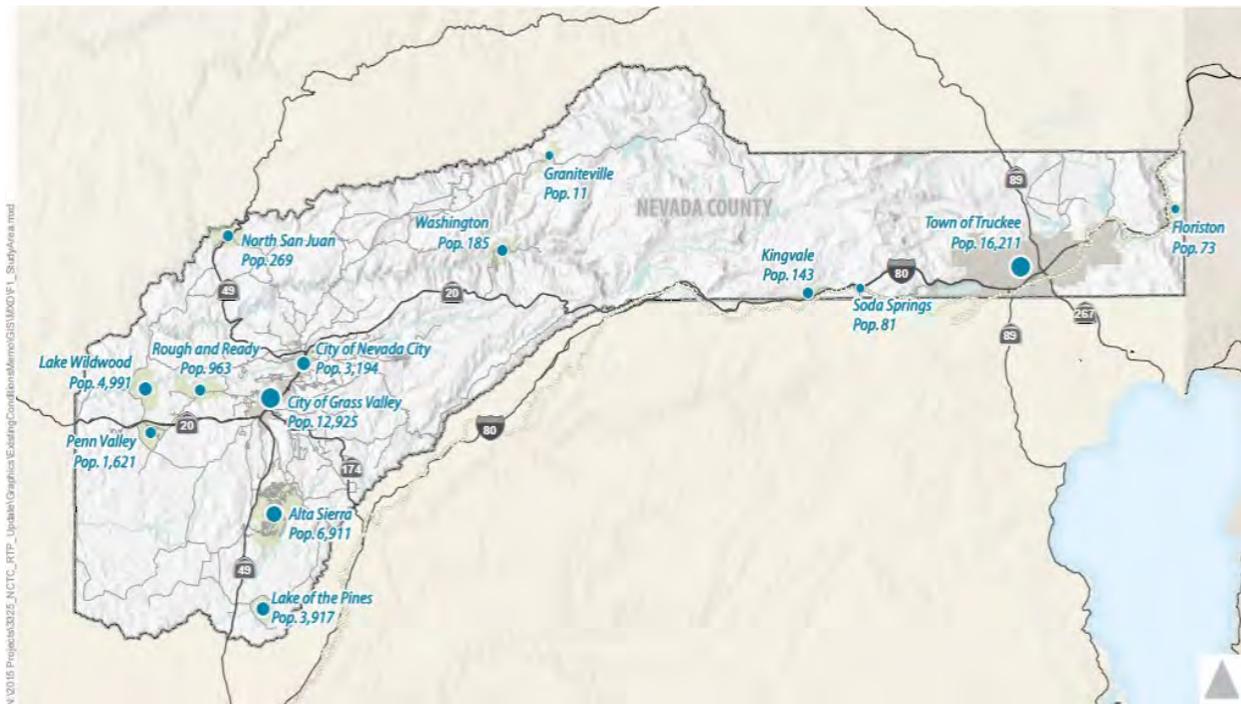
Absent:

Abstain:

\_\_\_\_\_  
Ed Scofield, Chair  
Nevada County Transportation Commission

Attest: \_\_\_\_\_  
Dale D. Sayles  
Administrative Services Officer

# *Nevada County Transportation Commission*



## *2023/24 Overall Work Program*

Final May 17, 2023  
Amendment 1 September 20, 2023  
Amendment 2 March 20, 2024

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# NEVADA COUNTY TRANSPORTATION COMMISSION

CREATING A BETTER FUTURE BY BUILDING UPON SUCCESSES OF THE PAST



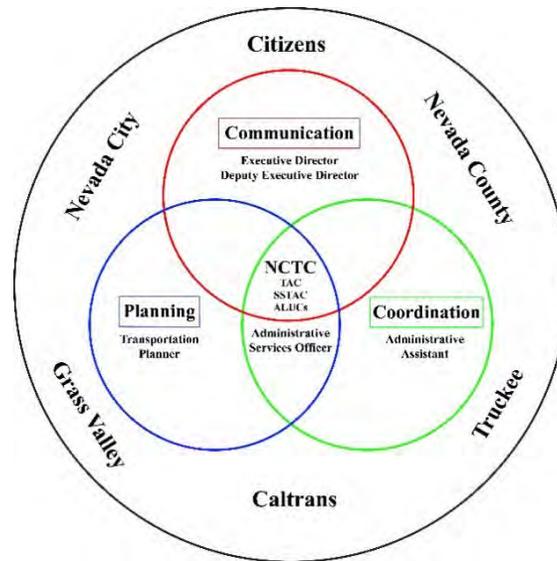
## **MISSION STATEMENT**

*The mission of the Nevada County Transportation Commission is to plan, communicate, and coordinate with the citizens and decision makers of Grass Valley, Nevada City, Nevada County, Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County.*

### **Activities to Achieve the Mission Include, But are not Limited to, the Following:**

- ✓ *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- ✓ *NCTC interacts with the community through workshops, news media, the NCTC website and electronic newsletter.*
- ✓ *NCTC develops and adopts a Regional Transportation Improvement Program (RTIP) that is consistent with the RTP.*
- ✓ *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*
- ✓ *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- ✓ *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- ✓ *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- ✓ *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*
- ✓ *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- ✓ *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds, Congestion Mitigation and Air Quality Improvement Program funds, and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

## Nevada County Transportation Commission Organization Flow Chart



### **Nevada County Transportation Commission (NCTC)**

NCTC is a Regional Transportation Planning Agency (RTPA) created pursuant to Title 7.88 of the State of California Government Code, Section 67920. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee. The NCTC board has seven members. Four members are appointed by the Board of Supervisors and three are appointed by the incorporated municipalities in the County. The Board of Supervisors appoints two of its members and two County at-large representatives. The municipalities appoint three city/town council members; one each from Nevada City, Grass Valley, and the Town of Truckee.

### **Technical Advisory Committee (TAC)**

The TAC is made up of representatives of public transit operators, local public works and planning departments, public airport operators, the air pollution control district, and Caltrans. The Committee provides technical input on transportation issues and ensures there is coordination and cooperation in the transportation planning process.

### **Social Services Transportation Advisory Council (SSTAC)**

The SSTAC is made up of potential transit users who are representatives of the general public; seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local social service and consolidated transportation providers; and Truckee residents who represent the senior and Latino communities. The goal of the SSTAC is to maintain and improve transportation services to the residents of Nevada County, particularly the underserved and under-represented members of the community, such as the elderly and disabled. The SSTAC recommends action to the Commission relative to the unmet transit needs findings, and advises the Commission on transit issues, including coordination and consolidation of specialized transportation services.

### **Airport Land Use Commissions (ALUCs)**

The Nevada County Transportation Commission has been designated as the Airport Land Use Commission for the Nevada County Airport and provides staff for the Truckee Tahoe ALUC. The purpose of Airport Land Use Commissions is to protect public health, safety, and welfare by ensuring the orderly expansion of airports and adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within the areas around the airports, to the extent that these areas are not already devoted to incompatible uses.

### **Nevada County Demographics**

As of January 1, 2023, the population of Nevada County was estimated at 100,720. The largest municipality is Truckee with a population of 16,676, followed by Grass Valley at 13,488 and Nevada City at 3,342. The population of the unincorporated portion of the County was 67,214. The Race and Ethnicity data for Nevada County on Census.gov reported the racial makeup of the county as 83.7% White, followed by 10.2% Hispanic, 1.4% Asian, 1.0% Native American, 0.4% Black or African American, 0.1% Native Hawaiian and Pacific Islander, and 3.4% Some Other Race. The data at Census.gov indicates that 11% of the population was below the poverty level.

## OVERALL WORK PROGRAM INTRODUCTION

NCTC annually adopts a budget through the preparation of an Overall Work Program (OWP). This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures, such as Rural Planning Assistance (RPA), Local Transportation Funds (LTF), or Federal Transit Administration (FTA). A Memorandum of Understanding (MOU) between NCTC, the Cities of Grass Valley and Nevada City, the Town of Truckee, and the County of Nevada provides for the coordination of regional transportation planning with local governments in Nevada County. The Commission staff prepares a draft OWP and in accordance with the MOU, solicits and integrates comments from each of the jurisdictions. The proposed work program is then submitted to the Commission for approval and forwarded to Caltrans. Caltrans, as the grantor of Rural Planning Assistance funds and Federal Transit Assistance funds, approves the OWP. The budget reflects the on-going regional transportation planning process in Nevada County. Major concerns of each of the jurisdictions and Caltrans are reflected in the elements and levels of funding. The OWP is updated each year to report on the progress of identified projects, propose new or continuing projects for the ensuing year, and to provide an estimate of the required funding of the OWP elements.

### Public Participation

Public involvement is a major component of the transportation planning and programming processes. NCTC makes a concerted effort to solicit public input from all Nevada County residents, including under-represented groups, in many aspects of transportation planning within Nevada County. Specific examples are listed below:

- NCTC maintains a website ([www.nctc.ca.gov](http://www.nctc.ca.gov)), and a Facebook page to keep the public informed of transportation planning and programming efforts underway in Nevada County. Agendas are posted on the bulletin boards of local jurisdictions and emailed to mobile home parks, residential homeowners associations, senior centers, environmental advocates, associations representing the private sector, and individuals that have asked to be included on the distribution list.
- Articles on the preparation of the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP), as well as the public comment periods, are posted on the NCTC website.
- Copies of the Draft RTP are made available for review at the main public libraries in western and eastern Nevada County, as well as on the NCTC website.
- Press releases are sent to the media establishments in western and eastern Nevada County announcing the Draft RTP is available for review and comment and noting some key findings.
- Public hearings are held and noticed in the main newspapers in western and eastern Nevada County prior to adoption of the RTP and RTIP.
- Each year public notifications are sent out to encourage participation in transportation planning processes, such as the annual unmet transit needs public hearing held by the Transit Services Commission (TSC) and numerous public workshops relating to the transportation projects and planning activities of NCTC.
- In accordance with AB52, NCTC conducts outreach and Tribal Consultation on any projects for which NCTC is lead agency and files a Notice of Preparation, Notice of Mitigated Negative Declaration or Notice of Negative Declaration. While there are currently no federally recognized tribes located within Nevada County, NCTC consults with the Native American Heritage Commission to identify Native American tribal organizations with historic or cultural interests regarding lands in Nevada County. These groups include but are not limited to the Nisenan of the Nevada City Rancheria and United Auburn Indian Community (UAIC).
- NCTC consults with USDA Forest Service Tahoe National Forest and Bureau of Land Management.
- Citizens are encouraged to attend and speak at NCTC meetings on any matter included for discussion on the agenda at that meeting.

## Regional Issues, Needs, and Goals

The main transportation issues in western Nevada County are related to providing adequate infrastructure and services to meet the needs of the County, while maintaining and enhancing the rural character and environmental qualities of the area. In western Nevada County, interregional traffic adds to the existing challenge and need to maintain and improve the transportation system.

In eastern Nevada County, the issues also stem from the challenges to meet the needs related to the high volumes of traffic generated by travelers taking advantage of the world-class recreational opportunities available in the Truckee-North Tahoe area. In addition to discretionary recreation demand travel, high housing costs have increased daily commuter trips into and out of the Truckee/North Tahoe region. To address these issues requires a multimodal and multijurisdictional approach to transportation planning in the region.

Acquiring adequate and timely funding for transportation improvements is the central need within all of the Nevada County issues. Implementation of highway and regional roadway improvements will be key to providing efficient operations, while improving safety and air quality. The 2020 Census reported that approximately 28.5% of the county population was over 65 years of age, between 2010 and 2020 that population increased from 19.6% to 28.5%, and it is projected that by 2030 this population is expected to increase to over 40%. As the population of residents over the age of 65 increases, it will result in increased demand for public transit services in Nevada County. Additional local, state, and federal transit operating and capital revenues, will be necessary in order to meet the additional demand placed on the public transit systems.

Transportation issues facing Nevada County which have been identified as regionally significant include the following:

- Insufficient state, federal, and local transportation revenues
- Air quality/greenhouse gas emission reductions
- Coordination of land use, air quality, and transportation planning
- Providing and maintaining a transportation system that enhances safety, the efficient movement of all people, goods, services, and information, and environmental quality
- Efficient implementation of new technologies, including zero-emission bus fleets and charging technology
- High cost of housing and short-term rentals increasing commute trips and distances
- Improvements to the regional transportation system to ensure safe and efficient emergency evacuation

Recognition of these issues leads to the overall goal of the Regional Transportation Plan, which is to provide and maintain a transportation system that enhances safety, the efficient movement of all people, goods, and services, and environmental quality. In the Policy Element this overarching goal is divided into the following four goals:

- 1) Provide for the safe and efficient movement of all people, goods, services, and information;
- 2) Reduce adverse impacts on the natural, social, cultural, and historical environment and the quality of life;
- 3) Develop an economically feasible multimodal transportation system;
- 4) Create and maintain a comprehensive, multi-modal transportation system to serve the needs of the County.

The following list of projects and planning efforts indicates progress made toward implementing the goals of the Regional Transportation Plan:

- Support of ongoing operation of Nevada County Connects, Truckee Tahoe Area Regional Transit, and associated paratransit services

- SR 49-La Barr Meadows Road Signalization and Widening project, constructed 2013
- SR 20/49 Dorsey Drive Interchange project, constructed 2014
- SR 49 Bicycle and Pedestrian Improvement project, constructed 2014
- SR 49 Signal Pre-emption, programmed 2012 STIP, constructed 2015/16
- SR 89 “Mousehole” Grade Separation, programmed 2012 STIP, constructed 2015/16
- Northeast Grass Valley Sidewalk Improvements, constructed 2015/16
- Newtown Road Class II/III Bike Lanes, constructed 2016/17
- Nevada County Active Transportation Plan, 2018/19
- SR 49 Multimodal Corridor Plan, 2019/20
- SR 174/20 Intersection Analysis, 2019/2020
- NCTC Travel Demand Model Update, 2019/20
- Western Nevada County Transit Development Plan 2021/22
- SR 49 Comprehensive Multimodal Corridor Plan 2021/22
- SR 49-La Barr Meadows to McKnight Way, Environmental Impact Report 2021/22, Plans, Specifications, and Estimates 2023/24
- Ready Nevada County Extreme Climate Event Mobility and Adaptation Plan, 2021/22
- Legacy Trail – Brockway Multi-use Path, Construction 2021/22
- Legacy Trail Phase 4, Plans, Specifications, and Estimate, 2021/22
- Church Street Extension and Trout Creek Restoration, Plans Specifications, and Estimates 2021/2022
- Truckee Railyard Mobility Hub, Right of Way Acquisition, Plans Specifications, and Estimate, 2022/23
- West River Streetscape Improvement Project, Plans, Specifications, and Estimate, 2022/23
- Town of Truckee Microtransit Feasibility Study 2022/23
- Coldstream/I-80 Off Ramp Roundabout, Construction 2022/23

**Federal Planning Factors:**

As shown in the chart below, the Federal Planning Factors have been integrated into NCTC’s FY 2023/24 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

<b><u>Planning Factors</u></b>	WE 1.1	WE 1.2	WE 2.1	WE 2.1.1	WE 2.2	WE 2.3	WE 2.3.3	WE 2.4	WE 2.4.1	WE 2.4.2	WE 2.4.3	WE 2.4.4	WE 2.4.6
Economic Vitality	X	X	X	X	X	X	X	X					
Safety	X		X	X	X	X	X	X	X	X	X	X	
Security	X		X	X	X	X	X	X				X	
Accessibility	X		X	X	X	X	X	X			X	X	
Environment	X		X	X	X	X	X	X	X			X	X
Connectivity	X		X	X	X	X	X	X		X		X	
System Management & Operation	X	X	X	X	X	X	X	X	X	X	X	X	X
Preservation	X		X	X	X	X	X	X		X		X	
Resiliency & Reliability	X	X	X	X	X	X	X	X				X	X
Travel & Tourism	X		X	X	X	X	X	X					

## WORK ELEMENT 1 - COMMUNICATION AND COORDINATION

Public involvement is a major component of NCTC's planning process. The activities and products from Project 1.1, General Services and Communication, are intended to provide the public with complete information and timely notices, thereby giving full public access to key decisions.

Work Element 1 incorporates the following activities that are an integral part of accomplishing NCTC's Mission:

- *NCTC interacts with the community through workshops, news media, and the internet.*
- *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*

NCTC has the statutory responsibility to administer Transportation Development Act (TDA) funds, and to ensure that all expenditures of TDA funds are in conformity with the Regional Transportation Plan (RTP). NCTC also administers funds received from the Regional Surface Transportation Program (RSTP) and the Regional Transportation Mitigation Fee (RTMF) program. The work performed under Project 1.2, Fiscal Administration, has been incorporated into the NCTC Mission as follows:

- *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Through communication, collaboration, and public outreach activities, Work Element 1 incorporates the ten Federal Planning Factors (see page I-5) into the NCTC planning program.

Information and data developed through these activities are included in the Regional Transportation Plan and in transit planning documents.

## WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

### Project 1.1 - General Services and Communication

Purpose: Conduct communication and public outreach activities. Provide administrative and financial support for the operation of the Nevada County Transportation Commission and its advisory committees through the activities listed below.

#### Additional/Continuing Work:

- Public information and outreach activities (LTF)
- Preparation of agendas, minutes, notices, and correspondence (LTF)
- Track legislation pertinent to the transportation planning process (LTF)
- Technical Advisory Committee (TAC) activities (LTF)
- Provide staff services to SSTAC (LTF)
- Personnel administration (LTF)
- Maintain and update the NCTC website (LTF)
- Office lease (LTF)
- Purchase equipment (LTF)
- Maintain the Commission's office and equipment (LTF)
- Press releases and electronic newsletter (LTF)
- Reports on legislative measures (LTF)
- Update Conflict of Interest Code (LTF)
- Update DBE Program (LTF)
- Coordination with public safety agencies regarding the safety and security of the transportation system (LTF)
- Coordinate implementation of projects in the Regional Transportation Mitigation Fee (RTMF) Program. (LTF)
- Work with Nevada County, Grass Valley, and Nevada City to implement projects included in the multi-year Congestion Mitigation Air Quality (CMAQ) project listing. (LTF)
- Apply for FTA planning grants. (LTF)

#### Products:

- Documentation of Commission and/or TAC meetings (Bimonthly)
- Executive Director's Reports (Bimonthly)
- Personnel reviews (Annual)
- FTA Section 5311 Program of Projects (Mar 24)

### Budget 1.1

<b>Revenues:</b>		
	LTF	\$334,095.99
	RTMF	\$7,500.00
<b>Total</b>		\$341,595.99
<b>Expenditures:</b>		
	Staff	\$238,716.65
	Indirect	\$45,879.33
	Consulting	\$57,000.00
<b>Total</b>		\$341,595.99

Totals may not equal addition of amounts in columns due to rounding.

Indirect costs are paid with local funds (see Budget Table 5).

## **WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)**

### **Project 1.2 - Fiscal Administration**

Purpose: Administer funds held by NCTC in accordance with the provisions of the TDA Guidelines and State and Federal requirements through the activities listed below.

#### Previous Work:

- Develop and oversee Overall Work Program and annual budgets
- Oversee fiscal and performance audits, as required
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations
- Preparation of State Controller's Annual Report
- Annual "Unmet Transit Needs" public hearing (SSTAC)
- Preparation of monthly financial reports
- Review and process claims for TDA funds
- Reports to Caltrans regarding FTA grants and RPA funds
- Update transportation/transit claim guidelines and forms
- Administer the Regional Surface Transportation Program
- Accounting/payroll
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies
- Triennial Performance Audit for FY 2018/19, 2019/20, and 2020/21

#### Additional/Continuing Work:

- Develop and oversee Overall Work Program and annual budgets (LTF)
- Oversee fiscal and performance audits, as required (LTF)
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations (LTF)
- Preparation of State Controller's Annual Report (LTF)
- Annual "Unmet Transit Needs" public hearing (LTF)
- Preparation of monthly financial reports (LTF)
- Review and process claims for TDA funds (LTF)
- Reports to Caltrans regarding FTA grants and RPA funds (LTF)
- Update transportation/transit claim guidelines and forms (LTF)
- Administer the Regional Transportation Mitigation Fee Program (RTMF)
- Administer the Regional Surface Transportation Program (LTF)
- Accounting/payroll (LTF)
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies (LTF)
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA) (LTF)

#### Products:

- Closeout FY 2022/23 OWP (Sept 23)
- Manage FY 2023/24 Overall Work Program (July 23-June 24)
- Draft FY 2024/25 Overall Work Program (Mar 24)
- Final FY 2024/25 Overall Work Program (May 24)
- Completed Fiscal and Compliance Audit (Mar 24)

**WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)**

**Project 1.2 - Fiscal Administration**

- State Controller's Annual Report (Dec 23)
- Accounting Reports/Payroll/Payment Authorizations/Tax Reports (Ongoing)
- Financial reports (Monthly)
- Findings of Apportionment (Feb 24)

**Budget 1.2**

<b>Revenues:</b>		
	LTF	\$368,956.79
<b>Total</b>		\$368,956.79
<b>Expenditures:</b>		
	Staff	\$261,247.26
	Indirect	\$50,209.53
	Fiscal Audits	\$57,500.00
<b>Total</b>		\$368,956.79

Totals may not equal addition of amounts in columns due to rounding.

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

NCTC has the responsibility to prepare and adopt a Regional Transportation Plan (RTP) directed to the achievement of a coordinated and balanced regional transportation system. The plan is to be action-oriented and pragmatic, considering both the short-and-long term future, and is to present clear, concise policy guidance to local and state officials. Projects 2.1 (Transportation Planning), 2.1.1 (Nevada County Regional Transportation Plan Update), 2.2 (Transportation Improvement Programs), 2.3 (Transit and Paratransit Programs), and 2.4 (Coordination of Regional Planning), are tied to the NCTC Mission by the following activities:

- *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- *NCTC develops and adopts a Regional Transportation Improvement Program that is consistent with the RTP.*
- *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, the NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*

The following activities and products included in Work Element 2 are appropriate uses of Rural Planning Assistance Funds:

- ✓ Participate in Federal and State Clean Air Act transportation related air quality planning activities. (Projects 2.1 and 2.2)
- ✓ Develop and/or modify tools that allow for better assessment of transportation impacts on community livability and emergency preparedness (e.g. integration of GIS and census data into the regional traffic model and development of performance measurement tools and strategies). (Projects 2.1 and 2.4)
- ✓ Identify and document transportation facilities, projects, and services required to meet the regional and interregional mobility and access needs. (Projects 2.1, 2.2, and 2.3)
- ✓ Define solutions and implementation issues in terms of the multimodal transportation system, land use and economic impacts, financial constraints, air quality and environmental concerns (including wetlands, endangered species, and cultural resources). (Projects 2.1 and 2.2)
- ✓ Assess the operational and physical continuity of transportation system components within and between metropolitan and rural areas, and interconnections to and through regions. (Projects 2.1, 2.3, and 2.4)

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

- ✓ Conduct transit needs public hearings and prepare transit development plans and transit marketing plans as appropriate. (Project 2.3)
- ✓ Investigate methods to reduce vehicle travel and methods to expand and enhance travel services. (Projects 2.3 and 2.4)
- ✓ Incorporate transit and intermodal facilities, bicycle transportation facilities, and pedestrian walkways in projects where appropriate. (Projects 2.1, 2.2 and 2.3)
- ✓ Participate with regional, local and state agencies, the general public, and the private sector in planning efforts to identify and implement policies, strategies, programs and actions that maximize and implement the regional transportation infrastructure. (Projects 2.1, 2.2, 2.3, and 2.4)
- ✓ Conduct collaborative public participation efforts to further extend transportation planning to communities previously not engaged in discussion. (Project 2.1 and 2.3)
- ✓ Create, strengthen, and use partnerships to facilitate and conduct regional planning activities between Caltrans, RTPAs, Metropolitan Planning Organizations (MPOs), transit districts, cities, counties, the private sector, and other stakeholders. (All WE 2 Projects)
- ✓ Use partners to identify and implement policies, strategies, programs and actions that enhance the movement of people, goods, services, and information. (Projects 2.1 and 2.3)
- ✓ Ensure that projects developed at the regional level are compatible with statewide and interregional transportation needs. (Projects 2.2 and 2.4)
- ✓ Conduct planning and project activities (including corridor studies, and other transportation planning studies) to identify, develop, and monitor current and future STIP projects. (Projects 2.1 and 2.2)
- ✓ Implement ways to meet transportation needs by using existing transportation facilities more efficiently. Encourage owners and operators of transportation facilities/systems to work together to develop operational objectives and plans maximizing utilization of existing facilities. (Projects 2.1, 2.3 and 2.4)
- ✓ Document environmental and cultural resources and develop and improve coordination between agencies using Geographic Information Systems (GIS), Intelligent Transportation Management Systems (ITMS), and other computer-based tools. (Projects 2.1 and 2.4)

Work Element 2, Regional Transportation Planning, incorporates the ten Federal Planning Factors into the NCTC planning program (see page I-6).

Monitoring safety and operational data of transportation facilities and services in Projects 2.1 and 2.3 will aid NCTC efforts to incorporate “safety” and “security” within the planning process. Through expanded Technical Advisory Committee meetings, transportation planning will be coordinated with emergency preparedness plans in the region. Systems management and operational data will be used to identify opportunities to increase transit ridership and develop operational improvements for regional transportation facilities. Management and operations data will also be key components in guiding capital investment plans for regional transportation system facilities and services. Planning activities will include coordination with nonemergency human service transportation providers. NCTC will also provide information to regional transit operators to ensure appropriate safety, security, and operational training opportunities are provided.

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.1 - Transportation Planning**

Purpose: Regional planning and implementation, monitoring the regional transportation system, and implementation of the Regional Transportation Plan through the activities listed below.

- Update travel demand models and circulation plans.
- Coordinate the RTP with Caltrans planning documents.
- Coordinate the RTP with county, town, and city general plans.
- Complete planning studies on projects in the RTP to be programmed in the RTIP.
- Plan and coordinate local, regional, state, and federal funding for RTP projects (e.g., RTMF, STIP, RSTP, SHOPP, CMAQ, and federal grants).

#### Previous Work:

- Update travel demand model to address new Vehicle Miles Traveled (VMT) requirements. (Consultant)
- Development of regional transportation models. (Consultant)
- Development of the Regional Transportation Mitigation Fee program. (Consultant)
- Assist member agencies with review and update of transportation capital improvement programs (CIPs) and master plans.
- Incorporate local agency transportation CIPs and master plans into the RTP and RTIP as appropriate.
- Update traffic model land use files.
- Participate in updates of Nevada County, Truckee, Grass Valley, Nevada City General Plans.
- Conduct and update planning studies as needed for regional projects identified by NCTC, TAC, and member agencies.
- Analyze alternative growth scenarios and report on related infrastructure needs and costs.
- Identify Right-of-Way needed for future transportation projects.
- Conduct technical studies necessary to support policies and projects included in the RTP.
- Work with Nevada County's GIS staff to ensure the following airport information is included in the GIS database: airport locations, airport boundaries, noise contours, airport influence area, and ground access routes to airports.

#### Additional/Continuing Work:

- Monitor implementation of the Comprehensive Multimodal Corridor Plan (CMCP) recommendations. (NCTC) (RPA, LTF, & PPM)
- Solicit input from citizens and transportation stakeholders, including the Native American community, and agencies regarding transportation issues. (NCTC) (RPA & LTF)
- Update capital improvement needs lists. (NCTC) (RPA, LTF & PPM)
- Coordinate with the Town of Truckee's update of the Trails Master Plan (RPA)
- Work with Northern Sierra Air Quality Management District (NSAQMD) to determine air quality impacts of regional transportation plans and improvement programs. (NCTC) (RPA & LTF)
- Participate with NSAQMD, Caltrans, and other agencies in planning related to Federal 8-hour ozone standards. (NCTC) (RPA & LTF)
- Develop information to evaluate goods movement impacts on the region's transportation system and consider air quality issues related to goods movement. (NCTC) (RPA, LTF, & PPM)
- Update Highway Performance Monitoring System (HPMS) data. (NCTC) (RPA, LTF, & PPM)

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.1 - Transportation Planning (continued)**

- Coordinate with public safety agencies. (NCTC) (RPA & LTF)
- Local participation in regional planning and updating traffic counts (NCTC, Grass Valley, Nevada City, Town of Truckee, Nevada County) (RPA)
- Monitor existing traffic conditions and safety data. (NCTC) (RPA & LTF)  
Coordinate with Caltrans to develop and implement performance measures in the regional planning process. (NCTC) (RPA & LTF)
- Coordinate with Northern Sierra Air Quality Management District (NSAQMD) and California Air Resources Board (CARB) to assist in development of the Statewide Implementation Plan (SIP) for western Nevada County. (NCTC) (RPA & LTF)
- Review and compare the California State Transportation Agency Final Climate Action Plan for Transportation Infrastructure (CAPTI) to the RTP policies, regional needs, and projects to determine if the projects align with proposed investment strategies. (NCTC) (RPA & LTF)
- When developing regional transportation projects and updating planning documents, NCTC will consider and incorporate transit services, intermodal facilities, and pedestrian bicycle facilities whenever appropriate. (NCTC) (RPA & LTF)
- Planning activities related to CMAQ program including preparation and releasing of call for projects, review and ranking applications, project selection, and programming. (NCTC) (RPA & LTF)
- Coordinate review of safety and design concerns of state highway projects. (NCTC) (RPA, LTF, & PPM)
- Identify and analyze issues relating to integration of regional transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation. (NCTC) (RPA & LTF)
- SB743 VMT Forecasting Tool and Web Hosting. (NCTC/Consultant) (LTF)
- Analyze climate related impacts to the transportation system and identify strategies to address resiliency. (NCTC) (RPA & LTF)
- Participate in update of Town of Truckee General Plan (NCTC) (RPA & LTF)

Products:

- Reports on air quality issues (Annual)
- Reports on traffic conditions and safety data (Annual)
- Reports on new issues and projects to be included in the RTP (Annual)
- Progress reports on project planning activities (Bimonthly)

**Budget 2.1**

<b>Revenues:</b>		
	RPA Formula	\$40,000.00
	LTF Carryover	\$28,197.36
	STIP Planning PPM	\$72,393.37
<b>Total</b>		\$140,590.73
<b>Expenditures:</b>		
	Staff	\$42,489.47
	Indirect	\$18,101.26
	Transportation Eng	\$40,000.00
	Local Agency	\$30,000.00
	Traffic Counts	\$10,000.00
<b>Total</b>		\$140,590.73

Totals may not equal addition of amounts in columns due to rounding

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update**

Purpose: Update the Nevada County Regional Transportation Plan (RTP) in compliance with California Government Code Section 65041.1. Every Regional Transportation Planning Agency (RTPA) is required by law to prepare a long-range transportation plan to ensure that the region’s vision and goals are clearly identified. The long-range plan, known as the RTP, is an important policy document that is based on the unique needs and characteristics of a region, helps shape the region’s transportation system, economy, and environment, and communicates the regional transportation vision to the state and federal government. As fundamental building blocks of the State’s transportation system, the RTP also supports state goals for transportation, environmental quality, economic growth, and social equity.

#### Previous Work:

- 2015 Performance Based Regional Transportation Plan.
- Incorporated into the RTP, policies, strategies, programs, and actions that enhance movement of people, goods, services, and information.
- Prepared and distributed a Request for Proposals to qualified consultants to update the RTP. Reviewed proposals, selected consultant, and executed contract to update the RTP.
- RTP administrative draft and draft EIR

#### Additional/Continuing Work:

- Integrate system safety and security elements into the RTP. (NCTC/Consultant) (RPA)
- Review and analyze data from the SR 49 Highway Safety Assessment report to be incorporated into the next update of the Regional Transportation Plan. (NCTC/Consultant) (RPA)
- Project Advisory Committee activities. (NCTC/Consultant) (RPA & STIP)
- Project meetings and coordination. (NCTC/Consultant) (RPA & STIP)
- Project support and administration of grant. (NCTC/Consultant) (RPA & STIP)
- Prepare quarterly reports and invoices. (NCTC) (RPA & STIP)
- Project initiation and baseline information/data collection. (NCTC/Consultant) (RPA & STIP)
- Consultant to update content, graphics, and EIR for update of RTP. (NCTC/Consultant) (PPM)
- Review and confirm RTP goals and objectives. (NCTC/Consultant) (RPA & STIP)
- Analysis of previous performance measures. (NCTC/Consultant) (RPA & STIP)
- Identify trends and targets for each performance measure. (NCTC/Consultant) (RPA & STIP)
- Develop system performance report. (NCTC/Consultant) (RPA & STIP)
- Prepare forecast of future conditions and needs. (NCTC/Consultant) (RPA & STIP)
- Identify policies, strategies, and investments that will support attainment of performance targets and desired trends. (NCTC/Consultant) (RPA & STIP)
- Prepare financial plan regarding implementation of adopted strategies in RTP. (NCTC/Consultant) (RPA & STIP)
- Prepare media releases and hold public workshops. (NCTC/Consultant) (RPA & STIP)
- Prepare Draft RTP and environmental documentation. (Consultant) (RPA & STIP)
- Prepare Final RTP and environmental documentation. (Consultant) (RPA & STIP)

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update (continued)**

Products:

- Draft 2045 Nevada County Regional Transportation Plan (May 2024)
- Final 2045 Nevada County Regional Transportation Plan & Addendum EIR (July 2024)

**Budget 2.1.1**

<b>Revenues:</b>		
	RPA Formula	\$119,378.83
	STIP PPM	\$0
	RSTP	\$0
<b>Total</b>		\$119,378.83
<b>Expenditures:</b>		
	Staff	\$51,693.93
	Consultant	\$67,684.90
<b>Total</b>		\$119,378.83

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.2 – Transportation Improvement Programs**

Purpose: To monitor implementation of the Regional Transportation Improvement Program (RTIP) and Interregional Transportation Improvement Program (ITIP) funding and provide policy analysis and recommendations regarding the RTIP and the State Transportation Improvement Program (STIP) through the activities listed below.

Previous Work:

- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection.
- Submission of the 2020 Regional Transportation Improvement Program projects to the CTC
- Monitor planning, design, and construction of improvement projects on SR 49 widening between the Wolf/Combie Road intersection and Grass Valley, to ensure consistency with the adopted Transportation Improvement Program.
- Participate with Caltrans in developing the SR 49 Comprehensive Multimodal Corridor Plan (CMCP). (RPA & LTF)
- 2022 RTIP adoption November 17, 2021

Additional/Continuing Work:

- Monitor STIP implementation. (NCTC) (RPA & LTF)
- Encourage interagency coordination necessary to identify and develop new RTIP projects. (NCTC) (RPA & LTF)
- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection. (NCTC) (RPA & LTF)
- Coordinate with Caltrans regarding Interregional Transportation Improvement Program (ITIP) participation in STIP funded projects in Nevada County. (NCTC) (RPA & LTF)
- Begin preparation of draft 2024 RTIP - October 2023 (NCTC) (RPA & LTF)
- Public hearing and adoption of 2024 RTIP - November 2023 (NCTC) (RPA & LTF)
- Submittal of 2024 RTIP to the CTC - December 2023 (NCTC) (RPA & LTF)
- Review consistency of future RTIP projects with the Climate Action Plan for Transportation Infrastructure and California Transportation Plan 2050 (NCTC) (RPA & LTF)

Products:

- Status reports on Nevada County’s STIP projects (Bimonthly)
- Reports regarding implementation of the Nevada County RTIP (Ongoing)
- Reports on implementation of Caltrans SR 49 Comp Multimodal Corridor Plan (Annual)
- Adopt FY 23/24 RTIP (Nov 23)

**Budget 2.2**

<b>Revenues:</b>		
	RPA Formula	\$38,910.38
	LTF	\$7,478.25
<b>Total</b>		\$46,388.62
<b>Expenditures:</b>		
	Staff	\$38,910.38
	Indirect	\$7,478.25
<b>Total</b>		\$46,388.62

Totals may not equal addition of amounts in columns due to rounding

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.3 – Transit and Paratransit Programs**

Purpose: Work with city, county, and town staff to improve efficiency, productivity, and cost effectiveness of existing transit and paratransit systems through the activities listed below.

#### Previous Work:

- 2021 Western Nevada County Transit Development Plan
- 2021 Nevada County Coordinated Public Transit-Human Services Transportation Plan.
- Monitor ridership, expenditures, and revenue for each system.
- Hold coordination meetings with transit and paratransit providers.
- Check operational performance indicators for each system.
- Develop and present information regarding alternative forms of transportation that are sustainable and practical for Nevada County.
- Coordinate with human service transportation providers.
- Distribute press releases and other educational information regarding alternative forms of transportation.
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition.
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).
- Assisted transit operators with analysis of impacts due to COVID-19.

#### Additional/Continuing Work Activities:

- Assist in implementation of Transit Development Plans and Nevada County Coordinated Public Transit-Human Services Transportation Plan. (LTF & RPA)
- Monitor ridership, expenditures, and revenue for each system. (LTF & RPA)
- Hold coordination meetings with transit and paratransit providers. (LTF & RPA)
- Check operational performance indicators for each system. (LTF & RPA)
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County. (LTF & RPA)
- Coordinate with human service transportation providers. (LTF & RPA)
- Distribute press releases and other educational information regarding alternative forms of transportation. (LTF & RPA)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (LTF & RPA)
- Assist transit operators with feasibility analysis of transit electrification mandate. (LTF & RPA)
- Coordinate with Town on public polling effort in consideration of 2024 Transportation - Transit Ballot Measure (LTF & RPA)

#### Products:

- Reports to the Commission regarding staff participation in the transit and paratransit planning processes (Bimonthly)
- Quarterly ridership, expenditure, and revenue reports for each system
- Quarterly operational performance reports for each system
- Bi-monthly minutes of the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.3 – Transit and Paratransit Programs (continued)**

**Budget 2.3**

<b>Revenues:</b>		
	RPA Formula	\$46,396.55
	LTF	\$0
	LTF Carryover	\$16,659.29
<b>Total</b>		\$63,055.83
<b>Expenditures:</b>		
	Staff	\$46,396.55
	Indirect	\$16,659.29
<b>Total</b>		\$63,055.83

Totals may not equal addition of amounts in columns due to rounding

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.3.3 - Eastern Nevada County Transit Development Plan Update**

Purpose: To update the Five-Year Transit Development Plan (TDP) for eastern Nevada County. This project will guide the growth of services over the next five years and will be accomplished through the following activities:

Previous Work:

- Eastern Nevada County TDP Update, 2017.
- Triennial Performance Audits.
- Nevada County Coordinated Public Transit-Human Services Transportation Plan, 2020.
- Scope of Work (May 23)
- Request for Proposals (June 23)

Additional/Continuing Work Activities:

- Prepare and distribute a Request for Proposal to qualified consultants. (NCTC) (RPA)
- Review proposal, select consultant, and execute a contract. (NCTC) (RPA)
- Finalize the work program and refine the scope of work. (NCTC/Consultant) (RPA/LTF)
- Project initiation and data collection. (NCTC/Consultant) (RPA/LTF)
- Assess transit needs. (NCTC/Consultant) (RPA/LTF)
- Assess current transit services. (NCTC/Consultant) (RPA/LTF)
- Analyze transit demand. (NCTC/Consultant) (RPA/LTF)
- Analyze and incorporate information from the Town of Truckee micro-transit feasibility study and pilot data (NCTC/Consultant) (RPA/LTF)
- Develop transit service alternatives (including consideration of services provided through a regional cooperative process). (NCTC/Consultant) (RPA/LTF)
- Develop capital, financial, management, marketing alternatives. (NCTC/Consultant) (RPA/LTF)
- Preparation and presentation of draft TDP. (NCTC/Consultant) (RPA/LTF)
- Modify draft TDP and prepare final plan. (NCTC/Consultant) (RPA/LTF)
- Project meetings and coordination. (NCTC/Consultant) (RPA/LTF)
- Project Advisory Committee (PAC) activities. (NCTC/Consultant) (RPA/LTF)
- Public outreach activities. (NCTC/Consultant) (RPA/LTF)
- Project support and administration of grant. (NCTC/Consultant) (RPA/LTF)

Products:

- Consultant contract (July 23)
- Technical Memoranda (Mar 24)
- Draft Report (May 24)
- Final Report (July 24)

**Budget 2.3.3**

<b>Revenues:</b>		
	RPA Formula	\$13,749.19
	LTF	\$74,995.00
	LTF Carryover	\$26,534.90
<b>Total</b>		\$115,279.09
<b>Expenditures:</b>		
	Staff	\$40,284.09
	Consulting	\$74,995.00
<b>Total</b>		\$115,279.09

Totals may not equal addition of amounts in columns due to rounding

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4 - Coordination of Regional Planning**

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with regional transportation planning.
- Analyze regional transportation impacts of proposed development projects, including VMT.
- Improve Transportation Systems Management (TSM) and Transportation Demand Management (TDM) efforts in the region.
- Provide for Commission participation in studies done by other agencies.
- Promote cooperation between regional planning agencies.
- Promote regional transportation services (e.g. connections to Capitol Corridor rail service).
- Participate and coordinate in regional evacuation planning efforts.

Previous Work:

- Review of local development projects and environmental documents.
- Traffic model analyses of development projects, and modifications to regional and local transportation facilities proposed by public agencies.
- Study to extend Capitol Corridor train service to Truckee/Tahoe area.
- Participate in the SR 49 Corridor Study with Placer County Transportation Planning Agency (PCTPA) and Caltrans.
- Participate in the Tahoe Gateway Intelligent Transportation Study.
- Coordinate with Placer County, PCTPA, Nevada County, and Caltrans as a Technical Advisory Committee for the SR 49 Corridor Study.
- Coordinate with Caltrans, SACOG, El Dorado Transportation Commission, Sierra County Transportation Commission, and Placer County Transportation Planning Agency to update and maintain the Tahoe Gateway ITS Regional Architecture.
- Participate with Caltrans and RTPAs to pursue rail projects that will improve goods movement and enhance passenger rail service.
- Work with the Northern Sierra Air Quality Management District (NSAQMD) to develop and implement transportation control measures consistent with the region's air quality non-attainment plan and regional transportation plan.
- In conjunction with PCTPA and Caltrans, actively pursue, develop, and implement funding for SR 49 corridor improvements.
- Participate as a member of the Tahoe Gateway Architecture Maintenance Team.
- Coordinate with member agencies to reestablish and enhance Transportation Demand Management (TDM) programs in Nevada County.
- Assist with modeling and traffic analyses as requested by jurisdictions and approved by NCTC.
- Analyze transportation impacts of development proposals.
- Analyze proposed modifications to city and county land use plans.
- Participate in the North State Super Region “North State Transportation for Economic Development Study.”
- Review updates of the Circulation and Land Use Elements of General Plans for Nevada County, cities of Grass Valley and Nevada City, and the Town of Truckee to ensure consistency with the adopted Airport Land Use Compatibility Plans (ALUCPs) for the Nevada County and Truckee Tahoe airports.
- Participate in inter-regional planning projects (e.g. North State Super Region (NSSR), I-80 Corridor Management Plan, and Trans-Sierra Transportation Coalition).
- Participate with PCTPA and Caltrans to develop update of Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno (LTF)

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4 - Coordination of Regional Planning (continued)**

#### Additional/Continuing Work:

- Participate in Regional Transportation Planning Agency group meetings and California Rural Counties Task Force meetings. (LTF)
- Participate in Federal and State Clean Air Act transportation related air quality planning activities. (LTF)
- Participate in the Truckee/North Tahoe Transportation Management Association (TNT/TMA) and Resort Triangle Transportation Planning Coalition (RTTPC) meetings. (LTF)
- Review and comment on Caltrans Systems Plans and related documents. (LTF)
- Coordination with the Nevada County Economic Resource Council. (LTF)
- Monitor legislation that impacts transportation planning. (LTF)
- Monitor planning efforts in Grass Valley, Nevada City, Nevada County, Truckee. (LTF)
- Present information to local civic groups regarding regional transportation planning. (LTF)
- Participate in local ad hoc committees. (LTF)
- Maintain formal consultation with Native American Tribal Governments. (LTF)
- Maintain formal consultation with the U.S Forest Service and Bureau of Land Management. (LTF)
- Monitor implementation of the Nevada County Active Transportation Plan. (LTF)
- Participate in the “Zero Traffic Fatalities Task Force”. (LTF)
- Participate in Critical Freight Corridors Working Group. (LTF)
- Participate in SR 49 Stakeholders Committee. (LTF)
- Distribute press releases. (LTF)
- California Local Streets and Roads Needs Assessment Oversight Committee Participation (LTF)
- Coordinate with partner agencies to implement the federal performance-based approach in the scope of the transportation planning process. (LTF)
- Participate in the California Federal Programming Group (CFPG). (LTF)
- Participate in the Transportation Cooperative Committee. (LTF)
- Participate on the Truckee Transit Center Study Project Advisory Committee. (LTF)
- Coordinate with local jurisdictions in the identification of pedestrian and bicycle projects that meet the requirements for Active Transportation Program grant funding and plan to resubmit grant applications. (LTF)
- Coordinate with partners to identify policies, strategies, programs, and actions that enhance the movement of people, goods, services and information on the regional, interregional, and state highway systems. (LTF)
- Participate in Interregional Transportation Strategic Plan (ITSP) Workshops. (LTF)
- Participate in Federal Rescission working group. (LTF)
- Participate with North Tahoe SSTAC and Placer County SSTAC in coordination of unmet needs hearings.
- Participate in the preparation of the SR 49 Comprehensive Multimodal Corridor Plan (CMCP). (LTF)
- Participate on the Project Advisory Committee for the SR 49 Safety Assessment. (LTF)
- Participate with CalSTA in development and implementation of the Climate Action Plan for Transportation Infrastructure (CAPTI). (LTF)
- Coordinate with California State Association of Counties and Rural County Representatives of California regarding transportation policy (LTF)
- Participate and coordinate evacuation planning with the Nevada County Office of Emergency Services, Nevada County Sheriff’s Department, CAL FIRE NEU, California Highway Patrol, and other local emergency responders. (LTF)

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4 - Coordination of Regional Planning (continued)**

Products:

- Reports regarding participation in regional coordination activities (e.g. Zero Traffic Fatalities Task Force, Critical Freight Corridors Working Group, ITSP Workshops, Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno, and Critical Freight Corridors Working Group). (Bimonthly)
- Reports on coordination with the Nevada County Economic Resource Council. (Bimonthly)
- Reports on SR 49 Corridor improvements. (Bimonthly)
- Reports to the Commission regarding North State Super Region meetings and activities. (Bimonthly)
- Reports regarding RTPA and RCTF meetings. (Bimonthly)
- Reports regarding TNT/TMA and RTTPC activities. (Bimonthly)

**Budget 2.4**

<b>Revenues:</b>		
	LTF	\$50,024.00
	LTF Carryover	\$89,861.93
<b>Total</b>		\$139,885.93
<b>Expenditures:</b>		
	Staff	\$101,103.58
	Indirect	\$35,982.35
	Rural Counties Task Force	\$2,000.00
	Statewide Local Streets and Roads	\$800.00
<b>Total</b>		\$139,885.93

Totals may not equal addition of amounts in columns due to rounding

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.1 – Local Road Safety Plan

**Purpose:** The Federal Highway Administration (FHWA) requires all states to have a Strategic Highway Safety Plan (SHSP) that provides a framework for reducing highway fatalities and serious injuries on all public roads. In turn, California encourages local agencies to have a Local Road Safety Plan (LRSP) to competitively obtain Highway Safety Improvement Program (HSIP) funds. Nevada County will update the LRSP adopted in 2019.

#### Previous Work:

- Development of regional transportation models
- Update of Western Nevada County Transit Development Plans, Nevada County Bicycle Master Plan and Nevada County Pedestrian Improvement Plan
- Preparation of Nevada County 2019 LRSP

#### Continuing Work:

- Prepare and distribute a Request for Proposal to qualified consultants. (Nevada Co. DPW)
- Review proposal, select consultant, and execute a contract. (Nevada Co. DPW)
- Engage consultant to prepare Nevada County LRSP (Nevada County DPW).
- Draft vision statement and goals. (Nevada County DPW).
- Identify and select stakeholders to assist in developing safety strategies. (Nevada County DPW).
- Prepare data summary, identify emphasis areas, and safety strategies. (Nevada County DPW).
- Prepare draft and final Nevada County LRSP (Nevada County DPW).

#### Products:

- Scope of Work (Sep 24)
- Request for Proposals (Oct 24)
- Consultant contract (Nov 24)
- Vision and Goals (Jan 25)
- Data Summary, Emphasis Areas, and Strategies (Mar 25)
- Draft and Final Nevada County LRSP (May 25)

### Budget 2.4.1

<b>Revenues:</b>		
	RSTP	\$80,720.28
<b>Total</b>		\$80,720.28
<b>Expenditures:</b>		
	NCTC	\$720.28
	Nevada County	\$80,000.00
<b>Total</b>		\$80,720.28

Totals may not equal addition of amounts in columns due to rounding

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.2 – Airport Land Use Commission Planning and Reviews

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with airport land use compatibility plans.
- Promote cooperation between land use planning agencies and airport land use commissions.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs.
- Provide staff support to Nevada County and Truckee Tahoe Airport Land Use Commissions.
- Participate in statewide ALUC meetings.

Previous Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Additional/Continuing Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Products:

- Reports on airport land use compatibility issues. (Ongoing)

### Budget 2.4.2

<b>Revenues:</b>		
	LTF Carryover	\$20,435.98
	ALUC Fees	\$15,000.00
<b>Total</b>		\$35,435.98
<b>Expenditures:</b>		
	Staff	\$20,435.98
	ALUC Reviews	\$15,000.00
<b>Total</b>		\$35,435.98

Totals may not equal addition of amounts in columns due to rounding

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.3 – Zion St. Mobility/School Access Study

Purpose: Analyze cost-effective improvements in the Zion Street Corridor related to improving safety and pedestrian and bicycle connectivity to school facilities.

#### Previous & Continuing Work:

- Completion of the 2016 Regional Transportation Plan (RTP)
- Completion of 2019 Active Transportation Plan (ATP)

#### Additional Work Activities:

- Prepare and distribute a Request for Proposal to qualified consultants (RPA)
- Review proposals, select consultant, and execute a contract (RPA)
- Finalize the work program and refine the scope of work (RPA)
- Project meetings and coordination (RPA)
- Public Outreach (RPA)
- Project Advisory Committee activities (RPA)
- Project support and administration of grant (RPA)
- Prepare quarterly reports and invoices (RPA)
- Project initiation and data collection (RPA)
- Develop potential improvement alternatives (RPA)
- Prepare Draft Report (RPA)
- Public workshops (RPA)
- Prepare Final Report (RPA)

#### Products:

- Consultant Procurement Process (May – Jun 2024)
- Consultant Contract (Jul 2024)
- Working Paper #1 (Oct 2024)
- Working Paper #2 (Jan 2025)
- Draft Report (March 2025)
- Final Report (May 2025)

### Budget 2.4.3

<b>Revenues:</b>		
	RPA Grant	\$120,000.00
<b>Total</b>		\$120,000.00
<b>Expenditures:</b>		
	Staff	\$5,000.00
	Consultant	\$115,000.00
<b>Total</b>		\$120,000.00

## WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.4 – Rural Counties Task Force Rural Induced Demand Study

Purpose: On behalf of the Rural Counties Task Force, the Nevada County Transportation Commission is managing a study to be conducted by qualified transportation consulting firms in partnership with legal firms with expertise in the California Environmental Quality Act (CEQA) to review the previous research on induced demand, as well as current available data, related guidance documents, and causal factors, to determine the significance and applicability of induced demand on rural highway improvements. In addition, the study will provide recommendations on how to appropriately address induced demand on rural highway improvements, including recommendations for addressing these rural highway improvements in relation to CEQA and recommendations for incorporating the study findings into future updates of state guidance documents.

#### Work Activities:

- Prepare and distribute a Request for Qualifications to qualified consultants (NCTC) (RPA Formula, LTF)
- Establish Project Selection Committee and Project Advisory Committee (NCTC) (RPA Formula, LTF)
- Review and rank proposals, conduct oral interviews, and finalize consultant ranking (NCTC) (RPA Formula, LTF)
- Select consultant and execute contract (NCTC) (RPA Formula, LTF)
- Finalize the work program and refine scope of work (NCTC/Consultant) (RPA Formula, LTF)
- Project meetings and coordination (NCTC/Consultant, RPA Formula) (RPA Grant, LTF)
- Project Advisory Committee activities (NCTC/Consultant, RPA Formula) (RPA Grant, LTF)
- Project support and administration of grant (NCTC/Consultant) (RPA Formula, LTF)
- Prepare quarterly reports and invoices (NCTC) (RPA Formula, LTF)
- Project initiation and data collection (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Review previous research on induced demand and document findings related to rural highway improvements (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Review state guidance documents in relation to induced demand for transportation projects (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Review and collect available data on induced demand related to rural highway improvements (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Review and document the causal factors related to the induced demand, including a review of their presence on rural highway projects (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Determine the significance and applicability of induced demand for roadway improvement projects in various rural corridors (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Provide recommendations on how to appropriately address induced demand on rural highway improvements, including recommendations for addressing these rural highway improvements in relation to CEQA and recommendations for incorporating the study findings into future updates of state guidance documents (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Develop recommended methodologies and thresholds for each jurisdiction (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Prepare Working Papers (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Prepare Administrative Draft (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Prepare Draft Report (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)

## WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.4 – Rural Counties Task Force Rural Induced Demand Study (continued)

- Present Draft Report to the Rural Counties Task Force (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Prepare Final Report (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)

#### Products:

- Draft Report (May 24)
- Final Report (July 24)
- Summary of Outreach Activities (June 2025)

### Budget 2.4.4

<b>Revenues:</b>		
	RPA Grant Carryover	\$55,041.76
	RPA Grant	\$75,000.00
	RPA Formula	\$35,565.06
<b>Total</b>		\$165,606.82
<b>Expenditures:</b>		
	Staff	\$35,565.06
	Consulting	\$130,041.76
<b>Total</b>		\$165,606.82

Totals may not equal addition of amounts in columns due to rounding

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4.6 – Zero Emission Vehicle Transition Plan for County of Nevada**

Purpose: On behalf of the County of Nevada, the Nevada County Transportation Commission will manage a fleet electrification planning study to identify how the County of Nevada can make the transition to electrification of public fleets to comply with upcoming California Air Resource Board (CARB) regulations related to the Innovative Clean Transit and lightweight, medium-duty, and heavy-duty public fleet electrification regulations.

The study will guide Nevada County in its endeavor to meet the regulations by evaluating and identifying a detailed plan to successfully convert the county vehicle fleet to electric vehicles within the timeline specified by CARB. The infrastructure needs for power delivery and charging, maintenance needs, and capital replacement considerations will be incorporated into the overall plan. Where electrification of certain vehicle fleet mix (e.g. heavy duty trucks) may not be possible due to market readiness, other zero-carbon alternatives will be explored and evaluated for fleet replacement and infrastructure improvements needs.

#### Previous Work:

- Small Transit Agency Rollout Plan (April 2023)
- RFP (Feb 2023)
- Contract Executed (Mar 23)

#### Work Activities:

- Prepare and distribute a Request for Proposals to qualified consultants (NCTC) (RPA Formula)
- Establish Project Selection Committee and Project Advisory Committee (NCTC) (RPA Formula)
- Review and rank proposals, conduct oral interviews, and finalize consultant ranking (NCTC) (RPA Formula)
- Select consultant and execute contract (NCTC) (RPA Formula)
- Finalize the work program and refine scope of work (NCTC) (RPA Formula)
- Project meetings and coordination (NCTC/Consultant) (RPA Formula, RPA Grant)
- Project Advisory Committee activities (NCTC/Consultant) (RPA Formula, RPA Grant)
- Project support and administration of grant (NCTC) (RPA Formula)
- Prepare quarterly reports and invoices (NCTC) (RPA Formula)
- Develop electric vehicle conversion plan for lightweight, medium, and heavy-duty vehicle fleet (Consultant) (RPA Grant)
- Develop electric vehicle conversion plan for the public transit fleet (Consultant) (RPA Grant)
- Recommend electric vehicle charging stations plan, including location and type of charges and electric infrastructure improvement plan (Consultant) (RPA Grant)
- Develop electric vehicle transition plan by fleet type (Consultant) (RPA Grant)
- Develop required Small Transit Rollout Plan for Nevada County Transit (Consultant) (RPA Grant)
- Develop funding plan to identify possible funding source to leverage incentives and rebate programs (Consultant) (RPA Grant)
- Prepare Administrative Draft (NCTC/Consultant) (RPA Formula, RPA Grant)
- Prepare Draft Report (NCTC/Consultant) (RPA Formula, RPA Grant)
- Prepare Final Report (NCTC/Consultant) (RPA Formula, RPA Grant)

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4.6 – Zero Emission Vehicle Transition Plan for County of Nevada (continued)**

Products:

- Administrative Draft Report (May 2024)
- Draft Report (July 2024)
- Final Report (September 2024)

**Budget 2.4.6**

<b>Revenues:</b>		
	RPA Formula Carryover	\$23,827.79
	RPA Grant Carryover	\$223,919.91
	LTF Carryover	\$568.54
<b>Total</b>		\$248,316.24
<b>Expenditures:</b>		
	Staff	\$24,396.33
	Consulting	\$223,919.91
<b>Total</b>		\$248,316.24

Totals may not equal addition of amounts in columns due to rounding

### WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC FOR FY 2023/24

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	Caltrans District 3 System Planning documents consistent with the Caltrans District 3 System Planning Five-Year Work Plan.
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the Two-Year PID Work Plan.
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> <li>• Rural Counties Task Force Rural Induced Demand Study</li> <li>• SR 49 CSMP Update</li> <li>• Assisting with SR 49 TCEP, SCCP, RAISE, Rural Surface Transportation Program Grant Applications</li> <li>• Oversight of Planning Studies/ Conceptual Projects pertaining to the State Highway System</li> </ul>
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals.

## Glossary of Terms and Acronyms

**Active Transportation Plan:** Identifies a network of pedestrian and bicycle facilities and projects to support pedestrian and bicycle safety for people of all ages and abilities. Specifically, the Active Transportation Plan aims to:

- Identify barriers and innovative solutions to encourage walking and bicycling as viable travel modes
- Effectively build on recently completed and current active transportation planning efforts
- Develop walking/bicycling networks supportive of existing and future land uses and projects
- Develop a clearly defined implementation strategy with specific, creative, yet practical and financially feasible projects matched to specific funding opportunities

**Active Transportation Program (ATP):** Created in 2013 by the passage of SB 99 and AB 101, the Active Transportation Program consolidates existing federal and state transportation programs into a single program with a focus to make California a national leader in active transportation. The purpose of the Active Transportation Program is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking,
- Increase safety and mobility for non-motorized users,
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009),
- Enhance public health and ensure that disadvantaged communities fully share in the benefits of the program, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

**Airport Land Use Commission (ALUC):** The fundamental purpose of ALUCs is to promote land use compatibility around airports. As expressed in state statutes, this purpose is "... to protect public health, safety, and welfare by ensuring the orderly expansion of airports and the adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within areas around public airports to the extent that these areas are not already devoted to incompatible uses." The statutes give ALUCs two principal powers by which to accomplish this objective:

1. ALUCs must prepare and adopt an airport land use plan; and
2. ALUCs must review the plans, regulations, and other actions of local agencies and airport operators for consistency with that plan.

**Airport Land Use Compatibility Plan (ALUCP):** A document referred to by ALUCs and individuals seeking to review standards for land use planning in the vicinity of an airport. The ALUCP defines compatible land uses for noise, safety, airspace protection, and overflight within the Airport Influence Area (AIA).

**Allocation:** A distribution of funds by formula or agreement. With regard to Transportation Development Act funds, allocation is the discretionary action by the RTPA which designates funds for a specific claimant for a specific purpose.

**Apportionment:** Distribution of funds by a formula. Apportionment under the Transportation Development Act is the determination by the RTPA of each area's share of anticipated LTF for the ensuing fiscal year.

**California Environmental Quality Act (CEQA):** A statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

**Capital Improvement Program (CIP) or Capital Improvement Plan:** A short-range plan, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options, for financing the plan.

**Congestion Mitigation and Air Quality (CMAQ):** A federal funding program that is available in western Nevada County for transportation projects that demonstrate emission reductions to help attain federal air quality standards. Western Nevada County was classified in 2004 as “non-attainment” for 8-hour ozone standards. Project categories eligible for CMAQ funding include:

- Alternative fuels and vehicles
- Congestion reduction and traffic flow improvements
- Transit improvements
- Bicycle and pedestrian facilities
- Public education and outreach
- Diesel engine retrofits
- Car pooling and van pooling

Projects are submitted by local jurisdictions for consideration and are ranked based on air quality benefits and project readiness. NCTC then reviews the ranking and chooses projects to be funded.

**Corridor System Management Plan (CSMP):** Foundational documents supporting a partnership-based, integrated management of all travel modes (cars, trucks, transit, bicycles, and pedestrians) and infrastructure (highways, roads, rail tracks, information systems and bike routes) so that mobility along a corridor is provided in the most efficient and effective manner possible.

**Federal Highway Administration (FHWA):** An agency within the U.S. Department of Transportation that supports state and local governments in the design, construction, and maintenance of the Nation's highway system (Federal Aid Highway Program) and various federally and tribal owned lands (Federal Lands).

**Federal Transit Administration (FTA):** A federal agency that provides financial and technical assistance to local public transit systems, including buses, subways, light rail, commuter rail, trolleys and ferries.

**Findings of Apportionment:** Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits “Findings of Apportionment” for all prospective claimants. The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

**Fixing America's Surface Transportation (FAST) Act:** A federal law enacted in 2015 to provide long-term funding for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs.

**FTA Section 5310:** This program set forth in United States Code (U.S.C.) Title 49 Section 5310 provides formula funding to states for the purpose of assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs.

**FTA Section 5311:** This program set forth in United States Code (U.S.C.) Title 49 Section 5311 provides grants for Rural Areas providing capital, planning, and operating assistance to states to support public transportation in rural areas with populations of less than 50,000 where many residents often rely on public transit to reach their destinations.

**Interregional Transportation Improvement Program (ITIP):** The ITIP is a five-year program of projects funded through the State Transportation Improvement Program (STIP) that obtains funding primarily through the per-gallon State tax on gasoline. The ITIP is prepared by the California Department of Transportation (Caltrans) and is submitted to the California Transportation Commission (CTC) for approval.

**Level of Service (LOS):** A qualitative measure used to relate the quality of traffic service. LOS is used to analyze highways by categorizing traffic flow and assigning quality levels of traffic based on performance measures like speed, density, etc. North American highway LOS standards use letters A through F, with A being the best and F being the worst, similar to academic grading.

**Local Transportation Fund (LTF):** The LTF is derived from a 1/4-cent general sales tax collected statewide. The State Board of Equalization, based on the sales tax collected in each county, returns the sales tax revenues to each county's LTF. The LTF was created in 1971 when legislation was passed to provide funding to counties for transit and non-transit related purposes.

**Memorandum of Understanding (MOU):** An agreement between two (or more) parties. It expresses a convergence of will between the parties, indicating an intended common line of action. Many government agencies use MOUs to define a relationship between agencies.

**Metropolitan Planning Organization (MPO):** MPOs are the regional planning entities in urbanized areas, usually an area with a population of 50,000 or more. There are 18 MPOs in California, accounting for approximately 98% of the state's population.

**Nevada County Airport Land Use Commission (NCALUC):** The Nevada County Transportation Commission was designated by the Nevada County Board of Supervisors and the city selection committee as the ALUC for the Nevada County Airport in May 2010. The NCTC Executive Director serves as the NCALUC Executive Director with support from the NCTC staff.

**Nevada County Airport Land Use Compatibility Plan (NCALUCP):** The basic function of this plan is to promote compatibility between the airport and surrounding land uses. The plan serves as a tool for use by the NCALUC in fulfilling its duty to review airport and adjacent land use development proposals. Additionally, the plan sets compatibility criteria applicable to local agencies and their preparation or amendment of land use plans and ordinances and to land owners in their design of new developments.

**North State Super Region (NSSR):** Regional transportation planning agencies from 16 counties in Northern California came together on October 20, 2010, to sign a memorandum of agreement. This agreement created an alliance between the agencies to work together and support each other on issues related to transportation and to have a unified voice representing the North State.

**Northern Sierra Air Quality Management District (NSAQMD):** The Northern Sierra Air Quality Management District was formed in 1986 by the merging of the Air Pollution Control Districts of Nevada, Plumas and Sierra Counties. The District is required by state law to achieve and maintain the federal and state Ambient Air Quality Standards, which are air quality standards set at levels that will protect the public health. The District is composed of three primary entities, each with a specific purpose: District staff, Governing Board of Directors, and Hearing Board.

**Overall Work Program (OWP):** NCTC annually adopts a budget through the preparation of an Overall Work Program. This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures.

**Planning, Programming, and Monitoring (PPM):** PPM is funding allocated by the California Transportation Commission (CTC) through the State Transportation Improvement Program (STIP). Designated uses of PPM include:

- Regional transportation planning – includes development and preparation of the regional transportation plan;
- Project planning – includes the development of project study reports or major investment studies conducted by regional agencies or by local agencies, in cooperation with regional agencies;
- Program development – includes the preparation of regional transportation improvement programs (RTIPs) and studies supporting them; and
- Monitoring the implementation of STIP projects – includes project delivery, timely use of funds, and compliance with state law and CTC guidelines.

**Plans, Specifications, and Estimates (PS&E):** In this stage of project development, the scope of the selected alternative is refined; design surveys and photogrammetric mapping is obtained; and reports including traffic data, hydrology and hydraulics, geotechnical design, pavement design, and materials and sound wall design reports are completed. Final right-of-way requirements are determined, and procurement is initiated. At the completion of the PS&E stage, a complete set of project plans have been developed that will allow a competent contractor to bid and build the project. These plans include a refined estimate of the construction costs and any required specifications on how the work is to proceed.

**Project Approval and Environmental Documentation (PA/ED):** The PA/ED step of project development reinforces the philosophy of balancing transportation needs with community goals and values. Outputs of the PA/ED step are the project report and environmental document. The project report is an engineering document that evaluates the various alternatives for selection of a preferred alternative. The environmental document is a disclosure document that assesses the potential impacts of the project on the environment.

**Project Initiation Document (PID):** a report that documents the purpose, need, scope, cost, and schedule for a transportation project. The PID identifies and describes the viable alternatives to a transportation problem.

**Project Study Report (PSR):** A report of preliminary engineering efforts, including a detailed alternatives analysis, cost, schedule, and scope information for a transportation project. A PSR also includes estimated schedule and costs for environmental mitigation and permit compliance.

**Public Transportation Modernization Improvement & Service Enhancement Account (PTMISEA):** PTMISEA was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion available to Transportation, \$3.6 billion dollars was allocated to PTMISEA to be available to transit operators over a ten-year period. PTMISEA funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock (buses and rail cars) procurement, rehabilitation or replacement. Funds in this account are appropriated annually by the Legislature to the State Controller's Office (SCO) for allocation in accordance with Public Utilities Code formula distributions: 50% allocated to Local Operators based on fare-box revenue and 50% to Regional Entities based on population.

**Regional Improvement Program (RIP):** The RIP is one of two funding programs in the State Transportation Improvement Program (STIP). The RIP receives 75% of the STIP funds and the second program, the Interregional Improvement Program receives 25% of STIP funds. RIP funds are allocated every two years by the California Transportation Commission (CTC) to projects submitted by Regional Transportation Planning Agencies (RTPAs) in their Regional Transportation Improvement Programs (RTIPs).

**Regional Surface Transportation Program (RSTP):** The RSTP was established by the State of California to utilize federal Surface Transportation Program funds for a wide variety of transportation projects. The State exchanges these federal funds for less restrictive state funds to maximize the ability of local agencies to use the funds for transportation purposes including planning, construction of improvements, maintenance and operation of public streets, and pedestrian and bicycle projects.

**Regional Transportation Improvement Program (RTIP):** NCTC submits regional transportation projects to the California Transportation Commission (CTC) for funding in a list called the RTIP. The RTIP is a five-year program that is updated every two years. Projects in the RTIP are funded from the Regional Improvement Program (RIP).

**Regional Transportation Mitigation Fee (RTMF):** The Western Nevada County Regional Transportation Mitigation Fee Program was established in 2001 through a partnership of Nevada County, City of Nevada City, City of Grass Valley, and the Nevada County Transportation Commission (NCTC). The RTMF Program was developed to collect impact fees from new development to help fund transportation improvement projects needed to accommodate growth in the region of western Nevada County.

**Regional Transportation Plan (RTP):** The Regional Transportation Plan has been developed to document transportation policy, actions, and funding recommendations that will meet the short- and long-term access and mobility needs of Nevada County residents over the next 20 years. This document is designed to guide the systematic development of a comprehensive multi-modal transportation system for Nevada County.

**Regional Transportation Planning Agency (RTPA):** County or multi-county entities charged by state law in meeting certain transportation planning requirements. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee.

**Request for Proposal (RFP):** A document that solicits proposals, often made through a bidding process, by an agency or company interested in procurement of a commodity, service, or valuable asset, to potential suppliers to submit business proposals.

**Rural Counties Task Force (RCTF):** There are 26 rural county Regional Transportation Planning Agencies (RTPAs) or Local Transportation Commissions represented on the Rural Counties Task Force (RCTF). The RCTF is an informal organization with no budget or staff that generally meets every other month. A member of the CTC, usually acts as liaison to the RCTF, and CTC and Caltrans staff typically attend these meetings to explain and discuss changing statewide transportation issues that may be of concern to the rural counties.

**Rural Planning Assistance (RPA):** Annually the 26 rural RTPAs receive state transportation planning funding, known as RPA, on a reimbursement basis, after costs are incurred and paid for using local funds.

**Social Services Transportation Advisory Council (SSTAC):** Consists of representatives of potential transit users including the general public, seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local consolidated transportation service agencies; and Truckee residents who represent the senior and Hispanic communities. The SSTAC meets at least once annually and has the following responsibilities:

- To maintain and improve transportation services to the residents of Nevada County, particularly the elderly and disabled.
- Review and recommend action to the NCTC relative to the identification of unmet transit needs and advise the Commission on transit issues, including coordination and consolidation of specialized transportation services.
- Provide a forum for members to share information and concerns about existing elderly and handicapped transportation resources.

**State Highway Operations and Protection Program (SHOPP):** The SHOPP is a four-year listing of projects prepared by Caltrans.

**State Transit Assistance (STA):** These funds are provided by the State for the development and support of public transportation needs. They are allocated by the State Controller's Office to each county based on population and transit performance.

**State Transportation Improvement Program (STIP):** The STIP is a multi-year capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. STIP programming generally occurs every two years. The STIP has two funding programs, the Regional Improvement Program and the Interregional Improvement Program.

**Technical Advisory Committee (TAC):** The Technical Advisory Committee (TAC) is made up of representatives of local public works and planning departments, Caltrans District 3, public airport operators, the air pollution control district, public transit operators, and the NCTC consultant engineer on retainer. Members are assigned by staff of local jurisdictions and other participating organizations. Any decisions made or actions proposed by the TAC shall be subject to the review and approval of the NCTC.

TAC responsibilities include:

- Provide technical input, assistance, and recommendations to the Commission to ensure there is comprehensive coordination and cooperation in the transportation planning process for Nevada County.
- Review and comment on comprehensive regional transportation plans for the area, which include the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the Overall Work Program (OWP).
- Coordinate efforts and discussions to create and maintain circulation elements of the General Plan and specific plans of the member governments.

**Transit Development Plan (TDP):** Transit Development Plans study the County's transit services. They help identify transit service needs, prioritize improvements and determine the resources required for implementing modified or new service. The plans also provide a foundation for requests for State and federal funding,

**Transit Services Commission (TSC):** This commission oversees and advises as necessary the daily operations of the western Nevada County transit system. The TSC has the following responsibilities:

- Establish fares;
- Adopt the level of transit and paratransit services, including route structure and service areas;
- Monitor public response;
- Approve proposed purchase of additional vehicles;
- Review and approve the annual budget for transit and paratransit operations.

**Transportation Development Act (TDA):** The Transportation Development Act was enacted in 1971 and provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance fund (STA). The TDA funds a wide variety of transportation programs, including planning and programming activities, pedestrian and bicycle facilities, community transit services, and public transportation projects. One of NCTC's major responsibilities is the administration of TDA funding in Nevada County.

**Travel Demand Model (also Traffic Model):** A computer model used to estimate travel behavior and travel demand for a specific future time frame, based on a number of assumptions. In general, travel analysis is performed to assist decision makers in making informed transportation planning decisions. The strength of modern travel demand forecasting is the ability to ask critical "what if" questions about proposed plans and policies.

**Truckee North Tahoe Transportation Management Association (TNT/TMA):** The Truckee North Tahoe Transportation Management Association is dedicated to fostering public-private partnerships and resources for the advocacy and promotion of innovative solutions to the unique transportation challenges of the Truckee-North Lake Tahoe Resort Triangle. The TNT/TMA is a planning stakeholder and partner with NCTC.

**Truckee Tahoe Airport Land Use Commission (TTALUC):** The Truckee Tahoe Airport is an "intercounty" airport situated in both Nevada County and Placer County; therefore, a special ALUC with representatives from both counties was formed. Six members are selected, one each, by Placer and Nevada Counties' Board of Supervisors, City Selection Committees, and Airport Managers of each county. A seventh member is chosen by the other six members to represent the general public. NCTC authorized its staff on May 19, 2010, to provide staff support to the TTALUC.

**Truckee Tahoe Airport Land Use Compatibility Plan (TTALUCP):** A document referred to by the TTALUC and individuals seeking to review standards for land use planning in the vicinity of the Truckee Tahoe Airport. The plan defines compatible land uses for noise, safety, airspace protection, and overflight. The TTALUC performs consistency determinations for proposed projects in the area covered by the Compatibility Plan as needed.

**Vehicle Miles Traveled (VMT):** VMT is a metric of the total miles traveled by vehicles in a defined area over a defined period of time and is often used to estimate the environmental impacts of driving, such as Greenhouse Gases and air pollutant emissions. Factors that influence VMT include travel mode, number of trips, and distance traveled. California jurisdictions are transitioning from a Level of Service (LOS) metric to a Vehicle Miles Traveled (VMT) metric within the California Environmental Quality Act's (CEQA) transportation analysis.



# Table 1

## Budget Summary FY2023/24 OWP Amend 2

Revenues	Amendment 2	Amendment 1	Difference
	FY 2023/24	FY 2023/24	
LTF Administration	703,052.78	738,053.55	-35,000.78
LTF Planning	125,019.00	148,896.60	-23,877.60
LTF Contingency	40,492.47	72,435.05	-31,942.58
Rural Planning Assistance (RPA) <i>Formula</i>	294,000.00	294,000.00	0.00
Rural Planning Assistance (RPA) <i>Formula</i> Carryover	23,827.79	23,827.79	0.00
Rural Planning Assistance (RPA) <b>Grants</b>	195,000.00	25,000.00	170,000.00
Rural Planning Assistance (RPA) <b>Grants</b> Carryover	278,961.67	278,961.67	0.00
Regional Transportation Mitigation Fees (RTMF)	7,500.00	7,500.00	0.00
STIP Planning Funds (PPM)	110,982.57	114,804.39	-3,821.82
ALUC Fees	15,000.00	15,000.00	0.00
Regional Surface Transportation Program (RSTP)	80,720.28	81,288.91	-568.63
LTF Carryover	198,403.61	131,467.41	66,936.19
<b>TOTAL</b>	<b>2,072,960.18</b>	<b>1,931,235.39</b>	<b>141,724.80</b>

Expenditures	Amendment 2	Amendment 1	Difference
	FY 2023/24	FY 2023/24	
Salary	679,114.00	679,114.00	0.00
Benefits	227,845.57	227,845.57	0.00
Direct (Table 2)	903,941.57	738,941.57	165,000.00
Indirect (Table 3)	174,310.00	174,310.00	0.00
Contingency	87,749.04	111,024.25	-23,275.21
<b>TOTAL</b>	<b>2,072,960.18</b>	<b>1,931,235.39</b>	<b>141,724.79</b>

	Estimated	Actual	Difference
<b>Fund Balance</b>	FY 2023/24	FY 2022/23	
	<b>\$0.00</b>	<b>\$198,403.61</b>	<b>(\$198,403.61)</b>



**Table 3****Indirect Costs Budget FY 23/24 OWP Amend 2**

ACCT	ITEM	Amendment2 FY 23/24	Amendment 1 FY 23/24	Variance	Variance %
13.2	<b>Nevada County Auditor/Controller</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$0</b>	<b>0.00%</b>
13.1	<b>Legal Counsel</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$0</b>	<b>0.00%</b>
13.3	<b>TNT/TMA Membership</b>	<b>\$4,125</b>	<b>\$4,125</b>	<b>\$0</b>	<b>0.00%</b>
13.21	<b>Website Update/Maintenance</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>\$0</b>	<b>0.00%</b>
13.17	<b>Nevada County ERC Membership</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>0.00%</b>
	<b>Insurance</b>	<b>\$22,250</b>	<b>\$22,250</b>	<b>\$0</b>	<b>0.00%</b>
1.1	General Liability & Errors and Omissions	\$18,250	\$18,250	\$0	0.00%
1.3	Workers' Compensation	\$4,000	\$4,000	\$0	0.00%
	<b>Office Expenses</b>	<b>\$29,120</b>	<b>\$29,120</b>	<b>\$0</b>	<b>0.00%</b>
2.1	Phones	\$900	\$900	\$0	0.00%
2.2	Equipment Rental	\$500	\$500	\$0	0.00%
2.3	Records Storage	\$2,000	\$2,000	\$0	0.00%
2.4	Equipment Maintenance Agreements	\$1,000	\$1,000	\$0	0.00%
2.5	Publications/Legal Notices	\$2,500	\$2,500	\$0	0.00%
2.6	Janitorial Services	\$1,500	\$1,500	\$0	0.00%
2.7	Payroll Service	\$1,800	\$1,800	\$0	0.00%
2.8	Supplies	\$2,500	\$2,500	\$0	0.00%
2.9	Printing & Reproduction	\$250	\$250	\$0	0.00%
2.10	Subscriptions	\$300	\$300	\$0	0.00%
2.11	Computer Software & Network Maintenance	\$11,250	\$11,250	\$0	0.00%
2.12	Postage	\$300	\$300	\$0	0.00%
2.13	Telework Reimbursement	\$4,320	\$4,320	\$0	0.00%
3	<b>Equipment</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$0</b>	<b>0.00%</b>
	Copier/Printer	\$800	\$800	\$0	0.00%
	Office Furniture	\$500	\$500	\$0	0.00%
	Laptop /Computer	\$3,000	\$3,000	\$0	0.00%
	Miscellaneous	\$500	\$500	\$0	0.00%
5	<b>Training and Conferences</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>0.00%</b>
6	<b>Office Lease</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$0</b>	<b>0.00%</b>
7	<b>Utilities</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$0</b>	<b>0.00%</b>
8	<b>Travel - Meals &amp; Lodging</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.00%</b>
9	<b>Travel - Mileage/Fares/Parking</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.00%</b>
10	<b>Professional &amp; Service Organization:</b>	<b>\$3,515</b>	<b>\$3,515</b>	<b>\$0</b>	<b>0.00%</b>
	<b>TOTAL</b>	<b>\$174,310</b>	<b>\$174,310</b>	<b>\$0</b>	<b>0.00%</b>

**Table 4**

**Revenues - FY 2023/24 OWP Amendment 2**

	Work Element	23/24 LTF	LTF Carryover	RPA Grants	RPA Grant Carryover	RPA Formula	RPA Formula Carryover	ALUC Fees	RTMF	STIP Planning PPM	RSTP	TOTAL
1.1	General Services	334,095.99							7,500.00			341,595.99
1.2	Fiscal Administration	368,956.79										368,956.79
2.1	Transportation Planning		28,197.36			40,000.00				72,393.37		140,590.73
2.1.1	Regional Transportation Plan Update				0.00	119,378.83	0.00			0.00		119,378.83
2.2	Transportation Improvement Program	0.00	7,478.25			38,910.38						46,388.62
2.3	Transit & Paratransit Programs		16,659.29			46,396.55						63,055.83
2.3.3	Eastern Nevada County Transit Development Plan	74,995.00	26,534.90			13,749.19						115,279.09
2.4	Coordination of Regional Planning	50,024.00	89,861.93									139,885.93
2.4.1	Local Road Safety Plan (LRSP)										80,720.28	80,720.28
2.4.2	Airport Land Use Commission Planning & Reviews	0.00	20,435.98					15,000.00				35,435.98
2.4.3	Zion St. Mobility/School Access study			120,000.00						0.00		120,000.00
2.4.4	RCTF Rural Induced Demand Study	0.00		75,000.00	55,041.76	35,565.06				0.00		165,606.82
2.4.6	Zero Emission Vehicle Transition Plan for Co of Nev	0.00	568.54		223,919.91	0.00	23,827.79					248,316.24
	Contingency	40,492.47	8,667.37							38,589.20		87,749.04
	<b>Totals</b>	<b>868,564.25</b>	<b>198,403.61</b>	<b>195,000.00</b>	<b>278,961.67</b>	<b>294,000.00</b>	<b>23,827.79</b>	<b>15,000.00</b>	<b>7,500.00</b>	<b>110,982.57</b>	<b>80,720.28</b>	<b>2,072,960.18</b>

Totals may not equal addition of amounts in columns due to rounding.

# Table 5

## Expenditures - FY 2023/24 OWP Amendment 2

Work Elements		PY	Staff	Indirect	Transportation Engineering	Consulting	Local Agency	Other	Total
1.1	General Services	1.64	238,716.65	45,879.33		57,000.00 (1)			341,595.99
1.2	Fiscal Administration	1.63	261,247.26	50,209.53				57,500.00 (2)	368,956.79
2.1	Transportation Planning	0.24	42,489.47	18,101.26	40,000.00		40,000.00 (3)		140,590.73
2.1.1	Regional Transportation Plan Update	0.29	51,693.93			67,684.90			119,378.83
2.2	Transportation Improvement Program	0.22	38,910.38	7,478.25					46,388.62
2.3	Transit & Paratransit Programs	0.24	46,396.55	16,659.29					63,055.83
2.3.3	Eastern Nevada County Transit Development Plan	0.21	40,284.09			74,995.00			115,279.09
2.4	Coordination of Regional Planning	0.51	101,103.58	35,982.35				2,800.00 (4)	139,885.93
2.4.1	Local Road Safety Plan (LRSP)	0.00	720.28				80,000.00		80,720.28
2.4.2	Airport Land Use Commission Planning & Reviews	0.12	20,435.98			15,000.00			35,435.98
2.4.3	Zion St. Mobility/School Access study	0.02	5,000.00			115,000.00			120,000.00
2.4.4	RCTF Rural Induced Demand Study	0.18	35,565.06			130,041.76			165,606.82
2.4.6	Zero Emission Vehicle Transition Plan for Co of Nev	0.13	24,396.33			223,919.91			248,316.24
	Contingency							87,749.04	87,749.04
	<b>TOTAL</b>	<b>5.44</b>	<b>906,959.57</b>	<b>174,310.00</b>	<b>40,000.00</b>	<b>683,641.57</b>	<b>120,000.00</b>	<b>148,049.04</b>	<b>2,072,960.18</b>

Totals may not equal addition of amounts in columns due to rounding.

Notes:

- (1) \$52,000 Intergovernmental Advocacy, \$5,000 Human Resources Consulting
- (2) \$57,500 Fiscal Audit Contract
- (3) \$10,000 Traffic Counts, Local Agency (WE 2.1): Nev. Co. \$7,500; Truckee \$7,500; Nevada City \$7,500; Grass Valley \$7,500.
- (4) \$2,000 Rural Counties Task Force, \$800 Statewide Local Streets and Roads

**Indirect Costs are paid with local funds, no RPA or STIP planning funds are used.**

**Table 6 Budget Detail FY 2023/24 OWP Amend 2**

<b>ACCT</b>	<b>ITEM</b>	<b>ALLOCATION</b>
<b>1</b>	<b>Insurance</b>	<b>22,250.00</b>
1.1	General Liability & Errors and Omissions	18,250.00
1.3	Workers' Compensation	4,000.00
<b>2</b>	<b>Office Expenses</b>	<b>29,120.00</b>
2.1	Phones	900.00
2.2	Equipment Rental	500.00
2.3	Records Storage	2,000.00
2.4	Equipment Maintenance Agreements	1,000.00
2.5	Publications/Legal Notices	2,500.00
2.6	Janitorial Services - carpets, blinds, interior painting, etc.	1,500.00
2.7	Payroll Service	1,800.00
2.8	Supplies	2,500.00
2.9	Printing & Reproduction	250.00
2.10	Subscriptions	300.00
2.11	Computer Software & Network Maintenance	11,250.00
2.12	Postage	300.00
2.13	Telework Reimbursement	4,320.00
<b>3</b>	<b>Equipment</b>	<b>4,800.00</b>
<b>5</b>	<b>Training and Conferences</b>	<b>2,000.00</b>
<b>6</b>	<b>Office Lease</b>	<b>28,000.00</b>
<b>7</b>	<b>Utilities</b>	<b>3,000.00</b>
<b>8</b>	<b>Travel - Meals &amp; Lodging</b>	<b>10,000.00</b>
<b>9</b>	<b>Travel - Mileage/ Fares/ Parking</b>	<b>10,000.00</b>
<b>10</b>	<b>Professional &amp; Service Organizations</b>	<b>3,515.00</b>
	<b>Subtotal Items 1-10</b>	<b>112,685.00</b>
<b>11</b>	<b>Contingency</b>	<b>87,749.04</b>
<b>12</b>	<b>Salaries, Wages, &amp; Benefits</b>	<b>906,959.57</b>
12.1	Executive Director	236,551.91
12.11	Deputy Executive Director	207,174.64
12.2	Administrative Services Officer	149,818.24
12.3	Transportation Planner	144,279.79
12.4	Administrative Assistant	102,202.05
12.8	Temporary Employee	66,932.94
<b>13</b>	<b>Other Services</b>	<b>965,566.57</b>
13.1	Legal Counsel	15,000.00
13.2	Nevada County Auditor/Controller	30,000.00
13.3	TNT/TMA Membership	4,125.00
13.4	Fiscal Audits (WE 1.2)	57,500.00
13.7	Traffic Counts (WE 2.1)	10,000.00
13.8	Transportation Engineering (WE 2.1)	40,000.00
13.11a	Local Agencies (WE 2.1)	30,000.00
13.11b	Local Agency LRSP (WE 2.4.1)	80,000.00
13.16a	Rural Counties Task Force Membership (WE 2.4)	2,000.00
13.16b	Statewide Local Streets and Roads Needs Assessment (WE 2.4)	800.00
13.17	Nevada County ERC Membership	1,000.00
13.19	Eastern Nev. Co. Transit Development Plan (WE 2.3.3)	74,995.00
13.21	Website Update/Maintenance	11,500.00
13.23	Regional Transportation Plan Update (WE 2.1.1)	67,684.90
13.30	Airport Land Use Commission Project Reviews (WE 2.4.2)	15,000.00
13.48	Human Resources Consulting (WE 1.1)	5,000.00
13.57	RCTF Rural Induced Demand Study (WE 2.4.4)	130,041.76
13.58	Zero Emission Vehicle Transition Plan for County of Nevada (WE 2.4.6)	223,919.91
13.59	Intergovernmental Advocacy (WE 1.1)	52,000.00
13.61	Zion St .Mobility/School Access study (WE 2.4.3)	115,000.00
	<b>TOTAL Budget Items 1-13</b>	<b>2,072,960.18</b>
	<b>Indirect Costs</b>	
	Accounts 1 through 10	112,685.00
	Legal	15,000.00
	Nevada Co. Auditor/Controller	30,000.00
	TNT/TMA	4,125.00
	Nevada Co. ERC Membership	1,000.00
	Website Update/Maintenance	11,500.00
	<b>Total Indirect Costs</b>	<b>174,310.00</b>
	<b>Calculated Indirect Rate</b> Indirect Cost / Salaries & Benefits	<b>19.22%</b>

DANIELA FERNANDEZ – Nevada City City Council  
SUSAN HOEK – Nevada County Board of Supervisors  
TOM IVY – Grass Valley City Council, Vice Chair  
ED SCOFIELD – Nevada County Board of Supervisors, Chair  
JAY STRAUSS – Member-At-Large  
DUANE STRAWSER – Member-At-Large  
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.0

## MEMORANDUM

TO: Nevada County Transportation Commission  
FROM: Michael Woodman, Executive Director   
SUBJECT: Draft FY 2024/25 Overall Work Program  
DATE: March 20, 2024

**RECOMMENDATION:** Provide comments on Nevada County Transportation Commission's (NCTC) Draft FY 2024/25 Overall Work Program (OWP).

**BACKGROUND:** Annually each Regional Transportation Planning Agency (RTPA) develops an OWP for formal adoption by its governing board. The OWP outlines the scope of work and budget for various transportation planning activities. The OWP is a requirement of NCTC’s Master Fund Transfer Agreement with the State of California and includes the following three components: Introduction, Work Elements (W.E.), and Budget. The purpose of this draft OWP for FY 2024/25 is:

1. To show how the Federal Planning Factors will be integrated into the OWP Work Elements.
2. To outline continuing and new activities.
3. To present a summary of the expected revenues and expenditures for the fiscal year.

A final OWP will be presented for approval at the May 15, 2024 NCTC meeting.

### FEDERAL PLANNING FACTORS FOR FY 2024/25

As shown in the chart on page I-6 in the Draft OWP, the Federal Planning Factors that are included in Fixing America’s Surface Transportation Act (Section 134(h), FAST Act, 2015) have been integrated into NCTC’s FY 2024/25 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.

5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

### OWP WORK ELEMENTS

NCTC's OWP integrates the Commission's organizational activities of Planning, Communication, and Coordination into two broad Work Elements: Communication and Coordination, and Regional Planning. Each Work Element is further subdivided into projects that accomplish specific tasks or objectives.

Status of projects in the FY 2023/24 OWP:

- Nevada County Regional Transportation Plan (RTP) Update: The draft 2045 Nevada County Regional Transportation Plan is scheduled to be presented at the May 2024 NCTC Meeting. (WE 2.1.1)
- Eastern Nevada County Transit Development Plan: The consultant is scheduled to complete final technical memoranda and the draft report in May of 2024 and the final report will be completed in June 2024. (WE 2.3.3)
- Nevada County Local Road Safety Plan: The County has been delayed in getting started with this project, consequently it will be carried into the FY 2024/25 OWP. (WE 2.4.1)
- Zion St. Mobility/School Access Study: The consultant procurement process will begin in May 2024 and the consultant will complete the analysis during FY 2024/25. (WE 2.4.3)
- Rural Counties Task Force Rural Induced Demand Study: The consultant is scheduled to complete the draft report in May of 2024 and the final report will be completed in July 2024. In response to significant interest in the study and multiple requests for presentations from regional agencies, NCTC staff and the consultant will conduct outreach activities during FY 2024/25. (WE 2.4.4)
- Zero Emission Vehicle Transition Plan for County of Nevada: The consultant is scheduled to complete an administrative draft report in May 2024, a draft report in July 2024, and the final report will be completed in September 2024. (WE 2.4.6)

The following ongoing activities have been integrated into the Draft FY 2024/25 OWP:

1. State Transportation Improvement Program Projects:

- A. SR 49 Corridor Improvement Project from La Barr Meadows Road to McKnight Way: NCTC will continue to participate with Caltrans District 3 in the preparation of Plans, Specifications, and Estimates and Right-of-Way for a future construction project. (WE 2.2)

2. Planning/Administration Projects:

- A. Congestion Mitigation and Air Quality (CMAQ) Funding: Monitor project activities as shown on the multi-year project listing. (WE 2.1)
- B. Air Quality Conformity Process: Monitor changes in EPA requirements. (WE 2.1)
- C. Airport Land Use Commission Planning and Reviews: NCTC staff will continue to serve as staff for the Nevada County and Truckee Tahoe Airport Land Use Commissions and will conduct reviews of projects near the airports for consistency with the adopted Airport Land Use Compatibility Plans. (WE 2.4.2)
- D. Rural Counties Task Force & CARL Administration: Starting in July 2024 the NCTC Deputy Executive Director will serve as the Chairman of the Rural Counties Task Force (RCTF). The State of California contains 26 rural counties, which generally have populations of less than 250,000 and do not have a single urbanized area greater than 50,000. Rural counties provide food, fiber, timber, and mineral products for California industry and residents, as well as recreation for urban residents and tourists. In order to provide a direct opportunity for the small counties to remain informed, have a voice, and become involved with changing statewide transportation policies and programs, a task force was formed in 1988 as a joint effort between the California Transportation Commission (CTC) and the rural counties.

There are 26 rural county Regional Transportation Planning Agencies (RTPAs) or Local Transportation Commissions represented on the Rural Counties Task Force (RCTF). The RCTF is an informal organization with no budget or staff that generally meets every other month. A member of the CTC usually acts as liaison to the RCTF, and CTC and Caltrans staff typically attend these meetings to explain and discuss changing statewide transportation issues that may be of concern to the rural counties.

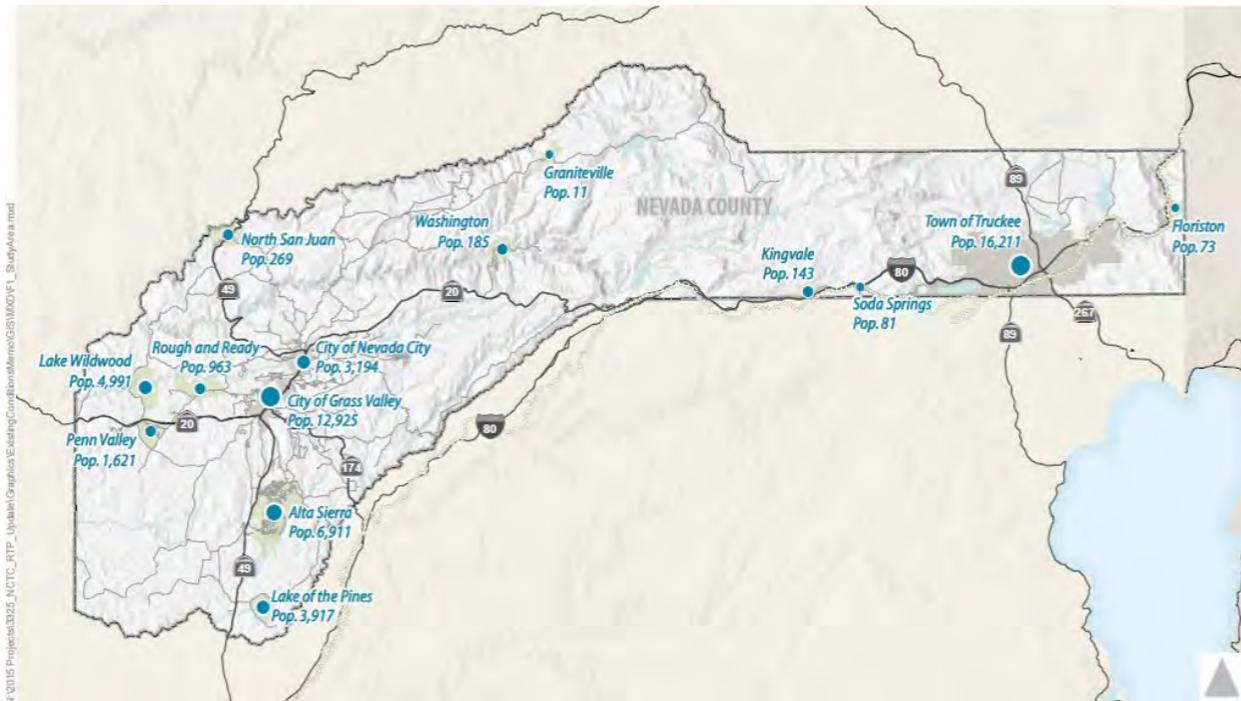
The California Academy for Regional Leaders (CARL) is a program developed by the California Association of Councils of Governments (CALCOG). The CARL program supports participants in their efforts to strengthen their organizations and increase their personal effectiveness by helping them develop leadership skills, expand their knowledge of the systems that impact their agencies, and build state-wide professional networks. One of the duties of the RCTF Chairman is to coordinate scholarships to the CARL program, funded with State Regional Planning Assistance funds. (WE 2.4.5)

To assist Caltrans in the review of the NCTC FY 2024/25 OWP, staff has included a list of Rural Planning Assistance (RPA) eligible activities in each work element that uses RPA funds. As the name indicates, RPA funds are to be used for planning. RPA funds cannot be used for project development, project study reports, project implementation, or transit administration.

attachments



# *Nevada County Transportation Commission*



## *2024/25 Overall Work Program*

Draft – March 20, 2024

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# NEVADA COUNTY TRANSPORTATION COMMISSION

CREATING A BETTER FUTURE BY BUILDING UPON SUCCESSES OF THE PAST



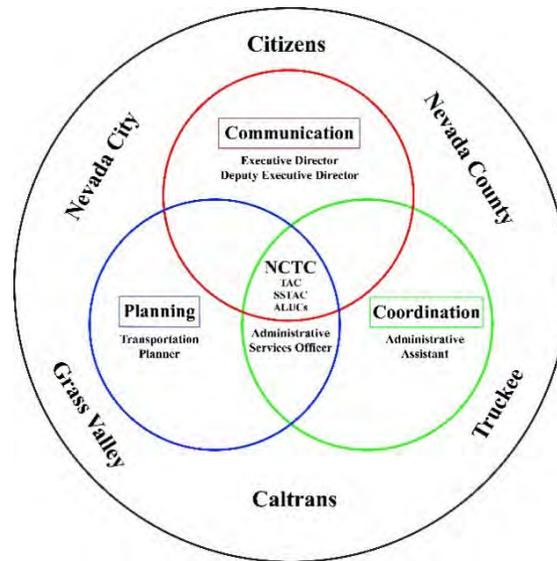
## **MISSION STATEMENT**

*The mission of the Nevada County Transportation Commission is to plan, communicate, and coordinate with the citizens and decision makers of Grass Valley, Nevada City, Nevada County, Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County.*

### **Activities to Achieve the Mission Include, But are not Limited to, the Following:**

- ✓ *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- ✓ *NCTC interacts with the community through workshops, news media outlets, the NCTC website, and through social media platforms.*
- ✓ *NCTC develops and adopts a Regional Transportation Improvement Program (RTIP) that is consistent with the RTP.*
- ✓ *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*
- ✓ *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- ✓ *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- ✓ *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- ✓ *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*
- ✓ *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- ✓ *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds, Congestion Mitigation and Air Quality Improvement Program funds, Carbon Reduction Program, and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

## Nevada County Transportation Commission Organization Flow Chart



### **Nevada County Transportation Commission (NCTC)**

NCTC is a Regional Transportation Planning Agency (RTPA) created pursuant to Title 7.88 of the State of California Government Code, Section 67920. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee. The NCTC board has seven members. Four members are appointed by the Board of Supervisors and three are appointed by the incorporated municipalities in the County. The Board of Supervisors appoints two of its members and two County at-large representatives. The municipalities appoint three city/town council members; one each from Nevada City, Grass Valley, and the Town of Truckee.

### **Technical Advisory Committee (TAC)**

The TAC is made up of representatives of public transit operators, local public works and planning departments, public airport operators, the air pollution control district, and Caltrans. The Committee provides technical input on transportation issues and ensures there is coordination and cooperation in the transportation planning process.

### **Social Services Transportation Advisory Council (SSTAC)**

The SSTAC is made up of potential transit users who are representatives of the general public; seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local social service and consolidated transportation providers; and Truckee residents who represent the senior and Latino communities. The goal of the SSTAC is to maintain and improve transportation services to the residents of Nevada County, particularly the underserved and under-represented members of the community, such as the elderly and disabled. The SSTAC recommends action to the Commission relative to the unmet transit needs findings, and advises the Commission on transit issues, including coordination and consolidation of specialized transportation services.

### **Airport Land Use Commissions (ALUCs)**

The Nevada County Transportation Commission has been designated as the Airport Land Use Commission for the Nevada County Airport and provides staff for the Truckee Tahoe ALUC. The purpose of Airport Land Use Commissions is to protect public health, safety, and welfare by ensuring the orderly expansion of airports and adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within the areas around the airports, to the extent that these areas are not already devoted to incompatible uses.

### **Nevada County Demographics**

As of January 1, 2023, the population of Nevada County was estimated at 100,720. The largest municipality is Truckee with a population of 16,676, followed by Grass Valley at 13,488 and Nevada City at 3,342. The population of the unincorporated portion of the County was 67,214. The Race and Ethnicity data for Nevada County on Census.gov reported the racial makeup of the county as 83.7% White, followed by 10.2% Hispanic, 1.4% Asian, 1.0% Native American, 0.4% Black or African American, 0.1% Native Hawaiian and Pacific Islander, and 3.4% Some Other Race. The data at Census.gov indicates that 11% of the population was below the poverty level.

## **OVERALL WORK PROGRAM INTRODUCTION**

NCTC annually adopts a budget through the preparation of an Overall Work Program (OWP). This work program includes specific “Work Elements” that describe the planning projects and associated activities that are to be conducted, and identifies the type of funds that will pay for the expenditures, such as Rural Planning Assistance (RPA), Local Transportation Funds (LTF), Regional Surface Transportation Program (RSTP), Planning, Programming, and Monitoring (PPM), or Federal Transit Administration (FTA). A Memorandum of Understanding (MOU) between NCTC, the Cities of Grass Valley and Nevada City, the Town of Truckee, and the County of Nevada provides the framework for NCTC’s coordination of regional transportation planning with local governments in Nevada County. The Commission staff prepares a draft OWP and in accordance with the MOU, solicits and integrates comments from each of the jurisdictions. The proposed work program is then submitted to the Commission for approval and forwarded to Caltrans. Caltrans, as the grantor of Rural Planning Assistance funds and Federal Transit Assistance funds, approves the OWP. The budget reflects the on-going regional transportation planning process in Nevada County. Major concerns of each of the jurisdictions and Caltrans are reflected in the elements and levels of funding. The OWP is updated each year to report on the progress of identified projects, propose new or continuing projects for the ensuing year, and to provide an estimate of the required funding of the OWP work elements.

### **Public Participation**

Public involvement is a major component of the transportation planning and programming processes. NCTC makes a concerted effort to solicit public input from all Nevada County residents, including under- represented groups, in many aspects of transportation planning within Nevada County. Specific examples are listed below:

- NCTC maintains a website ([www.nctc.ca.gov](http://www.nctc.ca.gov)), a Facebook page, and a Twitter account to keep the public informed of transportation planning and programming efforts underway in Nevada County. Agendas are posted on the bulletin boards of local jurisdictions and emailed to mobile home parks, residential homeowners associations, senior centers, environmental advocates, associations representing the private sector, and individuals that have asked to be included on the distribution list. Citizens are encouraged to attend and speak at NCTC meetings on any matter included for discussion on the agenda at that meeting.
- Articles on the preparation of the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP), as well as the public comment periods, are posted on the NCTC website.
- Copies of the Draft RTP are made available for review at the main public libraries in western and eastern Nevada County, as well as on the NCTC website.
- Press releases are sent to the media establishments in western and eastern Nevada County announcing the Draft RTP is available for review and comment and noting some key findings.
- Public hearings are held and noticed in the main newspapers in western and eastern Nevada County prior to adoption of the RTP and RTIP.
- Each year public notifications are sent out to encourage participation in transportation planning processes, such as the annual unmet transit needs public hearing and numerous public workshops relating to the transportation projects and planning activities of NCTC.
- In accordance with AB52, NCTC conducts outreach and Tribal Consultation on any projects for which NCTC is lead agency and files a Notice of Preparation, Notice of Mitigated Negative Declaration or Notice of Negative Declaration. While there are currently no federally recognized tribes located within Nevada County, NCTC consults with the Native American Heritage Commission to identify Native American tribal organizations with historic or cultural interests regarding lands in Nevada County. These groups include but are not limited to the Nisenan of the Nevada City Rancheria and United Auburn Indian Community (UAIC).
- NCTC consults with USDA Forest Service Tahoe National Forest and Bureau of Land Management.

## Regional Issues, Needs, and Goals

The main transportation issues in western Nevada County are related to providing adequate multimodal transportation infrastructure and services to meet the needs of the County, while maintaining and enhancing the rural character and environmental qualities of the area. In western Nevada County, interregional traffic adds to the existing challenge and need to maintain and improve the transportation system.

In eastern Nevada County, the issues also stem from the challenges to meet the needs related to the high volumes of traffic generated by travelers taking advantage of the world-class recreational opportunities available in the Truckee-North Tahoe area. In addition to discretionary recreation demand travel, high housing costs have increased daily commuter trips into and out of the Truckee/North Tahoe region. To address these issues requires a multimodal and multijurisdictional approach to transportation planning in the region.

Acquiring adequate and timely funding for transportation improvements is the central need within all of the Nevada County issues. Implementation of highway and regional roadway improvements will be key to providing efficient operations, while improving safety and air quality. The 2020 Census reported that approximately 28.5% of the county population was over 65 years of age, between 2010 and 2020 that population increased from 19.6% to 28.5%, and it is projected that by 2030 this population is expected to increase to over 40%. As the population of residents over the age of 65 increases, it will result in increased demand for public transit services in Nevada County. Additional local, state, and federal transit operating and capital revenues, will be necessary in order to meet the additional demand placed on the public transit systems.

Transportation issues facing Nevada County which have been identified as regionally significant include the following:

- Insufficient state, federal, and local transportation revenues
- Air quality/greenhouse gas emission reductions
- Coordination of land use, air quality, and transportation planning
- Providing and maintaining a transportation system that enhances safety, the efficient movement of all people, goods, services, and information, and environmental quality
- Efficient implementation of new technologies, including zero-emission bus fleets and charging technology
- High cost of housing and short-term rentals increasing commute trips and distances
- Improvements to the regional transportation system to ensure safe and efficient emergency evacuation

Recognition of these issues leads to the overall goal of the Regional Transportation Plan, which is to provide and maintain a transportation system that enhances safety, the efficient movement of all people, goods, and services, and environmental quality. In the Policy Element this overarching goal is divided into the following four goals:

- 1) Provide for the safe and efficient movement of all people, goods, services, and information;
- 2) Reduce adverse impacts on the natural, social, cultural, and historical environment and the quality of life;
- 3) Develop an economically feasible multimodal transportation system;
- 4) Create and maintain a comprehensive, multi-modal transportation system to serve the needs of the County.

The following list of projects and planning efforts indicates progress made toward implementing the goals of the Regional Transportation Plan:

- Support of ongoing operation of Nevada County Connects, Truckee Tahoe Area Regional Transit, and associated paratransit services
- SR 49-La Barr Meadows Road Signalization and Widening project, constructed 2013
- SR 20/49 Dorsey Drive Interchange project, constructed 2014
- SR 49 Bicycle and Pedestrian Improvement project, constructed 2014
- SR 49 Signal Pre-emption, programmed 2012 STIP, constructed 2015/16
- SR 89 “Mousehole” Grade Separation, programmed 2012 STIP, constructed 2015/16
- Northeast Grass Valley Sidewalk Improvements, constructed 2015/16
- Newtown Road Class II/III Bike Lanes, constructed 2016/17
- Nevada County Active Transportation Plan, 2018/19
- SR 49 Multimodal Corridor Plan, 2019/20
- SR 174/20 Intersection Analysis, 2019/2020
- NCTC Travel Demand Model Update, 2019/20
- Town of Truckee Transit Center Relocation Feasibility Study, 2020/21
- Western Nevada County Transit Development Plan 2021/22
- SR 49 Comprehensive Multimodal Corridor Plan 2021/22
- SR 49-La Barr Meadows to McKnight Way, Environmental Impact Report 2021/22, Plans, Specifications, and Estimates 2023/24
- SR-49 Interstate 80 to McKnight Way Safety Needs Assessment 2021/22
- Ready Nevada County Extreme Climate Event Mobility and Adaptation Plan, 2021/22
- Legacy Trail – Brockway Multi-use Path, Construction 2021/22
- Legacy Trail Phase 4, Plans, Specifications, and Estimate, 2021/22
- Church Street Extension and Trout Creek Restoration, Plans Specifications, and Estimates 2021/2022
- Truckee Railyard Mobility Hub, Right of Way Acquisition, Plans Specifications, and Estimate, 2022/23
- West River Streetscape Improvement Project, Plans, Specifications, and Estimate, 2022/23
- Town of Truckee Microtransit Feasibility Study 2022/23
- Coldstream/I-80 Off Ramp Roundabout, Construction 2022/23
- SR 20 Omega Curve Correction, Planning, Environmental, and Design completed. Construction completion target: Winter 2025.
- SR 49 Multi-modal Corridor Improvement Project was awarded \$13.8 million from the Active Transportation Program, 2022/23. Construction to begin FY 2026/27.
- SR 174/49/20 Roundabout and Active Transportation Safety Project was awarded \$5.4 million from the Active Transportation Program, 2022/23. Construction to begin FY 2026/27.
- SR 49 Corridor Improvement Project: 2023/24 - \$14.6 million awarded of Trade Corridor Enhancement Program (TCEP) funding for southbound improvements between McKnight Way Interchange and La Barr Meadows Road. Construction to begin FY 2025/26.
- SR 49 Grass Valley Wildfire Evacuation Route Project: 2023/24 - \$35 million awarded of Local Transportation Climate Adaptation Program (LTCAP) funding. Construction to begin FY 2025/26.

**Federal Planning Factors:**

As shown in the chart below, the Federal Planning Factors have been integrated into NCTC’s FY 2024/25 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

<b><u>Planning Factors</u></b>	WE 1.1	WE 1.2	WE 2.1	WE 2.1.1	WE 2.2	WE 2.3	WE 2.3.3	WE 2.4	WE 2.4.1	WE 2.4.2	WE 2.4.3	WE 2.4.4	WE 2.4.5	WE 2.4.6
Economic Vitality	X	X	X	X	X	X	X	X					X	
Safety	X		X	X	X	X	X	X	X	X	X	X	X	
Security	X		X	X	X	X	X	X				X	X	
Accessibility	X		X	X	X	X	X	X			X	X	X	
Environment	X		X	X	X	X	X	X	X			X	X	X
Connectivity	X		X	X	X	X	X	X		X		X	X	
System Management & Operation	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Preservation	X		X	X	X	X	X	X		X		X	X	
Resiliency & Reliability	X	X	X	X	X	X	X	X				X	X	X
Travel & Tourism	X		X	X	X	X	X	X					X	

## WORK ELEMENT 1 - COMMUNICATION AND COORDINATION

Public involvement is a major component of NCTC's planning process. The activities and products from Project 1.1, General Services and Communication, are intended to provide the public with complete information and timely notices, thereby giving full public access to key decisions.

Work Element 1 incorporates the following activities that are an integral part of accomplishing NCTC's Mission:

- *NCTC interacts with the community through workshops, news media outlets, NCTC webpage, and social media platforms.*
- *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*

NCTC has the statutory responsibility to administer Transportation Development Act (TDA) funds, and to ensure that all expenditures of TDA funds are in conformity with the Regional Transportation Plan (RTP). NCTC also administers funds received from the Regional Surface Transportation Program (RSTP) and the Regional Transportation Mitigation Fee (RTMF) program. The work performed under Project 1.2, Fiscal Administration, has been incorporated into the NCTC Mission as follows:

- *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Through communication, collaboration, and public outreach activities, Work Element 1 incorporates the ten Federal Planning Factors (see page I-5) into the NCTC planning program.

Information and data developed through these activities are included in the Regional Transportation Plan and in transit planning documents.

**WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)**

**Project 1.1 - General Services and Communication**

Purpose: Conduct communication and public outreach activities. Provide administrative and financial support for the operation of the Nevada County Transportation Commission and its advisory committees through the activities listed below.

Additional/Continuing Work:

- Public information and outreach activities (LTF)
- Preparation of agendas, minutes, notices, and correspondence (LTF)
- Track legislation pertinent to the transportation planning process (LTF)
- Technical Advisory Committee (TAC) activities (LTF)
- Provide staff services to SSTAC (LTF)
- Personnel administration (LTF)
- Maintain and update the NCTC website (LTF)
- Office lease (LTF)
- Purchase equipment (LTF)
- Maintain the Commission's office and equipment (LTF)
- Press releases and social media platforms (LTF)
- Reports on legislative measures and monitor legislation that impacts transportation planning. (LTF)
- Update Conflict of Interest Code (LTF)
- Update DBE Program (LTF)
- Coordination with public safety agencies regarding the safety and security of the transportation system (LTF)
- Coordinate implementation of projects in the Regional Transportation Mitigation Fee (RTMF) Program. (LTF)
- Work with Nevada County, Grass Valley, and Nevada City to implement projects included in the multi-year Congestion Mitigation Air Quality (CMAQ) project listing. (LTF)
- Apply for FTA planning grants. (LTF)
- Annual Legislative Platform (LTF)

Products:

- Documentation of Commission and/or TAC meetings (Bimonthly)
- Executive Director's Reports (Bimonthly)
- Personnel reviews (Annual)
- FTA Section 5311 Program of Projects (Mar 25)

**Budget 1.1**

<b>Revenues:</b>		
	LTF	\$310,249.93
	LTF Carryover	\$29,812.07
	RTMF	\$7,500.00
<b>Total</b>		\$347,562.00
<b>Expenditures:</b>		
	Staff	\$244,762.41
	Indirect	\$45,799.60
	Consulting	\$57,000.00
<b>Total</b>		\$347,562.00

Totals may not equal addition of amounts in columns due to rounding.  
Indirect costs are paid with local funds (see Budget Table 5).

## **WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)**

### **Project 1.2 - Fiscal Administration**

Purpose: Administer funds held by NCTC in accordance with the provisions of the TDA Guidelines and State and Federal requirements through the activities listed below.

#### Previous Work:

- Develop and oversee Overall Work Program and annual budgets
- Oversee fiscal and performance audits, as required
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations
- Preparation of State Controller's Annual Report
- Annual "Unmet Transit Needs" public hearing (SSTAC)
- Preparation of monthly financial reports
- Review and process claims for TDA funds
- Reports to Caltrans regarding FTA grants and RPA funds
- Update transportation/transit claim guidelines and forms
- Administer the Regional Surface Transportation Program
- Accounting/payroll
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies
- Triennial Performance Audit for FYs 2018/19, 2019/20, and 2020/21

#### Additional/Continuing Work:

- Develop and oversee Overall Work Program and annual budgets (LTF)
- Oversee fiscal and performance audits, as required (LTF)
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations (LTF)
- Preparation of State Controller's Annual Report (LTF)
- Annual "Unmet Transit Needs" public hearing (LTF)
- Preparation of monthly financial reports (LTF)
- Review and process claims for TDA funds (LTF)
- Reports to Caltrans regarding FTA grants and RPA funds (LTF)
- Update transportation/transit claim guidelines and forms (LTF)
- Administer the Regional Transportation Mitigation Fee Program (RTMF)
- Administer the Regional Surface Transportation Program (LTF)
- Accounting/payroll (LTF)
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies (LTF)
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA) (LTF)

#### Products:

- Closeout FY 202324 OWP (Sept 24)
- Manage FY 2024/25 Overall Work Program (July 24-June 25)
- State Controller's Annual Report (Dec 24)
- Findings of Apportionment (Feb 25)
- Draft FY 2025/26 Overall Work Program (Mar 25)
- Final FY 2025/26 Overall Work Program (May 25)

**WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)**

- Completed Fiscal and Compliance Audit (Mar 25)
- Accounting Reports/Payroll/Payment Authorizations/Tax Reports (Ongoing)
- Financial reports (Monthly)
- Triennial Performance Audit for FYs 2021/22, 2022/23, and 2023/24 (May 2025)

**Budget 1.2**

<b>Revenues:</b>		
	LTF	\$437,287.18
<b>Total</b>		\$437,287.18
<b>Expenditures:</b>		
	Staff	\$277,804.75
	Indirect	\$51,982.43
	Fiscal Audits	\$57,500.00
	Triennial Performance Audit	\$50,000.00
<b>Total</b>		\$437,287.18

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

NCTC has the responsibility to prepare and adopt a Regional Transportation Plan (RTP) directed to the achievement of a coordinated and balanced regional transportation system. The plan is to be action-oriented and pragmatic, considering both the short-and-long term future, and is to present clear, concise policy guidance to local and state officials. Projects 2.1 (Transportation Planning), 2.1.1 (Nevada County Regional Transportation Plan Update), 2.2 (Transportation Improvement Programs), 2.3 (Transit and Paratransit Programs), and 2.4 (Coordination of Regional Planning), are tied to the NCTC Mission by the following activities:

- *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- *NCTC develops and adopts a Regional Transportation Improvement Program that is consistent with the RTP.*
- *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, the NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*

The following activities and products included in Work Element 2 are appropriate uses of Rural Planning Assistance Funds:

- ✓ Participate in Federal and State Clean Air Act transportation related air quality planning activities. (Projects 2.1 and 2.2)
- ✓ Develop and/or modify tools that allow for better assessment of transportation impacts on community livability and emergency preparedness (e.g. integration of GIS and census data into the regional traffic model and development of performance measurement tools and strategies). (Projects 2.1 and 2.4)
- ✓ Identify and document transportation facilities, projects, and services required to meet the regional and interregional mobility and access needs. (Projects 2.1, 2.2, and 2.3)
- ✓ Define solutions and implementation issues in terms of the multimodal transportation system, land use and economic impacts, financial constraints, air quality and environmental concerns (including wetlands, endangered species, and cultural resources). (Projects 2.1 and 2.2)
- ✓ Assess the operational and physical continuity of transportation system components within and between metropolitan and rural areas, and interconnections to and through regions. (Projects 2.1, 2.3, and 2.4)

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

- ✓ Conduct transit needs public hearings and prepare transit development plans and transit marketing plans as appropriate. (Project 2.3)
- ✓ Investigate methods to reduce vehicle travel and methods to expand and enhance travel services. (Projects 2.3 and 2.4)
- ✓ Incorporate transit and intermodal facilities, bicycle transportation facilities, and pedestrian walkways in projects where appropriate. (Projects 2.1, 2.2 and 2.3)
- ✓ Participate with regional, local and state agencies, the general public, and the private sector in planning efforts to identify and implement policies, strategies, programs and actions that maximize and implement the regional transportation infrastructure. (Projects 2.1, 2.2, 2.3, and 2.4)
- ✓ Conduct collaborative public participation efforts to further extend transportation planning to communities previously not engaged in discussion. (Project 2.1 and 2.3)
- ✓ Create, strengthen, and use partnerships to facilitate and conduct regional planning activities between Caltrans, RTPAs, Metropolitan Planning Organizations (MPOs), transit districts, cities, counties, the private sector, and other stakeholders. (All WE 2 Projects)
- ✓ Use partners to identify and implement policies, strategies, programs and actions that enhance the movement of people, goods, services, and information. (Projects 2.1 and 2.3)
- ✓ Ensure that projects developed at the regional level are compatible with statewide and interregional transportation needs. (Projects 2.2 and 2.4)
- ✓ Conduct planning and project activities (including corridor studies, and other transportation planning studies) to identify, develop, and monitor current and future STIP projects. (Projects 2.1 and 2.2)
- ✓ Implement ways to meet transportation needs by using existing transportation facilities more efficiently. Encourage owners and operators of transportation facilities/systems to work together to develop operational objectives and plans maximizing utilization of existing facilities. (Projects 2.1, 2.3 and 2.4)
- ✓ Document environmental and cultural resources and develop and improve coordination between agencies using Geographic Information Systems (GIS), Intelligent Transportation Management Systems (ITMS), and other computer-based tools. (Projects 2.1 and 2.4)

Work Element 2, Regional Transportation Planning, incorporates the ten Federal Planning Factors into the NCTC planning program (see page I-6).

Monitoring safety and operational data of transportation facilities and services in Projects 2.1 and 2.3 will aid NCTC efforts to incorporate “safety” and “security” within the planning process. Through expanded Technical Advisory Committee meetings, transportation planning will be coordinated with emergency preparedness plans in the region. Systems management and operational data will be used to identify opportunities to increase transit ridership and develop operational improvements for regional transportation facilities. Management and operations data will also be key components in guiding capital investment plans for regional transportation system facilities and services. Planning activities will include coordination with nonemergency human service transportation providers. NCTC will also provide information to regional transit operators to ensure appropriate safety, security, and operational training opportunities are provided.

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

In January 2024, NCTC in coordination with Nevada County Transit submitted an application to the FY 2024/25 Caltrans Strategic Partnership – Transit Planning Grant program to fund a Comprehensive Operational Analysis (COA). The planning study will comprehensively review the existing transit services offered in western Nevada County and identify areas of opportunity to transition to alternative operating models to provide greater system efficiency and ridership benefits. Caltrans anticipates the award announcement to be released in the Summer of 2024. If NCTC is awarded grant funding the planning project will be amended into NCTC's FY 2024/25 Overall Work Program.

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.1 - Transportation Planning**

Purpose: Regional planning and implementation, monitoring the regional transportation system, and implementation of the Regional Transportation Plan through the activities listed below.

- Update travel demand models and circulation plans.
- Coordinate the RTP with Caltrans planning documents.
- Coordinate the RTP with county, town, and city general plans.
- Complete planning studies on projects in the RTP to be programmed in the RTIP.
- Plan and coordinate local, regional, state, and federal funding for RTP projects (e.g., RTMF, STIP, RSTP, SHOPP, CMAQ, and federal grants).

#### Previous Work:

- Update travel demand model to address new Vehicle Miles Traveled (VMT) requirements. (Consultant)
- Development of regional transportation models. (Consultant)
- Development of the Regional Transportation Mitigation Fee program. (Consultant)
- Assist member agencies with review and update of transportation capital improvement programs (CIPs) and master plans.
- Incorporate local agency transportation CIPs and master plans into the RTP and RTIP as appropriate.
- Update traffic model land use files.
- Participate in updates of Nevada County, Truckee, Grass Valley, Nevada City General Plans.
- Conduct and update planning studies as needed for regional projects identified by NCTC, TAC, and member agencies.
- Analyze alternative growth scenarios and report on related infrastructure needs and costs.
- Identify Right-of-Way needed for future transportation projects.
- Conduct technical studies necessary to support policies and projects included in the RTP.
- Work with Nevada County's GIS staff to ensure the following airport information is included in the GIS database: airport locations, airport boundaries, noise contours, airport influence area, and ground access routes to airports.
- Participated in the update of Town of Truckee General Plan

#### Additional/Continuing Work:

- Monitor implementation of the Comprehensive Multimodal Corridor Plan (CMCP) recommendations. (NCTC) (RPA, LTF, & PPM)
- Solicit input from citizens and transportation stakeholders, including the Native American community, disadvantaged communities, and agencies regarding transportation issues. (NCTC) (RPA & LTF)
- Update capital improvement needs lists. (NCTC) (RPA, LTF & PPM)
- Coordinate with the Town of Truckee's update of the Trails Master Plan (RPA)
- Work with Northern Sierra Air Quality Management District (NSAQMD) to determine air quality impacts of regional transportation plans and improvement programs. (NCTC) (RPA & LTF)
- Participate with NSAQMD, Caltrans, and other agencies in planning related to Federal 8-hour ozone standards. (NCTC) (RPA & LTF)
- Develop information to evaluate goods movement impacts on the region's transportation system and consider air quality issues related to goods movement. (NCTC) (RPA, LTF, & PPM)
- Update Highway Performance Monitoring System (HPMS) data. (NCTC) (RPA, LTF, & PPM)

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.1 - Transportation Planning (continued)**

- Coordinate with public safety agencies. (NCTC) (RPA & LTF)
- Local participation in regional planning and updating traffic counts (NCTC, Grass Valley, Nevada City, Town of Truckee, Nevada County) (RPA)
- Monitor existing traffic conditions and safety data. (NCTC) (RPA & LTF)  
Coordinate with Caltrans to develop and implement performance measures in the regional planning process. (NCTC) (RPA & LTF)
- Coordinate with Northern Sierra Air Quality Management District (NSAQMD) and California Air Resources Board (CARB) to assist in development of the Statewide Implementation Plan (SIP) for western Nevada County. (NCTC) (RPA & LTF)
- Review and compare the California State Transportation Agency Final Climate Action Plan for Transportation Infrastructure (CAPTI) to the RTP policies, regional needs, and projects to determine if the projects align with proposed investment strategies. (NCTC) (RPA & LTF)
- When developing regional transportation projects and updating planning documents, NCTC will consider and incorporate transit services, intermodal facilities, and pedestrian bicycle facilities whenever appropriate. (NCTC) (RPA & LTF)
- Planning activities related to CMAQ program including preparation and releasing of call for projects, review and ranking applications, project selection, and programming. (NCTC) (RPA & LTF)
- Coordinate review of safety and design concerns of state highway projects. (NCTC) (RPA, LTF, & PPM)
- Identify and analyze issues relating to integration of regional transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation. (NCTC) (RPA & LTF)
- SB743 VMT Forecasting Tool and Web Hosting. (NCTC/Consultant) (LTF)
- Analyze climate related impacts to the transportation system and identify strategies to address resiliency. (NCTC) (RPA & LTF)

Products:

- Documentation of Air Quality Conformity Process (As Needed)
- Traffic count updates (Annual)
- Reports on new issues and projects to be included in the RTP (Annual)
- Progress reports on project planning activities (Bimonthly)

**Budget 2.1**

<b>Revenues:</b>		
	LTF	\$262.96
	LTF Carryover	\$28,197.36
	RPA Formula	\$39,737.04
	STIP Planning PPM	\$71,772.53
<b>Total</b>		\$139,969.89
<b>Expenditures:</b>		
	Staff	\$42,348.77
	Indirect	\$17,621.13
	Transportation Eng	\$40,000.00
	Local Agency	\$30,000.00
	Traffic Counts	\$10,000.00
<b>Total</b>		\$139,969.89

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update**

Purpose: Update the Nevada County Regional Transportation Plan (RTP) in compliance with California Government Code Section 65041.1. Every Regional Transportation Planning Agency (RTPA) is required by law to prepare a long-range transportation plan to ensure that the region’s vision and goals are clearly identified. The long-range plan, known as the RTP, is an important policy document that is based on the unique needs and characteristics of a region, helps shape the region’s transportation system, economy, and environment, and communicates the regional transportation vision to the state and federal government. As fundamental building blocks of the State’s transportation system, the RTP also supports state goals for transportation, environmental quality, economic growth, and social equity.

#### Previous Work:

- 2015 Performance Based Regional Transportation Plan.
- Incorporated into the RTP, policies, strategies, programs, and actions that enhance movement of people, goods, services, and information.
- Prepared and distributed a Request for Proposals to qualified consultants to update the RTP. Reviewed proposals, selected consultant, and executed contract to update the RTP.
- RTP administrative draft and draft environmental document
- RTP final report and final environmental document

#### Additional/Continuing Work:

- Integrate system safety and security elements into the RTP. (NCTC/Consultant) (RPA)
- Review and analyze data from the SR 49 Highway Safety Assessment report to be incorporated into the next update of the Regional Transportation Plan. (NCTC/Consultant) (RPA)
- Project Advisory Committee activities. (NCTC/Consultant) (RPA & STIP)
- Project meetings and coordination. (NCTC/Consultant) (RPA & STIP)
- Project support and administration of grant. (NCTC/Consultant) (RPA & STIP)
- Prepare quarterly reports and invoices. (NCTC) (RPA & STIP)
- Project initiation and baseline information/data collection. (NCTC/Consultant) (RPA & STIP)
- Consultant to update content, graphics, and EIR for update of RTP. (NCTC/Consultant) (PPM)
- Review and confirm RTP goals and objectives. (NCTC/Consultant) (RPA & STIP)
- Analysis of previous performance measures. (NCTC/Consultant) (RPA & STIP)
- Identify trends and targets for each performance measure. (NCTC/Consultant) (RPA & STIP)
- Develop system performance report. (NCTC/Consultant) (RPA & STIP)
- Prepare forecast of future conditions and needs. (NCTC/Consultant) (RPA & STIP)
- Identify policies, strategies, and investments that will support attainment of performance targets and desired trends. (NCTC/Consultant) (RPA & STIP)
- Prepare financial plan regarding implementation of adopted strategies in RTP. (NCTC/Consultant) (RPA & STIP)
- Prepare media releases and hold public workshops. (NCTC/Consultant) (RPA & STIP)
- Prepare Draft RTP and environmental documentation. (Consultant) (RPA & STIP)
- Conduct public hearing on Draft RTP and environmental documentation. (RPA & STIP)
- Prepare Final RTP and environmental documentation. (Consultant) (RPA & STIP)

**WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update (continued)**

Products:

- Draft 2045 Nevada County Regional Transportation Plan (May 2024)
- Final 2045 Nevada County Regional Transportation Plan & Addendum EIR (July 2024)

**Budget 2.1.1**

<b>Revenues:</b>		
	RPA Formula	\$119,507.04
<b>Total</b>		\$119,507.04
<b>Expenditures:</b>		
	Staff	\$51,822.14
	Consultant	\$67,684.90
<b>Total</b>		\$119,507.04

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.2 – Transportation Improvement Programs**

Purpose: To monitor implementation of the Regional Transportation Improvement Program (RTIP) and Interregional Transportation Improvement Program (ITIP) funding and provide policy analysis and recommendations regarding the RTIP and the State Transportation Improvement Program (STIP) through the activities listed below.

Previous Work:

- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection.
- Submission of the 2020 Regional Transportation Improvement Program projects to the CTC
- Monitor planning, design, and construction of improvement projects on SR 49 widening between the Wolf/Combie Road intersection and Grass Valley, to ensure consistency with the adopted Transportation Improvement Program.
- Participate with Caltrans in developing the SR 49 Comprehensive Multimodal Corridor Plan (CMCP). (RPA & LTF)
- 2022 RTIP adoption (Nov 2021)
- 2024 RTIP adoption (Nov 2023)

Additional/Continuing Work:

- Monitor STIP implementation. (NCTC) (RPA & LTF)
- Encourage interagency coordination to identify and develop new RTIP projects. (NCTC) (RPA & LTF)
- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection. (NCTC) (RPA & LTF)
- Coordinate with Caltrans regarding Interregional Transportation Improvement Program (ITIP) participation in STIP funded projects in Nevada County. (NCTC) (RPA & LTF)
- Review and comment on ITIP funding criteria proposed in the Caltrans Strategic Investment Strategy (CSIS). (NCTC) (RPA & LTF)
- Begin preparation of draft 2024 RTIP - October 2023 (NCTC) (RPA & LTF)
- Public hearing and adoption of 2024 RTIP - November 2023 (NCTC) (RPA & LTF)
- Submittal of 2024 RTIP to the CTC - December 2023 (NCTC) (RPA & LTF)
- Review consistency of future RTIP projects with the Climate Action Plan for Transportation Infrastructure and California Transportation Plan 2050 (NCTC) (RPA & LTF)
- Participate with Caltrans in preparation of the Project Approval and Environmental Documentation for a future widening project on SR49 from La Barr Meadows Rd to McKnight Way. (NCTC) (RPA & LTF)

Products:

- Status reports on Nevada County’s STIP projects (Bimonthly)
- Reports regarding implementation of the Nevada County RTIP (Ongoing)
- Reports on implementation of Caltrans SR 49 Comp Multimodal Corridor Plan (Annual)

**Budget 2.2**

<b>Revenues:</b>		
	LTF Carryover	\$7,231.77
	RPA Formula	\$38,648.05
<b>Total</b>		\$45,879.82
<b>Expenditures:</b>	Staff	\$38,648.05
	Indirect	\$7,231.77
<b>Total</b>		\$45,879.82

Totals may not equal addition of amounts in columns due to rounding

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.3 – Transit and Paratransit Programs**

Purpose: Work with city, county, and town staff to improve efficiency, productivity, and cost effectiveness of existing transit and paratransit systems through the activities listed below.

#### Previous Work:

- 2021 Western Nevada County Transit Development Plan
- 2021 Nevada County Coordinated Public Transit-Human Services Transportation Plan.
- Monitor ridership, expenditures, and revenue for each system.
- Hold coordination meetings with transit and paratransit providers.
- Check operational performance indicators for each system.
- Develop and present information regarding alternative forms of transportation that are sustainable and practical for Nevada County.
- Coordinate with human service transportation providers.
- Distribute press releases and other educational information regarding alternative forms of transportation.
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition.
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).
- Assisted transit operators with analysis of impacts due to COVID-19.

#### Additional/Continuing Work Activities:

- Assist in implementation of Transit Development Plans and Nevada County Coordinated Public Transit-Human Services Transportation Plan. (LTF & RPA)
- Monitor ridership, expenditures, and revenue for each system. (LTF & RPA)
- Hold coordination meetings with transit and paratransit providers. (LTF & RPA)
- Check operational performance indicators for each system. (LTF & RPA)
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County. (LTF & RPA)
- Coordinate with human service transportation providers. (LTF & RPA)
- Distribute press releases and other educational information regarding alternative forms of transportation. (LTF & RPA)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (LTF & RPA)
- Assist transit operators with feasibility analysis of transit electrification mandate. (LTF & RPA)
- Coordinate with Town on public polling effort in consideration of 2024 Transportation - Transit Ballot Measure (LTF & RPA)

#### • Products:

- Reports to the Commission regarding staff participation in the transit and paratransit planning processes (Bimonthly)
- Quarterly ridership, expenditure, and revenue reports for each system
- Quarterly operational performance reports for each system
- Bi-monthly minutes of the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.3 – Transit and Paratransit Programs (continued)**

**Budget 2.3**

<b>Revenues:</b>		
	LTF Carryover	\$16,286.85
	RPA Formula	\$46,332.82
<b>Total</b>		\$62,619.67
<b>Expenditures:</b>		
	Staff	\$46,332.82
	Indirect	\$16,286.85
<b>Total</b>		\$62,619.67

**Totals may not equal addition of amounts in columns due to rounding**

Indirect costs are paid with local funds (see Budget Table 5).

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.3.3 - Eastern Nevada County Transit Development Plan Update

Purpose: To update the Five-Year Transit Development Plan (TDP) for eastern Nevada County. This project will guide the growth of services over the next five years and will be accomplished through the following activities:

Previous Work:

- Eastern Nevada County TDP Update, 2017.
- Triennial Performance Audits.
- Nevada County Coordinated Public Transit-Human Services Transportation Plan, 2020.
- Scope of Work (May 23)
- Request for Proposals (June 23)
- Consultant contract (July 23)

Additional/Continuing Work Activities:

- Prepare and distribute a Request for Proposal to qualified consultants. (NCTC) (RPA)
- Review proposal, select consultant, and execute a contract. (NCTC) (RPA)
- Finalize the work program and refine the scope of work. (NCTC/Consultant) (RPA/LTF)
- Project initiation and data collection. (NCTC/Consultant) (RPA/LTF)
- Assess transit needs. (NCTC/Consultant) (RPA/LTF)
- Assess current transit services. (NCTC/Consultant) (RPA/LTF)
- Analyze transit demand. (NCTC/Consultant) (RPA/LTF)
- Analyze and incorporate information from the Town of Truckee micro-transit feasibility study and pilot data (NCTC/Consultant) (RPA/LTF)
- Develop transit service alternatives (including consideration of services provided through a regional cooperative process). (NCTC/Consultant) (RPA/LTF)
- Develop capital, financial, management, marketing alternatives. (NCTC/Consultant) (RPA/LTF)
- Preparation and presentation of draft TDP. (NCTC/Consultant) (RPA/LTF)
- Modify draft TDP and prepare final plan. (NCTC/Consultant) (RPA/LTF)
- Project meetings and coordination. (NCTC/Consultant) (RPA/LTF)
- Project Advisory Committee (PAC) activities. (NCTC/Consultant) (RPA/LTF)
- Public outreach activities. (NCTC/Consultant) (RPA/LTF)
- Project support and administration of grant. (NCTC/Consultant) (RPA/LTF)

Products:

- Technical Memoranda (Mar 24)
- Draft Report (May 24)
- Final Report (July 24)

### Budget 2.3.3

<b>Revenues:</b>		
	LTF	\$74,995.00
	LTF Carryover	\$26,534.90
	RPA Formula	\$14,172.51
<b>Total</b>		\$115,702.41
<b>Expenditures:</b>		
	Staff	\$40,707.41
	Consulting	\$74,995.00
<b>Total</b>		\$115,702.41

Totals may not equal addition of amounts in columns due to rounding

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4 - Coordination of Regional Planning**

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with regional transportation planning.
- Analyze regional transportation impacts of proposed development projects, including VMT.
- Improve Transportation Systems Management (TSM) and Transportation Demand Management (TDM) efforts in the region.
- Provide for Commission participation in studies done by other agencies.
- Promote cooperation between regional planning agencies.
- Promote regional transportation services (e.g. connections to Capitol Corridor rail service).
- Participate and coordinate in regional evacuation planning efforts.

Previous Work:

- Review of local development projects and environmental documents.
- Traffic model analyses of development projects, and modifications to regional and local transportation facilities proposed by public agencies.
- Study to extend Capitol Corridor train service to Truckee/Tahoe area.
- Participate in the SR 49 Corridor Study with Placer County Transportation Planning Agency (PCTPA) and Caltrans.
- Participate in the Tahoe Gateway Intelligent Transportation Study.
- Coordinate with Placer County, PCTPA, Nevada County, and Caltrans as a Technical Advisory Committee for the SR 49 Corridor Study.
- Coordinate with Caltrans, SACOG, El Dorado Transportation Commission, Sierra County Transportation Commission, and Placer County Transportation Planning Agency to update and maintain the Tahoe Gateway ITS Regional Architecture.
- Participate with Caltrans and RTPAs to pursue rail projects that will improve goods movement and enhance passenger rail service.
- Work with the Northern Sierra Air Quality Management District (NSAQMD) to develop and implement transportation control measures consistent with the region's air quality non-attainment plan and Regional Transportation Plan.
- In conjunction with PCTPA and Caltrans, actively pursue, develop, and implement funding for SR 49 corridor improvements.
- Participate as a member of the Tahoe Gateway Architecture Maintenance Team.
- Coordinate with member agencies to reestablish and enhance Transportation Demand Management (TDM) programs in Nevada County.
- Assist with modeling and traffic analyses as requested by jurisdictions and approved by NCTC.
- Analyze transportation impacts of development proposals.
- Analyze proposed modifications to city and county land use plans.
- Participate in the North State Super Region “North State Transportation for Economic Development Study.”
- Review updates of the Circulation and Land Use Elements of General Plans for Nevada County, cities of Grass Valley and Nevada City, and the Town of Truckee to ensure consistency with the adopted Airport Land Use Compatibility Plans (ALUCPs) for the Nevada County and Truckee Tahoe airports.
- Participate in inter-regional planning projects (e.g. North State Super Region (NSSR), I-80 Corridor Management Plan, and Trans-Sierra Transportation Coalition).
- Participate with PCTPA and Caltrans to develop update of Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno (LTF)

## **WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4 - Coordination of Regional Planning (continued)**

#### Additional/Continuing Work:

- Participate in Regional Transportation Planning Agency group meetings and California Rural Counties Task Force meetings. (LTF)
- Participate in Federal and State Clean Air Act transportation related air quality planning activities. (LTF)
- Participate in the Truckee/North Tahoe Transportation Management Association (TNT/TMA) and Resort Triangle Transportation Planning Coalition (RTTPC) meetings. (LTF)
- Review and comment on Caltrans Systems Plans and related documents. (LTF)
- Coordination with the Nevada County Economic Resource Council. (LTF)
- Monitor planning efforts in Grass Valley, Nevada City, Nevada County, Truckee. (LTF)
- Present information to local civic groups regarding regional transportation planning. (LTF)
- Participate in local ad hoc committees. (LTF)
- Maintain formal consultation with Native American Tribal Governments. (LTF)
- Maintain formal consultation with the U.S Forest Service & Bureau of Land Management. (LTF)
- Monitor implementation of the Nevada County Active Transportation Plan. (LTF)
- Participate in the “Zero Traffic Fatalities Task Force”. (LTF)
- Participate in Critical Freight Corridors Working Group. (LTF)
- Participate in SR 49 Stakeholders Committee. (LTF)
- Distribute press releases. (LTF)
- California Local Streets and Roads Needs Assessment Oversight Committee Participation (LTF)
- Coordinate with partner agencies to implement the federal performance-based approach in the scope of the transportation planning process. (LTF)
- Participate in the California Federal Programming Group (CFPG). (LTF)
- Participate in the Transportation Cooperative Committee. (LTF)
- Participate on the Truckee Transit Center Study Project Advisory Committee. (LTF)
- Coordinate with local jurisdictions in the identification of pedestrian and bicycle projects that meet the requirements for Active Transportation Program grant funding and plan to resubmit grant applications. (LTF)
- Coordinate with partners to identify policies, strategies, programs, and actions that enhance the movement of people, goods, services and information on the regional, interregional, and state highway systems. (LTF)
- Participate in Interregional Transportation Strategic Plan (ITSP) Workshops. (LTF)
- Participate in Federal Rescission working group. (LTF)
- Participate with North Tahoe SSTAC and Placer County SSTAC in coordination of unmet needs hearings.
- Participate in the preparation of the SR 49 Comprehensive Multimodal Corridor Plan (CMCP). (LTF)
- Participate on the Project Advisory Committee for the SR 49 Safety Assessment. (LTF)
- Participate with CalSTA in development and implementation of the Climate Action Plan for Transportation Infrastructure (CAPTI). (LTF)
- Coordinate with California State Association of Counties and Rural County Representatives of California regarding transportation policy (LTF)
- Coordinate with Western Region Institute of Transportation Engineers on development of Induced Demand White Paper. (LTF)
- Participate and coordinate evacuation planning with the Nevada County Office of Emergency Services, Nevada County Sheriff’s Department, CAL FIRE NEU, California Highway Patrol, and other local emergency responders. (LTF)

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4 - Coordination of Regional Planning (continued)

#### Products:

- Reports regarding participation in regional coordination activities (e.g. Zero Traffic Fatalities Task Force, Critical Freight Corridors Working Group, ITSP Workshops, Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno, and Critical Freight Corridors Working Group). (Bimonthly)
- Reports on coordination with the Nevada County Economic Resource Council. (Bimonthly)
- Reports on SR 49 Corridor improvements. (Bimonthly)
- Reports to the Commission regarding North State Super Region meetings and activities. (Bimonthly)
- Reports regarding RTPA and RCTF meetings. (Bimonthly)
- Reports regarding TNT/TMA and RTTPC activities. (Bimonthly)

#### Budget 2.4

<b>Revenues:</b>		
	LTF	\$92,113.12
	LTF Carryover	\$38,188.23
	RSTP	\$30,000.00
<b>Total</b>		\$160,301.35
<b>Expenditures:</b>		
	Staff	\$92,113.12
	Indirect	\$35,388.23
	Consulting	\$30,000.00
	Rural Counties Task Force	\$2,000.00
	Statewide Local Streets and Roads	\$800.00
<b>Total</b>		\$160,301.35

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.1 – Local Road Safety Plan

**Purpose:** The Federal Highway Administration (FHWA) requires all states to have a Strategic Highway Safety Plan (SHSP) that provides a framework for reducing highway fatalities and serious injuries on all public roads. In turn, California encourages local agencies to have a Local Road Safety Plan (LRSP) to competitively obtain Highway Safety Improvement Program (HSIP) funds. Nevada County will update the LRSP adopted in 2019.

**Previous Work:**

- Development of regional transportation models
- Update of Western Nevada County Transit Development Plans, Nevada County Bicycle Master Plan and Nevada County Pedestrian Improvement Plan
- Preparation of Nevada County 2019 LRSP

**Continuing Work:**

- Prepare and distribute a Request for Proposal to qualified consultants. (Nevada County DPW) (RSTP)
- Review proposal, select consultant, and execute a contract. (Nevada County DPW/NCTC) (RSTP)
- Engage consultant to prepare Nevada County LRSP. (Nevada County DPW) (RSTP)
- Draft vision statement and goals. (Nevada County DPW) (RSTP)
- Identify and select stakeholders to assist in developing safety strategies. (Nevada County DPW) (RSTP)
- Conduct public outreach activities. (Nevada County DPW) (RSTP)
- Prepare data summary, identify emphasis areas, and safety strategies. (Nevada County DPW) (RSTP)
- Prepare draft and final Nevada County LRSP. (Nevada County DPW) (RSTP)

**Products:**

- Scope of Work (Sep 24)
- Request for Proposals (Oct 24)
- Consultant contract (Nov 24)
- Vision and Goals (Jan 25)
- Data Summary, Emphasis Areas, and Strategies (Mar 25)
- Draft and Final Nevada County LRSP (May 25)

### Budget 2.4.1

<b>Revenues:</b>		
	RSTP	\$80,737.18
<b>Total</b>		\$80,737.18
<b>Expenditures:</b>		
	NCTC	\$737.18
	Nevada County	\$80,000.00
<b>Total</b>		\$80,737.18

Totals may not equal addition of amounts in columns due to rounding  
 Indirect costs are paid with local funds (see Budget Table 5).

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.2 – Airport Land Use Commission Planning and Reviews

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with airport land use compatibility plans.
- Promote cooperation between land use planning agencies and airport land use commissions.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs.
- Provide staff support to Nevada County and Truckee Tahoe Airport Land Use Commissions.
- Participate in statewide ALUC meetings.

Previous Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Additional/Continuing Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Products:

- Reports on airport land use compatibility issues. (Ongoing)

### Budget 2.4.2

<b>Revenues:</b>		
	LTF Carryover	\$19,950.49
	ALUC Fees	\$15,000.00
<b>Total</b>		\$34,950.49
<b>Expenditures:</b>		
	Staff	\$19,950.49
	ALUC Reviews	\$15,000.00
<b>Total</b>		\$34,950.49

Totals may not equal addition of amounts in columns due to rounding

## WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

### Project 2.4.3 – Zion St. Mobility/School Access Study

Purpose: Analyze cost-effective improvements in Zion Street Corridor related to improving safety and pedestrian and bicycle connectivity to school facilities.

Previous & Continuing Work:

- Completion of the 2016 Regional Transportation Plan (RTP)
- Completion of 2019 Active Transportation Plan (ATP)

Additional Work Activities:

- Prepare and distribute a Request for Proposal to qualified consultants (RPA) (NCTC)
- Review proposals, select consultant, and execute a contract (RPA) (NCTC/Consultant)
- Finalize the work program and refine the scope of work (RPA) (NCTC/Consultant)
- Project meetings and coordination (RPA) (NCTC/Consultant)
- Public Outreach (RPA) (NCTC/Consultant)
- Project Advisory Committee activities (RPA) (NCTC)
- Project support and administration of grant (RPA) (NCTC)
- Prepare quarterly reports and invoices (RPA) (NCTC)
- Project initiation and data collection (RPA) (NCTC/Consultant)
- Develop potential improvement alternatives (RPA)
- Prepare Draft Report (RPA)
- Public workshops (RPA)
- Prepare Final Report (RPA)

Products:

- Consultant Procurement Process (May – Jun 2024)
- Consultant Contract (Jul 2024)
- Working Paper #1 (Oct 2024)
- Working Paper #2 (Jan 2025)
- Draft Report (March 2025)
- Final Report (May 2025)

### Budget 2.4.3

<b>Revenues:</b>		
	LTF	\$113.47
	RPA Grant	\$120,000.00
<b>Total</b>		\$120,113.47
<b>Expenditures:</b>		
	Staff	\$5,113.47
	Consultant	\$115,000.00
<b>Total</b>		\$120,113.47

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4.4 – Rural Counties Task Force Rural Induced Demand Study**

Purpose: On behalf of the Rural Counties Task Force, the Nevada County Transportation Commission is managing a study to be conducted by qualified transportation consulting firms in partnership with legal firms with expertise in the California Environmental Quality Act (CEQA) to review the previous research on induced demand, as well as current available data, related guidance documents, and causal factors, to determine the significance and applicability of induced demand on rural highway improvements. In addition, the study will provide recommendations on how to appropriately address induced demand on rural highway improvements, including recommendations for addressing these rural highway improvements in relation to CEQA and recommendations for incorporating the study findings into future updates of state guidance documents.

#### Work Activities:

- Prepare and distribute a Request for Qualifications to qualified consultants (NCTC) (RPA Formula, LTF)
- Establish Project Selection Committee and Project Advisory Committee (NCTC) (RPA Formula, LTF)
- Review and rank proposals, conduct oral interviews, and finalize consultant ranking (NCTC) (RPA Formula, LTF)
- Select consultant and execute contract (NCTC) (RPA Formula, LTF)
- Finalize the work program and refine scope of work (NCTC/Consultant) (RPA Formula, LTF)
- Project meetings and coordination (NCTC/Consultant, RPA Formula) (RPA Grant, LTF)
- Project Advisory Committee activities (NCTC/Consultant, RPA Formula) (RPA Grant, LTF)
- Project support and administration of grant (NCTC/Consultant) (RPA Formula, LTF)
- Prepare quarterly reports and invoices (NCTC) (RPA Formula, LTF)
- Project initiation and data collection (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Review previous research on induced demand and document findings related to rural highway improvements (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Review state guidance documents in relation to induced demand for transportation projects (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Review and collect available data on induced demand related to rural highway improvements (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Review and document the causal factors related to the induced demand, including a review of their presence on rural highway projects (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Determine the significance and applicability of induced demand for roadway improvement projects in various rural corridors (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Provide recommendations on how to appropriately address induced demand on rural highway improvements, including recommendations for addressing these rural highway improvements in relation to CEQA and recommendations for incorporating the study findings into future updates of state guidance documents (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Develop recommended methodologies and thresholds for each jurisdiction (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Prepare Working Papers (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Prepare Administrative Draft (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Prepare Draft Report (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4.4 – Rural Counties Task Force Rural Induced Demand Study (continued)**

- Present Draft Report to the Rural Counties Task Force (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Conduct outreach with regional, state, and federal agencies. (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)
- Prepare Final Report (NCTC/Consultant) (RPA Formula, RPA Grant, LTF)

Products:

- Draft Report (May 24)
- Final Report (July 24)
- Summary of Outreach Activities (June 2025)

**Budget 2.4.4**

<b>Revenues:</b>		
	RPA Grant	\$50,000.00
	RPA Grant Carryover	\$80,041.76
	RPA Formula	\$35,602.54
<b>Total</b>		\$165,644.30
<b>Expenditures:</b>		
	Staff	\$35,602.54
	Consulting	\$130,041.76
<b>Total</b>		\$165,644.30

Totals may not equal addition of amounts in columns due to rounding

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4.5 – Rural Counties Task Force & CARL Administration**

Purpose: To coordinate the participation of the twenty-six Rural Transportation Planning Agencies (RTPA) in the statewide issues pertinent to transportation planning, programming, and funding. This work element is in the first year of a two-year NCTC planning effort. This work element provides the resources necessary for the NCTC Deputy Director to fulfill the responsibilities of Chair of the Rural Counties Task Force (RCTF). The RCTF is an advisory committee to the California Transportation Commission (CTC). The RCTF provides a forum for the RTPAs in California to coordinate information, discuss issues, and present their unique perspective and input into the statewide decision-making process. In addition, the RCTF provides a venue to pool financial and knowledge-based resources. The Chair position provides access to policy makers from state government putting the rural counties, including NCTC, in a unique position to protect and enhance our projects and funding.

Previous and Continuing Work:

- Participate in RTPA group meetings and California RCTF meetings.

Additional Work Activities:

- Develop, organize, and distribute the RCTF meeting agendas. (Bi-Monthly)
- Represent the RCTF at ad hoc and standing Caltrans and CTC policy and technical advisory committees. (Ongoing)
- Represent the RCTF at government forums and workshops. (As needed)
- Represent the RCTF at CTC meetings and workshops. (Monthly)
- Coordinate efforts and provide technical assistance on transportation issues with the Regional Council of Rural Counties, California State Association of Counties, and League of California Cities. (Ongoing)
- Communicate with RCTF members on issues of shared interest, such as policy and procedural changes or funding opportunities. (Ongoing)

Products:

- RCTF agendas. (Bi-Monthly or as needed)
- RCTF Bi-Monthly reports and annual report to the CTC. (Ongoing)
- Correspondence and communications to Caltrans, California Transportation Commission, Regional Council of Rural Counties, California State Association of Counties, and League of California Cities. (As needed)
- Billings to RCTF member agencies for voluntary dues. (January 25)
- Billings to CALCOG to enable RCTF members to participate in the California Academy for Regional Leaders (CARL) program on scholarship. (Annually)

**Budget 2.4.5**

<b>Revenues:</b>		
	LTF	\$10,593.82
	RPA Grant	\$25,000.00
	RCTF Dues	\$8,000.00
<b>Total</b>		\$43,593.82
<b>Expenditures:</b>		
	Staff	\$10,593.82
	CARL Scholarships	\$25,000.00
	RCTF Travel	\$8,000.00
<b>Total</b>		\$43,593.82

## **WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

### **Project 2.4.6 – Zero Emission Vehicle Transition Plan for County of Nevada**

Purpose: On behalf of the County of Nevada, the Nevada County Transportation Commission will manage a fleet electrification planning study to identify how the County of Nevada can make the transition to electrification of public fleets to comply with upcoming California Air Resource Board (CARB) regulations related to the Innovative Clean Transit and lightweight, medium-duty, and heavy-duty public fleet electrification regulations.

The study will guide Nevada County in its endeavor to meet the regulations by evaluating and identifying a detailed plan to successfully convert the county vehicle fleet to electric vehicles within the timeline specified by CARB. The infrastructure needs for power delivery and charging, maintenance needs, and capital replacement considerations will be incorporated into the overall plan. Where electrification of certain vehicle fleet mix (e.g. heavy duty trucks) may not be possible due to market readiness, other zero-carbon alternatives will be explored and evaluated for fleet replacement and infrastructure improvements needs.

#### Previous Work:

- Small Transit Agency Rollout Plan (April 2023)
- RFP (Feb 2023)
- Contract Executed (Mar 23)

#### Work Activities:

- Prepare and distribute a Request for Proposals to qualified consultants (NCTC) (RPA Formula)
- Establish Project Selection Committee and Project Advisory Committee (NCTC) (RPA Formula)
- Review and rank proposals, conduct oral interviews, and finalize consultant ranking (NCTC) (RPA Formula)
- Select consultant and execute contract (NCTC) (RPA Formula)
- Finalize the work program and refine scope of work (NCTC) (RPA Formula)
- Project meetings and coordination (NCTC/Consultant) (RPA Formula, RPA Grant)
- Project Advisory Committee activities (NCTC/Consultant) (RPA Formula, RPA Grant)
- Project support and administration of grant (NCTC) (RPA Formula)
- Prepare quarterly reports and invoices (NCTC) (RPA Formula)
- Develop electric vehicle conversion plan for lightweight, medium, and heavy-duty vehicle fleet (Consultant) (RPA Grant)
- Develop electric vehicle conversion plan for the public transit fleet (Consultant) (RPA Grant)
- Recommend electric vehicle charging stations plan, including location and type of charges and electric infrastructure improvement plan (Consultant) (RPA Grant)
- Develop electric vehicle transition plan by fleet type (Consultant) (RPA Grant)
- Develop required Small Transit Rollout Plan for Nevada County Transit (Consultant) (RPA Grant)
- Develop funding plan to identify possible funding source to leverage incentives and rebate programs (Consultant) (RPA Grant)
- Prepare Administrative Draft (NCTC/Consultant) (RPA Formula, RPA Grant)
- Prepare Draft Report (NCTC/Consultant) (RPA Formula, RPA Grant)
- Prepare Final Report (NCTC/Consultant) (RPA Formula, RPA Grant)

**WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)**

**Project 2.4.6 – Zero Emission Vehicle Transition Plan for County of Nevada (continued)**

Products:

- Administrative Draft Report (May 2024)
- Draft Report (July 2024)
- Final Report (September 2024)

**Budget 2.4.6**

<b>Revenues:</b>		
	LTF	\$1,183.53
	RPA Grant Carryover	\$223,919.91
	RPA Formula Carryover	\$23,827.79
<b>Total</b>		\$248,931.23
<b>Expenditures:</b>		
	Staff	\$25,011.32
	Consulting	\$223,919.91
<b>Total</b>		\$248,931.23

Totals may not equal addition of amounts in columns due to rounding

### WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC FOR FY 2023/24

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	Caltrans District 3 System Planning documents consistent with the Caltrans District 3 System Planning Five-Year Work Plan.
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the Two-Year PID Work Plan.
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> <li>• Rural Counties Task Force Rural Induced Demand Study</li> <li>• SR 49 CSMP Update</li> <li>• Assisting with SR 49 TCEP, SCCP, RAISE, Rural Surface Transportation Program Grant Applications</li> <li>• Oversight of Planning Studies/ Conceptual Projects pertaining to the State Highway System</li> </ul>
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals.

## Glossary of Terms and Acronyms

**Active Transportation Plan:** Identifies a network of pedestrian and bicycle facilities and projects to support pedestrian and bicycle safety for people of all ages and abilities. Specifically, the Active Transportation Plan aims to:

- Identify barriers and innovative solutions to encourage walking and bicycling as viable travel modes
- Effectively build on recently completed and current active transportation planning efforts
- Develop walking/bicycling networks supportive of existing and future land uses and projects
- Develop a clearly defined implementation strategy with specific, creative, yet practical and financially feasible projects matched to specific funding opportunities

**Active Transportation Program (ATP):** Created in 2013 by the passage of SB 99 and AB 101, the Active Transportation Program consolidates existing federal and state transportation programs into a single program with a focus to make California a national leader in active transportation. The purpose of the Active Transportation Program is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking,
- Increase safety and mobility for non-motorized users,
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009),
- Enhance public health and ensure that disadvantaged communities fully share in the benefits of the program, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

**Airport Land Use Commission (ALUC):** The fundamental purpose of ALUCs is to promote land use compatibility around airports. As expressed in state statutes, this purpose is "... to protect public health, safety, and welfare by ensuring the orderly expansion of airports and the adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within areas around public airports to the extent that these areas are not already devoted to incompatible uses." The statutes give ALUCs two principal powers by which to accomplish this objective:

1. ALUCs must prepare and adopt an airport land use plan; and
2. ALUCs must review the plans, regulations, and other actions of local agencies and airport operators for consistency with that plan.

**Airport Land Use Compatibility Plan (ALUCP):** A document referred to by ALUCs and individuals seeking to review standards for land use planning in the vicinity of an airport. The ALUCP defines compatible land uses for noise, safety, airspace protection, and overflight within the Airport Influence Area (AIA).

**Allocation:** A distribution of funds by formula or agreement. With regard to Transportation Development Act funds, allocation is the discretionary action by the RTPA which designates funds for a specific claimant for a specific purpose.

**Apportionment:** Distribution of funds by a formula. Apportionment under the Transportation Development Act is the determination by the RTPA of each area's share of anticipated LTF for the ensuing fiscal year.

**California Environmental Quality Act (CEQA):** A statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

**Capital Improvement Program (CIP) or Capital Improvement Plan:** A short-range plan, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options, for financing the plan.

**Congestion Mitigation and Air Quality (CMAQ):** A federal funding program that is available in western Nevada County for transportation projects that demonstrate emission reductions to help attain federal air quality standards. Western Nevada County was classified in 2004 as “non-attainment” for 8-hour ozone standards. Project categories eligible for CMAQ funding include:

- Alternative fuels and vehicles
- Congestion reduction and traffic flow improvements
- Transit improvements
- Bicycle and pedestrian facilities
- Public education and outreach
- Diesel engine retrofits
- Car pooling and van pooling

Projects are submitted by local jurisdictions for consideration and are ranked based on air quality benefits and project readiness. NCTC then reviews the ranking and chooses projects to be funded.

**Corridor System Management Plan (CSMP):** Foundational documents supporting a partnership-based, integrated management of all travel modes (cars, trucks, transit, bicycles, and pedestrians) and infrastructure (highways, roads, rail tracks, information systems and bike routes) so that mobility along a corridor is provided in the most efficient and effective manner possible.

**Federal Highway Administration (FHWA):** An agency within the U.S. Department of Transportation that supports state and local governments in the design, construction, and maintenance of the Nation's highway system (Federal Aid Highway Program) and various federally and tribal owned lands (Federal Lands).

**Federal Transit Administration (FTA):** A federal agency that provides financial and technical assistance to local public transit systems, including buses, subways, light rail, commuter rail, trolleys and ferries.

**Findings of Apportionment:** Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits “Findings of Apportionment” for all prospective claimants. The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

**Fixing America's Surface Transportation (FAST) Act:** A federal law enacted in 2015 to provide long-term funding for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs.

**FTA Section 5310:** This program set forth in United States Code (U.S.C.) Title 49 Section 5310 provides formula funding to states for the purpose of assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs.

**FTA Section 5311:** This program set forth in United States Code (U.S.C.) Title 49 Section 5311 provides grants for Rural Areas providing capital, planning, and operating assistance to states to support public transportation in rural areas with populations of less than 50,000 where many residents often rely on public transit to reach their destinations.

**Interregional Transportation Improvement Program (ITIP):** The ITIP is a five-year program of projects funded through the State Transportation Improvement Program (STIP) that obtains funding primarily through the per-gallon State tax on gasoline. The ITIP is prepared by the California Department of Transportation (Caltrans) and is submitted to the California Transportation Commission (CTC) for approval.

**Level of Service (LOS):** A qualitative measure used to relate the quality of traffic service. LOS is used to analyze highways by categorizing traffic flow and assigning quality levels of traffic based on performance measures like speed, density, etc. North American highway LOS standards use letters A through F, with A being the best and F being the worst, similar to academic grading.

**Local Transportation Fund (LTF):** The LTF is derived from a 1/4-cent general sales tax collected statewide. The State Board of Equalization, based on the sales tax collected in each county, returns the sales tax revenues to each county's LTF. The LTF was created in 1971 when legislation was passed to provide funding to counties for transit and non-transit related purposes.

**Memorandum of Understanding (MOU):** An agreement between two (or more) parties. It expresses a convergence of will between the parties, indicating an intended common line of action. Many government agencies use MOUs to define a relationship between agencies.

**Metropolitan Planning Organization (MPO):** MPOs are the regional planning entities in urbanized areas, usually an area with a population of 50,000 or more. There are 18 MPOs in California, accounting for approximately 98% of the state's population.

**Nevada County Airport Land Use Commission (NCALUC):** The Nevada County Transportation Commission was designated by the Nevada County Board of Supervisors and the city selection committee as the ALUC for the Nevada County Airport in May 2010. The NCTC Executive Director serves as the NCALUC Executive Director with support from the NCTC staff.

**Nevada County Airport Land Use Compatibility Plan (NCALUCP):** The basic function of this plan is to promote compatibility between the airport and surrounding land uses. The plan serves as a tool for use by the NCALUC in fulfilling its duty to review airport and adjacent land use development proposals. Additionally, the plan sets compatibility criteria applicable to local agencies and their preparation or amendment of land use plans and ordinances and to land owners in their design of new developments.

**North State Super Region (NSSR):** Regional transportation planning agencies from 16 counties in Northern California came together on October 20, 2010, to sign a memorandum of agreement. This agreement created an alliance between the agencies to work together and support each other on issues related to transportation and to have a unified voice representing the North State.

**Northern Sierra Air Quality Management District (NSAQMD):** The Northern Sierra Air Quality Management District was formed in 1986 by the merging of the Air Pollution Control Districts of Nevada, Plumas and Sierra Counties. The District is required by state law to achieve and maintain the federal and state Ambient Air Quality Standards, which are air quality standards set at levels that will protect public health. The District is composed of three primary entities, each with a specific purpose: District staff, Governing Board of Directors, and Hearing Board.

**Overall Work Program (OWP):** NCTC annually adopts a budget through the preparation of an Overall Work Program. This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures.

**Planning, Programming, and Monitoring (PPM):** PPM is funding allocated by the California Transportation Commission (CTC) through the State Transportation Improvement Program (STIP). Designated uses of PPM include:

- Regional transportation planning – includes development and preparation of the regional transportation plan;
- Project planning – includes the development of project study reports or major investment studies conducted by regional agencies or by local agencies, in cooperation with regional agencies;
- Program development – includes the preparation of regional transportation improvement programs (RTIPs) and studies supporting them; and
- Monitoring the implementation of STIP projects – includes project delivery, timely use of funds, and compliance with state law and CTC guidelines.

**Plans, Specifications, and Estimates (PS&E):** In this stage of project development, the scope of the selected alternative is refined; design surveys and photogrammetric mapping is obtained; and reports including traffic data, hydrology and hydraulics, geotechnical design, pavement design, and materials and sound wall design reports are completed. Final right-of-way requirements are determined, and procurement is initiated. At the completion of the PS&E stage, a complete set of project plans have been developed that will allow a competent contractor to bid and build the project. These plans include a refined estimate of the construction costs and any required specifications on how the work is to proceed.

**Project Approval and Environmental Documentation (PA/ED):** The PA/ED step of project development reinforces the philosophy of balancing transportation needs with community goals and values. Outputs of the PA/ED step are the project report and environmental document. The project report is an engineering document that evaluates the various alternatives for selection of a preferred alternative. The environmental document is a disclosure document that assesses the potential impacts of the project on the environment.

**Project Initiation Document (PID):** a report that documents the purpose, need, scope, cost, and schedule for a transportation project. The PID identifies and describes the viable alternatives to a transportation problem.

**Project Study Report (PSR):** A report of preliminary engineering efforts, including a detailed alternatives analysis, cost, schedule, and scope information for a transportation project. A PSR also includes estimated schedule and costs for environmental mitigation and permit compliance.

**Public Transportation Modernization Improvement & Service Enhancement Account (PTMISEA):** PTMISEA was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion available to Transportation, \$3.6 billion dollars was allocated to PTMISEA to be available to transit operators over a ten-year period. PTMISEA funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock (buses and rail cars) procurement, rehabilitation or replacement. Funds in this account are appropriated annually by the Legislature to the State Controller's Office (SCO) for allocation in accordance with Public Utilities Code formula distributions: 50% allocated to Local Operators based on fare-box revenue and 50% to Regional Entities based on population.

**Regional Improvement Program (RIP):** The RIP is one of two funding programs in the State Transportation Improvement Program (STIP). The RIP receives 75% of the STIP funds and the second program, the Interregional Improvement Program receives 25% of STIP funds. RIP funds are allocated every two years by the California Transportation Commission (CTC) to projects submitted by Regional Transportation Planning Agencies (RTPAs) in their Regional Transportation Improvement Programs (RTIPs).

**Regional Surface Transportation Program (RSTP):** The RSTP was established by the State of California to utilize federal Surface Transportation Program funds for a wide variety of transportation projects. The State exchanges these federal funds for less restrictive state funds to maximize the ability of local agencies to use the funds for transportation purposes including planning, construction of improvements, maintenance and operation of public streets, and pedestrian and bicycle projects.

**Regional Transportation Improvement Program (RTIP):** NCTC submits regional transportation projects to the California Transportation Commission (CTC) for funding in a list called the RTIP. The RTIP is a five-year program that is updated every two years. Projects in the RTIP are funded from the Regional Improvement Program (RIP).

**Regional Transportation Mitigation Fee (RTMF):** The Western Nevada County Regional Transportation Mitigation Fee Program was established in 2001 through a partnership of Nevada County, City of Nevada City, City of Grass Valley, and the Nevada County Transportation Commission (NCTC). The RTMF Program was developed to collect impact fees from new development to help fund transportation improvement projects needed to accommodate growth in the region of western Nevada County.

**Regional Transportation Plan (RTP):** The Regional Transportation Plan has been developed to document transportation policy, actions, and funding recommendations that will meet the short- and long-term access and mobility needs of Nevada County residents over the next 20 years. This document is designed to guide the systematic development of a comprehensive multi-modal transportation system for Nevada County.

**Regional Transportation Planning Agency (RTPA):** County or multi-county entities charged by state law in meeting certain transportation planning requirements. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee.

**Request for Proposal (RFP):** A document that solicits proposals, often made through a bidding process, by an agency or company interested in procurement of a commodity, service, or valuable asset, to potential suppliers to submit business proposals.

**Rural Counties Task Force (RCTF):** There are 26 rural county Regional Transportation Planning Agencies (RTPAs) or Local Transportation Commissions represented on the Rural Counties Task Force (RCTF). The RCTF is an informal organization with no budget or staff that generally meets every other month. A member of the CTC, usually acts as liaison to the RCTF, and CTC and Caltrans staff typically attend these meetings to explain and discuss changing statewide transportation issues that may be of concern to the rural counties.

**Rural Planning Assistance (RPA):** Annually the 26 rural RTPAs receive state transportation planning funding, known as RPA, on a reimbursement basis, after costs are incurred and paid for using local funds.

**Social Services Transportation Advisory Council (SSTAC):** Consists of representatives of potential transit users including the general public, seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local consolidated transportation service agencies; and Truckee residents who represent the senior and Hispanic communities. The SSTAC meets at least once annually and has the following responsibilities:

- To maintain and improve transportation services to the residents of Nevada County, particularly the elderly and disabled.
- Review and recommend action to the NCTC relative to the identification of unmet transit needs and advise the Commission on transit issues, including coordination and consolidation of specialized transportation services.
- Provide a forum for members to share information and concerns about existing elderly and handicapped transportation resources.

**State Highway Operations and Protection Program (SHOPP):** The SHOPP is a four-year listing of projects prepared by Caltrans.

**State Transit Assistance (STA):** These funds are provided by the State for the development and support of public transportation needs. They are allocated by the State Controller's Office to each county based on population and transit performance.

**State Transportation Improvement Program (STIP):** The STIP is a multi-year capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. STIP programming generally occurs every two years. The STIP has two funding programs, the Regional Improvement Program and the Interregional Improvement Program.

**Technical Advisory Committee (TAC):** The Technical Advisory Committee (TAC) is made up of representatives of local public works and planning departments, Caltrans District 3, public airport operators, the air pollution control district, public transit operators, and the NCTC consultant engineer on retainer. Members are assigned by staff of local jurisdictions and other participating organizations. Any decisions made or actions proposed by the TAC shall be subject to the review and approval of the NCTC.

TAC responsibilities include:

- Provide technical input, assistance, and recommendations to the Commission to ensure there is comprehensive coordination and cooperation in the transportation planning process for Nevada County.
- Review and comment on comprehensive regional transportation plans for the area, which include the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the Overall Work Program (OWP).
- Coordinate efforts and discussions to create and maintain circulation elements of the General Plan and specific plans of the member governments.

**Transit Development Plan (TDP):** Transit Development Plans study the County's transit services. They help identify transit service needs, prioritize improvements and determine the resources required for implementing modified or new service. The plans also provide a foundation for requests for State and federal funding,

**Transit Services Commission (TSC):** This commission oversees and advises as necessary the daily operations of the western Nevada County transit system. The TSC has the following responsibilities:

- Establish fares;
- Adopt the level of transit and paratransit services, including route structure and service areas;
- Monitor public response;
- Approve proposed purchase of additional vehicles;
- Review and approve the annual budget for transit and paratransit operations.

**Transportation Development Act (TDA):** The Transportation Development Act was enacted in 1971 and provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance fund (STA). The TDA funds a wide variety of transportation programs, including planning and programming activities, pedestrian and bicycle facilities, community transit services, and public transportation projects. One of NCTC's major responsibilities is the administration of TDA funding in Nevada County.

**Travel Demand Model (also Traffic Model):** A computer model used to estimate travel behavior and travel demand for a specific future time frame, based on a number of assumptions. In general, travel analysis is performed to assist decision makers in making informed transportation planning decisions. The strength of modern travel demand forecasting is the ability to ask critical "what if" questions about proposed plans and policies.

**Truckee North Tahoe Transportation Management Association (TNT/TMA):** The Truckee North Tahoe Transportation Management Association is dedicated to fostering public-private partnerships and resources for the advocacy and promotion of innovative solutions to the unique transportation challenges of the Truckee-North Lake Tahoe Resort Triangle. The TNT/TMA is a planning stakeholder and partner with NCTC.

**Truckee Tahoe Airport Land Use Commission (TTALUC):** The Truckee Tahoe Airport is an "intercounty" airport situated in both Nevada County and Placer County; therefore, a special ALUC with representatives from both counties was formed. Six members are selected, one each, by Placer and Nevada Counties' Board of Supervisors, City Selection Committees, and Airport Managers of each county. A seventh member is chosen by the other six members to represent the general public. NCTC authorized its staff on May 19, 2010, to provide staff support to the TTALUC.

**Truckee Tahoe Airport Land Use Compatibility Plan (TTALUCP):** A document referred to by the TTALUC and individuals seeking to review standards for land use planning in the vicinity of the Truckee Tahoe Airport. The plan defines compatible land uses for noise, safety, airspace protection, and overflight. The TTALUC performs consistency determinations for proposed projects in the area covered by the Compatibility Plan as needed.

**Vehicle Miles Traveled (VMT):** VMT is a metric of the total miles traveled by vehicles in a defined area over a defined period of time and is often used to estimate the environmental impacts of driving, such as Greenhouse Gases and air pollutant emissions. Factors that influence VMT include travel mode, number of trips, and distance traveled. California jurisdictions are transitioning from a Level of Service (LOS) metric to a Vehicle Miles Traveled (VMT) metric within the California Environmental Quality Act's (CEQA) transportation analysis.



# Table 1

## Budget Summary FY2024/25 Draft OWP

Revenues	DRAFT	Amendment 2	Difference
	FY 2024/25	FY 2023/24	
LTF Administration	747,537.11	703,052.78	44,484.33
LTF Planning	179,261.89	125,019.00	54,242.89
LTF Contingency	197,764.02	49,159.84	148,604.18
Rural Planning Assistance (RPA) <i>Formula</i>	294,000.00	294,000.00	0.00
Rural Planning Assistance (RPA) <i>Formula</i> Carryover	23,827.79	23,827.79	0.00
Rural Planning Assistance (RPA) <b>Grants</b>	195,000.00	195,000.00	0.00
Rural Planning Assistance (RPA) <b>Grants</b> Carryover	303,961.67	278,961.67	25,000.00
Regional Transportation Mitigation Fees (RTMF)	7,500.00	7,500.00	0.00
RCTF Dues	8,000.00	0.00	8,000.00
STIP Planning Funds (PPM)	114,804.39	110,982.57	3,821.82
ALUC Fees	15,000.00	15,000.00	0.00
Regional Surface Transportation Program (RSTP)	110,737.18	80,720.28	30,016.90
LTF Carryover	166,201.67	189,736.24	-23,534.57
<b>TOTAL</b>	<b>2,363,595.73</b>	<b>2,072,960.18</b>	<b>290,635.55</b>

Expenditures	DRAFT	Amendment 2	Difference
	FY 2024/25	FY 2023/24	
Salary	699,075.29	679,114.00	19,961.29
Benefits	232,472.99	227,845.57	4,627.42
Direct (Table 2)	1,016,941.57	902,193.57	114,748.00
Indirect (Table 3)	174,310.00	174,310.00	0.00
Contingency	240,795.88	89,497.04	151,298.84
<b>TOTAL</b>	<b>2,363,595.73</b>	<b>2,072,960.18</b>	<b>290,635.55</b>

	Estimated	Actual	Difference
<b>Fund Balance</b>	FY 2024/25	FY 2022/23	
	<b>\$32,201.94</b>	<b>\$198,403.61</b>	<b>(\$166,201.67)</b>

**Table 2****Direct Costs Budget FY 2024/25 Draft OWP**

Work Element		DRAFT 24/25	Amendment 2 23/24	Difference	Source
1.1	Intergovernmental Advocacy	\$52,000.00	\$52,000.00	\$0.00	LTF
1.1	Human Resources Consulting	\$5,000.00	\$5,000.00	\$0.00	LTF
1.2	Fiscal Auditor	\$57,500.00	\$57,500.00	\$0.00	LTF
1.2	Triennial Performance Audits	\$50,000.00	\$0.00	\$50,000.00	LTF
2.1	Traffic Counts	\$10,000.00	\$10,000.00	\$0.00	RPA, PPM, LTF
2.1	Transportation Engineering	\$40,000.00	\$40,000.00	\$0.00	RPA, PPM, LTF
2.1	Local Agencies Participation in Regional Planning	\$30,000.00	\$30,000.00	\$0.00	RPA, PPM, LTF
2.1.1	Regional Transportation Plan Update	\$67,684.90	\$67,684.90	\$0.00	RPA
2.3.3	Eastern Nevada County Transit Development Plan	\$74,995.00	\$74,995.00	\$0.00	LTF
2.4	Consultant Prepared ATP Applications	\$30,000.00	\$0.00	\$30,000.00	RSTP
2.4	Rural Counties Task Force	\$2,000.00	\$2,000.00	\$0.00	LTF
2.4	Statewide Local Streets and Roads Needs Assessment	\$800.00	\$800.00	\$0.00	LTF
2.4.1	Local Road Safety Plan	\$80,000.00	\$80,000.00	\$0.00	RSTP
2.4.2	Airport Land Use Commission Planning & Reviews	\$15,000.00	\$15,000.00	\$0.00	ALUC, LTF
2.4.3	Zion St. Mobility/School Access study	\$115,000.00	\$115,000.00	\$0.00	RPA Grant
2.4.4	RCTF Rural Induced Demand Study	\$130,041.76	\$130,041.76	\$0.00	RPA Grant
2.4.5	Rural Counties Task Force CARL Administration	\$25,000.00	\$0.00	\$25,000.00	RPA Grant
2.4.5	Rural Counties Task Force Travel	\$8,000.00	\$0.00	\$8,000.00	RCTF Dues
2.4.6	Zero Emission Vehicle Transition Plan for County of Nevada	\$223,919.91	\$223,919.91	\$0.00	RPA Grant
	<b>TOTAL</b>	<b>\$1,016,941.57</b>	<b>\$903,941.57</b>	<b>\$113,000.00</b>	

# Table 3

## Indirect Costs Budget FY 2024/25 Draft OWP

ACCT	ITEM	Draft FY 24/25	Amendment 2 FY 23/24	Variance	Variance %
13.2	<b>Nevada County Auditor/Controller</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$0</b>	<b>0.00%</b>
13.1	<b>Legal Counsel</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$0</b>	<b>0.00%</b>
13.3	<b>TNT/TMA Membership</b>	<b>\$4,125</b>	<b>\$4,125</b>	<b>\$0</b>	<b>0.00%</b>
13.21	<b>Website Update/Maintenance</b>	<b>\$11,500</b>	<b>\$11,500</b>	<b>\$0</b>	<b>0.00%</b>
13.17	<b>Nevada County ERC Membership</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>0.00%</b>
	<b>Insurance</b>	<b>\$22,250</b>	<b>\$22,250</b>	<b>\$0</b>	<b>0.00%</b>
1.1	General Liability & Errors and Omissions	\$18,250	\$18,250	\$0	0.00%
1.3	Workers' Compensation	\$4,000	\$4,000	\$0	0.00%
	<b>Office Expenses</b>	<b>\$29,120</b>	<b>\$29,120</b>	<b>\$0</b>	<b>0.00%</b>
2.1	Phones	\$900	\$900	\$0	0.00%
2.2	Equipment Rental	\$500	\$500	\$0	0.00%
2.3	Records Storage	\$2,000	\$2,000	\$0	0.00%
2.4	Equipment Maintenance Agreements	\$1,000	\$1,000	\$0	0.00%
2.5	Publications/Legal Notices	\$2,500	\$2,500	\$0	0.00%
2.6	Janitorial Services	\$1,500	\$1,500	\$0	0.00%
2.7	Payroll Service	\$1,800	\$1,800	\$0	0.00%
2.8	Supplies	\$2,500	\$2,500	\$0	0.00%
2.9	Printing & Reproduction	\$250	\$250	\$0	0.00%
2.10	Subscriptions	\$300	\$300	\$0	0.00%
2.11	Computer Software & Network Maintenance	\$11,250	\$11,250	\$0	0.00%
2.12	Postage	\$300	\$300	\$0	0.00%
2.13	Telework Reimbursement	\$4,320	\$4,320	\$0	0.00%
3	<b>Equipment</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$0</b>	<b>0.00%</b>
	Copier/Printer	\$800	\$800	\$0	0.00%
	Office Furniture	\$500	\$500	\$0	0.00%
	Laptop /Computer	\$3,000	\$3,000	\$0	0.00%
	Miscellaneous	\$500	\$500	\$0	0.00%
5	<b>Training and Conferences</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>0.00%</b>
6	<b>Office Lease</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$0</b>	<b>0.00%</b>
7	<b>Utilities</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$0</b>	<b>0.00%</b>
8	<b>Travel - Meals &amp; Lodging</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.00%</b>
9	<b>Travel - Mileage/Fares/Parking</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>0.00%</b>
10	<b>Professional &amp; Service Organization:</b>	<b>\$3,515</b>	<b>\$3,515</b>	<b>\$0</b>	<b>0.00%</b>
	<b>TOTAL</b>	<b>\$174,310</b>	<b>\$174,310</b>	<b>\$0</b>	<b>0.00%</b>

**Table 4**

**Revenues - FY 2024/25 Draft OWP**

Work Element		24/25 LTF	LTF Carryover	RPA Grants	RPA Grant Carryover	RPA Formula	RPA Formula Carryover	ALUC Fees	RTMF	STIP Planning PPM	RSTP	Other	TOTAL
1.1	General Services	310,249.93	29,812.07						7,500.00				347,562.00
1.2	Fiscal Administration	437,287.18											437,287.18
2.1	Transportation Planning	262.96	28,197.36			39,737.04				71,772.53			139,969.89
2.1.1	Regional Transportation Plan Update					119,507.04							119,507.04
2.2	Transportation Improvement Program		7,231.77			38,648.05							45,879.82
2.3	Transit & Paratransit Programs		16,286.85			46,332.82							62,619.67
2.3.3	Eastern Nevada County Transit Development Plan	74,995.00	26,534.90			14,172.51							115,702.41
2.4	Coordination of Regional Planning	92,113.12	38,188.23								30,000.00		160,301.35
2.4.1	Local Road Safety Plan (LRSP)										80,737.18		80,737.18
2.4.2	Airport Land Use Commission Planning & Reviews		19,950.49					15,000.00					34,950.49
2.4.3	Zion St. Mobility/School Access study	113.47		120,000.00									120,113.47
2.4.4	RCTF Rural Induced Demand Study			50,000.00	80,041.76	35,602.54							165,644.30
2.4.5	Rural Counties Task Force & CARL Administration	10,593.82		25,000.00								8,000.00	43,593.82
2.4.6	Zero Emission Vehicle Transition Plan for Co of Nev	1,183.53			223,919.91		23,827.79						248,931.23
	Contingency		197,764.02							43,031.86			240,795.88
<b>Totals</b>		<b>926,799.00</b>	<b>363,965.69</b>	<b>195,000.00</b>	<b>303,961.67</b>	<b>294,000.00</b>	<b>23,827.79</b>	<b>15,000.00</b>	<b>7,500.00</b>	<b>114,804.39</b>	<b>110,737.18</b>	<b>8,000.00</b>	<b>2,363,595.73</b>

Totals may not equal addition of amounts in columns due to rounding.

# Table 5

## Expenditures - FY 2024/25 Draft OWP

Work Elements		PY	Staff	Indirect	Transportation Engineering	Consulting	Local Agency	Other	Total
1.1	General Services	1.65	244,762.41	45,799.60		57,000.00 (1)			347,562.00
1.2	Fiscal Administration	1.73	277,804.75	51,982.43				107,500.00 (2)	437,287.18
2.1	Transportation Planning	0.23	42,348.77	17,621.13	40,000.00		40,000.00 (3)		139,969.89
2.1.1	Regional Transportation Plan Update	0.28	51,822.14			67,684.90			119,507.04
2.2	Transportation Improvement Program	0.21	38,648.05	7,231.77					45,879.82
2.3	Transit & Paratransit Programs	0.23	46,332.82	16,286.85					62,619.67
2.3.3	Eastern Nevada County Transit Development Plan	0.20	40,707.41			74,995.00			115,702.41
2.4	Coordination of Regional Planning	0.45	92,113.12	35,388.23		30,000.00		2,800.00 (4)	160,301.35
2.4.1	Local Road Safety Plan (LRSP)	0.00	737.18				80,000.00		80,737.18
2.4.2	Airport Land Use Commission Planning & Reviews	0.11	19,950.49			15,000.00			34,950.49
2.4.3	Zion St. Mobility/School Access study	0.02	5,113.47			115,000.00			120,113.47
2.4.4	RCTF Rural Induced Demand Study	0.18	35,602.54			130,041.76			165,644.30
2.4.5	Rural Counties Task Force & CARL Administration	0.13	10,593.82					33,000.00 (5)	43,593.82
2.4.6	Zero Emission Vehicle Transition Plan for Co of Nev	0.13	25,011.32			223,919.91			248,931.23
	Contingency							240,795.88	240,795.88
	<b>TOTAL</b>	<b>5.46</b>	<b>931,548.28</b>	<b>174,310.00</b>	<b>40,000.00</b>	<b>713,641.57</b>	<b>120,000.00</b>	<b>384,095.88</b>	<b>2,363,595.73</b>

Totals may not equal addition of amounts in columns due to rounding.

Notes:

- (1) \$52,000 Intergovernmental Advocacy, \$5,000 Human Resources Consulting
  - (2) \$57,500 Fiscal Audit Contract; \$50,000 Triennial Performance Audit
  - (3) \$10,000 Traffic Counts, Local Agency (WE 2.1): Nev. Co. \$7,500; Truckee \$7,500; Nevada City \$7,500; Grass Valley \$7,500.
  - (4) \$2,000 Rural Counties Task Force Dues, \$800 Statewide Local Streets and Roads
  - (5) \$25,000 RCTF CALCOG Leadership Academy; \$8,000 RCTF Travel Expense
- Indirect Costs are paid with local funds, no RPA or STIP planning funds are used.**

ACCT	Table 6 Budget Detail FY 2024/25 Draft OWP	ALLOCATION
<b>1</b>	<b>Insurance</b>	<b>22,250.00</b>
1.1	General Liability & Errors and Omissions	18,250.00
1.3	Workers' Compensation	4,000.00
<b>2</b>	<b>Office Expenses</b>	<b>29,120.00</b>
2.1	Phones	900.00
2.2	Equipment Rental	500.00
2.3	Records Storage	2,000.00
2.4	Equipment Maintenance Agreements	1,000.00
2.5	Publications/Legal Notices	2,500.00
2.6	Janitorial Services - carpets, blinds, interior painting, etc.	1,500.00
2.7	Payroll Service	1,800.00
2.8	Supplies	2,500.00
2.9	Printing & Reproduction	250.00
2.10	Subscriptions	300.00
2.11	Computer Software & Network Maintenance	11,250.00
2.12	Postage	300.00
2.13	Telework Reimbursement	4,320.00
<b>3</b>	<b>Equipment</b>	<b>4,800.00</b>
<b>5</b>	<b>Training and Conferences</b>	<b>2,000.00</b>
<b>6</b>	<b>Office Lease</b>	<b>28,000.00</b>
<b>7</b>	<b>Utilities</b>	<b>3,000.00</b>
<b>8</b>	<b>Travel - Meals &amp; Lodging</b>	<b>10,000.00</b>
<b>9</b>	<b>Travel - Mileage/ Fares/ Parking</b>	<b>10,000.00</b>
<b>10</b>	<b>Professional &amp; Service Organizations</b>	<b>3,515.00</b>
	<b>Subtotal Items 1-10</b>	<b>112,685.00</b>
<b>11</b>	<b>Contingency</b>	<b>240,795.88</b>
<b>12</b>	<b>Salaries, Wages, &amp; Benefits</b>	<b>931,548.28</b>
12.1	Executive Director	242,896.17
12.11	Deputy Executive Director	212,691.21
12.2	Administrative Services Officer	153,922.38
12.3	Transportation Planner	148,196.28
12.4	Administrative Assistant	104,904.66
12.8	Temporary Employee	68,937.57
<b>13</b>	<b>Other Services</b>	<b>1,078,566.57</b>
13.1	Legal Counsel	15,000.00
13.2	Nevada County Auditor/Controller	30,000.00
13.3	TNT/TMA Membership	4,125.00
13.4	Fiscal Audits (WE 1.2)	57,500.00
13.6	Triennial Performance Audits (WE 1.2)	50,000.00
13.7	Traffic Counts (WE 2.1)	10,000.00
13.8	Transportation Engineering (WE 2.1)	40,000.00
13.11a	Local Agencies (WE 2.1)	30,000.00
13.11b	Local Agency LRSP (WE 2.4.1)	80,000.00
13.16a	Rural Counties Task Force Membership (WE 2.4)	2,000.00
13.16b	Statewide Local Streets and Roads Needs Assessment (WE 2.4)	800.00
13.17	Nevada County ERC Membership	1,000.00
13.19	Eastern Nev. Co. Transit Development Plan (WE 2.3.3)	74,995.00
13.21	Website Update/Maintenance	11,500.00
13.23	Regional Transportation Plan Update (WE 2.1.1)	67,684.90
13.30	Airport Land Use Commission Project Reviews (WE 2.4.2)	15,000.00
13.48	Human Resources Consulting (WE 1.1)	5,000.00
13.57	RCTF Rural Induced Demand Study (WE 2.4.4)	130,041.76
13.58	Zero Emission Vehicle Transition Plan for County of Nevada (WE 2.4.6)	223,919.91
13.59	Intergovernmental Advocacy (WE 1.1)	52,000.00
	Consultant Prepared ATP Applications (WE 2.4)	30,000.00
13.61	Zion St .Mobility/School Access study (WE 2.4.3)	115,000.00
	RCTF CARL Administration (WE 2.4.5)	25,000.00
	RCTF Travel (WE 2.4.5)	8,000.00
	<b>TOTAL Budget Items 1-13</b>	<b>2,363,595.73</b>
	<b>Indirect Costs</b>	
	Accounts 1 through 10	112,685.00
	Legal	15,000.00
	Nevada Co. Auditor/Controller	30,000.00
	TNT/TMA	4,125.00
	Nevada Co. ERC Membership	1,000.00
	Website Update/Maintenance	11,500.00
	<b>Total Indirect Costs</b>	<b>174,310.00</b>
	<b>Calculated Indirect Rate</b> Indirect Cost / Salaries & Benefits	<b>18.71%</b>



# 2023 ANNUAL REPORT

TO THE CALIFORNIA LEGISLATURE

## RECOMMENDATIONS & ACCOMPLISHMENTS

## Meetings and Events

In 2023, the Commission continued to focus on advancing key state transportation goals related to equity, climate, safety, economic growth, and asset management through its policy, planning, and funding decisions. The Commission held seven regular business meetings, one special meeting, five interagency Equity Advisory Committee meetings, two joint meetings with the California Air Resources Board and the California Department of Housing and Community Development, two rural Town Hall meetings, one tri-state meeting with the Transportation Commissions of Oregon and

Washington, four Road Charge Technical Advisory Committee meetings, one hearing on an application for a proposed toll facility, one training on open meeting requirements for public commissions, and over a dozen program workshops. Meetings were primarily held in-person, in accordance with public health guidance related to the COVID pandemic, with the option for virtual participation to ensure public accessibility. The Commission conducts its business in a manner that ensures transparency and accountability in transportation funding decisions.

## Programs and Project Allocations

This past year, the Commission approved over \$2.5 billion for new projects in the Senate Bill 1 competitive programs, the Local Transportation Climate Adaptation Program, and the Active Transportation Program with total project costs of \$9.5 billion. Prior to awarding new projects, the Commission updates guidelines for each program through a collaborative process via public workshops open to all stakeholders and the public. Updates this cycle focused on equity, climate, public engagement, and performance measurement. For the Active Transportation Program, newly programmed projects brought the total amount of program funds benefitting disadvantaged communities to over 97 percent. For the Local

Transportation Climate Adaptation Program, every project directly benefits climate-vulnerable or under-resourced communities.

The Commission also continued to allocate funds to previously approved projects totaling \$11.8 billion, which will create nearly 130,000 jobs across the state. These projects, now underway, are bringing roadways up to a state of good repair, as required by Senate Bill 1 (Beall, Chapter 5, 2017), the Road Repair and Accountability Act, while also advancing state climate goals, reducing congestion, enhancing goods movement, and making streets more accessible and safer for bicyclists and pedestrians.

<b>Largest Commission Funding Programs</b>				
<b>Program</b>	<b>Next Adoption Date</b>	<b>Funding (Billions)</b>	<b># of Years</b>	<b>Fiscal Years</b>
State Highway Operation and Protection Program	Mar 2024	\$20.6	4	2024-25 to 27-28
State Transportation Improvement Program	Mar 2024	\$2.9	5	2024-25 to 28-29
Trade Corridor Enhancement Program	Jun 2025	\$1.1	2	2025-26 to 26-27
Active Transportation Program	Dec 2024	\$0.6	4	2025-26 to 28-29
Solutions for Congested Corridors Program	Jun 2025	\$0.5	2	2025-26 to 26-27
Local Partnership Program	Jun 2025	\$0.4	2	2025-26 to 26-27
Local Transportation Climate Adaptation Program	Dec 2024	\$0.1	TBD	TBD

Note: Includes the seven largest programs for which the Commission approves projects. Funding determined by state law.

## Equity and Public Engagement

Convened in 2022 to advise the Commission, the California Department of Transportation (Caltrans), and the California State Transportation Agency (CalSTA) on how to achieve meaningful outcomes in transportation equity, environmental justice, and equitable economic opportunities, especially as related to transportation planning and programming, the Interagency Equity Advisory Committee held its first formal meetings in 2023. At those meetings the Committee adopted a charter and governance structure and elected leadership positions.

Throughout the year, Committee members supported numerous activities including scoring the community

engagement section of project applications in the Senate Bill 1 funding programs and reviewing and providing feedback on the draft program guidelines. Incorporating the experiences and expertise of the Committee members enhances the Commission's ability to fulfill its commitment to enhance equitable outcomes in its programs and policies.

The Governor also signed budget legislation recommended by the Commission that authorized compensation for Committee members for their participation in Committee activities. This milestone represents progress towards creating more equitable structures that value members' expertise.

## Transportation, Climate, and Housing

In 2023 the Commission adopted the first cycle of Senate Bill 1 competitive programs to incorporate the Climate Action Plan for Transportation Infrastructure. The updated project selection process prioritizing projects that support the state's climate, public health, safety, equity and economic vitality goals resulted in more than \$100 million invested in zero-emission freight infrastructure, more multimodal and active transportation improvements than previous cycles, and mobility solutions that allow more travelers to opt out of congestion.

The Commission also completed the Clean Freight Corridor Efficiency Assessment pursuant to Senate Bill 671 (Gonzalez, Chapter 769, Statutes of 2021). The Assessment identifies freight corridors that are priority candidates for the deployment of zero-emission medium- and heavy-duty vehicles; projects to support the deployment; and barriers and potential solutions. The Commission partnered with other state agencies and a work group of over 150 stakeholders to develop the Assessment.



Storm damage from successive atmospheric rivers in early 2023 led to the largest-ever major damage reservation in the State Highway Operation and Protection Program, with \$1.2 billion reserved for emergency repairs – over two times the amount reserved in an average year.

# Transportation Funding

The Commission remains focused on ensuring adequate and sustainable funding to address the needs of California's transportation system.

On top of existing maintenance needs, climate impacts continue to drive increasingly greater costs for the state's transportation system. Storm damage from a series of atmospheric rivers led to the largest-ever major damage reservation in the State Highway Operation and Protection Program, with \$1.2 billion reserved for emergency repairs – over two times the amount reserved in an average year. Although the Legislature provided one-time funds to address infrastructure resilience needs through the Local Transportation Climate Adaptation Program, 75 percent of the funds have already been awarded and the remaining funds will not be sufficient to address the outstanding statewide need.

Combined with growing unmet needs, the anticipated decline in fuel tax revenues will limit the state's ability to fund improvements that support a safe, equitable, sustainable, multimodal transportation system. Two efforts are underway to plan for these challenges:

**State and Local Transportation Needs Assessment**  
Senate Bill 1121 (Gonzalez, Chapter 508, Statutes of 2022) requires the Commission to prepare a 10-year

needs assessment that includes expected revenues for transportation, the costs required to address identified needs – including bicycle and pedestrian facilities; local streets and roads; highways, bridges, and culverts; capital and operational needs of transit, commuter rail, and intercity rail systems; and costs related to system resiliency – and recommendations to address any projected shortfall. The Interim Needs Assessment currently projects fuel tax revenues will decrease by 13 percent by fiscal year 2028-2029.

The Commission has developed a draft Interim Needs Assessment which will be finalized in early 2024 and will submit a final Needs Assessment by January 1, 2025.

## Road Charge Pilot Design Recommendations

Senate Bill 339 (Wiener, Chapter 308, Statutes of 2021) required the Commission's Road Charge Technical Advisory Committee to develop design recommendations for a road charge pilot to be administered by CalSTA to test revenue collection. The Technical Advisory Committee submitted its recommendations to CalSTA in June, including the per mile rates for the pilot and recommendations related to mileage reporting and data privacy.

# Legislative Recommendations

The Commission recommends the Legislature consider the following recommendations developed through the **Senate Bill 671 Clean Freight Corridor Efficiency Assessment**:

- Streamline zero-emission station development by enacting a Categorical Exemption from the California Environmental Quality Act and setting a statutory default permit approval deadline for freight charging and fueling stations.
- Support fleet and truck owners through the zero-emission vehicle transition by creating a new, limited-term zero-emission truck incentive program and a vehicle buy-back program.
- Identify a Central Delivery Team to help navigate the complex stakeholder ecosystem and oversee the statewide deployment of the initial viable network needed for the widespread transition to zero-emission freight.

The California Transportation Commission was established in 1978 as an independent state agency. The Commission is responsible for funding highway, local road, transit, intercity passenger rail, active transportation, and aviation projects throughout California. The Commission also advises and assists the California State Transportation Agency Secretary and the Legislature on state transportation policies and plans.

Lee Ann Eager, Chair  
Carl Guardino, Vice Chair

Jay Bradshaw  
Joseph Cruz  
Clarissa Reyes Falcon  
Darnell Grisby

Adonia Lugo  
Joseph K. Lyou  
Hilary Norton  
Joseph Tavaglione

Assemblymember Laura Friedman (Ex Officio)  
Senator Josh Newman (Ex Officio)  
Tanisha Taylor, Executive Director



MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

January 30, 2024

County Auditors Responsible for State of Good Repair Program Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2023-24 Second Quarter State of Good Repair Program Allocation**

Enclosed is a summary schedule of State of Good Repair (SGR) program funds allocated for the second quarter of Fiscal Year (FY) 2023-24 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated August 1, 2023.

This is the second allocation for FY 2023-24. The total amount allocated to all agencies for the second allocation is \$20,627,199.90. The payment is scheduled to issue on January 31, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information. Information for the SGR program can be found on the California Department of Transportation website at: <https://dot.ca.gov/programs/rail-and-mass-transportation/state-transit-assistance-state-of-good-repair>.

Sincerely,

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure

Local Government Programs and Services Division  
MAILING ADDRESS: P.O. Box 942850, Sacramento, CA 94250  
3301 C Street, Suite 740, Sacramento, CA 95816

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**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE OF GOOD REPAIR PROGRAM SECOND QUARTER ALLOCATION SUMMARY**  
**JANUARY 31, 2024**

Regional Entity	Amount Based on PUC 99313 Allocation Fiscal Year 2023-24 Quarter 2	Amount Based on PUC 99314 Allocation Fiscal Year 2023-24 Quarter 2	Total Fiscal Year 2023-24 Quarter 2
	<b>A</b>	<b>B</b>	<b>C= (A + B)</b>
Metropolitan Transportation Commission	\$ 1,999,351.95	\$ 5,547,079.96	\$ 7,546,431.91
Sacramento Area Council of Governments	523,083.00	179,407.00	702,490.00
San Diego Association of Governments	253,269.00	61,664.00	314,933.00
San Diego Metropolitan Transit System	612,749.00	253,881.00	866,630.00
Tahoe Regional Planning Agency	28,572.00	1,636.00	30,208.00
Alpine County Transportation Commission	314.00	23.00	337.00
Amador County Transportation Commission	10,551.00	371.00	10,922.00
Butte County Association of Governments	54,453.00	2,951.00	57,404.00
Calaveras County Local Transportation Commission	11,889.00	144.00	12,033.00
Colusa County Local Transportation Commission	5,766.00	256.00	6,022.00
Del Norte County Local Transportation Commission	7,045.00	372.00	7,417.00
El Dorado County Local Transportation Commission	46,032.00	3,145.00	49,177.00
Fresno County Council of Governments	267,903.00	48,406.00	316,309.00
Glenn County Local Transportation Commission	7,584.00	216.00	7,800.00
Humboldt County Association of Governments	35,503.00	5,954.00	41,457.00
Imperial County Transportation Commission	47,536.00	4,512.00	52,048.00
Inyo County Local Transportation Commission	5,005.00	0.00	5,005.00
Kern Council of Governments	240,352.00	14,709.00	255,061.00
Kings County Association of Governments	39,998.00	1,609.00	41,607.00
Lake County/City Council of Governments	17,692.00	907.00	18,599.00
Lassen County Local Transportation Commission	7,489.00	340.00	7,829.00
Los Angeles County Metropolitan Transportation Authority	2,585,326.00	3,390,865.99	5,976,191.99
Madera County Local Transportation Commission	41,887.00	1,384.00	43,271.00
Mariposa County Local Transportation Commission	4,485.00	133.00	4,618.00
Mendocino Council of Governments	23,616.00	1,740.00	25,356.00
Merced County Association of Governments	75,574.00	3,606.00	79,180.00
Modoc County Local Transportation Commission	2,258.00	196.00	2,454.00
Mono County Local Transportation Commission	3,484.00	5,132.00	8,616.00
Transportation Agency for Monterey County	113,986.00	35,687.00	149,673.00
<b>Nevada County Local Transportation Commission</b>	<b>26,676.00</b>	<b>1,258.00</b>	<b>27,934.00</b>
Orange County Transportation Authority	830,900.00	299,473.00	1,130,373.00
Placer County Transportation Planning Agency	84,128.00	12,009.00	96,137.00
Plumas County Local Transportation Commission	5,031.00	776.00	5,807.00
Riverside County Transportation Commission	646,049.00	105,379.00	751,428.00
Council of San Benito County Governments	17,392.00	275.00	17,667.00
San Bernardino County Transportation Authority	577,933.00	122,212.00	700,145.00
San Joaquin Council of Governments	208,216.00	46,898.00	255,114.00
San Luis Obispo Area Council of Governments	73,722.00	5,098.00	78,820.00
Santa Barbara County Association of Governments (SBCAG)	116,685.00	29,479.00	146,164.00
Santa Cruz County Transportation Commission	69,406.00	63,396.00	132,802.00
Shasta Regional Transportation Agency	47,525.00	2,468.00	49,993.00
Sierra County Local Transportation Commission	846.00	32.00	878.00
Siskiyou County Local Transportation Commission	11,534.00	493.00	12,027.00
Stanislaus Council of Governments	144,596.00	8,247.00	152,843.00
Tehama County Transportation Commission	17,023.00	354.00	17,377.00
Trinity County Transportation Commission	4,222.00	138.00	4,360.00
Tulare County Association of Governments	125,824.00	13,282.00	139,106.00
Tuolumne County Transportation Council	14,459.00	369.00	14,828.00
Ventura County Transportation Commission	218,680.00	35,637.00	254,317.00
<b>State Totals</b>	<b>\$ 10,313,599.95</b>	<b>\$ 10,313,599.95</b>	<b>\$ 20,627,199.90</b>

**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE OF GOOD REPAIR PROGRAM SECOND QUARTER ALLOCATION**  
**BASED ON PUC 99314 ALLOCATION DETAIL**  
**JANUARY 31, 2024**

Regional Entity and Operator(s)	Revenue Basis	Amount Based on PUC 99314 Allocation Fiscal Year 2023-24 Quarter 2
Transportation Agency for Monterey County		
Monterey-Salinas Transit District	19,637,486	35,687.00
<b>Nevada County Local Transportation Commission</b>		
<b>County of Nevada</b>	<b>369,077</b>	<b>671.00</b>
<b>City of Truckee</b>	<b>323,083</b>	<b>587.00</b>
Regional Entity Totals	<b>692,160</b>	<b>1,258.00</b>
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	3,471.00
Orange County Transportation Authority	110,748,483	201,260.00
Regional Entity Subtotals	112,658,754	204,731.00
Orange County Transportation Authority - Corresponding to SCRRA***	NA	94,742.00
Regional Entity Totals	112,658,754	299,473.00
Placer County Transportation Planning Agency		
City of Auburn	21,830	40.00
County of Placer	5,410,141	9,832.00
City of Roseville	1,175,827	2,137.00
Regional Entity Totals	6,607,798	12,009.00
Plumas County Local Transportation Commission		
County of Plumas	346,829	630.00
County Service Area 12 - Specialized Service	80,198	146.00
Regional Entity Totals	427,027	776.00
Riverside County Transportation Commission		
City of Banning	208,349	379.00
City of Beaumont	318,557	579.00
City of Corona	426,555	775.00
Palo Verde Valley Transit Agency	175,762	319.00
City of Riverside - Specialized Service	493,635	897.00
Riverside Transit Agency	18,329,390	33,310.00
Sunline Transit Agency	11,506,078	20,910.00
Regional Entity Subtotals	31,458,326	57,169.00
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	48,210.00
Regional Entity Totals	31,458,326	105,379.00
Council of San Benito County Governments		
San Benito County Local Transportation Authority	151,384	275.00
San Bernardino County Transportation Authority		
Morongo Basin Transit Authority	1,027,787	1,868.00
Mountain Area Regional Transit Authority	564,732	1,026.00
City of Needles	58,190	106.00
Omnitrans	34,279,207	62,295.00
Victor Valley Transit Authority	4,530,204	8,233.00
Regional Entity Subtotals	40,460,120	73,528.00
San Bernardino County Transportation Authority - Corresponding to SCRRA***	NA	48,684.00
Regional Entity Totals	40,460,120	122,212.00

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.





MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

January 30, 2024

County Auditors Responsible for State Transit Assistance Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2023-24 Second Quarter State Transit Assistance Allocation**

Enclosed is a summary schedule of State Transit Assistance (STA) funds allocated for the second quarter of Fiscal Year (FY) 2023-24 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 STA Allocation Estimate, dated August 1, 2023. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

This is the second allocation for FY 2023-24. The total amount allocated to all agencies for the second allocation is \$214,213,483. The payment is scheduled to issue on January 31, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information.

Sincerely,

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure

**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE TRANSIT ASSISTANCE ALLOCATION SECOND QUARTER ALLOCATION SUMMARY**  
**JANUARY 31, 2024**

Regional Entity	PUC 99313		PUC 99314		Total
	Funds from RTC Sections 7102(a)(3), 7102.1, 6051.8(a), and 6201.8(a)	Funds from RTC Sections 6051.8(b), and 6201.8(b)	Fiscal Year 2023-24 Quarter 2	Fiscal Year 2023-24 Quarter 2	
	A	B	C	D= (A+B+C)	
Metropolitan Transportation Commission	\$ 11,358,125	\$ 9,405,144	\$ 57,392,700	\$ 78,155,969	
Sacramento Area Council of Governments	2,971,584	2,460,632	1,856,234	7,288,450	
San Diego Association of Governments	1,438,798	1,191,403	638,004	3,268,205	
San Diego Metropolitan Transit System	3,480,968	2,882,430	2,626,779	8,990,177	
Tahoe Regional Planning Agency	162,313	134,404	16,924	313,641	
Alpine County Transportation Commission	1,781	1,475	242	3,498	
Amador County Transportation Commission	59,940	49,633	3,837	113,410	
Butte County Association of Governments	309,340	256,150	30,534	596,024	
Calaveras County Local Transportation Commission	67,543	55,929	1,493	124,965	
Colusa County Local Transportation Commission	32,757	27,125	2,649	62,531	
Del Norte County Local Transportation Commission	40,022	33,140	3,846	77,008	
El Dorado County Local Transportation Commission	261,504	216,540	32,536	510,580	
Fresno County Council of Governments	1,521,930	1,260,241	500,832	3,283,003	
Glenn County Local Transportation Commission	43,087	35,678	2,239	81,004	
Humboldt County Association of Governments	201,691	167,011	61,606	430,308	
Imperial County Transportation Commission	270,045	223,612	46,689	540,346	
Inyo County Local Transportation Commission	28,431	23,543	0	51,974	
Kern Council of Governments	1,365,414	1,130,637	152,184	2,648,235	
Kings County Association of Governments	227,226	188,155	16,648	432,029	
Lake County/City Council of Governments	100,509	83,227	9,380	193,116	
Lassen County Local Transportation Commission	42,543	35,228	3,514	81,285	
Los Angeles County Metropolitan Transportation Authority	14,686,991	12,161,626	35,478,899	62,327,516	
Madera County Local Transportation Commission	237,954	197,039	14,318	449,311	
Mariposa County Local Transportation Commission	25,481	21,100	1,373	47,954	
Mendocino Council of Governments	134,159	111,091	18,007	263,257	
Merced County Association of Governments	429,326	355,505	37,305	822,136	
Modoc County Local Transportation Commission	12,830	10,624	2,024	25,478	
Mono County Local Transportation Commission	19,795	16,391	53,102	89,288	
Transportation Agency for Monterey County	647,544	536,201	369,232	1,552,977	
Nevada County Local Transportation Commission	151,546	125,488	13,014	290,048	
Orange County Transportation Authority	4,720,266	3,908,636	3,098,500	11,727,402	
Placer County Transportation Planning Agency	477,923	395,746	124,243	997,912	
Plumas County Local Transportation Commission	28,582	23,667	8,029	60,278	
Riverside County Transportation Commission	3,670,140	3,039,075	1,090,298	7,799,513	
Council of San Benito County Governments	98,803	81,814	2,846	183,463	
San Bernardino County Transportation Authority	3,283,183	2,718,654	1,264,455	7,266,292	
San Joaquin Council of Governments	1,182,856	979,469	485,243	2,647,568	
San Luis Obispo Area Council of Governments	418,810	346,798	52,743	818,351	
Santa Barbara County Association of Governments (SBCAG)	662,875	548,896	306,962	1,518,733	
Santa Cruz County Transportation Commission	394,289	326,493	655,930	1,376,712	
Shasta Regional Transportation Agency	269,984	223,562	25,531	519,077	
Sierra County Local Transportation Commission	4,804	3,978	335	9,117	
Siskiyou County Local Transportation Commission	65,524	54,257	5,102	124,883	
Stanislaus Council of Governments	821,435	680,193	85,325	1,586,953	
Tehama County Transportation Commission	96,704	80,076	3,658	180,438	
Trinity County Transportation Commission	23,982	19,859	1,433	45,274	
Tulare County Association of Governments	714,795	591,889	137,416	1,444,100	
Tuolumne County Transportation Council	82,138	68,014	3,821	153,973	
Ventura County Transportation Commission	1,242,301	1,028,692	368,728	2,639,721	
Subtotals	\$ 58,590,571	\$ 48,516,170			
State Totals		\$ 107,106,741	\$ 107,106,742	\$ 214,213,483	

**STATE CONTROLLER'S OFFICE**  
**2023-24 STATE TRANSIT ASSISTANCE ALLOCATION SECOND QUARTER PUC 99314 ALLOCATION DETAIL**  
**JANUARY 31, 2024**

Regional Entity and Operator(s)	Revenue Basis	Fiscal Year 2023-24	Fiscal Year 2023-24	Fiscal Year 2023-24
		Funds from RTC Sections 7102(a)(3), 7102.1, 6051.8(a), and 6201.8(a)	Funds from RTC Sections 6051.8(b), and 6201.8(b)	Quarter 2 Paid
		Quarter 2 Gross Allocation	Quarter 2 Gross Allocation	Quarter 2 Paid
		A	B	C= (A+B)
Modoc County Local Transportation Commission				
Modoc Transportation Agency	107,653	1,107	917	2,024
Mono County Local Transportation Commission				
Eastern Sierra Transit Authority	2,824,223	29,048	24,054	53,102
Transportation Agency for Monterey County				
Monterey-Salinas Transit District	19,637,486	201,981	167,251	369,232
<b>Nevada County Local Transportation Commission</b>				
County of Nevada	369,077	3,796	3,143	6,939
City of Truckee	323,083	3,323	2,752	6,075
Regional Entity Totals	692,160	7,119	5,895	13,014
Orange County Transportation Authority				
City of Laguna Beach	1,910,271	19,648	16,270	35,918
Orange County Transportation Authority	110,748,483	1,139,100	943,236	2,082,336
Regional Entity Subtotals	112,658,754	1,158,748	959,506	2,118,254
Orange County Transportation Authority - Corresponding to SCRRA***	NA	536,224	444,022	980,246
Regional Entity Totals	112,658,754	1,694,972	1,403,528	3,098,500
Placer County Transportation Planning Agency				
City of Auburn	21,830	225	186	411
County of Placer	5,410,141	55,646	46,078	101,724
City of Roseville	1,175,827	12,094	10,014	22,108
Regional Entity Totals	6,607,798	67,965	56,278	124,243
Plumas County Local Transportation Commission				
County of Plumas	346,829	3,567	2,954	6,521
County Service Area 12 - Specialized Service	80,198	825	683	1,508
Regional Entity Totals	427,027	4,392	3,637	8,029
Riverside County Transportation Commission				
City of Banning	208,349	2,143	1,774	3,917
City of Beaumont	318,557	3,277	2,713	5,990
City of Corona	426,555	4,387	3,633	8,020
Palo Verde Valley Transit Agency	175,762	1,808	1,497	3,305
City of Riverside - Specialized Service	493,635	5,077	4,204	9,281
Riverside Transit Agency	18,329,390	188,526	156,110	344,636
Sunline Transit Agency	11,506,078	118,345	97,996	216,341
Regional Entity Subtotals	31,458,326	323,563	267,927	591,490
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	272,863	225,945	498,808
Regional Entity Totals	31,458,326	596,426	493,872	1,090,298

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.





MALIA M. COHEN  
CALIFORNIA STATE CONTROLLER

January 31, 2024

County Auditors Responsible for State of Good Repair Program Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Fiscal Year 2024-25 State of Good Repair Program Allocation  
Preliminary Estimate**

Enclosed is the summary schedule of State of Good Repair (SGR) program funds available to be allocated for Fiscal Year (FY) 2024-25 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the estimated available amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office (SCO) transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated August 1, 2023.

According to the FY 2024-25 proposed California Budget, the estimated amount of SGR program funds budgeted is \$129,388,000. Prior to receiving an apportionment of SGR program funds in a fiscal year, an agency must submit a list of proposed projects to the California Department of Transportation (DOT). DOT reports to SCO the eligible agencies that will receive an allocation quarterly pursuant to PUC sections 99313 and 99314. SCO anticipates the first quarter's allocation will be paid by November 30, 2024. Please refer to the schedule for the amounts that relate to your agency.

Please contact Mike Silvera by telephone at (916) 323-0704 or email at [MSilvera@sco.ca.gov](mailto:MSilvera@sco.ca.gov) with any questions, or for additional information.

County Auditors Responsible for State of Good Repair Program Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System  
January 31, 2024  
Page 2

Information for the SGR program can be found on the California Department of Transportation website at: <https://dot.ca.gov/programs/rail-and-mass-transportation/state-transit-assistance-state-of-good-repair>.

Sincerely,

MELMA DIZON  
Manager, Local Apportionments Section

Enclosure

**STATE CONTROLLER'S OFFICE**  
**2024-25 STATE OF GOOD REPAIR PROGRAM ESTIMATED AVAILABLE AMOUNT SUMMARY**  
**JANUARY 31, 2024**

Regional Entity	Estimated Available 2024-25 Amount Based on PUC 99313 Allocation	Estimated Available 2024-25 Amount Based on PUC 99314 Allocation	Total Estimated Available 2024-25 Amount Allocation
	<b>A</b>	<b>B</b>	<b>C= (A + B)</b>
Metropolitan Transportation Commission	\$ 12,541,311	\$ 34,666,010	\$ 47,207,321
Sacramento Area Council of Governments	3,281,136	1,121,192	4,402,328
San Diego Association of Governments	1,588,679	385,363	1,974,042
San Diego Metropolitan Transit System	3,843,583	1,586,613	5,430,196
Tahoe Regional Planning Agency	179,222	10,223	189,445
Alpine County Transportation Commission	1,967	146	2,113
Amador County Transportation Commission	66,184	2,318	68,502
Butte County Association of Governments	341,564	18,443	360,007
Calaveras County Local Transportation Commission	74,579	902	75,481
Colusa County Local Transportation Commission	36,170	1,600	37,770
Del Norte County Local Transportation Commission	44,191	2,323	46,514
El Dorado County Local Transportation Commission	288,746	19,652	308,398
Fresno County Council of Governments	1,680,471	302,509	1,982,980
Glenn County Local Transportation Commission	47,575	1,352	48,927
Humboldt County Association of Governments	222,701	37,212	259,913
Imperial County Transportation Commission	298,175	28,201	326,376
Inyo County Local Transportation Commission	31,393	0	31,393
Kern Council of Governments	1,507,650	91,922	1,599,572
Kings County Association of Governments	250,896	10,056	260,952
Lake County/City Council of Governments	110,979	5,665	116,644
Lassen County Local Transportation Commission	46,975	2,122	49,097
Los Angeles County Metropolitan Transportation Authority	16,216,948	21,429,760	37,646,708
Madera County Local Transportation Commission	262,742	8,648	271,390
Mariposa County Local Transportation Commission	28,135	829	28,964
Mendocino Council of Governments	148,134	10,876	159,010
Merced County Association of Governments	474,049	22,532	496,581
Modoc County Local Transportation Commission	14,166	1,223	15,389
Mono County Local Transportation Commission	21,857	32,074	53,931
Transportation Agency for Monterey County	714,999	223,021	938,020
Nevada County Local Transportation Commission	167,333	7,861	175,194
Orange County Transportation Authority	5,211,980	1,871,539	7,083,519
Placer County Transportation Planning Agency	527,708	75,044	602,752
Plumas County Local Transportation Commission	31,559	4,850	36,409
Riverside County Transportation Commission	4,052,462	658,555	4,711,017
Council of San Benito County Governments	109,095	1,719	110,814
San Bernardino County Transportation Authority	3,625,195	763,748	4,388,943
San Joaquin Council of Governments	1,306,075	293,095	1,599,170
San Luis Obispo Area Council of Governments	462,438	31,858	494,296
Santa Barbara County Association of Governments (SBCAG)	731,927	185,410	917,337
Santa Cruz County Transportation Commission	435,363	396,191	831,554
Shasta Regional Transportation Agency	298,109	15,421	313,530
Sierra County Local Transportation Commission	5,305	202	5,507
Siskiyou County Local Transportation Commission	72,349	3,081	75,430
Stanislaus Council of Governments	907,005	51,538	958,543
Tehama County Transportation Commission	106,778	2,210	108,988
Trinity County Transportation Commission	26,481	866	27,347
Tulare County Association of Governments	789,255	83,001	872,256
Tuolumne County Transportation Council	90,694	2,308	93,002
Ventura County Transportation Commission	1,371,712	222,716	1,594,428
State Totals	\$ 64,694,000	\$ 64,694,000	\$ 129,388,000

**STATE CONTROLLER'S OFFICE**  
**2024-25 STATE OF GOOD REPAIR PROGRAM ESTIMATED AVAILABLE AMOUNT**  
**BASED ON PUC 99314 ALLOCATION DETAIL**  
**JANUARY 31, 2024**

<u>Regional Entity and Operator(s)</u>	<u>Revenue Basis</u>	<u>Estimated Available 2024-25 Amount Based on PUC 99314 Allocation</u>
Madera County Local Transportation Commission		
City of Chowchilla	524,476	5,956
City of Madera	169,785	1,928
County of Madera	67,286	764
Regional Entity Totals	<u>761,547</u>	<u>8,648</u>
Mariposa County Local Transportation Commission		
County of Mariposa	73,004	829
Mendocino Council of Governments		
Mendocino Transit Authority	957,692	10,876
Merced County Association of Governments		
Transit Joint Powers Authority of Merced County	1,025,125	11,642
Yosemite Area Regional Transportation System (YARTS)	958,913	10,890
Regional Entity Totals	<u>1,984,038</u>	<u>22,532</u>
Modoc County Local Transportation Commission		
Modoc Transportation Agency	107,653	1,223
Mono County Local Transportation Commission		
Eastern Sierra Transit Authority	2,824,223	32,074
Transportation Agency for Monterey County		
Monterey-Salinas Transit District	19,637,486	223,021
Nevada County Local Transportation Commission		
County of Nevada	369,077	4,192
City of Truckee	323,083	3,669
Regional Entity Totals	<u>692,160</u>	<u>7,861</u>
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	21,695
Orange County Transportation Authority	110,748,483	1,257,761
Regional Entity Subtotals	<u>112,658,754</u>	<u>1,279,456</u>
Orange County Transportation Authority - Corresponding to SCRRRA***	NA	592,083
Regional Entity Totals	<u>112,658,754</u>	<u>1,871,539</u>
Placer County Transportation Planning Agency		
City of Auburn	21,830	248
County of Placer	5,410,141	61,442
City of Roseville	1,175,827	13,354
Regional Entity Totals	<u>6,607,798</u>	<u>75,044</u>
Plumas County Local Transportation Commission		
County of Plumas	346,829	3,939
County Service Area 12 - Specialized Service	80,198	911
Regional Entity Totals	<u>427,027</u>	<u>4,850</u>

\*\*\* The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.

DANIELA FERNANDEZ – Nevada City City Council  
 SUSAN HOEK – Nevada County Board of Supervisors  
 TOM IVY – Grass Valley City Council, Vice Chair  
 ED SCOFIELD – Nevada County Board of Supervisors, Chair  
 JAY STRAUSS – Member-At-Large  
 DUANE STRAWSER – Member-At-Large  
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director  
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 770.0

## MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Executive Director's Report

DATE: March 20, 2024

### **NCTC AWARDED RURAL PLANNING ASSISTANCE GRANT TO CONDUCT PLANNING FOR PEDESTRIAN AND BICYCLE IMPROVEMENTS IN THE ZION STREET AND SACRAMENTO STREET CORRIDORS**

In coordination with City of Nevada City, Nevada County Transportation Commission staff were awarded Rural Planning Assistance Grant funds in the amount of \$120,000 to analyze cost-effective improvements in the Zion Street Corridor related to improving safety and pedestrian and bicycle connectivity to school facilities. The study limits will be between the Ridge Road/Gold Flat Road/Zion Street intersection and Sacramento Street Bridge. The planning study is scheduled to begin in July of 2024.

### **NEVADA COUNTY COMMUNITY FORUM - STATE ROUTE 49 IMPROVEMENTS**

NCTC's Executive Director and Caltrans District 3 Project Manager Sam Vandell participated in the Nevada County Community Forum event on Friday, March 15, 2024, and provided information on the improvements planned for State Route 49 south of Grass Valley. The event was co-hosted by the Nevada County Community Forum and Sierra College Foundation and was held at the Sierra College Nevada County Campus – N12 Auditorium.





**Caltrans District 3 Project Status Report**  
March 2024

Highway 20		
2H62U Omega Curve Correction (2H620) (0H240) (1H810) (0H660)	CO-RTE-PM	NEV - 20 - 29.7/39.8
	Location	In Nevada County, near Omega, from 0.1 mile east of White Cloud Campground to 1.3 miles west of Zeibrigh Road.
	Description	Curve improvement, widen shoulders, and add turnout.
	Funding Source	SHOPP - Safety (010) and Operational Improvements (310)
	Total Cost	\$61,443,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Winter 2025.	
4H070 Gold Nugget	CO-RTE-PM	NEV - 20 - 12.2/20.0
	Location	In and near Grass Valley and Nevada City, from RTE 20/49 SEP (Br#17-0049 ) to Rim Rock Lane.
	Description	Repair pavement, drainage, sign panels, ADA facilities, and roadside planting & irrigation. Install new storm water improvement, Maintenance Vehicle Pullouts (MVPs).
	Funding Source	SHOPP - Asset Management (120)
	Total Cost	\$23,990,000
	Planning	COMPLETE
	Environmental	COMPLETE
Design	COMPLETE	
Construction	Start Spring 2024. Target completion Winter 2024.	
0J520 NEV 20 CAPM	CO-RTE-PM	NEV - 20 - 20 / 46.119
	Location	Pavement CAPM and drainage improvements in Nevada County east of Nevada City from Rim Rock Road to Jct20/80.
	Description	Class II Pavement CAPM on Mainline and ramps, rehabilitate or replace poor conditions drainage systems. Evaluate /rehabilitate/replace poor condition lighting, sing panels, and TMS elements.
	Funding Source	SHOPP - Asset Management (121)
	Total Cost	\$38,010,000
	Planning	COMPLETE
	Environmental	Target completion Spring 2024.
	Design	Target completion Spring 2025.
Construction	Target Start Summer 2025. Target completion Fall 2026.	

Highway 49		
4E170 Nev-49 Corridor Improvement Project	CO-RTE-PM	NEV - 49 - 11.1/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	NB and SB Truck Climbing Lanes, 22' Median with Barrier, 10" Shoulders, 4 right right turn lanes at Crestview Drive, Smith Road, Bethel Church Way, and Wellswood Way and two at-grade access-controlled roundabout intersections at Wellswood Way and Smith Road.
	Funding Source	STIP - RIP (NCTC)
	Total Cost	\$157,900,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2025.
Construction	Target Start Fall 2025. Target completion Winter 2028.	
3H510 Nev-49 Corridor Improvement Project (SHOPP)	CO-RTE-PM	NEV - 49 - 10.8/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen shoulders, construct two way left turn lane (TWLTL), SB right turn lane, and NB truck climbing lane.
	Funding Source	SHOPP - Safety (015)
	Total Cost	\$78,770,000
	Planning	COMPLETE
	Environmental	COMPLETE
Design	Target completion Spring 2025.	
Construction	Target Start Fall 2025. Target completion Fall 2028.	
4H600 49 Safety Barrier	CO-RTE-PM	PLA - 49 - 8.7/10.6
	Location	In Placer County on Route 49 from 0.2 miles south of Lorenson Road to 0.4 miles north of Lone Star Road.
	Description	Construct concrete median barrier with roundabouts.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$26,340,000
	Planning	COMPLETE
	Environmental	COMPLETE
Design	COMPLETE	
Construction	Start Spring 2024. Target completion Summer 2025.	

4J460 Pla 49 Pavement Rehab	CO-RTE-PM	PLA - 49 - 7.4/R8.9, R10.6/11.37/10.6
	Location	In Placer County on Route 49, from approximately 0.02 miles South of Dry Creek Rd. to approximately 0.4 miles South of Lorensen
	Description	Rehab Pavement, drainage systems, ground mounted signs, and pedestrian facilities
	Funding Source	SHOPP - Pavement Rehab (122)
	Total Cost	\$24,470,000
	Planning	COMPLETE
	Environmental	Winter 2026
	Design	Spring 2027
Construction	Begin Winter 2027. Completion Winter 2028.	
4J110 Nev 49 Evacuation	CO-RTE-PM	NEV - 49 - 2.1/9.8
	Location	In Placer County on Route 49 from 0.2 miles south of Lorensen Road to 0.4 miles north of Lone Star Road.
	Description	Add TWLTL, and Standard Shoulders
	Funding Source	SHOPP - Sustainability (999)
	Total Cost	\$68,200,000
	Planning	COMPLETE
	Environmental	Fall 2025
	Design	Winter 2026
Construction	Begin Summer 2027. Target completion Winter 2023.	

Interstate 80		
3H560 Yuba Pass SOH Bridge Repalcement	CO-RTE-PM	NEV - 080 - 58.7 /60.2
	Location	In Nevada County near Emigrant Gap at the Yuba Pass Separation OH Bridges (Br#17-0023L/R).
	Description	Replace bridges, widen WB direction for truck climbing lane, install TMS elements and communications.
	Funding Source	SHOPP - Bridge Rehabilitation (110)
	Total Cost	\$101,780,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target Start Summer 2024 Target completion Fall 2027.	
1H990 Soda Pavement Repair	CO-RTE-PM	VAR - VAR - VAR
	Location	In Placer and Nevada Counties near Soda Springs from Troy Rd UC to East of Soda Springs OC.
	Description	Rehabilitate Roadway, Construct truck climbing lane on EB I-80 direction, widen Jingvale UC, replace sign panels, upgrade lighting, TMS elements, and rehab drainage elements
	Funding Source	SHOPP -Pavement Preservation and Rehabilitation, Drainage System Restoration, Safety Signs and Lighting (121, 122, 151, 170)
	Total Cost	\$85,590,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Fall 2023 / completion Summer 2027.	
3H580 Acid Flats	CO-RTE-PM	NEV - 080 - 27.60/28.50
	Location	In Nevada County near Floriston at Truckee River Bridges (Br#17-0063L/R).
	Description	Replace bridges, install fiber optic and RWIS.
	Funding Source	SHOPP - Bridge Rehabilitation and Replacement (110)
	Total Cost	\$74,535,000
	Planning	COMPLETE
	Environmental	Target completion Spring 2024.
	Design	Target completion Fall 2026.
Construction	Construction is expected to begin Spring 2027. Target completion Fall 2029.	
2J910 Safety Improvements	CO-RTE-PM	NEV - 80 - 26.0/27.4
	Location	In Nevada County on Route 80 at Floriston
	Description	Grind existing concrete pavement, place polyester concrete overlay, groove existing concrete pavement, remove/repair concrete barrier
	Funding Source	SHOPP Safety Improvement (010)
	Total Cost	\$3,750,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Spring 2024 / Completion Fall 2024	

0J560 Drum Bay Drainage Restoration	CO-RTE-PM	NEV - 80 - Various
	Location	In Nevada County from west of Yuba Gap OC to Placer County line
	Description	Rehabilitate drainage systems and upgrade Transportation Management System (TMS) elements
	Funding Source	SHOPP Safety Improvement (151)
	Total Cost	\$15,390,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Fall 2024
Construction	Target Spring 2025 / Target completion Fall 2026	
3J790 Donner Summit Rest Area Restoration	CO-RTE-PM	NEV - 80 - R5.60/R5.60
	Location	In Nevada County on I-80 at the Donner Summit Safety Roadside Rest Area
	Description	Rehabilitate the existing irrigation and sewer system to extend the service life and minimize maintenance costs.
	Funding Source	SHOPP Safety Improvement (010)
	Total Cost	\$2,633,000
	Planning	COMPLETE
	Environmental	Summer 2025
	Design	Fall 2026
Construction	Target Spring 2027 / Target completion Summer 2028	

Highway 89		
1J170 CAPM & Drainage Improvements	CO-RTE-PM	PLA - 89 - 13.1/21.667
	Location	In Placer and Nevada Counties on Route 89, 9.0 miles south of Truckee from Truckee River Bridge (Br # 19-0032) to Junction of Route 80 in Truckee.
	Description	Class 2 pavement CAPM, rehabilitate drainage, upgrade ADA facilities, guardrail, and TMS elements.
	Funding Source	SHOPP - Roadway Preservation (121)
	Total Cost	\$13,940,000
	Planning	COMPLETE
	Environmental	Target completion Summer 2024.
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin in Fall 2025. Target completion Fall 2026.	