SPECIAL MEETING AGENDA

A special online meeting of the Nevada County Transportation Commission (NCTC) will be held exclusively via teleconference in light of COVID-19 restrictions on public gatherings.

The public is invited to participate in the Open Session of the meeting on

Wednesday, June 24, 2020 at 10:00 a.m.

This meeting is being held via Zoom and all attendees are muted by default.

To join the Zoom meeting on your computer or mobile device:
https://us02web.zoom.us/j/83424989700?pwd=RmZmOEI5S3dtQXY0RGJk5Dl6aTdwZz09
Webinar ID: 834 2498 9700  Webinar Online Password: 4mYrLq

To join the Zoom meeting by phone:
+1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782.
International numbers available: https://us02web.zoom.us/u/kcEJ8KGuQ
Webinar ID: 834 2498 9700  Webinar Phone Password: 906477

PUBLIC COMMENT:

Written Comments: You are welcome to submit written comments to the Commission via email. Please send your comments to nctc@nccn.net by 3:00 p.m. the day before the meeting date. Please include the words Public Comment and the meeting date and a brief title and/or agenda item number in the subject line, and limit your word count to 400 words.

Oral Comments: Public Comment will be opened during the Public Comment time and for each agenda item in sequence. Please use the Zoom “Raise Hand” feature when the Chair announces the agenda item. The Chair may limit any individual to 3 minutes. Time to address the Commission will be allocated based on the number of requests received.
Phone attendees: Press *9 to Raise Hand

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, et seq. and Executive Order N-29-20.

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.
SPECIAL MEETING: 10:00 a.m.

STANDING ORDERS: Call the Meeting to Order, Pledge of Allegiance, Roll Call

PUBLIC COMMENT

ACTION ITEMS

1. Amendment 3 to the Professional Services Agreement with GHD to Prepare the Nevada City State Route 49 Multimodal Corridor Plan, Resolution 20-26: See staff report.
   Recommendation: Adopt Resolution 20-26 by roll call vote.

2. Amendment 4 to the Professional Services Agreement with GHD to Prepare the State Route 174/20 Intersection Analysis: See staff report.
   Recommendation: Adopt Resolution 20-27 by roll call vote.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT REGULAR MEETING: July 15, 2020 via Zoom Webinar.

ADJOURNMENT OF MEETING

This meeting agenda was posted 24 hours in advance of the meeting at the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: http://www.nctc.ca.gov.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: nctc@nccn.net
# 2020 MEETING SCHEDULE

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**NCTC meetings are held at the following locations:**

Nevada County  ·  Eric Rood Center  ·  Board of Supervisors Chambers  ·  950 Maidu Avenue - First Floor  ·  Nevada City, CA

Grass Valley  ·  City Hall  ·  Council Chambers  ·  125 East Main Street  ·  Grass Valley, CA

Truckee Town Hall  ·  Town Council Chambers  ·  10183 Truckee Airport Road  ·  Truckee, CA
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<td>VMT</td>
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MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Daniel B. Landon, Executive Director

SUBJECT: Amendment 3 to the Professional Services Agreement with GHD to Prepare the Nevada City State Route 49 Multimodal Corridor Plan, Resolution 20-26

DATE: June 24, 2020

RECOMMENDATION: Adopt Resolution 20-26, approving Amendment 3 to the Professional Services Agreement with GHD to prepare the Nevada City State Route (SR) 49 Multimodal Corridor Plan.

BACKGROUND: On March 20, 2019, Nevada County Transportation Commission (NCTC) approved an agreement with GHD for an initial term through September 30, 2019. Amendment 1 extended the agreement termination date to January 31, 2020. Amendment 2 extended the agreement termination date to June 30, 2020, added tasks related to preparation of Active Transportation Program (ATP) and Highway Safety Improvement Program (HSIP) grant applications, and increased the compensation amount by $34,500.

The Active Transportation Program grant application deadline has been moved to September 15, 2020. Amendment 3 extends the agreement termination date to September 30, 2020 to allow GHD time to collaborate with NCTC staff and community stakeholders and complete the application by the new deadline.

attachment
This Amendment 3 to the March 20, 2019 Agreement for professional services ("Agreement") between the Nevada County Transportation Commission ("NCTC") and GHD ("Consultant"), is entered into effective June 24, 2020.

WHEREAS, NCTC and Consultant entered into the Agreement for professional services to prepare the Nevada City State Route (SR) 49 Multimodal Corridor Plan; and

WHEREAS, NCTC and Consultant wish to amend the Agreement to extend the termination date from June 30, 2020 to September 30, 2020.

NOW, THEREFORE, NCTC and Consultant agree as follows:

1. Section 9 of the Agreement ("Time of Performance") is amended to read as follows:
   
a. This Agreement shall go into effect on March 20, 2019, contingent upon approval by NCTC, and Consultant shall commence work after notification to proceed by NCTC’s Contract Administrator or Project Administrator. The contract shall end on September 30, 2020, unless extended by written contract amendment.

b. Consultant is advised that any recommendation for contract award is not binding on NCTC until the Agreement is fully executed and approved by NCTC.

c. Consultant shall complete work as expeditiously as is consistent with generally accepted standards of professional skill and care and the orderly progress of work.

2. Except as expressly amended herein, all terms and conditions of the Agreement will remain in full force and effect.
This Amendment 3 to the Agreement between the Nevada County Transportation Commission and GHD is effective June 24, 2020.

IN WITNESS WHEREOF, THE PARTIES HAVE ENTERED INTO THIS AGREEMENT AS OF THE DATE HEREIN ABOVE APPEARING:

NEVADA COUNTY TRANSPORTATION COMMISSION:

________________________________________
Andrew Burton
Chair

APPROVED AS TO FORM:

________________________________________
SLOAN SAKAI YEUNG & WONG LLP
Legal Counsel to NCTC

GHD:

________________________________________
Consultant
GHD
RESOLUTION 20-26
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION

APPROVAL OF AMENDMENT 3
TO THE NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)
PROFESSIONAL SERVICES AGREEMENT WITH GHD
TO PREPARE THE NEVADA CITY STATE ROUTE 49 MULTIMODAL CORRIDOR PLAN

WHEREAS, on March 20, 2019, NCTC and GHD entered into a Professional Services Agreement to prepare the Nevada City State Route (SR) 49 Multimodal Corridor Plan; and

WHEREAS, NCTC and GHD wish to amend the Agreement to extend the term to allow time to complete the Active Transportation Program grant application; and

WHEREAS, NCTC staff recommends executing Amendment 3 to extend the agreement termination date from June 30, 2020 to September 30, 2020.

NOW, THEREFORE, BE IT RESOLVED, that NCTC authorizes the Chair to execute Amendment 3 to the Agreement between NCTC and GHD to prepare the Nevada City SR 49 Multimodal Corridor Plan.

PASSED AND ADOPTED by the Nevada County Transportation Commission on June 24, 2020, by the following vote:

Ayes:  
Noes:  
Absent:  
Abstain:  

________________________________________  Attest:  ________________________________
Andrew Burton, Chair                      Dale D. Sayles                      
Nevada County Transportation Commission   Administrative Services Officer
MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Daniel B. Landon, Executive Director

SUBJECT: Amendment 4 to the Professional Services Agreement with GHD to Prepare the State Route 174/20 Intersection Analysis, Resolution 20-27

DATE: June 24, 2020

RECOMMENDATION: Adopt Resolution 20-27, approving Amendment 4 to the Professional Services Agreement with GHD to prepare the State Route (SR) 174/20 Intersection Analysis.

BACKGROUND: On November 14, 2018, Nevada County Transportation Commission (NCTC) approved an Agreement with GHD for an initial term through June 30, 2019. Amendment 1 extended the agreement termination date to September 30, 2019 to account for additional time needed for data collection due to weather delays. Amendment 2 extended the agreement termination date to January 31, 2020 to allow additional time to analyze and refine improvement alternatives. Amendment 3 extended the agreement termination date to June 30, 2020, added tasks related to preparation of an Active Transportation Program (ATP) grant application, and increased the compensation amount by $20,000.

The Active Transportation Program grant application deadline has been moved to September 15, 2020. Amendment 4 extends the agreement termination date to September 30, 2020 to allow GHD time to collaborate with NCTC staff and community stakeholders and complete the application by the new deadline.

attachment
AMENDMENT 4
TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE NEVADA COUNTY TRANSPORTATION COMMISSION
AND GHD TO PREPARE THE
STATE ROUTE 174/20 INTERSECTION ANALYSIS

This Amendment 4 to the November 14, 2018 Agreement for professional services (“Agreement”) between the Nevada County Transportation Commission (“NCTC”) and GHD (“Consultant”), is entered into effective June 24, 2020.

WHEREAS, NCTC and Consultant entered into the Agreement for professional services to prepare the State Route 174/20 Intersection Analysis; and

WHEREAS, NCTC and Consultant wish to amend the Agreement to extend the termination date from June 30, 2020 to September 30, 2020.

NOW, THEREFORE, NCTC and Consultant agree as follows:

1. Section 9 of the Agreement ("Time of Performance") is amended to read as follows:
   a. This Agreement shall go into effect on November 14, 2018, contingent upon approval by NCTC, and Consultant shall commence work after notification to proceed by NCTC’s Contract Administrator or Project Administrator. The contract shall end on September 30, 2020, unless extended by written contract amendment.
   b. Consultant is advised that any recommendation for contract award is not binding on NCTC until the Agreement is fully executed and approved by NCTC.
   c. Consultant shall complete work as expeditiously as is consistent with generally accepted standards of professional skill and care and the orderly progress of work.

2. Except as expressly amended herein, all terms and conditions of the Agreement will remain in full force and effect.
This Amendment 4 to the Agreement between the Nevada County Transportation Commission and GHD is effective June 24, 2020.

IN WITNESS WHEREOF, THE PARTIES HAVE ENTERED INTO THIS AGREEMENT AS OF THE DATE HEREIN ABOVE APPEARING:

NEVADA COUNTY TRANSPORTATION COMMISSION:

__________________________________________
Andrew Burton
Chair

APPROVED AS TO FORM:

__________________________________________
SLOAN SAKAI YEUNG & WONG LLP
Legal Counsel to NCTC

GHD:

__________________________________________
Consultant
GHD
RESOLUTION 20-27
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION

APPROVAL OF AMENDMENT 4
TO THE NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)
PROFESSIONAL SERVICES AGREEMENT WITH GHD
TO PREPARE THE STATE ROUTE 174/20 INTERSECTION ANALYSIS

WHEREAS, on November 14, 2018, the Nevada County Transportation Commission (NCTC) and GHD entered into a Professional Services Agreement to prepare the State Route 174/20 Intersection Analysis; and

WHEREAS, NCTC and GHD wish to amend the Agreement to extend the term to allow time to complete the Active Transportation Program grant application; and

WHEREAS, NCTC staff recommends executing Amendment 4 to extend the agreement termination date from June 30, 2020 to September 30, 2020.

NOW, THEREFORE, BE IT RESOLVED, that NCTC authorizes the Chair to execute Amendment 4 to the Agreement between NCTC and GHD to prepare the State Route 174/20 Intersection Analysis.

PASSED AND ADOPTED by the Nevada County Transportation Commission on June 24, 2020, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

__________________________________________  Attest: ________________________________
Andrew Burton, Chair                        Dale D. Sayles
Nevada County Transportation Commission    Administrative Services Officer