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CAROLYN WALLACE DEE – Truckee Town Council  
JASON FOUYER – Grass Valley City Council (2015 Vice-Chair)  
ANN GUERRA – Member-At-Large  
LARRY JOSTES – Member-At-Large (2015 Chairman)  
ED SCOFIELD – Nevada County Board of Supervisors

DANIEL B. LANDON, Executive Director  
Nevada County Transportation Commission  
Nevada County Airport Land Use Commission



Grass Valley - Nevada City

Nevada County - Truckee

COMMISSION

MEMORANDUM

TO: The Nevada County Transportation Commission  
FROM: Daniel B. Landon, Executive Director *Daniel B Landon*  
SUBJECT: Executive Director’s Report for the July 15, 2015 Meeting  
DATE: July 6, 2015

1. WESTERN NEVADA COUNTY TRANSIT DEVELOPMENT PLAN UPDATE

The Western Nevada County Transit Development Plan (WNCTDP) will provide a planning blueprint for making operational adjustments and capital purchases for the fixed route transit system (Gold Country Stage) and paratransit services (Gold Country Lift) over the five-year planning period (2016-2021). NCTC’s consultant, LSC Transportation Consultants, Inc., has completed the data collection phase of the project and an analysis of the existing transit and paratransit services.

A public workshop is scheduled to be held on Tuesday, July 28, 2015 between 3:00 – 5:00 p.m., in the Hullender Room, at the Grass Valley City Hall, 125 E. Main Street. The purpose of the public workshop is to provide an overview of the study process, the consultant’s analysis of existing transit and paratransit services, and to receive input on transit needs and potential service alternatives. The information received from the public workshop and other outreach activities will be incorporated into the consultant’s identification and evaluation of potential transit and paratransit service alternatives.

The schedule for the project is shown below:

ACTIVITIES	DATE
Project Kick-off Meeting	March 12, 2015
Data Collection	March 13-May 30, 2015
Analyze Existing Transportation Services	June 2015
Summarize and Assess Transit Needs	June 2015
Identification and Evaluation of Service Alternatives	July 2015
Develop Capital and Financial Alternatives	July 2015
Develop Draft Report	August 2015
Present Draft Report to Transit Services Commission	September 16, 2015
Final Report Accepted by NCTC	November 18, 2015
Project Complete	November 30, 2015

## 2. NEVADA COUNTY REGIONAL TRANSPORTATION PLAN

Fehr & Peers has been retained to update the Nevada County Regional Transportation Plan (RTP). The purpose of the RTP is to establish transportation policy and to document the short-term (2015-2025) and long-term (2025-2035) regional transportation needs covering the RTP horizon and to set forth an effective, cost-feasible Action Plan to meet these needs.

A key focus of the 2015 RTP is to transform the document to a performance-based planning approach that will bring a more systematic method of using information on transportation system performance. This approach will assist NCTC in developing investment priorities and will guide outcomes for the transportation plan and related planning documents. The update is also intended to create a better alignment of performance monitoring and transportation planning between state agencies, NCTC, and its regional partners.

NCTC staff and Fehr & Peers held a project “kickoff” meeting on June 23, 2015. The project schedule is shown below:

Project Data Collection, Analysis, and Outreach	May 2015-May 2016
Admin. Draft Report & Draft EIR to PAC for Review & Comment	May 2016
Final Draft Reports Delivered to NCTC Staff	June 2016
Present Draft RTP & EIR to the Transportation Commission	July 2016
Final RTP and EIR Delivered to NCTC staff	August 2016
Present Final RTP and EIR to the Transportation Commission	September 2016
Project Complete	October 2016

## 3. RURAL COUNTIES TASK FORCE PERFORMANCE INDICATORS STUDY

Acting as Project Manager for the Rural Counties Task Force (RCTF), NCTC has retained a consultant team led by Kittelson & Associates, Inc., to prepare a report that will review the nine performance indicators identified in the San Diego Association of Governments (SANDAG) study, “Statewide Performance Monitoring Indicators for Transportation Planning-Final Report”, June 28, 2013. The report for the RCTF will discuss how SANDAG’s indicators, or measures, apply in the rural and small urban transportation planning context. Utilizing existing data sources, the report will also propose new performance indicators and associated methodologies that are better suited for rural and small urban areas.

In keeping with the project schedule shown below, Kittelson & Associates delivered an Administrative Draft Report to the RCTF and to the California Transportation Commission staff and will present the Final Draft Report at the July 17, 2015, RCTF meeting.

Kittelson & Associates is also currently preparing a Technical Memorandum that discusses resources and constraints associated with implementation of the performance indicators and measures recommended in the draft report.

Consultant Begin Work/Project Kick-Off Meeting	March 19, 2015
Proposed Indicator Report to PAC for Review and Comment	April 24, 2015
Administrative Draft Report to PAC for Review and Comment	May 22, 2015
Present Draft Report to RCTF	July 17, 2015
Present Final Report to RCTF	September 18, 2015

#### 4. REGIONAL TRANSPORTATION MITIGATION FEE UPDATE

The Western Nevada County Regional Transportation Mitigation Fee (RTMF) program was established in 2001 through a partnership of Nevada County, Nevada City, Grass Valley, and the NCTC. The RTMF program has since collected development impact fees to help fund construction of the regional system of roads, streets, and highways needed to accommodate growth in western Nevada County. Nevada County also adopted its Local Traffic Mitigation Fee (LTMF) program to mitigate development impacts on local County roads and Grass Valley adopted the Grass Valley Traffic Impact Fee (GVTIF) to mitigate development impacts on city streets.

Since the last updates of the RTMF, LTMF and GVTIF in 2008, changes in demographic and economic assumptions, which provide the underlying basis for these programs, have necessitated the review and update of all three programs to reaffirm the nexus between projected development and needed transportation system improvements

Parsons Brinckerhoff (PB) has been retained to prepare updates of all three programs. As of the end of June 2015, PB has completed its review of the NCTC demographic and traffic model assumptions and a review of the RTMF network of streets and roads. During their review, PB found some intersections and road segments where data appeared to be missing, old, or inaccurate, and they have conducted additional traffic counts at those locations to insure the accuracy of the data set. PB is currently reviewing the future deficiencies and network improvement projects. The project is approximately 26% complete. Upcoming work tasks include: updating the RTMF Capital Improvement Project list, reviewing and updating the project cost estimates, updating the RTMF fee schedule, and preparing the Nexus Report and Administrative Manual.

The project is scheduled for completion in December 2015, however, analysis of future improvements at some locations (e.g. McKnight Way Interchange and Gold Flat Interchange) may delay completion of the final report.

#### 5. CALIFORNIA TRANSPORTATION FOUNDATION 2014 AWARD NOMINATIONS

In response to a "call for projects" from the California Transportation Foundation for their 26th Annual Transportation Awards, NCTC staff submitted the Dorsey Drive Interchange in the "Interchange" category, and the Truckee River Legacy Trail Phase 3B in the "Pedestrian/Bicycle" category. The Dorsey Drive Interchange project was not selected for an award, however, the Truckee River Legacy Trail Phase 3B was selected as one of three "finalist" projects in the "Pedestrian/Bicycle" category. The other two finalist projects were the Polk Street Bikeway Improvement and the Cesar Chavez Streetscape, both submitted by San Francisco Public Works Department. The Cesar Chavez Streetscape project was selected as the winner of the category.

#### 6. SUBCOMMITTEE REGARDING STAFF COMPENSATION

At the May 20, 2015, NCTC meeting Chairman Jostes and Commissioners Dee and Scofield were appointed to sit on a subcommittee to review the process for setting staff compensation and to develop recommendations to be presented to the full Commission. The first meeting of the subcommittee will be held July 15, 2015 following the NCTC meeting.