

JAN ARBUCKLE – Grass Valley City Council
ANDREW BURTON – Member-At-Large, Chair
CAROLYN WALLACE DEE – Town of Truckee
ANN GUERRA – Member-At-Large
SUSAN HOEK – Nevada County Board of Supervisors, Vice Chair
ED SCOFIELD – Nevada County Board of Supervisors
DUANE STRAWSER – Nevada City City Council



DANIEL LANDON, Executive Director
MICHAEL WOODMAN, Deputy Executive Director

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SPECIAL MEETING AGENDA

A special online meeting of the Nevada County Transportation Commission (NCTC) will be held exclusively via teleconference in light of COVID-19 restrictions on public gatherings. The public is invited to participate in the Open Session of the meeting on

Wednesday, June 24, 2020 at 10:00 a.m.

This meeting is being held via Zoom and all attendees are muted by default.

To join the Zoom meeting on your computer or mobile device:

<https://us02web.zoom.us/j/83424989700?pwd=RmZmOElnS3dtQXY0RGJkSDI6aTdWZz09>

Webinar ID: **834 2498 9700** Webinar Online Password: **4mYrLq**

To join the Zoom meeting by phone:

+1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782.

International numbers available: <https://us02web.zoom.us/j/83424989700?pwd=RmZmOElnS3dtQXY0RGJkSDI6aTdWZz09>

Webinar ID: **834 2498 9700** Webinar Phone Password: **906477**

PUBLIC COMMENT:

Written Comments: You are welcome to submit written comments to the Commission via email. Please send your comments to nctc@nccn.net by **3:00 p.m. the day before the meeting date**. Please include the words **Public Comment** and the **meeting date and a brief title and/or agenda item number** in the subject line, and limit your word count to 400 words.

Oral Comments: Public Comment will be opened during the **Public Comment** time and for **each agenda item** in sequence. Please use the Zoom **“Raise Hand”** feature when the Chair announces the agenda item. The Chair may limit any individual to 3 minutes. Time to address the Commission will be allocated based on the number of requests received.

Phone attendees: **Press *9 to Raise Hand**

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.* and Executive Order N-29-20.

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

SPECIAL MEETING: 10:00 a.m.

STANDING ORDERS: Call the Meeting to Order, Pledge of Allegiance, Roll Call

PUBLIC COMMENT

ACTION ITEMS

1. [Amendment 3 to the Professional Services Agreement with GHD to Prepare the Nevada City State Route 49 Multimodal Corridor Plan, Resolution 20-26:](#) See staff report.

Recommendation: Adopt Resolution **20-26** by roll call vote.

2. [Amendment 4 to the Professional Services Agreement with GHD to Prepare the State Route 174/20 Intersection Analysis:](#) See staff report.

Recommendation: Adopt Resolution **20-27** by roll call vote.

COMMISSION ANNOUNCEMENTS: *Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.*

SCHEDULE FOR NEXT REGULAR MEETING: July 15, 2020 via Zoom Webinar.

ADJOURNMENT OF MEETING

This meeting agenda was posted 24 hours in advance of the meeting at the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: nctc@nccn.net

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2020 MEETING SCHEDULE

JANUARY 29, 2020	<u>Grass Valley</u>
MARCH 18, 2020	<u>Cancelled</u>
APRIL 15, 2020 <i>Special Meeting</i>	<u>Online Webinar</u>
MAY 6, 2020 <i>Special Meeting</i>	<u>Online Webinar</u>
MAY 20, 2020	<u>Online Webinar</u>
JUNE 24, 2020 <i>Special Meeting</i>	<u>Online Webinar</u>
JULY 15, 2020	<u>Online Webinar</u>
SEPTEMBER 16, 2020	<u>Nevada County</u>
NOVEMBER 18, 2020	<u>Nevada County</u>

NCTC meetings are held at the following locations:

Nevada County Eric Rood Center
Board of Supervisors Chambers
950 Maidu Avenue - First Floor
Nevada City, CA

Grass Valley City Hall
Council Chambers
125 East Main Street
Grass Valley, CA

Truckee Town Hall
Town Council Chambers
10183 Truckee Airport Road
Truckee, CA

COMMONLY USED ACRONYMS
NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)

Updated 11-14-17

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 st Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		

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File: 1030.2.2.3

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Daniel B. Landon, Executive Director *Daniel B. Landon*

SUBJECT: Amendment 3 to the Professional Services Agreement with GHD to Prepare the Nevada City State Route 49 Multimodal Corridor Plan, Resolution 20-26

DATE: June 24, 2020

RECOMMENDATION: Adopt Resolution 20-26, approving Amendment 3 to the Professional Services Agreement with GHD to prepare the Nevada City State Route (SR) 49 Multimodal Corridor Plan.

BACKGROUND: On March 20, 2019, Nevada County Transportation Commission (NCTC) approved an agreement with GHD for an initial term through September 30, 2019. Amendment 1 extended the agreement termination date to January 31, 2020. Amendment 2 extended the agreement termination date to June 30, 2020, added tasks related to preparation of Active Transportation Program (ATP) and Highway Safety Improvement Program (HSIP) grant applications, and increased the compensation amount by \$34,500.

The Active Transportation Program grant application deadline has been moved to September 15, 2020. Amendment 3 extends the agreement termination date to September 30, 2020 to allow GHD time to collaborate with NCTC staff and community stakeholders and complete the application by the new deadline.

attachment

AMENDMENT 3
TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE NEVADA COUNTY TRANSPORTATION COMMISSION
AND GHD TO PREPARE THE
NEVADA CITY STATE ROUTE 49 MULTIMODAL CORRIDOR PLAN

This Amendment 3 to the March 20, 2019 Agreement for professional services (“Agreement”) between the Nevada County Transportation Commission (“NCTC”) and GHD (“Consultant”), is entered into effective June 24, 2020.

WHEREAS, NCTC and Consultant entered into the Agreement for professional services to prepare the Nevada City State Route (SR) 49 Multimodal Corridor Plan; and

WHEREAS, NCTC and Consultant wish to amend the Agreement to extend the termination date from June 30, 2020 to September 30, 2020.

NOW, THEREFORE, NCTC and Consultant agree as follows:

1. Section 9 of the Agreement (“**Time of Performance**”) is amended to read as follows:
 - a. This Agreement shall go into effect on March 20, 2019, contingent upon approval by NCTC, and Consultant shall commence work after notification to proceed by NCTC’s Contract Administrator or Project Administrator. The contract shall end on September 30, 2020, unless extended by written contract amendment.
 - b. Consultant is advised that any recommendation for contract award is not binding on NCTC until the Agreement is fully executed and approved by NCTC.
 - c. Consultant shall complete work as expeditiously as is consistent with generally accepted standards of professional skill and care and the orderly progress of work.
2. Except as expressly amended herein, all terms and conditions of the Agreement will remain in full force and effect.

This Amendment 3 to the Agreement between the Nevada County Transportation Commission and GHD is effective June 24, 2020.

IN WITNESS WHEREOF, THE PARTIES HAVE ENTERED INTO THIS AGREEMENT AS OF THE DATE HEREIN ABOVE APPEARING:

NEVADA COUNTY TRANSPORTATION COMMISSION:

Andrew Burton
Chair

APPROVED AS TO FORM:

SLOAN SAKAI YEUNG & WONG LLP
Legal Counsel to NCTC

GHD:

Consultant
GHD

**RESOLUTION 20-26
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVAL OF AMENDMENT 3
TO THE NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)
PROFESSIONAL SERVICES AGREEMENT WITH GHD
TO PREPARE THE NEVADA CITY STATE ROUTE 49 MULTIMODAL CORRIDOR PLAN

WHEREAS, on March 20, 2019, NCTC and GHD entered into a Professional Services Agreement to prepare the Nevada City State Route (SR) 49 Multimodal Corridor Plan; and

WHEREAS, NCTC and GHD wish to amend the Agreement to extend the term to allow time to complete the Active Transportation Program grant application; and

WHEREAS, NCTC staff recommends executing Amendment 3 to extend the agreement termination date from June 30, 2020 to September 30, 2020.

NOW, THEREFORE, BE IT RESOLVED, that NCTC authorizes the Chair to execute Amendment 3 to the Agreement between NCTC and GHD to prepare the Nevada City SR 49 Multimodal Corridor Plan.

PASSED AND ADOPTED by the Nevada County Transportation Commission on June 24, 2020, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

JAN ARBUCKLE – Grass Valley City Council
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File: 1030.2.2.2

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Daniel B. Landon, Executive Director 

SUBJECT: Amendment 4 to the Professional Services Agreement with GHD to Prepare the State Route 174/20 Intersection Analysis, Resolution 20-27

DATE: June 24, 2020

RECOMMENDATION: Adopt Resolution 20-27, approving Amendment 4 to the Professional Services Agreement with GHD to prepare the State Route (SR) 174/20 Intersection Analysis.

BACKGROUND: On November 14, 2018, Nevada County Transportation Commission (NCTC) approved an Agreement with GHD for an initial term through June 30, 2019. Amendment 1 extended the agreement termination date to September 30, 2019 to account for additional time needed for data collection due to weather delays. Amendment 2 extended the agreement termination date to January 31, 2020 to allow additional time to analyze and refine improvement alternatives. Amendment 3 extended the agreement termination date to June 30, 2020, added tasks related to preparation of an Active Transportation Program (ATP) grant application, and increased the compensation amount by \$20,000.

The Active Transportation Program grant application deadline has been moved to September 15, 2020. Amendment 4 extends the agreement termination date to September 30, 2020 to allow GHD time to collaborate with NCTC staff and community stakeholders and complete the application by the new deadline.

attachment

AMENDMENT 4
TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE NEVADA COUNTY TRANSPORTATION COMMISSION
AND GHD TO PREPARE THE
STATE ROUTE 174/20 INTERSECTION ANALYSIS

This Amendment 4 to the November 14, 2018 Agreement for professional services (“Agreement”) between the Nevada County Transportation Commission (“NCTC”) and GHD (“Consultant”), is entered into effective June 24, 2020.

WHEREAS, NCTC and Consultant entered into the Agreement for professional services to prepare the State Route 174/20 Intersection Analysis; and

WHEREAS, NCTC and Consultant wish to amend the Agreement to extend the termination date from June 30, 2020 to September 30, 2020.

NOW, THEREFORE, NCTC and Consultant agree as follows:

1. Section 9 of the Agreement (“**Time of Performance**”) is amended to read as follows:
 - a. This Agreement shall go into effect on November 14, 2018, contingent upon approval by NCTC, and Consultant shall commence work after notification to proceed by NCTC’s Contract Administrator or Project Administrator. The contract shall end on September 30, 2020, unless extended by written contract amendment.
 - b. Consultant is advised that any recommendation for contract award is not binding on NCTC until the Agreement is fully executed and approved by NCTC.
 - c. Consultant shall complete work as expeditiously as is consistent with generally accepted standards of professional skill and care and the orderly progress of work.
2. Except as expressly amended herein, all terms and conditions of the Agreement will remain in full force and effect.

This Amendment 4 to the Agreement between the Nevada County Transportation Commission and GHD is effective June 24, 2020.

IN WITNESS WHEREOF, THE PARTIES HAVE ENTERED INTO THIS AGREEMENT AS OF THE DATE HEREIN ABOVE APPEARING:

NEVADA COUNTY TRANSPORTATION COMMISSION:

Andrew Burton
Chair

APPROVED AS TO FORM:

SLOAN SAKAI YEUNG & WONG LLP
Legal Counsel to NCTC

GHD:

Consultant
GHD

**RESOLUTION 20-27
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVAL OF AMENDMENT 4
TO THE NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)
PROFESSIONAL SERVICES AGREEMENT WITH GHD
TO PREPARE THE STATE ROUTE 174/20 INTERSECTION ANALYSIS

WHEREAS, on November 14, 2018, the Nevada County Transportation Commission (NCTC) and GHD entered into a Professional Services Agreement to prepare the State Route 174/20 Intersection Analysis; and

WHEREAS, NCTC and GHD wish to amend the Agreement to extend the term to allow time to complete the Active Transportation Program grant application; and

WHEREAS, NCTC staff recommends executing Amendment 4 to extend the agreement termination date from June 30, 2020 to September 30, 2020.

NOW, THEREFORE, BE IT RESOLVED, that NCTC authorizes the Chair to execute Amendment 4 to the Agreement between NCTC and GHD to prepare the State Route 174/20 Intersection Analysis.

PASSED AND ADOPTED by the Nevada County Transportation Commission on June 24, 2020, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Andrew Burton, Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer