



NEVADA COUNTY TRANSPORTATION COMMISSION

Grass Valley • Nevada City • Nevada County • Truckee

MINUTES OF MEETING MAY 21, 2014

A meeting of the Nevada County Transportation Commission (NCTC) and Nevada County Airport Land Use Commission (NCALUC) was held on Wednesday May 21, 2014 at 9:30 a.m., in the Nevada County Board of Supervisors Chambers, First Floor, Eric Rood Administrative Center, 950 Maidu Avenue, Nevada City, California.

Members Present: Carolyn Wallace Dee, Jason Fouyer, Ann Guerra, Sally Harris, and Ed Scofield

Members Absent: Nate Beason and Larry Jostes

Staff Present: Daniel Landon, Executive Director; Mike Woodman, Transportation Planner; Nancy Holman, Administrative Services Officer; Paula Sherron, Temporary Administrative Assistant

Staff Absent: Toni Perry, Administrative Assistant

Standing Orders: Vice Chairman Jason Fouyer convened the Nevada County Transportation Commission meeting at 9:30 a.m.

Pledge of Allegiance

PUBLIC COMMENT

There was no public comment.

PRESENTATION

Vice Chairman Fouyer presented a Certificate of Appreciation to Commissioner Harris. Commissioner Harris thanked the Commission and staff and expressed that it had been an honor to serve.

CONSENT ITEMS

1. Financial Reports:
 - A. February 2014 and March 2014. *Approved.*
2. NCTC Meeting Minutes

March 19, 2014 NCTC Meeting Minutes. *Approved.*

3. Revised Findings of Apportionment for FY 2014/15. *Adopted Resolution 14-10 approving the Revised Findings of Apportionment for FY 2014/15.*
4. Revised Allocation Request from the Town of Truckee: *Adopted Resolution 14-11, approving the Town of Truckee's request for a revised allocation of \$414,009 from Local Transportation Funds for transit and paratransit operations for the 2013/14 FY.*
5. Amendment I to the Agreement with Fiscal Auditor, Matson & Isom: *Authorized the Vice Chairman to sign Amendment I to the Agreement with Matson & Isom.*
6. Authorization to Purchase Computers: *Adopted Resolution 14-12, authorizing the purchase of a desktop computer at a cost not to exceed \$1,300 and a notebook computer at a cost not to exceed \$1,400.00.*
7. NCTC Title VI Program: *Adopted Resolution 14-13, approving NCTC's Title VI Program and Language Assistance Plan.*
8. Congestion Mitigation and Air Quality (CMAQ) Program Modifications: *Adopted Resolution 14-14, adjusting the multi-year CMAQ Improvement Program.*

Commissioner Dee made a motion to adopt the Consent Calendar. Commissioner Harris seconded the motion. The motion passed with Aye votes from Commissioners Dee Fouyer, Harris, Guerra, and Scofield. Commissioner Dee abstained from Item #2 only, the March 19, 2014 NCTC Meeting Minutes. Commissioners Beason and Jostes were absent.

INFORMATIONAL ITEMS

9. Correspondence:
 - 9A. State Controller's Report - Schedule of State Transit Assistance funds allocated for the 3rd quarter of FY 2013/14. 4/17/14, File: 1370.
- Executive Director Landon noted that the funds for the State Transit Assistance Program were up a little, which is an indication of a recovering economy.
- 9B. Caltrans District 3 - Letter notifying NCTC has been awarded Rural Planning Assistance grant funding for FY 2014/15 for the Nevada County 2015 Performance Based Regional Transportation Plan. 4/24/14, File 1030.1.2.

Executive Director Landon reported that the planning grant had been included in the draft of the FY 14/15 Overall Work Program (OWP) and there was a small adjustment from the original application, which was included in the final OWP being considered for adoption later in the meeting.

10. Executive Director's Report.
 - 10.1 Rural Counties Task Force Streets & Roads Performance Measurement Data Project.

Executive Director Landon pointed out that since the Executive Director's Report was completed and distributed, the survey of the counties for this project was completed. A response rate of 80% of the jurisdictions that were surveyed provided information that covers 99.6% of the total mileage of the streets and roads in the project area. Executive Director Landon said they were really pleased with the response; and now the consultant was going to answer the questions outlined in the Executive Director's Report. The final report is due to the Rural Counties Task Force in September.

There was no further discussion.

11. Project Status Reports

- A. Caltrans Projects: Winder Bajwa, Caltrans Project Manager for Nevada County, and Rochelle Jenkins, Caltrans Public Information Officer.

Mr. Bajwa gave a summary of projects listed in his May Project Status Report.

- *Operational Improvements at Holcomb Drive and Cherry Creek Road* – Mr. Bajwa reported this project will upgrade the intersection at Cherry Creek Road on SR 49 by adding a right turn lane and widening the shoulder. The project was advertised on March 24th, and bids opened on April 23rd. Caltrans expects to award the project either this month or next. Construction should begin sometime this summer.
- *Operational Improvements at Carriage Road and Ladybird Drive* – Mr. Bajwa reported this project will upgrade two intersections on SR 49 at Carriage Road and Ladybird Drive by adding right turn lanes and widening shoulders. The project was awarded to Hansen Brothers Enterprises on October 8, 2013 in the amount of \$764,335. Construction has started and no closures are expected. The work will be done during day time hours. It will take about fifty working days to construct this project and it will be done this summer.
- *Shoulder Widening from Old Downieville Highway to Newtown Road* – Mr. Bajwa noted they have two types of funding for the shoulder widening project: Congestion Mitigation and Air Quality (CMAQ) funds, and State Highway Operations and Protection program (SHOPP) Minor A Program funds from Caltrans. Federal Highway Administration (FHWA) approved E76, which obligates funds for construction in the amount of \$320,000 for the NCTC part of the funding. The remainder is state funding. Bids were opened April 30th and the project will be awarded either this month or next. Mr. Bajwa noted that construction will not start until after September 2014, and will probably continue into next year. They are currently doing off-site mitigation that is going to cost about \$100,000, and must be completed before they can start construction of the project.
- *Reconstruct Embankment and Roadway at Alta Sierra Drive* – Mr. Bajwa reported this project is located south of Grass Valley at Alta Sierra Drive, and some questions were raised as to why they were doing this work before some of the other projects identified in the SR 49 Corridor System Management Plan (CSMP). Mr. Bajwa stated there was a gradual settlement that caused cracking in the northbound #2 lane and the shoulder. The cracks are allowing water to infiltrate into the roadbed. Failure to repair the cracked pavement may allow increased damage and could result in roadway failure, making it an urgent matter. This project was awarded to Sierra Nevada Construction on April 17th in the amount of \$455,007. Construction is planned to begin the second or third week of

July, and is expected to take forty working days for completion. However, the contractor has some plans to expedite the work to be completed in three weeks. Most of the work is scheduled during the day time and there are no scheduled traffic closures.

Commissioner Scofield thanked Mr. Bajwa for his explanation and follow-up on this project.

- *Operational Improvements at Brewer Road* – Mr. Bajwa reported this project will construct a right-turn lane on northbound SR 49, at the intersection of Brewer Road, and is located approximately ten miles south of Grass Valley. The project will reduce congestion, reduce potential rear-end collisions, and improve sight distance to northbound traffic. The project is funded by SHOPP Minor A Program funds. Caltrans Design and Environmental work started recently for this project and will continue through the summer. The project will be ready for construction in the summer of 2015 at a cost of approximately \$400,000.
- *Operational Improvements at Smith Road* – Mr. Bajwa stated this project will construct a right-turn lane on southbound SR 49 and will provide a standard public road approach tapered with four foot shoulders. The project is funded by SHOPP Minor A Program. Design and environmental studies are underway and the capital construction cost is estimated to be \$200,000. Construction should begin in the summer of 2015.

There was no further discussion.

A. Caltrans Projects: Rochelle Jenkins, Caltrans Public Information Officer

Rochelle Jenkins gave an update on “The Vertical Clearance Project.” She reiterated that the Magra overcrossing structure is the only structure that affects the Grass Valley/Nevada City community. She did not have exact dates yet for the vertical clearance project, but narrowed it down to two weeks, either the last week of June or the week of July 8th. She mentioned that prior to starting the work, there will be a public workshop in the community to let people know what is going to happen. Ms. Jenkins reported that the I-80 detours will only be from 11:00 p.m. to 5:00 a.m. for one to two nights, and most likely will occur on Tuesday, Wednesday, or Thursday to avoid Monday and Friday residential impact.

Commissioner Scofield inquired how long the entire project would take. Ms. Jenkins replied two years. Commission Scofield also inquired how many overpasses were involved. Ms. Jenkins responded there would be nine structures in total. Ms. Jenkins also mentioned that this was not your traditional construction project as it will continue through the winter, so potentially, depending on the weather, they may be lifting structures in January.

Vice Chairman Fouyer asked for clarification of local impact of the project. Ms. Jenkins reiterated only one structure would impact our community, and it is contracted to be completed first. There will be no further impacts locally unless traveling on Interstate 80.

11B. Truckee’s SR 89 “Mousehole” Project: Becky Bucar, Town of Truckee Associate Engineer.

Executive Director Landon reported on the project since Ms. Bucar was not in attendance. He reported that he has been in close and constant contact with the Town of Truckee staff and Caltrans staff. Executive Director Landon provided background on the project, which is

included in the 2014 State Transportation Improvement Program (STIP). The Town of Truckee received a grant of \$1.5 million TIGER Federal funds, and the FHWA was requiring the STIP funds be allocated prior to the obligation of the TIGER funds. That means STIP funds have to be allocated by the California Transportation Commission (CTC) in May or June, and in order to allocate those funds, a right-of-way certification had to be completed.

The Town of Truckee staff took a two-prong approach. The normal right-of-way certification (known as CERT 1) requires that all construction agreements are signed and the project is ready to go to bid. Since the project is not at that point yet, and the Town plans to bid the project in the fall, they went after what is known as a CERT 3w that allows the CTC to allocate the money, knowing there are certain right-of-way items that have to be done prior to awarding the bid.

Earlier this week, the CERT 3w was approved by Caltrans, which means now the CTC will be able to allocate the funds at their June meeting. It is hoped the CERT 1 and the Construction Maintenance Agreement will be signed prior to the CTC meeting on June 26th, so that all hurdles should be cleared.

Commissioner Dee commented that she knew Executive Director Landon and his staff partnered with Truckee staff at the 11th hour, and an agreement was reached to make this happen. Senator Gaines' office also got involved. He is the Vice Chair of the Senate Transportation Committee and he made a call to Caltrans regarding the project. The project has been sent to the FHWA for their approval. Commissioner Dee stated that Dan Wilkins and Becky Bucar have done a wonderful job of moving the project forward. The Town has asked Union Pacific Railroad to step up the process and they have agreed.

Executive Director Landon added that he had an opportunity recently to be in front of the CTC in South Lake Tahoe to talk about the interconnectivity of pedestrian bikeways and trails in the Tahoe area. He used a picture of a man trying to walk through the Mousehole. He thanked the CTC for putting the money in the STIP to ensure that the project could move forward. Looking at the picture, several of the Commissioners noted "this is not a shared use facility" and it really helped establish the need for the project.

Commissioner Dee added that the Town has an updated picture focusing on the teenage kids going up and over rather than through the tunnel, which is another safety issue.

11C. Grass Valley Dorsey Drive Interchange Project – Trisha Tillotson, City of Grass Valley Senior Civil Engineer.

Ms. Tillotson stated that Dorsey Drive construction has started back up for the second and final year. So far the contractor has poured the sidewalk and barrier on the south side of the bridge. They switched traffic from the north side to the south side of Dorsey Drive. There have been several nighttime closures of the freeway this week, with one more closure to come, in order to remove false work on the bridge, do some sign work that is close to the traveling public, and to remove some rock on the southbound ramp. Next week there will be some additional night time closures for construction of false work on the north side of the bridge. She reported that impact from the work has seemed pretty minimal. The contractor has been detouring people to East Main Street, which is working well. Ms. Tillotson said over the next month or so, they will continue working on the south side of the bridge, preparing the gore points on the highway, drilling and pouring for sign structures, and finishing sound wall construction. On Dorsey Drive the contractor is doing storm drainage work, some electrical work, and starting the retaining wall

on the corner of East Main and Dorsey, as well as doing some widening work. She said the project is on schedule and on budget and the city expects to be completed by the end of October.

Commissioner Harris commented that it is great to see one really large project that's on schedule and on budget.

Vice Chairman Fouyer wanted to know if the contractor doing the utility work on East Main is aware of the detours. He noticed that they were working in that area and had a lot of steel plates down on the road. Ms. Tillotson answered that is the Central Valley Independent Network (CVIN) fiber optic project that is still continuing through town. They are aware of the detours, and are coordinating their work with Dorsey Drive closures. They have been instructed to pull off if there is any impact, however they are continuing their work and it seems to be going well. She said they will stop work that night due to a full closure of the freeway. The closures so far have been just one lane or another. She said the city knows CVIN wants to finish, and added that they should have finished about a year ago.

Executive Director Landon noted that Grass Valley's staff, not unlike the Town of Truckee staff, has been extremely busy this spring and they are accomplishing a lot of great work. He asked Ms. Tillotson how many people are on the engineering staff. She responded there are three engineers and the city engineer.

Executive Director Landon noted that he recently received four very large applications from Grass Valley for state funding under the Active Transportation Program (ATP). Also, they are working on a planning project at McKnight Way. He sees a tremendous amount of work coming out of the City of Grass Valley, and expressed kudos to them for all they are doing.

Commissioners Scofield and Vice Chairman Fouyer both commented it was good to hear the kudos at the meeting. Commissioner Scofield asked if the City of Grass Valley had a sidewalk project as well. Ms. Tillotson explained that Grass Valley is finishing up their CMAQ project on East Main and Hughes, which is near the fiber optic work, and requires a lot of coordination.

12. Status Report - Community Transit Services Allocation for Gold Country Telecare, Inc.

Executive Director Landon gave a brief summary of what had occurred with the \$70,000 allocation that was awarded to Gold County Telecare. As of the end of March they had provided 1,111 trips to patrons, and there was about \$40,000 remaining in the allocation. They have achieved an 18.6% fare box recovery ratio. He reported that NCTC receives monthly reports showing the riders, their origins and destinations, and everything is in order at this point.

Commissioner Guerra asked about the potential competition with other transit systems traveling in the ADA Corridor. Executive Director Landon noted they knew that Telecare had a contract with the two agencies and it is up to the agency to determine where the patron travels from. He said Telecare was not being paid with NCTC funding to do that work. Commissioner Guerra said she was aware that Gold Country Lift also provides those services, and she was surprised that services were being provided to people within the ADA Corridor.

Commissioner Scofield asked if Telecare was continuing to provide services in western Nevada County. Commissioner Harris asked Dave Walker, Executive Director of Gold Country Telecare to approach the microphone to address some questions. Dave Walker said yes Telecare is continuing to provide services in western Nevada County. Commissioner Harris asked for

details of who they are providing services to in western Nevada County. Mr. Walker responded that everything is in a transitional state at the moment and that funding and the grant process have been late. He referred to a discussion earlier that day at the Transit Services Commission (TSC) meeting about their Alta Regional contract regarding services they provide to the developmentally disabled. He noted Telecare provides six contracts in that area. He said there has been a price freeze for over seven years for Alta Regional and it got to the point where Telecare subsidized over \$100,000 in the last nine months, over and above incoming revenue for them, because of the price freeze for that contract. Mr. Walker said they still are in negotiation, so he could not give the details, but those services will be provided by some vendor, and it may be Telecare, but until the funding comes to fruition, there is no answer yet. Mr. Walker stated that they still have contracts in eastern Nevada County and contracts outside the inner ADA Corridor. Also in western Nevada County they are expanding and providing services to LogistiCare for non-emergency medical rides, and they also have charter services in that area. He said it is basically a funding issue.

Mr. Walker said it was also mentioned at the TSC meeting that Helping Hands had a very small contract before Telecare. There were ten riders in that particular area, and only four of them were in the ADA Corridor, and that was arranged directly with Helping Hands. He said it was their decision to contract with Telecare directly and there was no competition involved in that.

Mr. Walker went on to say that the same thing happens with Alta Regional, where they determine who the clients are. He was not involved at the time, but understands there was a trade-off with the county for people outside the corridor that were best served in a group bus together going to a specific location. That was negotiated by all parties involved with Alta Regional, so it was not considered a competition-type situation. Mr. Walker said when Alta Regional is able to finally pick this up, all of those ride-ins in western Nevada County who wish to be retained will be paid for by Alta Regional again.

Commissioner Guerra clarified that the question she heard was, what is Telecare doing in western Nevada County. She noted that Mr. Walker described several contracts that Telecare has, but wanted to know if Telecare is providing any demand response services outside of a contract; the kind that she envisioned with this funding. Mr. Walker responded the only rides Telecare is providing that may be ADA rides are rides referred to them from The Lift outside the ADA Corridor. Commissioner Guerra clarified that she did not mean ADA rides, just demand response in general. She wanted to know if there were any services Telecare was providing to western Nevada County that were not under contract to a specific organization, to where they were bringing clients to an organization. Mr. Walker answered that they do get Consolidated Transportation Service Agency (CTSA) funding that assists them to help those outside the ADA Corridor. Telecare has no other grants. He said they have some back-up funding that helps them cover the costs, but there are no grants from United Way or ASCO (American Society of Clinical Oncology). There are foundational organizations that make Telecare sustainable.

Commissioner Scofield asked while they are aware that people are driving riders into the ADA Corridor to be picked up, are people not getting services now because of this? Mr. Walker responded that they were not aware of people calling and asking for services that are not being served. At the same time, because of funding, they are not actively marketing to all of the individuals that they understand would like to be served.

Commissioner Scofield asked if The Lift was facilitating. Michelle Johnson, General Manager of Gold County Lift, responded that in some cases people call The Lift and they meet them

within the ADA Corridor to provide their transportation needs. The reason for this is the price is too expensive for them. So, if a family member or friend brings them inside the ADA Corridor, they provide service to them. Commissioner Scofield responded, so The Lift is doing all they can to facilitate this. Ms. Johnson responded absolutely, and she was not aware if they were thinking of taking back some of the services. She said The Lift is also meeting with Alta Regional because they picked up the service where it was dropped. They are just trying to be sure everyone is getting to where they need to be in a timely manner, but it has been a challenge for them.

Mr. Walker expanded on his comments saying it is his understanding that Alta Regional has always had two contracts within western Nevada County, and with services The Lift provides, they provide the fare box. He said in Telecare's case, they provide a total hourly rate for the service. He added that there has been a moratorium on that for over seven years. The moratorium says they are open to new vendors that will bid, but that is less than half the cost to provide the service and so there is no competition.

Ms. Johnson stated she thinks they are talking about all the people Telecare provides service to that they ended the contract with. The Lift picked up the slack. She thinks the meeting has to do with that and it is the same people. She stated she was not quite sure what Mr. Walker was talking about.

Vice Chairman Fouyer asked if they will have more information in the July meeting. Commissioner Harris added she thinks there was a concern, from reading in the newspaper and assuming it was accurate, that there was so little advance notice to people. She said most of the NCTC Commissioners also serve on Transit Services Commission, and those are our people that we are trying to take care of. With the limited notice, and the fact that it took nine months to figure out the service was underwater \$100,000, then it caused her, as a NCTC Commissioner to be concerned about the \$70,000 allocation. She questioned whether it was wise going forward, and said it will be discussed further at future meetings.

Vice Chairman Fouyer said it seemed like, for those people who need the service, the Commission could come up with an easier solution and a more streamlined process. There was no further discussion.

ACTION ITEMS:

13. Final FY 2014/15 Overall Work Program (OWP)

Executive Director Landon reported comments were received on the Draft Overall Work Program that was reviewed at the last meeting. He added that staff addressed comments provided by Caltrans. Nevada City, City of Grass Valley, the Town of Truckee, and Nevada County all passed resolutions approving the Draft OWP. He said the final OWP, budget and work program for the 2014/2015 year was before the Commission for approval and adoption of Resolution 14-15.

Commissioner Harris moved to approve Resolution 14-15. Commissioner Dee seconded the motion. The motion passed unanimously with AYE votes from Commissioners Dee, Fouyer, Guerra, Harris, and Scofield. Commissioners Beason and Jostes were absent.

Vice Chairman Fouyer ADJOURNED AS THE NEVADA COUNTY TRANSPORTATION COMMISSION at 10:06 a.m. and CONVENED AS THE NEVADA COUNTY AIRPORT LAND USE COMMISSION (NCALUC).

14. NCALUC Minutes for December 11, 2013 Meeting

Commissioner Guerra made a motion to approve the December 11, 2013 NCALUC Minutes. Commissioner Scofield seconded the motion. The motion passed unanimously with AYE votes from Commissioners Dee, Fouyer, Guerra, Harris, and Scofield. Commissioners Beason and Jostes were absent.

15. Request for Nevada County Airport Land Use Commission Approval of Revisions to Nevada County's General Plan Safety Element and Land Use Development Code

Executive Director Landon explained that back in September 2013, the ALUC found that amendments to the Nevada County General Plan Land Use Safety and Noise Elements were consistent with the Airport Land Use Compatibility Plan (ALUCP). At this time the county has brought forward a proposed amendment to the Safety Element that adds references to military air space hazards. He added that there is actually a military operation area up over the crest of the Sierra, so the additional text does not change the original consistency finding with regard to the ALUCP. Secondly, ALUCP policies require that agencies define the process they will follow when they are reviewing proposed land use development within the airport influence area. He said in order to be consistent with that policy, the County is adopting by reference, sections from the ALUCP directly into their Land Use Development Code. All these things bring the County into consistency, or continue to be consistent within the case of the general plan amendment. Staff requested adoption of Resolution 14-01. There were no comments.

Commissioner Guerra moved to approve Resolution 14-01. Commissioner Dee seconded the motion. The motion passed unanimously with AYE votes from Commissioners Dee, Fouyer, Guerra, Harris, and Scofield. Commissioners Beason and Jostes were absent.

Commissioner Guerra moved to adjourn the NCALUC meeting and reconvene as the Nevada County Transportation Commission. Commissioner Dee seconded the motion.

Vice Chairman Fouyer ADJOURNED AS THE NEVADA COUNTY AIRPORT LAND USE COMMISSION at 10:09 a.m. and RECONVENED AS THE NEVADA COUNTY TRANSPORTATION COMMISSION.

COMMISSION ANNOUNCEMENTS

There were no Commission announcements.

SCHEDULE FOR NEXT MEETING

The next regularly scheduled meeting of the Nevada County Transportation Commission is on July 16, 2014 at the Town of Truckee Council Chambers, 10183 Truckee Airport Road, Truckee, CA.

ADJOURNMENT OF MEETING

Commissioner Harris moved to adjourn the meeting. Commissioner Scofield seconded the motion. Vice Chairman Fouyer adjourned the meeting at 10:11 a.m.

Respectfully submitted: Nancy D. Holman
Nancy D. Holman, Administrative Services Officer

Approved on: July 16, 2014

By: L.A. Jostes
Lawrence A. Jostes, Chairman
Nevada County Transportation Commission