



NEVADA COUNTY TRANSPORTATION COMMISSION

Grass Valley • Nevada City • Nevada County • Truckee

AGENDA FOR MARCH 17, 2010

A meeting of the Nevada County Transportation Commission will be held on **Wednesday, March 17, 2010 at 9:30 a.m.**, in the **Nevada County Board of Supervisors Chambers**, First Floor, Eric Rood Administrative Center, 950 Maidu Avenue, Nevada City, California. No action will be taken at the meeting on any business not appearing on the posted agenda.

The Commission welcomes you to its meetings, which are scheduled the third Wednesday of every other month. Your opinions and suggestions are encouraged. All meetings are recorded. The meeting room is accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990 and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting should contact the Nevada County Transportation Commission (NCTC) office at least three days prior to the meeting.

REGULAR MEETING: 9:30 a.m. or soon as possible thereafter following the conclusion of the Transit Services Commission meeting.

STANDING ORDERS: Call the Meeting to Order.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE COMMISSION ON A MATTER ON THE AGENDA, please come to the podium when the item number and subject matter are announced. When recognized, please provide your name and address for the record. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires. For items not on the agenda, please refer to the attached Public Comment Item.

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, members of the Commission, a staff member, or an interested party requests that a specific item be removed.

1. Financial Reports:

A. December 2009 and January 2010

- Local Transportation Funds.
- State Transit Assistance Fund.
- Regional Surface Transportation Program Fund.
- Regional Transportation Mitigation Fee Program Fund.

Recommendation: Approve.

2. NCTC Minutes: January 20, 2010 meeting.

Recommendation: Approve.

3. 2008/09 FY Fiscal and Compliance Audits: See attached staff report. (Copies of the audits are included in the Commissioner's packets only).

Recommendation: Accept the 2008/09 FY Fiscal and Compliance Audits.

4. Revised Findings of Apportionment for 2009/10 FY and Preliminary Findings for 2010/11 FY. The Nevada County Auditor-Controller has revised the estimate of Local Transportation Fund revenues for the 2009/10 FY and has provided a preliminary estimate of Local Transportation Fund revenues for the 2010/11 FY. In accordance with state statutes, staff has apportioned the estimated revenues to the entities within the jurisdiction of the Nevada County Transportation Commission.

Recommendation: Adopt Resolution 10-06 approving the Revised Findings of Apportionment for the 2009/10 FY, and adopt Resolution 10-07 approving the preliminary findings of apportionment for the 2010/11 FY.

5. NCTC Lease Agreement with Ridgewood Associates: See attached staff report.

Recommendation: Approve Resolution 10-08.

6. Town of Truckee's Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA) Project. See attached staff report.

Recommendation: Approve Resolution 10-09.

7. Allocation Request from Nevada County: Through the adoption of a Resolution, the County of Nevada is requesting an allocation of \$135,972 of State Transit Assistance funds for support of Gold Country Telecare paratransit operations.

Recommendation: Approve Resolution 10-10.

8. Allocation and Rescission Request from the County of Nevada for Regional Surface Transportation Program (RSTP) Funds: Through the adoption of Resolution 10-013, Nevada County is requesting an allocation of RSTP funds in the amount of \$1,000,000 for the 2010 Overlay Project and is requesting the rescission of the balances from three previously approved RSTP projects which total \$745,832.93.

Recommendation: Approve Resolution 10-11.

9. Allocation Request from the County of Nevada: Through the adoption of Resolution 10-013, Nevada County is requesting an allocation of Pedestrian/Bicycle Local Transportation Funds in the amount of \$28,933 to match Congestion Mitigation Air Quality (CMAQ) funds to construct the Nevada County Library/Government Center Walkway. See attached letter.

Recommendation: Approve Resolution 10-12.

10. Allocation Request from the County of Nevada: Through the adoption of Resolution 10-013, Nevada County is requesting an allocation of Pedestrian/Bicycle Local Transportation Funds in the amount of \$26,000 to match CMAQ funds to construct a walkway extension that will traverse the Nevada County Government Center complex. See attached letter.

Recommendation: Approve Resolution 10-13.

11. Letter to the California Transportation Commission (CTC): Per Commissioner Scofield's request, this letter has been provided for the Commission's review and approval.

Recommendation: Authorize the Chairman to sign the letter to the CTC.

12. Contract for Fiscal and Compliance Auditor: See attached staff report. (Copies of the contract are included in the Commissioner packets only).

Recommendation: Approve Resolution 10-14.

INFORMATIONAL ITEMS: For discussion and possible action.

13. Correspondence:

- * A. Caltrans letter to the Town of Truckee - Update on the SR 89 Mousehole, Interim Pedestrian Improvement Project. 1/18/10, File 1200.9.
- * B. Nevada County Economic Resource Council - February 4, 2010 agenda packet. 2/1/10, File 420.
- * C. California Transportation Commission - Receipt of the FTA Section 5310 draft statewide prioritized list for FFY 2009. 2/3/10, File 1430.4
- D. Nevada County Economic Resource Council - March 4, 2010 annual meeting and breakfast. Topics of interest will include: Countywide broadband, Nevada County New Business Network, GROWSierra. Dr. Leo Chaves, President of Sierra College is ERC's special guest. 3/2/10, File 420.
- * E. California Transportation Commission - Notice of 2010 STIP hearings where each regional agency has the opportunity to make a presentation of its RTIP. 3/3/10, File 1390.
- * Copies of these items are included in the agenda packet. Copies of correspondence not included in the agenda packet will be provided on request.

14. Executive Director's Report.

15. Caltrans District 3:

- A. Project Status Report: Winder Bajwa, Caltrans Project Manager for Nevada County.
- B. SR 49 Corridor System Management Plan: Status report by Will Schilling, Caltrans District 3.

ACTION ITEMS:

16. 2009 Triennial Performance Audit of the Nevada County Transportation Commission and the Western and Eastern Nevada County Transit Operators and Telecare: See attached staff report. A presentation will be given by Jim Moore, Project Manager, Moore and Associates, Inc. (Copies of the audits are included in the Commissioner's packets only).

Action Requested: Adopt Resolution 10-15.

17. Amendment II to the 2009/10 Overall Work Program: See attached staff report.

Action Requested: Adopt Resolution 10-16.

18. Proposed Projects for 2010/11 Overall Work Program: See attached staff report.

Action Requested: Provide comments.

19. Regional Transportation Plan (RTP) Policy Element: See attached staff report.

Action Requested: Review and provide comments.

20. Loan Requests from the City of Nevada City: Contingent upon adoption of two Resolutions at their March 10, 2010 Council meeting, Nevada City is requesting that NCTC issue two RSTP loans. See attached staff report.

Action Requested: Adopt Resolutions 10-17 and 10-18.

PUBLIC COMMENT: Members of the public may make comments at this time on any items not appearing on the agenda that are of interest to the public and are within the jurisdiction of the Commission, provided that no action shall be taken unless otherwise authorized by Section 54954.2 of the Ralph M. Brown Act.

COMMISSION ANNOUNCEMENTS: Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

SCHEDULE FOR NEXT MEETING.

ADJOURNMENT OF MEETING.

This agenda was posted on or before March 12, 2010 at the Nevada County Eric Rood Administrative Center, the Town of Truckee Administrative Center, and City Halls of Grass Valley and Nevada City.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; nctc@nccn.net.

COMMONLY USED ACRONYMS
NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)

| | |
|--------|---|
| ADA | Americans with Disabilities Act |
| ADT | Average Daily Trip |
| ALUC | Airport Land Use Commission |
| ARRA | American Recovery and Reinvestment Act (Federal Stimulus bill 2009) |
| CAR | Concept Approval Report |
| CARB | California Air Resources Board |
| CCAA | California Clean Air Act |
| CDBG | Community Development Block Grant |
| CEQA | California Environmental Quality Act |
| CIP | Capital Improvement Program |
| CLUP | Comprehensive Land Use Plan |
| CMAQ | Congestion Mitigation and Air Quality |
| CMLA | Corridor Mobility Improvement Account |
| CNG | Compressed Natural Gas |
| CSAC | California State Association of Counties |
| CSMP | Corridor System Management Plan |
| CT | Caltrans |
| CTC | California Transportation Commission |
| CTP | California Transportation Plan |
| CTSA | Consolidated Transportation Service Agency |
| DBE | Disadvantaged Business Enterprise |
| DPW | Department of Public Works (formerly DOTS) |
| DUE | Dwelling Unit Equivalencies |
| EIR | Environmental Impact Report |
| EIS | Environmental Impact Statement (U.S. Federal law) |
| ENRCCI | Engineering News Record Construction Cost Index |
| ENV | Environmental |
| EPA | Environmental Protection Agency |
| ERC | Economic Resource Council |
| FFY | Federal Fiscal Year |
| FHWA | Federal Highway Administration |
| FONSI | Finding Of No Significant Impact |
| FSTIP | Federal State Transportation Improvement Program |
| FTA | Federal Transit Administration |
| FTIP | Federal Transportation Improvement Program |
| GIS | Geographic Information Systems |
| HES | Hazard Elimination Safety Program |
| IRRS | Interregional Road System |
| IIP | Interregional Improvement Program |
| ITE | Institute of Transportation Engineers |
| ITIP | Interregional Transportation Improvement Program |
| ITMS | Intermodal Transportation Management System |
| ITS | Intelligent Transportation Systems |
| ITSP | Interregional Transportation Strategic Plan |
| JPA | Joint Powers Agreement |
| LAFCO | Local Agency Formation Commission |
| LOS | Level Of Service |
| LTF | Local Transportation Fund |
| MOU | Memorandum of Understanding |
| MPO | Metropolitan Planning Organization |
| MTC | Metropolitan Transportation Commission |
| NCBA | Nevada County Business Association |
| NCCA | Nevada County Contractors' Association |
| NCTC | Nevada County Transportation Commission |

COMMONLY USED ACRONYMS
NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)

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| NEPA | National Environmental Policy Act |
| NHS | National Highway System |
| NSAQMD | Northern Sierra Air Quality Management District |
| O & D | Origin and Destination Study |
| OWP | Overall Work Program |
| PA/ED | Project Approval and Environmental Documentation |
| PCTPA | Placer County Transportation Planning Agency |
| PDT | Project Development Team |
| PPM | Planning, Programming, and Monitoring |
| PR | Project Report |
| PS&E | Plans, Specifications, and Estimates |
| PSR | Project Study Report |
| PTMISEA | Public Transportation Modernization Improvement & Service Enhancement Acct. |
| PUC | Public Utilities Commission |
| R/W | Right-of-Way |
| RAB | Roundabout |
| RCRC | Regional Council of Rural Counties |
| RCTF | Rural Counties Task Force |
| RDA | Redevelopment Agency |
| RFP | Request For Proposal |
| RIP | Regional Improvement Program |
| RPA | Rural Planning Assistance |
| RSTP | Regional Surface Transportation Program |
| RTIP | Regional Transportation Improvement Program |
| RTMF | Regional Transportation Mitigation Fee |
| RTP | Regional Transportation Plan |
| RTPA | Regional Transportation Planning Agency |
| RTTPC | Resort Triangle Transportation Planning Coalition |
| SACOG | Sacramento Area Counsel of Governments |
| SAFETEA-LU | Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users |
| SDA | Special Development Areas |
| SEDD | Sierra Economic Development District |
| SHA | State Highway Account |
| SHOPP | State Highway Operations and Protection Program |
| SNCC | South Nevada County Chamber |
| SSTAC | Social Services Technical Advisory Council |
| STA | State Transit Assistance |
| STBG | School Transportation Block Grant |
| STIP | State Transportation Improvement Program |
| STP | Surface Transportation Program |
| TAC | Technical Advisory Committee |
| TART | Tahoe Area Regional Transit |
| TCIF | Trade Corridors Improvement Fund |
| TDA | Transportation Development Act |
| TDM | Transportation Demand Management |
| TDP | Transit Development Plan |
| TE | Transportation Enhancement |
| TIP | Transportation Improvement Program |
| TNT/TMA | Truckee-North Tahoe Transportation Management Association |
| TRPA | Tahoe Regional Planning Agency |
| TSC | Transit Services Commission |
| TSD | Transit Services Division |
| TSM | Transportation System Management |
| VMT | Vehicle Miles of Travel |

Updated 2-24-10

PERSONS DESIRING TO ADDRESS THE COMMISSION

PUBLIC COMMENT

AGENDA ITEMS:

The Commission may allow members of the public to address the Nevada County Transportation Commission on items appearing on the agenda, if the Commission determines that there is time available. In the interest of time, the Commission may limit the length of any such comment or input.

ITEMS NOT ON THE AGENDA:

Members of the public shall be allowed to address the Nevada County Transportation Commission on items not appearing on the agenda which are of interest to the public and are within the subject matter jurisdiction of the Commission, provided that no action shall be taken, unless otherwise authorized by Section 54954.2(b) of the Ralph M. Brown Act. The following procedures shall be in effect with regard to the public's exercise of this right:

1. The total amount of time allotted for receiving such public comment may be limited to not less than 15 minutes during any regular Commission meeting.
2. The Chairman may limit any individual to not less than 3 minutes. Time to address the Commission will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allocated expires.

PUBLIC HEARINGS

All members of the public shall be allowed to address the Commission as to any item which is noticed on the Commission's agenda as a public hearing. The Commission may limit any person's input to not less than 5 minutes. Any person may provide the Commission with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Ten copies of written statements shall be submitted to the Commission's Administrative Assistant (preferably in advance) to allow for distribution to the Commission and staff.

Copies of the agenda, correspondence and reports may be obtained from the Commission's staff at a cost of \$0.10 (ten cents) per page, plus the cost of postage.

An interpreter for the hearing impaired, as well as, other special accommodations may be made upon request to the Administrative Assistant of the Commission 72 hours in advance of the NCTC meeting.

NEVADA COUNTY TRANSPORTATION COMMISSION
2010 MEETING SCHEDULE

THIRD WEDNESDAY OF EVERY OTHER MONTH

*All Meetings Begin at 9:30 a.m. Unless Noted Otherwise

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|---------------------------|-----------------------------|
| JANUARY 20, 2010 | <u>Nevada City</u> |
| MARCH 17, 2010 | <u>Nevada County</u> |
| MAY 19, 2010 | <u>Grass Valley</u> |
| JULY 21, 2010 | <u>Truckee</u> |
| SEPTEMBER 15, 2010 | <u>Nevada City</u> |
| NOVEMBER 17, 2010 | <u>Nevada County</u> |

NCTC meetings are held at the following locations:

Grass Valley City Hall
City Council Chambers
125 East Main Street
Grass Valley

Nevada City City Hall
City Council Chambers
317 Broad Street
Nevada City

Nevada County Eric Rood Center
Board of Supervisors Chambers
950 Maidu Avenue - 1st Floor
Nevada City

Truckee Town Hall
Town Council Chambers
10183 Truckee Airport Road
Truckee

SPECIAL MEETINGS:

As needed for items of business as directed by the NCTC Commission.