



Grass Valley • Nevada City

Nevada County • Truckee

TELECONFERENCE MEETING AGENDA for March 15, 2017

A regular teleconference/video conference meeting of the Nevada County Transportation Commission (NCTC) will be held on **Wednesday, March 15, 2017 at 9:30 a.m.**, at the following two locations:

Nevada County Board of Supervisors Chambers, First Floor
Eric Rood Administrative Center, 950 Maidu Avenue, Nevada City, California

District 5 Board of Supervisors Conference Room, Nevada County Sheriff Substation
10879A Donner Pass Road, Truckee, California

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.*

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. These meeting rooms are accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202, at least 72 hours in advance of the meeting.

REGULAR MEETING: 9:30 a.m. or as soon as possible thereafter following the conclusion of the Transit Services Commission meeting.

STANDING ORDERS: Call the Meeting to Order.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: Any member of the audience desiring to address the NCTC on a matter ON the agenda, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated based on the number of requests received. For items NOT on the agenda that are of interest to the public and are within the subject matter jurisdiction of the NCTC, please come to the podium at this time for public comment, provided no action shall be taken unless otherwise authorized by Section 54954.2 of the Ralph M. Brown Act. Time limitations are explained on the last page of the agenda.

PRESENTATION: Certificate of Appreciation for Jason Fouyer.

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission

votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

1. Financial Reports:

A. December 2016, January 2017

- Local Transportation Funds.
- Public Transportation Modernization Improvement and Service Enhancement Account (PTMISEA) Fund.
- NCTC Administration/Planning Fund.
- Regional Transportation Mitigation Fee Program Fund.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.

2. NCTC Minutes:

A. NCTC Minutes: January 18, 2017 meeting.

Action Requested: Approve.

B. NCTC Special Meeting Minutes: March 2, 2017.

Action Requested: Approve.

3. Revised Findings of Apportionment for FY 2016/17 and Preliminary Findings for FY 2017/18: The Nevada County Auditor-Controller has sent the estimate of Local Transportation Fund revenues for the FY 2016/17, and has provided a preliminary estimate of Local Transportation Fund revenues for the FY 2017/18. In accordance with state statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of the Nevada County Transportation Commission.

Action Requested: Adopt Resolution 17-10 approving the Revised Findings of Apportionment for the FY 2016/17, and adopt Resolution 17-11 approving the Preliminary Findings of Apportionment for the FY 2017/18.

4. Accept Truckee Tahoe Airport Land Use Compatibility Plan Contract as Complete. See attached staff report.

Action Requested: Adopt Resolution 17-12.

5. Amendment IV to the FY 2016/17 Overall Work Program: See attached staff report.

Action Requested: Adopt Resolution 17-13.

INFORMATIONAL ITEMS:

6. Executive Director's Report:

7. Project Status Reports:

- A. Caltrans Projects: Cameron Knudsen, Caltrans District 3 Project Manager for Nevada County.
- B. Overview of the Town of Truckee's Transit Operations: See attached report prepared by Kelly Beede, Town of Truckee Administrative Analyst II.

ACTION ITEMS:

8. Federal Transit Administration 5310 Certification of Assurances: See attached staff report.

Action Requested: Adopt Resolution 17-14.

9. FY 2015/16 Fiscal and Compliance Audits: Presentation by NCTC's fiscal auditor, Robert D. Griffith, CPA, from AGT. See attached staff report.

Action Requested: Accept the 2015/16 Fiscal and Compliance Audits.

10. Draft FY 2017/18 Overall Work Program. See attached staff report.

Action Requested: Provide comments.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT REGULAR MEETING: May 17, 2017.

ADJOURNMENT OF MEETING

This agenda was posted on or before March 10, 2017 at the Nevada County Eric Rood Administrative Center, the Nevada County Sheriff Substation in Truckee, the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; nctc@nccn.net.

PERSONS DESIRING TO ADDRESS THE COMMISSION

PUBLIC COMMENT

AGENDA ITEMS:

The Commission may allow members of the public to address the Nevada County Transportation Commission on items appearing on the agenda, if the Commission determines that there is time available. In the interest of time, the Commission may limit the length of any such comment or input.

ITEMS NOT ON THE AGENDA:

Members of the public shall be allowed to address the Nevada County Transportation Commission on items not appearing on the agenda which are of interest to the public and are within the subject matter jurisdiction of the Commission, provided that no action shall be taken, unless otherwise authorized by Section 54954.2(b) of the Ralph M. Brown Act. The following procedures shall be in effect with regard to the public's exercise of this right:

1. The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Commission meeting.
2. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated on a basis of the order of requests received. Not all members may be allowed to speak if the total time allocated expires.

PUBLIC HEARINGS

All members of the public shall be allowed to address the Commission as to any item which is noticed on the Commission's agenda as a public hearing. The Commission may limit any person's input to not less than 5 minutes. Any person may provide the Commission with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Ten copies of written statements shall be submitted to the Commission's Administrative Assistant (preferably in advance) to allow for distribution to the Commission and staff.

Copies of the agenda, correspondence and reports may be obtained from the Commission's staff at a cost of \$0.10 (ten cents) per page, plus the cost of postage.

An interpreter for the hearing impaired, as well as, other special accommodations may be made upon request to the Administrative Assistant of the Commission 72 hours in advance of the NCTC meeting.



2017 MEETING SCHEDULE

THIRD WEDNESDAY OF EVERY OTHER MONTH

All meetings begin at 9:30 a.m. unless noted otherwise

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| JANUARY 18, 2017 | <u>Nevada County</u> |
| MARCH 2, 2017 <i>Special Meeting</i> | <u>Grass Valley CHP Office*</u> <i>2:00 p.m.</i> |
| MARCH 15, 2017 | <u>Nevada County</u> |
| MAY 17, 2017 | <u>Nevada County</u> |
| JULY 19, 2017 | <u>Town of Truckee</u> |
| SEPTEMBER 20, 2017 | <u>Nevada County</u> |
| NOVEMBER 15, 2017 | <u>Nevada County</u> |

NCTC regular meetings are held at the following locations:

Nevada County Eric Rood Center
Board of Supervisors Chambers
950 Maidu Avenue - 1st Floor
Nevada City

Truckee Town Hall
Town Council Chambers
10183 Truckee Airport Road
Truckee

SPECIAL MEETING:

March 2, 2017 – SR 49 Stakeholders Committee Meeting to review Accident and Enforcement Data by CHP, review Accident Locations and Causes by Caltrans, discuss potential actions or projects to address issues, and review action items.
****Meeting location: 11363 McCourtney Road, Grass Valley, CA.***

2/28/17

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| <p>COMMONLY USED ACRONYMS</p> <p>NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)</p> |
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| ADA | Americans with Disabilities Act |
| ADT | Average Daily Trip |
| AIA | Airport Influence Area |
| ALUC | Airport Land Use Commission |
| ALUCP | Airport Land Use Compatibility Plan |
| ATP | Active Transportation Program |
| CALCOG | California Association of Councils of Governments |
| CalSTA | California State Transportation Agency |
| CAR | Concept Approval Report |
| CARB | California Air Resources Board |
| CCAA | California Clean Air Act |
| CDBG | Community Development Block Grant |
| CEQA | California Environmental Quality Act |
| CIP | Capital Improvement Program |
| CMAQ | Congestion Mitigation and Air Quality |
| CNEL | Community Noise Equivalent Level |
| CSAC | California State Association of Counties |
| CSMP | Corridor System Management Plan |
| CT | Caltrans |
| CTC | California Transportation Commission |
| CTP | California Transportation Plan |
| CTS | Community Transit Services |
| CTSA | Consolidated Transportation Service Agency |
| DBE | Disadvantaged Business Enterprise |
| DPW | Department of Public Works |
| EIR | Environmental Impact Report |
| EIS | Environmental Impact Statement (U.S. Federal law) |
| EPA | Environmental Protection Agency |
| ERC | Economic Resource Council |
| FAA | Federal Aviation Administration |
| FFY | Federal Fiscal Year |
| FHWA | Federal Highway Administration |
| FONSI | Finding Of No Significant Impact |
| FSTIP | Federal Statewide Transportation Improvement Program |
| FTA | Federal Transit Administration |
| FTIP | Federal Transportation Improvement Program |
| GIS | Geographic Information Systems |
| HPP | High Priority Project (Mousehole) |
| HSIP | Highway Safety Improvement Program |
| IRRS | Interregional Road System |
| IIP | Interregional Improvement Program |
| ITE | Institute of Transportation Engineers |
| ITIP | Interregional Transportation Improvement Program |
| ITMS | Intermodal Transportation Management System |
| ITS | Intelligent Transportation Systems |
| ITSP | Interregional Transportation Strategic Plan |
| JPA | Joint Powers Agreement |
| LAFCO | Local Agency Formation Commission |
| LCTOP | Low Carbon Transit Operations Program (Truckee) |
| LOS | Level Of Service |
| LTF | Local Transportation Fund |
| MAP-21 | Moving Ahead for Progress in the 21 st Century |
| MOU | Memorandum of Understanding |
| MPO | Metropolitan Planning Organization |

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| MTC | Metropolitan Transportation Commission |
| NADO | National Association of Development Organizations |
| NCALUC | Nevada County Airport Land Use Commission |
| NCBA | Nevada County Business Association |
| NCCA | Nevada County Contractors' Association |
| NCTC | Nevada County Transportation Commission |
| NEPA | National Environmental Policy Act |
| NSAQMD | Northern Sierra Air Quality Management District |
| NSSR | North State Super Region |
| O & D | Origin and Destination Study |
| OWP | Overall Work Program |
| PA/ED | Project Approval and Environmental Documentation |
| PCTPA | Placer County Transportation Planning Agency |
| PDT | Project Development Team |
| PE | Professional Engineer |
| PID | Project Initiation Document |
| PPM | Planning, Programming, and Monitoring |
| PS&E | Plans, Specifications, and Estimates |
| PSR | Project Study Report |
| PTMISEA | Public Transportation Modernization Improvement & Service Enhancement Acct. |
| PUC | Public Utilities Code |
| RCRC | Regional Council of Rural Counties = Rural County Representatives of California |
| RCTF | Rural Counties Task Force |
| RFP | Request For Proposal |
| RIP | Regional Improvement Program |
| RPA | Rural Planning Assistance |
| RSTP | Regional Surface Transportation Program |
| RTAP | Rural Transit Assistance Program |
| RTIP | Regional Transportation Improvement Program |
| RTMF | Regional Transportation Mitigation Fee |
| RTP | Regional Transportation Plan |
| RTPA | Regional Transportation Planning Agency |
| RTTPC | Resort Triangle Transportation Planning Coalition |
| R/W | Right-of-Way |
| SACOG | Sacramento Area Council of Governments |
| SDA | Special Development Areas |
| SHA | State Highway Account |
| SHOPP | State Highway Operations and Protection Program |
| SSTAC | Social Services Transportation Advisory Council |
| STA | State Transit Assistance |
| STIP | State Transportation Improvement Program |
| STP | Surface Transportation Program |
| TAC | Technical Advisory Committee |
| TART | Tahoe Area Regional Transit |
| TDA | Transportation Development Act |
| TDM | Transportation Demand Management |
| TDP | Transit Development Plan |
| TIGER | Transportation Investments Generate Economic Recovery (Funds) |
| TIP | Transportation Improvement Program |
| TNT/TMA | Truckee-North Tahoe Transportation Management Association |
| TRPA | Tahoe Regional Planning Agency |
| TSC | Transit Services Commission |
| TTALUC | Truckee Tahoe Airport Land Use Commission |
| VMT | Vehicle Miles Traveled |