

DANIELA FERNANDEZ – Nevada City City Council
SUSAN HOEK – Nevada County Board of Supervisors
TOM IVY – Grass Valley City Council
ED SCOFIELD – Nevada County Board of Supervisors, Chair
JAY STRAUSS – Member-At-Large
DUANE STRAWSER – Member-At-Large
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

REGULAR TELECONFERENCE MEETING AGENDA

A regular meeting of the Nevada County Transportation Commission (NCTC) will be held on
Wednesday, March 20, 2023 at 9:45 a.m.
at the following locations:

Grass Valley City Hall Council Chambers
125 East Main Street, Grass Valley, California

Video Conferencing located at the
Donner Room, Truckee Town Hall
10183 Truckee Airport Rd, Truckee, CA 96161

To join the Zoom meeting on your computer or mobile device:

<https://us02web.zoom.us/j/2869133292?pwd=MXlFcmZ5QnNPZGJCSm93WEhJbUs4UT09>

Meeting ID: **286 913 3292** Online Password: **Rona530**

To join the Zoom meeting by phone:

+1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782.

International numbers available: <https://us02web.zoom.us/j/2869133292?pwd=MXlFcmZ5QnNPZGJCSm93WEhJbUs4UT09>

Meeting ID: **286 913 3292** Phone Password: **4181337**

PUBLIC COMMENT:

Written Comments: You are welcome to submit written comments to the Commission via email. Please send your comments to nctc@nccn.net. Please include the words **Public Comment** and the **meeting date and a brief title and/or agenda item number** in the subject line, and limit your word count to 400 words. Comments will be accepted through the public comment period and individual agenda discussion items during the meeting.

Oral Comments: Please come to the podium, or use the Zoom **“Raise Hand”** feature, when the agenda item number and subject matter are announced. For items not on the agenda, please comment during the Public Comment time. When recognized, please provide your name and address for the record. The Chair may limit any individual to 3 minutes, and may limit the total time allocated for Public Comment to a minimum of 15 minutes. Time to address the Commission will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allotted expires.

Phone attendees: **Press *9 to Raise Hand**

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.*

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. These meeting rooms are accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

REGULAR MEETING: 9:45 a.m.

STANDING ORDERS: Call the Meeting to Order, Pledge of Allegiance, Roll Call

PUBLIC COMMENT

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

Adopt Consent Items by roll call vote.

1. Financial Reports:

October, November and December 2022, January 2023

- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. NCTC Minutes: November 9, 2022 Meeting

Recommendation: Approve.

3. Allocation Request from Grass Valley for Regional Surface Transportation Program Funds for FY 2020/21 Projects: See staff report.

Recommendation: Adopt Resolution **23-01**.

4. Allocation Request from Town of Truckee for Regional Surface Transportation Program Funds for FY 2020/21 Projects: See staff report.

Recommendation: Adopt Resolution **23-02**.

5. [Approval of Low Carbon Transit Operations Program FY 2022/23 Funding Amounts](#): See staff report.

Recommendation: Approve FY 2022/23 funding amounts and authorize the Executive Director to sign letters approving the Town of Truckee's and Nevada County's Allocation Requests.

6. [Revised Findings of Apportionment for FY 2022/23 and Preliminary Findings of Apportionment for FY 2023/24](#): The Nevada County Auditor-Controller has sent the estimate of Local Transportation Fund (LTF) revenues for FY 2022/23 and has provided a preliminary estimate of LTF revenues for FY 2023/24. In accordance with state statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of NCTC.

Recommendation: Adopt Resolution **23-03** and Resolution **23-04**.

7. [State Transit Assistance Preliminary Apportionments for FY 2023/24](#): The attached table has been prepared by staff based on the State Controller's preliminary estimate of State Transit Assistance funds for FY 2023/24.

Recommendation: Approve the apportionment table as a basis for allocation from the State Transit Assistance Fund for FY 2023/24.

ACTION ITEMS

8. [Amendment 2 FY 2022/23 Overall Work Program](#): See staff report.

Recommendation: Adopt Resolution **23-05** by roll call vote.

9. [Draft FY 2023/24 Overall Work Program](#): See staff report.

Recommendation: Provide comments.

10. [Professional Services Agreement to Develop the Nevada County Zero Emissions Transitions Plan](#): See staff report.

Recommendation: Adopt Resolution **23-06** by roll call vote.

11. [Regional Transportation Plan Update](#): Presentation by Jim Damkowitch from DKS Associates. See staff report.

Recommendation: Provide comments.

12. [Election of Officers](#): The Commission will elect a Chairman and Vice Chairman for 2023. This action is per NCTC's Policies and Procedures Manual: [Officers and Duties](#), found on page 11: "The offices of Chair and Vice Chair shall be elected by a majority vote of the members present at the January meeting..."

INFORMATIONAL ITEMS

13. Correspondence

- A. Senator Brian Dahle and Assemblywoman Megan Dahle, Support Letter for Grass Valley Wildfire Evacuation Route Project on SR 49, File 1200.4, 2/9/23
- B. California Transportation Commission, Highlights of the 2022 Annual Report to the California Legislature, File 370.0, 1/25/23.
- C. Betty T. Yee, California State Controller, Fiscal Year 2022-23 First Quarter State of Good Repair Program Allocation, File 370.2.1, 11/16/2022
- D. Betty T. Yee, California State Controller, Fiscal Year 2022-23 First Quarter State Transit Assistance Allocation, File 1370.0, 11/16/2022
- E. Malia M. Cohen, California State Controller, Reissuance of the Fiscal Year 2023-24 State of Good Repair Program Allocation Preliminary Estimate, File 370.2.1, 2/9/23.

14. Executive Director’s Report

15. Project Status Report

- A. Caltrans Project: Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT REGULAR MEETING: May 17, 2023.

ADJOURNMENT OF MEETING

This agenda was posted 72 hours in advance of the meeting at the Grass Valley City Hall, the Truckee Town Hall, the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: nctc@nccn.net

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2023 NCTC MEETING SCHEDULE

JANUARY 25, 2023 – Meeting canceled

MARCH 20, 2023

MAY 17, 2023

JULY 19, 2023

SEPTEMBER 20, 2023

NOVEMBER 15, 2023

Meetings will be held at the Grass Valley City Council Chambers
at 9:45 a.m. unless noted otherwise

COMMONLY USED ACRONYMS
NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)

Updated 11-14-17

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 st Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		

**Nevada County Transportation Commission
Monthly Financial Report 2022/23**

OCTOBER

TOWN OF TRUCKEE (5805) LTF

16.89%

Cash Balance 10/01/22	\$941,226.72
Additions	\$57,742.69
Deductions	<u>\$0.00</u>
Cash Balance 10/31/22	\$998,969.41

Budget and Allocations

Fund Balance 6/30/22	\$887,013.16
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$646,574.00</u>
AMOUNT TO BE ALLOCATED	\$1,533,587.16

Total Amount of Approved Allocations	<u>\$511,288.14</u>
BALANCE Available for Allocation	\$1,022,299.02

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-24	Transit/Paratransit Operations	\$511,288.14	\$0.00	\$511,288.14

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

OCTOBER

PEDESTRIAN AND BIKE (5806) LTF

2.00%

Cash Balance 10/01/22	\$341,245.24
Additions	\$7,344.16
Deductions	<u>\$0.00</u>
Cash Balance 10/31/22	\$348,589.40

Budget and Allocations

Fund Balance 6/30/22	\$333,441.86
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$82,236.00</u>
AMOUNT TO BE ALLOCATED	\$415,677.86

Total Amount of Approved Allocations	<u>\$61,500.00</u>
BALANCE Available for Allocation	\$354,177.86

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
07/20/22 22-23	Nevada City Commercial Street Phase 2 Sidewalk & Railings	\$61,500.00	\$0.00	\$61,500.00

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
OCTOBER

NEVADA COUNTY (5807) LTF
66.37%

Cash Balance 10/01/22	\$3,099,654.90
Additions	\$226,888.24
Deductions	<u>\$0.00</u>
Cash Balance 10/31/22	\$3,326,543.14

Budget and Allocations	
<u>Fund Balance 6/30/22</u>	\$3,777,627.82
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$2,540,581.00</u>
AMOUNT TO BE ALLOCATED	\$6,318,208.82

Total Amount of Approved Allocations	<u>\$5,140,820.00</u>
BALANCE Available for Allocation	\$1,177,388.82

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Transit/Paratransit Operations	\$2,680,167.00	\$888,540.00	\$1,791,627.00
1/22/21 21-02	Reserved in the Fund Capital Purchase of 2 buses	\$2,460,653.00	\$0.00	\$2,460,653.00
	TOTAL	\$5,140,820.00	\$888,540.00	\$4,252,280.00

Nevada County Transportation Commission
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OCTOBER

GRASS VALLEY (5808) LTF
13.45%

Cash Balance 10/01/22	\$83,636.93
Additions	\$45,981.41
Deductions	<u>\$0.00</u>
Cash Balance 10/31/22	\$129,618.34
 <u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$154,724.32
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$514,877.00</u>
AMOUNT TO BE ALLOCATED	\$669,601.32
 Total Amount of Approved Allocations	 <u>\$514,877.00</u>
BALANCE Available for Allocation	<u>\$154,724.32</u>

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-22	Transit/Paratransit Operations	\$514,877.00	\$111,529.00	\$403,348.00

**Nevada County Transportation Commission
 Monthly Financial Report FY 2022/23
 OCTOBER**

NEVADA CITY (5809) LTF
 3.29%

Cash Balance 10/01/22	\$20,333.51
Additions	\$11,258.14
Deductions	<u>\$0.00</u>
Cash Balance 10/31/22	\$31,591.65
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$37,638.34
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$126,063.00</u>
AMOUNT TO BE ALLOCATED	\$163,701.34
Total Amount of Approved Allocations	<u>\$126,063.00</u>
BALANCE Available for Allocation	\$37,638.34

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/20/22 Reso 22-23	Transit/Paratransit Operations	\$126,063.00	\$27,206.00	\$98,857.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

OCTOBER

COMMUNITY TRANSIT SERVICES (5810) LTF

5.00%

Cash Balance 10/01/22	\$163,303.03
Additions	\$17,993.18
Deductions	<u>\$0.00</u>
Cash Balance 10/31/22	\$181,296.21

Budget and Allocations

Fund Balance 6/30/22	\$188,804.41
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$201,479.00</u>
AMOUNT TO BE ALLOCATED	\$390,283.41

Total Amount of Approved Allocations	<u>\$201,479.00</u>
BALANCE Available for Allocation	\$188,804.41

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Paratransit Operations	\$167,449.00	\$41,862.00	\$125,587.00
7/20/22 22-24	Truckee Paratransit Operations	\$34,030.00	\$0.00	\$34,030.00
	TOTAL	\$201,479.00	\$41,862.00	\$159,617.00

Nevada County Transportation Commission
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OCTOBER NCTC Administration & Planning (6327)

Cash Balance 10/01/22	\$447,110.61
Additions	\$0.00
Deductions	\$79,915.19
Cash Balance 10/31/22	\$367,195.42
<u>BUDGET: Estimated Revenue & Allocations</u>	
Fund Balance 6/30/22	\$536,795.06
Estimated Revenue	<u>\$2,125,205.82</u>
AVAILABLE FOR ALLOCATION	\$2,662,000.88
Total of Approved Allocations	<u>\$2,125,205.82</u>
BALANCE AVAILABLE FOR ALLOCATION	\$536,795.06

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$213,753.00	\$73,360.28	\$140,392.72	34.32%
	Indirect	\$35,564.85	\$9,411.44	\$26,153.41	26.46%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
1.2	<u>Fiscal Administration</u>				
	NCTC Staff	\$232,683.99	\$74,098.71	\$158,585.28	31.85%
	Indirect	\$38,714.64	\$9,190.70	\$29,523.94	23.74%
	Fiscal Audit unallowable	\$51,500.00	\$0.00	\$51,500.00	0.00%
2.1	<u>Regional Transportation Plan</u>				
	NCTC Staff	\$47,956.64	\$17,071.52	\$30,885.12	35.60%
	Indirect	\$17,305.59	\$3,729.21	\$13,576.38	21.55%
	Transportation Engineering	\$25,000.00	\$225.00	\$24,775.00	0.90%
	Local Agency	\$30,000.00	\$0.00	\$30,000.00	0.00%
	Traffic Counts	\$10,000.00	\$0.00	\$10,000.00	0.00%
2.1.1	<u>Regional Transportation Plan Update</u>				
	NCTC Staff	\$56,053.91	\$18,443.32	\$37,610.59	32.90%
	Consultant	\$144,997.82	\$7,226.24	\$137,771.58	4.98%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$38,213.01	\$11,695.91	\$26,517.10	30.61%
	Indirect	\$14,248.63	\$2,030.43	\$12,218.20	14.25%
2.2.1	<u>Regional Transportation Mitigation Fee Update</u>				
	NCTC Staff	\$47,424.56	\$8,460.96	\$38,963.60	17.84%
	Consultant	\$99,937.42	\$28,523.47	\$71,413.95	28.54%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$46,317.03	\$14,413.84	\$31,903.19	31.12%
	Indirect	\$13,452.26	\$1,688.98	\$11,763.28	12.56%
2.3.3	<u>Eastern Nevada County Transit Development Plan</u>				
	NCTC Staff	\$34,534.13	\$2,560.44	\$31,973.69	7.41%
	Consultant	\$75,000.00	\$0.00	\$75,000.00	0.00%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$79,543.39	\$28,546.00	\$50,997.39	35.89%
	Indirect	\$28,108.04	\$4,922.70	\$23,185.34	17.51%
	Rural Counties Task Force	\$2,000.00	\$0.00	\$2,000.00	
	Statewide Local Streets & Roads Ass	\$750.00	\$0.00	\$750.00	0.00%
	State Advocacy	\$50,000.00	\$0.00	\$50,000.00	0.00%
	PCPTA Rail Study	\$5,735.00	\$0.00	\$5,735.00	
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$23,303.16	\$5,686.35	\$17,616.81	24.40%
	Consultant	\$15,000.00	\$197.27	\$14,802.73	1.32%
2.4.4	<u>RCTF Rural Induced Demand Study</u>				
	NCTC Staff	\$49,089.89	\$12,061.42	\$37,028.47	24.57%
	Consultant	\$125,000.00	\$0.00	\$125,000.00	0.00%
2.4.6	<u>Nevada County Fleet Electrification</u>				
	NCTC Staff	\$16,999.36	\$196.62	\$16,802.74	1.16%
	Consultant	\$230,000.00	\$0.00	\$230,000.00	0.00%
	Contingency	\$222,019.50	\$0.00	\$222,019.50	0.00%
	TOTAL ALL WORK ELEMENTS	\$2,125,205.82	\$333,740.81	\$1,791,465.01	15.70%

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

OCTOBER

REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 10/01/22	\$1,996,847.07
Additions	\$173,874.67
Deductions	\$54,777.57
Cash Balance 10/31/22	\$2,115,944.17

**RTMF REVENUES, INTEREST, AND EXPENDITURES
2000/01 - 2022/23**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2021/22	COLLECTED/EXPENDED 2022/23	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,571,833.36	\$0.00	\$2,571,833.36
Nevada City	\$200,561.32	\$0.00	\$200,561.32
Nevada County	\$5,446,199.27	\$173,874.67	\$5,620,073.94
Total	\$8,218,593.95	\$173,874.67	\$8,392,468.62
Interest	\$235,972.25	\$8,717.24	\$244,689.49
Expenditures	\$6,466,436.37	\$54,777.57	\$6,521,213.94
TOTAL	\$1,988,129.83	\$127,814.34	\$2,115,944.17

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
5/18/22 Reso 22-16	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$12,501.41	\$3,113,699.89
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street Intersection	\$1,500,000.00	\$1,457,723.84	\$42,276.16	\$42,276.16	\$0.00
9/21/22 Reso 22-34	NCTC RTMF Update W.E. 2.2.1 Consultant	\$136,715.84	\$36,778.42	\$99,937.42	\$0.00	\$99,937.42
9/21/22 Reso 22-34	NCTC RTMF Update W.E. 2.2.1 Staff	\$75,632.82	\$28,208.26	\$47,424.56	\$0.00	\$47,424.56
TOTAL		\$6,103,811.50	\$2,782,972.06	\$3,320,839.44	\$54,777.57	\$3,266,061.87

Nevada County Transportation Commission
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OCTOBER

STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 10/01/22	\$4,065,914.80
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 10/31/22	\$4,065,914.80
 <u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$4,049,337.78
Estimated STA Revenue	\$1,296,840.00
AMOUNT TO BE ALLOCATED	\$5,346,177.78
 Total Approved Allocations	 <u>\$442,628.86</u>
BALANCE Available for Allocation	\$4,903,548.92

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Transit/Paratransit Services	\$23,802.00	\$0.00	\$23,802.00
7/20/22 22-24	Truckee Transit/Paratransit Services	\$418,826.86	\$0.00	\$418,826.86
	TOTAL	\$442,628.86	\$0.00	\$442,628.86

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

OCTOBER

REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 10/01/22	\$2,420,872.04
Additions	\$10,269.57
Deductions	<u>\$0.00</u>
Cash Balance 10/31/22	\$2,431,141.61
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$2,420,872.04
Estimated RSTP Revenue	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$2,420,872.04
Total Amount of Approved Allocations	<u>\$684,201.32</u>
BALANCE Available for Allocation	\$1,736,670.72

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-26	Nevada City FY 2022/23 Commercial Street Improvement Phase 2	\$92,000.00	\$0.00	\$92,000.00	\$0.00	\$92,000.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$128,390.50	\$31,609.50	\$0.00	\$31,609.50
7/20/22 22-25	Nev Co 2022/23 General Maintenance	\$490,594.00	\$0.00	\$490,594.00	\$0.00	\$490,594.00
9/21/22 22-34	NCTC Project: 2022/23 Regional Transportation Plan Update	\$69,997.82	\$0.00	\$69,997.82	\$0.00	\$69,997.82
	TOTAL	\$812,591.82	\$128,390.50	\$684,201.32	\$0.00	\$684,201.32

**Nevada County Transportation Commission
Monthly Financial Report 2022/23**

NOVEMBER

TOWN OF TRUCKEE (5805) LTF

16.89%

Cash Balance 11/01/22	\$998,969.41
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 11/30/22	\$998,969.41

Budget and Allocations

Fund Balance 6/30/22	\$887,013.16
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$646,574.00</u>
AMOUNT TO BE ALLOCATED	\$1,533,587.16

Total Amount of Approved Allocations	\$511,288.14
BALANCE Available for Allocation	\$1,022,299.02

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-24	Transit/Paratransit Operations	\$511,288.14	\$0.00	\$511,288.14

**Nevada County Transportation Commission
 Monthly Financial Report FY 2022/23
 NOVEMBER**

PEDESTRIAN AND BIKE (5806) LTF
 2.00%

Cash Balance 11/01/22	\$348,589.40
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 11/30/22	\$348,589.40

Budget and Allocations

Fund Balance 6/30/22	\$333,441.86
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$82,236.00</u>
AMOUNT TO BE ALLOCATED	\$415,677.86
Total Amount of Approved Allocations	<u>\$61,500.00</u>
BALANCE Available for Allocation	\$354,177.86

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
07/20/22 22-23	Nevada City Commercial Street Phase 2 Sidewalk & Railings	\$61,500.00	\$0.00	\$61,500.00
	TOTAL	\$61,500.00	\$0.00	\$61,500.00

**Nevada County Transportation Commission
 Monthly Financial Report FY 2022/23
 NOVEMBER**

NEVADA COUNTY (5807) LTF
 66.37%

Cash Balance 11/01/22	\$3,326,543.14
Additions	\$0.00
Deductions	<u>\$658,934.14</u>
Cash Balance 11/30/22	\$2,667,609.00

Budget and Allocations	
<u>Fund Balance 6/30/22</u>	\$3,777,627.82
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$2,540,581.00</u>
AMOUNT TO BE ALLOCATED	\$6,318,208.82

Total Amount of Approved Allocations	<u>\$5,140,820.00</u>
BALANCE Available for Allocation	\$1,177,388.82

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Transit/Paratransit Operations	\$2,680,167.00	\$1,547,474.14	\$1,135,392.86
1/22/21 21-02	Reserved in the Fund Capital Purchase of 2 buses	\$2,460,653.00	\$0.00	\$2,460,653.00
	TOTAL	\$5,140,820.00	\$1,547,474.14	\$3,596,045.86

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
NOVEMBER

GRASS VALLEY (5808) LTF
13.45%

Cash Balance 11/01/22	\$129,618.34
Additions	\$0.00
Deductions	<u>\$129,618.34</u>
Cash Balance 11/30/22	\$0.00

Budget and Allocations

Fund Balance 6/30/22	\$154,724.32
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$514,877.00</u>
AMOUNT TO BE ALLOCATED	\$669,601.32
Total Amount of Approved Allocations	<u>\$514,877.00</u>
BALANCE Available for Allocation	\$154,724.32

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-22	Transit/Paratransit Operations	\$514,877.00	\$241,147.34	\$273,729.66

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
NOVEMBER

NEVADA CITY (5809) LTF
3.29%

Cash Balance 11/01/22	\$31,591.65
Additions	\$0.00
Deductions	<u>\$31,591.65</u>
Cash Balance 11/30/22	\$0.00
 <u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$37,638.34
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$126,063.00</u>
AMOUNT TO BE ALLOCATED	\$163,701.34
 Total Amount of Approved Allocations	 <u>\$126,063.00</u>
BALANCE Available for Allocation	\$37,638.34

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/20/22 Reso 22-23	Transit/Paratransit Operations	\$126,063.00	\$58,797.65	\$67,265.35

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
NOVEMBER

COMMUNITY TRANSIT SERVICES (5810) LTF
5.00%

Cash Balance 11/01/22	\$181,296.21
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 11/30/22	\$181,296.21
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$188,804.41
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$201,479.00</u>
AMOUNT TO BE ALLOCATED	\$390,283.41
Total Amount of Approved Allocations	<u>\$201,479.00</u>
BALANCE Available for Allocation	\$188,804.41

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Paratransit Operations	\$167,449.00	\$41,862.00	\$125,587.00
7/20/22 22-24	Truckee Paratransit Operations	\$34,030.00	\$0.00	\$34,030.00
	TOTAL	\$201,479.00	\$41,862.00	\$159,617.00

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23

NOVEMBER NCTC Administration & Planning (6327)

Cash Balance 11/01/22	\$367,195.42
Additions	\$194,404.71
Deductions	\$105,364.28
Cash Balance 11/30/22	\$456,235.85

BUDGET: Estimated Revenue & Allocations

Fund Balance 6/30/22	\$536,795.06
Estimated Revenue	<u>\$2,125,205.82</u>
AVAILABLE FOR ALLOCATION	\$2,662,000.88
Total of Approved Allocations	<u>\$2,125,205.82</u>
BALANCE AVAILABLE FOR ALLOCATION	\$536,795.06

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$213,753.00	\$89,109.06	\$124,643.94	41.69%
	Indirect	\$35,564.85	\$10,857.01	\$24,707.84	30.53%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
1.2	<u>Fiscal Administration</u>				
	NCTC Staff	\$232,683.99	\$91,282.30	\$141,401.69	39.23%
	Indirect	\$38,714.64	\$10,650.08	\$28,064.56	27.51%
	Fiscal Audit unallowable	\$51,500.00	\$0.00	\$51,500.00	0.00%
2.1	<u>Regional Transportation Plan</u>				
	NCTC Staff	\$47,956.64	\$19,862.71	\$28,093.93	41.42%
	Indirect	\$17,305.59	\$4,252.20	\$13,053.39	24.57%
	Transportation Engineering	\$25,000.00	\$225.00	\$24,775.00	0.90%
	Local Agency	\$30,000.00	\$4,446.62	\$25,553.38	14.82%
	Traffic Counts	\$10,000.00	\$312.83	\$9,687.17	3.13%
2.1.1	<u>Regional Transportation Plan Update</u>				
	NCTC Staff	\$56,053.91	\$22,670.05	\$33,383.86	40.44%
	Consultant	\$144,997.82	\$32,320.22	\$112,677.60	22.29%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$38,213.01	\$15,029.29	\$23,183.72	39.33%
	Indirect	\$14,248.63	\$2,431.18	\$11,817.45	17.06%
2.2.1	<u>Regional Transportation Mitigation Fee Update</u>				
	NCTC Staff	\$47,424.56	\$10,714.22	\$36,710.34	22.59%
	Consultant	\$99,937.42	\$34,633.24	\$65,304.18	34.65%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$46,317.03	\$18,182.76	\$28,134.27	39.26%
	Indirect	\$13,452.26	\$2,022.01	\$11,430.25	15.03%
2.3.3	<u>Eastern Nevada County Transit Development Plan</u>				
	NCTC Staff	\$34,534.13	\$3,315.70	\$31,218.43	9.60%
	Consultant	\$75,000.00	\$0.00	\$75,000.00	0.00%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$79,543.39	\$38,315.05	\$41,228.34	48.17%
	Indirect	\$28,108.04	\$5,918.99	\$22,189.05	21.06%
	Rural Counties Task Force	\$2,000.00	\$0.00	\$2,000.00	
	Statewide Local Streets & Roads Ass	\$750.00	\$0.00	\$750.00	0.00%
	State Advocacy	\$50,000.00	\$0.00	\$50,000.00	0.00%
	PCPTA Rail Study	\$5,735.00		\$5,735.00	
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$23,303.16	\$7,101.19	\$16,201.97	30.47%
	Consultant	\$15,000.00	\$197.27	\$14,802.73	1.32%
2.4.4	<u>RCTF Rural Induced Demand Study</u>				
	NCTC Staff	\$49,089.89	\$14,862.87	\$34,227.02	30.28%
	Consultant	\$125,000.00	\$0.00	\$125,000.00	0.00%
2.4.6	<u>Nevada County Fleet Electrification</u>				
	NCTC Staff	\$16,999.36	\$393.24	\$16,606.12	2.31%
	Consultant	\$230,000.00	\$0.00	\$230,000.00	0.00%
	Contingency	\$222,019.50	\$0.00	\$222,019.50	0.00%
	TOTAL ALL WORK ELEMENTS	\$2,125,205.82	\$439,105.09	\$1,686,100.73	20.66%

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

NOVEMBER

REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 11/01/22	\$2,115,944.17
Additions	\$0.00
Deductions	\$0.00
Cash Balance 11/30/22	\$2,115,944.17

**RTMF REVENUES, INTEREST, AND EXPENDITURES
2000/01 - 2022/23**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2021/22	COLLECTED/EXPENDED 2022/23	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,571,833.36	\$0.00	\$2,571,833.36
Nevada City	\$200,561.32	\$0.00	\$200,561.32
Nevada County	\$5,446,199.27	\$173,874.67	\$5,620,073.94
Total	\$8,218,593.95	\$173,874.67	\$8,392,468.62
Interest	\$235,972.25	\$8,717.24	\$244,689.49
Expenditures	\$6,466,436.37	\$54,777.57	\$6,521,213.94
TOTAL	\$1,988,129.83	\$127,814.34	\$2,115,944.17

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
5/18/22 Reso 22-16	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$12,501.41	\$3,113,699.89
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street Intersection	\$1,500,000.00	\$1,457,723.84	\$42,276.16	\$42,276.16	\$0.00
9/21/22 Reso 22-34	NCTC RTMF Update W.E. 2.2.1 Consultant	\$136,715.84	\$36,778.42	\$99,937.42	\$0.00	\$99,937.42
9/21/22 Reso 22-34	NCTC RTMF Update W.E. 2.2.1 Staff	\$75,632.82	\$28,208.26	\$47,424.56	\$0.00	\$47,424.56
TOTAL		\$6,103,811.50	\$2,782,972.06	\$3,320,839.44	\$54,777.57	\$3,266,061.87

**Nevada County Transportation Commission
 Monthly Financial Report FY 2022/23
 NOVEMBER**

STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 11/01/22	\$4,065,914.80
Additions	\$296,494.00
Deductions	<u>\$0.00</u>
Cash Balance 11/30/22	\$4,362,408.80
 <u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$4,049,337.78
Estimated STA Revenue	\$1,296,840.00
AMOUNT TO BE ALLOCATED	\$5,346,177.78
 Total Approved Allocations	 <u>\$721,628.86</u>
BALANCE Available for Allocation	\$4,624,548.92

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Transit/Paratransit Services	\$23,802.00	\$0.00	\$23,802.00
7/20/22 22-24	Truckee Transit/Paratransit Services	\$418,826.86	\$0.00	\$418,826.86
11/9/22 22-37	Truckee Transit/Paratransit Services Capital - Railyard	\$279,000.00	\$0.00	\$279,000.00
	TOTAL	\$721,628.86	\$0.00	\$721,628.86

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

NOVEMBER

REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 11/01/22	\$2,431,141.61
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 11/30/22	\$2,431,141.61
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$2,420,872.04
Estimated RSTP Revenue	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$2,420,872.04
Total Amount of Approved Allocations	<u>\$684,201.32</u>
BALANCE Available for Allocation	\$1,736,670.72

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-26	Nevada City FY 2022/23 Commercial Street Improvement Phase 2	\$92,000.00	\$0.00	\$92,000.00	\$0.00	\$92,000.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$128,390.50	\$31,609.50	\$0.00	\$31,609.50
7/20/22 22-25	Nev Co 2022/23 General Maintenance	\$490,594.00	\$0.00	\$490,594.00	\$0.00	\$490,594.00
9/21/22 22-34	NCTC Project: 2022/23 Regional Transportation Plan Update	\$69,997.82	\$0.00	\$69,997.82	\$0.00	\$69,997.82
	TOTAL	\$812,591.82	\$128,390.50	\$684,201.32	\$0.00	\$684,201.32

**Nevada County Transportation Commission
Monthly Financial Report 2022/23**

DECEMBER

TOWN OF TRUCKEE (5805) LTF

16.89%

Cash Balance 12/01/22	\$998,969.41
Additions	\$120,901.11
Deductions	<u>\$0.00</u>
Cash Balance 12/31/22	\$1,119,870.52

Budget and Allocations

Fund Balance 6/30/22	\$887,013.16
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$646,574.00</u>
AMOUNT TO BE ALLOCATED	\$1,533,587.16

Total Amount of Approved Allocations	<u>\$511,288.14</u>
BALANCE Available for Allocation	\$1,022,299.02

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-24	Transit/Paratransit Operations	\$511,288.14	\$0.00	\$511,288.14

**Nevada County Transportation Commission
 Monthly Financial Report FY 2022/23
 DECEMBER**

**PEDESTRIAN AND BIKE (5806) LTF
 2.00%**

Cash Balance 12/01/22	\$348,589.40
Additions	\$16,020.71
Deductions	<u>\$0.00</u>
Cash Balance 12/31/22	\$364,610.11

Budget and Allocations

Fund Balance 6/30/22	\$333,441.86
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$82,236.00</u>
AMOUNT TO BE ALLOCATED	\$415,677.86
Total Amount of Approved Allocations	<u>\$61,500.00</u>
BALANCE Available for Allocation	\$354,177.86

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
07/20/22 22-23	Nevada City Commercial Street Phase 2 Sidewalk & Railings	\$61,500.00	\$0.00	\$61,500.00
	TOTAL	\$61,500.00	\$0.00	\$61,500.00

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
DECEMBER

NEVADA COUNTY (5807) LTF

66.37%

Cash Balance 12/01/22	\$2,667,609.00
Additions	\$471,402.76
Deductions	<u>\$0.00</u>
Cash Balance 12/31/22	\$3,139,011.76

Budget and Allocations	
<u>Fund Balance 6/30/22</u>	\$3,777,627.82
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$2,540,581.00</u>
AMOUNT TO BE ALLOCATED	\$6,318,208.82

Total Amount of Approved Allocations	<u>\$5,140,820.00</u>
BALANCE Available for Allocation	\$1,177,388.82

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Transit/Paratransit Operations	\$2,680,167.00	\$1,547,474.14	\$1,132,692.86
1/22/21 21-02	Reserved in the Fund Capital Purchase of 2 buses	\$2,460,653.00	\$0.00	\$2,460,653.00
	TOTAL	\$5,140,820.00	\$1,547,474.14	\$3,593,345.86

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
DECEMBER

GRASS VALLEY (5808) LTF
13.45%

Cash Balance 12/01/22	\$0.00
Additions	\$93,800.69
Deductions	<u>\$56,342.20</u>
Cash Balance 12/31/22	\$37,458.49
 <u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$154,724.32
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$514,877.00</u>
AMOUNT TO BE ALLOCATED	\$669,601.32
 Total Amount of Approved Allocations	 <u>\$514,877.00</u>
BALANCE Available for Allocation	<u>\$154,724.32</u>

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-22	Transit/Paratransit Operations	\$514,877.00	\$297,489.54	\$217,387.46

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
DECEMBER

NEVADA CITY (5809) LTF
3.29%

Cash Balance 12/01/22	\$0.00
Additions	\$22,966.26
Deductions	<u>\$13,794.88</u>
Cash Balance 12/31/22	\$9,171.38
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$37,638.34
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$126,063.00</u>
AMOUNT TO BE ALLOCATED	\$163,701.34
Total Amount of Approved Allocations	<u>\$126,063.00</u>
BALANCE Available for Allocation	\$37,638.34

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/20/22 Reso 22-23	Transit/Paratransit Operations	\$126,063.00	\$72,592.53	\$53,470.47

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
DECEMBER

COMMUNITY TRANSIT SERVICES (5810) LTF
5.00%

Cash Balance 12/01/22	\$181,296.21
Additions	\$37,296.31
Deductions	<u>\$0.00</u>
Cash Balance 12/31/22	\$218,592.52
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$188,804.41
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$201,479.00</u>
AMOUNT TO BE ALLOCATED	\$390,283.41
Total Amount of Approved Allocations	<u>\$201,479.00</u>
BALANCE Available for Allocation	\$188,804.41

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Paratransit Operations	\$167,449.00	\$41,862.00	\$125,587.00
7/20/22 22-24	Truckee Paratransit Operations	\$34,030.00	\$0.00	\$34,030.00
	TOTAL	\$201,479.00	\$41,862.00	\$159,617.00

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23

DECEMBER

NCTC Administration & Planning (6327)

Cash Balance 12/01/22	\$456,235.85
Additions	\$133,333.66
Deductions	\$133,328.87
Cash Balance 12/31/22	\$456,240.64

BUDGET: Estimated Revenue & Allocations

Fund Balance 6/30/22	\$536,795.06
Estimated Revenue	<u>\$2,125,205.82</u>
AVAILABLE FOR ALLOCATION	\$2,662,000.88
Total of Approved Allocations	<u>\$2,125,205.82</u>
BALANCE AVAILABLE FOR ALLOCATION	\$536,795.06

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$213,753.00	\$104,701.49	\$109,051.51	48.98%
	Indirect	\$35,564.85	\$11,951.82	\$23,613.03	33.61%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
1.2	<u>Fiscal Administration</u>				
	NCTC Staff	\$232,683.99	\$108,368.94	\$124,315.05	46.57%
	Indirect	\$38,714.64	\$11,774.77	\$26,939.87	30.41%
	Fiscal Audit unallowable	\$51,500.00	\$0.00	\$51,500.00	0.00%
2.1	<u>Regional Transportation Plan</u>				
	NCTC Staff	\$47,956.64	\$23,237.25	\$24,719.39	48.45%
	Indirect	\$17,305.59	\$4,662.44	\$12,643.15	26.94%
	Transportation Engineering	\$25,000.00	\$1,531.88	\$23,468.12	6.13%
	Local Agency	\$30,000.00	\$4,446.62	\$25,553.38	14.82%
	Traffic Counts	\$10,000.00	\$312.83	\$9,687.17	3.13%
2.1.1	<u>Regional Transportation Plan Update</u>				
	NCTC Staff	\$56,053.91	\$26,295.04	\$29,758.87	46.91%
	Consultant	\$144,997.82	\$32,320.22	\$112,677.60	22.29%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$38,213.01	\$18,037.77	\$20,175.24	47.20%
	Indirect	\$14,248.63	\$2,733.45	\$11,515.18	19.18%
2.2.1	<u>Regional Transportation Mitigation Fee Update</u>				
	NCTC Staff	\$47,424.56	\$13,146.17	\$34,278.39	27.72%
	Consultant	\$99,937.42	\$40,472.32	\$59,465.10	40.50%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$46,317.03	\$22,147.96	\$24,169.07	47.82%
	Indirect	\$13,452.26	\$2,255.57	\$11,196.69	16.77%
2.3.3	<u>Eastern Nevada County Transit Development Plan</u>				
	NCTC Staff	\$34,534.13	\$3,462.23	\$31,071.90	10.03%
	Consultant	\$75,000.00	\$0.00	\$75,000.00	0.00%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$79,543.39	\$48,902.46	\$30,640.93	61.48%
	Indirect	\$28,108.04	\$6,733.85	\$21,374.19	23.96%
	Rural Counties Task Force	\$2,000.00	\$0.00	\$2,000.00	0.00%
	Statewide Local Streets & Roads Ass	\$750.00	\$0.00	\$750.00	0.00%
	State Advocacy	\$50,000.00	\$0.00	\$50,000.00	0.00%
	PCPTA Rail Study	\$5,735.00		\$5,735.00	
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$23,303.16	\$8,300.04	\$15,003.12	35.62%
	Consultant	\$15,000.00	\$2,623.97	\$12,376.03	17.49%
2.4.4	<u>RCTF Rural Induced Demand Study</u>				
	NCTC Staff	\$49,089.89	\$17,114.29	\$31,975.60	34.86%
	Consultant	\$125,000.00	\$0.00	\$125,000.00	0.00%
2.4.6	<u>Nevada County Fleet Electrification</u>				
	NCTC Staff	\$16,999.36	\$1,277.08	\$15,722.28	7.51%
	Consultant	\$230,000.00	\$0.00	\$230,000.00	0.00%
	Contingency	\$222,019.50	\$0.00	\$222,019.50	0.00%
	TOTAL ALL WORK ELEMENTS	\$2,125,205.82	\$516,810.46	\$1,608,395.36	24.32%

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

DECEMBER

REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 12/01/22	\$2,115,944.17
Additions	\$6,438.75
Deductions	\$0.00
Cash Balance 12/31/22	\$2,122,382.92

**RTMF REVENUES, INTEREST, AND EXPENDITURES
2000/01 - 2022/23**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2021/22	COLLECTED/EXPENDED 2022/23	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,571,833.36	\$0.00	\$2,571,833.36
Nevada City	\$200,561.32	\$0.00	\$200,561.32
Nevada County	\$5,446,199.27	\$173,874.67	\$5,620,073.94
Total	\$8,218,593.95	\$173,874.67	\$8,392,468.62
Interest	\$235,972.25	\$15,155.99	\$251,128.24
Expenditures	\$6,466,436.37	\$54,777.57	\$6,521,213.94
TOTAL	\$1,988,129.83	\$134,253.09	\$2,122,382.92

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
5/18/22 Reso 22-16	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$12,501.41	\$3,113,699.89
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street Intersection	\$1,500,000.00	\$1,457,723.84	\$42,276.16	\$42,276.16	\$0.00
9/21/22 Reso 22-34	NCTC RTMF Update W.E. 2.2.1 Consultant	\$136,715.84	\$36,778.42	\$99,937.42	\$0.00	\$99,937.42
9/21/22 Reso 22-34	NCTC RTMF Update W.E. 2.2.1 Staff	\$75,632.82	\$28,208.26	\$47,424.56	\$0.00	\$47,424.56
TOTAL		\$6,103,811.50	\$2,782,972.06	\$3,320,839.44	\$54,777.57	\$3,266,061.87

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23
DECEMBER

STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 12/01/22	\$4,362,408.80
Additions	\$12,781.83
Deductions	<u>\$279,000.00</u>
Cash Balance 12/31/22	\$4,096,190.63
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$4,049,337.78
Estimated STA Revenue	\$1,296,840.00
AMOUNT TO BE ALLOCATED	\$5,346,177.78
Total Approved Allocations	<u>\$721,628.86</u>
BALANCE Available for Allocation	\$4,624,548.92

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Transit/Paratransit Services	\$23,802.00	\$0.00	\$23,802.00
7/20/22 22-24	Truckee Transit/Paratransit Services	\$418,826.86	\$0.00	\$418,826.86
11/9/22 22-37	Truckee Transit/Paratransit Services Capital - Railyard	\$279,000.00	\$279,000.00	\$0.00
	TOTAL	\$721,628.86	\$279,000.00	\$442,628.86

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

DECEMBER

REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 12/01/22	\$2,431,141.61
Additions	\$7,509.25
Deductions	<u>\$0.00</u>
Cash Balance 12/31/22	\$2,438,650.86
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$2,420,872.04
Estimated RSTP Revenue	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$2,420,872.04
Total Amount of Approved Allocations	<u>\$684,201.32</u>
BALANCE Available for Allocation	\$1,736,670.72

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-26	Nevada City FY 2022/23 Commercial Street Improvement Phase 2	\$92,000.00	\$0.00	\$92,000.00	\$0.00	\$92,000.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$128,390.50	\$31,609.50	\$0.00	\$31,609.50
7/20/22 22-25	Nev Co 2022/23 General Maintenance	\$490,594.00	\$0.00	\$490,594.00	\$0.00	\$490,594.00
9/21/22 22-34	NCTC Project: 2022/23 Regional Transportation Plan Update	\$69,997.82	\$0.00	\$69,997.82	\$0.00	\$69,997.82
	TOTAL	\$812,591.82	\$128,390.50	\$684,201.32	\$0.00	\$684,201.32

**Nevada County Transportation Commission
Monthly Financial Report 2022/23**

JANUARY

TOWN OF TRUCKEE (5805) LTF

16.89%

Cash Balance 1/1/23	\$1,119,870.52
Additions	\$50,013.02
Deductions	<u>\$383,466.10</u>
Cash Balance 1/31/23	\$786,417.44
 <u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$887,013.16
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$646,574.00</u>
AMOUNT TO BE ALLOCATED	\$1,533,587.16
 Total Amount of Approved Allocations	 <u>\$511,288.14</u>
BALANCE Available for Allocation	\$1,022,299.02

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-24	Transit/Paratransit Operations	\$511,288.14	\$383,466.10	\$127,822.04

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

JANUARY

PEDESTRIAN AND BIKE (5806) LTF

2.00%

Cash Balance 1/1/23	\$364,610.11
Additions	\$6,361.04
Deductions	<u>\$61,500.00</u>
Cash Balance 1/31/23	\$309,471.15

Budget and Allocations

Fund Balance 6/30/22	\$333,441.86
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$82,236.00</u>
AMOUNT TO BE ALLOCATED	\$415,677.86

Total Amount of Approved Allocations	<u>\$61,500.00</u>
BALANCE Available for Allocation	\$354,177.86

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
07/20/22 22-23	Nevada City Commercial Street Phase 2 Sidewalk & Railings	\$61,500.00	\$61,500.00	\$0.00
	TOTAL	\$61,500.00	\$61,500.00	\$0.00

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

JANUARY

NEVADA COUNTY (5807) LTF

66.37%

Cash Balance 1/1/23	\$3,139,011.76
Additions	\$196,516.06
Deductions	<u>\$477,923.19</u>
Cash Balance 1/31/23	\$2,857,604.63

Budget and Allocations	
<u>Fund Balance 6/30/22</u>	\$3,777,627.82
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$2,540,581.00</u>
AMOUNT TO BE ALLOCATED	\$6,318,208.82

Total Amount of Approved Allocations	<u>\$5,140,820.00</u>
BALANCE Available for Allocation	\$1,177,388.82

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Transit/Paratransit Operations	\$2,680,167.00	\$2,025,397.33	\$654,769.67
1/22/21 21-02	Reserved in the Fund Capital Purchase of 2 buses	\$2,460,653.00	\$0.00	\$2,460,653.00
	TOTAL	\$5,140,820.00	\$2,025,397.33	\$3,115,422.67

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

JANUARY

GRASS VALLEY (5808) LTF

13.45%

Cash Balance 1/1/23	\$37,458.49
Additions	\$39,826.15
Deductions	<u>\$37,458.49</u>
Cash Balance 1/31/23	\$39,826.15

Budget and Allocations

Fund Balance 6/30/22	\$154,724.32
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$514,877.00</u>
AMOUNT TO BE ALLOCATED	\$669,601.32

Total Amount of Approved Allocations	<u>\$514,877.00</u>
BALANCE Available for Allocation	\$154,724.32

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-22	Transit/Paratransit Operations	\$514,877.00	\$334,948.03	\$179,928.97

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

JANUARY

NEVADA CITY (5809) LTF

3.29%

Cash Balance 1/1/23	\$9,171.38
Additions	\$9,751.08
Deductions	<u>\$9,171.38</u>
Cash Balance 1/31/23	\$9,751.08

Budget and Allocations

Fund Balance 6/30/22	\$37,638.34
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$126,063.00</u>
AMOUNT TO BE ALLOCATED	\$163,701.34

Total Amount of Approved Allocations	<u>\$126,063.00</u>
BALANCE Available for Allocation	\$37,638.34

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/20/22 Reso 22-23	Transit/Paratransit Operations	\$126,063.00	\$81,763.91	\$44,299.09

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

JANUARY

COMMUNITY TRANSIT SERVICES (5810) LTF

5.00%

Cash Balance 1/1/23	\$218,592.52
Additions	\$15,584.54
Deductions	<u>\$109,246.50</u>
Cash Balance 1/31/23	\$124,930.56

Budget and Allocations

Fund Balance 6/30/22	\$188,804.41
Revenue Revised Findings Reso 22-12 5/18/22	<u>\$201,479.00</u>
AMOUNT TO BE ALLOCATED	\$390,283.41

Total Amount of Approved Allocations	<u>\$201,479.00</u>
BALANCE Available for Allocation	\$188,804.41

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Paratransit Operations	\$167,449.00	\$125,586.00	\$41,863.00
7/20/22 22-24	Truckee Paratransit Operations	\$34,030.00	\$25,522.50	\$8,507.50
	TOTAL	\$201,479.00	\$151,108.50	\$50,370.50

Nevada County Transportation Commission
Monthly Financial Report FY 2022/23

JANUARY NCTC Administration & Planning (6327)

Cash Balance 1/1/23	\$456,240.64
Additions	\$60,000.00
Deductions	\$114,689.53
Cash Balance 1/31/23	\$401,551.11
<u>BUDGET: Estimated Revenue & Allocations</u>	
Fund Balance 6/30/22	\$536,795.06
Estimated Revenue	<u>\$2,125,205.82</u>
AVAILABLE FOR ALLOCATION	\$2,662,000.88
Total of Approved Allocations	<u>\$2,125,205.82</u>
BALANCE AVAILABLE FOR ALLOCATION	\$536,795.06

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$213,753.00	\$121,523.87	\$92,229.13	56.85%
	Indirect	\$35,564.85	\$13,200.30	\$22,364.55	37.12%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
1.2	<u>Fiscal Administration</u>				
	NCTC Staff	\$232,683.99	\$124,836.56	\$107,847.43	53.65%
	Indirect	\$38,714.64	\$12,870.91	\$25,843.73	33.25%
	Fiscal Audit unallowable	\$51,500.00	\$0.00	\$51,500.00	0.00%
2.1	<u>Regional Transportation Plan</u>				
	NCTC Staff	\$47,956.64	\$26,600.64	\$21,356.00	55.47%
	Indirect	\$17,305.59	\$5,099.00	\$12,206.59	29.46%
	Transportation Engineering	\$25,000.00	\$1,531.88	\$23,468.12	6.13%
	Local Agency	\$30,000.00	\$4,446.62	\$25,553.38	14.82%
	Traffic Counts	\$10,000.00	\$312.83	\$9,687.17	3.13%
2.1.1	<u>Regional Transportation Plan Update</u>				
	NCTC Staff	\$56,053.91	\$30,906.48	\$25,147.43	55.14%
	Consultant	\$144,997.82	\$60,870.87	\$84,126.95	41.98%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$38,213.01	\$21,061.16	\$17,151.85	55.12%
	Indirect	\$14,248.63	\$3,078.58	\$11,170.05	21.61%
2.2.1	<u>Regional Transportation Mitigation Fee Update</u>				
	NCTC Staff	\$47,424.56	\$16,324.47	\$31,100.09	34.42%
	Consultant	\$99,937.42	\$40,472.32	\$59,465.10	40.50%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$46,317.03	\$26,001.77	\$20,315.26	56.14%
	Indirect	\$13,452.26	\$2,461.07	\$10,991.19	18.29%
2.3.3	<u>Eastern Nevada County Transit Development Plan</u>				
	NCTC Staff	\$34,534.13	\$3,538.13	\$30,996.00	10.25%
	Consultant	\$75,000.00	\$0.00	\$75,000.00	0.00%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$79,543.39	\$59,787.21	\$19,756.18	75.16%
	Indirect	\$28,108.04	\$7,559.72	\$20,548.32	26.90%
	Rural Counties Task Force	\$2,000.00	\$0.00	\$2,000.00	0.00%
	Statewide Local Streets & Roads Ass	\$750.00	\$0.00	\$750.00	0.00%
	State Advocacy	\$50,000.00	\$0.00	\$50,000.00	0.00%
	PCPTA Rail Study	\$5,735.00		\$5,735.00	
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$23,303.16	\$10,528.53	\$12,774.63	45.18%
	Consultant	\$15,000.00	\$3,244.81	\$11,755.19	21.63%
2.4.4	<u>RCTF Rural Induced Demand Study</u>				
	NCTC Staff	\$49,089.89	\$19,250.03	\$29,839.86	39.21%
	Consultant	\$125,000.00	\$14,533.45	\$110,466.55	11.63%
2.4.6	<u>Nevada County Fleet Electrification</u>				
	NCTC Staff	\$16,999.36	\$1,495.28	\$15,504.08	8.80%
	Consultant	\$230,000.00	\$0.00	\$230,000.00	0.00%
	Contingency	\$222,019.50	\$0.00	\$222,019.50	0.00%
	TOTAL ALL WORK ELEMENTS	\$2,125,205.82	\$631,536.49	\$1,493,669.33	29.72%

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

JANUARY

REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 1/1/23	\$2,122,382.92
Additions	\$123,641.65
Deductions	\$0.00
Cash Balance 1/31/23	\$2,246,024.57

**RTMF REVENUES, INTEREST, AND EXPENDITURES
2000/01 - 2022/23**

JURISDICTION	COLLECTED/EXPENDED 2000/01 - 2021/22	COLLECTED/EXPENDED 2022/23	TOTAL COLLECTED/EXPENDED
Grass Valley	\$2,571,833.36	\$0.00	\$2,571,833.36
Nevada City	\$200,561.32	\$0.00	\$200,561.32
Nevada County	\$5,446,199.27	\$297,516.32	\$5,743,715.59
Total	\$8,218,593.95	\$297,516.32	\$8,516,110.27
Interest	\$235,972.25	\$15,155.99	\$251,128.24
Expenditures	\$6,466,436.37	\$54,777.57	\$6,521,213.94
TOTAL	\$1,988,129.83	\$257,894.74	\$2,246,024.57

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
5/18/22 Reso 22-16	NCTC RTMF Administration	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,260,261.54	\$3,126,201.30	\$12,501.41	\$3,113,699.89
7/19/17 Reso 17-29	Grass Valley East Main Street/Bennett Street Intersection	\$1,500,000.00	\$1,457,723.84	\$42,276.16	\$42,276.16	\$0.00
9/21/22 Reso 22-34	NCTC RTMF Update W.E. 2.2.1 Consultant	\$136,715.84	\$36,778.42	\$99,937.42	\$0.00	\$99,937.42
9/21/22 Reso 22-34	NCTC RTMF Update W.E. 2.2.1 Staff	\$75,632.82	\$28,208.26	\$47,424.56	\$0.00	\$47,424.56
TOTAL		\$6,103,811.50	\$2,782,972.06	\$3,320,839.44	\$54,777.57	\$3,266,061.87

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

JANUARY

STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 1/1/23	\$4,096,190.63
Additions	\$0.00
Deductions	<u>\$170,382.40</u>
Cash Balance 1/31/23	\$3,925,808.23

Budget and Allocations

Fund Balance 6/30/22	\$4,049,337.78
Estimated STA Revenue	\$1,296,840.00
AMOUNT TO BE ALLOCATED	\$5,346,177.78

Total Approved Allocations	<u>\$721,628.86</u>
BALANCE Available for Allocation	\$4,624,548.92

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-21	Nevada County Transit/Paratransit Services	\$23,802.00	\$0.00	\$23,802.00
7/20/22 22-24	Truckee Transit/Paratransit Services	\$418,826.86	\$170,382.40	\$248,444.46
11/9/22 22-37	Truckee Transit/Paratransit Services Capital - Railyard	\$279,000.00	\$279,000.00	\$0.00
	TOTAL	\$721,628.86	\$449,382.40	\$272,246.46

**Nevada County Transportation Commission
Monthly Financial Report FY 2022/23**

JANUARY

REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 1/1/23	\$2,438,650.86
Additions	\$0.00
Deductions	<u>\$92,000.00</u>
Cash Balance 1/31/23	\$2,346,650.86
<u>Budget and Allocations</u>	
Fund Balance 6/30/22	\$2,420,872.04
Estimated RSTP Revenue	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$2,420,872.04
Total Amount of Approved Allocations	<u>\$684,201.32</u>
BALANCE Available for Allocation	\$1,736,670.72

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
7/20/22 22-26	Nevada City FY 2022/23 Commercial Street Improvement Phase 2	\$92,000.00	\$0.00	\$92,000.00	\$92,000.00	\$0.00
5/15/19 19-11	Nev Co 2019/20 Shoulder Improvements Donner Pass Road	\$160,000.00	\$128,390.50	\$31,609.50	\$0.00	\$31,609.50
7/20/22 22-25	Nev Co 2022/23 General Maintenance	\$490,594.00	\$0.00	\$490,594.00	\$0.00	\$490,594.00
9/21/22 22-34	NCTC Project: 2022/23 Regional Transportation Plan Update	\$69,997.82	\$0.00	\$69,997.82	\$0.00	\$69,997.82
	TOTAL	\$812,591.82	\$128,390.50	\$684,201.32	\$92,000.00	\$592,201.32

DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

MINUTES OF NCTC MEETING November 9, 2022

An online meeting of the Nevada County Transportation Commission (NCTC) was held via teleconference, in light of COVID-19 and the state of emergency proclamation and state and local recommended measures for physical distancing, on Wednesday, November 9, 2022, via Zoom. Notice of the meeting was posted 72 hours in advance. The meeting was scheduled for 9:30 a.m.

Members Present: Jan Arbuckle
 Daniela Fernandez
 Susan Hoek
 Ed Scofield
 Jay Strauss
 Duane Strawser
 Jan Zabriskie

Staff Present: Mike Woodman, Executive Director
 Aaron Hoyt, Deputy Executive Director
 Dan Landon, Executive Advisor
 Kena Sannar, Transportation Planner
 Dale Sayles, Administrative Services Officer
 Carol Lynn, Administrative Assistant

Standing Orders: Commissioner Scofield convened the Nevada County Transportation Commission meeting at 9:30 a.m.

Pledge of Allegiance, Roll Call

PUBLIC COMMENT: There was no public comment.

CONSENT ITEMS

1. Adopt Resolution Making Findings and Determinations Authorizing Virtual Teleconference Meetings under Government Code Section 54953(e) (AB 361)
 Resolution 22-36
2. Financial Reports
 August and September 2022

3. NCTC Minutes
September 21, 2022 NCTC Meeting Minutes

4. Proposed 2023 NCTC Meeting Schedule
Agenda item pulled for discussion

ACTION: Approved Consent Items excluding Item 4 by roll call vote
MOTION: Strawser / SECOND: Hoek
AYES: Arbuckle, Fernandez, Hoek, Scofield, Strauss, Strawser, Zabriskie
NOES: None
ABSENT: None
ABSTAIN: None

ACTION ITEMS

4. Proposed 2023 NCTC Meeting Schedule
Agenda item pulled for discussion

The March 15, 2023 NCTC meeting was rescheduled to March 1, 2023 to accommodate the Transit Services Commission to allow time for them to see the transit budget before it goes to the Board of Supervisors.

ACTION: Approved Proposed 2023 NCTC Meeting Schedule by roll call vote
MOTION: Hoek / SECOND: Fernandez
AYES: Arbuckle, Fernandez, Hoek, Scofield, Strauss, Strawser, Zabriskie
NOES: None
ABSENT: None
ABSTAIN: None

5. Western Nevada County Regional Transportation Mitigation Fee (RTMF) Program Annual Report for FY 2021/22
Report Approved

The Western Nevada County Regional Transportation Mitigation Fee program was originally adopted in January of 2001 by City of Grass Valley, City of Nevada City, and Nevada County. The purpose of the program is to ensure that new development funds its fair share towards financing identified regional transportation improvements to mitigate their associated impact in relation to increased traffic. The fees are collected by the jurisdictions, and NCTC administers the program.

The Annual Report assists the cities and county to comply with Government Code 66006 that requires agencies that adopt fees to provide an annual report presented at a public meeting. The annual report documents the capital improvements for which the fees are collected, identifies the approximate date anticipated for construction, presents the fee schedule, documents any interfund transfers, loans or refunds from the Regional Transportation Mitigation Program fund, the amount of fees collected and interest and expenditures for each improvement, and the total percentage of the cost of the public improvement that was funded with the fees. This information is presented in the exhibits that accompany the annual report.

The Regional Transportation Mitigation Fee is a developer fee for transportation improvements collected by the local jurisdictions when a building permit is pulled for a project. Those fees are then transferred to NCTC who holds the fund and administers the program. For a residential development, the trip rate is calculated based off the Institute for Transportation Engineers Trip Generation Manual. The county and the jurisdictions utilize the fee to generate revenues for regional transportation improvements that are outside of the local jurisdictions' capital improvement programs. The fee is developed and updated every five years. As part of the project advisory committee, NCTC staff work closely with the Nevada County Contractors Association, and a main focus is to make sure that the fee is fair and reasonable, and that there is a strong nexus established between the development, the impacts, and the needed improvements.

An update of the RTMF program is currently underway, and will be presented to the Commission by the consultants, who will provide presentations and the opportunity for further discussion.

ACTION: Approved RTMF Annual Report by roll call vote

MOTION: Strauss / SECOND: Strawser

AYES: Arbuckle, Fernandez, Hoek, Scofield, Strauss, Strawser, Zabriskie

NOES: None

ABSENT: None

ABSTAIN: None

6. TDA Allocation Request from the Town of Truckee for STA Funds for Transit Capital Costs During FY 2022/23
Resolution 22-37

The Town of Truckee requested State Transit Assistance capital funds for their Railyard Transit Center project. The project proposes to relocate buses from the current congested depot site to a more favorable location, and the \$279,000 from the State Transit Assistance fund will go towards purchase of the property.

The Town of Truckee went through a public process to look at several different sites, and was able to secure a site within the railyard redevelopment project that accommodated the future needs of the transfer facility. This allocation will complete the funding for the right of way and allow them to move forward with development of the new Transit Center site. The Town is looking to make a big push on increased public transportation, not just fixed route buses, but also multimodal transportation like biking.

Town of Truckee Transportation Program Manager Alfred Knotts explained that the parcel for this project was made available to the Town as part of the Railyard Master Plan several years ago. The downtown depot will continue to function as an interregional location, and will include Amtrak, Greyhound buses, and multimodal connections. The new facility will be located adjacent to future development and more high-density residential uses, and will accommodate 8 to 10 buses, have more curb space for private shuttles, and for transportation network companies like Uber and Lyft. It will function like a multimodal mobility hub, with programs like bike sharing and connections to bicycle and pedestrian facilities such as Legacy Trail and Trout Creek Trail. With a combination of funding from the General Fund, State of Good Repair, and Caltrans local public partnership funds, this allocation will be very helpful in making the overall funding for the project possible.

ACTION: Approved Resolution 22-37 by roll call vote
MOTION: Zabriskie / **SECOND:** Arbuckle
AYES: Arbuckle, Fernandez, Hoek, Scofield, Strauss, Strawser, Zabriskie
NOES: None
ABSENT: None
ABSTAIN: None

INFORMATIONAL ITEMS

7. Executive Director's Report

The California Transportation Commission released their staff funding recommendations for Cycle Six of the Active Transportation Program, and both of NCTC's submitted projects, the State Route 49 Multimodal Corridor Improvement project, and the State Route 174/49/20 Roundabout project, were recommended for funding. Both of those projects total a combined funding recommendation of just over \$19 million of Active Transportation Program funding. The State Route 49 Multimodal Corridor Improvement project received a recommendation for \$13.8 million from the Small Rural and Urban Funding component, and the State Route 174/49/20 Roundabout project was recommended for \$5.4 million from the Statewide Funding component.

The State Route 174/49/20 Roundabout project will begin in 2023/24, with construction scheduled for 2026/27. NCTC is working closely with the City of Grass Valley on this project, which will improve safety operations and pedestrian mobility in entering the downtown corridor.

The State Route 49 Multimodal Corridor Improvement project came about as part of citizen input at an NCTC commission meeting where concerns were raised about this corridor. The project will eliminate the high-speed slip ramp where drivers exit Highway 49 onto West Broad Street at a relatively high rate of speed heading towards Chief Kelly Drive, a location that has seen a lot of near misses. There will be a sidewalk extending up Cement Hill Road on both sides, providing connections to Hirschman Trail. The Orchard Street/Maidu Avenue intersection will utilize a roundabout for safe crossing and help reduce speeds through the corridor. The North Bloomfield intersection will be improved with modern crosswalks and crossing features, and there will be a decomposed granite trail heading from North Bloomfield Road towards Coyote Street and continuing on towards State Route 20/49. This project will improve pedestrian mobility and safety throughout the corridor. Decomposed granite will be used on the trail to keep the costs down, but if there was a desire to pave the trail, that project would be eligible for Congestion Mitigation Air Quality funding.

The project does not include improvements to the Hwy 49/20/Uren Street intersection at this time due to the amount of earth work it would take to lower the steep grade coming down to that intersection, but it may be considered for future funding possibilities.

The project includes roundabouts as opposed to signals for safety reasons. With signals there tend to be more high-speed accidents with more severe injuries, while roundabouts reduce speeds which slow the traffic through the corridor. The high-speed slip ramp where drivers exit Highway 49 onto West Broad Street will have a roundabout that will help reduce speeds of the traffic there. For the timeline of the project, environmental documentation will start in 2023/24, design and right of way will progress in 2025/26, and construction will begin in 2026/27.

The State Route 174/49/20 Roundabout project will provide better pedestrian connections to and from the Park-and-Ride in that location, which may enhance utilization of the parking area there.

On another topic, Mr. Woodman was invited to participate on the Institute of Transportation Engineers Senate Bill 743 Task Force, which will be focused on clarifying issues surrounding the analysis of highway capacity increasing projects. As part of this effort, the Task Force will prepare several technical white papers to help inform State guidance on these issues.

11. Project Status Report

A. Caltrans Project: Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

Sam Vandell, Caltrans District 3 Project Manager for Nevada County, reviewed the November Caltrans Project Status Report.

Sam Vandell and Masha Bokova gave a presentation on safety data for the Highway 20 corridor from the Yuba County line to the Golden Center Freeway. The safety analysis was done for 10 years and incorporated a stretch of 12 miles. The collision data indicated that a primary collision factor on the corridor is speeding. Based on this information, there does not appear to be any collision patterns that could be corrected through a safety project. The collisions and fatalities are well below the state average, and typically projects or studies are initiated when collisions are above the state average. Most of the accidents happened during daylight hours and in dry conditions, with a higher percentage during the holiday months of November and December. It was suggested that a map showing the accident locations could be useful in determining if there is a section that can be identified and further evaluated.

Wet collisions are those that occur on wet pavement where hydroplaning might have been a factor. If the number of those collisions is high, they would initiate a project that would install a high friction surface. Based on this safety data, the number was low, with a majority of collisions occurring on dry pavement during daylight and clear weather. The pavement is currently a rubberized open grade asphalt, which allows the water to drain below the surface to the next level of asphalt, which helps divert water off the surface. The first big rain of the season can make for hazardous conditions, as oils, parts of tires, low micro particles, and other vehicle materials get deposited on the road. It is important during this period to drive safe for the conditions, and to avoid speeding and other distractions such as cell phone texting.

There was concern about the particular segment between Rough and Ready Highway and the Golden Center Freeway, where there is a steep grade and drivers tend to travel very fast. Caltrans will work on reviewing that segment more thoroughly, develop a map of the collisions in that section and do further investigation to see if there is more that can be done to provide a safer corridor. Executive Director Woodman suggested a long-term solution could be doing a Safety Needs Assessment for both of the segments of Highway 20, west between Penn Valley and Grass Valley as well as northeast of Nevada City. Looking at the accident data from the updating of the Regional Transportation Plan, there is a large cluster of accidents occurring between the stretch from Nevada City to Scott's Flat Road, and a Safety Needs Assessment could be helpful in finding solutions that could be applied in both corridors. Mr. Vandell will talk to the Planning and Safety Departments to see about doing safety reviews and audits in those segments to give more insight into potential traffic patterns and issues. CHP enforcement helps drive down high speeds, and despite the challenges of funding constraints and staffing issues, they have had a presence in these corridors, providing enforcement on a fairly regular basis.

There have been some complaints involving the Highway 20 widening project, particularly about the recreational trail being blocked off during the construction at White Cloud. Hopefully Caltrans can work with the Forest Service and the local bike club to find a way to have a quick detour on a couple of those areas, because that trail is used year-round.

There have also been some complaints involving the construction on Highway 20, where dust is being kicked up from construction and street sweepers on the turn that drops down into Bear Valley. Drivers stopped at the one-way control point have had to turn on their headlights to see through the dust, as the contractors were not using water mitigation or moisture. It would be good to address this issue with the contractors before things dry out again next spring.

Caltrans was reminded to look into adding the merge lane arrows at the Wolf/Combie Road intersection on Highway 49 going in both directions to help mitigate any problems with drivers trying to merge onto the highway and causing a backup of traffic there.

B. Truckee Tahoe Area Regional Transit Report – Alfred Knotts, Transportation Program Manager for Town of Truckee

Alfred Knotts, Transportation Program Manager for Town of Truckee, reviewed the Truckee Transit Report.

The fixed route and Dial-A-Ride systems are starting to see a rebounding of the transit service to pre-COVID levels, about a 30% increase over last year.

Truckee Tart implemented a pilot program of a micro transit service, which is an app-based system for on-demand transit where rides can be scheduled from door to door, in the summer period from June 25 to September 5. It was a free supplemental service that increased their ridership with new clients, making up about 70% of their overall ridership. The service was funded using local and general funds, not Transportation Development Act funds. They were able to get the additional funding to initiate a winter pilot program that will run from December 15 to April 2. The service area will be extended to include the middle school and some low income and affordable housing projects.

The Railyard Transit Plaza and Transit Center will be done in phases, with site design and development this summer, and construction in the 2024/25 season.


The sales tax renewal initiative was passed, increasing the tax for their trail system from a quarter cent to a half cent sales tax, which will generate \$3 to \$3.5 million per year based on historic collections. The voters also approved, by nearly 80%, a no sunset date. That will help leverage federal and state dollars, and increase levels of service on maintenance and other amenities such as trail construction. Keeping the trails open during the winter period has been a high priority, which they have been able to do with the passage of these funds.

Nevada County Transit Manager Robin Van Valkenburgh asked if Truckee Transit might lean more towards eliminating the Dial-A-Ride service and maintaining the micro transit service as a feeder to the fixed route into the Highway 267 and 89 corridors. Mr. Knotts said they have LSC Transportation Consultants looking at alternatives of how the micro transit service could be incorporated into the existing system, and how the use of the technology could be used. He said in their area of service the average trip length is about five miles. They will be looking to see what options might be the most efficient and cost effective.

COMMISSION ANNOUNCEMENTS: The first in-person meeting will be in March to meet the new state requirements.

SCHEDULE FOR NEXT MEETING: The next regular meeting of the NCTC has been scheduled for March 1, 2023 at 9:45 a.m. at the Grass Valley City Council Chambers.

ADJOURNMENT OF MEETING: The meeting was adjourned at 10:58 a.m.

Respectfully submitted by: 

Carol Lynn, Administrative Assistant

Approved on: _____

By: _____
Ed Scofield, Chair
Nevada County Transportation Commission

**RESOLUTION 23-01
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

ALLOCATION OF REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS
TO THE CITY OF GRASS VALLEY FOR FY 2022/23 FOR THE
MAINTENANCE OF ROADWAYS AND PEDESTRIAN IMPROVEMENTS

WHEREAS, the Nevada County Transportation Commission (NCTC) has established an expendable trust fund for Regional Surface Transportation Program (RSTP) funds; and

WHEREAS, NCTC has exchanged its apportionment of federal funds for State Highway Account funds; and

WHEREAS, the City of Grass Valley, through adoption of Resolution 2023-04, on February 14, 2023, has requested an allocation of \$300,000.00 for FY 2022/23 for the maintenance of roadways and pedestrian improvements; and

WHEREAS, as of January 6, 2023, the RSTP (Fund #6492) amount available to allocate to the City of Grass Valley was \$301,678.14.

NOW, THEREFORE, BE IT RESOLVED, that NCTC does hereby allocate \$300,000.00 for FY 2022/23 from the RSTP Fund to the City of Grass Valley for the maintenance of roadways and pedestrian improvements. Payment shall be made upon receipt of invoice(s).

BE IT FURTHER RESOLVED, that the NCTC Executive Director is hereby authorized to execute an RSTP Subrecipient Agreement with the City of Grass Valley and is directed to issue allocation instructions in accordance with this Resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2023, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Ed Scofield, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

**REGIONAL SURFACE TRANSPORTATION PROGRAM
CLAIM FORM**

February 21, 2023

TO: Nevada County Transportation Commission

APPLICANT: City of Grass Valley
Contact: Bjorn Jones, City Engineer
Phone: 530-274-4353

PROJECT TITLE: 2022/23 Annual Street Rehabilitation Project

TOTAL COST ESTIMATE OF PROJECT: \$600,000

TOTAL REQUESTED AMOUNT OF RSTP FUNDS: \$300,000

FISCAL YEAR: 2022/23

PROJECT DESCRIPTION:

The City of Grass Valley's 22/23 Annual Street Rehabilitation Project involves the street maintenance and rehabilitation of various roadways throughout the City of Grass Valley. The project scope includes hot mix asphalt removal, replacement and overlay, and pavement marking and striping. The project is included in the City's 2022/23 budget.

A City Council meeting was held on June 14, 2022 to involve all interested parties and public comment was invited and considered in advance of including the proposed project in the fiscal year budget.

The project is consistent with Nevada County's Regional Transportation Plan, the City's Street System Master Plan and General Plan.



CITY OF GRASS VALLEY
Public Works Department

125 East Main Street
Grass Valley, CA 95945
530-274-4350

Engineering · Maintenance · Water and Wastewater · Parks and Recreation

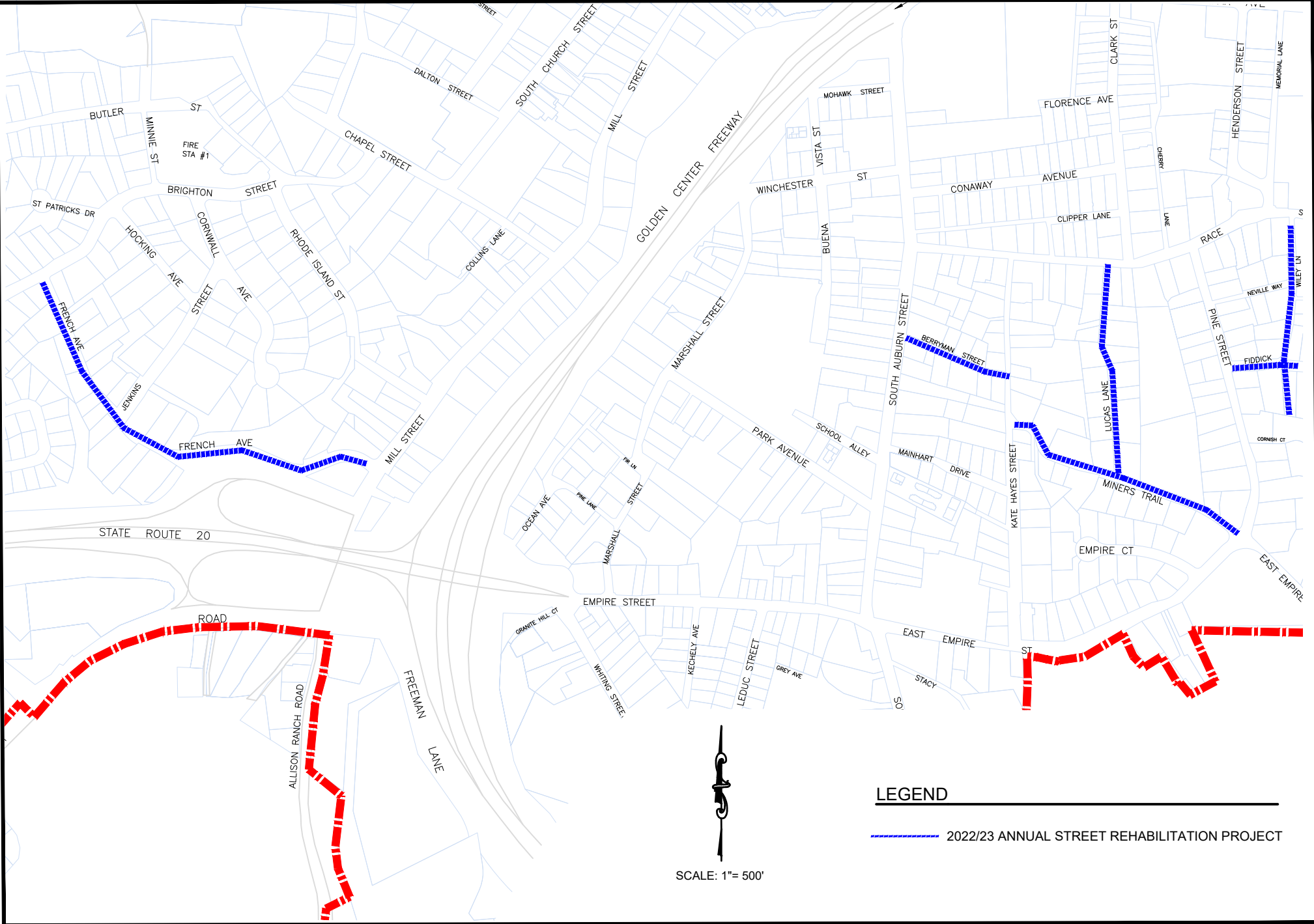
February 21, 2023

FY 22/23 RSTP EXCHANGE PROJECT LIST

The City of Grass Valley requests approval of the RSTP Exchange project list and subsequent reallocation/allocation as follows:

Project Title:	Project Type:	Cost:	Notes:
2022/23 Annual Street Rehabilitation Project	Pavement Rehabilitation	\$300,000	New allocation of \$300,000

CITY OF GRASS VALLEY STREET REHAB PLANNING MAP



LEGEND
----- 2022/23 ANNUAL STREET REHABILITATION PROJECT



SCALE: 1"= 500'



**City of Grass Valley
City Council
Agenda Action Sheet**

Title: Nevada County Transportation Commission - RSTP Allocation Request

CEQA: Not a Project

Recommendation: That Council authorize the Mayor to execute a Resolution requesting Regional Surface Transportation Program Funds for street rehabilitation improvements.

Prepared by: Bjorn P. Jones, City Engineer

Council Meeting Date: 2/14/2023

Date Prepared: 2/9/2023

Agenda: Consent

Background Information: Title 23-Section 133 of the Federal Surface Transportation Program permits the use of Regional Surface Transportation Program (RSTP) funds for construction of street improvements. The Nevada County Transportation Commission (NCTC) manages the RSTP for Nevada County. The City of Grass Valley currently has approximately \$300,000 available to allocate to street improvement projects.

The City has identified the need for RSTP for construction funding of the planned 2022 Annual Street Rehabilitation Project to complete street repair and resurfacing of various streets in the Race Street neighborhood.

Staff requests that Council authorize the Mayor to execute the attached resolution, requesting Regional Surface Transportation Program funds for construction of street improvement projects as described above. Upon execution of the resolution, staff will submit a claim form to NCTC with the resolution attached per NCTC's Policies and Procedures Manual.

Council Goals/Objectives: Execution of the proposed Resolution executes portions of work tasks towards achieving/maintaining Strategic Plan Goal - City Infrastructure Investment.

Fiscal Impact: Supplementing street rehab project budgets with RSTP funds will enable the project scope and area to be expanded.

Funds Available: N/A

Account #: 300-406-61330

Reviewed by: ___ City Manager

RESOLUTION NO. 2023-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRASS VALLEY REQUESTING THE NEVADA COUNTY TRANSPORTATION COMMISSION ALLOCATE REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS FOR FISCAL YEAR 2022/23

WHEREAS, Title 23-Section 133 of the Federal Surface Transportation Program permits the use of Regional Surface Transportation Program (RSTP) funds for construction of a variety of transportation improvement projects; and

WHEREAS, the Nevada County Transportation Commission (NCTC) manages the RSTP for Nevada County; and

WHEREAS, RSTP funds for the maintenance of roadways and pedestrian improvements are available for allocation to the City; and

WHEREAS, the City of Grass Valley is requesting \$300,000 in RSTP funds; and

WHEREAS, the proposed projects are consistent with adopted plans and programs and are in conformity with the Regional Transportation Plan; and

WHEREAS, the proposed projects were included in the City's Capital Improvement Program of which public comment was solicited and encouraged.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRASS VALLEY, as follows:

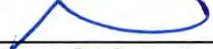
1. That the foregoing statements are true and correct; and
2. That \$300,000 in available RSTP funds be allocated towards the 2022 Annual Street Rehabilitation Project.
3. That the City Engineer of the City of Grass Valley, or his designated representative, is hereby authorized to submit claim forms to NCTC for the allocation and payment of \$300,000 in RSTP funds for the maintenance of roadways and pedestrian improvements.
4. That these allocation requests and funding will be used as specified.

ADOPTED as a Resolution by the City Council of the City of Grass Valley at a regular meeting thereof held on the 14th day of February 2023, by the following vote:

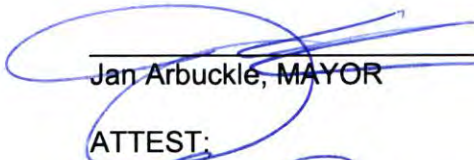
AYES: Councilmember Branstrom, Caravelli, Ivy, Hodge, + Mayor Arbuckle
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

RESOLUTION NO. 2023-04

APPROVED AS TO FORM:

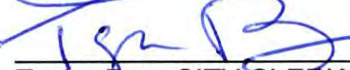

2/14/23

Michael G. Colantuono, CITY ATTORNEY



Jan Arbuckle, MAYOR

ATTEST:



Taylor Day, CITY CLERK

DANIELA FERNANDEZ – Nevada City City Council
SUSAN HOEK – Nevada County Board of Supervisors
TOM IVY – Grass Valley City Council
ED SCOFIELD – Nevada County Board of Supervisors, Chair
JAY STRAUSS – Member-At-Large
DUANE STRAWSER – Member-At-Large
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 500.1

February 15, 2023

Bjorn Jones, P.E., City Engineer
City of Grass Valley
125 East Main Street
Grass Valley, CA 95945

SUBJECT: FUNDING AGREEMENT ##RSTPGV030123 BETWEEN GRASS VALLEY AND THE NEVADA COUNTY TRANSPORTATION COMMISSION FOR FY 2022/23 REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) EXCHANGE FUNDS

Dear Mr. Jones:

This agreement, when countersigned, authorizes the Nevada County Transportation Commission (NCTC) to perform contract management and oversight of the RSTP exchange funds distributed to Grass Valley, hereinafter referred to as “RSTP Exchange Recipient”.

The RSTP Exchange Recipient agrees to the following:

1. To use RSTP exchange funds for projects as authorized under Article XIX of the California State Constitution.
2. Establish a special account for the purpose of depositing therein all payments received from NCTC pursuant to this Agreement: (a) for cities, within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.
3. To return RSTP exchange funds to NCTC if the funds received are not used in accordance with the terms of this agreement.
4. Cost Principles
 - a. To comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
 - b. That (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State and Local Governments. Every subrecipient receiving funds as a contractor or subcontractor under this agreement shall comply with

Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- c. Repay any RSTP exchange fund expenditures for costs that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200. Any reimburse fund moneys are due within 30 days of demand, or within such other period as may be agreed in writing between the parties.

5. Third Party Contracting

- a. Shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed.
- b. Any subcontract or agreement entered into as a result of disbursing funds received pursuant to this agreement shall contain all of the fiscal provisions of this agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.
- c. In addition to the above, the pre-award requirements of third-party contractor/consultants should be consistent with Local Program Procedures as published by the California Department of Transportation.

6. Accounting System

- a. Shall establish and maintain an accounting system and records that properly accumulate and segregate fund expenditures by line item. The accounting system, including contractors and all subcontractors, shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

7. Right to Audit

- a. For the purpose of determining compliance with this agreement and other matters connected with the performance of contracts with third parties, the RSTP Exchange Recipient, contractors, and subcontractors shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of funds. The California Department of Transportation, the California State Auditor, or any duly authorized representative of State of California or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and shall be furnish copies thereof if requested.


8. Travel and Subsistence

- a. Payments for travel and subsistence expenses claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then recipient of funds is responsible for the cost difference and any overpayments shall be reimbursed on demand.

9. Project Completion

- a. Agrees to provide to NCTC a report summarizing total project costs and milestones for each project using RSTP Exchange Funds within sixty (60) days of project completion.

If this Funding Agreement meets with your approval, please sign and return two copies. A final signed copy will be provided for your own records. Questions concerning this Funding Agreement should be directed to NCTC Executive Director Mike Woodman at (530) 265-3202.

<hr/>		<u>2/20/2023</u>	
Michael G. Woodman	Date	Bjorn Jones, P.E.	Date
Executive Director		City Engineer	
Nevada County Transportation Commission		City of Grass Valley	

**RESOLUTION 23-02
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

ALLOCATION OF REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS
TO THE TOWN OF TRUCKEE FOR FY 2022/23 FOR THE
THE WEST RIVER STREET STREETScape IMPROVEMENT PROJECT

WHEREAS, the Nevada County Transportation Commission (NCTC) has established an expendable trust fund for Regional Surface Transportation Program (RSTP) funds; and

WHEREAS, NCTC has exchanged its apportionment of federal funds for State Highway Account funds; and

WHEREAS, the Town of Truckee, through adoption of Resolution 2023-06 on February 14, 2023, has requested an allocation of \$1,104,561.91 for FY 2022/23 for the West River Street Streetscape Improvement Project; and

WHEREAS, as of January 6, 2023, the RSTP (Fund #6492) amount available to allocate to the Town of Truckee was \$1,104,561.91.

NOW, THEREFORE, BE IT RESOLVED, that NCTC does hereby allocate \$1,104,561.91 for FY 2022/23 from the RSTP Fund to the Town of Truckee for the West River Street Streetscape Improvement Project. Payment shall be made upon receipt of invoice(s).

BE IT FURTHER RESOLVED, that the NCTC Executive Director is hereby authorized to execute an RSTP Subrecipient Agreement with the Town of Truckee and is directed to issue allocation instructions in accordance with this Resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2023, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Ed Scofield, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

Town Council

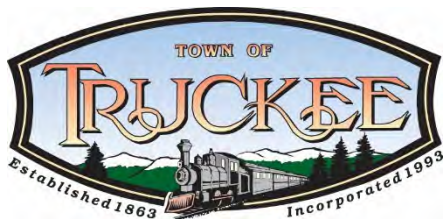
Lindsay Romack, Mayor

David Polivy, Vice Mayor

Anna Klovstad, Council Member

Jan Zabriskie, Council Member

Courtney Henderson, Council Member



Department Heads

Jen Callaway, Town Manager

Andy Morris, Town Attorney

Danny Renfrow, Chief of Police

Daniel Wilkins, Public Works Director/Town Engineer

Denyelle Nishimori, Community Development Director

Nicole Casey, Administrative Services Director

Judy Price, Communications Director/Town Clerk

Hilary Hobbs, Assistant to the Town Manager

February 20, 2023

Mike Woodman
Executive Director
Nevada County Transportation Commission
101 Providence Mine Road, Suite 102
Nevada City, CA 95959

RE: RSTP Funding Allocation

Dear Mr. Woodman:

Attached is the Town of Truckee's Claim Form (Attachment 1) for Regional Surface Transportation Program (RSTP) funding for the West River Street Streetscape Improvement Project in the Town of Truckee. The West River Street Streetscape Improvement Project includes constructing streetscape improvements (curb, gutter, sidewalk, a raised pedestrian median island, landscaping, utility undergrounding, parking improvements) on West River Street from Bridge Street to Mill Street/Riverside Drive intersection.

The request authorization was approved by the Town Council at their February 14, 2023 meeting by Resolution 2023-06 (Attachment 2) requesting to allocate \$1,104,561.91 in RSTP funding for the West River Street Streetscape Project located in the Town of Truckee.

Please do not hesitate to contact me at bbucar@townoftruckee.com or (530) 582-2932 if you need additional information.

Sincerely,

A handwritten signature in cursive script that reads "B. Bucar".

Becky Bucar, Engineering Manger

**REGIONAL SURFACE TRANSPORTATION PROGRAM
CLAIM FORM
February 14, 2023**

To: Nevada County Transportation Commission

From: Town of Truckee

Project Title: West River Streetscape Improvement Project

Total Cost Estimate of Project: \$7,800,000 (includes expenditures to date)

Planning and Design: \$910,000 (includes expenditures to date)

Construction: \$8,710,000 (includes expenditures to date)

Project Description and Purpose: Construct streetscape improvements (curb, gutter, sidewalk, pedestrian median island, landscaping, parking improvements) on West River Street from Bridge Street to Mill Street/Riverside Drive intersection. Utilities will also be underground from 10331 West River Street to an area east of the Bridge Street/West River Street intersection. The Project has four components including: undergrounding utilities; Jax Diner parking lot improvements; north side sidewalk; and south side sidewalk. The purpose of the project is to implement improvements to create an attractive, safe, walkable, and accessible corridor that provides better connectivity for all users in downtown Truckee.

Requested Amount of RSTP Funds: \$1,104,561.91

Fiscal Year in Which Funds are to be Expended: Fiscal Years 22/23 and 23/24

Project Description and Location (See Attachment A):

The West River Streetscape Project will construct streetscape improvements along West River Street in downtown Truckee between Mill Street and Bridge Street. The purpose of the project is to implement improvements to create an attractive, safe, walkable, and accessible corridor that provides better connectivity for all users in downtown Truckee. The project includes implementation of curb, gutter, sidewalk, a pedestrian median island, landscaping, utility undergrounding, and parking improvements. The project construction will commence in the spring/summer of 2023.

The Envision DPR Corridor Improvement Phase 1 Project will construct sidewalks where they do not currently exist and will enhance the pedestrian crosswalks along Donner Pass Road from Richards Boulevard to State Route 89 South.

Public Involvement in Project Development: First envisioned as a part of the 2003 Downtown Streetscape Master Plan, the Town initiated the design contract for this project in 2018. Town staff held two public meetings (in 2018 and 2019) and met with every property owner along the corridor multiple times. Additional outreach occurred as a part of the creation of an assessment district along the

corridor, which will provide partial funding for ongoing maintenance (including snow removal) of the improvements. Staff also presented updates and information at regularly scheduled Town Council Meetings in 2018, 2019, 2020, 2021, 2022, and 2023, to execute contracts, provide input on design, or form the assessment district.

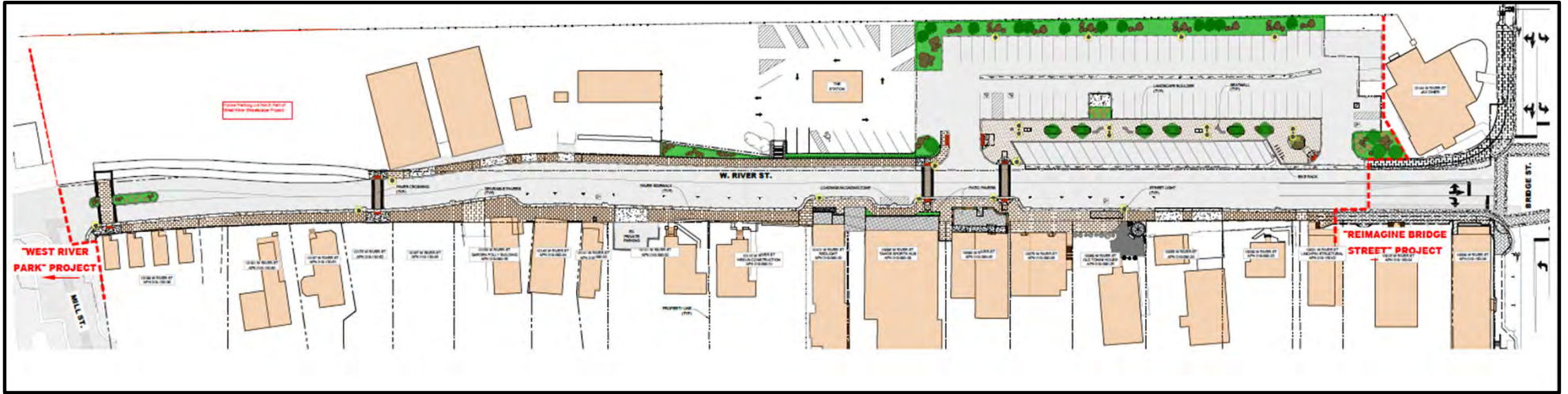
Consistency with Adopted Plans and Policies: The Project is consistent with the Town of Truckee Downtown Specific Plan, the 2025 General Plan, and the Trails and Bikeways Master Plan. Applicable General Plan policies include:

P1.6 Ensure that the design and functionality of the Town roadway network in keeping with the goals and policies of this General Plan concerning community character. Examples of such policies include those listed under Goal CC-3, as well as policies for the Gateway Area, Brockway Road and West River Street in the Community Character Element.

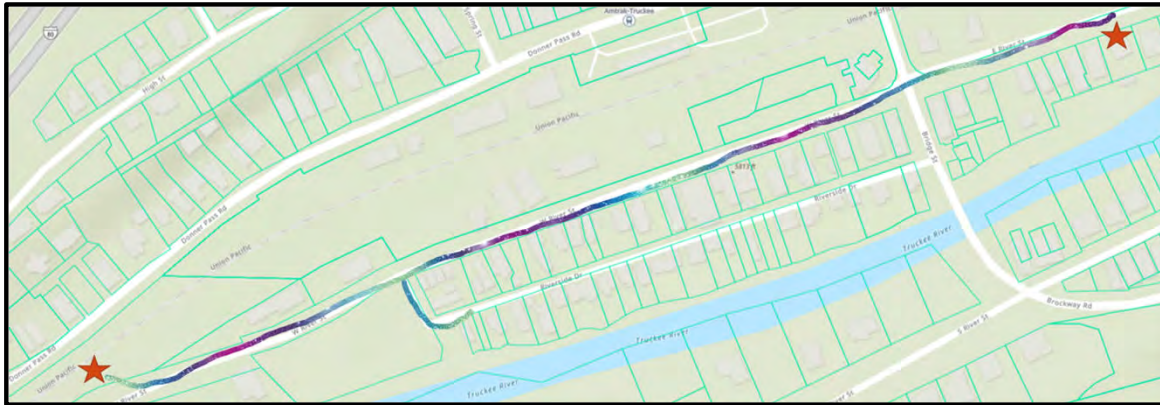
P6.2 Use road and intersection improvement projects as an opportunity to improve the aesthetic quality of the intersection or roadway in question. Such improvements could include sidewalk installations, landscaping, medians, improved street lighting or pavement treatments.

P10.3 Identify and implement new pedestrian facilities beyond those identified in the Trails and Bikeways Master Plan and Downtown Streetscape Plan. These facilities may include, but not be limited to, pedestrian facilities along Donner Pass Road between Cold Stream Road and South Shore Drive, along Highway 89 South, and along West River Street

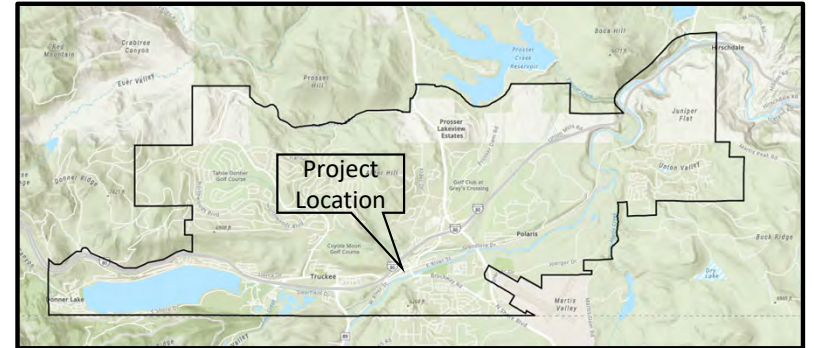
Attachment A: West River Streetscape Project (C1703)



WEST RIVER STREETScape PROJECT- STREETScape AREA



WEST RIVER STREETScape PROJECT- UTILITY UNDERGROUNDING EXTENT



WEST RIVER STREETScape PROJECT LOCATION

Attachment 2: Resolution 2023-06

A Resolution of The Town Council Of The Town Of Truckee Requesting Allocation Of
Regional Surface Transportation Program Funds From The Nevada County
Transportation Commission

**TOWN OF TRUCKEE
California**

RESOLUTION 2023-06

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TRUCKEE REQUESTING
ALLOCATION OF REGIONAL SURFACE TRANSPORTATION PROGRAM FUNDS FROM
THE NEVADA COUNTY TRANSPORTATION COMMISSION**

WHEREAS, the Nevada County Transportation Commission allocates Regional Surface Transportation Program (RSTP) funds to various transportation-related projects within Nevada County;

WHEREAS, these funds are allocated to Nevada County Transportation Commission (NCTC) annually by the State of California and upon receipt of those funds, NCTC establishes target allocation amounts for the Town of Truckee;

WHEREAS, as of January 1, 2023, the Town of Truckee’s RSTP fund balance available for allocation to a Town of Truckee transportation-related project is \$1,104,561.91;

WHEREAS, the Town Council desires to use RSTP funds for the design and construction of West River Streetscape Project (C1703) within the Town of Truckee;

NOW THEREFORE BE IT RESOLVED that the Nevada County Transportation Commission is hereby requested to:

- 1) Allocate \$1,104,561.91 of RSTP funds to the West River Streetscape Project (C1703) within the Town of Truckee.

The foregoing Resolution was introduced by Vice Mayor Polivy, seconded by Council Member Klovstad, at a regular meeting of the Truckee Town Council, held on the 14th day of February, 2023 and adopted by the following vote:

AYES: Vice Mayor Polivy, Council Member Klovstad, Council Member Zabriskie, and Mayor Romack.

NOES: None.

ABSENT: Council Member Henderson.

Lindsay Romack

Lindsay Romack, Mayor

ATTEST:

Judy Price

Judy Price, MMC, Town Clerk

DANIELA FERNANDEZ – Nevada City City Council
SUSAN HOEK – Nevada County Board of Supervisors
TOM IVY – Grass Valley City Council
ED SCOFIELD – Nevada County Board of Supervisors, Chair
JAY STRAUSS – Member-At-Large
DUANE STRAWSER – Member-At-Large
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 500.1

March 1, 2023

Becky Bucar, Engineering Manager
Town of Truckee
10183 Truckee Airport Road
Truckee, CA 96161-3306

SUBJECT: FUNDING AGREEMENT #RSTPTR030123 BETWEEN THE TOWN OF TRUCKEE AND THE NEVADA COUNTY TRANSPORTATION COMMISSION FOR FY 2022/23 REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) EXCHANGE FUNDS

Dear Ms. Bucar:

This agreement, when countersigned, authorizes the Nevada County Transportation Commission (NCTC) to perform contract management and oversight of the RSTP exchange funds distributed to The Town of Truckee, hereinafter referred to as “RSTP Exchange Recipient”.

The RSTP Exchange Recipient agrees to the following:

1. To use RSTP exchange funds for projects as authorized under Article XIX of the California State Constitution.
2. Establish a special account for the purpose of depositing therein all payments received from NCTC pursuant to this Agreement: (a) for cities, within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.
3. To return RSTP exchange funds to NCTC if the funds received are not used in accordance with the terms of this agreement.
4. Cost Principles
 - a. To comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.
 - b. That (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the

allowability of individual project cost items, and (B) those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments. Every subrecipient receiving funds as a contractor or subcontractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

- c. Repay any RSTP exchange fund expenditures for costs that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200. Any reimburse fund moneys are due within 30 days of demand, or within such other period as may be agreed in writing between the parties.

5. Third Party Contracting

- a. Shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed.
- b. Any subcontract or agreement entered into as a result of disbursing funds received pursuant to this agreement shall contain all of the fiscal provisions of this agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.
- c. In addition to the above, the pre-award requirements of third-party contractor/consultants should be consistent with Local Program Procedures as published by the California Department of Transportation.

6. Accounting System

- a. Shall establish and maintain an accounting system and records that properly accumulate and segregate fund expenditures by line item. The accounting system, including contractors and all subcontractors, shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

7. Right to Audit

- a. For the purpose of determining compliance with this agreement and other matters connected with the performance of contracts with third parties, the RSTP Exchange Recipient, contractors, and subcontractors shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of funds. The California Department of Transportation,

the California State Auditor, or any duly authorized representative of State of California or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and shall be furnished copies thereof if requested.

8. Travel and Subsistence

- a. Payments for travel and subsistence expenses claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced are in excess of those authorized DPA rates, then recipient of funds is responsible for the cost difference and any overpayments shall be reimbursed on demand.

9. Project Completion

- a. Agrees to provide to NCTC a report summarizing total project costs and milestones for each project using RSTP Exchange Funds within sixty (60) days of project completion.

If this Funding Agreement meets with your approval, please sign and return two copies. A final signed copy will be provided for your own records. Questions concerning this Funding Agreement should be directed to NCTC Executive Director Mike Woodman at (530) 265-3202.

<hr/>		<hr/>	
Michael G. Woodman	Date	Becky Bucar	Date
Executive Director		Engineering Manager	
Nevada County Transportation Commission		Town of Truckee	

DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 260.1

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Approval of Low Carbon Transit Operations Program FY 2022/23 Funding Amounts

DATE: March 20, 2023

RECOMMENDATION: Approve the Low Carbon Transit Operations Program (LCTOP) funding amounts for FY 2022/23, and authorize the Executive Director to sign letters approving the use of funds available under Public Utilities Code (PUC) Sections 99313 and 99314 by Nevada County and the Town of Truckee.

BACKGROUND: The LCTOP grant program is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Senate Bill 862 appropriates five percent of the annual auction proceeds from the California Air Resources Board's Cap-and-Trade Program in the Greenhouse Gas Reduction Fund for LCTOP.

Eligible recipients and project sponsors for the LCTOP funding program are Regional Transportation Planning Agencies and transit operators. The State Controller's office estimate of available funding for fiscal year 2022/2023 (see attachment) totaled \$260,198. The funding flows through two formulas; one based on countywide population (Public Utilities Commission (PUC) section 99313) and one based on transit operators fare revenue collection (see attachment). The following summarizes the proposed project and funding allocation for FY 2022/2023:

Nevada County Connects	Town of Truckee
Project Name: Nevada County Connects Low-Income Fare Subsidy Program	Project Name: TART Regional Night Service
Total LCTOP Funding: \$138,749	Total LCTOP Funding: \$121,449
Total Section 99313: \$132,517	Total Section 99313: \$115,994
Total Section 99314: \$6,232	Total Section 99314: \$5,455
Note: PUC Section 99313 and 99314 funds distributed based on section 99314 revenue basis contained in the State Controller's Office LCTOP Estimate of Available funds, March 1, 2023.	

The FY 2022/2023 proposed projects are described below:

Nevada County Connects Low-Income Fare Subsidy Program

Nevada County Transit is proposing the Nevada County Connects Low-Income Fare Subsidy Program. The funding will allow Nevada County Connects to continue providing a low-income fare subsidy program to eligible community members. The County's short term transit plan recommends implementing both a fare subsidy program and a fare discount to meet the transportation needs of residents and increase ridership. The Low-Income Fare subsidy program is designed to support and enhance mobility options for low-income persons, as defined by the California Department of Housing and Community Development, within the Nevada County Connects service area. The subsidy would be offered to persons who are between 138 – 200 percent of the federal poverty level, and are not currently eligible for transit benefits through another state or federal program.

The program will improve access to small urban/rural fixed route public transit by offering a mobility option that connects to employment and education centers, community events and attracts people who usually drive their cars, thereby reducing VMT and greenhouse gas emissions. The project also offers increased mobility opportunities for the transit dependent population to travel more often and participate in community activities they might otherwise not be involved in.

Town of Truckee's TART Regional Night Service

The Town of Truckee is requesting funding to continue the operation of the Truckee TART Regional Night Service. This service enhances the regional transportation system by providing a connection between the Resorts, North Lake Tahoe (eastern Placer County) and Truckee for employees and the general public. The Project will provide year-round transportation from 6 p.m. to 11:30 p.m. during peak seasons in winter and summer (184 days) and from 6 p.m. to 10:30 p.m. during the shoulder seasons (181 days) operating on hourly headways. Employees who ride the transit system to work during the daytime now have a mode of transportation home in the evening. Without this Project the full regional connection would only occur from 7 a.m.-6 p.m. leaving a gap in evening transportation service that has consistently been identified as an unmet transit need.

The Project improves regional mobility, not only to employment, but also provides access to social and medical services, educational resources, and to basic necessities such as grocery centers. The service helps to reduce greenhouse gas emissions, improves mobility, serves the transit dependent population, and enhances the quality of life for area residents.



MALIA M. COHEN
California State Controller

March 1, 2023

County Auditors
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System

SUBJECT: Low Carbon Transit Operations Program

Pursuant to Health and Safety Code section 39719(b)(1)(B), the State Controller's Office shall allocate five percent of the annual proceeds from the Greenhouse Gas Reduction Fund to the Low Carbon Transit Operations Program. The allocation is made according to the requirements of the Low Carbon Transit Operations Program and pursuant to the distribution formula in sections 99312(b) or (c), 99313, and 99314 of the Public Utilities Code. Enclosed is a schedule that provides the amounts available for the Fiscal Year 2022-23 Low Carbon Transit Operations Program.

Please contact Ou Saelee by telephone at (916) 322-4622 or by email at Osaelee@sco.ca.gov with any questions or for additional information.

Sincerely,

Melma
Dizon

Digitally signed by
Melma Dizon
Date: 2023.02.28
21:37:04 -08'00'

MELMA DIZON
Manager
Local Apportionments Section

Enclosures

STATE CONTROLLER'S OFFICE
LOW CARBON TRANSIT OPERATIONS PROGRAM
ELIGIBLE ALLOCATION FISCAL YEAR 2022-23 SUMMARY

Regional Entity	PUC 99313 Fiscal Year 2022-23 Eligible Allocation	PUC 99314 Fiscal Year 2022-23 Eligible Allocation	Total Fiscal Year 2022-23 Eligible Allocation
	A	B	C= (A + B)
Metropolitan Transportation Commission	\$ 18,688,737	\$ 51,540,787	\$ 70,229,524
Sacramento Area Council of Governments	4,858,195	1,666,967	6,525,162
San Diego Association of Governments	2,327,190	572,951	2,900,141
San Diego Metropolitan Transit System	5,741,904	2,358,945	8,100,849
Tahoe Regional Planning Agency	264,873	15,199	280,072
Alpine County Transportation Commission	2,946	216	3,162
Amador County Transportation Commission	98,914	3,446	102,360
Butte County Association of Governments	494,871	27,421	522,292
Calaveras County Local Transportation Commission	110,578	1,341	111,919
Colusa County Local Transportation Commission	53,528	2,379	55,907
Del Norte County Local Transportation Commission	66,810	3,454	70,264
El Dorado County Local Transportation Commission	426,741	29,218	455,959
Fresno County Council of Governments	2,482,293	449,765	2,932,058
Glenn County Local Transportation Commission	70,570	2,011	72,581
Humboldt County Association of Governments	331,786	55,325	387,111
Imperial County Transportation Commission	440,185	41,928	482,113
Inyo County Local Transportation Commission	46,584	0	46,584
Kern Council of Governments	2,233,247	136,666	2,369,913
Kings County Association of Governments	373,159	14,951	388,110
Lake County/City Council of Governments	165,459	8,423	173,882
Lassen County Local Transportation Commission	74,311	3,155	77,466
Los Angeles County Metropolitan Transportation Authority	24,205,580	31,861,375	56,066,955
Madera County Local Transportation Commission	386,348	12,859	399,207
Mariposa County Local Transportation Commission	41,839	1,233	43,072
Mendocino Council of Governments	220,914	16,171	237,085
Merced County Association of Governments	697,942	33,501	731,443
Modoc County Local Transportation Commission	21,331	1,818	23,149
Mono County Local Transportation Commission	32,840	47,688	80,528
Transportation Agency for Monterey County	1,064,609	331,584	1,396,193
Nevada County Local Transportation Commission	248,511	11,687	260,198
Orange County Transportation Authority	7,762,117	2,782,569	10,544,686
Placer County Transportation Planning Agency	779,907	111,574	891,481
Plumas County Local Transportation Commission	46,495	7,210	53,705
Riverside County Transportation Commission	5,978,294	979,130	6,957,424
Council of San Benito County Governments	160,726	2,556	163,282
San Bernardino County Transportation Authority	5,369,891	1,135,527	6,505,418
San Joaquin Council of Governments	1,925,155	435,767	2,360,922
San Luis Obispo Area Council of Governments	689,064	47,366	736,430
Santa Barbara County Association of Governments	1,092,709	275,664	1,368,373
Santa Cruz County Transportation Commission	654,314	589,049	1,243,363
Shasta Regional Transportation Agency	443,135	22,928	466,063
Sierra County Local Transportation Commission	7,926	300	8,226
Siskiyou County Local Transportation Commission	107,586	4,581	112,167
Stanislaus Council of Governments	1,348,731	76,625	1,425,356
Tehama County Transportation Commission	159,678	3,286	162,964
Trinity County Transportation Commission	39,330	1,287	40,617
Tulare County Association of Governments	1,165,980	123,406	1,289,386
Tuolumne County Transportation Council	135,719	3,432	139,151
Ventura County Transportation Commission	2,046,301	331,131	2,377,432
State Totals	\$ 96,185,853	\$ 96,185,852	\$ 192,371,705

**STATE CONTROLLER'S OFFICE
LOW CARBON TRANSIT OPERATIONS PROGRAM
FISCAL YEAR 2022-23 PUC 99314 ALLOCATION DETAIL**

Regional Entity and Operator(s)	Revenue Basis	Fiscal Year 2022-23 Eligible Allocation
Nevada County Local Transportation Commission		
County of Nevada	369,077	6,232
City of Truckee	323,083	5,455
Regional Entity Totals	692,160	11,687
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	32,255
Orange County Transportation Authority	110,748,483	1,870,016
Regional Entity Subtotals	112,658,754	1,902,271
Orange County Transportation Authority - Corresponding to SCRRA***	NA	880,298
Regional Entity Totals	112,658,754	2,782,569
Placer County Transportation Planning Agency		
City of Auburn	21,830	369
County of Placer	5,410,141	91,351
City of Roseville	1,175,827	19,854
Regional Entity Totals	6,607,798	111,574
Plumas County Local Transportation Commission		
County of Plumas	346,829	5,856
County Service Area 12 - Specialized Service	80,198	1,354
Regional Entity Totals	427,027	7,210
Riverside County Transportation Commission		
City of Banning	208,349	3,518
City of Beaumont	318,557	5,379
City of Corona	426,555	7,202
Palo Verde Valley Transit Agency	175,762	2,968
City of Riverside - Specialized Service	493,635	8,335
Riverside Transit Agency	18,329,390	309,497
Sunline Transit Agency	11,506,078	194,283
Regional Entity Subtotals	31,458,326	531,182
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	447,948
Regional Entity Totals	31,458,326	979,130
Council of San Benito County Governments		
San Benito County Local Transportation Authority	151,384	2,556
San Bernardino County Transportation Authority		
Morongo Basin Transit Authority	1,027,787	17,354
Mountain Area Regional Transit Authority	564,732	9,536
City of Needles	58,190	983
Omnitrans	34,279,207	578,812
Victor Valley Transit Authority	4,530,204	76,494
Regional Entity Subtotals	40,460,120	683,179
San Bernardino County Transportation Authority - Corresponding to SCRRA***	NA	452,348
Regional Entity Totals	40,460,120	1,135,527

*** The estimated available amounts to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.

Low Carbon Transit Operations Program FY 2022/23

99313 Apportioned Same as 99314

Jurisdiction	PUC 99313	99314%	PUC 99314	Total
Nevada County	\$132,517	53%	\$6,232	\$138,749
Grass Valley				
Nevada City				
Truckee	\$115,994	47%	\$5,455	\$121,449
Total	\$248,511		\$11,687	\$260,198

LCTOP amounts were taken from the Low Carbon Transit Operations Program Fiscal Year 2022-23 Allocation prepared by the Office of the State Controller 03/1/2023.

Regional Transportation Planning Agencies (RTPAs) have discretion over the use of funds allocated under PUC Section 99313.

DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 720.1, 1400

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Revised Findings of Apportionment FY 2022/23, and Preliminary Findings of Apportionment FY 2023/24, Resolutions 23-03 and 23-04

DATE: March 20, 2023

RECOMMENDATION: Adopt Resolution 23-03 Revised Findings of Apportionment for FY 2022/23, and Resolution 23-04, Preliminary Findings of Apportionment for FY 2023/24.

BACKGROUND: Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits "Findings of Apportionment" for all prospective claimants.

The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

California Code of Regulations Section 6655.5 provides that "the transportation planning agency may, at any time before the close of the fiscal year, issue a revised determination of apportionment based on a revised or updated estimate furnished by the county auditor pursuant to Section 6620."

The attached letter from the Nevada County Auditor-Controller to NCTC, dated February 1, 2023, provided the estimate of revenue expected to be received in the remaining months of FY 2022/23 (see Resolution 23-03), and reported an estimate of the amount of revenue available for allocation in FY 2023/24 (see Resolution 23-04). This information has been sent to NCTC claimants, to assist them in their budgeting process.

attachments



NEVADA COUNTY
CALIFORNIA

GINA S. WILL, AUDITOR-CONTROLLER

Office of the Auditor-Controller
950 Maidu Avenue, Suite 230
P.O. Box 599002
Nevada City, CA 95959-7902
(530) 265-1244

auditor.controller@nevadacountyca.gov

January 31, 2023

Mr. Michael Woodman, Executive Director
Nevada County Transportation Commission
101 Providence Mine Road, Suite 102
Nevada City, CA 95959

Dear Mr. Woodman:

In accordance with Title 21, Section 6620, of the California Code of Regulations, the following figures are an estimate of the June 30, 2023 unallocated balance (Part I), and an estimate of the amount available for allocation in the fiscal year 2023-24 (Part II).

Part I

Beginning Balance, July 1, 2022		\$ 5,697,022
Sales and Use Tax	\$ 4,745,847	
Interest	54,000	
Total Revenue		4,799,847
Projected Total Available		10,496,869
Total Allocated (Estimated)		(10,496,869)
Estimated Unallocated Balance, June 30, 2023		<u>\$ 0</u>

Part II

Beginning Balance, July 1, 2023		\$ 0
Sales and Use Tax	\$ 4,902,460	
Interest	61,000	
Total Revenue		4,963,460
Projected total Available, 2023-24		\$4,963,460

Very truly yours,

Gina S. Will
Auditor-Controller

**RESOLUTION 23-03
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

REVISED FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2022/23

WHEREAS, Section 6655.5 of the California Code of Regulations states, "the transportation planning agency may, at any time before the close of the fiscal year, issue a revised determination of apportionments based on a revised or updated estimate furnished by the county auditor pursuant to 6620"; and

WHEREAS, Section 6655.5 of the California Code of Regulations also states, that "any revenues to the fund for the fiscal year in excess of all moneys allocated, reserved, or retained in the fund as unallocated apportionments pursuant to Section 6655.1 shall be carried over and be available for apportionment and allocation in the following fiscal year"; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation, for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS, the following figures represent the amount described above:

Estimated LTF Available for FY 2022/23

Sales and Use Tax	\$4,745,847
Interest	\$54,000
Subtotal	\$4,799,847

Anticipated Allocations

Administration and Planning	-\$882,427
Pedestrian and Bicycles	-\$78,348
Community Transit Services	-\$191,954

Total Estimated FY 2022/23 LTF Available for Apportionment	\$3,647,118
---	--------------------

Area apportionments based on population: Population figures from State of California Department of Finance 2021 E-1 Report, May 2022

Jurisdiction	Estimated Population	Percent of Estimated Total*	Revised Apportionment**
Nevada County	67,191	66.37%	\$2,420,473
Grass Valley	13,617	13.45%	\$490,536
Nevada City	3,334	3.29%	\$120,103
Truckee	17,100	16.89%	\$616,006
TOTAL	101,242	100.00%	\$3,647,118

* Figures shown are rounded to two decimal places.

** Figures shown are rounded to nearest dollar

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission finds that the above Adjusted Apportionment for FY 2022/23 will be used as the basis for allocations throughout FY 2022/23, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Ed Scofield, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

**RESOLUTION 23-04
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

PRELIMINARY FINDINGS OF APPORTIONMENT FOR FISCAL YEAR 2023/24

WHEREAS, Section 6644 of the California Code of Regulations requires that "prior to March 1, the transportation planning agency shall determine and advise all prospective claimants of the amounts of all area apportionments from the Local Transportation Fund (LTF) for the following fiscal year"; and

WHEREAS, the Auditor-Controller of Nevada County has issued an estimate of \$4,963,460 as the amount available for allocation in FY 2023/24; and

WHEREAS, the amount subject to apportionment is to be determined by subtracting the anticipated amounts to be allocated, or made available for allocation for administration of the Transportation Development Act, for transportation planning, for facilities for the exclusive use of pedestrians and bicycles, and for community transit services, from the total estimate of monies to be available for apportionment and allocation during the ensuing fiscal year; and

WHEREAS, the following figures represent the amount described above:

Estimated LTF Available for FY 2023/24

Sales and Use Tax	\$4,902,460
Interest	\$61,000
Subtotal	\$4,963,460

Anticipated Allocations

Administration and Planning	-\$892,449
Pedestrian and Bicycles	-\$81,420
Community Transit Services	-\$199,480

Total Estimated FY 2023/24 LTF Available for Apportionment	\$3,790,111
---	--------------------

Area apportionments based on population: Population figures from State of California Department of Finance 2021 E-1 Report, May 2022

Jurisdiction	Estimated Population	Percent of Estimated Total*	Apportionment**
Nevada County	67,191	66.37%	\$2,515,373
Grass Valley	13,617	13.45%	\$509,768
Nevada City	3,334	3.29%	\$124,812
<u>Truckee</u>	17,100	16.89%	\$640,158
TOTAL	101,242	100.00%	\$3,790,111

* Figures shown are rounded to two decimal places.

** Figures shown are rounded to nearest dollar.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission finds that the above figures represent area apportionments to be used for FY 2023/24. These apportionments will be used as the basis for allocations throughout FY 2023/24, unless these findings are revised in accordance with statutes and regulations contained in the Transportation Development Act.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2023 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Ed Scofield, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

FY 22-23 COMMUNITY TRANSIT SERVICE (CTS) REVISED BID TARGETS			
Jurisdiction	Estimated Population	Population %	CTS Bid Targets
Nevada County	67,191	66.37%	\$ 159,533
Grass Valley	13,617	13.45%	0*
Nevada City	3,334	3.29%	0*
Truckee	<u>17,100</u>	<u>16.89%</u>	<u>\$ 32,421</u>
TOTAL	101,242	100.00%	\$ 191,954

* Nevada County serves as transit operator for Grass Valley and Nevada City. Population estimates from State Department of Finance 2021 E-1 Report, May 2022.

CTS preliminary estimate from Auditor-Controller's letter January 31, 2023.

NCTC Resolution 23-03, Revised Findings.

<p>PUC § 99275 – Community Transit Services Definition</p> <p><i>(Added by Stats. 1976, Ch. 1348.)</i></p> <p>(a) Claims may be filed with the transportation planning agency by claimants for community transit services, including such services for those, such as the disabled, who cannot use conventional transit services.</p> <p>(b) For purposes of this article, “community transit services” means transportation services which link intracommunity origins and destinations.</p>
--

**FY 23-24 COMMUNITY TRANSIT SERVICE (CTS)
PRELIMINARY BID TARGETS**

Jurisdiction	Estimated Population	Population %	CTS Bid Targets
Nevada County	67,191	66.37%	\$ 165,787
Grass Valley	13,617	13.45%	0*
Nevada City	3,334	3.29%	0*
Truckee	<u>17,100</u>	<u>16.89%</u>	<u>\$ 33,693</u>
TOTAL	101,242	100.00%	\$ 199,480

* Nevada County serves as transit operator for Grass Valley and Nevada City.
Population estimates from State Department of Finance 2021 E-1 Report, May 2022.

CTS preliminary estimate from Auditor-Controller's letter January 31, 2023.

NCTC Resolution 23-04, Preliminary Findings.

PUC § 99275 – Community Transit Services Definition

(Added by Stats. 1976, Ch. 1348.)

(a) Claims may be filed with the transportation planning agency by claimants for community transit services, including such services for those, such as the disabled, who cannot use conventional transit services.

(b) For purposes of this article, “community transit services” means transportation services which link intracommunity origins and destinations.



MALIA M. COHEN
California State Controller

February 9, 2023

County Auditors Responsible for State Transit Assistance Funds
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System

SUBJECT: Reissuance of the Fiscal Year 2023-24 State Transit Assistance Allocation Preliminary Estimate

The State Controller's Office (SCO) is issuing a revision to the allocations stated in the summary schedule of State Transit Assistance (STA) funds estimated for fiscal year (FY) 2023-24, which was originally released on January 31, 2023. This revision uses Public Utilities Code (PUC) section 99314.10 allocations based on the SCO transmittal letter, Reissuance of the FY 2020-21 STA Allocation Estimate, dated August 1, 2022, for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount of the PUC section 99314 allocation for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. The revenue basis will be updated in the August 2023 Fiscal Year 2023-24 State Transit Assistance estimates with the most current Financial Transactions Report data available. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

According to the FY 2023-24 proposed California Budget, the estimated amount of STA funds budgeted is \$935,136,000. SCO anticipates the first quarter's allocation will be paid by November 30, 2023. Please refer to the schedule for the amounts that relate to your agency.

County Auditors Responsible for State Transit Assistance Funds
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System
February 9, 2023
Page 2

We appreciate your understanding. Please contact Mike Silvera by telephone at (916) 323-0704 or email at msilvera@sco.ca.gov with any questions, or for additional information.

Sincerely,

**Melma
Dizon**

Digitally signed by
Melma Dizon
Date: 2023.02.09
08:17:12 -08'00'

MELMA DIZON
Manager
Local Apportionments Section

Enclosures

**STATE CONTROLLER'S OFFICE
2023-24 STATE TRANSIT ASSISTANCE ALLOCATION ESTIMATE SUMMARY
REVISED AS OF FEBRUARY 9, 2023**

Regional Entity	PUC 99313 Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a)		PUC 99313 Funds from RTC Sections 6051.8(b), and 6201.8(b)		PUC 99314 Fiscal Year 2023-24 Estimate	Total Fiscal Year 2023-24 Estimate
	Fiscal Year 2023-24 Estimate	Fiscal Year 2023-24 Estimate	Fiscal Year 2023-24 Estimate	Fiscal Year 2023-24 Estimate	Fiscal Year 2023-24 Estimate	Fiscal Year 2023-24 Estimate
	A		B		C	D= (A+B+C)
Metropolitan Transportation Commission	\$ 49,936,188	\$	40,911,426	\$	250,544,353	\$ 341,391,967
Sacramento Area Council of Governments	12,981,068		10,635,053		8,103,276	31,719,397
San Diego Association of Governments	6,218,238		5,094,442		2,785,165	14,097,845
San Diego Metropolitan Transit System	15,342,331		12,569,574		11,467,044	39,378,949
Tahoe Regional Planning Agency	707,740		579,833		73,885	1,361,458
Alpine County Transportation Commission	7,870		6,448		1,054	15,372
Amador County Transportation Commission	264,297		216,532		16,750	497,579
Butte County Association of Governments	1,322,293		1,083,321		133,295	2,538,909
Calaveras County Local Transportation Commission	295,464		242,066		6,519	544,049
Colusa County Local Transportation Commission	143,026		117,178		11,563	271,767
Del Norte County Local Transportation Commission	178,516		146,253		16,788	341,557
El Dorado County Local Transportation Commission	1,140,249		934,177		142,031	2,216,457
Fresno County Council of Governments	6,632,672		5,433,976		2,186,351	14,252,999
Glenn County Local Transportation Commission	188,564		154,485		9,773	352,822
Humboldt County Association of Governments	886,531		726,312		268,940	1,881,783
Imperial County Transportation Commission	1,176,171		963,607		203,819	2,343,597
Inyo County Local Transportation Commission	124,472		101,976		0	226,448
Kern Council of Governments	5,967,222		4,888,791		664,347	11,520,360
Kings County Association of Governments	997,079		816,881		72,677	1,886,637
Lake County/City Council of Governments	442,105		362,205		40,946	845,256
Lassen County Local Transportation Commission	198,559		162,674		15,338	376,571
Los Angeles County Metropolitan Transportation Authority	64,677,155		52,988,318		154,880,992	272,546,465
Madera County Local Transportation Commission	1,032,319		845,752		62,508	1,940,579
Mariposa County Local Transportation Commission	111,794		91,590		5,992	209,376
Mendocino Council of Governments	590,280		483,601		78,608	1,152,489
Merced County Association of Governments	1,864,898		1,527,862		162,852	3,555,612
Modoc County Local Transportation Commission	56,995		46,695		8,836	112,526
Mono County Local Transportation Commission	87,749		71,891		231,814	391,454
Transportation Agency for Monterey County	2,844,628		2,330,530		1,611,858	6,787,016
Nevada County Local Transportation Commission	664,019		544,014		56,813	1,264,846
Orange County Transportation Authority	20,740,327		16,992,013		13,526,314	51,258,654
Placer County Transportation Planning Agency	2,083,907		1,707,291		542,373	4,333,571
Plumas County Local Transportation Commission	124,236		101,783		35,050	261,069
Riverside County Transportation Commission	15,973,963		13,087,054		4,759,636	33,820,653
Council of San Benito County Governments	429,459		351,845		12,426	793,730
San Bernardino County Transportation Authority	14,348,315		11,755,203		5,519,895	31,623,413
San Joaquin Council of Governments	5,144,003		4,214,348		2,118,299	11,476,650
San Luis Obispo Area Council of Governments	1,841,175		1,508,427		230,251	3,579,853
Santa Barbara County Association of Governments (SBCAG)	2,919,713		2,392,045		1,340,025	6,651,783
Santa Cruz County Transportation Commission	1,748,323		1,432,355		2,863,421	6,044,099
Shasta Regional Transportation Agency	1,184,055		970,066		111,454	2,265,575
Sierra County Local Transportation Commission	21,178		17,351		1,461	39,990
Siskiyou County Local Transportation Commission	287,469		235,516		22,271	545,256
Stanislaus Council of Governments	3,603,802		2,952,502		372,482	6,928,786
Tehama County Transportation Commission	426,659		349,551		15,972	792,182
Trinity County Transportation Commission	105,091		86,098		6,255	197,444
Tulare County Association of Governments	3,115,491		2,552,441		599,888	6,267,820
Tuolumne County Transportation Council	362,639		297,101		16,681	676,421
Ventura County Transportation Commission	5,467,703		4,479,547		1,609,659	11,556,909
Subtotals	\$ 257,008,000	\$	210,560,000	\$	467,568,000	\$ 935,136,000
State Totals		\$	467,568,000	\$	467,568,000	\$ 935,136,000

STATE CONTROLLER'S OFFICE
2023-24 STATE TRANSIT ASSISTANCE ALLOCATION ESTIMATE PUC 99314 ALLOCATION DETAIL
REVISED AS OF FEBRUARY 9, 2023

<u>Regional Entity and Operator(s)</u>	<u>Revenue Basis</u>	Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a) <u>Fiscal Year 2023-24 Estimate</u> A	Funds from RTC Sections 6051.8(b), and 6201.8(b) <u>Fiscal Year 2023-24 Estimate</u> B	Total Fiscal Year 2023-24 Estimate C= (A+B)
Mono County Local Transportation Commission				
Eastern Sierra Transit Authority	2,824,223	127,421	104,393	231,814
Transportation Agency for Monterey County				
Monterey-Salinas Transit District	19,637,486	885,990	725,868	1,611,858
Nevada County Local Transportation Commission				
County of Nevada	369,077	16,652	13,642	30,294
City of Truckee	323,083	14,577	11,942	26,519
Regional Entity Totals	692,160	31,229	25,584	56,813
Orange County Transportation Authority				
City of Laguna Beach	1,910,271	86,186	70,610	156,796
Orange County Transportation Authority	110,748,483	4,996,669	4,093,642	9,090,311
Regional Entity Subtotals	112,658,754	5,082,855	4,164,252	9,247,107
Orange County Transportation Authority - Corresponding to SCRRA***	NA	2,352,151	1,927,056	4,279,207
Regional Entity Totals	112,658,754	7,435,006	6,091,308	13,526,314
Placer County Transportation Planning Agency				
City of Auburn	21,830	985	807	1,792
County of Placer	5,410,141	244,091	199,977	444,068
City of Roseville	1,175,827	53,050	43,463	96,513
Regional Entity Totals	6,607,798	298,126	244,247	542,373
Plumas County Local Transportation Commission				
County of Plumas	346,829	15,648	12,820	28,468
County Service Area 12 - Specialized Service	80,198	3,618	2,964	6,582
Regional Entity Totals	427,027	19,266	15,784	35,050
Riverside County Transportation Commission				
City of Banning	208,349	9,400	7,701	17,101
City of Beaumont	318,557	14,372	11,775	26,147
City of Corona	426,555	19,245	15,767	35,012
Palo Verde Valley Transit Agency	175,762	7,930	6,497	14,427
City of Riverside - Specialized Service	493,635	22,271	18,246	40,517
Riverside Transit Agency	18,329,390	826,972	677,517	1,504,489
Sunline Transit Agency	11,506,078	519,123	425,304	944,427
Regional Entity Subtotals	31,458,326	1,419,313	1,162,807	2,582,120
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	1,196,915	980,601	2,177,516
Regional Entity Totals	31,458,326	2,616,228	2,143,408	4,759,636
Council of San Benito County Governments				
San Benito County Local Transportation Authority	151,384	6,830	5,596	12,426

*** The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.

STATE CONTROLLER'S OFFICE 2023/24 STATE TRANSIT ASSISTANCE FUND ALLOCATION PRELIMINARY ESTIMATE 2-9-2023

	PUC 99313 Funds RTC 7102(a)(3), 6051.8 (a), and 6201.8(a)	PUC 99313 Funds RTC 6051.8(b), and 6201.8(b)	PUC 99314	Total Fiscal Year 2022/23 Preliminary Estimate
NCTC	\$664,019.00	\$544,014.00		\$1,208,033.00
Grass Valley			0*	
Nevada City			0*	
Nevada County			\$30,294.00	\$30,294.00
Truckee			\$26,519.00	\$26,519.00
Total			\$56,813.00	\$1,264,846.00

STA amounts were taken from the State Transit Assistance Fund Allocation Preliminary Estimate prepared by the Office of the State Controller 02/9/2023.

DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Amendment 2 to the FY 2022/23 Overall Work Program, Resolution 23-05

DATE: March 20, 2023

RECOMMENDATION: Adopt Resolution 23-05 approving Amendment 2 to the FY 2022/23 Overall Work Program (OWP).

BACKGROUND: Resolution 23-05 approves the changes to the FY 2022/23 OWP Work Elements and Budget described below:

Staff has adjusted LTF revenues in the FY 2022/23 OWP Budget as shown in Table 1, Budget Summary. This change was made to make the OWP Budget consistent with the FY 2022/23 Revised Findings of Apportionment. The adjustments did not change the revenue totals nor the expenditures for any Work Element, and the OWP Budget total remains at \$2,125,205.82. The adjustments provide a 7.8% contingency for the FY 2022/23 OWP Budget.

**RESOLUTION 23-05
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVAL OF AMENDMENT 2 TO THE FY 2022/23 OVERALL WORK PROGRAM

WHEREAS, the Nevada County Transportation Commission (NCTC), through the adoption of Resolution 22-34 approved the FY 2022/23 Overall Work Program (OWP); and

WHEREAS, Section 99233.2 of the California Public Utilities Code provides for the transportation planning agency to utilize up to 3% of the annual Local Transportation Fund revenues for the conduct of the transportation planning and programming process; and

WHEREAS, NCTC has determined it is necessary to amend the OWP budget to accurately reflect revenues that will be received during the fiscal year; and

WHEREAS, the requirements of the Master Fund Transfer Agreement No. 74A0798 are incorporated by reference as part of the FY 2022/23 OWP.

NOW, THEREFORE, BE IT RESOLVED, that the modifications recommended in the attached memorandum are adopted as Amendment 2 of the FY 2022/23 Overall Work Program.

BE IT FURTHER RESOLVED, that the budget of the FY 2022/23 Overall Work Program is approved as follows:

\$ 882,427.00	Local Transportation Funds (LTF)
\$ 294,000.00	Rural Planning Assistance (RPA) Formula Funds
\$ 21,731.55	Rural Planning Assistance (RPA) Formula Carryover Funds
\$ 230,000.00	Rural Planning Assistance (RPA) Grant Funds
\$ 125,000.00	Rural Planning Assistance (RPA) Grant Carryover Funds
\$ 152,361.98	Regional Transportation Mitigation Fees (RTMF)
\$ 155,669.84	State Transportation Improvement Program (STIP) Planning Funds (PPM)
\$ 15,000.00	ALUC Fees
\$ 69,997.82	Regional Surface Transportation Program (RSTP)
\$ 179,017.63	Local Transportation Funds (LTF) Carryover
\$2,125,205.82	Total Budget FY 2022/23

BE IT FURTHER RESOLVED, that NCTC does hereby allocate 3% of the annual Local Transportation Fund revenues for FY 2022/23 for transportation planning and programming.

BE IT FURTHER RESOLVED, that the Executive Director of NCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, issue Request for Proposals for projects included in the Overall Work Program, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program, in accordance with NCTC's Administrative Operating Procedures.

PASSED AND ADOPTED by Nevada County Transportation Commission on March 20, 2023, by the following vote:

Ayes:

Noes:

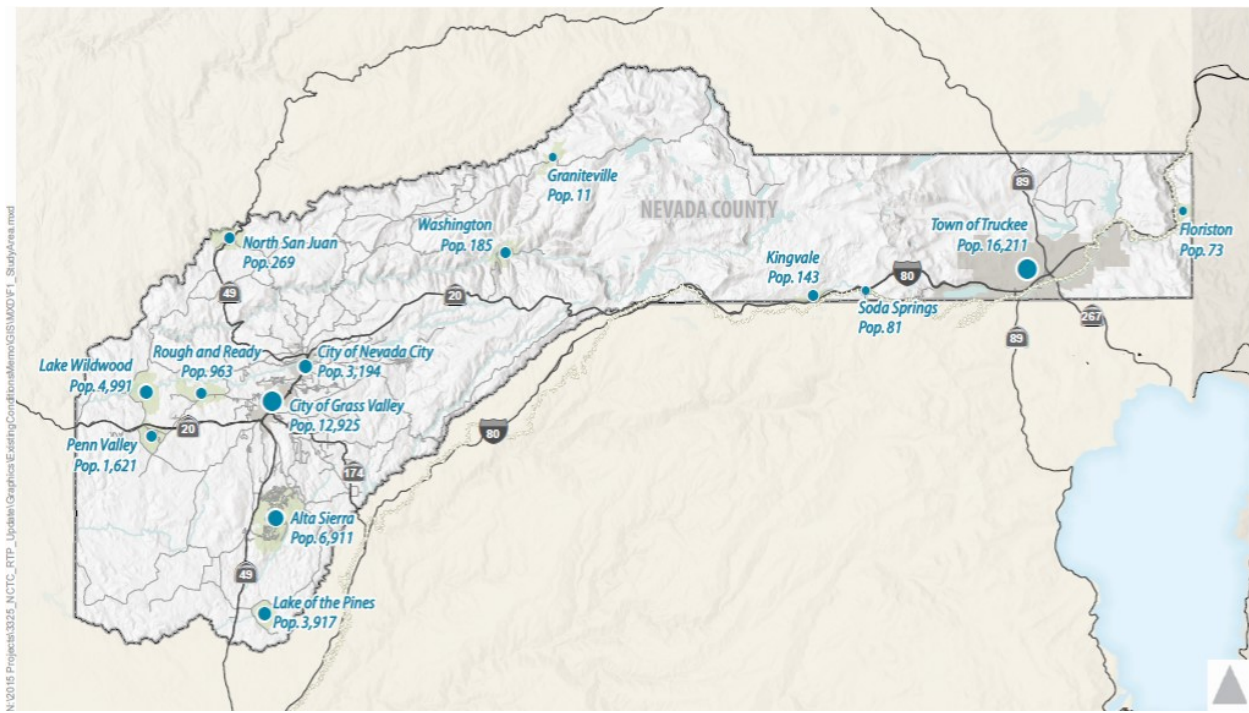
Absent:

Abstain:

Ed Scofield, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

Nevada County Transportation Commission



2022/23 Overall Work Program

Final - May 18, 2022
Amendment 1 – September 21, 2022
Amendment 2 – March 20, 2023

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.1 - General Services and Communication

Purpose: Conduct communication and public outreach activities. Provide administrative and financial support for the operation of the Nevada County Transportation Commission and its advisory committees through the activities listed below.

Additional/Continuing Work:

- Public information and outreach activities (LTF)
- Preparation of agendas, minutes, notices, and correspondence (LTF)
- Track legislation pertinent to the transportation planning process (LTF)
- Technical Advisory Committee (TAC) activities (LTF)
- Provide staff services to SSTAC (LTF)
- Personnel administration (LTF)
- Maintain and update the NCTC website (LTF)
- Office lease (LTF)
- Purchase equipment (LTF)
- Maintain the Commission's office and equipment (LTF)
- Press releases and electronic newsletter (LTF)
- Reports on legislative measures (LTF)
- Update Conflict of Interest Code (LTF)
- Update DBE Program (LTF)
- Coordination with public safety agencies regarding the safety and security of the transportation system (LTF)
- Coordinate implementation of projects in the Regional Transportation Mitigation Fee (RTMF) Program. (LTF)
- Administer the Regional Transportation Mitigation Fee Program (RTMF)
- Work with Nevada County, Grass Valley, and Nevada City to implement projects included in the multi-year Congestion Mitigation Air Quality (CMAQ) project listing. (LTF)
- Apply for FTA planning grants. (LTF)

Products:

- Documentation of Commission and/or TAC meetings (Bimonthly)
- Executive Director's Reports (Bimonthly)
- Personnel reviews (Annual)
- FTA Section 5311 Program of Projects (Mar 23)

Budget 1.1

Revenues:		
	LTF	\$249,317.85
	RTMF	\$5,000.00
Total		\$254,317.85
Expenditures:		
	Staff	\$213,753.00
	Indirect	\$35,564.85
	Consulting	\$5,000.00
Total		\$254,317.85

Indirect costs are paid with local funds (see Budget Table 5).

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.2 - Fiscal Administration

Purpose: Administer funds held by NCTC in accordance with the provisions of the TDA Guidelines and State and Federal requirements through the activities listed below.

Previous Work:

- Develop and oversee Overall Work Program and annual budgets
- Oversee fiscal and performance audits, as required
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations
- Preparation of State Controller's Annual Report
- Annual "Unmet Transit Needs" public hearing
- Preparation of monthly financial reports
- Review and process claims for TDA funds
- Reports to Caltrans regarding FTA grants and RPA funds
- Update transportation/transit claim guidelines and forms
- Administer the Regional Transportation Mitigation Fee Program
- Administer the Regional Surface Transportation Program
- Accounting/payroll
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies
- Triennial Performance Audit for FY 2018/19, 2019/20, and 2020/21

Additional/Continuing Work:

- Develop and oversee Overall Work Program and annual budgets (LTF)
- Oversee fiscal and performance audits, as required (LTF)
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations (LTF)
- Preparation of State Controller's Annual Report (LTF)
- Annual "Unmet Transit Needs" public hearing (LTF)
- Preparation of monthly financial reports (LTF)
- Review and process claims for TDA funds (LTF)
- Reports to Caltrans regarding FTA grants and RPA funds (LTF)
- Update transportation/transit claim guidelines and forms (LTF)
- Administer the Regional Surface Transportation Program (LTF)
- Accounting/payroll (LTF)
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies (LTF)

Products:

- Closeout FY 2021/22 OWP (Sept 22)
- Manage FY 2022/23 Overall Work Program (July 22-June 23)
- Draft FY 2023/24 Overall Work Program (Mar 23)
- Final FY 2023/24 Overall Work Program (May 23)
- Completed Fiscal and Compliance Audit (May 23)

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.2 - Fiscal Administration

- State Controller's Annual Report (Dec 22)
- Accounting Reports/Payroll/Payment Authorizations/Tax Reports (Ongoing)
- Financial reports (Monthly)
- Findings of Apportionment (Feb 23)

Budget 1.2

Revenues:		
	LTF	\$322,898.63
Total		\$322,898.63
Expenditures:		
	Staff	\$232,683.99
	Indirect	\$38,714.65
	Fiscal Audits	\$51,500.00
Total		\$322,898.63

Totals may not equal addition of amounts in columns due to rounding.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Regional Transportation Plan (RTP)

Purpose: Regional planning and implementation monitoring of the Regional Transportation Plan through the activities listed below.

- Update travel demand models and circulation plans.
- Coordinate the RTP with Caltrans planning documents.
- Coordinate the RTP with county, town, and city general plans.
- Complete planning studies on projects in the RTP in order to be programmed in the RTIP.
- Plan and coordinate local, regional, state, and federal funding for RTP projects (e.g. RTMF, STIP, RSTP, SHOPP, CMAQ, and federal grants).

Previous Work:

- Update travel demand model to address new Vehicle Miles Traveled (VMT) requirements. (Consultant)
- Development of regional transportation models. (Consultant)
- Development of the Regional Transportation Mitigation Fee program. (Consultant)
- Assist member agencies with review and update of transportation capital improvement programs (CIPs) and master plans.
- Incorporate local agency transportation CIPs and master plans into the RTP and RTIP as appropriate.
- Update traffic model land use files.
- Participate in updates of Nevada County, Truckee, Grass Valley, Nevada City General Plans.
- Conduct and update planning studies as needed for regional projects identified by NCTC, TAC, and member agencies.
- Analyze alternative growth scenarios and report on related infrastructure needs and costs.
- Identify Right-of-Way needed for future transportation projects.
- Conduct technical studies necessary to support policies and projects included in the RTP.
- Work with Nevada County's GIS staff to ensure the following airport information is included in the GIS data base: airport locations, airport boundaries, noise contours, airport influence area, and ground access routes to airports.

Additional/Continuing Work:

- Monitor implementation of Comprehensive Multimodal Corridor Plan (CMCP) recommendations. (RPA, LTF, & PPM)
- Solicit input from citizens and transportation stakeholders, including the Native American community, and agencies regarding transportation issues. (RPA & LTF)
- Update capital improvement needs lists. (RPA, LTF, & PPM)
- Work with Northern Sierra Air Quality Management District (NSAQMD) to determine air quality impacts of regional transportation plans and improvement programs. (RPA & LTF)
- Participate with NSAQMD, Caltrans, and other agencies in planning related to Federal 8-hour ozone standards. (RPA & LTF)
- Develop information to evaluate goods movement impacts on the region's transportation system and consider air quality issues related to goods movement. (RPA, LTF, & PPM)
- Update Highway Performance Monitoring System (HPMS) data. (RPA, LTF, & PPM)
- Coordinate with public safety agencies. (RPA & LTF)
- Local participation in regional planning and updating traffic counts (Grass Valley, Nevada City, Town of Truckee, Nevada County, RPA)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Regional Transportation Plan (RTP) (continued)

- Monitor existing traffic conditions and safety data. (RPA & LTF)
- Coordinate with Caltrans to develop and implement performance measures in the regional planning process. (RPA & LTF)
- Coordinate with Northern Sierra Air Quality Management District (NSAQMD) and California Air Resources Board (CARB) to assist in development of the Statewide Implementation Plan (SIP) for western Nevada County. (RPA & LTF)
- Review and compare the California State Transportation Agency Final Climate Action Plan for Transportation Infrastructure (CAPTI) to the RTP policies, regional needs, and projects to determine if the projects align with proposed investment strategies. (RPA & LTF)
- When developing regional transportation projects and updating planning documents, NCTC will consider and incorporate transit services, intermodal facilities, and pedestrian bicycle facilities whenever appropriate. (RPA & LTF)
- Planning activities related to CMAQ program including preparation and releasing of call for projects, review and ranking applications, project selection, and programming. (RPA & LTF)
- Coordinate review of safety and design concerns of state highway projects. (RPA, LTF, & PPM)
- Identify and analyze issues relating to integration of regional transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation. (RPA & LTF)
- SB743 VMT Forecasting Tool and Web Hosting. (LTF)
- Analyze climate related impacts to the transportation system and identify strategies to address resiliency. (RPA & LTF)
- Participate in update of Town of Truckee general plan. (RPA & LTF)

Products:

- Reports on air quality issues (Annual)
- Reports on traffic conditions and safety data (Annual)
- Reports on new issues and projects to be included in the RTP (Annual)
- Progress reports on project planning activities (Bimonthly)

Budget 2.1

Revenues:		
	RPA Formula	\$19,546.81
	RPA Formula Carryover	\$4,732.19
	LTF	\$81,117.78
	STIP Planning PPM	\$24,865.45
Total		\$130,262.23
Expenditures:		
	Staff	\$47,956.64
	Indirect	\$17,305.58
	Traffic Engineering	\$25,000.00
	Local Agency	\$30,000.00
	Traffic Counts	\$10,000.00
Total		\$130,262.23

Totals may not equal addition of amounts in columns due to rounding

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3 – Transit and Paratransit Programs

Purpose: Work with city, county, and town staff to improve efficiency, productivity, and cost effectiveness of existing transit and paratransit systems through the activities listed below. Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).

Previous Work:

- 2021 Western Nevada County Transit Development Plan
- 2021 Nevada County Coordinated Public Transit-Human Services Transportation Plan.
- Monitor ridership, expenditures, and revenue for each system.
- Hold coordination meetings with transit and paratransit providers.
- Check operational performance indicators for each system.
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County.
- Coordinate with human service transportation providers.
- Distribute press releases and other educational information regarding alternative forms of transportation.
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition.
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).
- Assisted transit operators with analysis of impacts due to COVID-19.

Additional/Continuing Work Activities:

- Assist in implementation of Transit Development Plans and Nevada County Coordinated Public Transit-Human Services Transportation Plan. (LTF & RPA)
- Monitor ridership, expenditures, and revenue for each system. (LTF & RPA)
- Hold coordination meetings with transit and paratransit providers. (LTF & RPA)
- Check operational performance indicators for each system. (LTF & RPA)
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County. (LTF & RPA)
- Coordinate with human service transportation providers. (LTF & RPA)
- Distribute press releases and other educational information regarding alternative forms of transportation. (LTF & RPA)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (LTF & RPA)
- Assist transit operators with feasibility analysis of transit electrification mandate. (LTF & RPA)
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).

Products:

- Reports to the Commission regarding staff participation in the transit and paratransit planning processes (Bimonthly)
- Quarterly ridership, expenditure, and revenue reports for each system
- Quarterly operational performance reports for each system
- Bi-monthly minutes of the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3 – Transit and Paratransit Programs (continued)

Budget 2.3

Revenues:		
	RPA Formula	\$46,317.03
	LTF	\$13,452.25
Total		\$59,769.29
Expenditures:		
	Staff	\$46,317.03
	Indirect	\$13,452.25
Total		\$59,769.29

Totals may not equal addition of amounts in columns due to rounding

Table 1

Budget Summary FY 2022/23 Amendment 2

Revenues	Amendment 2	Amendment 1	Difference
	FY 2022/23	FY 2022/23	
LTF Administration	572,216.49	572,216.49	0.00
LTF Planning	143,995.41	272,060.89	-128,065.48
LTF Contingency	166,215.11	38,149.63	128,065.48
Rural Planning Assistance (RPA) <i>Formula</i>	294,000.00	294,000.00	0.00
Rural Planning Assistance (RPA) <i>Formula</i> Carryover	21,731.55	21,731.55	0.00
Rural Planning Assistance (RPA) Grants	230,000.00	230,000.00	0.00
Rural Planning Assistance (RPA) Grants Carryover	125,000.00	125,000.00	0.00
Regional Transportation Mitigation Fees (RTMF)	152,361.98	152,361.98	0.00
STIP Planning Funds (PPM)	155,669.84	155,669.84	0.00
ALUC Fees	15,000.00	15,000.00	0.00
Regional Surface Transportation Program (RSTP)	69,997.82	69,997.82	0.00
LTF Carryover	179,017.63	179,017.63	0.00
TOTAL	2,125,205.82	2,125,205.83	-0.01

Expenditures	Amendment 2	Amendment 1	Difference
	FY 2022/23	FY 2022/23	
Salary	661,966.72	661,966.72	0.00
Benefits	223,905.36	223,905.36	0.00
Direct (Table 2)	869,920.24	869,920.24	0.00
Indirect (Table 3)	147,394.00	147,394.00	0.00
Contingency	222,019.50	222,019.50	0.00
TOTAL	2,125,205.82	2,125,205.82	0.00

	Estimated	Actual	Difference
Fund Balance	FY 2022/23	FY 2021/22	
	\$62,805.27	\$241,822.90	(\$179,017.63)

Table 2

Direct Costs Budget FY 2022/23 Amend 2

		AMEND 2 FY 22/23	AMEND 1 FY 22/23	Difference	Source
1.1	Human Resources Consulting	\$5,000.00	\$5,000.00	\$0.00	LTF
1.2	Fiscal Auditor	\$51,500.00	\$51,500.00	\$0.00	LTF
2.1	Traffic Counts	\$10,000.00	\$10,000.00	\$0.00	RPA, LTF, PPM
2.1	Transportation Engineering	\$25,000.00	\$25,000.00	\$0.00	LTF, PPM
2.1	Local Agencies Participation in Regional Planning	\$30,000.00	\$30,000.00	\$0.00	RPA, LTF, PPM
2.1.1	Regional Transportation Plan Update	\$144,997.82	\$144,997.82	\$0.00	RPA, PPM, RSTP
2.2.1	RTMF Update	\$99,937.42	\$99,937.42	\$0.00	RTMF
2.3.3	Eastern Nevada County Transit Development Plan	\$75,000.00	\$75,000.00	\$0.00	RPA, LTF
2.4	Coordination of Regional Planning/Intergovernmental Advocacy	\$58,485.00	\$58,485.00	\$0.00	RPA, LTF
2.4.2	Airport Land Use Commission Planning & Reviews	\$15,000.00	\$15,000.00	\$0.00	ALUC, LTF
2.4.4	RCTF Rural Induced Demand Study	\$125,000.00	\$125,000.00	\$0.00	RPA
2.4.6	Nevada County Fleet Electrification Study	\$230,000.00	\$230,000.00	\$0.00	RPA Grant
	TOTAL	\$869,920.24	\$869,920.24	\$0.00	

Table 3

Indirect Costs Budget FY 2022/23 Amend 2

ACCT	ITEM	AMEND 2 FY 22/23	AMEND 1 FY 22/23	Variance	Variance %
13.2	Nevada County Auditor/Controller	\$21,800	\$21,800	\$0	0.00%
13.1	Legal Counsel	\$15,000	\$15,000	\$0	0.00%
13.3	TNT/TMA Membership	\$4,125	\$4,125	\$0	0.00%
13.21	Website Update/Maintenance	\$11,500	\$11,500	\$0	0.00%
13.17	Nevada County ERC Membership	\$1,000	\$1,000	\$0	0.00%
	Insurance	\$24,750	\$24,750	\$0	0.00%
1.1	General Liability & Errors and Omissions	\$18,250	\$18,250	\$0	0.00%
1.3	Workers' Compensation	\$6,500	\$6,500	\$0	0.00%
	Office Expenses	\$26,904	\$26,904	\$0	0.00%
2.1	Phones	\$1,500	\$1,500	\$0	0.00%
2.2	Equipment Rental	\$500	\$500	\$0	0.00%
2.3	Records Storage	\$1,600	\$1,600	\$0	0.00%
2.4	Equipment Maintenance Agreements	\$1,000	\$1,000	\$0	0.00%
2.5	Publications/Legal Notices	\$2,500	\$2,500	\$0	0.00%
2.6	Janitorial Services	\$900	\$900	\$0	0.00%
2.7	Payroll Service	\$1,800	\$1,800	\$0	0.00%
2.8	Supplies	\$2,500	\$2,500	\$0	0.00%
2.9	Printing & Reproduction	\$250	\$250	\$0	0.00%
2.10	Subscriptions	\$300	\$300	\$0	0.00%
2.11	Computer Software & Network Maintenance	\$10,254	\$10,254	\$0	0.00%
2.12	Postage	\$300	\$300	\$0	0.00%
2.13	Telework Reimbursement	\$3,500	\$3,500	\$0	0.00%
3	Equipment	\$4,800	\$4,800	\$0	0.00%
	Copier/Printer	\$800	\$800	\$0	0.00%
	Office Furniture	\$500	\$500	\$0	0.00%
	Laptop /Computer	\$3,000	\$3,000	\$0	0.00%
	Miscellaneous	\$500	\$500	\$0	0.00%
5	Training and Conferences	\$1,000	\$1,000	\$0	0.00%
6	Office Lease	\$28,000	\$28,000	\$0	0.00%
7	Utilities	\$3,000	\$3,000	\$0	0.00%
8	Travel - Meals & Lodging	\$750	\$750	\$0	0.00%
9	Travel - Mileage/Fares/Parking	\$1,250	\$1,250	\$0	0.00%
10	Professional & Service Organization:	\$3,515	\$3,515	\$0	0.00%
	TOTAL	\$147,394	\$147,394	\$0	0.00%

Table 4

Revenues - FY 2022/23 OWP Amend 2

Work Element		LTF Carryover	RPA Grants	RPA Grant Carryover	RPA Formula	RPA Formula Carryover	22/23 LTF	ALUC Fees	RTMF	STIP Planning PPM	RSTP	TOTAL
1.1	General Services						249,317.85		5,000.00			254,317.85
1.2	Fiscal Administration						322,898.63					322,898.63
2.1	Regional Transportation Plan	81,117.78			19,546.81	4,732.19	0.00			24,865.45		130,262.23
2.1.1	Regional Transportation Plan Update				56,053.91					75,000.00	69,997.82	201,051.73
2.2	Transportation Improvement Program				38,213.01		14,248.63					52,461.64
2.2.1	RTMF Update								147,361.98			147,361.98
2.3	Transit & Paratransit Programs				46,317.03		13,452.25					59,769.29
2.3.3	Eastern Nevada County Transit Development Plan	44,776.06			34,534.13		30,223.94					109,534.13
2.4	Coordination of Regional Planning	39,667.07			68,486.29		57,983.07					166,136.43
2.4.2	Airport Land Use Commission Planning & Reviews						23,303.16	15,000.00				38,303.16
2.4.4	RCTF Rural Induced Demand Study	13,456.72		125,000.00	30,848.81		4,784.36					174,089.89
2.4.6	Nevada County Fleet Electrification Study		230,000.00						16,999.36			246,999.36
	Contingency						166,215.11			55,804.39		222,019.50
Totals		179,017.63	230,000.00	125,000.00	294,000.00	21,731.55	882,427.00	15,000.00	152,361.98	155,669.84	69,997.82	2,125,205.82

Totals may not equal addition of amounts in columns due to rounding.

Table 5

Expenditures - FY 2022/23 Amend 2

Work Elements		PY	Staff	Indirect	Transportation Engineering	Consulting	Local Agency	Other	Total
1.1	General Services	1.51	213,753.00	35,564.85		5,000.00			254,317.85
1.2	Fiscal Administration	1.51	232,683.99	38,714.65				51,500.00 (1)	322,898.63
2.1	Regional Transportation Plan	0.27	47,956.64	17,305.58	25,000.00		40,000.00 (2)		130,262.23
2.1.1	Regional Transportation Plan Update	0.33	56,053.91			144,997.82			201,051.73
2.2	Transportation Improvement Program	0.20	38,213.01	14,248.63					52,461.64
2.2.1	RTMF Update	0.27	47,424.56			99,937.42			147,361.98
2.3	Transit & Paratransit Programs	0.24	46,317.03	13,452.25					59,769.29
2.3.3	Eastern Nevada County Transit Development Plan	0.20	34,534.13			75,000.00			109,534.13
2.4	Coordination of Regional Planning	0.43	79,543.39	28,108.04		50,000.00	(4)	8,485.00 (3)	166,136.43
2.4.2	Airport Land Use Commission Planning & Reviews	0.14	23,303.16			15,000.00			38,303.16
2.4.4	RCTF Rural Induced Demand Study	0.28	49,089.89			125,000.00			174,089.89
2.4.6	Nevada County Fleet Electrification Study	0.08	16,999.36			230,000.00			246,999.36
	Contingency							222,019.50 (5)	222,019.50
	TOTAL	5.46	885,872.08	147,394.00	25,000.00	744,935.24	40,000.00	282,004.50	2,125,205.82

Totals may not equal addition of amounts in columns due to rounding.

Notes:

- (1) \$51,500 Fiscal Audit Contract
- (2) \$10,000 Traffic Counts, Local Agency (WE 2.1): Nev. Co. \$7,500; Truckee \$7,500; Nevada City \$7,500; Grass Valley \$7,500.
- (3) \$2,000 Rural Counties Task Force, \$5,735 PCTPA Rail Study, \$750 Statewide Local Streets and Roads
- (4) State Advocacy
- (5) Contingency covers 22/23 estimated liabilities and unforeseen expenses

Indirect Costs are paid with local funds, no RPA or STIP planning funds are used.

Table 6 Budget Detail FY 2022/23 Amend 2

ACCT	ITEM	ALLOCATION
1	Insurance	24,750.00
1.1	General Liability & Errors and Omissions	18,250.00
1.3	Workers' Compensation	6,500.00
2	Office Expenses	26,904.00
2.1	Phones	1,500.00
2.2	Equipment Rental	500.00
2.3	Records Storage	1,600.00
2.4	Equipment Maintenance Agreements	1,000.00
2.5	Publications/Legal Notices	2,500.00
2.6	Janitorial Services - carpets, blinds, interior painting, etc.	900.00
2.7	Payroll Service	1,800.00
2.8	Supplies	2,500.00
2.9	Printing & Reproduction	250.00
2.10	Subscriptions	300.00
2.11	Computer Software & Network Maintenance	10,254.00
2.12	Postage	300.00
2.13	Telework Reimbursement	3,500.00
3	Equipment	4,800.00
5	Training and Conferences	1,000.00
6	Office Lease	28,000.00
7	Utilities	3,000.00
8	Travel - Meals & Lodging	750.00
9	Travel - Mileage/ Fares/ Parking	1,250.00
10	Professional & Service Organizations	3,515.00
	Subtotal Items 1-10	93,969.00
11	Contingency	222,019.50
12	Salaries, Wages, & Benefits	885,872.08
12.1	Executive Director	231,164.41
12.11	Deputy Executive Director	202,488.70
12.2	Administrative Services Officer	146,358.14
12.3	Transportation Planner	140,951.95
12.4	Administrative Assistant	99,917.08
12.8	Temporary Employee	64,991.79
13	Other Services	923,345.24
13.1	Legal Counsel	15,000.00
13.2	Nevada County Auditor/Controller	21,800.00
13.3	TNT/TMA Membership	4,125.00
13.4	Fiscal Audits (WE 1.2)	51,500.00
13.7	Traffic Counts (WE 2.1)	10,000.00
13.8	Transportation Engineering (WE 2.1)	25,000.00
13.11a	Local Agencies (WE 2.1)	30,000.00
13.13	Reg. Transp. Mitigation Fee Update (WE 2.2.1)	99,937.42
13.16a	Rural Counties Task Force Membership (WE 2.4)	2,000.00
13.16b	Statewide Local Streets and Roads Needs Assessment (WE 2.4)	750.00
13.17	Nevada County ERC Membership	1,000.00
13.19	Eastern Nev. Co. Transit Development Plan (WE 2.3.3)	75,000.00
13.21	Website Update/Maintenance	11,500.00
13.23	Regional Transportation Plan Update (WE 2.1.1)	144,997.82
13.30	Airport Land Use Commission Project Reviews (WE 2.4.2)	15,000.00
13.48	Human Resources Consulting (WE 1.1)	5,000.00
13.57	RCTF Rural Induced Demand Study (WE 2.4.4)	125,000.00
13.58	County Fleet Electrification (WE 2.4.6)	230,000.00
13.59	State Advocacy (WE 2.4)	50,000.00
13.60	PCTPA Rail Study (WE 2.4)	5,735.00
	TOTAL Budget Items 1-13	2,125,205.82
	Indirect Costs	
	Accounts 1 through 10	93,969.00
	Legal	15,000.00
	Nevada Co. Auditor/Controller	21,800.00
	TNT/TMA	4,125.00
	Nevada Co. ERC Membership	1,000.00
	Website Update/Maintenance	11,500.00
	Total Indirect Costs	147,394.00
	Calculated Indirect Rate Indirect Cost / Salaries & Benefits	16.64%

DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Draft FY 2023/24 Overall Work Program

DATE: March 20, 2023

RECOMMENDATION: Provide comments on Nevada County Transportation Commission's (NCTC) Draft FY 2023/24 Overall Work Program (OWP).

BACKGROUND: Annually each Regional Transportation Planning Agency (RTPA) develops an OWP for formal adoption by its governing board. The OWP outlines the scope of work and budget for various transportation planning activities. The OWP is a requirement of NCTC's Master Fund Transfer Agreement with the State of California and includes the following three components: Introduction, Work Elements (W.E.), and Budget. The purpose of this draft OWP for FY 2023/24 is:

1. To show how the Federal Planning Factors will be integrated into the OWP Work Elements.
2. To outline continuing and new activities.
3. To present a summary of the expected revenues and expenditures for the fiscal year.

A final OWP will be presented for approval at the May 17, 2023 NCTC meeting.

FEDERAL PLANNING FACTORS FOR FY 2023/24

As shown in the chart on page I-5 in the Draft OWP, the Federal Planning Factors that are included in Fixing America's Surface Transportation Act (Section 134(h), FAST Act, 2015) have been integrated into NCTC's FY 2023/24 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.

5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

OWP WORK ELEMENTS

NCTC's OWP integrates the Commission's organizational activities of Planning, Communication, and Coordination into two broad Work Elements: Communication and Coordination, and Regional Planning. Each Work Element is further subdivided into projects that accomplish specific tasks or objectives.

Status of projects in the FY 2022/23 OWP:

- Nevada County Regional Transportation Plan (RTP) Update: NCTC staff secured a consulting firm to assist with the RTP update and the work is ongoing.
- Regional Transportation Mitigation Fee Update: Work is progressing and staff anticipates that the Fee Update will be completed by June 2023.
- Eastern Nevada County Transit Development Plan: NCTC staff anticipates releasing a Request for Proposals in Spring of 2023.
- Rural Counties Task Force Rural Induced Demand Study: NCTC staff secured a consulting firm to assist with the study and work is ongoing.
- Zero Emission Vehicle Transition Plan for County of Nevada: A Request for Proposals was released and a consultant contract will be presented to the Commission for approval at the March 1, 2023 meeting.

The following ongoing activities have been integrated into the Draft FY 2023/24 OWP:

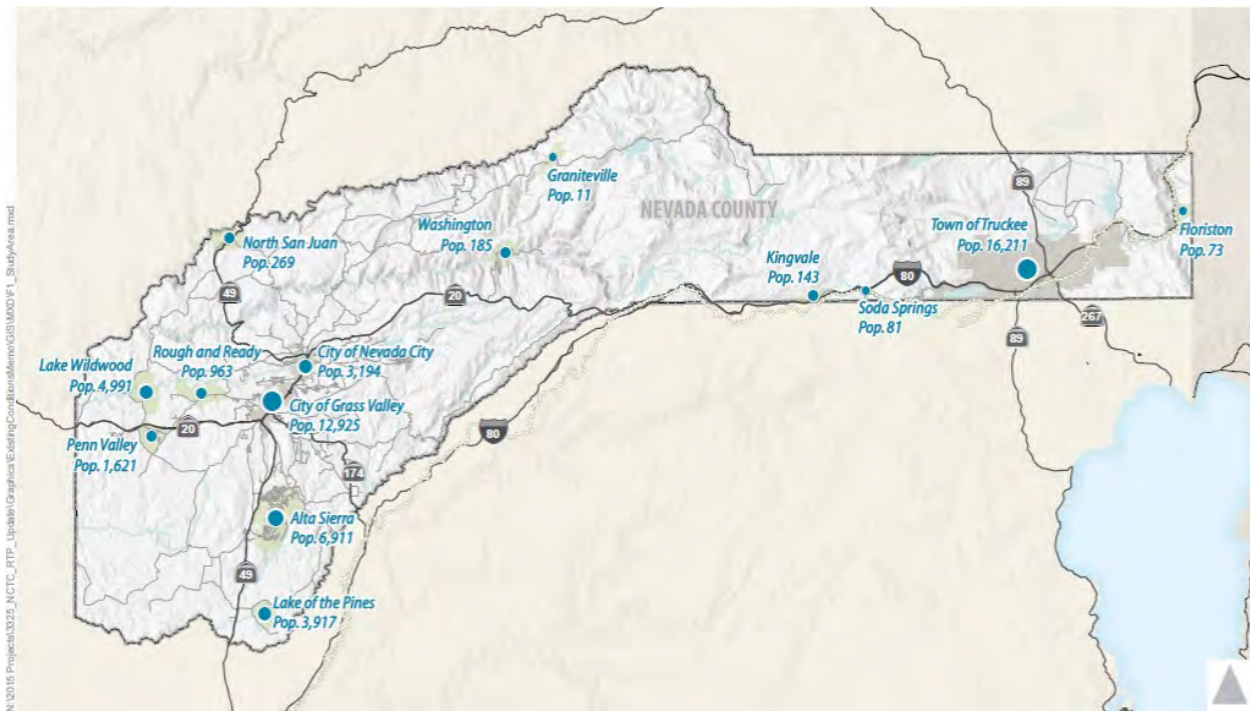
1. State Transportation Improvement Program Projects:
 - A. SR 49 Corridor Improvement Project from La Barr Meadows Road to McKnight Way: NCTC will continue to participate with Caltrans District 3 in the preparation of Plans, Specifications, and Estimates and Right-of-Way for a future construction project. (WE 2.2)
2. Planning/Administration Projects:
 - A. Congestion Mitigation and Air Quality (CMAQ) Funding: Monitor project activities as shown on the multi-year project listing. (WE 2.1)
 - B. Air Quality Conformity Process: Monitor changes in EPA requirements. (WE 2.1)

- C. Regional Transportation Plan Update: The RTP update will continue through the first half of FY 2023/2024 and staff anticipates that the plan will be presented to the Commission in the Fall of 2023 for approval. (WE 2.1.1)
- D. Eastern Nevada County Transit Development Plan Update: NCTC expects to have a consultant agreement executed by the July 19, 2023 meeting. Work will progress through the FY 2023/2024 and an updated timeline will be incorporated into a future OWP amendment. (WE 2.3.3)
- E. Rural Counties Task Force Rural Induced Demand Study: Work will continue through the first half of FY 2023/2024 and staff anticipates that the final deliverable to occur in the Winter of 2023. (WE 2.4.4)
- F. Zero Emission Vehicle Transition Plan for County of Nevada: Work will continue through FY 2023/2024 and staff anticipates that the plan be complete by June 30, 2024. (WE 2.4.6)

To assist Caltrans in the review of the NCTC FY 2023/24 OWP, staff has included a list of Rural Planning Assistance (RPA) eligible activities in each work element that uses RPA funds. As the name indicates, RPA funds are to be used for planning. RPA funds cannot be used for project development, project study reports, project implementation, or transit administration.

attachments

Nevada County Transportation Commission



2023/24 Overall Work Program

Draft – March 20, 2023

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NEVADA COUNTY TRANSPORTATION COMMISSION

CREATING A BETTER FUTURE BY BUILDING UPON SUCCESSES OF THE PAST



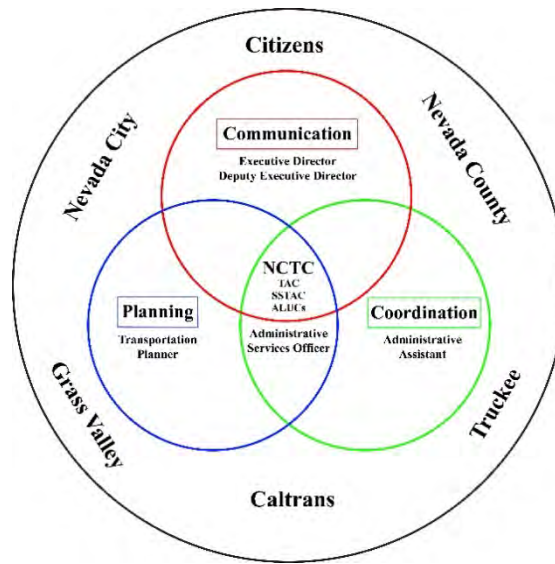
MISSION STATEMENT

The mission of the Nevada County Transportation Commission is to plan, communicate, and coordinate with the citizens and decision makers of Grass Valley, Nevada City, Nevada County, Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County.

Activities to Achieve the Mission Include, But are not Limited to, the Following:

- ✓ *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- ✓ *NCTC interacts with the community through workshops, news media, the NCTC website and electronic newsletter.*
- ✓ *NCTC develops and adopts a Regional Transportation Improvement Program (RTIP) that is consistent with the RTP.*
- ✓ *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*
- ✓ *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- ✓ *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- ✓ *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- ✓ *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*
- ✓ *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- ✓ *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Nevada County Transportation Commission Organization Flow Chart



Nevada County Transportation Commission (NCTC)

NCTC is a Regional Transportation Planning Agency (RTPA) created pursuant to Title 7.88 of the State of California Government Code, Section 67920. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee. The NCTC board has seven members. Four members are appointed by the Board of Supervisors and three are appointed by the incorporated municipalities in the County. The Board of Supervisors appoints two of its members and two County at-large representatives. The municipalities appoint three city/town council members; one each from Nevada City, Grass Valley, and the Town of Truckee.

Technical Advisory Committee (TAC)

The TAC is made up of representatives of public transit operators, local public works and planning departments, public airport operators, the air pollution control district, and Caltrans. The Committee provides technical input on transportation issues and ensures there is coordination and cooperation in the transportation planning process.

Social Services Transportation Advisory Council (SSTAC)

The SSTAC is made up of potential transit users who are representatives of the general public; seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local social service and consolidated transportation providers; and Truckee residents who represent the senior and Hispanic communities. The goal of the SSTAC is to maintain and improve transportation services to the residents of Nevada County, particularly the underserved and under represented members of the community, such as the elderly and disabled. The SSTAC recommends action to the Commission relative to the unmet transit needs findings, and advises the Commission on transit issues, including coordination and consolidation of specialized transportation services.

Airport Land Use Commissions (ALUCs)

The Nevada County Transportation Commission has been designated as the Airport Land Use Commission for the Nevada County Airport and provides staff for the Truckee Tahoe ALUC. The purpose of Airport Land Use Commissions is to protect public health, safety, and welfare by ensuring the orderly expansion of airports and adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within the areas around the airports, to the extent that these areas are not already devoted to incompatible uses.

Nevada County Demographics

As of January 1, 2022, the population of Nevada County was estimated at 101,242. The largest municipality is Truckee with a population of 17,100, followed by Grass Valley at 13,617 and Nevada City at 3,334. The population of the unincorporated portion of the County was 67,191. The Race and Ethnicity data for Nevada County on Census.gov reported the racial makeup of the county as 83.5% White, followed by 10.2% Hispanic, 1.4% Asian, 1.0% Native American, 0.4% Black or African American, 0.1% Native Hawaiian and Pacific Islander, and 3.4% Some Other Race. The data at Census.gov indicates that 13.6% of the population was below the poverty level.

OVERALL WORK PROGRAM INTRODUCTION

NCTC annually adopts a budget through the preparation of an Overall Work Program (OWP). This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures, such as Rural Planning Assistance (RPA), Local Transportation Funds (LTF), or Federal Transit Administration (FTA). A Memorandum of Understanding (MOU) between NCTC, the Cities of Grass Valley and Nevada City, the Town of Truckee, and the County of Nevada provides for the coordination of regional transportation planning with local governments in Nevada County. The Commission staff prepares a draft OWP and in accordance with the MOU, solicits and integrates comments from each of the jurisdictions. The proposed work program is then submitted to the Commission for approval and forwarded to Caltrans. Caltrans, as the grantor of Rural Planning Assistance funds and Federal Transit Assistance funds, approves the OWP. The budget reflects the on-going regional transportation planning process in Nevada County. Major concerns of each of the jurisdictions and Caltrans are reflected in the elements and levels of funding. The OWP is updated each year to report on the progress of identified projects, propose new or continuing projects for the ensuing year, and to provide an estimate of the required funding of the OWP elements.

Public Participation

Public involvement is a major component of the transportation planning and programming processes. NCTC makes a concerted effort to solicit public input from all Nevada County residents, including under-represented groups, in many aspects of transportation planning within Nevada County. Specific examples are listed below:

- NCTC maintains a website (www.nctc.ca.gov), and a Facebook page to keep the public informed of transportation planning and programming efforts underway in Nevada County. Agendas are posted on the bulletin boards of local jurisdictions and emailed to mobile home parks, residential homeowners associations, senior centers, environmental advocates, associations representing the private sector, and individuals that have asked to be included on the distribution list.
- Articles on the preparation of the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP), as well as the public comment periods, are posted on the NCTC website.
- Copies of the Draft RTP are made available for review at the main public libraries in western and eastern Nevada County, as well as on the NCTC website.
- Press releases are sent to the media establishments in western and eastern Nevada County announcing the Draft RTP is available for review and comment and noting some key findings.
- Public hearings are held and noticed in the main newspapers in western and eastern Nevada County prior to adoption of the RTP and RTIP.
- Each year public notifications are sent out to encourage participation in transportation planning processes, such as the annual unmet transit needs public hearing held by the Transit Services Commission (TSC) and numerous public workshops relating to the transportation projects and planning activities of NCTC.
- In accordance with SB52, NCTC conducts outreach and Tribal Consultation on any projects for which NCTC is lead agency and files a Notice of Preparation, Notice of Mitigated Negative Declaration or Notice of Negative Declaration. While there are currently no federally recognized tribes located within Nevada County, NCTC consults with the Native American Heritage Commission to identify Native American tribal organizations with historic or cultural interests regarding lands in Nevada County. These groups include but are not limited to the Nisenan of the Nevada City Rancheria and United Auburn Indian Community (UAIC).
- NCTC consults with USDA Forest Service Tahoe National Forest and Bureau of Land Management.
- Citizens are encouraged to attend and speak at NCTC meetings on any matter included for discussion on the agenda at that meeting. During the COVID-19 restrictions on public gatherings, NCTC meetings and public workshops were held via teleconference (Zoom) and the public was invited to participate.

Regional Issues, Needs, and Goals

The main transportation issues in western Nevada County are related to providing adequate infrastructure and services to meet the needs of the County, while maintaining and enhancing the rural character and environmental qualities of the area. In western Nevada County, interregional traffic adds to the existing challenge and need to maintain and improve the transportation system.

In eastern Nevada County, the issues also stem from the challenges to meet the needs related to the high volumes of traffic generated by travelers taking advantage of the world-class recreational opportunities available in the Truckee-North Tahoe area. To address these issues requires a multi-modal approach to transportation planning in the region.

Acquiring adequate and timely funding for transportation improvements is the central need within all of the Nevada County issues. Implementation of highway and regional roadway improvements will be key to providing efficient operations, while improving safety and air quality. The 2020 Census reported that approximately 28.5% of the county population was over 65 years of age, between 2010 and 2020 that population increased from 19.6% to 28.5%, and it is projected that by 2030 this population is expected to increase to over 40%. As the population of residents over the age of 65 increases, it will result in increased demand for public transit services in Nevada County. Additional state and federal transit operating and capital revenues will be necessary in order to meet the additional demand placed on the public transit systems.

Transportation issues facing Nevada County which have been identified as regionally significant include the following:

- Insufficient state, federal, and local transportation revenues
- Air quality/greenhouse gas emission reductions
- Coordination of land use, air quality, and transportation planning
- Providing and maintaining a transportation system that enhances safety, the efficient movement of all people, goods, services, and information, and environmental quality
- Efficient implementation of new technologies

Recognition of these issues leads to the overall goal of the Regional Transportation Plan, which is to provide and maintain a transportation system that enhances safety, the efficient movement of all people, goods, and services, and environmental quality. In the Policy Element this overarching goal is divided into the following four goals:

- 1) Provide for the safe and efficient movement of all people, goods, services, and information;
- 2) Reduce adverse impacts on the natural, social, cultural, and historical environment and the quality of life;
- 3) Develop an economically feasible transportation system;
- 4) Create and maintain a comprehensive, multi-modal transportation system to serve the needs of the County.

The following list of projects and planning efforts indicates progress made toward implementing the goals of the Regional Transportation Plan:

- Support of ongoing operation of Gold Country Connects, Truckee Tahoe Area Regional Transit, and associated paratransit services
- SR 49-La Barr Meadows Road Signalization and Widening project, constructed 2013
- SR 20/49 Dorsey Drive Interchange project, constructed 2014
- SR 49 Bicycle and Pedestrian Improvement project, constructed 2014
- SR 49 Signal Pre-emption, programmed 2012 STIP, constructed 2015/16
- SR 89 “Mousehole” Grade Separation, programmed 2012 STIP, constructed 2015/16
- Northeast Grass Valley Sidewalk Improvements, constructed 2015/16

- Newtown Road Class II/III Bike Lanes, constructed 2016/17
- Nevada County Active Transportation Plan, 2018/19
- SR 49 Multimodal Corridor Plan, 2019/20
- SR 174/20 Intersection Analysis, 2019/2020
- NCTC Travel Demand Model Update, 2019/20
- SR 49-La Barr Meadows to McKnight Way, Environmental Impact Report 2021/22, Plans, Specifications, and Estimates 2023/24
- Ready Nevada County Extreme Climate Event Mobility and Adaptation Plan, 2021/22

Federal Planning Factors:

As shown in the chart below, the Federal Planning Factors have been integrated into NCTC’s FY 2022/23 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

<u>Planning Factors</u>	WE 1.1	WE 1.2	WE 2.1	WE 2.1.1	WE 2.2	WE 2.2.1	WE 2.3	WE 2.3.3	WE 2.4	WE 2.4.2	WE 2.4.4	WE 2.4.6
Economic Vitality	X	X	X	X	X	X	X	X	X			
Safety	X		X	X	X	X	X	X	X	X	X	
Security	X		X	X	X	X	X	X	X		X	
Accessibility	X		X	X	X	X	X	X	X		X	
Environment	X		X	X	X	X	X	X	X		X	X
Connectivity	X		X	X	X	X	X	X	X	X	X	
System Management & Operation	X	X	X	X	X	X	X	X	X	X	X	X
Preservation	X		X	X	X	X	X	X	X	X	X	
Resiliency & Reliability	X	X	X	X	X	X	X	X	X		X	X
Travel & Tourism	X		X	X	X	X	X	X	X			

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION

Public involvement is a major component of NCTC's planning process. The activities and products from Project 1.1, General Services and Communication, are intended to provide the public with complete information and timely notices, thereby giving full public access to key decisions.

Work Element 1 incorporates the following activities that are an integral part of accomplishing NCTC's Mission:

- *NCTC interacts with the community through workshops, news media, and the internet.*
- *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*

NCTC has the statutory responsibility to administer Transportation Development Act (TDA) funds, and to ensure that all expenditures of TDA funds are in conformity with the Regional Transportation Plan (RTP). NCTC also administers funds received from the Regional Surface Transportation Program (RSTP) and the Regional Transportation Mitigation Fee (RTMF) program. The work performed under Project 1.2, Fiscal Administration, has been incorporated into the NCTC Mission as follows:

- *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Through communication, collaboration, and public outreach activities, Work Element 1 incorporates the ten Federal Planning Factors (see page I-5) into the NCTC planning program.

Information and data developed through these activities are included in the Regional Transportation Plan and in transit planning documents.

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.1 - General Services and Communication

Purpose: Conduct communication and public outreach activities. Provide administrative and financial support for the operation of the Nevada County Transportation Commission and its advisory committees through the activities listed below.

Additional/Continuing Work:

- Public information and outreach activities (LTF)
- Preparation of agendas, minutes, notices, and correspondence (LTF)
- Track legislation pertinent to the transportation planning process (LTF)
- Technical Advisory Committee (TAC) activities (LTF)
- Provide staff services to SSTAC (LTF)
- Personnel administration (LTF)
- Maintain and update the NCTC website (LTF)
- Office lease (LTF)
- Purchase equipment (LTF)
- Maintain the Commission's office and equipment (LTF)
- Press releases and electronic newsletter (LTF)
- Reports on legislative measures (LTF)
- Update Conflict of Interest Code (LTF)
- Update DBE Program (LTF)
- Coordination with public safety agencies regarding the safety and security of the transportation system (LTF)
- Coordinate implementation of projects in the Regional Transportation Mitigation Fee (RTMF) Program. (LTF)
- Work with Nevada County, Grass Valley, and Nevada City to implement projects included in the multi-year Congestion Mitigation Air Quality (CMAQ) project listing. (LTF)
- Apply for FTA planning grants. (LTF)

Products:

- Documentation of Commission and/or TAC meetings (Bimonthly)
- Executive Director's Reports (Bimonthly)
- Personnel reviews (Annual)
- FTA Section 5311 Program of Projects (Mar 24)

Budget 1.1

Revenues:		
	LTF	\$267,607.26
	RTMF	\$5,000.00
Total		\$272,607.26
Expenditures:		
	Staff	\$230,716.88
	Indirect	\$36,890.38
	Consulting	\$5,000.00
Total		\$272,607.26

Indirect costs are paid with local funds (see Budget Table 5).

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.2 - Fiscal Administration

Purpose: Administer funds held by NCTC in accordance with the provisions of the TDA Guidelines and State and Federal requirements through the activities listed below.

Previous Work:

- Develop and oversee Overall Work Program and annual budgets
- Oversee fiscal and performance audits, as required
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations
- Preparation of State Controller's Annual Report
- Annual "Unmet Transit Needs" public hearing (SSTAC)
- Preparation of monthly financial reports
- Review and process claims for TDA funds
- Reports to Caltrans regarding FTA grants and RPA funds
- Update transportation/transit claim guidelines and forms
- Administer the Regional Surface Transportation Program
- Accounting/payroll
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies
- Triennial Performance Audit for FY 2018/19, 2019/20, and 2020/21

Additional/Continuing Work:

- Develop and oversee Overall Work Program and annual budgets (LTF)
- Oversee fiscal and performance audits, as required (LTF)
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations (LTF)
- Preparation of State Controller's Annual Report (LTF)
- Annual "Unmet Transit Needs" public hearing (LTF)
- Preparation of monthly financial reports (LTF)
- Review and process claims for TDA funds (LTF)
- Reports to Caltrans regarding FTA grants and RPA funds (LTF)
- Update transportation/transit claim guidelines and forms (LTF)?
- Administer the Regional Transportation Mitigation Fee Program (RTMF)
- Administer the Regional Surface Transportation Program (LTF)
- Accounting/payroll (LTF)
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies (LTF)

Products:

- Closeout FY 2022/23 OWP (Sept 23)
- Manage FY 2023/24 Overall Work Program (July 23-June 24)
- Draft FY 2024/25 Overall Work Program (Mar 24)
- Final FY 2024/25 Overall Work Program (May 24)
- Completed Fiscal and Compliance Audit (Mar 24)

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.2 - Fiscal Administration

- State Controller's Annual Report (Dec 23)
- Accounting Reports/Payroll/Payment Authorizations/Tax Reports (Ongoing)
- Financial reports (Monthly)
- Findings of Apportionment (Feb 24)

Budget 1.2

Revenues:		
	LTF	\$353,885.12
Total		\$353,885.12
Expenditures:		
	Staff	\$259,368.49
	Indirect	\$41,471.62
	Fiscal Audits	\$53,045.00
Total		\$353,885.12

Totals may not equal addition of amounts in columns due to rounding.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

NCTC has the responsibility to prepare and adopt a Regional Transportation Plan (RTP) directed to the achievement of a coordinated and balanced regional transportation system. The plan is to be action-oriented and pragmatic, considering both the short-and-long term future, and is to present clear, concise policy guidance to local and state officials. Projects 2.1 (Regional Transportation Plan), 2.2 (Transportation Improvement Programs), 2.3 (Transit and Paratransit Programs), and 2.4 (Coordination of Regional Planning), are tied to the NCTC Mission by the following activities:

- *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- *NCTC develops and adopts a Regional Transportation Improvement Program that is consistent with the RTP.*
- *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, the NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*

The following activities and products included in Work Element 2 are appropriate uses of Rural Planning Assistance Funds:

- ✓ Participate in Federal and State Clean Air Act transportation related air quality planning activities. (Projects 2.1 and 2.2)
- ✓ Develop and/or modify tools that allow for better assessment of transportation impacts on community livability (e.g. integration of GIS and census data into the regional traffic model and development of performance measurement tools and strategies). (Projects 2.1 and 2.4)
- ✓ Identify and document transportation facilities, projects, and services required to meet the regional and interregional mobility and access needs. (Projects 2.1, 2.2, and 2.3)
- ✓ Define solutions and implementation issues in terms of the multimodal transportation system, land use and economic impacts, financial constraints, air quality and environmental concerns (including wetlands, endangered species and cultural resources). (Projects 2.1 and 2.2)
- ✓ Assess the operational and physical continuity of transportation system components within and between metropolitan and rural areas, and interconnections to and through regions. (Projects 2.1, 2.3, and 2.4)
- ✓ Conduct transit needs public hearings and prepare transit development plans and transit marketing plans as appropriate. (Project 2.3)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

- ✓ Investigate methods to reduce vehicle travel and methods to expand and enhance travel services. (Projects 2.3 and 2.4)
- ✓ Incorporate transit and intermodal facilities, bicycle transportation facilities, and pedestrian walkways in projects where appropriate. (Projects 2.1, 2.2 and 2.3)
- ✓ Participate with regional, local and state agencies, the general public, and the private sector in planning efforts to identify and implement policies, strategies, programs and actions that maximize and implement the regional transportation infrastructure. (Projects 2.1, 2.2, 2.3, and 2.4)
- ✓ Conduct collaborative public participation efforts to further extend transportation planning to communities previously not engaged in discussion. (Project 2.1 and 2.3)
- ✓ Create, strengthen, and use partnerships to facilitate and conduct regional planning activities between Caltrans, RTPAs, Metropolitan Planning Organizations (MPOs), transit districts, cities, counties, the private sector, and other stakeholders. (All WE 2 Projects)
- ✓ Use partners to identify and implement policies, strategies, programs and actions that enhance the movement of people, goods, services, and information. (Projects 2.1 and 2.3)
- ✓ Ensure that projects developed at the regional level are compatible with statewide and interregional transportation needs. (Projects 2.2 and 2.4)
- ✓ Conduct planning and project activities (including corridor studies, and other transportation planning studies) to identify, develop, and monitor current and future STIP projects. (Projects 2.1 and 2.2)
- ✓ Implement ways to meet transportation needs by using existing transportation facilities more efficiently. Encourage owners and operators of transportation facilities/systems to work together to develop operational objectives and plans maximizing utilization of existing facilities. (Projects 2.1, 2.3 and 2.4)
- ✓ Document environmental and cultural resources and develop and improve coordination between agencies using Geographic Information Systems (GIS), Intelligent Transportation Management Systems (ITMS), and other computer-based tools. (Projects 2.1 and 2.4)

Work Element 2, Regional Transportation Planning, incorporates the ten Federal Planning Factors into the NCTC planning program (see page I-5).

Monitoring safety and operational data of transportation facilities and services in Projects 2.1 and 2.3 will aid NCTC efforts to incorporate “safety” and “security” within the planning process. Through expanded Technical Advisory Committee meetings, transportation planning will be coordinated with emergency preparedness plans in the region. Systems management and operational data will be used to identify opportunities to increase transit ridership and develop operational improvements for regional transportation facilities. Management and operations data will also be key components in guiding capital investment plans for regional transportation system facilities and services. Planning activities will include coordination with nonemergency human service transportation providers. NCTC will also provide information to regional transit operators to ensure appropriate safety, security, and operational training opportunities are provided.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Regional Transportation Plan (RTP)

Purpose: Regional planning and implementation monitoring of the Regional Transportation Plan through the activities listed below.

- Update travel demand models and circulation plans.
- Coordinate the RTP with Caltrans planning documents.
- Coordinate the RTP with county, town, and city general plans.
- Complete planning studies on projects in the RTP to be programmed in the RTIP.
- Plan and coordinate local, regional, state, and federal funding for RTP projects (e.g., RTMF, STIP, RSTP, SHOPP, CMAQ, and federal grants).

Previous Work:

- Update travel demand model to address new Vehicle Miles Traveled (VMT) requirements. (Consultant)
- Development of regional transportation models. (Consultant)
- Development of the Regional Transportation Mitigation Fee program. (Consultant)
- Assist member agencies with review and update of transportation capital improvement programs (CIPs) and master plans.
- Incorporate local agency transportation CIPs and master plans into the RTP and RTIP as appropriate.
- Update traffic model land use files.
- Participate in updates of Nevada County, Truckee, Grass Valley, Nevada City General Plans.
- Conduct and update planning studies as needed for regional projects identified by NCTC, TAC, and member agencies.
- Analyze alternative growth scenarios and report on related infrastructure needs and costs.
- Identify Right-of-Way needed for future transportation projects.
- Conduct technical studies necessary to support policies and projects included in the RTP.
- Work with Nevada County's GIS staff to ensure the following airport information is included in the GIS data base: airport locations, airport boundaries, noise contours, airport influence area, and ground access routes to airports.

Additional/Continuing Work:

- Monitor implementation of Comprehensive Multimodal Corridor Plan (CMCP) recommendations. (RPA, LTF, & PPM)
- Solicit input from citizens and transportation stakeholders, including the Native American community, and agencies regarding transportation issues. (RPA & LTF)
- Update capital improvement needs lists. (RPA, LTF, & PPM)
- Work with Northern Sierra Air Quality Management District (NSAQMD) to determine air quality impacts of regional transportation plans and improvement programs. (RPA & LTF)
- Participate with NSAQMD, Caltrans, and other agencies in planning related to Federal 8-hour ozone standards. (RPA & LTF)
- Develop information to evaluate goods movement impacts on the region's transportation system and consider air quality issues related to goods movement. (RPA, LTF, & PPM)
- Update Highway Performance Monitoring System (HPMS) data. (RPA, LTF, & PPM)
- Coordinate with public safety agencies. (RPA & LTF)
- Local participation in regional planning and updating traffic counts (Grass Valley, Nevada City, Town of Truckee, Nevada County, RPA)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Regional Transportation Plan (RTP) (continued)

- Monitor existing traffic conditions and safety data. (RPA & LTF)
- Coordinate with Caltrans to develop and implement performance measures in the regional planning process. (RPA & LTF)
- Coordinate with Northern Sierra Air Quality Management District (NSAQMD) and California Air Resources Board (CARB) to assist in development of the Statewide Implementation Plan (SIP) for western Nevada County. (RPA & LTF)
- Review and compare the California State Transportation Agency Final Climate Action Plan for Transportation Infrastructure (CAPTI) to the RTP policies, regional needs, and projects to determine if the projects align with proposed investment strategies. (RPA & LTF)
- When developing regional transportation projects and updating planning documents, NCTC will consider and incorporate transit services, intermodal facilities, and pedestrian bicycle facilities whenever appropriate. (RPA & LTF)
- Planning activities related to CMAQ program including preparation and releasing of call for projects, review and ranking applications, project selection, and programming. (RPA & LTF)
- Coordinate review of safety and design concerns of state highway projects. (RPA, LTF, & PPM)
- Identify and analyze issues relating to integration of regional transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation. (RPA & LTF)
- SB743 VMT Forecasting Tool and Web Hosting. (LTF)
- Analyze climate related impacts to the transportation system and identify strategies to address resiliency. (RPA & LTF)
- Participate in update of Town of Truckee general plan. (RPA & LTF)

Products:

- Reports on air quality issues (Annual)
- Reports on traffic conditions and safety data (Annual)
- Reports on new issues and projects to be included in the RTP (Annual)
- Progress reports on project planning activities (Bimonthly)

Budget 2.1

Revenues:		
	RPA Formula	\$44,477.07
	LTF	\$4,330.47
	LTF Carryover	\$1,865.43
	STIP Planning PPM	\$79,154.84
Total		\$129,827.81
Expenditures:		
	Staff	\$47,921.36
	Indirect	\$16,906.46
	Traffic Engineering	\$25,000.00
	Local Agency	\$30,000.00
	Traffic Counts	\$10,000.00
Total		\$129,827.81

Totals may not equal addition of amounts in columns due to rounding

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1.1 – Nevada County Regional Transportation Plan Update

Purpose: Update the Nevada County Regional Transportation Plan (RTP) in compliance with California Government Code Section 65041.1. Every Regional Transportation Planning Agency (RTPA) is required by law to prepare a long-range transportation plan to ensure that the region’s vision and goals are clearly identified. The long-range plan, known as the RTP, is an important policy document that is based on the unique needs and characteristics of a region, helps shape the region’s transportation system, economy, and environment, and communicates the regional transportation vision to the state and federal government. As fundamental building blocks of the State’s transportation system, the RTP also supports state goals for transportation, environmental quality, economic growth, and social equity.

Previous Work:

- 2015 Performance Based Regional Transportation Plan.
- Incorporated into the RTP, policies, strategies, programs, and actions that enhance movement of people, goods, services, and information.
- Prepared and distributed a Request for Proposals to qualified consultants to update the RTP.
- Reviewed proposals, selected consultant, and executed contract to update the RTP.

Additional/Continuing Work:

- Integrate system safety and security elements into the RTP. (NCTC/Consultant, RPA)
- Review and analyze data from the SR 49 Highway Safety Assessment report to be incorporated into the next update of the Regional Transportation Plan. (NCTC/Consultant, RPA)
- Project Advisory Committee activities. (NCTC/Consultant, RPA & STIP)
- Project meetings and coordination. (NCTC/Consultant, RPA & STIP)
- Project support and administration of grant. (NCTC/Consultant, RPA & STIP)
- Prepare quarterly reports and invoices. (NCTC, RPA & STIP)
- Project initiation and baseline information/data collection. (NCTC/Consultant, RPA & STIP)
- Consultant to update content, graphics, and EIR for update of RTP. (NCTC/Consultant, PPM)
- Review and confirm RTP goals and objectives. (NCTC/Consultant, RPA & STIP)
- Analysis of previous performance measures. (NCTC/Consultant, RPA & STIP)
- Identify trends and targets for each performance measure. (NCTC/Consultant, RPA & STIP)
- Develop system performance report. (NCTC/Consultant, RPA & STIP)
- Prepare forecast of future conditions and needs. (NCTC/Consultant, RPA & STIP)
- Identify policies, strategies, and investments that will support attainment of performance targets and desired trends. (NCTC/Consultant, RPA & STIP)
- Prepare financial plan regarding implementation of adopted strategies in RTP. (NCTC/Consultant, RPA & STIP)
- Prepare media releases and hold public workshops. (NCTC/Consultant, RPA & STIP)
- Prepare Draft RTP and environmental documentation. (Consultant, RPA & STIP)
- Prepare Final RTP and environmental documentation. (Consultant, RPA & STIP)

Products:

- RTP administrative draft and draft EIR (Jun 2023)
- Draft 2045 Nevada County Regional Transportation Plan (Aug 2023)
- Final 2045 Nevada County Regional Transportation Plan & Addendum EIR (Nov 2023)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update (continued)

Budget 2.1.1

Revenues:		
	RPA Formula	\$57,813.65
	STIP PPM	\$75,000.00
	RSTP	\$69,997.82
Total		\$202,811.47
Expenditures:		
	Staff	\$57,813.65
	Consultant	\$144,997.82
Total		\$202,811.47

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.2 – Transportation Improvement Programs

Purpose: To monitor implementation of the Regional Transportation Improvement Program (RTIP) and provide policy analysis and recommendations regarding the RTIP and the State Transportation Improvement Program (STIP) through the activities listed below.

Previous Work:

- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection.
- Submission of the 2020 Regional Transportation Improvement Program projects to the CTC
- Monitor planning, design, and construction of improvement projects on SR 49 widening between the Wolf/Combie Road intersection and Grass Valley, to ensure consistency with the adopted Transportation Improvement Program.
- 2022 RTIP adoption November 17, 2021

Additional/Continuing Work:

- Monitor STIP implementation. (RPA & LTF)
- Encourage interagency coordination necessary to identify and develop new RTIP projects. (RPA & LTF)
- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection. (RPA & LTF)
- Participate with Caltrans in developing the SR 49 Comprehensive Multimodal Corridor Plan (CMCP). (RPA & LTF)
- Coordinate with Caltrans regarding Interregional Transportation Improvement Program (ITIP) participation in STIP funded projects in Nevada County. (RPA & LTF)
- Begin preparation of draft 2024 RTIP - October 2023 (RPA & LTF)
- Public hearing and adoption of 2024 RTIP - November 2023 (RPA & LTF)
- Submittal of 2024 RTIP to the CTC - December 2023 (RPA & LTF)
- Review consistency of future RTIP projects with the Climate Action Plan for Transportation Infrastructure and California Transportation Plan 2050 (RPA & LTF)

Products:

- Status reports on Nevada County’s STIP projects (Bimonthly)
- Reports regarding implementation of the Nevada County RTIP (Ongoing)
- Reports on implementation of the Caltrans SR 49 Comprehensive Multimodal Corridor Plan (Annual)
- Adopt FY 23/24 RTIP (Nov 23)

Budget 2.2

Revenues:		
	RPA Formula	\$41,915.19
	LTF	\$6,702.01
Total		\$48,617.21
Expenditures:		
	Staff	\$41,915.19
	Indirect	\$6,702.01
Total		\$48,617.21

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3 – Transit and Paratransit Programs

Purpose: Work with city, county, and town staff to improve efficiency, productivity, and cost effectiveness of existing transit and paratransit systems through the activities listed below. Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).

Previous Work:

- 2021 Western Nevada County Transit Development Plan
- 2021 Nevada County Coordinated Public Transit-Human Services Transportation Plan.
- Monitor ridership, expenditures, and revenue for each system.
- Hold coordination meetings with transit and paratransit providers.
- Check operational performance indicators for each system.
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County.
- Coordinate with human service transportation providers.
- Distribute press releases and other educational information regarding alternative forms of transportation.
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition.
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).
- Assisted transit operators with analysis of impacts due to COVID-19.

Additional/Continuing Work Activities:

- Assist in implementation of Transit Development Plans and Nevada County Coordinated Public Transit-Human Services Transportation Plan. (LTF & RPA)
- Monitor ridership, expenditures, and revenue for each system. (LTF & RPA)
- Hold coordination meetings with transit and paratransit providers. (LTF & RPA)
- Check operational performance indicators for each system. (LTF & RPA)
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County. (LTF & RPA)
- Coordinate with human service transportation providers. (LTF & RPA)
- Distribute press releases and other educational information regarding alternative forms of transportation. (LTF & RPA)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (LTF & RPA)
- Assist transit operators with feasibility analysis of transit electrification mandate. (LTF & RPA)
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA).

Products:

- Reports to the Commission regarding staff participation in the transit and paratransit planning processes (Bimonthly)
- Quarterly ridership, expenditure, and revenue reports for each system
- Quarterly operational performance reports for each system
- Bi-monthly minutes of the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3 – Transit and Paratransit Programs (continued)

Budget 2.3

Revenues:		
	RPA Formula	\$36,518.76
	LTF	\$9,802.41
	LTF Carryover	\$18,051.42
Total		\$64,372.59
Expenditures:		
	Staff	\$49,517.04
	Indirect	\$14,855.55
Total		\$64,372.59

Totals may not equal addition of amounts in columns due to rounding

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3.3 - Eastern Nevada County Transit Development Plan Update

Purpose: To update the Five-Year Transit Development Plan (TDP) for eastern Nevada County. This project will guide the growth of services over the next five years and will be accomplished through the following activities:

Previous Work:

- Eastern Nevada County TDP Update, 2017.
- Triennial Performance Audits.
- Nevada County Coordinated Public Transit-Human Services Transportation Plan, 2020.

Additional/Continuing Work Activities:

- Prepare and distribute a Request for Proposal to qualified consultants. (NCTC, RPA)
- Review proposal, select consultant, and execute a contract. (NCTC, RPA)
- Finalize the work program and refine the scope of work. (NCTC/Consultant, RPA/LTF)
- Project initiation and data collection. (NCTC/Consultant, RPA/LTF)
- Assess transit needs. (NCTC/Consultant, RPA/LTF)
- Assess current transit services. (NCTC/Consultant, RPA/LTF)
- Analyze transit demand. (NCTC/Consultant, RPA/LTF)
- Analyze and incorporate information from the Town of Truckee micro-transit feasibility study. (NCTC/Consultant, RPA/LTF)
- Develop transit service alternatives (including consideration of services provided through a regional cooperative process). (NCTC/Consultant, RPA/LTF)
- Develop capital, financial, management, marketing alternatives. (NCTC/Consultant, RPA/LTF)
- Preparation and presentation of draft TDP. (NCTC/Consultant, RPA/LTF)
- Modify draft TDP and prepare final plan. (NCTC/Consultant, RPA/LTF)
- Project meetings and coordination. (NCTC/Consultant, RPA/LTF)
- Project Advisory Committee (PAC) activities. (NCTC/Consultant, RPA/LTF)
- Public outreach activities. (NCTC/Consultant, RPA/LTF)
- Project support and administration of grant. (NCTC/Consultant, RPA/LTF)

Products:

- Scope of Work (Jan 23)
- Request for Proposals (Feb 23)
- Consultant contract (April 23)
- Technical Memoranda (Aug-Sept 23)
- Draft Report (Dec 23)
- Final Report (Jan 24)

Budget 2.3.3

Revenues:		
	RPA Formula	\$43,391.36
	LTF	\$75,000.00
Total		\$118,391.36
Expenditures:		
	Staff	\$43,391.36
	Consulting	\$75,000.00
Total		\$118,391.36

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4 - Coordination of Regional Planning

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with regional transportation planning.
- Analyze regional transportation impacts of proposed development projects.
- Improve Transportation Systems Management (TSM) and Transportation Demand Management (TDM) efforts in the region.
- Provide for Commission participation in studies done by other agencies.
- Promote cooperation between regional planning agencies.
- Promote regional transportation services (e.g. connections to Capitol Corridor rail service).

Previous Work:

- Review of local development projects and environmental documents.
- Traffic model analyses of development projects, and modifications to regional and local transportation facilities proposed by public agencies.
- Study to extend Capitol Corridor train service to Truckee/Tahoe area.
- Participate in the SR 49 Corridor Study with Placer County Transportation Planning Agency (PCTPA) and Caltrans.
- Participate in the Tahoe Gateway Intelligent Transportation Study.
- Coordinate with Placer County, PCTPA, Nevada County, and Caltrans as a Technical Advisory Committee for the SR 49 Corridor Study.
- Coordinate with Caltrans, SACOG, El Dorado Transportation Commission, Sierra County Transportation Commission, and Placer County Transportation Planning Agency to update and maintain the Tahoe Gateway ITS Regional Architecture.
- Participate with Caltrans and RTPAs to pursue rail projects that will improve goods movement and enhance passenger rail service.
- Work with the Northern Sierra Air Quality Management District (NSAQMD) to develop and implement transportation control measures consistent with the region's air quality non-attainment plan and regional transportation plan.
- In conjunction with PCTPA and Caltrans, actively pursue, develop, and implement funding for SR 49 corridor improvements.
- Participate as a member of the Tahoe Gateway Architecture Maintenance Team.
- Coordinate with member agencies to reestablish and enhance Transportation Demand Management (TDM) programs in Nevada County.
- Assist with modeling and traffic analyses as requested by jurisdictions and approved by NCTC.
- Analyze transportation impacts of development proposals.
- Analyze proposed modifications to city and county land use plans.
- Participate in the North State Super Region “North State Transportation for Economic Development Study.”
- Review updates of the Circulation and Land Use Elements of General Plans for Nevada County, cities of Grass Valley and Nevada City, and the Town of Truckee to ensure consistency with the adopted Airport Land Use Compatibility Plans (ALUCPs) for the Nevada County and Truckee Tahoe airports.
- Participate in inter-regional planning projects (e.g. North State Super Region (NSSR), I-80 Corridor Management Plan, and Trans-Sierra Transportation Coalition). (RPA & LTF)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4 - Coordination of Regional Planning (continued)

Additional/Continuing Work:

- Participate in Regional Transportation Planning Agency group meetings and California Rural Counties Task Force meetings. (RPA & LTF)
- Participate in Federal and State Clean Air Act transportation related air quality planning activities. (RPA & LTF)
- Participate in the Truckee/North Tahoe Transportation Management Association (TNT/TMA) and Resort Triangle Transportation Planning Coalition (RTTPC) meetings. (RPA & LTF)
- Review and comment on Caltrans Systems Plans and related documents. (RPA & LTF)
- Coordination with the Nevada County Economic Resource Council. (RPA & LTF)
- Monitor legislation that impacts transportation planning. (LTF)
- Monitor planning efforts in Grass Valley, Nevada City, Nevada County, Truckee. (RPA & LTF)
- Present information to local civic groups regarding regional transportation planning. (RPA & LTF)
- Participate in local ad hoc committees. (RPA & LTF)
- Maintain formal consultation with Native American Tribal Governments. (RPA & LTF)
- Maintain formal consultation with the U.S Forest Service and Bureau of Land Management. (RPA & LTF)
- Monitor implementation of the Nevada County Active Transportation Plan. (RPA & LTF)
- Participate in the “Zero Traffic Fatalities Task Force”. (RPA & LTF)
- Participate in Critical Freight Corridors Working Group. (RPA & LTF)
- Participate in SR 49 Stakeholders Committee. (RPA & LTF)
- Distribute press releases. (RPA & LTF)
- California Local Streets and Roads Needs Assessment Oversight Committee Participation (RPA & LTF)
- Coordinate with partner agencies to implement the MAPI-21/FAST Act performance-based approach in the scope of the transportation planning process. (RPA & LTF)
- Participate in the California Federal Programming Group (CFPG). (RPA & LTF)
- Participate in the Transportation Cooperative Committee. (RPA & LTF)
- Participate on the Truckee Transit Center Study Project Advisory Committee. (RPA & LTF)
- Coordinate with local jurisdictions in the identification of pedestrian and bicycle projects that meet the requirements for Active Transportation Program grant funding and plan to resubmit grant applications. (RPA & LTF)
- Coordinate with partners to identify policies, strategies, programs and actions that enhance the movement of people, goods, services and information on the regional, interregional, and state highway systems. (RPA & LTF)
- Participate in Interregional Transportation Strategic Plan (ITSP) Workshops. (RPA & LTF)
- Participate in Federal Rescission working group. (RPA & LTF)
- Participate with North Tahoe SSTAC and Placer County SSTAC in coordination of unmet needs hearings.
- Participate in the preparation of the SR 49 Comprehensive Multimodal Corridor Plan (CMCP). (RPA & LTF)
- Participate on the Project Advisory Committee for the SR 49 Safety Assessment. (RPA & LTF)
- Participate with CalSTA in development and implementation of the Climate Action Plan for Transportation Infrastructure (CAPTI). (RPA & LTF)
- Participate with PCTPA and Caltrans to develop update of Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno (RPA & LTF)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4 - Coordination of Regional Planning (continued)

- Coordinate with California State Association of Counties and Rural County Representatives of California regarding transportation policy (RPA & LTF)

Products:

- Reports regarding participation in regional coordination activities (e.g. Zero Traffic Fatalities Task Force, Critical Freight Corridors Working Group, ITSP Workshops, Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno, and Critical Freight Corridors Working Group). (Bimonthly)
- Reports on coordination with the Nevada County Economic Resource Council. (Bimonthly)
- Reports on SR 49 Corridor improvements. (Bimonthly)
- Reports to the Commission regarding North State Super Region meetings and activities. (Bimonthly)
- Reports regarding RTPA and RCTF meetings. (Bimonthly)
- Reports regarding TNT/TMA and RTTPC activities. (Bimonthly)

Budget 2.4

Revenues:		
	STIP PPM Planning	
	LTF	\$29,747.44
	LTF Carryover	\$157,275.85
Total		\$187,023.29
Expenditures:		
	Staff	\$97,970.32
	Indirect	\$30,567.97
	Rural Counties Task Force	\$2,000.00
	PCTPA Rail Study	\$5,735.00
	Statewide Local Streets and Roads	\$750.00
	State Advocacy	\$50,000.00
Total		\$187,023.29

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.2 – Airport Land Use Commission Planning and Reviews

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with airport land use compatibility plans.
- Promote cooperation between land use planning agencies and airport land use commissions.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs.
- Provide staff support to Nevada County and Truckee Tahoe Airport Land Use Commissions.
- Participate in statewide ALUC meetings.

Previous Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Additional/Continuing Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Products:

- Reports on airport land use compatibility issues. (Ongoing)

Budget 2.4.2

Revenues:		
	LTF	\$23,321.46
	ALUC Fees	\$15,000.00
Total		\$38,321.46
Expenditures:		
	Staff	\$23,321.46
	ALUC Reviews	\$15,000.00
Total		\$38,321.46

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.4 – Rural Counties Task Force Rural Induced Demand Study

Purpose: On behalf of the Rural Counties Task Force, the Nevada County Transportation Commission is managing a study to be conducted by qualified transportation consulting firms in partnership with legal firms with expertise in the California Environmental Quality Act (CEQA) to review the previous research on induced demand, as well as current available data, related guidance documents, and causal factors, to determine the significance and applicability of induced demand on rural highway improvements. In addition, the study will provide recommendations on how to appropriately address induced demand on rural highway improvements, including recommendations for addressing these rural highway improvements in relation to CEQA and recommendations for incorporating the study findings into future updates of state guidance documents.

Work Activities:

- Prepare and distribute a Request for Qualifications to qualified consultants (NCTC, RPA Formula, LTF)
- Establish Project Selection Committee and Project Advisory Committee (NCTC, RPA Formula, LTF)
- Review and rank proposals, conduct oral interviews, and finalize consultant ranking (NCTC, RPA Formula, LTF)
- Select consultant and execute contract (NCTC, RPA Formula, LTF)
- Finalize the work program and refine scope of work (NCTC/Consultant, RPA Formula, LTF)
- Project meetings and coordination (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Project Advisory Committee activities (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Project support and administration of grant (NCTC/Consultant, RPA Formula, LTF)
- Prepare quarterly reports and invoices (NCTC, RPA Formula, LTF)
- Project initiation and data collection (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Review previous research on induced demand and document findings related to rural highway improvements (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Review state guidance documents in relation to induced demand for transportation projects (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Review and collect available data on induced demand related to rural highway improvements (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Review and document the causal factors related to the induced demand, including a review of their presence on rural highway projects (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Determine the significance and applicability of induced demand for roadway improvement projects in various rural corridors (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Provide recommendations on how to appropriately address induced demand on rural highway improvements, including recommendations for addressing these rural highway improvements in relation to CEQA and recommendations for incorporating the study findings into future updates of state guidance documents (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Develop recommended methodologies and thresholds for each jurisdiction (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Prepare Working Papers (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Prepare Administrative Draft (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Prepare Draft Report (NCTC/Consultant, RPA Formula, RPA Grant, LTF)
- Present Draft Report to the Rural Counties Task Force (NCTC/Consultant, RPA Formula, RPA Grant, LTF)

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.4 – Rural Counties Task Force Rural Induced Demand Study (continued)

- Prepare Final Report (NCTC/Consultant, RPA Formula, RPA Grant, LTF)

Products:

- Draft Report (Jun 23)
- Revised Draft Report July 23)
- Final Report (Oct 23)

Budget 2.4.4

Revenues:		
	RPA Grant Carryover	\$125,000.00
	RPA Formula	\$43,391.36
Total		\$168,391.36
Expenditures:		
	Staff	\$43,391.36
	Consulting	\$125,000.00
Total		\$168,391.36

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.6 – Zero Emission Vehicle Transition Plan for County of Nevada

Purpose: On behalf of the County of Nevada, the Nevada County Transportation Commission will manage a fleet electrification planning study to identify how the County of Nevada can make the transition to electrification of public fleets to comply with upcoming California Air Resource Board (CARB) regulations related to the Innovative Clean Transit and lightweight, medium-duty, and heavy-duty public fleet electrification regulations.

The study will guide Nevada County in its endeavor to meet the regulations by evaluating and identifying a detailed plan to successfully convert the county vehicle fleet to electric vehicles within the timeline specified by CARB. The infrastructure needs for power delivery and charging, maintenance needs, and capital replacement considerations will be incorporated into the overall plan. Where electrification of certain vehicle fleet mix (e.g. heavy duty trucks) may not be possible due to market readiness, other zero-carbon alternatives will be explored and evaluated for fleet replacement and infrastructure improvements needs.

Work Activities:

- Prepare and distribute a Request for Proposals to qualified consultants (NCTC, RPA Formula)
- Establish Project Selection Committee and Project Advisory Committee (NCTC, RPA Formula)
- Review and rank proposals, conduct oral interviews, and finalize consultant ranking (NCTC, RPA Formula)
- Select consultant and execute contract (NCTC, RPA Formula)
- Finalize the work program and refine scope of work (NCTC, RPA Formula)
- Project meetings and coordination (NCTC/Consultant, RPA Formula, RPA Grant)
- Project Advisory Committee activities (NCTC/Consultant, RPA Formula, RPA Grant)
- Project support and administration of grant (NCTC, RPA Formula)
- Prepare quarterly reports and invoices (NCTC, RPA Formula)
- Develop electric vehicle conversion plan for lightweight, medium, and heavy-duty vehicle fleet (Consultant, RPA Grant)
- Develop electric vehicle conversion plan for the public transit fleet (Consultant, RPA Grant)
- Recommend electric vehicle charging stations plan, including location and type of charges and electric infrastructure improvement plan (Consultant, RPA Grant)
- Develop electric vehicle transition plan by fleet type (Consultant, RPA Grant)
- Develop required Small Transit Rollout Plan for Nevada County Transit (Consultant, RPA Grant)
- Develop funding plan to identify possible funding source to leverage incentives and rebate programs (Consultant, RPA Grant)
- Prepare Administrative Draft (NCTC/Consultant, RPA Formula, RPA Grant)
- Prepare Draft Report (NCTC/Consultant, RPA Formula, RPA Grant)
- Prepare Final Report (NCTC/Consultant, RPA Formula, RPA Grant)

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.6 – Zero Emission Vehicle Transition Plan for County of Nevada (continued)

Products:

- Small Transit Agency Rollout Plan (April 2023)
- Administrative Draft Report (January 2024)
- Draft Report (March 2024)
- Final Report (May 2024)

Budget 2.4.6

Revenues:		
	RPA Formula	\$26,492.60
	RPA Grant	\$230,000.00
Total		\$256,492.60
Expenditures:		
	Staff	\$26,492.60
	Consulting	\$230,000.00
Total		\$256,492.60

WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC FOR FY 2023/24

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	Caltrans District 3 System Planning documents consistent with the Caltrans District 3 System Planning Five-Year Work Plan.
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the Two-Year PID Work Plan.
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> • Rural Counties Task Force Rural Induced Demand Study • SR 49 CSMP Update • Assisting with SR 49 TCEP, SCCP, RAISE, Rural Surface Transportation Program Grant Applications • Oversight of Planning Studies/ Conceptual Projects pertaining to the State Highway System
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals.

Glossary of Terms and Acronyms

Active Transportation Plan: Identifies a network of pedestrian and bicycle facilities and projects to support pedestrian and bicycle safety for people of all ages and abilities. Specifically, the Active Transportation Plan aims to:

- Identify barriers and innovative solutions to encourage walking and bicycling as viable travel modes
- Effectively build on recently completed and current active transportation planning efforts
- Develop walking/bicycling networks supportive of existing and future land uses and projects
- Develop a clearly-defined implementation strategy with specific, creative, yet practical and financially feasible projects matched to specific funding opportunities

Active Transportation Program (ATP): Created in 2013 by the passage of SB 99 and AB 101, the Active Transportation Program consolidates existing federal and state transportation programs into a single program with a focus to make California a national leader in active transportation. The purpose of the Active Transportation Program is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking,
- Increase safety and mobility for non-motorized users,
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009),
- Enhance public health and ensure that disadvantaged communities fully share in the benefits of the program, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

Airport Land Use Commission (ALUC): The fundamental purpose of ALUCs is to promote land use compatibility around airports. As expressed in state statutes, this purpose is "... to protect public health, safety, and welfare by ensuring the orderly expansion of airports and the adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within areas around public airports to the extent that these areas are not already devoted to incompatible uses." The statutes give ALUCs two principal powers by which to accomplish this objective:

1. ALUCs must prepare and adopt an airport land use plan; and
2. ALUCs must review the plans, regulations, and other actions of local agencies and airport operators for consistency with that plan.

Airport Land Use Compatibility Plan (ALUCP): A document referred to by ALUCs and individuals seeking to review standards for land use planning in the vicinity of an airport. The ALUCP defines compatible land uses for noise, safety, airspace protection, and overflight within the Airport Influence Area (AIA).

Allocation: A distribution of funds by formula or agreement. With regard to Transportation Development Act funds, allocation is the discretionary action by the RTPA which designates funds for a specific claimant for a specific purpose.

Apportionment: Distribution of funds by a formula. Apportionment under the Transportation Development Act is the determination by the RTPA of each area's share of anticipated LTF for the ensuing fiscal year.

California Environmental Quality Act (CEQA): A statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

Capital Improvement Program (CIP) or Capital Improvement Plan: A short-range plan, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options for financing the plan.

Congestion Mitigation and Air Quality (CMAQ): A federal funding program that is available in western Nevada County for transportation projects that demonstrate emission reductions to help attain federal air quality standards. Western Nevada County was classified in 2004 as "non-attainment" for 8-hour ozone standards. Project categories eligible for CMAQ funding include:

- Alternative fuels and vehicles
- Congestion reduction and traffic flow improvements
- Transit improvements
- Bicycle and pedestrian facilities
- Public education and outreach
- Diesel engine retrofits
- Car pooling and van pooling

Projects are submitted by local jurisdictions for consideration and are ranked based on air quality benefits and project readiness. NCTC then reviews the ranking and chooses projects to be funded.

Corridor System Management Plan (CSMP): Foundational documents supporting a partnership-based, integrated management of all travel modes (cars, trucks, transit, bicycles, and pedestrians) and infrastructure (highways, roads, rail tracks, information systems and bike routes) so that mobility along a corridor is provided in the most efficient and effective manner possible.

Federal Highway Administration (FHWA): An agency within the U.S. Department of Transportation that supports state and local governments in the design, construction, and maintenance of the Nation's highway system (Federal Aid Highway Program) and various federally and tribal owned lands (Federal Lands).

Federal Transit Administration (FTA): A federal agency that provides financial and technical assistance to local public transit systems, including buses, subways, light rail, commuter rail, trolleys and ferries.

Findings of Apportionment: Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits “Findings of Apportionment” for all prospective claimants. The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

Fixing America’s Surface Transportation (FAST) Act: A federal law enacted in 2015 to provide long-term funding for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs.

FTA Section 5310: This program set forth in United States Code (U.S.C.) Title 49 Section 5310 provides formula funding to states for the purpose of assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs.

FTA Section 5311: This program set forth in United States Code (U.S.C.) Title 49 Section 5311 provides grants for Rural Areas providing capital, planning, and operating assistance to states to support public transportation in rural areas with populations of less than 50,000 where many residents often rely on public transit to reach their destinations.

Interregional Transportation Improvement Program (ITIP): The ITIP is a five-year program of projects funded through the State Transportation Improvement Program (STIP) that obtains funding primarily through the per-gallon State tax on gasoline. The ITIP is prepared by the California Department of Transportation (Caltrans) and is submitted to the California Transportation Commission (CTC) for approval.

Level of Service (LOS): A qualitative measure used to relate the quality of traffic service. LOS is used to analyze highways by categorizing traffic flow and assigning quality levels of traffic based on performance measures like speed, density, etc. North American highway LOS standards use letters A through F, with A being the best and F being the worst, similar to academic grading.

Local Transportation Fund (LTF): The LTF is derived from a 1/4-cent general sales tax collected statewide. The State Board of Equalization, based on the sales tax collected in each county, returns the sales tax revenues

to each county's LTF. The LTF was created in 1971 when legislation was passed to provide funding to counties for transit and non-transit related purposes.

Memorandum of Understanding (MOU): An agreement between two (or more) parties. It expresses a convergence of will between the parties, indicating an intended common line of action. Many government agencies use MOUs to define a relationship between agencies.

Metropolitan Planning Organization (MPO): MPOs are the regional planning entities in urbanized areas, usually an area with a population of 50,000 or more. There are 18 MPOs in California, accounting for approximately 98% of the state's population.

Nevada County Airport Land Use Commission (NCALUC): The Nevada County Transportation Commission was designated by the Nevada County Board of Supervisors and the city selection committee as the ALUC for the Nevada County Airport in May 2010. The NCTC Executive Director serves as the NCALUC Executive Director with support from the NCTC staff.

Nevada County Airport Land Use Compatibility Plan (NCALUCP): The basic function of this plan is to promote compatibility between the airport and surrounding land uses. The plan serves as a tool for use by the NCALUC in fulfilling its duty to review airport and adjacent land use development proposals. Additionally, the plan sets compatibility criteria applicable to local agencies and their preparation or amendment of land use plans and ordinances and to land owners in their design of new developments.

North State Super Region (NSSR): Regional transportation planning agencies from 16 counties in Northern California came together on October 20, 2010 to sign a memorandum of agreement. This agreement created an alliance between the agencies to work together and support each other on issues related to transportation and to have a unified voice representing the North State.

Northern Sierra Air Quality Management District (NSAQMD): The Northern Sierra Air Quality Management District was formed in 1986 by the merging of the Air Pollution Control Districts of Nevada, Plumas and Sierra Counties. The District is required by state law to achieve and maintain the federal and state Ambient Air Quality Standards, which are air quality standards set at levels that will protect the public health. The District is composed of three primary entities, each with a specific purpose: District staff, Governing Board of Directors, and Hearing Board.

Overall Work Program (OWP): NCTC annually adopts a budget through the preparation of an Overall Work Program. This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures.

Planning, Programming, and Monitoring (PPM): PPM is funding allocated by the California Transportation Commission (CTC) through the State Transportation Improvement Program (STIP). Designated uses of PPM include:

- Regional transportation planning – includes development and preparation of the regional transportation plan;
- Project planning – includes the development of project study reports or major investment studies conducted by regional agencies or by local agencies, in cooperation with regional agencies;
- Program development – includes the preparation of regional transportation improvement programs (RTIPs) and studies supporting them; and
- Monitoring the implementation of STIP projects – includes project delivery, timely use of funds, and compliance with state law and CTC guidelines.

Plans, Specifications, and Estimates (PS&E): In this stage of project development, the scope of the selected alternative is refined; design surveys and photogrammetric mapping is obtained; and reports including traffic data, hydrology and hydraulics, geotechnical design, pavement design, and materials and sound wall design reports are completed. Final right-of-way requirements are determined and procurement is initiated. At the completion of the PS&E stage, a complete set of project plans have been developed that will allow a competent contractor to bid and build the project. These plans include a refined estimate of the construction costs and any required specifications on how the work is to proceed.

Project Approval and Environmental Documentation (PA/ED): The PA/ED step of project development reinforces the philosophy of balancing transportation needs with community goals and values. Outputs of the

PA / ED step are the project report and environmental document. The project report is an engineering document that evaluates the various alternatives for selection of a preferred alternative. The environmental document is a disclosure document that assesses the potential impacts of the project on the environment.

Project Initiation Document (PID): a report that documents the purpose, need, scope, cost, and schedule for a transportation project. The PID identifies and describes the viable alternatives to a transportation problem.

Project Study Report (PSR): A report of preliminary engineering efforts, including a detailed alternatives analysis, cost, schedule, and scope information for a transportation project. A PSR also includes estimated schedule and costs for environmental mitigation and permit compliance.

Public Transportation Modernization Improvement & Service Enhancement Account (PTMISEA): PTMISEA was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion available to Transportation, \$3.6 billion dollars was allocated to PTMISEA to be available to transit operators over a ten-year period. PTMISEA funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock (buses and rail cars) procurement, rehabilitation or replacement. Funds in this account are appropriated annually by the Legislature to the State Controller's Office (SCO) for allocation in accordance with Public Utilities Code formula distributions: 50% allocated to Local Operators based on fare-box revenue and 50% to Regional Entities based on population.

Regional Improvement Program (RIP): The RIP is one of two funding programs in the State Transportation Improvement Program (STIP). The RIP receives 75% of the STIP funds and the second program, the Interregional Improvement Program receives 25% of STIP funds. RIP funds are allocated every two years by the California Transportation Commission (CTC) to projects submitted by Regional Transportation Planning Agencies (RTPAs) in their Regional Transportation Improvement Programs (RTIPs).

Regional Surface Transportation Program (RSTP): The RSTP was established by the State of California to utilize federal Surface Transportation Program funds for a wide variety of transportation projects. The State exchanges these federal funds for less restrictive state funds to maximize the ability of local agencies to use the funds for transportation purposes including planning, construction of improvements, maintenance and operation of public streets, and pedestrian and bicycle projects.

Regional Transportation Improvement Program (RTIP): NCTC submits regional transportation projects to the California Transportation Commission (CTC) for funding in a list called the RTIP. The RTIP is a five-year program that is updated every two years. Projects in the RTIP are funded from the Regional Improvement Program (RIP).

Regional Transportation Mitigation Fee (RTMF): The Western Nevada County Regional Transportation Mitigation Fee Program was established in 2001 through a partnership of Nevada County, City of Nevada City, City of Grass Valley, and the Nevada County Transportation Commission (NCTC). The RTMF Program was developed to collect impact fees from new development to help fund transportation improvement projects needed to accommodate growth in the region of western Nevada County.

Regional Transportation Plan (RTP): The Regional Transportation Plan has been developed to document transportation policy, actions, and funding recommendations that will meet the short- and long-term access and mobility needs of Nevada County residents over the next 20 years. This document is designed to guide the systematic development of a comprehensive multi-modal transportation system for Nevada County.

Regional Transportation Planning Agency (RTPA): County or multi-county entities charged by state law in meeting certain transportation planning requirements. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee.

Request for Proposal (RFP): A document that solicits proposals, often made through a bidding process, by an agency or company interested in procurement of a commodity, service, or valuable asset, to potential suppliers to submit business proposals.

Rural Counties Task Force (RCTF): There are 26 rural county Regional Transportation Planning Agencies (RTPAs) or Local Transportation Commissions represented on the Rural Counties Task Force (RCTF). The RCTF is an informal organization with no budget or staff that generally meets every other month. A member of

the CTC usually acts as liaison to the RCTF, and CTC and Caltrans staff typically attend these meetings to explain and discuss changing statewide transportation issues that may be of concern to the rural counties.

Rural Planning Assistance (RPA): Annually the 26 rural RTPAs receive state transportation planning funding, known as RPA, on a reimbursement basis, after costs are incurred and paid for using local funds.

Social Services Transportation Advisory Council (SSTAC): Consists of representatives of potential transit users including the general public, seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local consolidated transportation service agencies; and Truckee residents who represent the senior and Hispanic communities. The SSTAC meets at least once annually and has the following responsibilities:

- To maintain and improve transportation services to the residents of Nevada County, particularly the elderly and disabled.
- Review and recommend action to the NCTC relative to the identification of unmet transit needs and advise the Commission on transit issues, including coordination and consolidation of specialized transportation services.
- Provide a forum for members to share information and concerns about existing elderly and handicapped transportation resources.

State Highway Operations and Protection Program (SHOPP): The SHOPP is a four-year listing of projects prepared by Caltrans.

State Transit Assistance (STA): These funds are provided by the State for the development and support of public transportation needs. They are allocated by the State Controller's Office to each county based on population and transit performance.

State Transportation Improvement Program (STIP): The STIP is a multi-year capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. STIP programming generally occurs every two years. The STIP has two funding programs, the Regional Improvement Program and the Interregional Improvement Program.

Technical Advisory Committee (TAC): The Technical Advisory Committee (TAC) is made up of representatives of local public works and planning departments, Caltrans District 3, public airport operators, the air pollution control district, public transit operators, and the NCTC consultant engineer on retainer. Members are assigned by staff of local jurisdictions and other participating organizations. Any decisions made or actions proposed by the TAC shall be subject to the review and approval of the NCTC.

TAC responsibilities include:

- Provide technical input, assistance, and recommendations to the Commission to ensure there is comprehensive coordination and cooperation in the transportation planning process for Nevada County.
- Review and comment on comprehensive regional transportation plans for the area, which include the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the Overall Work Program (OWP).
- Coordinate efforts and discussions to create and maintain circulation elements of the General Plan and specific plans of the member governments.

Transit Development Plan (TDP): Transit Development Plans study the County's transit services. They help identify transit service needs, prioritize improvements and determine the resources required for implementing modified or new service. The plans also provide a foundation for requests for State and federal funding,

Transit Services Commission (TSC): This commission oversees and advises as necessary the daily operations of the western Nevada County transit system. The TSC has the following responsibilities:

- Establish fares;
- Adopt the level of transit and paratransit services, including route structure and service areas;
- Monitor public response;
- Approve proposed purchase of additional vehicles;

- Review and approve the annual budget for transit and paratransit operations.

Transportation Development Act (TDA): The Transportation Development Act was enacted in 1971 and provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance fund (STA). The TDA funds a wide variety of transportation programs, including planning and programming activities, pedestrian and bicycle facilities, community transit services, and public transportation projects. One of NCTC's major responsibilities is the administration of TDA funding in Nevada County.

Travel Demand Model (also Traffic Model): A computer model used to estimate travel behavior and travel demand for a specific future time frame, based on a number of assumptions. In general, travel analysis is performed to assist decision makers in making informed transportation planning decisions. The strength of modern travel demand forecasting is the ability to ask critical "what if" questions about proposed plans and policies.

Truckee North Tahoe Transportation Management Association (TNT/TMA): The Truckee North Tahoe Transportation Management Association is dedicated to fostering public-private partnerships and resources for the advocacy and promotion of innovative solutions to the unique transportation challenges of the Truckee-North Lake Tahoe Resort Triangle. The TNT/TMA is a planning stakeholder and partner with NCTC.

Truckee Tahoe Airport Land Use Commission (TTALUC): The Truckee Tahoe Airport is an "intercounty" airport situated in both Nevada County and Placer County; therefore, a special ALUC with representatives from both counties was formed. Six members are selected, one each, by Placer and Nevada Counties' Board of Supervisors, City Selection Committees, and Airport Managers of each county. A seventh member is chosen by the other six members to represent the general public. NCTC authorized its staff on May 19, 2010 to provide staff support to the TTALUC.

Truckee Tahoe Airport Land Use Compatibility Plan (TTALUCP): A document referred to by the TTALUC and individuals seeking to review standards for land use planning in the vicinity of the Truckee Tahoe Airport. The plan defines compatible land uses for noise, safety, airspace protection, and overflight. The TTALUC performs consistency determinations for proposed projects in the area covered by the Compatibility Plan as needed.

Vehicle Miles Traveled (VMT): VMT is a metric of the total miles traveled by vehicles in a defined area over a defined period of time and is often used to estimate the environmental impacts of driving, such as Greenhouse Gases and air pollutant emissions. Factors that influence VMT include travel mode, number of trips, and distance traveled. California jurisdictions are transitioning from a Level of Service (LOS) metric to a Vehicle Miles Traveled (VMT) metric within the California Environmental Quality Act's (CEQA) transportation analysis.

Table 1

Budget Summary FY 2023/24 DRAFT

Revenues	Draft	Amendment 2	Difference
	FY 2023/24	FY 2022/23	
LTF Administration	621,492.38	572,216.49	49,275.89
LTF Planning	148,903.80	143,995.41	4,908.39
LTF Contingency	122,052.87	166,215.11	-44,162.24
Rural Planning Assistance (RPA) <i>Formula</i>	294,000.00	294,000.00	0.00
Rural Planning Assistance (RPA) <i>Formula</i> Carryover	0.00	21,731.55	-21,731.55
Rural Planning Assistance (RPA) Grants	0.00	230,000.00	-230,000.00
Rural Planning Assistance (RPA) Grants Carryover	355,000.00	125,000.00	230,000.00
Regional Transportation Mitigation Fees (RTMF)	5,000.00	152,361.98	-147,361.98
STIP Planning Funds (PPM)	213,154.84	155,669.84	57,485.00
ALUC Fees	15,000.00	15,000.00	0.00
Regional Surface Transportation Program (RSTP)	69,997.82	69,997.82	0.00
LTF Carryover	177,192.70	179,017.63	-1,824.93
TOTAL	2,021,794.41	2,125,205.82	-103,411.42

Expenditures	DRAFT	Amend 2	Difference
	FY 2023/24	FY 2022/23	
Salary	698,472.58	661,966.72	36,505.86
Benefits	223,347.14	223,905.36	-558.22
Direct (Table 2)	771,527.82	869,920.24	-98,392.42
Indirect (Table 3)	147,394.00	147,394.00	0.00
Contingency	181,052.87	222,019.50	-40,966.63
TOTAL	2,021,794.41	2,125,205.82	-103,411.41

	Estimated	estimated	Difference
Fund Balance	FY 2023/24	FY 2022/23	
	\$64,630.20	\$241,822.90	(\$177,192.70)

Table 2

Direct Costs Budget FY 2023/24

Work Element		Draft 23/24	FY 22/23 Amendment 2	Difference	Source
1.1	Human Resources Consulting	\$5,000.00	\$5,000.00	\$0.00	LTF
1.2	Fiscal Auditor	\$53,045.00	\$51,500.00	\$1,545.00	LTF
2.1	Traffic Counts	\$10,000.00	\$10,000.00	\$0.00	RPA, LTF, PPM
2.1	Transportation Engineering	\$25,000.00	\$25,000.00	\$0.00	LTF, PPM
2.1	Local Agencies Participation in Regional Planning	\$30,000.00	\$30,000.00	\$0.00	RPA, LTF, PPM
2.1.1	Regional Transportation Plan Update	\$144,997.82	\$144,997.82	\$0.00	RPA, PPM, RSTP
2.2.1	RTMF Update	\$0.00	\$99,937.42	(\$99,937.42)	RTMF
2.3.3	Eastern Nevada County Transit Development Plan	\$75,000.00	\$75,000.00	\$0.00	RPA, LTF
2.4	Coordination of Regional Planning/Intergovernmental Advocacy	\$58,485.00	\$58,485.00	\$0.00	RPA, LTF
2.4.2	Airport Land Use Commission Planning & Reviews	\$15,000.00	\$15,000.00	\$0.00	ALUC, LTF
2.4.4	RCTF Rural Induced Demand Study	\$125,000.00	\$125,000.00	\$0.00	RPA
2.4.6	Zero Emission Vehicle Transition Plan for County of Nevada	\$230,000.00	\$230,000.00	\$0.00	RPA Grant
TOTAL		\$771,527.82	\$869,920.24	(\$98,392.42)	

Table 3

Indirect Costs Budget FY 23/24

ACCT	ITEM	DRAFT FY 23/24	AMEND 2 FY 22/23	Variance	Variance %
13.2	Nevada County Auditor/Controller	\$21,800	\$21,800	\$0	0.00%
13.1	Legal Counsel	\$15,000	\$15,000	\$0	0.00%
13.3	TNT/TMA Membership	\$4,125	\$4,125	\$0	0.00%
13.21	Website Update/Maintenance	\$11,500	\$11,500	\$0	0.00%
13.17	Nevada County ERC Membership	\$1,000	\$1,000	\$0	0.00%
	Insurance	\$24,750	\$24,750	\$0	0.00%
1.1	General Liability & Errors and Omissions	\$18,250	\$18,250	\$0	0.00%
1.3	Workers' Compensation	\$6,500	\$6,500	\$0	0.00%
	Office Expenses	\$26,904	\$26,904	\$0	0.00%
2.1	Phones	\$1,500	\$1,500	\$0	0.00%
2.2	Equipment Rental	\$500	\$500	\$0	0.00%
2.3	Records Storage	\$1,600	\$1,600	\$0	0.00%
2.4	Equipment Maintenance Agreements	\$1,000	\$1,000	\$0	0.00%
2.5	Publications/Legal Notices	\$2,500	\$2,500	\$0	0.00%
2.6	Janitorial Services	\$900	\$900	\$0	0.00%
2.7	Payroll Service	\$1,800	\$1,800	\$0	0.00%
2.8	Supplies	\$2,500	\$2,500	\$0	0.00%
2.9	Printing & Reproduction	\$250	\$250	\$0	0.00%
2.10	Subscriptions	\$300	\$300	\$0	0.00%
2.11	Computer Software & Network Maintenance	\$10,254	\$10,254	\$0	0.00%
2.12	Postage	\$300	\$300	\$0	0.00%
2.13	Telework Reimbursement	\$3,500	\$3,500	\$0	0.00%
3	Equipment	\$4,800	\$4,800	\$0	0.00%
	Copier/Printer	\$800	\$800	\$0	0.00%
	Office Furniture	\$500	\$500	\$0	0.00%
	Laptop /Computer	\$3,000	\$3,000	\$0	0.00%
	Miscellaneous	\$500	\$500	\$0	0.00%
5	Training and Conferences	\$1,000	\$1,000	\$0	0.00%
6	Office Lease	\$28,000	\$28,000	\$0	0.00%
7	Utilities	\$3,000	\$3,000	\$0	0.00%
8	Travel - Meals & Lodging	\$750	\$750	\$0	0.00%
9	Travel - Mileage/Fares/Parking	\$1,250	\$1,250	\$0	0.00%
10	Professional & Service Organization:	\$3,515	\$3,515	\$0	0.00%
	TOTAL	\$147,394	\$147,394	\$0	0.00%

Table 4

Revenues - FY 2023/24 OWP DRAFT

	Work Element	23/24 LTF	LTF Carryover	RPA Grants	RPA Grant Carryover	RPA Formula	RPA Formula Carryover	ALUC Fees	RTMF	STIP Planning PPM	RSTP	TOTAL
1.1	General Services	267,607.26							5,000.00			272,607.26
1.2	Fiscal Administration	353,885.12										353,885.12
2.1	Regional Transportation Plan	4,330.47	1,865.43			44,477.07				79,154.84		129,827.81
2.1.1	Regional Transportation Plan Update					57,813.65				75,000.00	69,997.82	202,811.47
2.2	Transportation Improvement Program	6,702.01				41,915.19						48,617.21
2.3	Transit & Paratransit Programs	9,802.41	18,051.42			36,518.76						64,372.59
2.3.3	Eastern Nevada County Transit Development Plan	75,000.00				43,391.36						118,391.36
2.4	Coordination of Regional Planning	29,747.44	157,275.85									187,023.29
2.4.2	Airport Land Use Commission Planning & Reviews	23,321.46						15,000.00				38,321.46
2.4.4	RCTF Rural Induced Demand Study				125,000.00	43,391.36						168,391.36
2.4.6	Zero Emission Vehicle Transition Plan				230,000.00	26,492.60						256,492.60
	Contingency	122,052.87								59,000.00		181,052.87
	Totals	892,449.04	177,192.70	0.00	355,000.00	294,000.00	0.00	15,000.00	5,000.00	213,154.84	69,997.82	2,021,794.41

Totals may not equal addition of amounts in columns due to rounding.

Table 5

Expenditures - FY 2023/24 DRAFT

Work Elements		PY	Staff	Indirect	Transportation Engineering	Consulting	Local Agency	Other	Total
1.1	General Services	1.55	230,716.88	36,890.38		5,000.00			272,607.26
1.2	Fiscal Administration	1.58	259,368.49	41,471.62				53,045.00 (1)	353,885.12
2.1	Regional Transportation Plan	0.26	47,921.36	16,906.46	25,000.00		40,000.00 (2)		129,827.81
2.1.1	Regional Transportation Plan Update	0.32	57,813.65			144,997.82			202,811.47
2.2	Transportation Improvement Program	0.23	41,915.19	6,702.01					48,617.21
2.3	Transit & Paratransit Programs	0.26	49,517.04	14,855.55					64,372.59
2.3.3	Eastern Nevada County Transit Development Plan	0.22	43,391.36			75,000.00			118,391.36
	Nev. Co. Coordinated Public Transit-Human Services	0.00	0.00			0.00			0.00
2.4	Coordination of Regional Planning	0.51	97,970.32	30,567.97		50,000.00 (4)		8,485.00 (3)	187,023.29
2.4.2	Airport Land Use Commission Planning & Reviews	0.13	23,321.46			15,000.00			38,321.46
2.4.3	READY Nevada County	0.00	0.00			0.00			0.00
2.4.4	RCTF Rural Induced Demand Study	0.22	43,391.36			125,000.00			168,391.36
2.4.6	Zero Emission Vehicle Transition Plan	0.14	26,492.60			230,000.00			256,492.60
	Contingency							181,052.87	181,052.87
	TOTAL	5.44	921,819.72	147,394.00	25,000.00	644,997.82	40,000.00	242,582.87	2,021,794.41

Totals may not equal addition of amounts in columns due to rounding.

Notes:

- (1) \$53,045 Fiscal Audit Contract
- (2) \$10,000 Traffic Counts, Local Agency (WE 2.1): Nev. Co. \$7,500; Truckee \$7,500; Nevada City \$7,500; Grass Valley \$7,500.
- (3) \$2,000 Rural Counties Task Force, \$5,735 PCTPA Rail Study, \$750 Statewide Local Streets and Roads
- (4) State Advocacy \$50,000

Indirect Costs are paid with local funds, no RPA or STIP planning funds are used.

Table 6 Budget Detail FY 2023/24 DRAFT

ACCT	ITEM	ALLOCATION
1	Insurance	24,750.00
1.1	General Liability & Errors and Omissions	18,250.00
1.3	Workers' Compensation	6,500.00
2	Office Expenses	26,904.00
2.1	Phones	1,500.00
2.2	Equipment Rental	500.00
2.3	Records Storage	1,600.00
2.4	Equipment Maintenance Agreements	1,000.00
2.5	Publications/Legal Notices	2,500.00
2.6	Janitorial Services - carpets, blinds, interior painting, etc.	900.00
2.7	Payroll Service	1,800.00
2.8	Supplies	2,500.00
2.9	Printing & Reproduction	250.00
2.10	Subscriptions	300.00
2.11	Computer Software & Network Maintenance	10,254.00
2.12	Postage	300.00
2.13	Telework Reimbursement	3,500.00
3	Equipment	4,800.00
5	Training and Conferences	1,000.00
6	Office Lease	28,000.00
7	Utilities	3,000.00
8	Travel - Meals & Lodging	750.00
9	Travel - Mileage/ Fares/ Parking	1,250.00
10	Professional & Service Organizations	3,515.00
	Subtotal Items 1-10	93,969.00
11	Contingency	181,052.87
12	Salaries, Wages, & Benefits	921,819.72
12.1	Executive Director	240,246.49
12.11	Deputy Executive Director	210,385.86
12.2	Administrative Services Officer	152,234.50
12.3	Transportation Planner	146,558.50
12.4	Administrative Assistant	103,786.43
12.8	Temporary Employee	68,607.95
13	Other Services	824,952.82
13.1	Legal Counsel	15,000.00
13.2	Nevada County Auditor/Controller	21,800.00
13.3	TNT/TMA Membership	4,125.00
13.4	Fiscal Audits (WE 1.2)	53,045.00
13.7	Traffic Counts (WE 2.1)	10,000.00
13.8	Transportation Engineering (WE 2.1)	25,000.00
13.11a	Local Agencies (WE 2.1)	30,000.00
13.13	Reg. Transp. Mitigation Fee Update (WE 2.2.1)	0.00
13.16a	Rural Counties Task Force Membership (WE 2.4)	2,000.00
13.16b	Statewide Local Streets and Roads Needs Assessment (WE 2.4)	750.00
13.17	Nevada County ERC Membership	1,000.00
13.19	Eastern Nev. Co. Transit Development Plan (WE 2.3.3)	75,000.00
13.21	Website Update/Maintenance	11,500.00
13.23	Regional Transportation Plan Update (WE 2.1.1)	144,997.82
13.30	Airport Land Use Commission Project Reviews (WE 2.4.2)	15,000.00
13.48	Human Resources Consulting (WE 1.1)	5,000.00
13.57	RCTF Rural Induced Demand Study (WE 2.4.4)	125,000.00
13.58	Zero Emission Vehicle Transition Plan for County of Nevada (WE 2.4.6)	230,000.00
13.59	State Advocacy (WE 2.4)	50,000.00
13.60	PCTPA Rail Study (WE 2.4)	5,735.00
	TOTAL Budget Items 1-13	2,021,794.41
	Indirect Costs	
	Accounts 1 through 10	93,969.00
	Legal	15,000.00
	Nevada Co. Auditor/Controller	21,800.00
	TNT/TMA	4,125.00
	Nevada Co. ERC Membership	1,000.00
	Website Update/Maintenance	11,500.00
	Total Indirect Costs	147,394.00
	Calculated Indirect Rate Indirect Cost / Salaries & Benefits	15.99%

DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.2.4.4

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Professional Services Agreement to Develop a Zero Emission Vehicle Transition Plan, Resolution 23-06

DATE: March 20, 2023

RECOMMENDATION: Adopt Resolution 23-06 authorizing the Chair to execute an agreement with Frontier Energy, Inc. to develop a Zero Emission Vehicle Transition Plan.

BACKGROUND:

The Zero Emission Vehicle Transition Plan (Plan) will guide Nevada County in its endeavor to meet the regulations by evaluating and identifying a detailed plan to successfully convert the county vehicle fleet to zero emission vehicles within the timeline specified by CARB. The infrastructure needs for power delivery and charging, hydrogen storage and distribution, maintenance needs, and capital replacement considerations will also be incorporated into the Plan. Where electrification of certain vehicle fleet mix (e.g. heavy duty trucks) may not be possible due to market readiness, other zero-carbon alternatives will be explored and evaluated for fleet replacement and infrastructure improvements needs.

While the County of Nevada (County) has deployed and ordered a limited number of alternative fueled vehicles for its county fleet to date, a Plan is needed to provide a roadmap for supporting required fleet modifications to meet State and Federal requirements over the next 20 years and provide efficient implementation of necessary alternative fuel solutions at certain county facilities for the fleet, staff, and the public. A plan will also help the County meet sustainability goals, potentially reduce costs, and reduce the County's carbon footprint.

On behalf of the County of Nevada, the Nevada County Transportation Commission will manage the Plan to identify the necessary steps that the County of Nevada can take to comply with upcoming California Air Resource Board (CARB) regulations related to the Innovative Clean Transit and lightweight, medium-duty, and heavy-duty public fleet electrification regulations.

On December 16, 2022, NCTC staff issued a Request for Proposal (RFP) for this project, and on January 18, 2023, NCTC staff issued a Revised RFP to adjust the total contract amount and revised the project timeline. The consulting firm Frontier Energy, Inc. was selected to develop the Zero Emission Vehicle Transition Plan.

Funding for this project is included in Work Element 2.4.6 in the FY 2022/23 Overall Work Program, with a budget amount of \$230,000.00 for consultant work spread over two years.

The enclosed agreement, in accordance with Section V, Item A, of NCTC's Administrative Operating Procedures, is being presented to the NCTC for consideration and approval.

attachments

**RESOLUTION 23-06
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVAL OF NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)
PROFESSIONAL SERVICES AGREEMENT WITH FRONTIER ENERGY, INC.
TO DEVELOP A ZERO EMISSION VEHICLE TRANSITION PLAN

WHEREAS, funding for this project has been included in the FY 2022/23 Overall Work Program;
and

WHEREAS, Frontier Energy, Inc. was selected to develop a Zero Emission Vehicle Transition Plan
at an amount not to exceed \$230,000.00; and

WHEREAS, in accordance with NCTC's Administrative Operating Procedures, Section V, Item A,
requires that a contract that exceeds \$10,000 be presented to NCTC for review and approval.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transportation Commission
authorizes the Chair to execute the agreement between NCTC and Frontier Energy, Inc. to develop a
Zero Emission Vehicle Transition Plan.

PASSED AND ADOPTED by the Nevada County Transportation Commission on March 20, 2023
by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Ed Scofield, Chairman
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE
NEVADA COUNTY TRANSPORTATION COMMISSION
AND
FRONTIER ENERGY, INC.
TO PREPARE A ZERO EMISSION VEHICLE TRANSITION PLAN

This Agreement by and between the Nevada County Transportation Commission (hereinafter referred to as “NCTC”), and Frontier Energy, Inc., (hereinafter referred to as “Consultant”), in consideration of the mutual promises, covenants, and conditions hereinafter set forth, the parties do hereby agree as follows:

1. **Purpose and Scope:** The purpose of this Agreement is to provide a contract for professional services to prepare the Zero Emission Vehicle Transition Plan.

Consultant will provide services as set forth in Exhibit “A” NCTC’s “Request for Proposal to Prepare a Zero Emission Vehicle Transition Plan.” and Exhibit “B” Consultant’s proposal entitled, “Proposal to Prepare a Zero Emission Vehicle Transition Plan.” In the event of a conflict between Exhibit “A” and Exhibit “B,” Exhibit “A” shall control.

2. **Engagement of Consultant:** NCTC hereby agrees to engage Consultant, and Consultant hereby agrees to perform the services required to complete the project. The services of Consultant are described in Exhibit “A” and Exhibit “B” which are herein incorporated as part of the Agreement.

3. **Scope of Services:** Consultant shall do, perform, and carry out the services as set forth in Exhibit “A” and Exhibit “B” in accordance with this Agreement. No changes to Exhibit “A” and Exhibit “B” or to this Agreement shall be made without the written agreement of all parties hereto. In the event of a conflict between Exhibit “A” and Exhibit “B,” Exhibit “A” shall control.

Consultant must provide ten (10) bound copies and an electronic version in PDF format on USB flash drive of the draft report to NCTC staff for review and comment prior to finalization. Once changes or considerations are fully addressed, Consultant must deliver fifteen (15) bound copies, one reproducible unbound original, and an electronic version in PDF format on USB flash drive of the final report to NCTC.

4. **Data to be Furnished to Consultant:** All information, data, reports, records and maps as are existing, available, and necessary for the carrying out of the project shall be furnished to Consultant without charge by NCTC, and NCTC shall cooperate with Consultant in every way possible during all phases of the project. All data, including survey documents, prepared or developed or assembled under this Agreement shall be the property of NCTC.

5. **Personnel:** Consultant represents that it has, or will obtain at its own expense, all personnel and/or subcontractors required in performing the services under this Agreement. Such personnel shall not be employees of NCTC.

6. **Standard of Quality:** All work performed by Consultant under this Agreement shall be in accordance with all applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.
7. **Project Representative:** Consultant and NCTC shall each designate a project representative who shall be responsible for coordinating the efforts of the respective party with regard to the performance of the work as set forth under this Agreement. The project representative for NCTC shall be Kena Sannar. The project representative for Consultant shall be Chris White. Consultant's project representative may only be changed upon prior written approval by NCTC.
8. **Subcontracting:**
 - a. Nothing contained in this Agreement or otherwise shall create any contractual relation between NCTC and any subconsultant(s), and no subcontract shall relieve Consultant of its responsibilities and obligations hereunder. Consultant shall supervise all of its personnel and be responsible for the work of all subcontractors selected for this project. Consultant's obligation to pay its subconsultant(s) is an independent obligation from NCTC's obligation to make payments to the Consultant.
 - b. Consultant shall perform the work contemplated with resources available within its own organization and no portion of the work pertinent to this Agreement shall be subcontracted without written authorization by NCTC's Project Representative, except that which is expressly identified in the approved Cost Proposal.
 - c. Consultant shall pay its subconsultants within ten (10) calendar days from receipt of each payment made to Consultant by NCTC.
 - d. Any subcontract in excess of \$25,000 entered into as a result of this contract shall contain all the provisions stipulated in this contract to be applicable to subconsultants.
 - e. Any substitution of subconsultant(s) must be approved in writing by NCTC's Contract Administrator prior to the start of work by the subconsultant(s).
9. **Time of Performance:**
 - a. This Agreement shall go into effect on March 20, 2023, contingent upon approval by NCTC, and Consultant shall commence work after notification to proceed by NCTC's Contract Administrator or Project Administrator. The contract shall end on June 30, 2024, unless extended by written contract amendment, pursuant to NCTC's Administrative Operating Procedures.
 - b. Consultant is advised that any recommendation for contract award is not binding on NCTC until the contract is fully executed and approved by NCTC.
 - c. Consultant shall complete work as expeditiously as is consistent with generally accepted standards of professional skill and care and the orderly progress of work.

10. **Compensation:** NCTC shall pay Consultant as compensation in full for all services performed by Consultant pursuant to this Agreement, a total sum not to exceed \$230,000. Consultant will not perform work, nor be required to perform work, outside those services specified in this Agreement which would result in billings in excess of \$230,000 without the prior written agreement of both parties.
- a. Allowable Costs and Payments: Consultant will be reimbursed for hours worked at the hourly rates specified in Consultant's Cost Proposal and documented in **Exhibit 10-H1 Cost Proposal**. The specified hourly rates shall include direct labor costs, employee benefits, overhead, and fees. These rates are not adjustable for the performance period set forth in this Agreement.
- (1) In addition, Consultant will be reimbursed for incurred (actual) direct costs other than labor costs that are in the Cost Proposal and identified in the Cost Proposal and in the executed Task Order/Scope of Work.
 - (2) Reimbursement for transportation and subsistence costs shall not exceed the rates as specified in the approved Cost Proposal.
 - (3) When milestone cost estimates are included in the approved Cost Proposal, Consultant shall obtain prior written approval for a revised milestone cost estimate from NCTC's Project Representative before exceeding such estimate.
 - (4) Progress payments for each Task Order/Scope of Work will be made monthly in arrears based on services provided and actual costs incurred.
 - (5) Consultant shall not commence performance of work or services until this Agreement has been approved by NCTC, and notification to proceed has been issued by NCTC's Project Representative. No payment will be made prior to approval or for any work performed prior to approval of this Agreement.
 - (6) Consultant will be reimbursed, as promptly as fiscal procedures will permit, upon receipt by NCTC's Project Representative of itemized invoices. Invoices itemizing all costs are required for all work performed under each Task Order/Scope of Work. Invoices shall be submitted no later than 45 calendar days after the performance of work for which Consultant is billing. Invoices shall include a written report of the work performed. Invoices shall follow the format stipulated for the approved Cost Proposal and shall reference the contract number **WE2440032023** and the finalized project title. Credits due to NCTC that include any equipment purchased under the provisions of Section 45 of this Agreement, must be reimbursed by Consultant prior to the expiration or termination of this Agreement. Invoices shall be mailed to NCTC's Project Representative at the address provided in Exhibit A.
 - (7) The period of performance for Task Orders/Scope of Work shall be in accordance with dates specified in the Task Orders/Scope of Work. No Task Order/Scope of Work will be written which extends beyond the expiration date of this Agreement.

- (8) The total amount payable by NCTC shall not exceed the amount agreed to in Section 10 above, unless authorized by written amendment.
- (9) If the Consultant fails to satisfactorily complete a deliverable according to the schedule set forth in the Scope of Work, no payment will be made until the deliverable has been satisfactorily completed.
- (10) Task Orders may not be used to amend this Agreement and may not exceed the Scope of Work under this Agreement.
- (11) All subcontracts in excess of \$25,000 shall contain the above provisions.

b. Cost Principles and Administrative Requirements:

- (1) Consultant agrees that the contract cost principles and procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., and “Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards,” 2 CFR, Part 200, shall be used to determine the cost allowability of individual items.
- (2) Consultant also agrees to comply with Federal procedures in accordance with 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and 2 CFR Part 225.
- (3) Any costs for which payment has been made to Consultant that are determined by subsequent audit to be unallowable under 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000 et seq., 23 CFR, 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 225, or any other applicable State or Federal Regulations, are subject to repayment by Consultant to NCTC.
- (4) Transportation and subsistence expenses shall not exceed rates authorized to be paid non-state employees under current State Department of Personnel Administration rules, unless written verification is supplied that government hotel rates are not commercially available to Consultant and/or its subcontractors at the time and location required as specified in the California Department of Transportation’s Travel Guide Exception Process at the following link: <https://dot.ca.gov/programs/accounting/travel-guide>.
- (5) Consultant and subcontractors shall establish and maintain an accounting system conforming to Generally Accepted Accounting Principles (GAAP) which segregates and accumulates the costs of work elements by line item and produces quarterly reports which clearly identify reimbursable costs and other expenditures. Consultant shall also provide NCTC with **Exhibit 10-K: Consultant Certification of Contract Costs and Financial Management System**.
- (6) Contractors and subcontractors shall comply with: 23 CFR; Caltrans’ Local Assistance Procedures Manual (LAPM) (<https://dot.ca.gov/programs/local->

[assistance/guidelines-and-procedures/local-assistance-procedures-manual-lapm](#)); Caltrans' Local Assistance Programs Guidelines (LAPG) (<https://dot.ca.gov/programs/local-assistance/guidelines-and-procedures/local-assistance-program-guidelines-lapg>); California Public Contract Code, Sections 10300 to 10334, and 10335 to 10381; and all other applicable State and Federal statutes, regulations, and guidelines or additional restrictions, limitations, conditions, or any statute enacted by the state Legislature or adopted by the California Transportation Commission that may affect the provisions, terms, or funding of this project in any manner.

- (7) All subcontracts in excess of \$25,000 shall contain the above provisions.
11. **Method of Payment:** Consultant shall bill NCTC for time and materials for services performed under this Agreement on a monthly basis. Payment by NCTC to Consultant shall be made within 30 days after receipt of Consultant's invoice and acceptance of the work to date. NCTC shall withhold ten percent (10%) of each invoice until the successful completion of the scope of work and the delivery and acceptance by NCTC of all final products. Consultant or subcontractor shall return all monies withheld in retention from all subcontractors within 30 days after receiving payment for work satisfactorily completed and accepted including incremental acceptances of portions of the contract work by NCTC. Any delay or postponement of payment may take place only for good cause and with NCTC's prior written approval. Any violation of these provisions shall subject the violating Consultant to the penalties, sanctions, and other remedies specified in Section 7108.5 of the California Business and Professions Code. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to Consultant or subcontractor in the event of a dispute involving late payment or nonpayment by Consultant, deficient subcontractor performance and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors. Consultant is expected to receive payment by electronic deposit.
12. **Termination of Agreement:** NCTC reserves the right to terminate this contract upon ten (10) days written notice to Consultant, with or without cause, with the reasons for termination stated in the notice.
- a. NCTC may terminate this Agreement with Consultant should Consultant fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination, NCTC may proceed with the work in any manner deemed proper by NCTC. If NCTC terminates this Agreement with Consultant, NCTC shall pay Consultant the sum that was due to the Consultant under this Agreement prior to termination, unless the cost of completion to NCTC exceeds the funds remaining in the Agreement, in which case the overage shall be deducted from any sum due Consultant under this Agreement and the balance, if any, shall be paid to Consultant upon demand.
 - b. The maximum amount for which NCTC shall be liable if this Agreement is terminated is \$230,000.
 - c. In the event of termination by either party, all data shall become the property of NCTC subject to the provisions of Section 32.

13. **Interest of Members of NCTC and Others:** No officer, member, or employee of NCTC and no member of the governing body, and no other public official of the governing body of the locality or localities in which the project is situated or being carried out who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this project, shall participate in any decision relating to this Agreement which affects his or her personal interest or have any personal or pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof. In addition, Consultant shall notify NCTC of any such direct or indirect personal or pecuniary interest prior to entering into this Agreement, or if discovered after execution of the Agreement, immediately upon learning of such interest.
14. **Assignability:** Consultant shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of NCTC thereto; provided, however, that claims for money due or to become due to Consultant from NCTC under this Agreement may be assigned to a bank, trust company, or other financial institution without such approval provided there is no dispute as to the amount of funds due to Consultant. Notice of any such assignment or transfer shall be furnished promptly to NCTC.
15. **Rebates, Kickbacks, or Other Unlawful Consideration:** Consultant warrants that this Agreement was not obtained or secured through rebates, kickbacks or other unlawful consideration, either promised or paid to any NCTC employee. For breach or violation of this warranty, NCTC shall have the right (in its discretion) to: terminate the contract without liability to pay only for the value of the work actually performed; deduct from the contract price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.

Furthermore, Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working for Consultant, to solicit or secure this Agreement; and that it has not paid or agreed to pay any company or person other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift, or any other consideration, contingent upon or resulting from the award, or formation of this Agreement. For breach or violation of this warranty, NCTC shall have the right (in its discretion) to: terminate the contract without liability to pay only for the value of the work actually performed; deduct from the contract price; or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.
16. **Findings Confidential:** Any reports, information, data, etc. given to, prepared by, or assembled by Consultant shall be held as confidential, and shall not be made available to any individual or organization by Consultant without the prior written approval of NCTC.
17. **Copyright:** No reports, maps, or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of Consultant.
18. **Availability of Records/Audit Review Procedures:** Consultant shall document the results of the work to the satisfaction of NCTC, and if applicable, the State and U.S. Department of Transportation (DOT). Such documentation may include preparation of progress and final reports, plans, specifications and estimates, or similar evidence of attainment of contract objectives.

- a. Retention of Records/Audit: For the purpose of determining compliance with Public Contract Code 10115, et seq. and Title 21, California Code of Regulations, Chapter 21, Section 2500 et seq. (when applicable and other matters connected with the performance of the contract pursuant to Government Code 8546.7), Consultant, subconsultants, and NCTC shall maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of the contract, including but not limited to, the costs of administering the Agreement.
 - (1) All parties shall make such materials available at their respective offices at all reasonable times during the contract period and for three years from the date of final payment under the Agreement. The state, State Auditor, NCTC, FHWA, or any duly authorized representative of the Federal Government shall have access to any books, records, and documents of Consultant and its certified public accountants' (CPA) work papers that are pertinent to the contract and indirect cost rates (ICR) for audit, examinations, excerpts, and transactions, and copies thereof shall be furnished if requested.
 - (2) Subcontracts in excess of \$25,000 shall contain this provision.
- b. Audit Review Procedures:
 - (1) Any dispute concerning a question of fact arising under an interim or post audit of this contract that is not disposed of by agreement, shall be reviewed by NCTC's Executive Director.
 - (2) Not later than 30 days after issuance of the final audit report, Consultant may request a review by NCTC's Executive Director of unresolved audit issues. The request for review will be submitted in writing.
 - (3) Neither the pendency of a dispute nor its consideration by NCTC will excuse Consultant from full and timely performance, in accordance with the terms of this contract.

19. **Compliance with Applicable Laws**: Consultant agrees to conduct and execute the project in compliance with all applicable local, state and federal laws, codes, ordinances, regulations, orders, and decrees. This includes compliance with prevailing wage rates and their payment in accordance with California Labor Code, Section 1775. Consultant shall keep itself fully informed of and shall observe and comply with and shall cause any and all persons, firms, or corporations employed by it or under it to observe and comply with all state and national laws and county and municipal ordinances, regulations, orders and decrees which in any manner affect those engaged or employed in the services described by this Agreement or the material used or which in any way affect the conduct of the work.

Consultant warrants and represents to NCTC that Consultant shall, at its own cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance and approvals that are legally required for Consultant to practice its profession or are necessary and incident to the performance of the services and work Consultant performs under this Agreement. Consultant shall provide written proof of such licenses, permits, insurance and approvals upon request by NCTC. NCTC is not

responsible or liable for Consultant's failure to comply with any or all of the requirements contained in this paragraph.

20. **Insurance:** Consultant shall maintain, at Consultant's own expense during the term hereof, insurance with respect to Consultant's business, the premises and all activities or services in the performance of this Agreement, of the types and in the minimum amounts described generally as follows:
- a. Full Workers' Compensation covering all employees of Consultant as required by law in the State of California, and Employers' Liability Coverage of \$1,000,000. Consultant acknowledges that it is aware of the provisions of the Labor Code of the State of California which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and it certifies that it will comply with such provisions before commencing the performance of the work of this contract. Copies of the certificates evidencing such insurance shall be provided to NCTC upon request.
 - b. Comprehensive Public Liability Insurance or Comprehensive Liability Insurance (Bodily Injury and Property Damage) of \$1,000,000 combined single limit per occurrence, including, but not limited to, endorsements for the following coverages: personal injury, premises-operations, products and completed operations, blanket contractual, and independent contractor's liability. If Comprehensive Liability Insurance or other form has a general aggregate limit, such limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
 - c. Comprehensive Automobile Liability Insurance (Bodily Injury and Property Damages) on owned, leased, and non-owned vehicles used in connection with Consultant's business of \$1,000,000 combined single limit per occurrence.
 - d. Throughout the duration of the project, Consultant shall carry professional liability insurance in a standard form, including Errors and Omission coverage, with a company approved by NCTC. Said insurance shall be written with limits of \$500,000 for each incident and \$1,000,000 in the aggregate. NCTC may waive this Section "d" at its discretion, in the event such insurance is not available for the type of service being provided by Consultant.
 - e. Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions in excess of \$5,000 must be declared to and approved by NCTC.
 - f. Required Provisions: The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:
 - (1) For any claims related to this Agreement, Consultant's insurance coverage shall be primary insurance as respects to NCTC, its directors, officers, employees and agents. Any insurance or self-insurance maintained by NCTC, or its directors, officers, employees or agents shall be in excess of Consultant's insurance and shall not contribute to it.

- (2) Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- g. Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise approved by NCTC.
- h. Certificate of Insurance and Additional Insured Requirement: **Consultant shall furnish to NCTC original Certificates of Insurance** on a standard ACORD form, or other form acceptable to NCTC, substantiating the required coverages and limits set forth above and also containing the following statement with respect to the General Liability policy: "Nevada County Transportation Commission and its directors, officers, employees and agents, are made additional insureds, but only insofar as the operations under this Agreement are concerned."
- i. Certified Copies of Policies: Upon request by NCTC, Consultant shall immediately furnish a complete copy of the Comprehensive Public Liability or Comprehensive Liability policy required hereunder, including all endorsements, with said copy certified by the insurance company to be a true and correct copy of the original policy.
- j. Consultant's Responsibility: Nothing herein shall be construed as limiting in any way the extent to which Consultant may be held responsible for damages resulting from Consultant's operations, acts, omissions, or negligence. Insurance coverage obtained in the minimum amounts specified above shall not relieve Consultant of liability in excess of such minimum coverage, nor shall it preclude NCTC from taking other actions available to it under this Agreement or by law, including but not limited to, actions pursuant to Consultant's indemnity obligations.
- k. Notice: Consultant agrees that none of the required coverages set forth in this Section 20 shall be suspended, voided, canceled, terminated, or reduced in coverage or limits, without thirty (30) days' prior written notice to NCTC by certified mail, return receipt requested.
21. **Indemnification**: Consultant agrees to indemnify, fund the defense of, and hold harmless, NCTC and its directors, officers, agents, and employees (the "Indemnitees") from and against any and all actions, suits, claims, demands, liabilities, damages, costs and expenses, including reasonable attorneys' fees and costs, to the extent arising out of, pertaining to, relating to, or in any way connected with the performance of this Agreement, however caused, regardless of any negligent act of an Indemnitee, whether active or passive, excepting only such claims as may be caused by the sole active negligence or willful misconduct of an Indemnitee. Consultant shall pay all costs that may be incurred by NCTC in enforcing this indemnity, including reasonable attorneys' fees. The provisions of this Section shall survive the expiration, termination or assignment of this Agreement.
22. **Governing Law and Choice of Forum**: This Agreement shall be administered and interpreted under California law as if written by both parties. Any litigation arising from this Agreement shall be brought in the Superior Court of Nevada County.
23. **Prevailing Party**: Should any dispute arise hereunder, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs.

24. **Conflict of Interest:**

- a. Consultant shall disclose any financial, business, or other relationship with NCTC that may have an impact upon the outcome of this Agreement, or any ensuing NCTC construction project. Consultant shall also list current clients who may have a financial interest in the outcome of this contract, or any project, which will follow.
- b. Consultant hereby certifies that it does not now have, nor shall it acquire any financial or business interest that would conflict with the performance of services under this Agreement.
- c. Any subcontract in excess of \$25,000 entered into as a result of this contract, shall contain all of the provisions of this Article.
- c. Consultant shall immediately notify NCTC of any and all potential violations of this paragraph upon becoming aware of the potential violation.

25. **Political Reform Act Compliance:** Consultant is aware and acknowledges that certain contractors that perform work for governmental agencies are “consultants” under the Political Reform Act (the “Act”) (Government Code § 81000, et seq.) and its implementing regulations (2 California Code of Regulations § 18110, et seq.). Consultant agrees that any of its officers or employees deemed to be “consultants” under the Act by NCTC, as provided for in the Conflict of Interest Code for NCTC, shall promptly file economic disclosure statements for the disclosure categories determined by NCTC, to be relevant to the work to be performed under this Agreement and shall comply with the disclosure and disqualification requirements of the Act, as required by law.

26. **Independent Contractor:** In performing services under this Agreement, Consultant is and shall act as an independent contractor and not an employee, representative, or agent of NCTC. Consultant shall have control of its work and the manner in which it is performed. Consultant expressly warrants that neither Consultant nor any of Consultant’s employees or agents shall represent themselves to be employees or agents of NCTC.

27. **National Labor Relations Board Certification:** Consultant, by signing this Agreement, does swear under penalty of perjury that no more than one final unappealable finding of contempt of court by a federal court has been issued against Consultant within the immediately preceding two-year period because of Consultant’s failure to comply with an order of a federal court which orders Consultant to comply with an order of the National Labor Relations Board (Public Contract Code § 10296).

28. **Americans with Disabilities Act (ADA) of 1990:** By signing this Agreement, Consultant assures NCTC that it complies with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. § 12101, et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA, including but not limited to, those found within the Code of Federal Regulations, Title 49, Parts 27, 37, and 38.

29. **Equal Employment Opportunity/Title VI Compliance:** Consultant shall comply with Title VI of the Civil Rights Act of 1964, as amended, the provisions contained in 49 CFR Part 21 through Appendix C, 23 CFR Part 200, 23 CFR Part 230, 49 U.S.C. 5332, and the Title VI Assurance executed by California under 23 U.S.C. 324 and 29 U.S.C. 794.

- a. During the performance of this Agreement, Consultant and its subcontractors shall not unlawfully discriminate, harass, or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition, age, marital status, denial of family and medical care leave, and denial of pregnancy disability leave.
- b. Consultant and its subcontractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment.
- c. Consultant shall comply with Executive Order 11246, entitled "Equal Employment Opportunity" as amended by Executive Order 11375, and as supplemented in the Department of Labor Regulation (41 CFR Part 60), and any other applicable federal and state laws and regulations relating to equal employment opportunity, including the provisions of the California Fair Employment and Housing Act (Government Code § 12900, et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, § 7285.0, et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code §§ 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Consultant and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- d. Consultant shall also comply with the Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age, Section 324 of Title 23 U.S.C., prohibiting discrimination based on gender, and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), and 49 CFR Part 27 regarding discrimination against individuals with disabilities.
- e. Solicitations for Subcontractors, including procurement of materials and equipment: In all solicitations either by competitive bidding or negotiations made by Consultant for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by Consultant of Consultant's obligations under this Agreement and the statutes and regulations relative to nondiscrimination set forth herein.
- f. Information and Reports: Consultant shall provide all information and reports required by applicable federal and state laws and regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by NCTC or the Federal Transit Administration to be pertinent to ascertain compliance with such laws and regulations, orders and instructions, including but not limited to permitting access to all records of employment, employment advertisements, application forms and other pertinent data and records by the State Fair Employment Practices and Housing Commission or any other agency designated to investigate compliance with this section. Where any information is required of

Consultant which is in the exclusive possession of another who fails or refuses to furnish this information, Consultant shall so certify to NCTC or the Federal Transit Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

- g. Sanctions for Noncompliance: In the event of Consultant's noncompliance with the nondiscrimination provisions of this Agreement, NCTC shall impose such contract sanctions as it or the Federal Transit Administration may determine to be appropriate, including but not limited to:
 - (1) Withholding of payments to Consultant under the Agreement until Consultant complies, and/or,
 - (2) Cancellation, termination or suspension of the Agreement, in whole or in part.
- h. Incorporation of Provisions: Consultant shall include the provision of this Section 29 in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. Consultant shall take such action with respect to any subcontract of procurement as NCTC or the Federal Transit Administration may direct as a means of enforcing such provisions including sanctions for noncompliance: provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, Consultant may request that NCTC enter into such litigation to protect the interests of NCTC. In addition, Consultant may request the United States to enter into such litigation to protect the interests of the United States.

30. **Drug-Free Certification:** By signing this Agreement, Consultant hereby certifies, under penalty of perjury under the laws of the State of California, Consultant will comply with the requirements of the Drug-Free Workplace Act of 1990 (Government Code § 8350, et seq.) and will provide a drug-free workplace by taking the following actions:

- a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited, and specifying actions to be taken against employees for violations.
- b. Establish a Drug-Free Awareness Program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The person's or the organization's policy of maintaining a drug-free workplace;
 - (3) Any available counseling, rehabilitation, and employee assistance programs; and
 - (4) Penalties that may be imposed upon employees for drug abuse violations.
- c. Every employee of Consultant who works under this Agreement shall:

- (1) Receive a copy of Consultant's Drug-Free Workplace Policy Statement; and
 - (2) Agree to abide by the terms of Consultant's Statement as a condition of employment on this Agreement.
31. **Union Organizing:** By signing this Agreement, Consultant hereby acknowledges the applicability of Government Code § 16645 through § 16649 to this Agreement, excluding § 16645.2 and § 16645.7.
 - a. Consultant will not assist, promote, or deter union organizing by employees performing work on this Agreement if such assistance, promotion, or deterrence contains a threat of reprisal or force, or a promise of benefit.
 - b. Consultant will not meet with employees or supervisors on NCTC or state property if the purpose of the meeting is to assist, promote, or deter union organizing, unless the property is equally available to the general public for meetings.
32. **Ownership of Documents:** Original document, methodological explanations, computer programs, drawings, designs and reports generated by this Agreement shall belong to and become the property of NCTC. Consultant is not liable for changes made by others or any use beyond the scope of this Agreement. Any additional copies, not otherwise provided for herein, shall be the responsibility of NCTC.

It is understood that in addition to NCTC, state and federal funding agencies shall have the right to reproduce, publish, or otherwise use, and authorize others to use, the information developed from federally reimbursed projects.
33. **Campaign Contribution Disclosure:** Consultant has complied with the campaign contribution disclosure provisions of the California Levine Act (Government Code § 84308) and has completed the **Levine Act Disclosure Statement** attached hereto as **Exhibit C**.
34. **Entire Agreement and Amendment:** This Agreement contains the entire agreement of the parties, and supersedes any prior written or oral agreements between them concerning the subject matter contained herein. There are no representations, agreement arrangements, or understandings, oral or written, between the parties relating to the subject matter contained in this Agreement, which are not fully expressed herein.

The provisions of this Agreement may be waived, altered, amended, or repealed in whole or in part only upon written consent of all parties to this Agreement. Consultant shall only commence work covered by an amendment after the amendment is executed and notification to proceed has been provided by NCTC.
35. **Severability:** If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those to which it is invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and shall be enforced to the fullest extent permitted by law, unless the exclusion of such term or provision, or the application

of such term or provision, would result in such a material change so as to cause completion of the obligations contemplated herein to be unreasonable.

36. **Headings:** The headings of the various sections of this Agreement are intended solely for convenience of reference and are not intended to explain, modify, or place any interpretation upon any of the provisions of this Agreement.
37. **Authority:** Each person signing this Agreement on behalf of a party hereby certifies, represents, and warrants that he or she has the authority to bind that party to the terms and conditions of this Agreement.
38. **Counterparts:** This Agreement may be executed in multiple counterparts, each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument. Documents executed, scanned, and transmitted electronically and electronic signatures shall be deemed original signatures for purposes of this Agreement and all matters related thereto, with such scanned and electronic signatures having the same legal effect as original signatures.
39. **Necessary Acts:** Each party to this Agreement agrees to perform any further acts and execute and deliver any further documents that may be reasonably necessary to carry out the provisions of this Agreement.
40. **Disadvantaged Business Enterprise:** It is the policy of NCTC that Disadvantaged Business Enterprises (DBE), as defined in Title 49, Part 26 of the Code of Federal Regulations (49 CFR 26) entitled, "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs," shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds under this Agreement. Consequently, the DBE requirements of 49 CFR Part 26 apply to this Agreement.

Exhibit 10-O1 Consultant Proposal DBE Commitment and Exhibit 10-O2 Consultant Contract DBE Commitment are attached to the Agreement. The purpose of these forms is to provide information regarding DBE participation and to reference them as necessary forms to collect data required under 49 CFR 26. Even if no DBE participation will be reported, Consultant agrees to complete and sign the forms and return them with the executed Agreement.

- a. **Non-discrimination:** "The Contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR, Part 26 in the award and administration of U.S. DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as recipient deems appropriate." Each subcontract signed by the Consultant in the performance of this Agreement must include an assurance that the Consultant and subcontractor shall not discriminate on the basis of race, color, national origin or sex in the performance of this Agreement.
- b. **Prompt Payments to DBE and Non-DBE Subcontractors:** Subrecipient shall insert the following clauses in any contract funded under this Agreement:

- (1) Contractor agrees to pay each subcontractor under this Agreement for satisfactory performance of its contract no later than 30 days from the receipt of each payment Contractor receives from Consultant. Any delay or postponement of payment from the above-referenced time frame may occur only for good cause following written approval of Consultant. This clause applies to both DBE and non-DBE subcontracts.
- (2) Contractor agrees to return retainage payments to each subcontractor within 30 days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above-referenced time frame may occur only for good cause following written approval of Consultant. Pursuant to 49 CFR Section 26.29, a subcontractor's work will be deemed satisfactorily completed when all the tasks called for in the subcontract have been accomplished and documented as required by Consultant agency. If Consultant makes an incremental acceptance of a portion of the work hereunder, the work of a subcontractor covered by that acceptance will be deemed satisfactorily completed. This clause applies to both DBE and non-DBE subcontracts.

In the event Contractor fails to promptly return retainage as specified above, Consultant shall consider it a breach of this Agreement, which may result in the termination of this Agreement or other such remedy as Consultant agency deems appropriate including, but not limited to, administrative sanctions or penalties, including the remedies specified in Section 7108.5 of the California Business and Professions Code.

- (3) The foregoing requirements shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to Contractor or subcontractor in the event of a dispute involving late payment or non-payment to the Contractor or deficient subcontract performance or noncompliance by a subcontractor.
- c. Records: The Consultant shall maintain records of all subcontracts entered into with certified DBE subcontractors and records of materials purchased from certified DBE suppliers. The records shall show the name and business address of each DBE subcontractor or vendor and the total dollar amount actually paid each DBE subcontractor or vendor. The records shall show the date of payment and the total dollar figure paid to all firms. Upon completion of the contract, with submittal of the final invoice, the Consultant agrees to complete **Exhibit 17-F Final Report-Utilization of Disadvantaged Business Enterprises (DBE), First-Tier Subcontractors** (attached) whether or not DBE participation is obtained. A summary of the DBE records shall be prepared, certified correct, and submitted on the form. The Consultant is to show total dollars paid to each DBE subcontractor and supplier.
- d. Termination of a DBE: In conformance with Federal DBE regulation Section 26.53(f)(1) and 26.53(f)(2), Part 26, 49 CFR, the Consultant shall not:
- (1) Terminate for convenience a listed DBE subcontractor and then perform

that work with its own forces (personnel), or those of an affiliate, unless the Consultant has received prior written authorization from the project representative of NCTC to perform the work with other forces (other than the Consultant's own personnel) or to obtain materials from other sources; and

(2) If a DBE subcontractor is terminated or fails to complete its work for any reason, the Consultant shall be required to make good faith efforts to replace the original DBE subcontractor with another DBE.

(3) Noncompliance by the Consultant with the requirements of this paragraph is considered a material breach of this Agreement and may result in termination of the Agreement or other such appropriate remedies for a breach of this Agreement as NCTC deems appropriate.

- e. **DBE Certification and Decertification:** If a DBE subcontractor is decertified during the life of the contract, the decertified subcontractor shall notify the Consultant in writing with the date of decertification. If a subcontractor becomes a certified DBE during the life of the contract, the subcontractor shall notify the Consultant in writing with the date of certification. The Consultant shall then provide to the project representative of NCTC written documentation indicating the DBE's existing certification status.

Any subcontract entered into as a result of the Agreement shall contain all of the provisions of this section.

41. **Debarment, Suspension, and Other Responsibilities:** Consultant certifies and warrants that neither Consultant firm nor any owner, partner, director, officer, or principal of Consultant, nor any person in a position with management responsibility or responsibility for the administration of funds:

- a. Is presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal or state department or agency.
- b. Has within the three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against it for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract; violation of federal or state antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
- c. Is presently indicted for or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commissions of any of the offenses enumerated in paragraph "b" above.
- d. Has within a three-year period preceding this Agreement, had one or more public transactions or contracts (federal, state, or local) terminated for cause or default.

Consultant further certifies that it shall not knowingly enter into any transaction with any subconsultant, material supplier, or vendor who is debarred, suspended, declared ineligible,

or voluntarily excluded from covered transactions by any federal or state department/agency.

42. **Non-lobbying Certification:** Consultant certifies, to the best of his or her knowledge and belief, that:
- a. No State or Federal appropriated funds have been paid or will be paid, by or on behalf of Consultant, to any person for influencing or attempting to influence an officer or employee of any state or federal agency, a Member of the State Legislature or United States Congress, an officer or employee of the Legislature or Congress, or any employee of a Member of the Legislature or Congress in connection with the awarding of any State or Federal contract, the making of any State or Federal grant, the making of any State or Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any State or Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than State or Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, Consultant shall complete and submit **Exhibit 10-Q Disclosure of Lobbying Activities** (attached) in accordance with its instructions.
 - c. This certification is a material representation of fact upon which reliance was placed when this Agreement was entered into. Submission of this certification is a prerequisite for making or entering into this Agreement, imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000, and not more than \$100,000 for each such failure.
 - d. Consultant also agrees by signing this Agreement that it shall require that the language of this certification be included in all lower-tier subcontracts which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.
43. **Clean Air Act:** Consultant agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, including sections 174 and 176, subdivisions (c) and (d) (42 U.S.C. §§ 7504, 7506 (c) and (d)) and 40 CFR Part 93 (“Clean Air requirements”). Consultant agrees to report each Clean Air requirement violation to NCTC and understands and agrees that NCTC will, in turn, report each Clean Air requirement violation as required to assure notification to FTA and the appropriate EPA Regional Office. Consultant also agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by FTA.
44. **Disputes:** Any dispute, other than audit, concerning a question of fact arising under this contract that is not disposed of by agreement shall be decided by a committee consisting of NCTC’s Executive Director and Chairperson, who may consider written or verbal

information submitted by Consultant. Not later than 30 days after completion of all work under the contract, Consultant may request review by NCTC's Governing Board of unresolved claims or disputes, other than audit. The request for review will be submitted in writing.

Any dispute concerning a question of fact arising under an audit of this Agreement shall be reviewed by NCTC's Executive Director. Not later than 30 days after issuance of the final audit report, Consultant may submit a written request for review by the Executive Director of unresolved audit issues.

Neither the pendency of a dispute, nor its consideration by the committee or Executive Director, will excuse Consultant from full and timely performance in accordance with this Agreement.

45. **Equipment Purchase:**

- a. Written prior authorization by NCTC's Project Representative is required before Consultant enters into any unbudgeted purchase order, or subcontract exceeding \$5,000 for supplies, equipment, or services not included in Exhibit A. Consultant shall provide an evaluation of the necessity or desirability of incurring such costs.
- b. For purchase of any item, service or consulting work not covered in Consultant's Cost Proposal and exceeding \$5,000, prior authorization by NCTC's Project Representative must be obtained, three competitive quotations must be submitted with the request, or the absence of bidding must be adequately justified.
- c. Any equipment purchased as a result of this agreement is subject to the following: "Consultant shall maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a useful life of at least one year and an acquisition cost of \$5,000 or more. If the purchased equipment is removed from use for the Project before the end of its useful life, Consultant may either keep the equipment for non-project purposes and credit NCTC in an amount equal to its fair market value, or sell such equipment at the best price obtainable at a public or private sale, and credit NCTC in an amount equal to the sales price. If Consultant elects to keep the equipment, fair market value shall be determined at Consultant's expense, on the basis of a competent independent appraisal of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable to NCTC and Consultant, and if it is determined to sell the equipment, the terms and conditions of such sale must be approved in advance by NCTC."
- d. All subcontracts in excess \$25,000 shall contain the above provisions.

46. **Safety:** Consultant shall comply with any applicable OSHA regulations regarding necessary safety equipment or procedures, and safety instructions issued by NCTC, if any.

47. **State Prevailing Wage Rates:** The State of California's General Prevailing Wage Rates are not applicable to this Agreement.

IN WITNESS HEREOF, this Agreement between the Nevada County Transportation Commission and Frontier Energy, Inc. has been executed by the parties hereto the day and year shown below.

NEVADA COUNTY TRANSPORTATION COMMISSION

By: _____ Date: _____
Chair
Nevada County Transportation Commission

Nevada County Transportation Commission Counsel, Approved as to Form

By: _____ Date: _____
Sloan Sakai Yeung & Wong LLP

CONSULTANT

By: _____ Date: _____

PLEASE RETURN THE FOLLOWING SIGNED FORMS WITH AGREEMENT:

- Exhibit A: NCTC RFP
- Exhibit B: Consultant's Proposal
- Exhibit C: Levine Act Disclosure Statement
- Exhibit 10-H1: Cost Proposal (included in Consultant's Proposal)
- Exhibit 10-H1 Worksheet: Extended Hourly Rates to Reconcile with 10-H1
- Exhibit 10-K: Consultant Annual Certification of Indirect Costs and Financial Management System
- Exhibit 10-O1: Consultant Proposal DBE Commitment (included in Consultant's Proposal)
- Exhibit 10-O2: Consultant Contract DBE Commitment (included in Consultant's Proposal)
- Exhibit 10-Q: Disclosure of Lobbying Activities
- Certificate of Insurance
- Electronic Deposit Authorization Form
- Vendor Data Record

- Exhibit 17-F: Final Report-Utilization of Disadvantaged Business Enterprises (to be submitted after final invoice)

DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 1210.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Status Report on the Regional Transportation Plan (RTP) Update and Draft Policy Element

DATE: March 20, 2023

RECOMMENDATION: Receive a presentation on the status of the Regional Transportation Plan (RTP) update and provide feedback on the draft policy element.

BACKGROUND: As the State-designated Regional Transportation Planning Agency (RTPA) for Nevada County, NCTC is required to prepare and adopt a RTP every five years. The RTP is a long range (20-year minimum) transportation funding plan that identifies the County's priorities in addressing traffic congestion, mobility needs, safety improvements, and maintenance of the existing transportation infrastructure. Not only does the plan comply with state statutes for continuous, cooperative, and comprehensive planning, the RTP serves as the mechanism by which state and federal funds are allocated to local transportation projects. The current RTP was adopted in 2018.

The update is an opportunity to revisit the goals and policy statements of the plan, locally identified project priorities, funding assumptions, and alignment with new state transportation policies such as the Caltrans' California Transportation Plan 2050 and the California State Transportation Agency's Climate Action Plan for Transportation Infrastructure (CAPTI).

NCTC staff kicked off the RTP Update with the assistance of the consulting firm DKS Associates in July 2022. Since that time, the consultant team, NCTC and local agency staff have collected background demographic data; transportation data such as travel patterns, congestion levels, truck traffic, collisions, travel time reliability; and recently began confirming transportation projects for consideration. Future efforts will consist of developing financial revenue estimates, engaging the public on project priorities, financially constraining the plan's projects to revenue estimates, evaluating the performance of the plan, and preparing an environmental document.

The RTP document will generally consist of the following sections:

- Introduction – Summarizes the regional setting and key characteristics of Nevada County such as demographics, population and employment growth, and travel characteristics.
- Policy Element - Sets the policy framework by which the County's mobility needs are identified and met. The Policy Element identifies the transportation goals, objectives, performance measures, and policies to meet the needs of the region and reflects environmental, social, and economic goals.
- Action Element - Identifies the short- and long-term multi-modal projects to address the needs of the transportation system and meet the goals and objectives of the RTP.
- Financial Element - Outlines the financial assumptions and forecasts of transportation costs and revenues necessary to implement the Action Element. The Financial Element presents a constrained funding scenario that includes revenue that is reasonably expected to be available from existing funding sources over the life of the plan.

As an important first step, NCTC staff and Jim Damkowitch from DKS Associates will present a more detailed overview of the RTP update, key milestones, and lead a discussion on the draft RTP Goals, Objectives, and Policies. DKS Associated reviewed the currently adopted RTP Goals, Objectives, and Policies and have suggested several additional topical areas to better align with new statewide transportation policies and planning requirements. The topical areas include:

- Minimization of vehicle miles traveled (VMT)
- Supporting micro-transit and other emerging service to rural residents
- Supporting practices to minimize the adverse impacts of future growth
- Preparing the future transportation system for connected systems and alternative fuels
- Taking steps to ensure infrastructure resiliency and disaster preparedness



February 9, 2023

Tony Tavares, Director
California Department of Transportation
P.O. Box 942873
Sacramento, CA 94273-0001

Dear Mr. Tavares,

We are writing today to express our strong support for the submission of the Nevada County Transportation Commission's (NCTC) and Caltrans District 3's Grass Valley Wildfire Evacuation Route Project on State Route 49 (SR 49) for State Transportation Infrastructure Climate Adaptation Program/Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) funding, and submission of the SR 49 Corridor Improvement Project – Phase II for 2023 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funding that would include a Caltrans Letter of Support.

Caltrans District 3, in partnership with NCTC, developed the proposed SR 49 Grass Valley Evacuation Route Project to address all of the goals and eligibility requirements for the State Transportation Infrastructure Climate Adaptation Program/PROTECT funding program. The project focuses on improving evacuation efficiency, which is one of the most critical transportation climate adaptation needs in the state. This non-capacity project implements adaptation and resiliency strategies from the READY Nevada County Extreme Climate Event Mobility and Adaptation Plan (2022) by improving the proposed segment to current design standards providing shoulders and a two-way left turn lane that could be utilized to improve efficiency of evacuation egress and ingress of emergency responders.

The SR 49 Corridor Improvement Project – Phase II will eliminate a southbound State Route 49 bottleneck created by the transition from a four-lane freeway to two-lane highway through the construction of a southbound truck climbing lane. The project will also construct a new access point to the Nevada County Transit Operations Center and Zero Emission Bus (ZEB) charging infrastructure. The project will improve evacuation egress, enhance goods movement, reduce auto and freight related emissions on adjacent AB 1550 communities, as well as Historically Disadvantage Community areas and Areas of Persistent Poverty, and reduce community impacts related to I-80 detours.

Years of extended drought conditions continue to increase the significant wildfire risk for the counties within District 1, as verified by the recently updated 2022 CAL FIRE Wildfire Risk Area designations. The updated designations increased the wildfire risk for multiple areas within District 1, such as Nevada County, to “Very High Wildfire Risk Areas”. In Nevada County, 92% of the County’s residents live in a High or Very High Wildfire Severity Zone.

According to evacuation modeling conducted by the Nevada County Office of Emergency Services, a wildfire requiring the evacuation of the cities of Grass Valley, Nevada City, and adjacent residential areas would take approximately 7 hours and 44 minutes to evacuate the approximately 25,000 residents to the Bear River High School evacuation center located approximately 14 miles to the south. That time frame threatens the safety of all residents in the area. I cannot stress more the importance of implementing both of these projects within the SR 49 corridor to improve the efficiency of evacuation egress. These projects have the potential to drastically reduce evacuation timeframes and save lives.

These projects are supported by the CAL FIRE Nevada-Yuba-Placer Unit, Nevada County Office of Emergency Services, Nevada County Consolidated Fire District, Nevada County Sheriff’s Department, Nevada County Firewise Communities Coalition, Citizens for Highway 49 Safety, Nevada County, City of Grass Valley, and City of Nevada City.

Between 2018 and 2022 California experienced 38,807 wildfires resulting in a total of 9,490,075 acres burned, 148 fatalities, and 40,796 structures damaged or destroyed. Within California Senate/Assembly District 1, approximately 2,772,945 acres were burned during this time frame. The federal PROTECT formula funding combined with the Governor’s one time budget augmentation present a historic funding opportunity to make an investment in climate adaptation strategies to improve critical community evacuation routes in California.

We would welcome the opportunity to meet with you and the project sponsors to highlight how the planned improvements in this corridor will achieve key state and regional goals.

Sincerely,



Senator Brian Dahle
1st Senate District



Assemblywoman Megan Dahle
1st Assembly District

Cc: Mitch Weiss, Executive Director, California Transportation Commission
Amarjeet Benipal, Director, Caltrans District 3
Donna Berry, Chief Engineer, Caltrans
Jennie Ward-Waller, Deputy Director of Planning and Modal Programs, Caltrans
Ed Scofield, Chair, Nevada County Transportation Commission/Nevada County Board of Supervisors, District 2
Sue Hoek, Chair, Nevada County Board of Supervisors, District 4

HIGHLIGHTS OF THE 2022

ANNUAL REPORT TO THE CALIFORNIA LEGISLATURE



CALIFORNIA
TRANSPORTATION
COMMISSION

Meetings and Events

In 2022, the Commission continued to focus on advancing key state transportation goals related to equity, climate, safety, economic growth, and asset management through its policy, planning, and funding decisions. The Commission held seven regular two-day meetings, six interagency Equity Listening Sessions, two Equity Advisory Roundtable meetings, two joint meetings with the California Air Resources Board and the California Department of Housing and

Community Development, two rural Town Hall meetings, four Road Charge Technical Advisory Committee meetings, and over two dozen program workshops. Meetings were primarily held in-person, in accordance with public health guidance related to the COVID pandemic, with the option for virtual participation, as well as sign language and interpretative services, to ensure public accessibility.

Programs and Project Allocations

This past year, the Commission approved new projects in the first three programs shown in the table below and prepared to award new projects in the other four programs next spring.

Prior to awarding new projects, the Commission updates guidelines for each program through a collaborative process via public workshops open to all stakeholders and the public. Updates this cycle focused on equity, climate, public engagement, and performance measurement.

The Commission also continued to allocate funds to previously approved projects totaling \$7.5 billion, which will create over 80,000 jobs across the state. These projects, now underway, are bringing roadways up to a state of good repair, as required by Senate Bill 1 (Beall, Chapter 5, 2017), the Road Repair and Accountability Act, while advancing state climate goals, reducing

congestion, enhancing goods movement, and making streets more accessible and safer for bicyclists and pedestrians. Communities throughout California, particularly its most disadvantaged, are benefitting from these investments.

In June, the Commission approved a funding distribution for the federal Infrastructure Investment and Jobs Act that infused substantial new funds in several programs.

The Active Transportation Program also benefitted from a \$1 billion one-time increase from the state’s General Fund. Despite these funding augmentations, this program remains severely oversubscribed and in need of an ongoing, sustainable funding solution to address state climate, safety, mobility, and equity goals.

Recent and Upcoming Commission Program Adoptions				
Program	Month	Funding (Billions)	# of Years	Fiscal Years
State Highway Operation and Protection Program	Mar 2022	\$17.9	4	2022-23 to 25-26
State Transportation Improvement Program	Mar 2022	\$2.6	5	2022-23 to 26-27
Active Transportation Program	Dec 2022 / Jun 2023	\$1.7	4	2023-24 to 26-27
Trade Corridor Enhancement Program	Jun 2023	\$1.1	2	2023-24 to 24-25
Solutions for Congested Corridors Program	Jun 2023	\$0.5	2	2023-24 to 24-25
Local Partnership Program	Jun 2023	\$0.4	2	2023-24 to 24-25
Local Transportation Infrastructure Climate Adaptation Program	Aug 2023	\$0.3	4	2022-23 to 25-26

Note: Includes the seven largest programs for which the Commission approves projects. Funding determined by state law.

Equity and Public Engagement

In 2022, the Commission continued to implement its Racial Equity Statement. Adopted in January 2021, this statement acknowledges historical and present racial inequity in the transportation sector and outlines the Commission's commitment to address racial equity in our work.

Equity Advisory Roundtable. Established in 2021 by the Commission, this body brought together equity experts, practitioners, and community leaders from throughout the state to assist in the development of the Commission's equity initiatives, including the establishment of a standing interagency Equity Advisory Committee. The Roundtable held six convenings, with its final meeting occurring in April.

Interagency Equity Advisory Committee. In June, the Commission approved the formation of an interagency Equity Advisory Committee in partnership with the California Department of Transportation (Caltrans), and the California State Transportation Agency (CalSTA). The Committee is intended to elevate diverse and historically marginalized voices to advise the

three agencies on how to achieve meaningful outcomes in transportation equity, environmental justice, and equitable economic opportunities especially as related to transportation planning and programming.

Equity Listening Sessions. In 2022, the Commission, Caltrans, and CalSTA co-hosted six sessions to allow people from underserved communities in different areas of the state to share their personal stories about impacts to them or their communities resulting from the transportation system. While these initial sessions have been completed, the Commission continues to build upon these efforts to reach additional communities and respond to their equity concerns.

Equity-Focused Staffing and Training. The Commission requested and received funding for a position dedicated to equity in the 2022-23 budget. The Commission also hired a contractor to provide Racial Equity Training for Commissioners and select Commission staff.



Funded through the Trade Corridor Enhancement Program, the Fyffe Avenue Grade Separation project constructed a four-lane overcrossing over the Fyffe Avenue rail line and removed an at-grade intersection. This project reduces travel times for vehicles entering the Port of Stockton, thereby facilitating the movement of goods. Removing the at-grade intersection also provides vehicle and rail safety improvements and enables a critical emergency evacuation route.

Transportation, Climate, and Housing

CAPTI Implementation. At its August 2021 meeting, the Commission endorsed CalSTA's Climate Action Plan for Transportation Infrastructure (CAPTI) framework and strategies to invest discretionary transportation dollars to combat and adapt to climate change while supporting public health, safety, and equity. With the adoption of updated program guidelines at its August 2022 meeting, the Commission successfully implemented every Commission-led strategy identified as short-term and has begun working on strategies identified as medium-term.

Clean Freight Corridor Efficiency Assessment. Under Senate Bill 671 (Gonzalez, Chapter 769,

2021), the Commission is to identify freight corridors that are priority candidates for the deployment of zero-emission medium- and heavy-duty vehicles; projects to support the deployment; and barriers and potential solutions. The Commission has assembled a work group of over 150 stakeholders and held seven workshops to develop the Assessment, which is due to the Legislature by December 1, 2023.

Joint Meetings. In 2022, the Commission held joint meetings in April and November with the California Air Resources Board and the California Department of Housing and Community Development to coordinate policies.

Legislative Recommendations

The Commission recommends the following to advance state transportation goals:

- Authorize compensation for transportation advisory committee members, and adjust Commissioner compensation for inflation, to alleviate financial barriers to serving the state.
- Increase the Active Transportation Program by \$1 billion per year to fund critical climate, safety, mobility, and equity projects.
- Provide support for transit operators to address the continued impacts of the pandemic on their operations funding.
- Clarify provisions of the Commission's existing statutory authority to approve road tolling/pricing, such as converting un-tolled lanes to tolled lanes, which are critical for achieving state mobility and climate goals.
- Authorize a funding needs assessment for California's general aviation airports, including recommendations to ensure that California airports can fully leverage available federal funds, address community impacts, and support electrification.
- Authorize a study on the implementation of weight-based passenger vehicle fees to account for the disproportionate effects of larger vehicles on pedestrian injuries and fatalities.

The California Transportation Commission was established in 1978 as an independent state agency. The Commission is responsible for funding highway, local road, transit, intercity passenger rail, active transportation, and aviation projects throughout California. The Commission also advises and assists the California State Transportation Agency Secretary and the Legislature on state transportation policies and plans.

Lee Ann Eager, Chair
Carl Guardino, Vice Chair

Jay Bradshaw	Adonia Lugo, Ph.D.
Jon Rocco Davis	Joseph K. Lyou, Ph.D.
Clarissa Reyes Falcon	Michele Martinez
Darnell Grisby	Hilary Norton
	Joseph Tavaglione

Assemblymember Laura Friedman, Ex Officio
Senator Josh Newman, Ex Officio

Mitch Weiss, Executive Director



BETTY T. YEE
California State Controller

November 16, 2022

County Auditors Responsible for State of Good Repair Program Funds
 Transportation Planning Agencies
 County Transportation Commissions
 San Diego Metropolitan Transit System

SUBJECT: Fiscal Year 2022-23 First Quarter State of Good Repair Program Allocation

Enclosed is a summary schedule of State of Good Repair (SGR) program funds allocated for the first quarter of fiscal year (FY) 2022-23 to each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated August 1, 2022.

This is the first allocation for FY 2022-23. The total amount allocated to all agencies for the first allocation is \$39,154,400.40. The payment is scheduled to issue on November 17, 2022. Please refer to the schedule for the amounts that relate to your agency.

Please contact me by telephone at (916) 323-0704 or email at msilvera@sco.ca.gov with any questions, or for additional information about this schedule. Information for the SGR program can be found on the California Department of Transportation website at: <https://dot.ca.gov/programs/rail-and-mass-transportation/state-transit-assistance-state-of-good-repair>.

Sincerely,

MIKE SILVERA
 Fiscal Analyst
 Local Apportionments Section

Enclosures

STATE CONTROLLER'S OFFICE
2022-23 STATE OF GOOD REPAIR PROGRAM
FIRST QUARTER ALLOCATION SUMMARY
NOVEMBER 17, 2022

Regional Entity	Amount Based on PUC 99313 Allocation Fiscal Year 2022-23 Quarter 1	Amount Based on PUC 99314 Allocation Fiscal Year 2022-23 Quarter 1	Total Fiscal Year 2022-23 Quarter 1
	A	B	C= (A+B)
Metropolitan Transportation Commission	\$ 3,803,814.50	\$ 10,532,215.48	\$ 14,336,029.98
Sacramento Area Council of Governments	988,813.45	340,640.09	1,329,453.54
San Diego Association of Governments	473,665.01	117,080.88	590,745.89
San Diego Metropolitan Transit System	1,168,679.11	482,043.91	1,650,723.02
Tahoe Regional Planning Agency	53,911.03	3,105.91	57,016.94
Alpine County Transportation Commission	599.52	44.23	643.75
Amador County Transportation Commission	20,132.46	704.15	20,836.61
Butte County Association of Governments	100,723.73	5,603.35	106,327.08
Calaveras County Local Transportation Commission	22,506.56	274.02	22,780.58
Colusa County Local Transportation Commission	10,894.82	486.09	11,380.91
Del Norte County Local Transportation Commission	13,598.16	705.72	14,303.88
El Dorado County Local Transportation Commission	86,856.78	5,970.59	92,827.37
Fresno County Council of Governments	505,233.85	91,908.32	597,142.17
Glenn County Local Transportation Commission	14,363.55	410.85	14,774.40
Humboldt County Association of Governments	67,530.18	11,305.53	78,835.71
Imperial County Transportation Commission	89,593.10	8,567.94	98,161.04
Inyo County Local Transportation Commission	9,481.44	0.00	9,481.44
Kern Council of Governments	454,544.25	27,927.36	482,471.61
Kings County Association of Governments	75,950.97	3,055.17	79,006.14
Lake County/City Council of Governments	33,676.66	1,721.27	35,397.93
Lassen County Local Transportation Commission	15,124.95	644.79	15,769.74
Los Angeles County Metropolitan Transportation Authority	4,926,685.60	6,432,673.58	11,359,359.18
Madera County Local Transportation Commission	78,635.33	2,627.69	81,263.02
Mariposa County Local Transportation Commission	8,515.71	251.90	8,767.61
Mendocino Council of Governments	44,963.67	3,304.47	48,268.14
Merced County Association of Governments	142,055.79	6,845.83	148,901.62
Modoc County Local Transportation Commission	4,341.54	371.45	4,712.99
Mono County Local Transportation Commission	6,684.17	9,744.85	16,429.02
Transportation Agency for Monterey County	216,685.31	67,758.22	284,443.53
Nevada County Local Transportation Commission	50,580.69	2,388.26	52,968.95
Orange County Transportation Authority	1,579,863.41	568,610.14	2,148,473.55
Placer County Transportation Planning Agency	158,738.49	22,799.90	181,538.39
Plumas County Local Transportation Commission	9,463.46	1,473.44	10,936.90
Riverside County Transportation Commission	1,216,792.76	200,082.42	1,416,875.18
Council of San Benito County Governments	32,713.43	522.34	33,235.77
San Bernardino County Transportation Authority	1,092,961.45	232,041.69	1,325,003.14
San Joaquin Council of Governments	391,836.72	89,047.67	480,884.39
San Luis Obispo Area Council of Governments	140,248.73	9,679.10	149,927.83
Santa Barbara County Association of Governments (SBCAG)	222,404.75	56,331.09	278,735.84
Santa Cruz County Transportation Commission	133,175.86	120,370.59	253,546.45
Shasta Regional Transportation Agency	90,193.62	4,685.26	94,878.88
Sierra County Local Transportation Commission	1,613.21	61.31	1,674.52
Siskiyou County Local Transportation Commission	21,897.55	936.21	22,833.76
Stanislaus Council of Governments	274,514.22	15,658.19	290,172.41
Tehama County Transportation Commission	32,500.10	671.42	33,171.52
Trinity County Transportation Commission	8,005.12	262.97	8,268.09
Tulare County Association of Governments	237,317.87	25,217.60	262,535.47
Tuolumne County Transportation Council	27,623.49	701.25	28,324.74
Ventura County Transportation Commission	416,494.07	67,665.71	484,159.78
State Totals	\$ 19,577,200.20	\$ 19,577,200.20	\$ 39,154,400.40

STATE CONTROLLER'S OFFICE
2022-23 STATE OF GOOD REPAIR PROGRAM FIRST QUARTER ALLOCATION
BASED ON PUC 99314 ALLOCATION DETAIL
NOVEMBER 17, 2022

Regional Entity and Operator(s)	Revenue Basis	Amount Based on PUC 99314 Allocation Fiscal Year 2022-23 Quarter 1
Mendocino Council of Governments Mendocino Transit Authority	957,692	3,304.47
Merced County Association of Governments Transit Joint Powers Authority of Merced County Yosemite Area Regional Transportation System (YARTS) Regional Entity Totals	1,025,125 958,913 <hr/> 1,984,038	3,537.15 3,308.68 <hr/> 6,845.83
Modoc County Local Transportation Commission Modoc Transportation Agency	107,653	371.45
Mono County Local Transportation Commission Eastern Sierra Transit Authority	2,824,223	9,744.85
Transportation Agency for Monterey County Monterey-Salinas Transit District	19,637,486	67,758.22
Nevada County Local Transportation Commission County of Nevada City of Truckee Regional Entity Totals	369,077 323,083 <hr/> 692,160	1,273.48 1,114.78 <hr/> 2,388.26
Orange County Transportation Authority City of Laguna Beach Orange County Transportation Authority Regional Entity Subtotals Orange County Transportation Authority - Corresponding to SCRRA*** Regional Entity Totals	1,910,271 110,748,483 112,658,754 NA <hr/> 112,658,754	6,591.30 382,132.40 388,723.70 179,886.44 <hr/> 568,610.14
Placer County Transportation Planning Agency City of Auburn County of Placer City of Roseville Regional Entity Totals	21,830 5,410,141 1,175,827 <hr/> 6,607,798	75.32 18,667.44 4,057.14 <hr/> 22,799.90
Plumas County Local Transportation Commission County of Plumas County Service Area 12 - Specialized Service Regional Entity Totals	346,829 80,198 <hr/> 427,027	1,196.72 276.72 <hr/> 1,473.44
Riverside County Transportation Commission City of Banning City of Beaumont City of Corona Palo Verde Valley Transit Agency City of Riverside - Specialized Service Riverside Transit Agency Sunline Transit Agency Regional Entity Subtotals Riverside County Transportation Commission - Corresponding to SCRRA*** Regional Entity Totals	208,349 318,557 426,555 175,762 493,635 18,329,390 11,506,078 31,458,326 NA <hr/> 31,458,326	718.90 1,099.17 1,471.81 606.46 1,703.26 63,244.69 39,701.18 108,545.47 91,536.95 <hr/> 200,082.42
Council of San Benito County Governments San Benito County Local Transportation Authority	151,384	522.34

*** The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.



BETTY T. YEE
California State Controller

November 16, 2022

County Auditors Responsible for State Transit Assistance Funds
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System

SUBJECT: Fiscal Year 2022-23 First Quarter State Transit Assistance Allocation

Enclosed is a summary schedule of State Transit Assistance (STA) funds allocated for the first quarter of fiscal year (FY) 2022-23 to each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 STA Allocation Estimate, dated August 1, 2022. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

This is the first allocation for FY 2022-23. The total amount allocated to all agencies for the first allocation is \$219,206,008. The payment is scheduled to issue on November 17, 2022. Please refer to the schedule for the amounts that relate to your agency.

Please contact me by telephone at (916) 323-0704 or email at msilvera@sco.ca.gov with any questions, or for additional information.

Sincerely,

MIKE SILVERA
Fiscal Analyst
Local Apportionments Section

Enclosures

STATE CONTROLLER'S OFFICE
2022-23 STATE TRANSIT ASSISTANCE ALLOCATION
FIRST QUARTER ALLOCATION SUMMARY
NOVEMBER 17, 2022

Regional Entity	PUC 99313 Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a)		PUC 99313 Funds from RTC Sections 6051.8(b), and 6201.8(b)		PUC 99314 Fiscal Year 2022-23 Quarter 1	Total Fiscal Year 2022-23 Quarter 1
	Fiscal Year 2022-23 Quarter 1	Fiscal Year 2022-23 Quarter 1	Fiscal Year 2022-23 Quarter 1	Fiscal Year 2022-23 Quarter 1		
	A		B		C	D= (A+B+C)
Metropolitan Transportation Commission	\$ 11,612,479	\$	9,683,185	\$	58,730,307	\$ 80,025,971
Sacramento Area Council of Governments	3,018,700		2,517,174		1,899,496	7,435,370
San Diego Association of Governments	1,446,029		1,205,786		652,873	3,304,688
San Diego Metropolitan Transit System	3,567,803		2,975,050		2,687,999	9,230,852
Tahoe Regional Planning Agency	164,582		137,239		17,319	319,140
Alpine County Transportation Commission	1,831		1,526		247	3,604
Amador County Transportation Commission	61,461		51,250		3,926	116,637
Butte County Association of Governments	307,495		256,408		31,247	595,150
Calaveras County Local Transportation Commission	68,709		57,294		1,528	127,531
Colusa County Local Transportation Commission	33,260		27,734		2,710	63,704
Del Norte County Local Transportation Commission	41,513		34,616		3,935	80,064
El Dorado County Local Transportation Commission	265,161		221,107		33,294	519,562
Fresno County Council of Governments	1,542,404		1,286,149		512,504	3,341,057
Glenn County Local Transportation Commission	43,850		36,565		2,291	82,706
Humboldt County Association of Governments	206,160		171,908		63,043	441,111
Imperial County Transportation Commission	273,514		228,073		47,778	549,365
Inyo County Local Transportation Commission	28,945		24,136		0	53,081
Kern Council of Governments	1,387,656		1,157,111		155,732	2,700,499
Kings County Association of Governments	231,867		193,345		17,037	442,249
Lake County/City Council of Governments	102,810		85,729		9,598	198,137
Lassen County Local Transportation Commission	46,174		38,503		3,596	88,273
Los Angeles County Metropolitan Transportation Authority	15,040,437		12,541,623		36,305,779	63,887,839
Madera County Local Transportation Commission	240,062		200,178		14,653	454,893
Mariposa County Local Transportation Commission	25,997		21,678		1,405	49,080
Mendocino Council of Governments	137,267		114,462		18,427	270,156
Merced County Association of Governments	433,675		361,625		38,174	833,474
Modoc County Local Transportation Commission	13,254		11,052		2,071	26,377
Mono County Local Transportation Commission	20,406		17,016		54,339	91,761
Transportation Agency for Monterey County	661,508		551,605		377,837	1,590,950
Nevada County Local Transportation Commission	154,415		128,761		13,318	296,494
Orange County Transportation Authority	4,823,088		4,021,781		3,170,713	12,015,582
Placer County Transportation Planning Agency	484,605		404,093		127,139	1,015,837
Plumas County Local Transportation Commission	28,891		24,091		8,216	61,198
Riverside County Transportation Commission	3,714,687		3,097,530		1,115,710	7,927,927
Council of San Benito County Governments	99,869		83,277		2,912	186,058
San Bernardino County Transportation Authority	3,336,649		2,782,299		1,293,925	7,412,873
San Joaquin Council of Governments	1,196,219		997,480		496,553	2,690,252
San Luis Obispo Area Council of Governments	428,158		357,024		53,974	839,156
Santa Barbara County Association of Governments (SBCAG)	678,969		566,165		314,116	1,559,250
Santa Cruz County Transportation Commission	406,566		339,019		671,217	1,416,802
Shasta Regional Transportation Agency	275,348		229,602		26,127	531,077
Sierra County Local Transportation Commission	4,926		4,107		342	9,375
Siskiyou County Local Transportation Commission	66,850		55,744		5,221	127,815
Stanislaus Council of Governments	838,051		698,818		87,314	1,624,183
Tehama County Transportation Commission	99,218		82,734		3,744	185,696
Trinity County Transportation Commission	24,438		20,378		1,467	46,283
Tulare County Association of Governments	724,496		604,129		140,620	1,469,245
Tuolumne County Transportation Council	84,330		70,320		3,910	158,560
Ventura County Transportation Commission	1,271,494		1,060,249		377,321	2,709,064
Subtotals	\$ 59,766,276	\$	49,836,728			
State Totals		\$	109,603,004		\$ 109,603,004	\$ 219,206,008

STATE CONTROLLER'S OFFICE
2022-23 STATE TRANSIT ASSISTANCE ALLOCATION FIRST QUARTER PUC 99314 ALLOCATION DETAIL
NOVEMBER 17, 2022

<u>Regional Entity and Operator(s)</u>	<u>Revenue Basis</u>	<u>Fiscal Year 2022-23 Funds from RTC Sections 7102(a)(3), 6051.8(a), and 6201.8(a) Quarter 1 Gross Allocation</u>	<u>Fiscal Year 2022-23 Funds from RTC Sections 6051.8(b), and 6201.8(b) Quarter 1 Gross Allocation</u>	<u>Fiscal Year 2022-23 Quarter 1 Paid</u>
		A	B	C= (A+B)
Mono County Local Transportation Commission Eastern Sierra Transit Authority	2,824,223	29,631	24,708	54,339
Transportation Agency for Monterey County Monterey-Salinas Transit District	19,637,486	206,034	171,803	377,837
Nevada County Local Transportation Commission County of Nevada	369,077	3,872	3,229	7,101
City of Truckee	323,083	3,390	2,827	6,217
Regional Entity Totals	692,160	7,262	6,056	13,318
Orange County Transportation Authority City of Laguna Beach	1,910,271	20,042	16,712	36,754
Orange County Transportation Authority	110,748,483	1,161,957	968,910	2,130,867
Regional Entity Subtotals	112,658,754	1,181,999	985,622	2,167,621
Orange County Transportation Authority - Corresponding to SCRRRA***	NA	546,984	456,108	1,003,092
Regional Entity Totals	112,658,754	1,728,983	1,441,730	3,170,713
Placer County Transportation Planning Agency City of Auburn	21,830	230	191	421
County of Placer	5,410,141	56,762	47,332	104,094
City of Roseville	1,175,827	12,337	10,287	22,624
Regional Entity Totals	6,607,798	69,329	57,810	127,139
Plumas County Local Transportation Commission County of Plumas	346,829	3,639	3,034	6,673
County Service Area 12 - Specialized Service	80,198	841	702	1,543
Regional Entity Totals	427,027	4,480	3,736	8,216
Riverside County Transportation Commission City of Banning	208,349	2,186	1,823	4,009
City of Beaumont	318,557	3,342	2,787	6,129
City of Corona	426,555	4,475	3,732	8,207
Palo Verde Valley Transit Agency	175,762	1,844	1,538	3,382
City of Riverside - Specialized Service	493,635	5,179	4,319	9,498
Riverside Transit Agency	18,329,390	192,309	160,359	352,668
Sunline Transit Agency	11,506,078	120,720	100,664	221,384
Regional Entity Subtotals	31,458,326	330,055	275,222	605,277
Riverside County Transportation Commission - Corresponding to SCRRRA***	NA	278,338	232,095	510,433
Regional Entity Totals	31,458,326	608,393	507,317	1,115,710
Council of San Benito County Governments San Benito County Local Transportation Authority	151,384	1,588	1,324	2,912

*** The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.



MALIA M. COHEN
California State Controller

February 9, 2023

County Auditors Responsible for State of Good Repair Program Funds
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System

**SUBJECT: Reissuance of the Fiscal Year 2023-24 State of Good
Repair Program Allocation Preliminary Estimate**

The State Controller's Office (SCO) is issuing a revision to the allocations stated in the summary schedule of State of Good Repair (SGR) program funds available to be allocated for fiscal year (FY) 2023-24, which was originally released on January 31, 2023. This revision uses Public Utilities Code (PUC) section 99314.10 allocations based on the SCO transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated August 1, 2022, for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the estimated available amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. The revenue basis will be updated in the August 2023 Fiscal Year 2023-24 State Transit Assistance estimates with the most current Financial Transactions Report data available.

According to the FY 2023-24 proposed California Budget, the estimated amount of SGR program funds budgeted is \$125,619,000. Prior to receiving an apportionment of SGR program funds in a fiscal year, an agency must submit a list of proposed projects to the California Department of Transportation (DOT). DOT reports to SCO the eligible agencies that will receive an allocation quarterly pursuant to PUC sections 99313 and 99314.

County Auditors Responsible for State of Good Repair Program Funds
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System
February 9, 2023
Page 2

SCO anticipates that the first quarter's allocation to eligible agencies will be paid by November 30, 2023. Please refer to the schedule for the amounts that relate to your agency.

We appreciate your understanding. Please contact Mike Silvera by telephone at (916) 323-0704 or email at msilvera@sco.ca.gov with any questions, or for additional information about this schedule. Information for the SGR program can be found on the DOT website at:
<https://dot.ca.gov/programs/rail-and-mass-transportation/state-transit-assistance-state-of-good-repair>.

Sincerely,

MELMA DIZON
Manager
Local Apportionments Section

Enclosures

STATE CONTROLLER'S OFFICE
2023-24 STATE OF GOOD REPAIR PROGRAM ESTIMATED AVAILABLE AMOUNT SUMMARY
REVISED AS OF FEBRUARY 9, 2023

Regional Entity	Estimated Available 2023-24 Amount Based on PUC 99313 Allocation	Estimated Available 2023-24 Amount Based on PUC 99314 Allocation	Total Estimated Available 2023-24 Amount Allocation
	A	B	C= (A + B)
Metropolitan Transportation Commission	\$ 12,203,772.00	\$ 33,656,207.00	\$ 45,859,979.00
Sacramento Area Council of Governments	3,172,409.00	1,088,532.00	4,260,941.00
San Diego Association of Governments	1,519,659.00	374,138.00	1,893,797.00
San Diego Metropolitan Transit System	3,749,471.00	1,540,395.00	5,289,866.00
Tahoe Regional Planning Agency	172,963.00	9,925.00	182,888.00
Alpine County Transportation Commission	1,923.00	142.00	2,065.00
Amador County Transportation Commission	64,591.00	2,250.00	66,841.00
Butte County Association of Governments	323,152.00	17,906.00	341,058.00
Calaveras County Local Transportation Commission	72,208.00	876.00	73,084.00
Colusa County Local Transportation Commission	34,954.00	1,553.00	36,507.00
Del Norte County Local Transportation Commission	43,627.00	2,255.00	45,882.00
El Dorado County Local Transportation Commission	278,662.00	19,079.00	297,741.00
Fresno County Council of Governments	1,620,941.00	293,698.00	1,914,639.00
Glenn County Local Transportation Commission	46,083.00	1,313.00	47,396.00
Humboldt County Association of Governments	216,657.00	36,127.00	252,784.00
Imperial County Transportation Commission	287,441.00	27,380.00	314,821.00
Inyo County Local Transportation Commission	30,419.00	0.00	30,419.00
Kern Council of Governments	1,458,314.00	89,244.00	1,547,558.00
Kings County Association of Governments	243,673.00	9,763.00	253,436.00
Lake County/City Council of Governments	108,045.00	5,500.00	113,545.00
Lassen County Local Transportation Commission	48,525.00	2,060.00	50,585.00
Los Angeles County Metropolitan Transportation Authority	15,806,277.00	20,805,524.00	36,611,801.00
Madera County Local Transportation Commission	252,286.00	8,397.00	260,683.00
Mariposa County Local Transportation Commission	27,321.00	805.00	28,126.00
Mendocino Council of Governments	144,257.00	10,560.00	154,817.00
Merced County Association of Governments	455,757.00	21,876.00	477,633.00
Modoc County Local Transportation Commission	13,929.00	1,187.00	15,116.00
Mono County Local Transportation Commission	21,445.00	31,140.00	52,585.00
Transportation Agency for Monterey County	695,191.00	216,525.00	911,716.00
Nevada County Local Transportation Commission	162,278.00	7,631.00	169,909.00
Orange County Transportation Authority	5,068,673.00	1,817,022.00	6,885,695.00
Placer County Transportation Planning Agency	509,280.00	72,859.00	582,139.00
Plumas County Local Transportation Commission	30,362.00	4,708.00	35,070.00
Riverside County Transportation Commission	3,903,834.00	639,372.00	4,543,206.00
Council of San Benito County Governments	104,954.00	1,669.00	106,623.00
San Bernardino County Transportation Authority	3,506,546.00	741,501.00	4,248,047.00
San Joaquin Council of Governments	1,257,129.00	284,555.00	1,541,684.00
San Luis Obispo Area Council of Governments	449,960.00	30,931.00	480,891.00
Santa Barbara County Association of Governments (SBCAG)	713,541.00	180,009.00	893,550.00
Santa Cruz County Transportation Commission	427,268.00	384,650.00	811,918.00
Shasta Regional Transportation Agency	289,368.00	14,972.00	304,340.00
Sierra County Local Transportation Commission	5,176.00	196.00	5,372.00
Siskiyou County Local Transportation Commission	70,254.00	2,992.00	73,246.00
Stanislaus Council of Governments	880,724.00	50,037.00	930,761.00
Tehama County Transportation Commission	104,270.00	2,146.00	106,416.00
Trinity County Transportation Commission	25,683.00	840.00	26,523.00
Tulare County Association of Governments	761,387.00	80,583.00	841,970.00
Tuolumne County Transportation Council	88,624.00	2,241.00	90,865.00
Ventura County Transportation Commission	1,336,237.00	216,229.00	1,552,466.00
State Totals	\$ 62,809,500.00	\$ 62,809,500.00	\$ 125,619,000.00

STATE CONTROLLER'S OFFICE
2023-24 STATE OF GOOD REPAIR PROGRAM ESTIMATED AVAILABLE AMOUNT
BASED ON PUC 99314 ALLOCATION DETAIL
REVISED AS OF FEBRUARY 9, 2023

Regional Entity and Operator(s)	Revenue Basis	Estimated Available 2023-24 Amount Based on PUC 99314 Allocation
Transportation Agency for Monterey County Monterey-Salinas Transit District	19,637,486	216,525.00
Nevada County Local Transportation Commission		
County of Nevada	369,077	4,069.00
City of Truckee	323,083	3,562.00
Regional Entity Totals	692,160	7,631.00
Orange County Transportation Authority		
City of Laguna Beach	1,910,271	21,063.00
Orange County Transportation Authority	110,748,483	1,221,123.00
Regional Entity Subtotals	112,658,754	1,242,186.00
Orange County Transportation Authority - Corresponding to SCRRRA***	NA	574,836.00
Regional Entity Totals	112,658,754	1,817,022.00
Placer County Transportation Planning Agency		
City of Auburn	21,830	241.00
County of Placer	5,410,141	59,653.00
City of Roseville	1,175,827	12,965.00
Regional Entity Totals	6,607,798	72,859.00
Plumas County Local Transportation Commission		
County of Plumas	346,829	3,824.00
County Service Area 12 - Specialized Service	80,198	884.00
Regional Entity Totals	427,027	4,708.00
Riverside County Transportation Commission		
City of Banning	208,349	2,297.00
City of Beaumont	318,557	3,512.00
City of Corona	426,555	4,703.00
Palo Verde Valley Transit Agency	175,762	1,938.00
City of Riverside - Specialized Service	493,635	5,443.00
Riverside Transit Agency	18,329,390	202,101.00
Sunline Transit Agency	11,506,078	126,867.00
Regional Entity Subtotals	31,458,326	346,861.00
Riverside County Transportation Commission - Corresponding to SCRRRA***	NA	292,511.00
Regional Entity Totals	31,458,326	639,372.00
Council of San Benito County Governments		
San Benito County Local Transportation Authority	151,384	1,669.00
San Bernardino County Transportation Authority		
Morongo Basin Transit Authority	1,027,787	11,332.00
Mountain Area Regional Transit Authority	564,732	6,227.00
City of Needles	58,190	642.00
Omnitrans	34,279,207	377,966.00
Victor Valley Transit Authority	4,530,204	49,950.00
Regional Entity Subtotals	40,460,120	446,117.00
San Bernardino County Transportation Authority - Corresponding to SCRRRA***	NA	295,384.00
Regional Entity Totals	40,460,120	741,501.00

*** The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.

DANIELA FERNANDEZ – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council
 ED SCOFIELD – Nevada County Board of Supervisors, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

Nevada County • Truckee

File: 950.6

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Executive Director's Report for the March 20, 2023 Meeting

DATE: March 20, 2023

CALTRANS DISTRICT 3 STATE ROUTE 49 EVACUATION IMPROVEMENT PROJECT PROPOSAL - STATE TRANSPORTATION INFRASTRUCTURE CLIMATE ADAPTATION PROGRAM

Caltrans District 3 has submitted a climate adaptation funding proposal focused on improving evacuation efficiency in the State Route 49 corridor between Ponderosa Way, just north of Alta Sierra Drive, and Wolf Road/Combie Road for consideration in the State Transportation Infrastructure Climate Adaptation Program. This project implements adaptation and resiliency strategies from the READY Nevada County Extreme Climate Event Mobility and Adaptation Plan (2022) by improving the proposed segment to current design standards through the construction of shoulders and a two-way left turn lane that could be utilized to improve efficiency of evacuation egress and ingress of emergency responders.

These improvements can be utilized during evacuation events to help address the significant traffic volumes anticipated. In the mostly likely case of a southbound evacuation, the northbound travel lane will be allocated for emergency responder ingress while the two-way left-turn lane, southbound lane and shoulder could be used to assist with evacuation of the public.

This new funding program is part of the Infrastructure Investment Jobs Act (IIJA) federal funding authorization bill. This funding program presents a unique funding opportunity to make an investment in the State Route 49 corridor that could help increase the ability to more efficiently evacuate residents and improve safety.

UNIVERSITY OF CALIFORNIA, LOS ANGELES WILDFIRE RESEARCH CENTER EVACUATION MODELING RESEARCH PROJECT WESTERN NEVADA COUNTY

Nevada County Transportation Commission staff have been working in coordination with the UCLA Wildfire Research Center and the Nevada County Office of Emergency Services in pursuit of grant funding opportunities to conduct a wildfire evacuation research project focused on western Nevada County. The research project aims at developing a comprehensive, multi-purpose, community-centered Wildfire Evacuation Modeling and Simulation platform. The platform will integrate aspects of wildfire dynamics, traffic, and human behavior models through a probabilistic approach for assessing the likelihood of safe evacuation of communities endangered by wildfires. The result will be a robust and user-friendly platform that will allow for:

- Assessing the impact of transportation infrastructure on the probability of a community's safe egress and comparing different scenarios, informing resource allocation.
- Evaluating the vulnerability of community residents to wildfires considering their socio-demographic profile and access to exit roads, assisting managers and planners before and during evacuation efforts.
- Identifying the most vulnerable communities in California, informing actions across sectors and regions.

The project is intended to accomplish the following objectives:

- Integrate a robust traffic model that will allow comparing the impact of different scenarios on community evacuation, e.g., increased roads capacity, modified roads network, blockage of roads at a particular time.
- Integrate aspects of community resilience for developing metrics for assessing and improving the resilience of communities in danger of wildfires.
- Expand the human behavior model, extending the adopted socio-demographic factors and their impact on residents' evacuation awareness, decision-making, and movement times.
- Integrate different sources of wildfire spreading data, considering not only historical fires but also projections that include climate change.
- Develop a user-friendly interface for the decision-making of different stakeholders, including planners, evacuation managers, firefighters, and researchers.

Integrating robust fire, traffic, and human behavior models, along with community resilience and infrastructure aspects, will provide a risk-informed, model- and data-driven approach for wildfire evacuation management. Once developed, it is intended to be utilized to increase the safety of California communities vulnerable to wildfires, optimally informing resource allocation, and helping save lives.

CALTRANS FISCAL YEAR 2023/24 SUSTAINABLE TRANSPORTATION PLANNING GRANT PROGRAM

NCTC staff in coordination with the Nevada County Transit Services Division will be submitting a grant application for Fiscal Year 2023/24 Sustainable Communities Grant funding to conduct a Comprehensive Operational Analysis (COA) of the western Nevada County fixed route and paratransit public transit services (Nevada County Connects/Nevada County Now). The analysis will include an evaluation of the existing transit/paratransit services and is intended to help guide the transit systems' emergence from depressed pandemic ridership. The study will also analyze alternative operating models with a key focus of improving transit system efficiency, effectiveness, accessibility, and sustainability. The COA will consider an entire spectrum of service options ranging from minor modifications to a full "reversioning" of the system. Grant awards will be announced in the summer of 2023, and if NCTC is successful the planning study will be amended into the Fiscal Year 2023/24 Overall Work Program.



Caltrans District 3 Project Status Report

March 2023

Highway 20		
2H62U Omega Curve Correction (2H620) (0H240) (1H810) (0H660)	CO-RTE-PM	NEV - 20 - 29.7/39.8
	Location	In Nevada County, near Omega, from 0.1 mile east of White Cloud Campground to 1.3 miles west of Zeibrigh Road.
	Description	Curve improvement, widen shoulders, and add turnout.
	Funding Source	SHOPP - Safety (010) and Operational Improvements (310)
	Total Cost	\$61,443,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Winter 2025.	
4H070 Gold Nugget	CO-RTE-PM	NEV - 20 - 12.2/20.0
	Location	In and near Grass Valley and Nevada City, from RTE 20/49 SEP (Br#17-0049) to Rim Rock Lane.
	Description	Repair pavement, drainage, sign panels, ADA facilities, and roadside planting & irrigation. Install new storm water improvement, Maintenance Vehicle Pullouts (MVPs).
	Funding Source	SHOPP - Asset Management (120)
	Total Cost	\$23,990,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2023.
Construction	Construction is expected to begin Fall 2023. Target completion Winter 2024.	
0J520 NEV 20 CAPM	CO-RTE-PM	NEV - 20 - 20 / 46.119
	Location	Pavement CAPM and drainage improvements in Nevada County east of Nevada City from Rim Rock Road to Jct20/80.
	Description	Class II Pavement CAPM on Mainline and ramps, rehabilitate or replace poor conditions drainage systems. Evaluate /rehabilitate/replace poor condition lighting, sing panels, and TMS elements.
	Funding Source	SHOPP - Asset Management (121)
	Total Cost	\$38,010,000
	Planning	COMPLETE
	Environmental	Target completion Summer 2023.
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin Summer 2025. Target completion Fall 2026.	

Highway 49		
4E170 Nev-49 Corridor Improvement Project	CO-RTE-PM	NEV - 49 - 11.1/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	NB and SB Truck Climbing Lanes, 22' Median with Barrier, 10" Shoulders, 4 right right turn lanes at Crestview Drive, Smith Road, Bethel Church Way, and Wellswood Way and two at-grade access-controlled roundabout intersections at Wellswood Way and Smith Road.
	Funding Source	STIP - RIP (NCTC)
	Total Cost	\$157,900,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin Fall 2025. Target completion Winter 2028.	
3H510 Nev-49 Corridor Improvement Project (SHOPP)	CO-RTE-PM	NEV - 49 - 10.8/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen shoulders, construct two way left turn lane (TWLTL), SB right turn lane, and NB truck climbing lane.
	Funding Source	SHOPP - Safety (015)
	Total Cost	\$78,770,000
	Planning	COMPLETE
	Environmental	Target completion Spring 2023.
	Design	Target completion Spring 2025.
Construction	Construction is expected to begin Fall 2025. Target completion Fall 2028.	
4H600 49 Safety Barrier	CO-RTE-PM	PLA - 49 - 8.7/10.6
	Location	In Placer County on Route 49 from 0.2 miles south of Lorensen Road to 0.4 miles north of Lone Star Road.
	Description	Construct concrete median barrier with roundabouts.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$26,340,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Winter 2022/2023.
Construction	Construction is expected to begin Spring 2024. Target completion Summer 2025.	

Interstate 80		
2H690 Slope Stabilization	CO-RTE-PM	NEV - 80 - 31.4/31.8
	Location	Near Truckee, 1.88 miles east of Farad UC (Br# 17-0064) to the Sierra County Line.
	Description	Rockfall Mitigation
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$8,730,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2023.	
3H560 Yuba Pass SOH Bridge Replacement	CO-RTE-PM	NEV - 080 - 58.7 /60.2
	Location	In Nevada County near Emigrant Gap at the Yuba Pass Separation OH Bridges (Br#17-0023L/R).
	Description	Replace bridges, widen WB direction for truck climbing lane, install TMS elements and communications.
	Funding Source	SHOPP - Bridge Rehabilitation (110)
	Total Cost	\$101,780,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion Spring 2023.
Construction	Construction is expected to begin Summer 2023 Target completion Fall 2027.	
1H990 Soda Pavement Repair	CO-RTE-PM	VAR - VAR - VAR
	Location	In Placer and Nevada Counties near Soda Springs from Troy Rd UC to East of Soda Springs OC.
	Description	Rehabilitate Roadway, Construct truck climbing lane on EB I-80 direction, widen Jingvale UC, replace sign panels, upgrade lighting, TMS elements, and rehab drainage elements
	Funding Source	SHOPP -Pavement Preservation and Rehabilitation, Drainage System Restoration, Safety Signs and Lighting (121, 122, 151, 170)
	Total Cost	\$85,590,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Target completion March 2023.
Construction	Construction is expected to begin Summer 2024. Target completion Summer 2026.	
3H580 Acid Flats	CO-RTE-PM	NEV - 080 - 27.60/28.50
	Location	In Nevada County near Floriston at Truckee River Bridges (Br#17-0063L/R).
	Description	Replace bridges, install fiber optic and RWIS.
	Funding Source	SHOPP - Bridge Rehabilitation and Replacement (110)
	Total Cost	\$74,535,000
	Planning	COMPLETE
	Environmental	Target completion Spring 2024.
	Design	Target completion Fall 2026.
Construction	Construction is expected to begin Spring 2027. Target completion Fall 2029.	
1H18U Rdway Rehab	CO-RTE-PM	NEV - 80 - 13.00/15.50
	Location	In Truckee from west of Donner Park OC (BR#17-0045) to Trout Creek UC (BR#17-0031).
	Description	Rehabilitate pavement and drainage systems, upgrade ADA facilities, guardrail, and TMS elements.
	Funding Source	SHOPP Pavement Rehabilitation (122)
	Total Cost	\$30,566,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2023	
2H01U Rockfall Protection	CO-RTE-PM	NEV - 80 - 31.37/31.78
	Location	In Nevada and Sierra Counties from 1.9 miles east of Farad Undercrossing to the Sierra County line and from 1.3 miles east of the
	Description	Stabilize cut slope erosion and prevent rockfall by flattening the slope or installing a drapery system, concrete barrier, and drainage
	Funding Source	SHOPP - Roadway Preservation (150)
	Total Cost	\$13,813,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	Target completion Fall 2023	
2J910 Safety Improvements	CO-RTE-PM	NEV - 80 - 26.0/27.4
	Location	In Nevada County on Route 80 at Floriston
	Description	Grind existing concrete pavement, place polyester concrete overlay, groove existing concrete pavement, remove/repair concrete barrier
	Funding Source	SHOPP Safety Improvement (010)
	Total Cost	\$3,750,000
	Planning	COMPLETE
	Environmental	Target Winter 2023
	Design	Target Fall 2023
Construction	Target Start Spring 2024 / Target completion Fall 2024	

Highway 89		
1J170 CAPM & Drainage Improvements	CO-RTE-PM	PLA - 89 - 13.1/21.667
	Location	In Placer and Nevada Counties on Route 89, 9.0 miles south of Truckee from Truckee River Bridge (Br # 19-0032) to Junction of Route 80 in Truckee.
	Description	Class 2 pavement CAPM, rehabilitate drainage, upgrade ADA facilities, guardrail, and TMS elements.
	Funding Source	SHOPP - Roadway Preservation (121)
	Total Cost	\$14,370,000
	Planning	COMPLETE
	Environmental	Target completion Summer 2024.
	Design	Target completion Spring 2025.
	Construction	Construction is expected to begin in Fall 2025. Target completion Fall 2026.

Highway 174		
4F370 Hwy 174 Safety Improvement Project	CO-RTE-PM	NEV - 174 - 2.7/4.6
	Location	In Nevada County, near Rollins Lake, from Maple Way to You Bet Road.
	Description	Safety - This project proposes to realign curves, widen shoulders, add a left turn lane at Greenhorn Access Rd.,
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$27,368,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
Construction	COMPLETE, 1 year plant establishment period Fall 2022	
3F680 Relinquishment	CO-RTE-PM	NEV - 174 - 9.7/10.1
	Location	In Grass Valley from Race Street to Highway 20.
	Description	Relinquishment
	Funding Source	SHOPP
	Total Cost	\$1,950,000
	Planning	COMPLETE
	Environmental	COMPLETE: State ED: CEQA complete Caltrans is working on the part Federal part of ED - NEPA
	Design	N/A: Relinquishment
Construction	N/A: Relinquishment	